

## **Community Employment Program Coordinator II**

Hyde County Department of Social Services is accepting applications for a Community Employment Program Coordinator II.

Applicant must have the ability to communicate orally and in writing. Applicant must have the ability to organize, plan, organize time and activities in an effective manner. Applicant must have considerable knowledge of developmental and vocational programming including socialization and habilitative needs; of behavioral programming techniques. Applicant must have the ability to pass Medication and CPR competencies.

Work in this position requires knowledge and use of different office equipment systems and related technology. Computer skills are required. This applicant will be responsible for all billing reimbursement.

Applicant should be a graduate from a college or university with a four-year degree in human services field and two years of experience working with the developmentally disabled. To apply submit a completed NC State Application PD-107 to Laurie Potter, Director, Hyde County Department of Social Services; P.O. Box 100; Engelhard N.C. 27824 Open until Filled.

**Hyde County is an Equal Opportunity Employer**