

Meeting Minutes

Board of County Commissioners Hyde County

January 3, 2012

Chairwoman Sharon Spencer called the regular meeting of the Hyde County Board of Commissioners to order at 6:20 PM on Tuesday, January 3, 2012 in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School Information Highway Room using electronic conferencing equipment. The meeting was delayed due to technical difficulties with the electronic conferencing equipment. The following members were present on the mainland: Commissioners Sharon Spencer, Barry Swindell and Dick Tunnell; Attorney Fred Holscher; County Manager Mazie Smith; Deputy Clerk to the Board Lois Stotesberry; and members of the public. The following members were present on Ocracoke: Commissioner Darlene Styron; Deputy Clerk to the Board Jamie Carter; and, members of the public. Commissioner Anson Byrd was absent.

Following the pledge of allegiance and opening prayer by Commissioner Dick Tunnell, the meeting was called to order.

Agenda:

Chairwoman Spencer asked for any changes to the January 3, 2012 meeting Agenda as presented by the Clerk.

Commissioner Swindell moved to approve the agenda as presented by the Clerk with the addition of Item 4 – Public Hearing – CDBG NC Tomorrow Application – Burt Banks and Public Hearing – Possible Levy of 1/4¢ Local Sales and Use Tax moved to Item 4 (a); addition of Item 5 (a) – Laurie Lee, State ABC Board Auditor, Hyde County ABC Audit Letter; and, deletion of Item 6 – Variance Request. Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Consideration of Minutes:

Chairwoman Spencer asked for approval of meeting minutes.

Commissioner Tunnell moved to approve the December 5, 2011 Commissioners regular meeting minutes as presented by the Clerk. Mr. Swindell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Public Comments:

Chairwoman Spencer called for comments from the public.

Ken Collier, Ponzer – reported that although he had received wrong information about possible levy of 1/4¢ Local Sales and Use Tax he opposes increase of any tax. Mr. Collier stated that with positive leadership the Board could add infrastructure in Hyde County which would increase the tax base.

There being no further comments from the public, Chairwoman Spencer continued the meeting.

Public Hearings:

CDBG NC Tomorrow Application

Commissioner Swindell moved to open public hearing on Community Development Block Grant (CDBG) NC Tomorrow Application. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent - Byrd

Bert Banks, Executive Director, Albemarle Commission, reported that the North Carolina Association of Regional Councils is leading a collaborative partnership with the US Economic Development Administration, North Carolina Department of Commerce-Community Development Division, the US Department of Housing & Urban Development and the SAS Institute of Cary, NC to create a Uniform NC Comprehensive Economic Development (CED) Strategy across North Carolina.

Hyde County will receive a portion of the grant fee for administering the 18 month long grant for a ten county region, which includes: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington.

Mr. Banks thanked Chairwoman Spencer for serving on the Albemarle Commission Board.

Commissioner Tunnell moved to close public hearing on Community Development Block Grant (CDBG) NC Tomorrow Application. Mr. Swindell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Proposed Levy of 1/4¢ Local Sales and Use Tax

Commissioner Swindell moved to open public hearing on Proposed Levy of 1/4¢ Local Sales and Use Tax. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

County Manager Smith reported that the State discontinued a one cent sales tax during the previous legislative session. Many counties in North Carolina are now exercising their right to levy an additional ¼ cent local sales and use tax to recover some of these revenues. The levying of the tax must be approved by a majority of the registered voters in Hyde County. If approved it is estimated that the ¼ cent increase in sales and use tax will generate \$120,000.

This public hearing will allow the board members to gather input from citizens as to whether or not they favor such a referendum. Ms. Smith stated that the issue is not to increase the tax but whether or not to put the levy of an additional ¼ cent local sales and use tax on the May 2012 ballot.

Leslie Lanier, Ocracoke – asked if the funds were designated for a specific cause.

Manager Smith explained that the Board cannot designate the funds on the ballot but that it can designate where the funds will be used each year when it adopts the fiscal year budget. Ms. Smith also answered that the funds would not be divided by township.

William Howard, Ocracoke – stated that he opposes a sales and use tax increase because Ocracoke has the majority of business in Hyde County.

Theresa O’Neal, Ocracoke – stated that Hyde County is asking tourist to support the sales and use tax increase.

Chairwoman Spencer reported that a group of Ocracoke citizens presented the idea to the Board and that the Board wants unity in Hyde County.

Commissioner Tunnell, Swan Quarter Township – stated the County had absorbed the one cent sales tax loss when the State cut \$1.4 million out of its FY2011-12 budget. Mr. Tunnell said that an additional ¼ cent local sales and use tax increase would increase revenue which could be budgeted for a recreation department.

Rudy Austin, Ocracoke – stated that citizens say no to tax increase of any kind at this time.

Vince O’Neal, Ocracoke – stated that a recreation department is a good idea but not at this time. Mr. O’Neal reported that the Board of Education is trying to join with the National Park Service to clear two acres of land for a baseball/soccer field and that they have sent a letter to Representative Jones lobbying his assistance.

Fred Westervelt, Ocracoke – stated that he would like to hear a presentation from the advocates for this tax increase.

Cary Sikes, Ocracoke – stated that an increase in taxes would cause a loss in tourism because it will increase costs for tourist who visit Ocracoke.

Manager Smith reported that the request for a tax levy has to be presented to the Board of Elections by the end of February, 2012 in order to be on the May ballot.

Commissioner Swindell moved to close public hearing on Proposed Levy of 1/4¢ Local Sales and Use Tax. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Old Business:

Appointment to Hyde County ABC Board

Manager Smith reported that an appointment is needed to the Hyde County ABC Board to fill the seat vacated by Sharon B. Gibbs of Engelhard, who resigned.

Appointment to the ABC Board was held over to the next regular Board of Commissioners meeting on January 17, 2012.

Hyde County ABC Board Audit

NC ABC Auditor Laurie Lee reported that she had visited the Swan Quarter and Ocracoke ABC stores on December 6 and 7, 2011; and, while both stores looked good on the surface she found a number of issues of great concern. Issues outlined in a December 12, 2011 letter to ABC Board Chairman Keith Parker-Lowe range from statute violations to issues of internal control.

Issues outlined are:

No.	Issue	Response
1	Finance Officer – 18B-702(j) requires each board to appoint a finance officer. The finance officer should be someone other than the general manager or a board member, though exceptions have been granted by the Commission. A finance officer must be appointed at the next board meeting.	Laurie Lee – without a finance officer checks cannot be written and orders cannot be placed. Someone has to fill the role of general manager/finance officer immediately. The ABC Board can request in writing to waive the requirement to hire a finance officer and appoint a Board member as finance officer. The chairman cannot hold both positions. No formal request has been received by the State ABC Board. Keith Parker-Lowe – interviewed for the finance officer position on January 3, 2011. Laurie Lee – expressed concerns about hiring two general managers in two months and stated that the ABC Board is there to provide oversight and the General Manager or the Finance Officer should be running the day-to-day operation of the stores. Sharon Spencer – stated that the Board of Commissioners had requested quarterly ABC Board financial reports but had made allowances since Charlotte Smith resigned. She asked what the State ABC Board could do to help small stores. Laurie Lee – the State ABC Board will work with the Hyde County ABC Board to mitigate sales. If not possible the Board can merge with another ABC Board.
2	Budget – 18B-702 requires that all purchases must be within the budget and must be pre-approved by the finance officer. The current general manager had not seen a copy of the budget at the time of my visit. Make copies of the budget available to the general manager, financier officer and all board members.	Laurie Lee – by statute the general manager is also the finance officer. Six months into the fiscal year she had not seen the budget and had not received a financial statement from the ABC Board. Karen (the general manager) was producing monthly financial statements. The Hyde County Board of Commissioners and the State ABC Board needs a copy of the Financial Statement. Keith Parker-Lowe – will send the financial statement. Laurie Lee – new members have one year to attend Ethics and Responsibility training.
3	Board Meetings – all ABC boards are required to meet on a regular basis. It is my understanding that this has not been the case in Hyde County. Set up a schedule for regular, monthly board meetings; post schedule in county offices and in both ABC stores.	Laurie Lee – stated that the last Hyde County ABC Board meeting was conducted in October, 2011 after the resignation of Charlotte Smith (former manager of the mainland ABC Store). Keith Parker-Lowe – stated that the ABC Board put a time table on Ms. Smith to give them information, so she resigned. Laurie Lee – stated that a meeting schedule needs to be developed and posted and that meetings need to resume this month. She needs to be informed of date and time.
4	Nepotism – 18B-700(k) prohibits two members of an immediate family from being employed within the same local board. This is an issue in both stores. Begin advertising two new employees to replace one of the family members working at each location.	Keith Parker-Lowe – stated that the Ocracoke ABC Store family member worked through December, 2011 and that the Mainland store manager's son helps unload the truck. Laurie Lee – stated that this issue has to be addressed immediately.
5	Law Enforcement Contract – 18B-501 requires all boards to either hire a local ABC Officer or contract with local law enforcement. It also requires monthly law enforcement activity reporting. In the absence of a contract, the general manager has been filing a blank report each month. Work with the Sheriff's Department on a law enforcement contract. There is a template available on the Commission's website.	Laurie Lee – there needs to be a law enforcement contract and monthly reporting to the Sheriff's Department needs to be done whether a profit is made or not. If a profit is made a percentage of that profit will fund an Alcohol Law Enforcement (ALE) officer in the county.
6	Travel Policy – 18B-700(g2) requires all boards to adopt either their appointing authority's travel policy or the state's policy and to notify the Commission of their decision.	Keith Parker-Lowe – stated that the Hyde County ABC Board adopted the County's travel policy. Laurie Lee – directed the ABC Board to obtain approval from the Hyde County Board of Commissioners, send a copy to her and to put this item on the ABC Board meeting agenda.
7	Past Due Invoices – the general manager indicated to me that the board is in arrears in paying liquor bills. All liquor bills must be paid within 30 days of delivery or deliveries will be halted by the Commission until such time as all bills become current.	Laurie Lee – stated that it is federal law that all liquor bills be paid within 30 days of delivery. Of most concern, liquor bills are more than 90 days in arrearage totaling approximately \$80,000. She stated that it is not acceptable to tell distributors that the check is in the mail and they never receive it; and, the island store is way overstocked. Therefore, the ABC Board cannot buy anything else. Keith Parker-Lowe – stated that Ms. Smith did not keep good records and that the arrearage is in the \$48,000 range, not \$80,000. Laurie Lee – stated that this is the third time that she has come to the Board of Commissioners in four years. She reported that Charlotte Smith took care of this but now it is right back in arrearage.
8	Overstock – The island store in particular is way overstocked with products that only sell in the summer months to mixed beverage accounts. In addition, there are too many high end products on the shelf and too few mid-range products which are preferred by the local residents. All of the 50ml bottles are in the mainland store, yet visitors to the island are asking for that particular size. I have asked Karen to put together a list of the overstocks with plans to sell off as much as possible to other ABC boards and to bring to the island some of the 50ml products to meet customer demand.	Keith Parker-Lowe – stated that Hurricane Irene damaged sales dramatically at the island store and that August sales were never put together accurately. Laurie Lee – stated that there is product in the island store that would not have sold in a banner season.
9	Price Discrepancies – during my visit, I noted a number of incorrect prices both on the shelf and in the POS system. State law requires uniform pricing in all ABC stores. Verify all prices in both stores against the quarterly price book. In addition, detailed written instructions should be put in place at both locations explaining how to make price changes in the cash register.	Laurie Lee – stated that Karen took care of this. Instructions on how to input prices in the cash register need to be posted in both stores.
In Conclusion:		Darlene Styron – stated that we all agree, but you have to employ someone who can do the job. She said the ABC Board has to have an active role with the stores or they will be closed again. Sharon Spencer – asked for a timeframe for resolution of issues reported. Laurie Lee – stated that she has asked for six months financial statements and an aging list of outstanding bills but has not received it. She expects to receive the reports within one week.

New Business:

Approval of CDBG Contract Awards

Chris Hilbert, Holland Consulting Planners, Inc., reported that bid opening was held for three dwellings to be reconstructed (new construction and demolition) in the FY10-CDBG Scattered Site Program. This bid opening was advertised, and six bids were received for each unit. Mr. Hilbert asked the Board to award the reconstruction of three dwellings to the lowest bidders.

Commissioner Tunnell moved to award reconstruction of: 1) 1347 Mapletown Road to RCI Construction, 2) 44 Morphonos Road to Paul Woolard Construction, and 3) 7301 NC Hwy 94 to RCI Construction. Mr. Swindell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent - Byrd

Commissioner Styron asked if the homes were dilapidated.

Chris Hilbert reported that the three homes were not damaged by Hurricane Irene but that they were on an ongoing list.

Alice Keeney, Planner/Developer, reported that her department is being proactive by maintaining a list of homes needing assistance in order to assign funding as it becomes available.

Commissioner Swindell asked if funding for raising houses would be available.

Chris Hilbert reported that state and federal funding is anticipated but that there is no guarantee when the funds will be received.

CDBG-CR Contract Amendment – Additional Engineering Inspection Services

Kris Noble, Grants Administrator, reported that the CDBG-Community Revitalization project located primarily along Lake Swamp Road in Engelhard is currently in progress including a contract to expand water and sewer service to residents. Carolina Marine Structures holds the contract for water and sewer expansion and has asked for a time extension due to delays by a subcontractor. A time extension will require additional inspection services not to exceed \$4800 or 64 additional hours. Holland Consulting Planners has advised Hyde County that there is money within the grant budget to cover this expense and this action is well within CDBG guidelines. No additional funds will be expended by Hyde County for this extension.

Commissioner Swindell moved to approve amendment to the CDBG-CR project contract with Carolina Marine Structures to allow a time extension not to exceed \$4800 or 64 additional hours. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

CDBG-CR Amendment – Contract for Engineering Services

Kris Noble, Grants Administrator, reported that the CDBG-Contingency project provides funds to extend sewer service from the current end of the Engelhard Sanitary District westerly down Highway 264. In August 2011, the Board approved River's & Associates to perform the engineering work on the project. However, consideration of previous work performed on the project and the total contract amount for the project has deemed it necessary to consider Hobbs Upchurch & Associates as the most cost efficient choice of engineering services for this particular project. Rivers & Associates has written a letter to Hyde County agreeing with this decision and surrendering all rights to this contract. The total contract amount for engineering, construction management and inspection is not to exceed \$57,000.

Commissioner Tunnell moved to approve Contract for Engineering Services with Hobbs Upchurch & Associates not to exceed \$57,000. Mr. Swindell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Appointment to Ocracoke Community Center Board

Manager Smith reported that Tom Pahl has submitted his resignation from the Ocracoke Community Center Board after several years of devoted service. Ms. Smith stated that Mr. Pahl has been wonderful to work with.

Commissioner Styron reported that no board members are participating at this time.

Appointment to the Ocracoke Community Center Board is moved to the Tuesday, January 17, 2012 regular commissioners meeting.

Health Department Fee Schedule for 2011-2012

Health Director Wesley Smith reported that at the quarterly meeting held on December 20, 2011, the Hyde County Board of Health adopted the Health Department Fee Schedule for FY2011-2012, effective January 1, 2012. The revised Fee Schedule includes the Flu Vaccine/Administration Fees previously approved by both the Board of Health and Board of Commissioners. This revised fee schedule reflects changes made in the Medicaid cost settlement process between local health departments and Division of Medical Assistance. Local health departments must receive approval of both boards for any changes to fee schedules.

Commissioner Swindell moved to approve the revised FY2011-2012 Health Department Fee Schedule. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Changes to Membership on Board of Health

Health Director Wesley Smith reported that at their quarterly meeting on December 20, 2011, Board of Health members discussed vacant slots on the board. Based on term limits, the following members should rotate off the board: Randy Clayton, initial appointment in December of 1998, third term expired in December of 2007 – confirmed by Board of Commissioners to serve until a replacement could be found; and, Don Nixon, initial appointment in October of 2002, third term expired in October of 2011. Although a replacement has not been found for Mr. Clayton, everyone agreed that he should come off the board for at least one (1) year, then could be considered for re-appointment. Board of Health members discussed possible recommendations for appointment, and approved Mr. Nixon remaining on the board until a replacement could be found, pending approval of the Hyde County Board of Commissioners. In addition to Mr. Clayton's slot (Public Member), there is also a vacant Veterinarian's slot to be filled.

Mr. Smith will make recommendations to fill the vacant slots in March, 2012.

Budget Development Calendar for FY2012-2013

Manager Smith presented for the Board's consideration the budget development calendar for the fiscal year 2012-2013 budget. Copy has also been sent to Superintendent Randolph Latimore for consideration by the Board of Education.

Commissioner Styron moved to approve the FY2012-2013 Budget Development Calendar as presented by County Manager Mazie Smith. Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

County Manager Signature Approval

Manager Smith reported that currently there are only three people who can sign checks for the County, sometimes making it difficult to process payments in a timely manner. Ms. Smith asked that she be added as a signatory on checks to eliminate this problem.

Commissioner Swindell moved to add County Manager Mazie Smith as a signatory on checks. Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Lease Agreement – Hyde County ABC Store Building

Manager Smith reported that the lease on the mainland ABC Store needs to be renewed. Recent examination of the lease revealed that it expired in June, 2011.

Commissioner Tunnell moved to approve renewal of the Lease Agreement between the County of Hyde and the Hyde County ABC Board. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Lease Agreement – Ponzer Convenience Site

Clint Berry, Utilities Director, reported that the lease on the property where the Ponzer Convenience Site is located needs to be renewed. Recent examination of the lease revealed that it has expired.

Commissioner Swindell moved to approve renewal of the Lease Agreement between the County of Hyde and Pungo River Lime Company. Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Budgetary Matters:

Department of Social Services - \$24,000.00; funds transferred from DSS and CAP Salary lines to Contract Services line to cover contract employees.

Health Department - BR No. 19-2012 - \$14,100.00; transferring funds from Salaries Part Time line into Contract Hyde County Public Schools line. When the budget for the Kate B. Reynolds Community Change Model grant was developed, a portion of the funds was allocated for an After-School Program Director and 10 After-School Program teachers. At that time, we were not sure whether the After-School Program staff would be employed by the Health Department or by the school system. A contract has been entered into with Hyde County Public Schools, who employees the program staff. As a result, the funds allocated to Salaries Part Time need to be reclassified as Contract Hyde County Public Schools.

Administration - \$5,000.00; funds transferred from Insurance line to Contract Services line to pay Pittard, Perry & Crone contract.

Administration - \$16,000.00; funds transferred from Human Resources Salary line to Telephone, Travel, Computer Maintenance, Gas/Oil/Tires, Longevity and Equipment lines to cover over budget lines.

Administration - \$32,060.00; funds transferred from Insurance lines to Insurance and Bonds line to cover over budget lines.

Commissioner Tunnell moved to approve the DSS, Health and Administration budget transfers. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell

Nays – None

Absent – Byrd

Administration - \$1,800.00; Manager Smith reported that the State owns and maintains the NC DOT Park (rest area) building and grounds, and that the Engelhard Development Corporation (EDC) inherited the bathrooms maintenance debt. In previous years the County allocated \$5,000 to pay rent for the DOT Park in Engelhard. This line item was cut from the FY2011-2012 budget. After discussion, the budget revision was tabled until the January 17, 2012 regular commissioners meeting.

County Commissioners Reports:

Commissioner Styron – reported that she attended the Ocracoke Planning Advisory Board, Ocracoke Civic & Business Association and the Highway 12 meetings. She attended the community Christmas program and the Ocracoke School Christmas program and stated both were very good. Ms. Styron met with Director Mac Gibbs and discussed conducting Cooperative Extension program on Ocracoke. She stated that the new beach driving fee will affect travel on Ocracoke and asked that everyone visit the Island Free Press blog to make comment. Ms. Styron also reported that she is concerned about Hyde County tourism and commercial fishing access to the ocean.

Commissioner Swindell – reported that he attended the Health Department Board quarterly meeting. He also reported that he was contacted by Sheriff's Department employees about Article 7 – Holidays, of the Hyde County Personnel Policy. He stated that most counties do not give sick time for holiday hours, they pay double time.

Commissioner Spencer – reported that the Personnel Policy needs to be addressed. The Board needs to make policy changes if we will be paying holiday overtime. Manager Smith will present options at the January 17, 2012.

Ms. Spencer attended the Working Watermen's Oyster Roast on Ocracoke. She stated that she has questions about the audit and asked when the Board will receive it. Manager Smith reported that the audit would be presented on Monday, February 6, 2012 at the regularly scheduled commissioners meeting. Ms. Spencer also stated that the Hyde County ABC Board needs to address the issues presented by Laurie Lee, NC ABC Board Auditor.

Commissioner Tunnell – thanked fellow commissioners for his appointment as vice-chairman. Mr. Tunnell and several coastal counties attendees at the NC Farm Bureau conference represented commercial fishermen with discussion about new State fishing regulations. He visited the Governor's mansion with Cooperative Extension and attended Ocracoke Schools' first annual basketball tournament. Mr. Tunnell complimented the team on its sportsmanship.

County Manager's Report:

County Manager Smith thanked Commissioners Byrd, Spencer and Tunnell for serenading employees at the staff Christmas party. Ms. Smith reported that she attended the Health Department Board quarterly meeting and commended Randy Clayton and other board members for a job well done.

She offered condolences to the Randy Clayton family for the loss of his mother Lois Clayton and the family of Margarete Gibbs. She also reported that the Board of Commissioners retreat is scheduled for February 11, 2012; and, that all FEMA projects have been sent in.

Closed Session: (none)

Supplemental Information:

Department Reports

Health Department
Emergency Medical Services (EMS)
Inspections
Senior Center
Tax Department

Other Information

Board and Commissions Volunteer Orientation Training Program
Holiday Greeting to Employees
Hyde County Chambergram
Letter Regarding Wanchese Industrial Seafood Park
Minutes from Board of Health quarterly meeting
Wellness City Recovery Calendar

Calendar Notes

January 2012

01-05-2012	Public Hearing on NC 12 – Ocracoke Community Building – 3:00pm-7:00pm
01-16-2012	Martin Luther King Jr. Holiday
01-17-2012	Board of Commissioners Meeting – 6:00p.m.
01-19-2012	Southern Albemarle Association Meeting

Commissioner Swindell moved to adjourn the meeting. Ms. Styron seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Styron, Swindell and Tunnell
Nays – None
Absent - Byrd

The meeting adjourned at 8:50 P.M.

Respectfully submitted:

Minutes approved on the 17th day of January, 2012.

Lois Stotesberry, Deputy Clerk
Hyde County Board of Commissioners

SEAL

Sharon Spencer, Chair
Hyde County Board of Commissioners

Attachments: (none)