

Word, Excel, and Powerpoint

Hyde County Davis Center

Thursdays, March 1-29

6:00pm-8:00pm



This course will allow you to build on your existing knowledge of Word through creating, editing, saving, and sharing Word documents. You will learn how to how to create, search and format a spreadsheet and other workbook basics such as using functions and formulas. You will also learn to create Powerpoint presentations.

For more information or to register for the course, call BCCC at 252-940-6375 or stop by the Davis Center Monday-Wednesday 9:00-2:00. Registration Fee: \$60.00