

*Engelhard Sanitary District
PO Box 579
Engelhard, NC 27824
engsandist@gmail.com*

Request for Proposals Auditing Services

The Engelhard Sanitary District is currently accepting proposals from qualified independent auditors with sufficient governmental accounting and auditing experience. Scope of Work is to conduct annual audits of the district's finances and to prepare minimally required financial statements and auditor's reports in full accordance with the N. C. Local Government Commission and other applicable requirements. The period of performance is expected to be for three years (FY17-19), however the district reserves the right to amend at any time. Payment for services will be made once the audit is approved by the N. C. Local Government Commission.

For perspective, the district has no employees, uses various contractors to include a billing clerk, and is managed by an all volunteer board which meets approximately 10 times per year. The regular budget for FY 17 was \$246,000 and a USDA construction grant/loan project (\$1.6M) is also underway. To date, approximately 160 checks have been issued in the FY. An operations checking, a construction checking, and a savings account are utilized at First National Bank of Engelhard. Quickbooks is utilized for tracking finances, as well as by the billing clerk for customer detail. Records each year generally fit in one three-ring binder and an oversized shoe box which may be hand delivered to save costs. It is anticipated that all records will be available to the auditor on or about July 15 each year.

Proposals and a contract capable of execution should be submitted by June 20, 2017 to the address above or via UPS/FedEx to:

Tony Spencer
34910 US 264
Engelhard, NC 27824

Any questions or requests for past audits may be directed to the email address above.