

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: Chairman Barry Swindell
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 2, 2015
Presenter: Chairman Barry Swindell
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the February 2, 2015, Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' MEETING

MONDAY, MARCH 2, 2015 – 6:00 PM

CALL TO ORDER OPENING

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

- 1) February 2, 2015 – Regular Meeting Minutes

PUBLIC HEARINGS (none)

INTRODUCTIONS

- 1) Dave Hallac, Superintendent, NPS
Mark Doudle, Assistant Superintendent, NPS
- 2) Will Doerfer, NCACC/ICMA Fellows Program

PRESENTATIONS

- 1) Update on New DSS Building Gloria Spencer, Director
- 2) FY2013-2014 Audit Andrew Harris, CPA, PLLC
- 3) 3rd Annual Hyde County Children's Health Fair Lisa Woolard, Director
- 4) ABC Board Report Meredith Nicholson

EMPLOYEE RECOGNITION

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

1) Resolutions

- a. Riparian Buffer Rule Changes Jeff Credle
- b. Resolution Endorsing Passage of NC WRC Resolutions Requesting Removal of Red Wolf Release and Reintroduction Onto Private Lands Programs In The Red Wolf Recovery Area Located in Beaufort, Dare, Hyde, Tyrrell and Washington Counties, North Carolina Mgr. Rich
- c. Resolution of Support for an Alternative Governance Structure for the Area Authority serving Hyde County Mgr. Rich
- d. Groundwater Protection Resolution Clint Berry

2) Ordinances

- a. Ocracoke Development Ordinance – Amendment Kris Noble

3) Appointments

- a. Hyde County Board of Health David Howard

4) Set Dates for Board of E&R and Revaluation Linda Basnight

5) Consolidated “9-1-1” UpdateMgr. Rich

6) Cedar Island/Ocracoke Ferry Schedule Mgr. Rich

7) Ocracoke Public Comments on Tourism Plan Kris Noble

8) EMS Property on Ocracoke Comm. Fletcher

9) Budget Calendar – Department Assessments Mgr. Rich

10) Unsigned Mail/ Messages to Board of Commissioners Comm. Fletcher

11) Hyde County EMS – Disposition Type Breakdown Comm. Fletcher

12) Manager’s Performance Evaluation Mgr. Rich

13) Maurice Ballance Road/Ocracoke Community Park Update Mgr. Rich

BUDGET MATTERS

- a) BR25-15 – Health – WIC
- b) BR26-15 – Health – Immunization Action Plan
- c) DSS – Overtime
- d) DSS – LIEAP Funds

MANAGEMENT REPORTS

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) Tax Department (requires signature)
- 2) Mattamuskeet Senior Center
- 3) Inspections
- 4) Human Resources
- 5) Social Services

Informational Items

- 1) UNC-SOG – Michael R. Smith Letter
- 2) UNC-SOG – School of Government Foundation – Invest in North Carolina’s Future
- 3) Ocracoke School Earns “A” on State Report Card
- 4) Albemarle RPO Letter
- 5) NCDOC CDBG Final Closeout Letter
- 6) Tyrrell County – Resolution Endorsing Passage of NC WRC Resolutions Requesting Removal of Red Wolf Release and Reintroduction Onto Private Lands Programs In The Red Wolf Recovery Area Located in Beaufort, Dare, Hyde, Tyrrell and Washington Counties, North Carolina
- 7) Cherokee County – Resolution Supporting the Display of The National Motto “In God We Trust” In The Commissioners Board Room of The Cherokee County Courthouse, Murphy, NC
- 8) Gaston County – Resolution To Support The Display Of The National Motto “In God We Trust” In A Prominent Location On The Exterior Of The Gaston County Courthouse
- 9) Alamance County – Resolution Restoring the Allocation of Lottery Funds to Counties for School Capital Needs
- 10) NCACC – Blueprint For Our Future – Invitation

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 2, 2015
Presenter: Lois Stotesberry, Clerk
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached are the February 2, 2015 Regular Meeting Minutes of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

1 Meeting Minutes

2 **Board of County Commissioners**
3 **Hyde County**

4
5 **Monday, February 2, 2015**

6 Chairman Barry Swindell called the Regular Meeting of the Hyde County Board of Commissioners to
7 order at 6:00pm on Monday, February 2, 2015, in the Hyde County Government Center, Multi-Use
8 Room, and the Ocracoke School Commons Room using electronic conferencing equipment.

9 The following members were present on the mainland: Commissioners Earl Pugh, Jr., Dick Tunnell
10 and Barry Swindell; Attorney Fred Holscher; County Manager Bill Rich; Clerk to the Board Lois
11 Stotesberry; and, members of the public. Commissioner Benjamin Simmons, III was absent.

12 The following members were present on Ocracoke: Commission John Fletcher; Public Information
13 Officer Sarah Johnson and members of the public.

14 Following opening prayer by County Manager Bill Rich and pledge of allegiance the meeting was
15 called to order.

16 **Agenda:**

17 Chairman Swindell asked for changes to the February 2, 2015 Meeting Agenda.

18 Commissioner Tunnell moved to approve the February 2, 2015 meeting Agenda as presented by the
19 Clerk. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
20 Pugh, Tunnell and Swindell; Nays – None; Absent or not voting – Simmons.

21
22 **Consideration of Minutes:**

23 Commissioner Tunnell moved to approve the amended January 2, 2015 Board of Commissioners
24 Regular Meeting Minutes as presented by the Clerk with correction on page 3 line 22 – the County has
25 an adequate ~~leash-law~~ *animal control language* and it should be enforced. Mr. Pugh seconded the
26 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays
27 – None; Absent or not voting – Simmons.

28 **Presentations:**

29 **Introduction – David Howard, Public Health Director**

30 Luana Gibbs, Interim Health Director introduced David Howard the new Hyde County Health
31 Director. Mr. Howard has an MPH from UNC-Greensboro, completion of the Management Academy
32 for Public Health at UNC-Chapel Hill, and a BS in Business from UNC-Wilmington. He worked in
33 Public Health/Health Services and Research in Local Public Health for the past 15 years.

34
35 The Commissioners and Manager Rich thanked Luana Gibbs, Interim Health Director (3 months) for
36 her services.

37
38 **ABC Board Audit Presentation and Board Member Replacement**

39 Meredith Nicholson, Chairman, presented the Hyde County ABC Board FY2013-2014 Audit. Ms.
40 Nicholson reported improvements over the past year but said they are still not meeting cash
41 requirements. NC State ABC Board cash requirements total not less than two weeks average gross

1 sales. She also reported Board member Jim Piland’s term ends in June, 2015 and a new member will
2 need to be appointed to fill the three year term. Regular financial report will be made at the next
3 regularly scheduled Board of Commissioners Meeting on March 2, 2015.

4
5 **Public Comments:**

6 Chairman Swindell called for comments from the public.

7
8 **David Twiddy, Ocracoke Alive** – provided Ocracoke School students with a 17 week art program at a
9 cost of \$8,000.00, funded 95% by private donors. Mr. Twiddy asked the School Board to re-consider
10 funding the art program.

11
12 **Cathleen Scarborough, Ocracoke** – reported more than 500 supporters signed a petition asking for
13 reinstatement of the art program at Ocracoke School.

14
15 **Leslie Lanier, Ocracoke** – volunteered in the ark class last week and asks that it be reinstated at
16 Ocracoke School.

17
18 **Jessica Gibbs, Fairfield** – serves on the Hyde County DSS Board and reports everyone is pleased
19 with the new Engelhard office. Ms. Gibbs voiced concern about the consolidated PSAP project
20 including projected response times, projected budget savings, responsibility to the people in our county
21 and is concerned Hyde County is giving away its sovereignty and its control over County functions.

22
23 **Kris Noble, County Planner/Developer** – invited farmers and others interested in economics and ag
24 policy to the Tenth Annual Ag Development Forum in Raleigh on February 5, 2015 and the Hyde
25 County Flood Resiliency Plan Public Meeting at the Government Center on February 20, 2015.

26
27 There being no further comments from the public, Chairman Swindell continued the meeting.

28
29 **Employee Recognition:**

30 Manager Rich announced the Employee of the Month was not present and would be recognized at the
31 next regularly scheduled Board of Commissioners meeting on March 2, 2015.

32
33 **Resolution In Support of A Future Interstate Designation For US64 and US17 Between Raleigh**
34 **and Hampton Roads**

35 County Manager Bill Rich reported the NC Department of Transportation has asked that the
36 US64/US17 corridor from Raleigh to Hampton Roads, VA via Rocky Mount, NC and Elizabeth City,
37 NC be designated as a future Interstate which would help connect I-40/I-440 in Raleigh, NC to I-64 in
38 Hampton Roads, VA.

39 Commissioner Fletcher moved to adopt “Resolution In Support Of A Future Interstate Designation For
40 IS64 And US17 Between Raleigh And Hampton Roads.” Mr. Pugh seconded the motion. The motion
41 passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or
42 not voting – Simmons.

43 *Clerk’s Note: A copy of “Resolution In Support Of A Future Interstate Designation For IS64 And US17 Between
Raleigh And Hampton Roads” is attached herewith as Exhibit A and incorporated herein by reference.*

44
45 **North Carolina Governor’s Highway Safety Program (NCGHSP) – Local Governmental**
46 **Resolution**

1 Corporal Joseph Williams and Sheriff Guire Cahoon reported the Hyde County Sheriff's Office is in the
2 process of building a traffic safety program with goals that reflect the goals of the NCGSHP. Part of
3 being able to reach their goals includes updating and upgrading Sheriff's Department equipment so the
4 deputies on the road will be more effective and efficient. Hyde County is a large county with mainland
5 hunting in the late fall and winter months and beach tourism in the summer months. Ocracoke Island's
6 population easily triples from May to September. There are approximately 280 miles of state and local
7 roadways that the Sheriff's Office and the NC Highway Patrol are responsible for. With only one
8 trooper on duty (generally) the bulk of traffic enforcement is left to deputies. A trooper patrols
9 Ocracoke Island once every couple of months, mainly in the busy summer months. With the new traffic
10 safety plan in effect deputies will focus on speed, alcohol and occupant restraint enforcement.

11 Commissioner Fletcher moved to adopt "North Carolina Governor's Highway Safety Program
12 (NCGHSP) – Local Governmental Resolution." Mr. Pugh seconded the motion. The motion passed
13 on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or not
14 voting – Simmons.

15 *Clerk's Note: A copy of "North Carolina Governor's Highway Safety Program (NCGHSP) – Local Governmental
16 Resolution" is attached herewith as Exhibit B and incorporated herein by reference.*
17

18
19 **Reinstate Art Classes at Ocracoke School**

20 County Manager Bill Rich reported he received petitions signed by a group of concerned citizens and
21 copy of a letter from the Ocracoke United Methodist Church Youth Group to Hyde County Board of
22 Education asking that art classes be reinstated at Ocracoke School. Mr. Rich also reported Nancy
23 Leach started a petition "North Carolina State Board of Education: Reinstate Art Classes at Ocracoke
24 School" on Change.org and six hours later 100 more people had signed. Supporters of the campaign
25 believe art is an opportunity for achievement and creative expression and can lead to scholarship
26 opportunities.
27

28 No action was taken at this time. Discussion included funding in next fiscal year's budget and/or
29 pursuing grant dollars to fund the \$40,000.00 needed for the art program at Ocracoke School.
30
31
32

33 **Board of Education – Request for Raise**

34 Dr. Randolph Latimore, Superintendent and Kenneth Chilcoat, Finance Officer, Hyde County Board
35 of Education, presented final request for increase in fee paid to school board members. Currently,
36 compensation for Board of Education members is \$42.00 and the Chair \$50.00 per meeting.
37 Dr. Latimore requested an increase in compensation to a monthly rate of \$353.00 per Member and
38 \$475.00 for the Chair. The total annual compensation per Board Member would then be \$4,236.00
39 and \$5,640.00 for the Chair. Compensation for the remaining six months in the current fiscal year
40 totals \$11,472.00. Annual compensation for the entire Board would be \$22,944.00 in FY2015-16.
41

42 After discussion, Commissioner Fletcher moved to vote nay for increase in fee paid to school board
43 members at this time and to consider the request in the FY2015-2016 budget. Mr. Pugh seconded the
44 motion. The motion passed on the following vote: Ayes – None; Nays – Fletcher, Pugh, Tunnell and
45 Swindell; Absent or not voting – Simmons.
46

47 **Ocracoke Health Center Termination of Ocracoke EMS Lease**

1 Cheryl Ballance, CEO of Ocracoke Health Center and Engelhard Medical Center reported Ocracoke
2 and Engelhard Clinics were awarded Federally Qualified Health Center (FQHC) status in November of
3 2013. The clinics are increasing case management capacity, expanding immunization programs and
4 planning to establish a pharmacy at the Engelhard site. Staffing has increased across the board by 35%
5 and Ocracoke Clinic has outgrown the original physical layout of the site and will need its second
6 building that is presently leased by Hyde County. Ms. Ballance notified Commissioners of the
7 Center's Board of Directors intent to terminate the lease for the EMS building at 309 Back Rd.,
8 Ocracoke, NC, effective December 31, 2015, and has offered to assist in locating an alternate site for
9 Hyde Emergency Medical Services.

10
11 No action required.

12
13 **1718 Ocracoke Brewing Company Revolving Loan Application**

14 Kris Noble, Economic Planner/Developer reported the 1718 Ocracoke Brewing Company is a new
15 proposed subsidiary business operating under Ocracoke Brewing Company, a North Carolina
16 S-Corporation formed in 1998. Principal owners of Ocracoke Brewing, Inc. are Jacquelyn Kalna,
17 President and Garick Kalna, Vice President. Garick Kalna will act as President of 1718 Ocracoke
18 Brewing Company. Both the Kalnas will oversee the day-to-day operations of the business. The
19 Kalnas submitted application for the Hyde County Revolving Loan Fund in the amount of \$215,000.00
20 to purchase brewing equipment for the new business. The Kalnas also plan to pursue grant funding
21 from the NC Department of Commerce Rural Economic Development Building Reuse program. The
22 Revolving Loan Committee met on January 26 to review and discuss this loan request and
23 recommended approval of the request.

24
25 The Kalnas are experienced entrepreneurs. Mr. Kalna has served as President of Kalna Group, Inc., a
26 custom-home design/build firm since 1997. Mr. and Mrs. Kalna also owned and successfully operated
27 Ocracoke Coffee Company from 1995 to 2012. Mr. Kalna has done considerable research and has
28 determined that hand crafted beer is gaining in popularity and would be an attractive draw for tourists
29 and locals alike. The business will be located at 1129 Irvin Garrish Hwy, Ocracoke, NC. This
30 property is known as the "Cafe Atlantic" property. The Kalnas have entered into a commercial lease
31 and option to purchase agreement with the current owners of the property.

32
33 The principal product is hand crafted beer. The craft brewery will produce a wide range of unique beer
34 recipes featuring local ingredients. The hand crafted beer will be distributed to restaurants and pubs on
35 the island and along the Outer Banks. The company will also operate a tasting/tap room where patrons
36 can sample brews on tap, socialize, and purchase cans and growlers to go. The tasting room's kitchen
37 will be leased.

38
39 Mr. Kalna is estimating that he will be hiring 11 employees by the end of two years and add two
40 additional positions by the end of year three. All employees hired will be Hyde County residents.

41 Commissioner Pugh moved to approve the Revolving Loan request for Ocracoke Brewing Company in
42 the amount of \$215,000.00 for ten (10) years at a 3% rate contingent upon the receipt and satisfactory
43 review of additional information requested from the Kalnas. Mr. Fletcher seconded the motion. The
44 motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None;
45 Absent or not voting – Simmons.

1
2 **Sean & Laura Death/ Death Fish, Inc. – Revolving Loan Application**

3 Kris Noble, Economic Planner/Developer reported Sean Death and Laura Death have requested
4 assistance from the Hyde County Revolving Loan Fund (RLF) in the amount of \$40,700.00 to
5 purchase equipment, outfit the restaurant and make improvements to a new proposed subsidiary
6 business, Ocracoke Bar & Grille, located at 621 Irvin Garrish Highway, Ocracoke, NC. In addition,
7 the Deaths are injecting personal capital in the project. The Deaths have also executed a one-year lease
8 agreement and option to purchase with the current owner of the property. The Revolving Loan
9 Committee met on January 26 to review and discuss this loan request and recommended approval.

10
11 The Deaths have successfully operated the Ocracoke Station/Beachcomber Campground since 2012.
12 The Ocracoke Station and Beachcomber Campground (a full-service gas/convenience store & RV Park
13 located at 990 Irvin Garrish Highway) is the only full-service gas station located on Ocracoke and the
14 campground is one of two campgrounds located on Ocracoke.

15
16 The Ocracoke Bar & Grille will offer dine-in and take out, and some retail business. The Deaths plan
17 to hire two managers, one kitchen manager/cook and one bartender by the end of the 8th quarter of
18 operation, all Hyde county residents.

19 Commissioner Fletcher moved to approve the Revolving Loan request for Ocracoke Bar & Grille in
20 the amount of \$40,700.00 for seven (7) years at 3% rate contingent upon the receipt and satisfactory
21 review of additional information requested from the Deaths', which includes the securing of a long-
22 term septic field lease on the property, along with other financial documents requested from the
23 Deaths. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
24 Pugh, Tunnell and Swindell; Nays – None; Absent or not voting – Simmons.

25
26 **Request for Mainland Occupancy Tax Funds**

27 County Manager Bill Rich reported Beaufort County Arts Council has sponsored "Music Across the
28 Sounds" for the past 10 years in Hyde County. Due to budget cuts for the Arts Council they will no
29 longer be able to do this. Hyde County Chamber of Commerce has agreed to take over the
30 responsibility for sponsoring "Music Across the Sounds" and needs to raise \$4,000.00. The Chamber
31 has asked the Mainland Occupancy Tax Board to assist with funding this event. At its January 27th
32 Mainland Occupancy Tax Board meeting a motion to release \$2,000.00 for "Music Across the Sounds"
33 and \$200.00 for advertising the event was approved.

34 Commissioner Pugh moved to approve the Mainland Occupancy Tax Board request to release
35 \$2,000.00 for "Music Across the Sounds" and \$200.00 for advertising the event. Mr. Tunnell
36 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and
37 Swindell; Nays – None; Absent or not voting – Simmons.

38
39 **FY2014-2015 Budget Calendar**

40 County Manager Bill Rich presented the 2014-2015 Fiscal Year Budget Calendar for Board approval.
41 Mr. Rich reported department budgets will be reviewed with the finance officer and county manager
42 on February 23, 2015.

43 Commissioner Tunnell moved to approve the FY2014-2015 Budget Calendar. Mr. Fletcher seconded
44 the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell;
45 Nays – None; Absent or not voting – Simmons.

46
47 **GovDeals Surplus**

1 County Manager Bill Rich reported the Sheriff Department has five (5) vehicles they no longer use
2 and requested the Board declare the vehicles surplus and list them on GovDeals for auction.

3 Commissioner Pugh moved to declare the five vehicles listed as surplus; and, to direct the finance
4 officer to list them on GovDeals for auction. Mr. Fletcher seconded the motion. The motion passed on
5 the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or not voting –
6 Simmons.

7

8 **Passenger Ferry**

9 County Manager Bill Rich reported the Hyde County Board of Commissioners adopted “Resolution In
10 Support Of Passenger Ferries Coming To Ocracoke” at its regularly scheduled meeting in January.

11

12 On January 20th the Dare County Board of Commissioners joined Hyde County in supporting, in
13 concept, passenger ferries going to Ocracoke, North Carolina provided that this passenger ferry service
14 be in addition to the vehicular ferry service that is now provided by the Ferry Division of the North
15 Carolina Department of Transportation.

16

17 On January 25, 2015 the Albemarle Rural Planning Organization (RPO) Transportation Advisory
18 Committee (TAC) adopted “A Resolution Supporting The Dare and Hyde County Resolutions In
19 Support of Passenger Ferries, In General, Coming To Ocracoke”.

20

21 NCDOT Ferry Division has contracted with “Volkert” and its sub-consultants Atkins and ITRE to lead
22 the development of a study to determine the feasibility of providing pedestrian ferry service between
23 Hatteras and Ocracoke. The Ferry Division has assembled a Steering Committee comprised of
24 representatives from NCDOT and other local or regional governments and planning agencies to analyze
25 the feasibility study and give feedback. Through a series of meetings Volkert will examine the
26 economic profile of the region across multiple business sectors; establish through a GIS analysis and
27 existing database search the environmental constraints to operation of a pedestrian and vehicular ferry
28 system; develop and implement an on-board survey in the summer of 2015 to determine the willingness
29 to pay for pedestrian ferry service; assemble, analyze and summarize documents to identify potential
30 conflicts; and, develop base mapping for future alternatives.

31

32 No action required.

33

34 **Ocracoke Tourism Marketing Study**

35 Kris Noble, Planner/Developer reported the Office of Planning & Economic Development has been
36 working on collaborating with the Hyde County Public Information Officer since the Spring of 2014 to
37 complete a comprehensive tourism and marketing study for Ocracoke Island. Ms. Noble presented
38 “Ocracoke Tourism Marketing Research”. She presented two options to choose from for this project:

39

- 40 1. Make the existing framework work for the County, or
- 41 2. Create a tourism development authority.

42

43 A public meeting will be conducted on February 12, 2015 at 7:30pm in Ocracoke.

44

45 No action required.

46

47 **Update on Consolidation of 9-1-1**

1 County Manager Bill Rich presented update on the Consolidated 9-1-1 project with Dare, Tyrrell and
2 Hyde Counties. The PSAP will be the first three-county 9-1-1 station in the State. Mr. Rich requested
3 approval of \$4,900.00 grant administration fee “refundable upon receiving the grant”.

4
5 Commissioner Fletcher moved to approve a \$4,900.00 grant administration fee. Mr. Tunnell seconded
6 the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell;
7 Nays – None; Absent or not voting – Simmons.

8
9 **Settlement – Public Safety Center with NC Department of Justice**

10 County Manager Bill Rich presented a settlement offer/agreement received from NC DOJ for the Hyde
11 County Sheriff’s Department v. NCDOL OSH – Docket No. 2014-5635.

12
13 The penalty for the Citation has been reduced by 35% from \$1,350.00 to \$877.50; and, a non-admission
14 clause drafted for Board review.

15
16 Commissioner Pugh moved to approve the \$877.50 settlement and agreement offer NCDOL OSH –
17 Docket No. 2014-5635. Mr. Tunnell seconded the motion. The motion passed on the following vote:
18 Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or not voting – Simmons.

19
20 **Request for Letter to NCDOT – Fairfield Drainage District**

21 County Manager Bill Rich reported Commissioner Benjamin Simmons and Joseph B. Williams,
22 Secretary for Fairfield Drainage District No. 7, have asked that a letter from the Board be sent to
23 NCDOT requesting permission to remove the trees from the East side of Highway 94, (approximately
24 1.5 miles) so they will not impede the drainage of that section.

25
26 Commissioner Fletcher moved to send a letter to North Carolina Department of Transportation
27 requesting permission to remove trees from the East side of Highway 94 in Fairfield Drainage District
28 No. 7. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
29 Pugh, Tunnell and Swindell; Nays – None; Absent or not voting – Simmons.

30
31 **Amendment to the Employee Eligibility on The Records Retention Schedule**

32 Clerk to the Board Lois Stotesberry reported The NC Department of Cultural Resources, Division of
33 Archives and Records, has reported the language used in their local records schedules regarding
34 employee eligibility records, the I-9 Verification Form required by U.S. Citizenship and Immigration
35 Services, might be misinterpreted. In order to help everyone carry out their records retention
36 responsibilities, an amendment to each local schedule that includes this item was prepared.

37
38 New wording for the disposition instructions for Employee Eligibility Records is “Mandatory
39 retention throughout the duration of an individual’s employment. After separation, destroy records
40 in office 3 years from date of hire or 1 year from separation, whichever occurs later”. The intent of
41 these disposition instructions is no different than those currently published in the county’s Records
42 Retention and Disposition Schedule (April 15, 2013) the amendment is purely for the sake of
43 clarity.

44
45 No action required.

46
47 **Courthouse Security**

48 County Manager Bill Rich reported Chairman Swindell received letters from Wayland J. Sermons, Jr.,
49 Senior Resident Superior Court Judge and Seth H. Edwards, DA, requesting immediate attention to

1 courthouse security. Judge Sermons and District Attorney Edwards suggest appointing a courthouse
2 security improvement committee and ask that the committee report back to the Board of
3 Commissioners in time to make recommendations and have them considered in this year's budget.

4
5 Commissioner Pugh moved to appoint a Courthouse Security Improvement Committee consisting of
6 Clerk of Court Brandy Pugh, Sheriff Guire Cahoon, Commissioner Dick Tunnell, County Manager Bill
7 Rich, Emergency Management Director Justin Gibbs and Utilities Department Director Clint Berry.
8 Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,
9 Tunnell and Swindell; Nays – None; Absent or not voting – Simmons.

10 11 **Ocracoke Fireworks**

12 Manager Bill Rich reported Ocracoke Civic and Business Association (OCBA) Fireworks Committee
13 is working on a project to bring fireworks back to Ocracoke for 4th of July festivities. OCBA asked
14 that Hyde County be the sponsor and certificate holder in July 2015.

15
16 Commissioner Fletcher moved to approve Hyde County Board of Commissioners to be “certificate
17 holder” and “sponsor” of fireworks on Ocracoke on July 3, 2015 pending insurance certificate being
18 approved by the County's Insurance Provider and County Attorney and as long as the Ocracoke
19 Occupancy Tax Board funds the fireworks display. Commissioner Tunnell seconded the motion. The
20 motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None;
21 Absent or not voting – Simmons.

22 23 **Animal Control**

24 County Manager Bill Rich reported at the December 1, 2014 Board of Commissioners meeting that
25 Tyrrell County Manager David Clegg agreed to recommend to the Tyrrell County Board of
26 Commissioners an Interlocal Agreement merging Hyde County's Animal Control into Tyrrell
27 County's Animal Control for a 90-day trial period. At that time Hyde County Commissioners tabled
28 voting on the merger to allow Animal Control Officer J. M. Eakes an opportunity to discuss and if he
29 would like to make a counteroffer.

30
31 J. M. Eakes, Animal Control Officer, reported a full-time animal control officer is needed and should
32 be placed under supervision of the Sheriff's Department. After discussion, Mr. Eakes stated he would
33 match Tyrrell County's offer to provide animal control in Hyde County.

34
35 Manager Rich, Commissioner Pugh, Sheriff Cahoon and Animal Control Officer J. M. Eakes met on
36 January 27th to develop an Animal Control program for the County.

37
38 Commissioner Pugh moved to approve Mr. Eakes' Animal Control Program for Hyde County with
39 animal control officer call fees of \$20.00 per hour on call; kennel fees billed to the dog owner with the
40 program beginning on March 1, 2015 and operating on a month-to-month basis under the supervision
41 of Sheriff Cahoon (field and calls) and Manager Rich (transparency of bills). Commissioner Tunnell
42 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and
43 Swindell; Nays – None; Absent or not voting – Simmons.

44 45 **Update on the Proposed Ocracoke Leash Law Regarding Countywide vs. Ocracoke Only**

46 County Manager Rich reported that at the previous Board of Commissioners meeting on January 5,
47 2015 he had been asked by Ocracoke residents to present request for a leash law on Ocracoke Island.
48 After studying the Hyde County Code – Animal Control Ordinance No. 165, Manager Rich reported

1 the County has an adequate leash law. After research, it was determined that Animal Control
2 Ordinance No. 165 has adequate leash law language that can be enforced by the Sheriff's Department.

3
4 No action required.

5
6 **Hatteras and Ocracoke Inlets**

7 County Manager Bill Rich presented request to send a letter to Governor McCrory to show Hyde
8 County's support of Dare County's need for assistance with Hatteras Inlet involving the State's portion
9 of the channel. Dare County has asked Governor McCrory to bring federal and State agencies together
10 to address shoaling conditions in Hatteras Inlet.

11
12 Commissioner Fletcher moved to direct Chairman Swindell to sign and send a letter of support of Dare
13 County Board of Commissioner's request to Governor McCrory for federal agencies to move unused
14 buoys to the State portion of Hatteras Inlet. Commissioner Pugh seconded the motion. The motion
15 passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or
16 not voting – Simmons.

17
18 **Update Cedar Island Ferry Run**

19 County Manager Bill Rich reported at the previous Board of Commissioners meeting on January 5,
20 2015 Commissioner Fletcher moved to send a thank you letter to NCDOT Ferry Division Director,
21 Ed Goodwin, Deputy Director Harold Thomas and Deputy Director Jed Dixon for all that they do for
22 Hyde County and to request consideration for a later last departure from Cedar Island. Manager Rich
23 will meet with Deputy Director Dixon on Ocracoke at 1:00pm on February 9, 2015.

24
25 No action required.

26
27 **Update Swan Quarter Landing – Public Meeting**

28 Kris Noble, Planner/Developer presented report on the public meeting conducted to gather input from
29 residents and citizens in and around Swan Quarter regarding the county's proposed acquisition and
30 possible redevelopment of property known as the "Jarvis" property. Comments in favor of and/or
31 against the project were received and a vote taken resulting in thirteen (13) votes in favor; one (1) not
32 in favor; and, six (6) votes undecided pending more information. Ms. Noble and Manager Rich
33 decided not to submit applications for funding due to citizen opposition. Grant applications to fund
34 Swan Quarter Landing Project were pulled and will be re-submitted in February, 2016.

35
36 No action required.

37
38 **Update David's Trash**

39 County Manager Bill Rich reported he presented update on David's Trash Service in mainland Hyde
40 County and on Ocracoke Island at the January 5, 2015 Board of Commissioners meeting. Mr. Rich
41 reported efforts are being made to clean up Solid Waste Department equipment regarding trash trucks
42 on the ferry to Ocracoke.

43
44 On January 20, 2015 Manager Rich, Utilities Director Clint Berry and David's Trash Manager Rob
45 Cuthrell met with and continued discussion regarding monitoring the trash service. New equipment
46 has been purchased and David's Trash will be given the opportunity to perform.

47
48 No action required.

1 **Update Dare County Letter of Cooperation**

2 County Manager Bill Rich reported in response to unanimous vote at the previous Board of
 3 Commissioners meeting, on January 5, 2015, a thank you letter has been sent to Dare County Board of
 4 Commissioners and County Manager Bobby Outten letting them know that in a spirit of cooperation
 5 Hyde County supports Dare County in all issues of joint concern.

6
 7 No action required.

8
 9 **Budget Revision**

10

(FO Use) BR#	Department	Account #	Line Item Account Name/ Explanation	Debit	Credit
BR24-15	Triple P – Health	10.5831.1400	Travel	\$ 3,000.00	
		10.5831.2600	Departmental Supplies		\$ 3,000.00
	<i>Transferring funds from Departmental Supplies into Travel. This revision does not increase the budget for Triple P. No local appropriations are required.</i>			\$ 3,000.00	\$ 3,000.00
Aviation	Travel	10.6400.3100	Gas, Oil, Tires		\$ 5,000.00
		10.6400.1400	Travel	\$ 5,000.00	
				\$ 5,000.00	\$ 5,000.00
DSS	Furniture	10.6100.4504	Contract Interpreter		\$10,000.00
		10.6100.1501	Building Update	\$10,000.00	
	<i>To purchase needed furniture for new location. This does not increase the budget.</i>			\$10,000.00	\$10,000.00
EMS	Budget Correction	10.5920.0000	Salaries Part-Time		\$35,000.00
		10.5920.000	Overtime	\$35,000.00	
	<i>Transfer to correct a keying error in the budget. Does not increase the budget.</i>			\$35,000.00	\$35,000.00
Inspections	Permits	10.5400.4501	Contract Services		\$ 2,000.00
		10.5400.3300	Departmental Supplies	\$ 2,000.00	
	<i>To facilitate the implementation of giving the public the ability to fill out and apply and pay for, on line and with credit or debit card, building permit applications.</i>			\$ 2,000.00	\$ 2,000.00

11
 12 Commissioner Fletcher moved to approve Health BR24-15 – Triple P, Aviation, DSS, EMS and
 13 Inspections transfers as presented. Commissioner Pugh seconded the motion. The motion passed on
 14 the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or not voting –
 15 Simmons.

16
 17 **Management Reports:**

18
 19 **Commissioner Fletcher** – attended Ocracoke meetings.

20
 21 **Commissioner Tunnell** – attended the Mid-East Housing Authority Meeting and will be attending the
 22 Ag Farm Show and Sea Grant (Town Hall) meeting on February 20th.

23
 24 **Commissioner Simmons** – absent.

25
 26 **Commissioner Pugh** – attended NCACC Legislative Goals Conference, NC Ferry Division meeting
 27 on Ocracoke, Revolving Loan Fund (RLF) meeting, Rose Bay Canal meeting (new water control
 28 structure) and Animal Control meeting. Mr. Pugh reported the Albemarle Commission also has an
 29 RLF of up to \$150,000.00. He will attend the coyote hunting meeting at Columbia High School on
 30 Tuesday, February 10, 2015, at 7:00pm.

1 Commissioner Fletcher moved to allow coyote hunting in Hyde County. Commissioner Pugh
2 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and
3 Swindell; Nays – None; Absent or not voting – Simmons.

4
5 **Chairman Swindell** – welcomed David Howard, Health Director and reported he will attend ethics
6 training on February 19th.

7
8 After recommendation by Chairman Swindell, Commissioner Fletcher moved to appoint Manager
9 Rich, Commissioner Pugh and Chairman Swindell to conduct an annual review of all Hyde County
10 Volunteer Fire Departments and present report to the Board of Commissioners prior to the FY2015-
11 2016 Budget. Commissioner Swindell seconded the motion. The motion passed on the following
12 vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or not voting – Simmons.

13
14 **Manager Rich** – had nothing further to report except as presented on his January Calendar.

15
16 **Public Comments:**

17 Chairman Swindell called for comments from the public.

18
19 **Kelly Brooks, Swan Quarter** – is concerned that Hyde County jobs will be lost with consolidation of
20 9-1-1, commercial fishermen will be affected by the Jarvis project and believes money should be spent
21 for sports activities for the children.

22
23 **Brandy Pugh, Clerk of Court** – is concerned that citizens and law enforcement officers' safety in
24 Hyde County will be compromised if 9-1-1 is consolidated with Tyrrell and Dare Counties.

25
26 **Richard Newman, Swan Quarter** – thanked Commissioner Pugh for his interest in the Swan Quarter
27 Landing project. Mr. Newman asked the Board to look at the economic impact the project would have
28 on commercial fishing and how it would affect citizens if the County purchased the Jarvis property
29 which would take \$370,000.00 off the tax books.

30
31 **Gwen Jarvis Newman, Swan Quarter** – asked to be better informed in advance about public
32 meetings.

33
34 **Michael Cole, Managing Partner in Jarvis Property Project** – reported the LLC owns 12.45 acres
35 of the approximately 25 acre property and believes the project would bring sports and commercial
36 fishermen together.

37
38 **Rudy Austin, Ocracoke** – stated Ocracoke needs marketing for the Fall and Spring.

39
40 **Ralph Jarvis, Swan Quarter** – encouraged everyone to support sports, commercial fishing and the
41 Swan Quarter Landing project.

42
43 **Eddie Newman, Swan Quarter** – recommended a committee be appropriated to talk about the Jarvis
44 property.

45
46 There being no further comments from the public, Chairman Swindell continued the meeting.

47
48 **Closed Session (none)**

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Adjourn

Commissioner Pugh moved to adjourn the meeting. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and Swindell; Nays – None; Absent or not voting – Simmons.

The meeting adjourned at 8:35p.m.

Respectfully submitted:

S E A L

Minutes approved on the 2nd day of March, 2015.

Lois Stotesberry, CMC, NCCCC
Clerk, Hyde County Board of Commissioners

Barry Swindell
Chair, Hyde County Board of Commissioners

Attachments:

Exhibit A: *“Resolution In Support Of A Future Interstate Designation For IS64 And US17 Between Raleigh And Hampton Roads”*

Exhibit B: *“North Carolina Governor’s Highway Safety Program (NCGHSP) – Local Governmental Resolution”*

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: Bill Rich, County Manager
Attachment: Yes

ITEM TITLE: INTRODUCTION – SUPERINTENDENT DAVID E. HALLAC

SUMMARY: Manager Rich will introduce Mr. Dave Hallac the new Outer Banks Group Superintendent. The Outer Banks Group consists of Cape Hatteras National Seashore, Fort Raleigh National Historic Site and Wright Brothers National Memorial.

RECOMMEND: No action required.

Motion Made By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Outer Banks Group – Cape Hatteras National Seashore, Fort Raleigh National Historic Site and Wright Brothers National Memorial

Superintendent David E. Hallac's Bio

Before reporting to the Outer Banks Group in January 2015, David Hallac was the Chief Scientist at Yellowstone National Park where he managed the Yellowstone Center for Resources for three years. As Chief Scientist he was responsible for all aspects of resource management and scientific research and dealt with many high profile and controversial issues. He oversaw a number of park programs including wildlife and aquatic sciences, vegetation ecology, wetlands, forestry, climate change, hydrology, geology, historical preservation and Native American tribal relations. He also led the park's planning, compliance, and science communications program and led a variety of high profile, complex conservation initiatives such as carnivore conservation, native fish restoration, trans-boundary bison conservation and management, and climate change research.

Prior to his time at Yellowstone, he spent more than a decade in south Florida in a variety of positions including managing natural resources programs for Everglades and Dry Tortugas National Parks, and implementation of Everglades restoration projects with the U. S. Fish and Wildlife Service.

He has a master's degree in wildlife and fisheries biology from the University of Vermont and is an avid fisherman who also enjoys running, scuba diving, and boating. He, his wife Robin, and their four children are delighted to be in the Outer Banks and have spent many summer vacations here. He has "a great appreciation for the resources and the memories that people make here and is excited by the opportunity to work with park staff and strengthen relationships with the community to collectively care for these amazing places."

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: Bill Rich, County Manager
Attachment: Yes

ITEM TITLE: INTRODUCE WILL DOERFER, NCACC/ICMA FELLOWS PROGRAM

SUMMARY: The NC Association of County Commissioners (NCACC) Board of Directors approved the County Management Fellowship Program in June, 2012 to help counter a decline in the number of young professionals pursuing careers in the public sector.

The NCACC has selected Hyde County to serve as host of the County Management Fellowship Program. Through the program a recent Master of Public Administration (MPA) program graduate who has interest in North Carolina county management careers will be placed into salaried, full-time fellowships with seasoned NC county managers for one or two years. The NCACC requires a minimum \$35,000.00 salary and recommends employment benefits and an employment year that follows the fiscal year.

The International City-County Management Association (ICMA), a partner for the NCACC County Management Fellowship Program, provides the NCACC with a pool of pre-screened, North Carolina-based applicants from its fellowship program. The Association shares those applications with interested host counties who chose which applicants to interview and offers employment.

RECOMMEND: Approve William C. Doerfer for the position and provide a Memorandum of Understanding and host application that provides a detailed work plan to NCACC.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

SUMMARY OF QUALIFICATIONS

- More than 4 years of service with the *U.S. Army* including tour in Iraq as a team leader of a four-man fighting team where I developed strong leadership skills
- More than 6 years civilian Federal service learning to interpret and apply regulations using discretion to make legally binding decisions
- More than 7 years of customer service experience including direct patron/client interaction

EDUCATION

Master of Public Administration

Appalachian State University – Boone, NC
Graduated: December 2014

Robert G. Hester Local Government Scholarship Recipient

Relevant Courses Include:

- Public Personnel Administration
- Organizational Behavior
- Local Government Administration
- Public Policy Analysis
- Public Budgeting
- Leadership
- Research Methods (heavy focus on Excel)

Bachelor of Arts in Psychology

Guilford College – Greensboro, NC
Graduated: May 2012

Alan Walter Hull Scholarship Recipient

Relevant Courses Include:

- Industrial/Organizational Psychology
- Leadership Psychology
- Research Methods and Analysis
- Mediation

RELEVANT WORK EXPERIENCE

Intern to the City Manager

King, NC

June to August 2014

City of King

- Broad and inclusive exposure to many aspects of a full service municipality in North Carolina
- Developed rapport and good working relationship with Council members and co-workers
- Developed a new standard operating procedure for the water plant in accordance with applicable regulations and guidance from the N.C. Department of Environment and Natural Resources, Chief Water Plant operator, and City Engineer
- Coordinated efforts between Chiefs of Police and Fire to revise and update the City's Emergency Operations Plan
- Coordinated efforts of finance director and customer service department to develop a new the Billing and Collections manual for the utilities department
- *Awarded Certificate of Appreciation* for service during Internship

Intern to the Town Manager Seven Devils, NC **May to August 2013**
Town of Seven Devils

- Shadowed Town Manager in his daily duties, including budget workshops and as Town Zoning Administrator
- Drafted zoning and ordinance violation letters to residents in concise and respectful manner
- Conducted zoning inspections to ensure compliance with Town ordinances
- Developed fund raising project and presented to Town Council and community at Council meeting and annual SafetyFest
- Conducted various research projects and presented them to the Town Manager to improve the overall functioning of the Town

Veterans' Service Representative Winston-Salem, NC **April 2006 to December, 2012**
U.S. Department of Veterans' Affairs

- Initially hired as Claims Assistant (GS-5), input and initiate process for veterans claiming VA disability, track and document transfer of claims files for off-site processing, gather medical evidence and transmit to Department of the Army and Air Force for Combat Related Special Compensation program; *awarded Certificate of Appreciation* from Department of the Army for diligence in delivering medical records
- Promoted to Veterans' Service Representative (GS-7) and assigned to appeals team where I exhibited attention to detail and self-motivation; *awarded Certificate of Appreciation* for helping team achieve organizational goals for fiscal year 2008-2009
- Promoted to Rating Veterans' Service Representative (GS-9, 10, 11) where I was assigned to review medical and other evidence in order to determine if a claimed disability was related to military service, generate correspondence explaining decisions and reasons for decisions to veterans, claimants, and their representatives; required a great deal of self-discipline and discretion

Airborne Infantryman Ft. Bragg, NC **July 1999 to November, 2003**
U.S. Army 82nd Airborne Division

- Developed values of organizational Loyalty, Duty, Respect, Selfless Service, Honor, Integrity, and Personal Courage
- Developed leadership skills and the ability to make decisions, communicate, and implement specific instructions under pressure and in a high stress environment including duty within foreign cultures
- Earned multiple awards showing dedication to professionalism and exemplary performance such as Expert Infantryman Badge, Combat Infantryman Badge, and Army Commendation Medal

AFFILIATIONS

- Member International City/County Management Association (ICMA)
- Member Society for Human Resources Management (SHRM)
- Member Emerging Local Government Leaders (ELGL)
- Life Member 82nd Airborne Division Association

>> INVESTING IN THE FUTURE OF NORTH CAROLINA COUNTY MANAGEMENT



NCACC COUNTY MANAGEMENT FELLOWSHIP PROGRAM

The North Carolina Association of County Commissioners (NCACC) is committed to helping develop the next generation of county management stalwarts. Through its **County Management Fellowship Program**, the NCACC seeks to place a handful of recent Master of Public Administration (MPA) program graduates who have interest in North Carolina county management careers into salaried, full-time fellowships with seasoned North Carolina county managers for one or two years.

The program is modeled after the Local Government Management Fellowship administered by the International City-County Management Association (ICMA), a partner for the NCACC County Management Fellowship Program.

>> OPPORTUNITIES TO SERVE AS A HOST COUNTY

The Association is currently seeking interested host counties for placements that begin in the July 2015 timeframe. Counties selected to participate as hosts will receive NCACC assistance with salary and other potential incentives (handled on a negotiated, individual basis). The NCACC requires a minimum \$35,000 salary and recommends employment benefits and an employment year that follows the fiscal year.

Any interested county will need to demonstrate a commitment to providing a rewarding career experience for the Fellow in the application process by indicating potential projects, activities and responsibilities for the Fellow. A Memorandum of Understanding and host application that provides a detailed work plan are required.

>> HOW IT WORKS

ICMA provides the NCACC with a pool of pre-screened, North Carolina-based applicants from its fellowship program, ensuring high-quality talent for participating counties. The Association will then share those applications with interested host counties, which can then choose which applicants to interview. The host county controls offers of employment, start and completion dates of the fellowship and other employment details.

ICMA is currently accepting fellowship applications through Dec. 8, 2014, for recent MPA graduates or MPA candidates on track to earn their degree in spring 2015. Fellowship hopefuls can apply online via ICMA's website (bit.ly/mTfC6H). Finalists will be notified in February 2015.

>> MORE INFORMATION

Contact Jason King, NCACC Associate Director of Education, at (919) 715-0045 or jason.king@ncacc.org.

Visit www.ncacc.org/index.aspx?nid=304 for a host county application, the MOU template, sample work plans and more information.



Michael James, who received his MPA from North Carolina State University in December 2013, is serving as an NCACC County Management Fellow in Lee County under County Manager John Crumpton.

>> COHORT BENEFITS FOR FELLOWS

Fellows enjoy a network of mentoring and support through the relationship with the county manager and county employees, as well as a cohort experience with other NCACC fellows and ICMA fellows based in North Carolina. NCACC and ICMA fellows will be invited to participate in statewide and regional Association events, such as the Annual Conference, County Assembly Day and district meetings, to receive a larger networking experience as well as exposure to state government. The Association will also fund each of its fellows' North Carolina City & County Management Association (NCCCMA) membership dues and seminar registration fees for the year.

>> BACKGROUND

The NCACC Board of Directors approved the program in June 2012 to help counter a decline in the number of young professionals pursuing careers in the public sector.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: Gloria Spencer, DSS Director
Attachment: Yes

ITEM TITLE: DSS MOVE TO ECB BUILDING REPORT

SUMMARY: Gloria Spencer, DSS Director will present Power Point presentation on the DSS Department's move to the ECB building in Engelhard.

RECOMMEND: No action required.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Hyde County DSS

New Location

35015 US Hwy 264

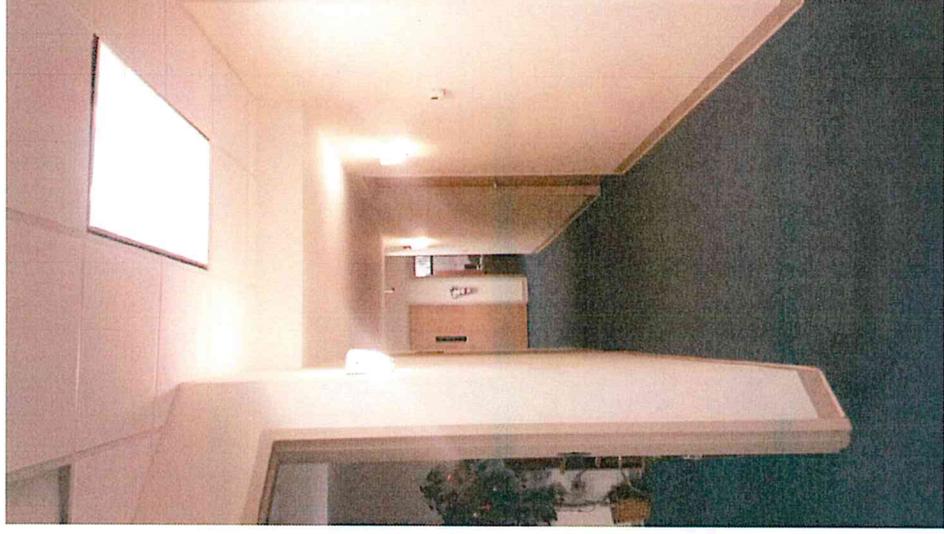
Social Services



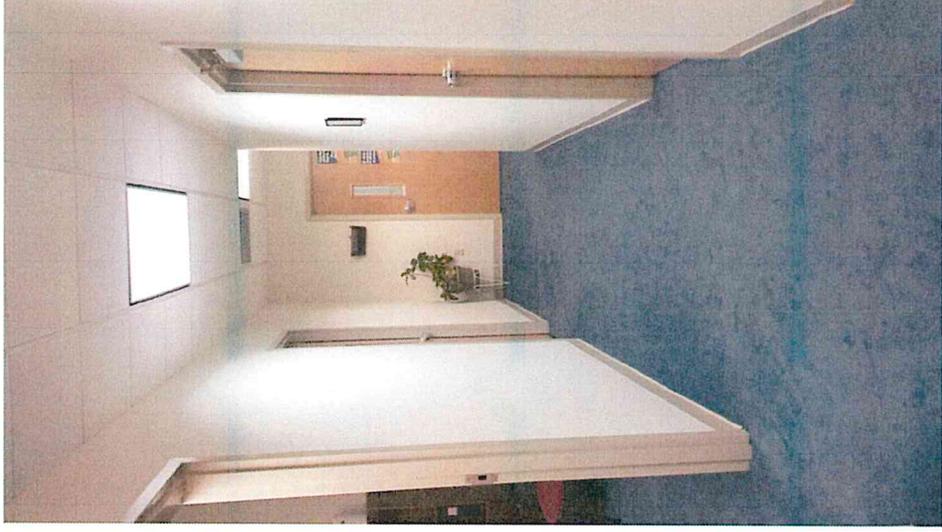
Waiting Room with Security Door and Window



First Floor entry hallway



Newly created office space



First floor hallway



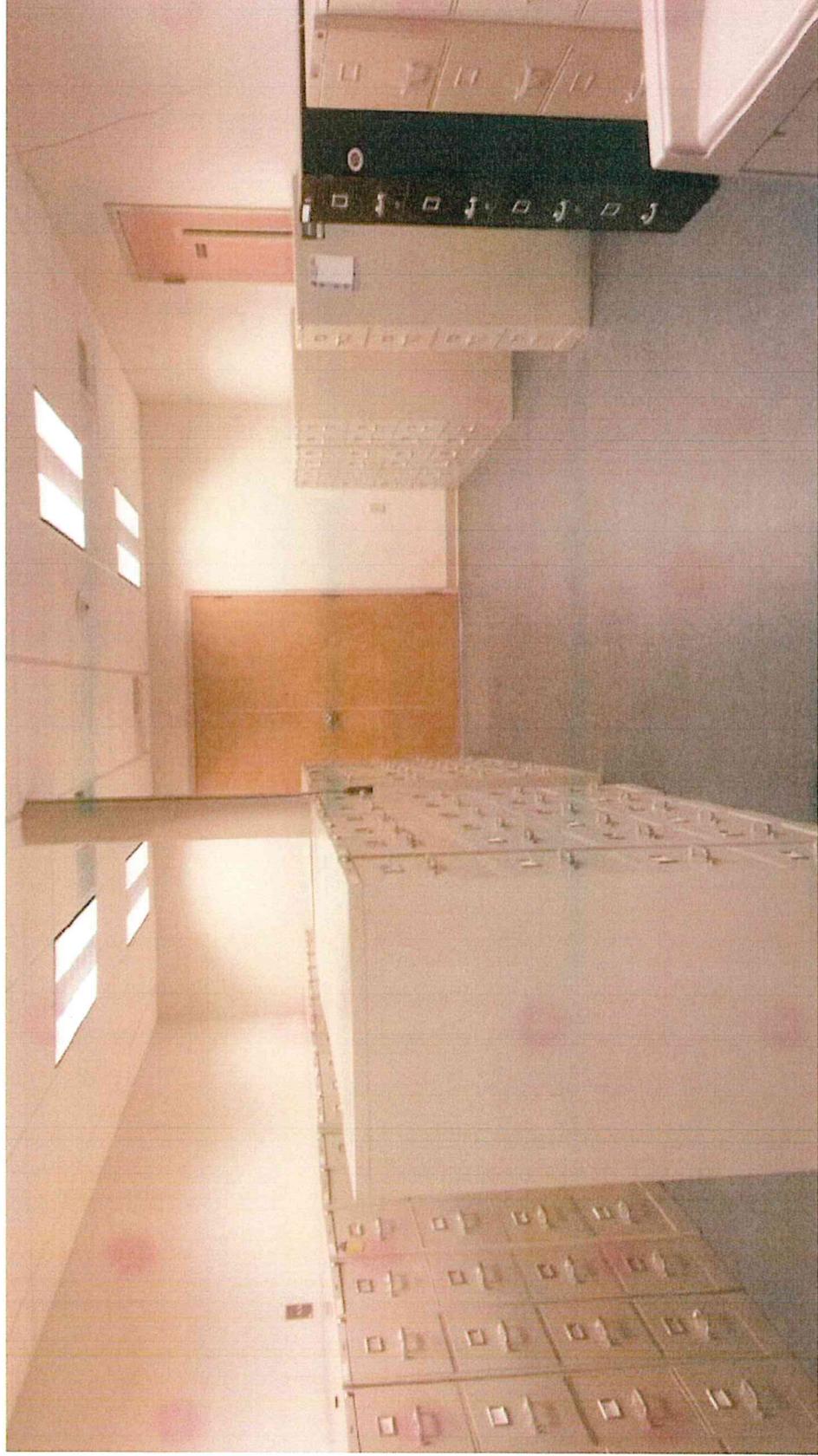
Second floor newly created offices



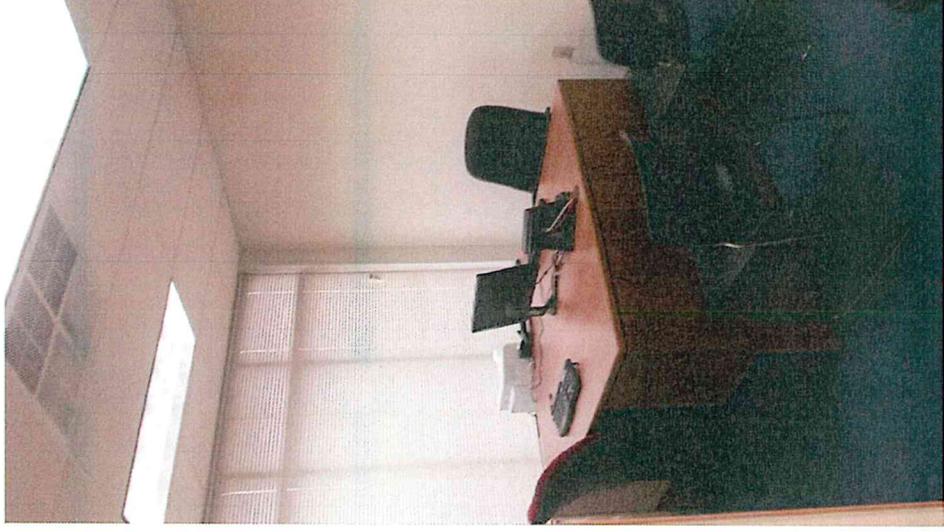
Hyde County DSS Conference Room for Meetings and Training



Hyde County DSS Inactive File Room



Child Support Space



Interview room



**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: Andrew Harris, CPA
Attachment: Yes

ITEM TITLE: FY2012-2013 HYDE COUNTY AUDIT PRESENTATION

SUMMARY: Andrew Harris, CPA, will present the FY2013-2014 Hyde County Audit.

RECOMMEND: Approve.

Motion Made By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Motion Seconded By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Vote: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

COUNTY OF HYDE

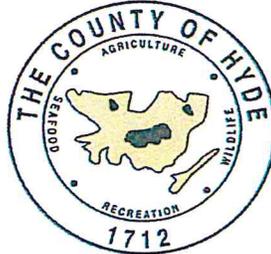
Board of Commissioners

Barry Swindell, Chair
Earl Pugh Jr., Vice-chair
Dick Tunnell
Benjamin Simmons III
John Fletcher

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Lois Stotesberry
Clerk to the Board

Fred Holscher
County Attorney



January 15, 2015

Andrew Harris, CPA PLLC

3722 N. Main St.

Farmville, NC 27828

This representation letter is provided in connection with your audit of the financial statements of Hyde County which comprise the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of June 30, 2014, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated March 28, 2014, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.
- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. There are no uncorrected misstatements. In addition, you have proposed adjusting journal entries that have been posted to the entity's accounts. We are in agreement with those adjustments.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the County is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the County from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Board of Commissioners or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the County and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the County's financial statements communicated by employees, former employees, regulators, or others.

- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the County's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have taken timely and appropriate steps to remedy fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that you have reported to us.
- 21) We have a process to track the status of audit findings and recommendations.
- 22) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 23) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
- 24) The County has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 25) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.
- 26) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 27) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 28) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- 29) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 30) As part of your audit, you assisted with preparation of the financial statements and related notes [and schedule of expenditures of federal awards]. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by

designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and schedule of expenditures of federal awards.

- 31) The County has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 32) The County has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 33) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 34) The financial statements properly classify all funds and activities, in accordance with GASB Statement No. 34.
- 35) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 36) Components of net position (net investment in capital assets; restricted; and unrestricted), and components of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 37) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 38) Provisions for uncollectible receivables have been properly identified and recorded.
- 39) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 40) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 41) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 42) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 43) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 44) The government meets the GASB-established requirements for accounting for eligible infrastructure assets using the modified approach.
- 45) We have appropriately disclosed the County's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 46) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more

than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.

- 47) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 48) With respect to the Identify supplementary information on which an in-relation-to opinion is issued.
- a) We acknowledge our responsibility for presenting the Schedules and Notes for the Law Enforcement Officer's Separation Allowance and the Schedule and Notes for the Other Postemployment Benefits accordance with accounting principles generally accepted in the United States of America, and we believe the Schedules and Notes for the Law Enforcement Officer's Separation Allowance and the Schedule and Notes for the Other Postemployment Benefits, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the Schedules and Notes for the Law Enforcement Officer's Separation Allowance and Schedules and Notes for the Other Postemployment Benefits have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the Schedules and Notes for the Law Enforcement Officer's Separation Allowance and the Schedules and Notes for the Other Postemployment Benefits is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
- 49) With respect to federal award programs:
- a) We are responsible for understanding and complying with and have complied with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, including requirements relating to preparation of the schedule of expenditures of federal awards.
 - b) We acknowledge our responsibility for presenting the schedule of expenditures of federal awards (SEFA) in accordance with the requirements of OMB Circular A-133 §310.b, and we believe the SEFA, including its form and content, is fairly presented in accordance with OMB Circular A-133 §310.b. The methods of measurement or presentation of the SEFA have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement or presentation of the SEFA.
 - c) If the SEFA is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the SEFA no later than the date we issue the SEFA and the auditor's report thereon.
 - d) We have identified and disclosed to you all of our government programs and related activities subject to OMB Circular A-133, and have included in the SEFA expenditures made during the audit period for all awards provided by federal agencies in the form of grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
 - e) We are responsible for understanding and complying with, and have complied with, the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have identified and disclosed to you the requirements of

laws, regulations, and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major program.

- f) We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that we are managing our federal awards in compliance with laws, regulations, and the provisions of contracts and grant agreements that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
- g) We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
- h) We have received no requests from a federal agency to audit one or more specific programs as a major program.
- i) We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the *OMB Circular A-133 Compliance Supplement*, relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards.
- j) We have disclosed any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- k) We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- l) Amounts claimed or used for matching were determined in accordance with relevant guidelines in *OMB Circular A-87, Cost Principles for State, Local, and Tribal Governments*, and *OMB's Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments*.
- m) We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
- n) We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- o) We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
- p) There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
- q) No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance, subsequent to the date as of which compliance was audited.

- r) Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.
- s) The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- t) We have charged costs to federal awards in accordance with applicable cost principles.
- u) We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by OMB Circular A-133 and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
- v) We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by OMB Circular A-133.
- w) We are responsible for preparing and implementing a corrective action plan for each audit finding.

Signature: Cunning Gubbs
Title: Finance Director

Signature: [Handwritten Signature]
Title: County Manager

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 2, 2015
Presenter: Lisa Woolard, Beaufort/Hyde Partnership for Children
Attachment: Vendor Application
Door Prize Suggestions

ITEM TITLE: THIRD ANNUAL HYDE CHILDREN’S HEALTH FAIR EXTRAVAGANZA

SUMMARY: Extravaganza is organized annually by a consortium of organizations – Hyde County Hotline, Hyde County Health Department, Hyde County DSS, Hyde County Children’s Center and Beaufort/Hyde Partnership for Children. Funding is minimal - \$700 from the state through the Hyde County Local Interagency Coordinating Council to cover food for the children and the bouncy house. The consortium has pooled their funding to provide signage, the main door prize, bags, juice boxes, stickers, trash bags, and incidentals. There has been some confusion in the past that County Government has provided funding. This has not allowed us to charge agencies a registration fee to assist in covering costs. While the County has been gracious in covering the cost of the Davis Center, with very little financial support, the Fair has really existed on a shoestring.

Attendance was great the first year, but last year, attendance was dismal. To combat that, a new format in a new location was created. We will be launching a healthy eating and active living theme with interactive booths (each vendor is to bring a game or an activity), outdoor obstacle course, games, music, and local vendors selling produce and such – like a farmer’s market. And door prize drawings on the ½ hour (you must be present to win)! We will still have the “big” drawing for those that play the bingo game and visit all the vendors. We have enjoyed great support by the agencies and organizations of our community.

RECOMMEND: Instead of asking county government to provide funding, the consortium is asking each commissioner to provide one (1) door prize (\$10 - \$20 value). Door prizes will need to be delivered to hotline, BCDC or DSS by March 27th. (There is a handout in your packet with suggestions of items to provide as prizes.)

Motion Made By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Hyde Children's Health Fair Extravaganza

Vendor Application

April 10, 2015

10:30am – 2:30pm

O. A. Peay Gym, Swan Quarter

Please complete the following application by February 27th in order for your organization to host a booth at the Health Fair. Upon completion, email to lisa@beaufortcountykids.org, fax at 252-975-4722 or mail to BHPC, 979 Washington Square Mall, Washington, NC 27889. This year will be a **healthy eating/active living** theme, so we will ask everyone to incorporate a children's game or interactive activity at their booth. **Please make every attempt to bring your own table and chairs.** Thank you!

- Organization:

-
- Description of Services your organization provides:
-
-

- Contact Information:

Name

Email

Phone #

Cell#

- Number of Tables Needed: _____ Number of Chairs Needed: _____

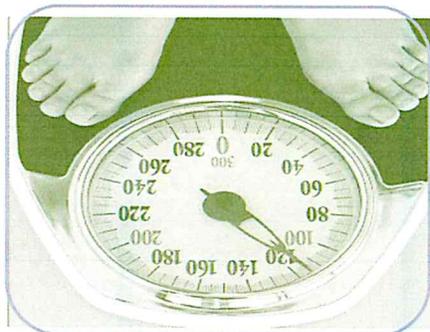
- Additional Information:

Will you be a selling anything?

Do you need outdoor or indoor booth space?

- Game/interactive activity to be played at your booth:
-
-

DOOR PRIZE SUGGESTIONS FOR THE HEALTHY EATING/ ACTIVE LIVING HYDE CO. CHILDREN'S HEALTH FAIR



Produce
Slip & Slide
Plants
Hula hoops/jump ropes

Soil and planter box
Pedometers
Scales
Blender

DATE: 04/10/15

TIME: 10:30—2:30

O. A. Peay Gym in Swan Quarter, NC

Contact: Lisa Woolard @ 975-4667, ext. 3

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: Meredith Nicholson
Attachment: No

ITEM TITLE: ABC BOARD FINANCIAL REPORT

SUMMARY: Meredith Nicholson, Chairman, Hyde County ABC Board will present Profit & Loss reports for the month of January 2015.

RECOMMEND: Receive report.

Motion Made By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Motion Seconded By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Vote: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: County Manager Bill Rich
Attachment: No

ITEM TITLE: EMPLOYEE OF THE MONTH

SUMMARY: Manager Bill Rich will announce the Employee of the Month.
The employee will spin the "Wheel of Thanks."

RECOMMEND: Congratulations.

Motion Made By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Motion Seconded By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Vote: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 2, 2015
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

Resolutions

- a.** Riparian Buffer Rule Changes Mgr. Rich
- b.** Resolution Endorsing Passage of NC WRC Resolutions Requesting Removal of Red Wolf Release and Reintroduction Onto Private Lands Programs In The Red Wolf Recovery Area Located in Beaufort, Dare, Hyde, Tyrrell and Washington Counties, North Carolina Mgr. Rich
- c.** Resolution of Support for an Alternative Governance Structure for the Area Authority serving Hyde County Mgr. Rich
- d.** Groundwater Protection Resolution Clint Berry

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 2, 2015
Presenter: Jeff Credle
Attachment: Yes

ITEM TITLE: RIPARIAN BUFFER RULE CHANGES

SUMMARY: Mr. Jeff Credle will present "Resolution to Delineate Coastal Wetlands Riparian Buffers". He requests the Board of Commissioners ask that NC General Assembly members seek a bill regarding the delineation of protective riparian buffers for coastal wetlands in the Neuse and Tar-Pamlico River Basin that consists of the same information submitted in Senate Bill 232 from the 2011 session.

RECOMMEND: Adopt.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

a.

COUNTY OF HYDE

Board of Commissioners

Barry Swindell, Chair
Earl Pugh, Jr., Vice-chair
Benjamin Simmons
John Fletcher
Dick Tunnell

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27881
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



DELINEATE COASTAL WETLANDS RIPARIAN BUFFERS

WHEREAS, the General Assembly enacted the permanent Neuse River and Tar-Pamlico Riparian Buffer rules on August 1, 2000; and,

WHEREAS, a riparian zone site characterized by the establishment of woody stems (tree or shrub) is designed to maximize nutrient removal and other buffer functions as do marsh areas that filter water and naturally prevent sedimentation run off; and,

WHEREAS, some property owners in Hyde County disagree with the current delineation of protective riparian buffers for coastal wetlands in the coastal counties of the Neuse and Tar-Pamlico River Basin and believe the rules were more designated to cover areas west of here that adjoin waterways and wetlands but have no marsh, as Hyde County does, to filter water and prevent sedimentation run off; and,

NOW, THEREFORE, BE IT RESOLVED, that the Hyde County Board of Commissioners hereby ask that NC General Assembly members seek a bill regarding the delineation of protective riparian buffers for coastal wetlands in the Neuse River and Tar-Pamlico River Basin that consists of the same information submitted in Senate Bill 232 from the 2011 session.

Adopted this the 2nd day of March, 2015, in Hyde County, North Carolina.

Barry Swindell, Chairman
Hyde County Board of Commissioners

ATTEST:

Lois Stotesberry, CMC, NCCCC
Clerk to the Board

Memorandum

February 20, 2015

To : Hyde County Board of Commissioners
From : Jeff M. Credle
Re : Riparian Buffer Rule Changes

Commissioners, I would appreciate your consideration of adopting a resolution to ask our NC General Assembly Members to seek a bill that consist of the same information submitted in Senate Bill 232 from the 2011 session which is shown below. From what I can tell it was referred to a committee and never went any farther. The Riparian Buffers were originally established for some of the river basins and was designed to cover areas west of here that adjoin wetlands and had no marsh as we do to filter water and prevent sedimentation run off. When the rules were adopted no one gave any thought to the fact that areas such as ours already have marsh and do not need this additional area to prevent runoff. What they have done is made us have another buffer placed on the buffer we already have. This is why you see all these small strips of timber left when someone logs and you see building lots with a strip next to the marsh that has to be left uncut. There is no mechanized clearing allowed in zone one or the first 30 ft of the 50 ft buffer area. I agree that we do need to prevent unnecessary runoff but if you already have at least 50 ft of marsh why penalize us and take another 50 ft of our timberland or building lot.

I have discussed this issue with some Hyde and Beaufort County Commissioners and will be glad to provide more details to help all of you be well informed about this issue. The Beaufort Commissioner asked that you please forward them any Resolution you adopt as they may take similar action to support this.

Respectfully Submitted



Jeff M Credle
252-943-5882 Cell
252-926-5592 Home

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2011

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SENATE BILL 232*

Short Title: Delineate Coastal Wetlands Riparian Buffers. (Public)

Sponsors: Senator Rouzer.

Referred to: Agriculture/Environment/Natural Resources.

March 8, 2011

1 A BILL TO BE ENTITLED
2 AN ACT REGARDING THE DELINEATION OF PROTECTIVE RIPARIAN BUFFERS
3 FOR COASTAL WETLANDS IN THE NEUSE RIVER AND TAR-PAMLICO RIVER
4 BASINS.

5 The General Assembly of North Carolina enacts:

6 SECTION 1. Part 1 of Article 21 of Chapter 143 of the General Statutes is
7 amended by adding a new section to read:

8 **"§ 143-214.19. Delineation of protective riparian buffers for coastal wetlands in the Neuse**
9 **River and Tar-Pamlico River Basins.**

10 (a) The following definitions apply in this section:

11 (1) Coastal wetlands. – Any salt marsh or other marsh subject to regular or
12 occasional flooding by tides, including wind tides (whether or not the tide
13 waters reach the marshland areas through natural or artificial watercourses),
14 provided this shall not include hurricane or tropical storm tides.

15 (2) Marshlands. – The term has the same meaning as G.S. 113-229(n).

16 (b) If State law requires a protective riparian buffer for coastal wetlands in either the
17 Neuse River Basin or the Tar-Pamlico River Basin, the coastal wetlands and marshlands shall
18 not be treated as part of the surface waters but instead shall be included in the measurement of
19 the protective riparian buffer. The protective riparian buffer for any of the coastal wetlands or
20 marshlands in the Neuse River Basin or the Tar-Pamlico River Basin shall be delineated as
21 follows:

22 (1) If the coastal wetlands or marshlands extend less than 50 feet from the high
23 normal water level or normal water level, as appropriate, and therefore
24 would not encompass a 50-foot area beyond the appropriate water level, then
25 the protective riparian buffer shall include all of the coastal wetlands and
26 marshlands and enough of the upland footage to equal a total of 50 feet from
27 the appropriate normal high water level or the normal water level measured
28 horizontally on a line perpendicular to the surface water."

29 (2) If the coastal wetlands or marshlands extend 50 feet or more from the
30 normal high water level or normal water level, as appropriate, then the
31 protective riparian buffer shall be the full width of the marshlands or coastal
32 wetlands up to the landward limit of the marshlands or coastal wetlands but
33 shall not extend beyond the landward limit of the marshlands or coastal
34 wetlands."

35 SECTION 2. This act becomes effective October 1, 2011.



GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2015

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BILL DRAFT 2015-MH-59 [v.1] (02/19)

(THIS IS A DRAFT AND IS NOT READY FOR INTRODUCTION)
2/19/2015 12:18:01 PM

Short Title: Delineate Coastal Wetlands Riparian Buffers. (Public)

Sponsors: Senator Cook (Primary Sponsor).

Referred to:

1 A BILL TO BE ENTITLED
2 AN ACT REGARDING THE DELINEATION OF PROTECTIVE RIPARIAN BUFFERS
3 FOR COASTAL WETLANDS IN THE NEUSE RIVER AND TAR-PAMLICO RIVER
4 BASINS.
5 The General Assembly of North Carolina enacts:
6 SECTION 1. Part 1 of Article 21 of Chapter 143 of the General Statutes is
7 amended by adding a new section to read:
8 "§ 143-214.19. Delineation of protective riparian buffers for coastal wetlands in the Neuse
9 River and Tar-Pamlico River Basins.
10 (a) The following definitions apply in this section:
11 (1) Coastal wetlands. – Any salt marsh or other marsh subject to regular or
12 occasional flooding by tides, including wind tides (whether or not the tide
13 waters reach the marshland areas through natural or artificial watercourses),
14 provided this shall not include hurricane or tropical storm tides.
15 (2) Marshlands. – The term has the same meaning as G.S. 113-229(n).
16 (b) If State law requires a protective riparian buffer for coastal wetlands in either the
17 Neuse River Basin or the Tar-Pamlico River Basin, the coastal wetlands and marshlands shall
18 not be treated as part of the surface waters but instead shall be included in the measurement of
19 the protective riparian buffer. The protective riparian buffer for any of the coastal wetlands or
20 marshlands in the Neuse River Basin or the Tar-Pamlico River Basin shall be delineated as
21 follows:
22 (1) If the coastal wetlands or marshlands extend less than 50 feet from the high
23 normal water level or normal water level, as appropriate, and therefore
24 would not encompass a 50-foot area beyond the appropriate water level, then
25 the protective riparian buffer shall include all of the coastal wetlands and
26 marshlands and enough of the upland footage to equal a total of 50 feet from
27 the appropriate normal high water level or the normal water level measured
28 horizontally on a line perpendicular to the surface water."
29 (2) If the coastal wetlands or marshlands extend 50 feet or more from the
30 normal high water level or normal water level, as appropriate, then the
31 protective riparian buffer shall be the full width of the marshlands or coastal
32 wetlands up to the landward limit of the marshlands or coastal wetlands but
33 shall not extend beyond the landward limit of the marshlands or coastal
34 wetlands."



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SECTION 2. This act becomes effective October 1, 2015.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 2, 2015
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: RESOLUTION – RED WOLF

SUMMARY: Manager Rich will present Resolution to support the NC Wildlife Resources Commission’s adoption of its resolutions to remove from private lands and declare red wolves extinct.

RECOMMEND: Adopt.

Motion Made By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

b.

COUNTY OF HYDE

Board of Commissioners

Barry Swindell, Chair
Earl Pugh, Jr., Vice-chair
Benjamin Simmons
John Fletcher
Dick Tunnell

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 2781
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



RESOLUTION

WHEREAS, on January 29, 2015 the North Carolina Wildlife Resources Commission adopted a resolution entitled "*Resolution Requesting that the United States Fish and Wildlife Service Remove Red Wolves Released Onto Private Lands in the Red Wolf Recovery Area Located in Beaufort, Dare, Hyde, Tyrrell and Washington Counties, North Carolina*"; and,

WHEREAS, on January 29, 2015 the North Carolina Wildlife Resources Commission adopted a resolution entitled "*Resolution Requesting that the United States Fish and Wildlife Service; Declare the Red Wolf (Canis rufus) Extinct in the Wild and Terminate the Red Wolf Reintroduction Program in Beaufort, Dare, Hyde, Tyrrell and Washington Counties, North Carolina*"; and,

WHEREAS, the Hyde County Board of Commissioners by unanimous vote endorsed the passage of the resolutions adopted by the North Carolina Wildlife Resources Commission; and,

NOW, THEREFORE, BE IT RESOLVED, that the Hyde County Board of Commissioners hereby endorses the resolutions heretofore set forth.

Adopted this the 2nd day of March, 2015, in Hyde County, North Carolina.

Barry Swindell, Chairman
Hyde County Board of Commissioners

ATTEST:

Lois Stotesberry, CMC, NCCCC
Clerk to the Board

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 2, 2015
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: RESOLUTION OF SUPPORT FOR AN ALTERNATIVE GOVERNANCE STRUCTURE FOR THE AREA AUTHORITY SERVING HYDE COUNTY

SUMMARY: East Carolina Behavioral Health (ECBH) and Coastal Care have entered into agreement to consolidate the agencies effective July 1, 2015 in accordance with the Medical Reform Plan developed by the NC Department of Health and Human Services and endorsed by Governor Pat McCrory.

Leza Wainwright, CEO, East Carolina Behavioral Health has included a PowerPoint slide deck that explains the proposal in detail. Ms. Wainwright will present this proposal to the Board at a later date.

RECOMMEND: Adopt.

Motion Made By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Resolution of Support for an Alternative Governance Structure for the Area Authority serving Hyde County

WHEREAS, in accordance with N. C. General Statute § 122C – 115 (c1), the Area Board of CoastalCare, an Area Authority serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties and the Area Board of East Carolina Behavioral Health, an Area Authority serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate their agencies into a twenty-four county Area Authority serving all previously names counties; and

WHEREAS, the Secretary of the N. C. Department of Health and Human Services has approved this consolidation, as required by law; and

WHEREAS, N. C. General Statute § 122C – 118.1, which specifies the composition of an Area Authority Board, permits an alternative Area Board structure to be implemented 1) if the total population of the Area Authority catchment area exceeds 1,250,000 and 2) if the counties which comprise the Area Authority agree by resolution to an alternative structure; and

WHEREAS, the total population of the new Area Authority created by the consolidation of CoastalCare and East Carolina Behavioral Health is 1,260,778; and

WHEREAS, it is in the best interest of the residents of the twenty-four counties to approve an alternative governance structure for the consolidated Area Authority;

NOW, THEREFORE, BE IT RESOLVED, that we, the Hyde County Board of Commissioners, do hereby approve the structure of the Area Board and the Regional Advisory Boards of the consolidated Area Authority, as outlined below.

To provide a local presence in the counties served and to assure that each county has input into the services received by its residents, the twenty-four county catchment area will have three regions. The regions have been designed to equalize, to the extent possible, the number of counties, population in the region, and overall square mileage of the regions. The three regions and the counties served are:

Northern Region: Bertie, Camden, Chowan, Currituck, Gates, Hertford, Martin, Northampton, Pasquotank and Perquimans Counties.

Central Region: Beaufort, Craven, Dare, Hyde, Pamlico, Pitt, Tyrell and Washington Counties.

Southern Region: Brunswick, Carteret, Jones, New Hanover, Onslow and Pender Counties.

The counties in each region will appoint two members to the Regional Advisory Board: one county commissioner or designee and another individual who meets the requirements outlined in N. C. G. S. § 122C – 118.1 (b). In addition, the Regional Advisory Board will include the Chair

or designee of the regional Consumer and Family Advisory Committee. County Commissioner members of the Regional Advisory Boards may serve for as long as they are a commissioner. Other members of the Regional Advisory Board may serve for up to three, three year consecutive terms.

The primary functions of the Regional Advisory Board will be to advise the Area Authority Chief Executive Officer on the evaluation and hiring of a Regional Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

Each Regional Advisory Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Each Regional Advisory Board will select four (4) members to serve as the Area Authority Governing Board: one county commissioner, the Consumer and Family Advisory Committee chair or designee, and two other members. In addition, the chair or designee of the Area Authority Network Council shall serve on the Governing Board as a non-voting member. The county commissioner members of the Governing Board shall serve one three year term without consecutive reappointment, so that commissioner representation on the Governing Board will rotate among the counties in each region. The other members of the Governing Board may serve three, three year terms.

The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Regional Advisory Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Regional Advisory Boards; reviewing, revising and approving the Regional Advisory Board bylaws; and all other responsibilities outlined in N. C. law for Area Authority Boards. The Governing Board will develop and adopt bylaws to address its activities in accordance with law.

ADOPTED this _____ day of _____, 2015.



February 19, 2015

Bill Rich, County Manager
Hyde County
P.O. Box 188
Swan Quarter, NC 27885

Dear Bill Rich:

The Boards of Coastal Care, serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties, and East Carolina Behavioral Health, serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate our agencies. This consolidation, which will be effective July 1, 2015, is in line with the Medicaid Reform Plan developed by the NC Department of Health and Human Services and endorsed by Governor Pat McCrory. We believe that this consolidation will create an even stronger organization than we are currently as separate agencies and will position us to provide even better services to individuals in our twenty-four counties who need mental health, developmental disability and substance abuse services.

We recognize that as many positive aspects as we believe there are for the consolidation, there may be some concern that a larger agency will be less responsive to the needs of individual communities and to other partner agencies, such as county Departments of Social Services, Sheriff's Departments, etc. To address these concerns, we are planning to create three regions within the consolidated entity. The regions have been designed to balance, to the extent possible, the number of counties, total population and geography covered in each region. The largest region will include ten counties and the smallest will serve six. Each region will have a Regional Director and a Regional Advisory Board. We are proposing that the members of the Regional Advisory Boards be appointed by the Boards of County Commissioners of the counties served by the region.

The new organization will require the creation of a new Area Board. NC law permits Area Authorities with populations greater than 1,250,000 to design and appoint members to the Area Board in a manner different from that detailed in statute, with the approval of the Secretary of the Department of Health and Human Services (DHHS) and the constituent counties. We are proposing that the Area Board be comprised of members of the Regional Advisory Boards, appointed by the Regional Advisory Boards. This alternative governance structure has already received the required approval from the Secretary of DHHS. We are now seeking approval from the twenty-four county Boards of County Commissioners.

We have attached a PowerPoint slide deck that explains this proposal in greater detail. Also attached is draft Resolution we would request be adopted by your Board of Commissioners. We are requesting your feedback on this resolution and will be contacting the Clerk to your Board to



schedule a time when we may present this proposal to your Board. We would also appreciate your input on the best way to make that presentation – should we use the PowerPoint or not, and what other information might your Board wish to have in order to approve the resolution.

Thank you for your consideration of this matter. Please do not hesitate to contact us if you have any questions.

Sincerely,

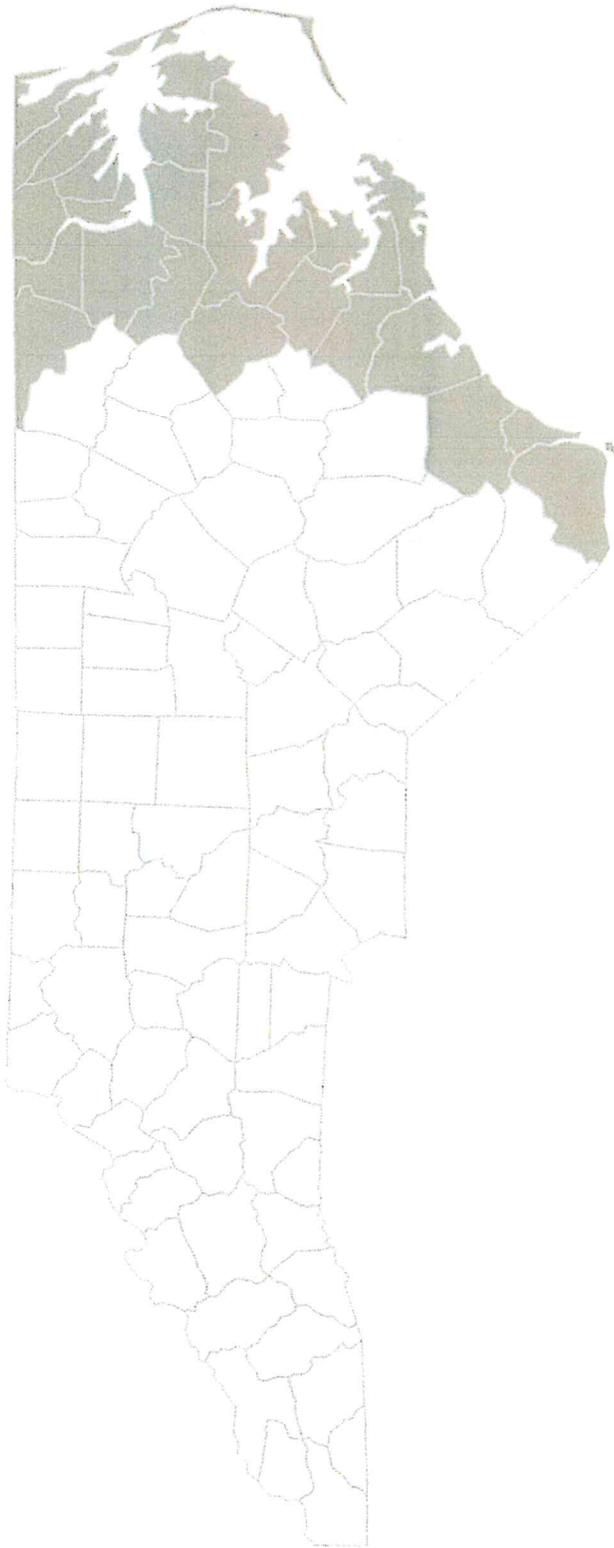
Foster Norman
Foster Norman, CEO
CoastalCare

Leza Wainwright
Leza Wainwright, CEO
East Carolina Behavioral Health

cc: Don Hall, Board Chair, CoastalCare
Dr. Denauvo Robinson, Board Chair, East Carolina Behavioral Health
Mike Kupecki, Vice President, External Operations, East Carolina Behavioral Health
David Peterson, Central Regional Director



CoastalCare/ECBH Consolidated Governing Board of Directors Model



Regional Model

- As we move toward consolidation of MCOs, a regional model is essential for broad community representation.
- North Carolina is a large and diverse state where other departments employ regional models, i.e. Child Development Service Agencies, Health Planning Regions, CCNC Regions, etc.

The CoastalCare/ECBH Consolidation Board Structure

- The CoastalCare/ECBH governance structure was designed by the CoastalCare/ECBH Board Consolidation Steering Committee
- The proposed two-tiered board structure will keep governance close to the communities we serve through Regional Advisory Boards, which in turn elect representatives to the governing Board of Directors.

Consolidation Board (continued)

- Under current North Carolina General Statute 122C-118.1, area mental health board authorities are governed by Area Boards established by the Boards of Commissioners in each catchment area. 122C-118.1 states:
 - “an area board shall have no fewer than 11 and no more than 21 members. The board of county commissioners, or the boards of county commissioners within the area, shall appoint members”
 - “The boards of county commissioners within a multicounty area with a catchment population of at least 1,250,000 shall have the option to appoint members of the area board in a manner or with a composition other than as required by this section by each county adopting a resolution to that effect and receiving written approval from the Secretary”
 - With CoastalCare and ECBH, we exceed the 1,250,000 population

Regional Advisory Boards

Purpose

- To involve local stakeholders to respond to unique community needs and priorities
- To promote understanding and collaboration at the local level
- To provide local participation in monitoring the performance and services within each region

Regional Advisory Boards

Responsibilities

- Advise the CEO on evaluation and hiring of future Regional Directors
- Recommend priorities for expenditures of state/county funds for development of the annual budget
- Recommend priorities for the area wide strategic plan
- Identify community needs and concerns
- Monitor resolution of issues

Regional Advisory Boards

Responsibilities (continued)

- **Monitor performance at the regional level:**
 - Access to Care
 - Financial Status and Expenditures
 - Service Delivery
 - Provider Network Size and Composition
 - Consumer Satisfaction
 - Service Delivery
- **Identify gaps and needs; make recommendations on the service array**

Regional Advisory Board Members

- 1 CFAC Chair or Designee
- 2 members from each county, appointed by respective Boards of County Commissioners
 - County Commissioner or Designee
 - Other appointee who meets criteria outlined in G.S. 122C-118.1

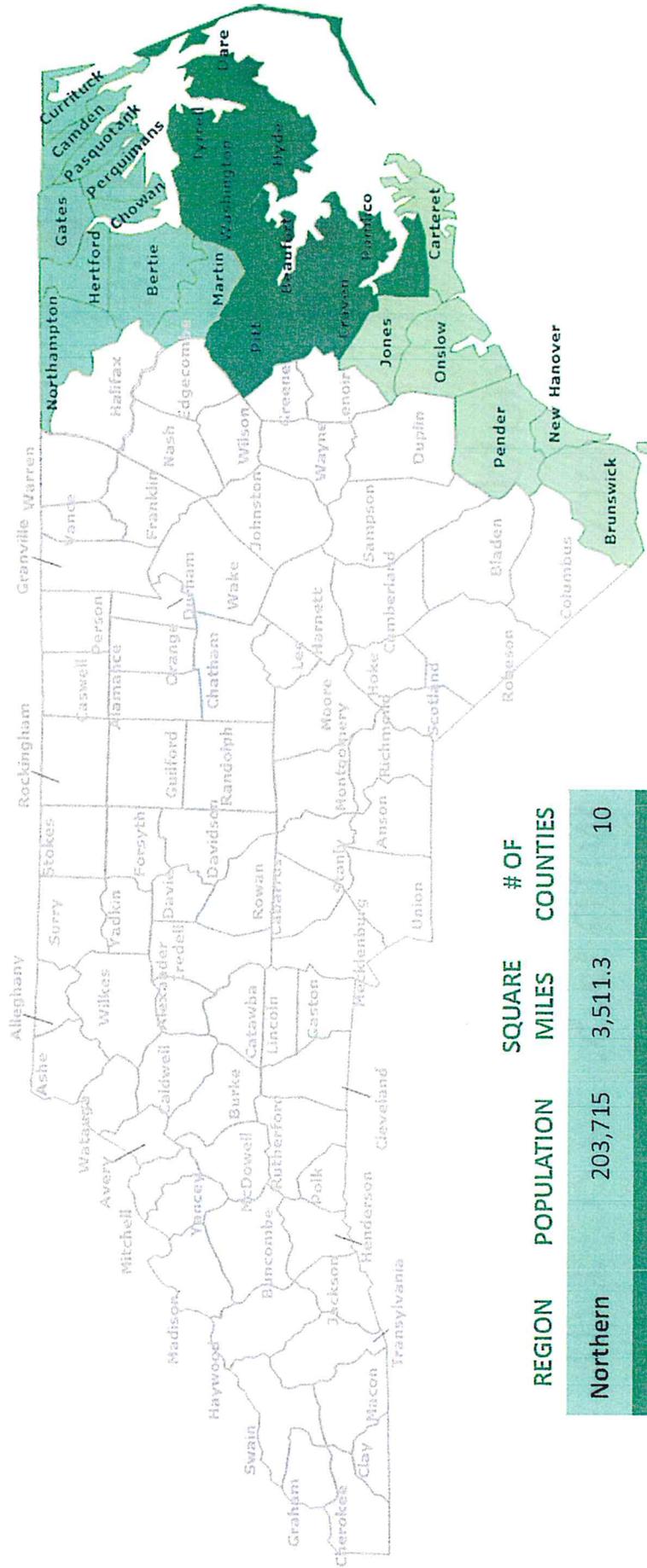
http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_122C/GS_122C-118.1.html

Regional Consumer & Family Advisory Committees (CFACs)

- 1 Consumer and Family Advisory Committee per region (Northern, Central, Southern)
- Representation from each county with equal representation from among the three disability groups
- CFACs should be self-governing and self-directed, in accordance with G.S. 122C-170

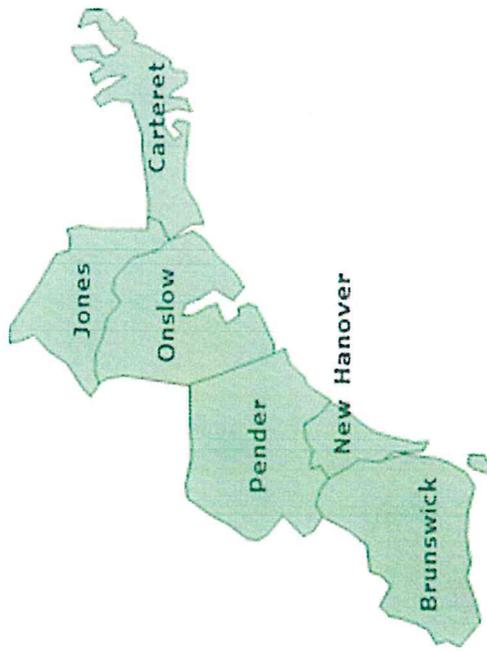
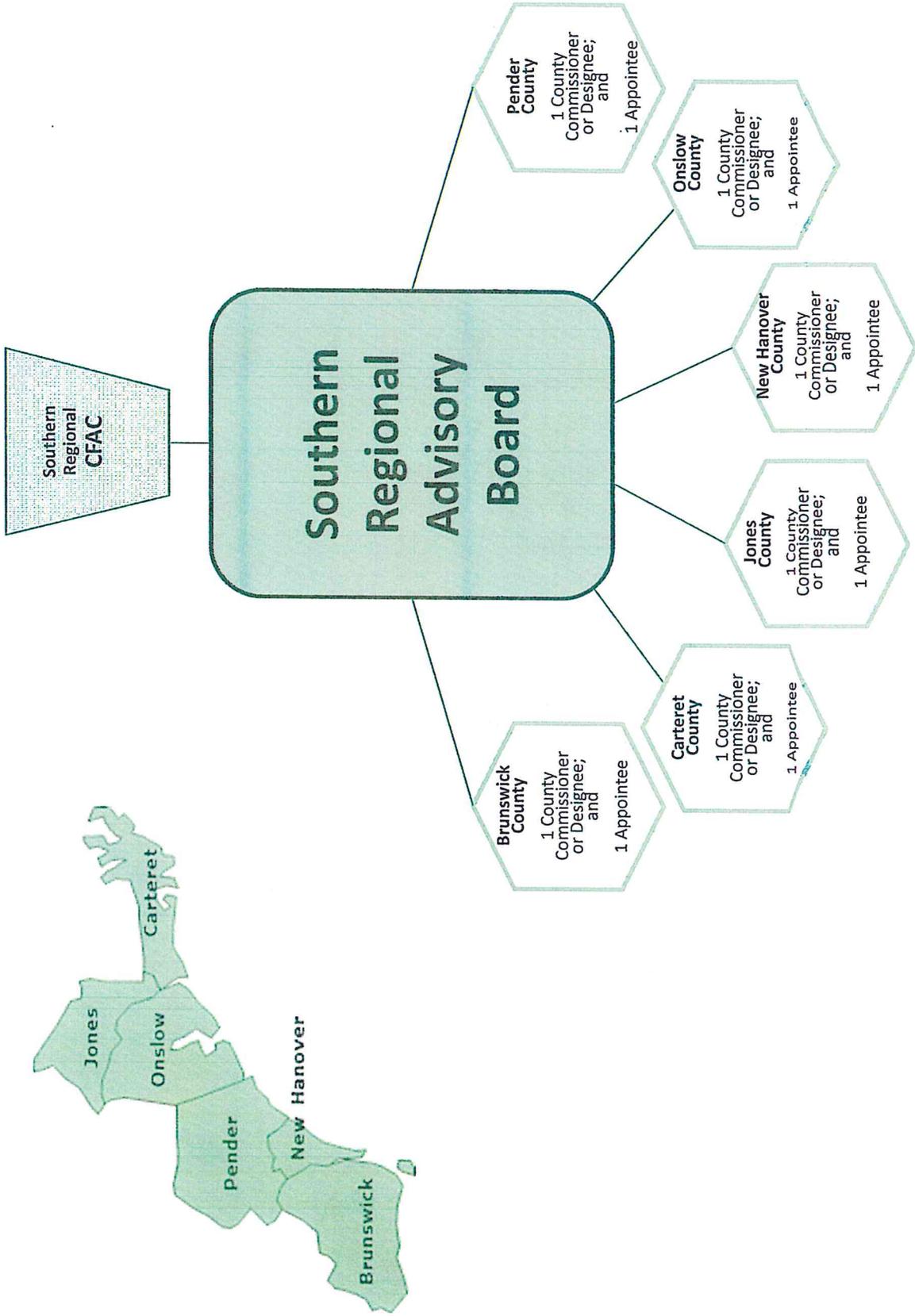
http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bysection/chapter_122c/g_s_122c-170.html

Three Proposed Regions

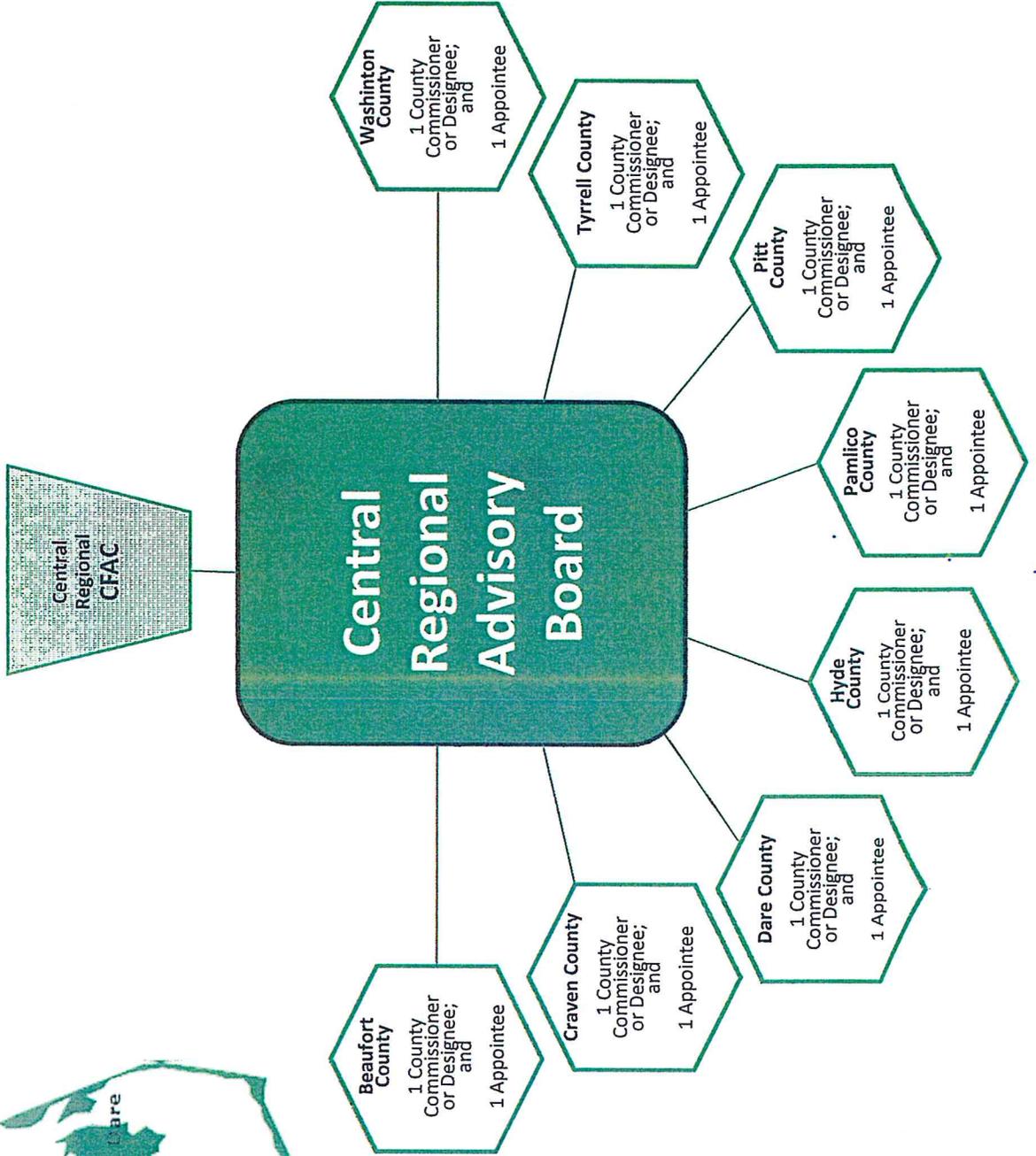


REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	203,715	3,511.3	10
Central	407,744	4,717.2	8
Southern	648,298	3,222.8	6

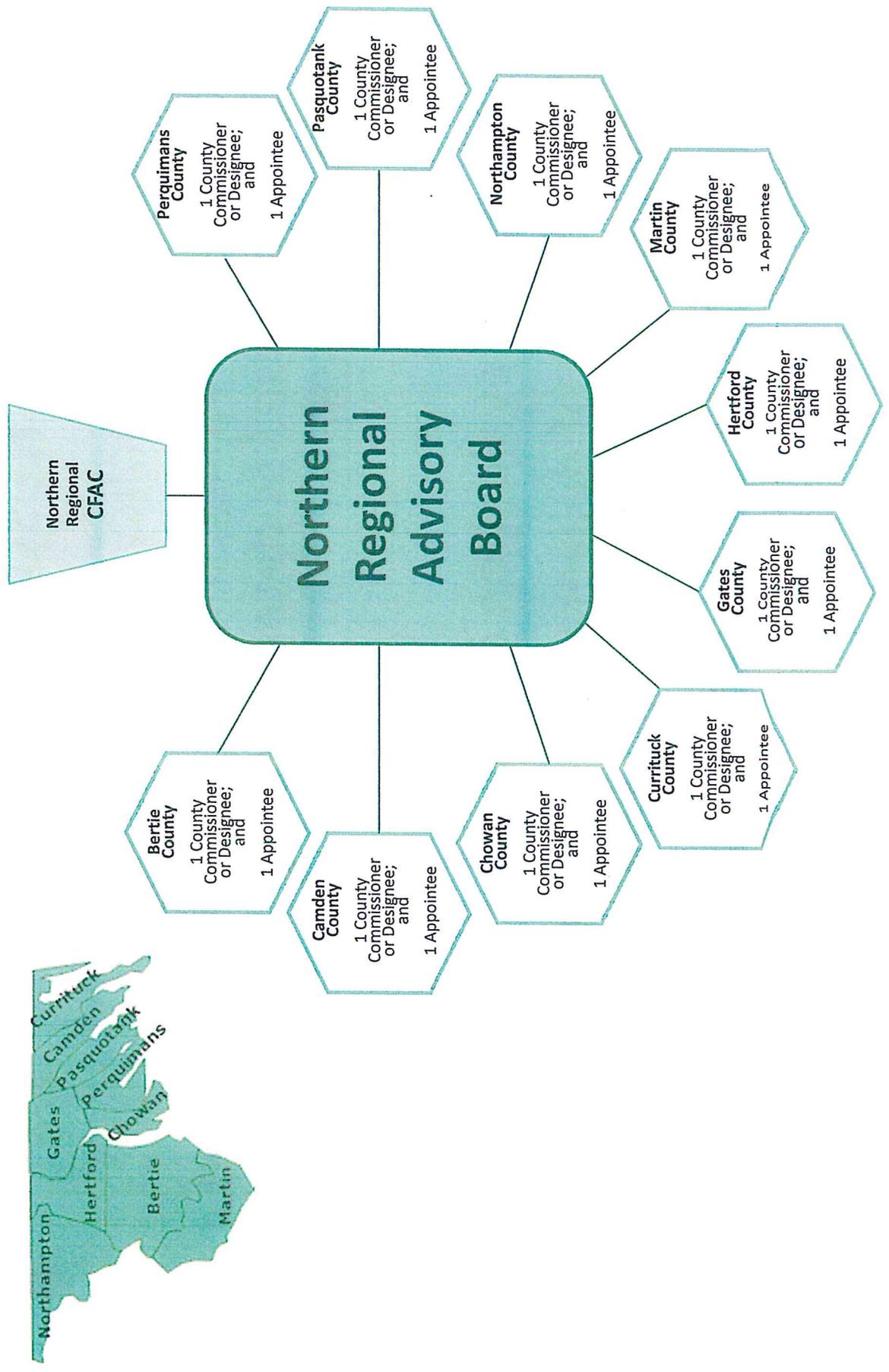
Three Regional Advisory Boards



Three Regional Advisory Boards



Three Regional Advisory Boards



Governing Board of Directors

Responsibilities

- Determining policy
- Strategic planning, including consideration of local priorities as determined by the Regional Advisory Boards
- Budgets
- Hiring and evaluation of CEO
- Monitoring of deliverables, e.g., overall performance and financial management
- Governmental affairs and advocacy

Governing Board of Directors

Responsibilities, *continued*

- Reporting to constituent counties
- Responding to concerns and feedback from the Regional Advisory Boards
- Reviewing, revising and approving the Regional Advisory Board bylaws
- All other responsibilities outlined in N.C. law for Area Authority Boards

Governing Board of Directors

Membership

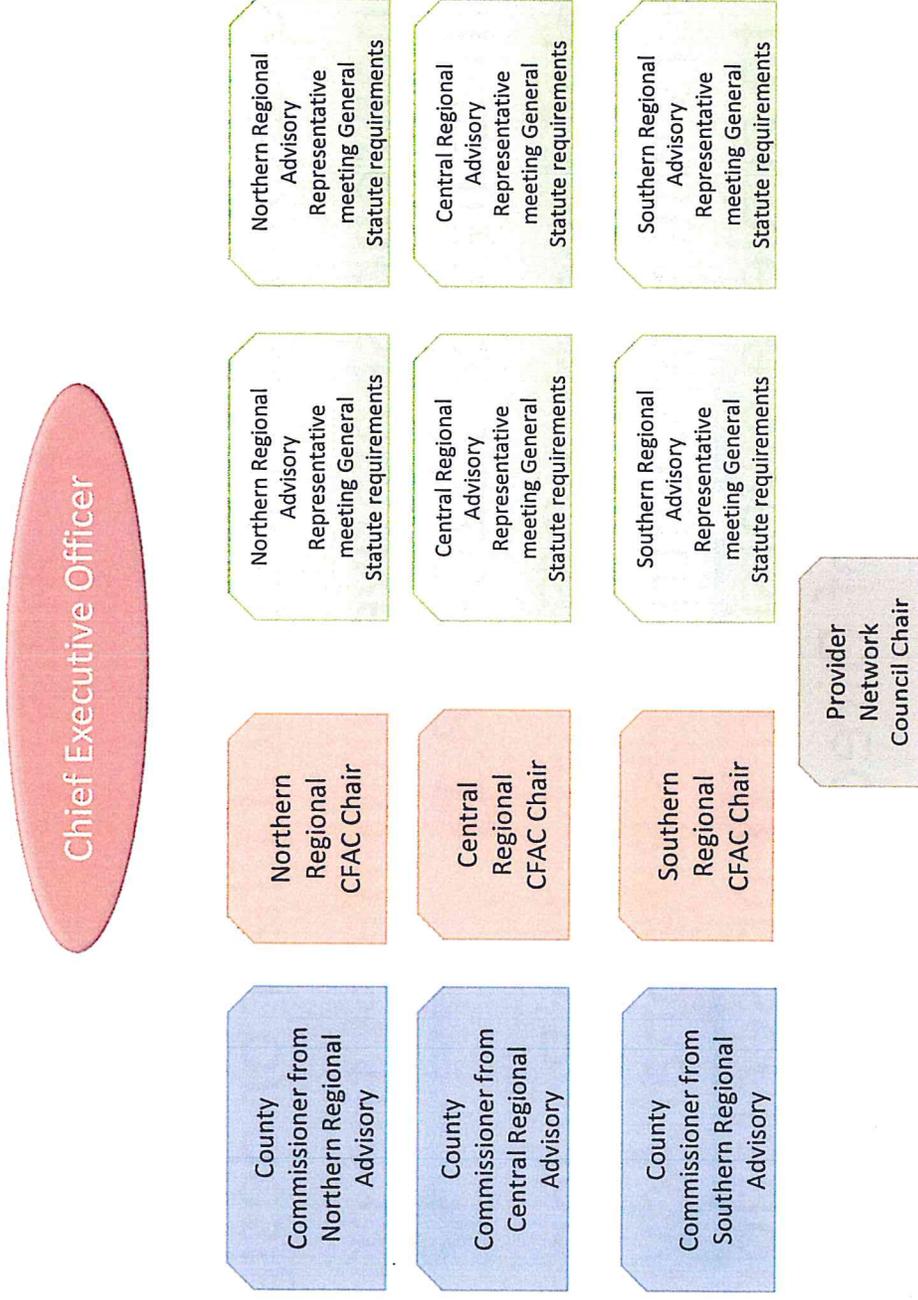
- Each Regional Advisory Board shall select 4 members to serve on the Governing Board of Directors:
 - 1 county commissioner
 - CFAC chair
 - 2 other members who meet criteria outlined in G.S. 122C-118.1
- In addition, the Provider Network Council chair (or chair's designee) will serve on the Governing Board of Directors in a non-voting capacity. This will result in a body of 13 members.

Governing Board of Directors

- 3 County Commissioners
- 3 CFAC members
- 1 Provider Network Council Chair or designee
- 6 other representatives who meet the criteria outlined in G.S. 122C-118.1

The Chief Executive Officer and the Regional Directors will work with each Regional Advisory Board to achieve diversity of representation on the Governing Board of Directors.

Governing Board of Directors



Governing Board of Directors

Terms of Office

- The terms of office for County Commissioners shall be three years, with no re-appointment upon the expiration of a term, without a break in service.
- This will ensure each county in the region will have a County Commissioner on the Governing Board on a rotating basis.
- The terms of non-commissioners on the governing Board of Directors shall be three years, with a maximum of three consecutive terms of office.

Creation of Initial Governing Board of Directors

To provide continuity for the initial creation of the Governing Board of Directors, the Regional Advisory Boards shall designate one member to a one-year term, one to a two-year term and two to three-year terms of office.

When those terms expire, the standard three-year term outlined above will apply to all members.

Summary

- 3 Regions covering 24 Counties
- 3 Regional Advisory Boards to maintain a local presence
- Direct representation of Regional Advisory Boards on the Governing Board of Directors
- Local advocacy of consumers and family members
- Accountability of services within communities