

# **JOB ANNOUNCEMENT**

## ***Hyde County Health Department***

**Position:** Human Services Coordinator I

**Position No.** 481-88-101

**Salary Range:** \$26,468 - \$41,026

**Description:** This position will primarily manage navigation of patients into Substance Abuse Programs as well as serving as Hyde County's Substance Awareness Coordination. The position develops objectives and plans for the Substance Awareness Program while reviewing the effectiveness of the program. The goal is decreasing substance use/abuse by finding treatment placement and incorporating prevention and educations strategies for residents of Hyde County. Outreach and marketing of the program will also play a vital part of the success of this newly formed program.

**Work Schedule:** Hours are primarily Monday through Friday 8:00 a.m. to 5:00 p.m. with one hour for lunch.

**Minimum Training and Experience:** Bachelor's degree in a human services field (social work, counseling, psychology, special education, deaf education, rehabilitation counseling, etc.); Bachelor's degree from an appropriately accredited institution and one year of experience in counseling or in a related human services field which provides experience in techniques of counseling, casework, group work, or community organization; or equivalent combination of the education and experience. Bachelor's degree from an appropriately accredited institution for a trainee appointment.

**Special conditions for employment:** Prior to employment, the successful applicant will be asked to submit to pre-employment screenings. Applicants must possess a valid NC driver's license.

**Deadline for submission of applications:** August 17, 2018

**To apply, submit original, signed and dated State Application (PD 107) and college transcripts to:**

Luana C. Gibbs, Interim Health Director  
Hyde County Health Department  
P O Box 100  
Swan Quarter, NC 27885

**An Equal Opportunity Employer**