

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 5, 2014
Presenter: Manager Bill Rich
Attachment: Yes

ITEM TITLE: BUDGET MATTERS

SUMMARY: Departmental budget revisions and amendments will be presented by department managers for Board discussion and approval.

Health Department:

- 1) BR29-14 – Health – Food & Lodging
- 2) BR30-14 – Health – Telephone & Travel
- 3) BR31-14 – Health – Postage & Travel
- 4) BR32-14 – Health – Family Planning
- 5) BR33-14 – Health – Healthy Communities
- 6) BR34-14 – Health – Triple P Program

Soil & Water

- 7) West Quarter – Flood Gates
- 8) Soil & Water – Supplies

Senior Center

- 9) Senior Center – Expense
- 10) Senior Center – Funds Received

Social Services

- 11) DSS – Funds Received

Finance Department

- 12) Various Lines – Fiscal Year End Entries

RECOMMEND: Discussion and approve budget revisions and amendments.

Motion Made By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Motion Seconded By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Vote: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

**HYDE COUNTY BOARD OF COMMISSIONERS
2013/2014 BUDGET REVISIONS**

MEETING DATE 05/05/2014					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "+" REV BUDGET	"- " EXP BUDGET "- " REV BUDGET
				DEBIT	CREDIT
29-14	Food & Lodging	10-5760.1400	Travel	\$ 250.00	
	"	10-5760.3100	Gas, Oil and Tires	\$ 250.00	
	"	10-5760.3300	Departmental Supplies	\$ 869.00	
	"	10-5760.7400	Equipment	\$ 1,200.00	
	Revenue	10-3480.0026	Food & Lodging-- State		\$ 2,569.00
				\$ 2,569.00	\$ 2,569.00
			<p>Performance-Based Distribution (2nd distribution for FY 2013/2014) of Food and Lodging Funds from the Division of Environmental Health for achieving 90% compliance rate with mandated inspections of food and lodging establishments. These additional funds will be used to replace a desktop computer, purchase a plat drawing program, and cover necessary travel. While this revision does increase the budget for Food & Lodging, there will be no expense locally to the County of Hyde. See attached Agreement Addendum for Activity 874.</p>		

REQUESTED _____ DATE _____

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

shall be reassessed annually for permits that do not expire. The Commission shall adopt rules to implement this subsection. Fees collected under this subsection shall be used for State and local food, lodging, and institution sanitation programs and activities. No more than fifty dollars (\$50.00) of each fee collected under this subsection may be used to support State health programs and activities.

SECTION .2900 - RESTAURANT AND LODGING FEE COLLECTION AND INVENTORY PROGRAM

15A NCAC 18A .2901 DISBURSEMENT OF FUNDS

Fees collected pursuant to G.S. 130A-248(d), minus state expenses budgeted for the collection and inventory program, shall be distributed to local health departments for the support of local public health programs and activities as follows:

- (1) Seven hundred and fifty dollars (\$750.00) to each county;
- (2) the remaining balance of funds shall be distributed in accordance with the following formula:
 - (a) [the remaining balance of funds after distribution in Paragraph (1) of this Rule] multiplied by (the number of facilities in the county divided by the number of facilities in the state) multiplied by (the county's percentage of compliance with mandatory inspection requirements for food and lodging establishments in G.S. 130A-249 and 15A NCAC 25 .0213 for the previous fiscal year, not to exceed 100 percent) equals the allocation to the county; and
 - (b) distribution of remaining funds to counties with 100 percent compliance with mandatory inspection requirements for food and lodging establishments in G.S. 130A-249 and 15A NCAC 25 .0213 during the previous fiscal year shall be made in accordance with the following:

[total amount of remaining funds after distribution in Paragraph (2)(a)] multiplied by (the number of facilities in the county divided by the number of facilities in all counties with 100 percent compliance with mandatory inspection requirements for food and lodging establishments in G.S. 130A-249 and 15A NCAC 25 .0213 during the previous fiscal year) equals the additional allocation to the county.

History Note: Authority G.S. 130A-9; 130A-248; 130A-249;
Eff. May 1, 1991.

III. Scope of Work and Deliverables:

The Local Health Department Food and Lodging Funds are distributed based on the attached Food and Lodging Distribution Calculations spreadsheet. The Local Health Department shall use this funding for food, lodging, and institution sanitation programs and activities.

Assuring consistency and quality of Food, Lodging, and Institution permitting and inspection activities is essential to effective program implementation. Inconsistency or failure to apply permitting and inspection rules creates liability for the County and the Local Health Department and may lead to a loss of confidence from the public and operators. In order to provide for consistency and quality within the food, lodging, and institution program, and as part of this Agreement Addendum, the Local Health Department shall maintain an internal Quality Assurance plan.

A summary of the previous year's approved Quality Assurance plan activities must be submitted to the Regional Environmental Health Specialist for review by May 31, 2014.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall ensure funds are used for food, lodging, and institution sanitation programs and activities in accordance with G.S. 130A-248(d) at all times.

V. **Performance Monitoring and Quality Assurance:**

The Division of Public Health will review annual required inspection data submitted electronically to the BETS data system to assure required food, lodging, and institution inspections are completed at the frequency required. Failure to complete required inspections or if deficiencies persist, will cause the Local Health Department to lose funding.

During program monitoring activities, Regional Environmental Health Specialists may review documentation to verify that the approved Quality Assurance plan is being implemented.

If a Regional Environmental Health Specialist determines that the Local Health Department is not in compliance with the approved Quality Assurance plan, the Local Health Department must submit a corrective action plan to the Regional Environmental Health Specialist indicating how deficiencies will be addressed.

VI. **Funding Guidelines or Restrictions:** (if applicable)

The Local Health Department is required to submit a signed and completed Food and Lodging Local Health Department Request for Payment form (DPH EH 2948) to request funds. Reimbursement will not be made until this Agreement Addendum and the DPH EH 2948 form is fully executed. Requests for Payment shall be requested during the period April 1, 2014 through June 9, 2014. Requests received after June 9, 2014 will not be processed.

874 Food and Lodging Distribution Calculations Spreadsheet FY2013-2014, April 1-May 31, 2014

Co. ID	County Name	Percentage for 2012-13	1st (1)	2nd (2a)	3rd (2b)	Total	Co. ID	County Name	Percentage for 2012-13	1st (1)	2nd (2a)	3rd (2b)	Total
001	Alamance	100%	\$750	\$23,828	\$5,246	\$29,824	051	Johnston	100%	\$750	\$25,212	\$5,550	\$31,512
002	Alexander	100%	\$750	\$3,373	\$743	\$4,866	052	Jones	100%	\$750	\$1,384	\$305	\$2,439
D2	Alleghany	100%	\$750	\$2,595	\$571	\$3,916	053	Lee	76%	\$750	\$7,099	\$0	\$7,849
004	Anson	81%	\$750	\$2,662	\$0	\$3,412	054	Lenoir	90%	\$750	\$9,536	\$0	\$10,286
D2	Ashe	91%	\$750	\$4,722	\$0	\$5,472	055	Lincoln	100%	\$750	\$8,692	\$1,914	\$11,356
D6	Avery	99%	\$750	\$5,180	\$0	\$5,930	056	Macon	100%	\$750	\$8,865	\$1,952	\$11,567
007	Beaufort	100%	\$750	\$7,438	\$1,638	\$9,826	057	Madison	87%	\$750	\$2,972	\$0	\$3,722
D1	Bertie	100%	\$750	\$2,551	\$562	\$3,863	D4	Martin	100%	\$750	\$4,195	\$923	\$5,868
009	Bladen	100%	\$750	\$5,579	\$1,228	\$7,557	D5	McDowell	98%	\$750	\$7,162	\$0	\$7,912
010	Brunswick	100%	\$750	\$19,893	\$4,379	\$25,022	060	Mecklenburg	95%	\$750	\$160,551	\$0	\$161,301
011	Buncombe	93%	\$750	\$56,426	\$0	\$57,176	D6	Mitchell	98%	\$750	\$2,628	\$0	\$3,378
012	Burke	100%	\$750	\$11,849	\$2,609	\$15,208	062	Montgomery	100%	\$750	\$3,849	\$847	\$5,446
013	Cabarrus	92%	\$750	\$26,378	\$0	\$27,128	063	Moore	100%	\$750	\$17,514	\$3,856	\$22,120
014	Caldwell	92%	\$750	\$8,633	\$0	\$9,383	064	Nash	100%	\$750	\$16,303	\$3,589	\$20,642
D1	Camden	100%	\$750	\$1,081	\$238	\$2,069	065	New Hanover	100%	\$750	\$42,596	\$9,378	\$52,724
016	Carteret	54%	\$750	\$8,897	\$0	\$9,647	066	Northampton	100%	\$750	\$2,465	\$543	\$3,758
017	Caswell	100%	\$750	\$1,946	\$428	\$3,124	067	Onslow	99%	\$750	\$20,636	\$0	\$21,386
018	Catawba	100%	\$750	\$27,331	\$6,017	\$34,098	068	Orange	100%	\$750	\$18,682	\$4,113	\$23,545
019	Chatham	100%	\$750	\$9,427	\$2,075	\$12,252	069	Pamlico	100%	\$750	\$2,162	\$476	\$3,388
020	Cherokee	100%	\$750	\$5,146	\$1,133	\$7,029	D1	Pasquotank	100%	\$750	\$7,222	\$1,590	\$9,562
D1	Chowan	100%	\$750	\$3,027	\$666	\$4,443	071	Pender	80%	\$750	\$5,605	\$0	\$6,355
022	Clay	100%	\$750	\$1,989	\$438	\$3,177	D1	Perquimans	100%	\$750	\$1,816	\$400	\$2,966
023	Cleveland	100%	\$750	\$14,487	\$3,189	\$18,426	073	Person	100%	\$750	\$5,622	\$1,238	\$7,610
024	Columbus	100%	\$750	\$8,995	\$1,980	\$11,725	074	Pitt	99%	\$750	\$24,103	\$0	\$24,853
025	Craven	100%	\$750	\$14,487	\$3,189	\$18,426	D5	Polk	99%	\$750	\$3,767	\$0	\$4,517
026	Cumberland	97%	\$750	\$46,897	\$0	\$47,647	076	Randolph	100%	\$750	\$17,947	\$3,951	\$22,648
D1	Currituck	100%	\$750	\$5,535	\$1,219	\$7,504	077	Richmond	100%	\$750	\$6,141	\$1,352	\$8,243
028	Dare	100%	\$750	\$18,336	\$4,037	\$23,123	078	Robeson	100%	\$750	\$19,374	\$4,265	\$24,389
029	Davidson	100%	\$750	\$18,163	\$3,999	\$22,912	079	Rockingham	91%	\$750	\$11,688	\$0	\$12,438
030	Davie	73%	\$750	\$4,483	\$0	\$5,233	080	Rowan	90%	\$750	\$16,230	\$0	\$16,980
031	Duplin	100%	\$750	\$9,600	\$2,114	\$12,464	D5	Rutherford	79%	\$750	\$8,746	\$0	\$9,496
032	Durham	84%	\$750	\$45,117	\$0	\$45,867	082	Sampson	100%	\$750	\$8,649	\$1,904	\$11,303
033	Edgecombe	75%	\$750	\$5,870	\$0	\$6,620	083	Scotland	100%	\$750	\$5,708	\$1,257	\$7,715
034	Forsyth	60%	\$750	\$32,512	\$0	\$33,262	084	Stanly	100%	\$750	\$9,817	\$2,161	\$12,728
035	Franklin	70%	\$750	\$4,541	\$0	\$5,291	085	Stokes	94%	\$750	\$5,041	\$0	\$5,791
036	Gaston	100%	\$750	\$28,152	\$6,198	\$35,100	086	Surry	72%	\$750	\$9,932	\$0	\$10,682
D1	Gates	100%	\$750	\$908	\$200	\$1,858	087	Swain	100%	\$750	\$5,622	\$1,238	\$7,610
038	Graham	100%	\$750	\$2,508	\$552	\$3,810	088	Transylvania	91%	\$750	\$6,257	\$0	\$7,007
D3	Granville	86%	\$750	\$6,136	\$0	\$6,886	D4	Tyrell	100%	\$750	\$995	\$219	\$1,964
040	Greene	100%	\$750	\$2,422	\$533	\$3,705	090	Union	100%	\$750	\$23,698	\$5,217	\$29,665
041	Guilford	76%	\$750	\$61,558	\$0	\$62,308	D3	Vance	100%	\$750	\$7,265	\$1,599	\$9,614
042	Halifax	100%	\$750	\$8,908	\$1,961	\$11,619	092	Wake	85%	\$750	\$124,904	\$0	\$125,654
043	Harnett	99%	\$750	\$13,486	\$0	\$14,236	093	Warren	100%	\$750	\$3,114	\$685	\$4,549
044	Haywood	90%	\$750	\$11,248	\$0	\$11,998	D4	Washington	100%	\$750	\$2,205	\$486	\$3,441
045	Henderson	100%	\$750	\$18,898	\$4,160	\$23,808	D2	Watauga	93%	\$750	\$12,427	\$0	\$13,177
046	Hertford	93%	\$750	\$4,545	\$0	\$5,295	096	Wayne	100%	\$750	\$18,509	\$4,075	\$23,334
047	Hoke	55%	\$750	\$2,378	\$0	\$3,128	097	Wilkes	100%	\$750	\$9,427	\$2,075	\$12,252
048	Hyde	90%	\$750	\$2,569	\$0	\$3,319	098	Wilson	68%	\$750	\$9,822	\$0	\$10,572
049	Iredell	98%	\$750	\$24,792	\$0	\$25,542	099	Yadkin	89%	\$750	\$5,311	\$0	\$6,061
050	Jackson	100%	\$750	\$10,984	\$2,418	\$14,152	D6	Yancey	98%	\$750	\$2,458	\$0	\$3,208

D1-Albemarle Regional Health Services-Bertie (\$3,863), Camden (\$2,069), Chowan (\$4,443), Currituck (\$7,504), Gates (\$1,858), Pasquotank (\$9,562) Perquimans (\$2,966), Total: \$32,265

D2-Appalachian District Health Department-Alleghany (\$3,916), Ashe (\$5,472), Watauga (\$13,177), Total: \$22,565

D3-Granville-Vance District Health Department-Granville (\$6,886), Vance (\$9,614), Total: \$16,500

D4-Martin-Tyrell-Washington District Health Department-Martin (\$5,868), Tyrell (\$1,964), Washington (\$3,441), Total: \$11,273

D5-Rutherford-Polk-McDowell District Health Department-Rutherford (\$9,496), Polk (\$4,517), McDowell (\$7,912), Total: \$21,925

D6-Toe River District Health Department-Avery (\$5,930), Mitchell (\$3,378), Yancey (\$3,208), Total: \$12,516

**HYDE COUNTY BOARD OF COMMISSIONERS
2013/2014 BUDGET REVISIONS**

MEETING DATE 05/05/2014					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
30-14	Bioterrorism/PHP&R	10-6200.1100	Telephone	\$ 400.00	
	"	10-6200.1400	Travel	\$ 300.00	
	General Health	10-5900.1100	Telephone		\$ 400.00
	"	10-5900.1101	Cell Phone		\$ 300.00
				\$ 700.00	\$ 700.00
			Transferring funds from Telephone and Cell Phone lines in General Health program into Telephone and Travel lines in PHP&R to ensure there are sufficient funds through the end of the current fiscal year. While this revision does increase the budget for PHP&R, it does not increase the General Fund for the County of Hyde.		

REQUESTED _____ DATE _____

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2013/2014 BUDGET REVISIONS**

MEETING DATE 05/05/2014					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+ " REV BUDGET
				DEBIT	CREDIT
31-14	Child Health	10-5960.1200	Postage	\$ 100.00	
	"	10-5960.1400	Travel	\$ 150.00	
	"	10-5960.2600	Advertising		\$ 250.00
				\$ 250.00	\$ 250.00
			Transferring funds from Advertising line into Postage and Travel lines in Child Health to ensure there are sufficient funds through the end of the current fiscal year. This revision does not increase the budget for the Child Health program.		

REQUESTED _____ DATE _____

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2013/2014 BUDGET REVISIONS

MEETING DATE 5/5/2014					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET DEBIT	"- EXP BUDGET "+ REV BUDGET CREDIT
32-14	Family Planning	10-5950.1200	Postage	\$ 200.00	
	"	10-5950.4507	Contract Pharmacy	\$ 250.00	
	"	10-5950.4600	Medical Supplies	\$ 2,100.00	
	"	10-5950.2600	Advertising		\$ 500.00
	"	10-5950.4501	Contract Nurse Practitioner		\$ 500.00
	"	10-5950.4502	Contract Ocracoke Health Center		\$ 1,200.00
	"	10-5950.4506	Contract Lab		\$ 100.00
	"	10-5950.7400	Equipment		\$ 250.00
				\$ 2,550.00	\$ 2,550.00
			Transferring funds within Family Planning to ensure there are sufficient funds through the end of the current fiscal year. This revision does not increase the budget for the Family Planning program.		

REQUESTED  DATE 4-22-14

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2013/2014 BUDGET REVISIONS

MEETING DATE 5/5/2014					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- " REV BUDGET	"- " EXP BUDGET "+ " REV BUDGET
				DEBIT	CREDIT
33-14	Healthy Communities	10-5830.1200	Postage	\$ 100.00	
	"	10-5830.4503	Ocracoke Health Fair		\$ 100.00
				\$ 100.00	\$ 100.00
			Transferring funds from Ocracoke Health Fair line into Postage line to ensure there is sufficient funds in that line to get us through the end of the current fiscal year. This revision does not increase the budget for the Healthy Communities program.		

REQUESTED  DATE 4-22-14

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

Memo

To: Steering Committee for West Quarter
From: Hyde Soil & Water Conservation District
Date: 4/9/2014
Re: **West/Quarter/Double/Bay Assessment**

On behalf of the Swan Quarter Watershed Steering Committee the Hyde Soil & Water Conservation District presented your recommendation of an assessment increase of \$7.00 per acre for Tier 1 & 2 and \$3.00 per acre for Tier 3 in the West Quarter Assessment to the Board of Commissioners at the their board meeting Monday night, April 7, 2014. A motion was made by board member Dick Tunnell to accept the Steering Committee recommendation as presented, a second was given by John Fletcher and the motion carried.

The new assessment rate will be effective July 1, 2014.

Dick Tunnell, recommended to the Board that the Steering Committee elect a Chairman and Secretary to govern their Committee. The board voted in favor of this recommendation.

Enclosed you will find an Operation and Maintenance Checklist for May 7, 2013 that has been developed by the District Staff that includes items that need to be checked on an annual basis and before and after a storm event. NRCS District Conservationist, Rodney Woolard also conducts an annual inspection of the dike as well. It is time for the annual inspection as well as the operation and maintenance check. Our staff recommends that you as a committee appoint someone to participate in the annual inspection. Mowing on both sections of the dike have been completed.

The Swan Quarter Steering Committee will meet on Thursday, April 17, 2014 @ 7:00 a.m. for the purpose of electing officers and appointing someone to participate in the annual inspection. Breakfast will be served.

If you received this memo you are a member of the Swan Quarter Steering Committee either through appointment or by attrition. If you are unable to continue to serve on this committee, please provide a letter to the Hyde Soil & Water Conservation District @ P. O. Box 264, Swan Quarter, NC 27885 requesting removal of service.

OPERATION & MAINTENANCE CHECKLIST

FOR

SWAN QUARTER WATERSHED PROJECT

DATE OF INSPECTION: 5/7/13

TYPE OF INSPECTION - ANNUAL

PRE-INSPECTION



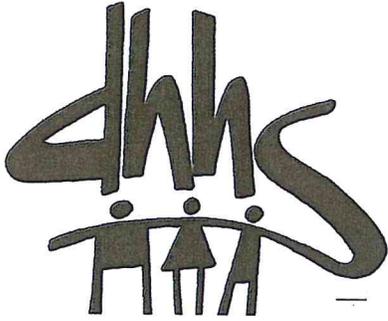
STORM EVENT

INSPECTOR: Daniel Brinn 

ITEM: Earthen Dike _____miles	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Maintain vigorous growth of vegetation	Reseed and fertilize bare areas on the dike system.	N/A		All sections of the dike are covered in established vegetation
Mow dike, berm, and around tide gates and vinyl floodwall system to assure a good root system for cover and protection and adequate access to all components.	Mowing required annually and when there is the presence of trees or woody vegetation on the dike or other areas.	Annual mowing	4-30-2012 On Swan quarter 2-15-20012 On West Quarter and tree removal	All sections of the dike are covered in established vegetation
Repair of vehicular damage or vandalism.	Repair areas of dike system damaged by vehicles or vandalism (tire ruts, eroded areas, destroyed vegetative cover, etc.). Gates may be needed to prevent further damage.	N/A		
Maintain dike at designed elevations.	All settlement, cracks, or eroded areas should be investigated to determine the cause and immediately repaired, reseeded, and fertilized.	N/A		No Erosion appears to be occurring

ITEM: Earthen Dike _____miles	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Prevent rodent or burrowing animal damage.	Repair any damage caused by rodents or burrowing animal activity. If problem persists, eradicate rodents.	N/A		Added Benefit of Alligators
Maintain installed fences or gates to prevent unauthorized human access to dike surfaces.	Replace fences or gates when damaged.	N/A		None Present
Maintain rock riprap slope protection.	Replace rock riprap when existing rock is displaced and dike slopes are no longer protected or if erosion is evident.	N/A		No Erosion appears to be occurring
Keep debris off dike.	Remove all accumulated debris on dike top or slopes.	n/a		
ITEM: TIDEGATES & PIPES	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Maintain tide gates and pipes as designed.	Replace tide gate gaskets when damaged. Adjust gates if not closing properly. Remove displaced rock, debris, and silt bars (upstream and downstream of pipes) that prevent gates and pipes from functioning properly. Replace gates and/or pipe when damaged beyond repair.	Debris preventing gates from closing properly.	Dive work to remove debris from gate area	Gate will function properly and prevent tidal water infiltration
Keep trash racks functioning.	Keep trash racks in place and cleaned out. Replace when damaged.	N/A		
Repair of vehicular damage or vandalism.	Repair or replace gates, pipe, and trash racks if damaged.	N/A		

ITEM: VINYL WALL AND COMPONENTS	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Keep vinyl sheet pile & composite post piles in good condition.	Sheet or composite post piles should be replaced if damaged. Sheet pile interlock separation should be repaired.	N/A		
Maintenance of pile connections and pile caps.	Pile to wale tie bolts should be tighten if loose. Replace sheet and post caps when damaged or if loose, tighten by adding bolts or screws.	N/A		
Maintenance of tide gates, pipe collars, support wales, & connection as designed.	Remove debris preventing gates from operating properly. Adjust gates if not closing properly. Replace worn or damaged gate gaskets. Tighten loose bolts/nuts on collars and wales. Replace damaged gates or wales.	Debris preventing gates from closing properly.	Dive work to remove debris from gate area	Gate will function properly and prevent tidal water infiltration
Maintain box culvert tide gates as designed.	Repair or replace damaged parts: headwall, gaskets, lifting rods, upper and lower locking clasps. Adjust gate or locking clasps if not functioning properly. Debris preventing gates from closing properly should be removed.	Debris preventing gates from closing properly.	Manually remove debris from gate and pipe	Gate will function properly and prevent tidal water infiltration
Keep concrete barriers & valley gutters in good condition.	Damaged components or gutter settlement should be repaired.	Debris preventing proper flow of rainwater to basins.	Manually remove debris from curb gutter	Water will flow properly to basins
Cleanout of drop inlets.	Accumulated debris or sediment on grates or in boxes should be removed.	Debris building up the hold gates open.	Manually Remove debris from drop inlets	Prevent future malfunction of tide gates at box culverts



DIVISION OF SOCIAL SERVICES

Low-Income Home Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2013

AUTHORIZATION NUMBER: 3

ALLOCATION PERIOD

FROM DECEMBER 2013 THRU MAY 2014 SERVICE MONTHS

FROM JANUARY 2014 THRU JUNE 2014 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	778,575.00	778,575.00	38,308.00	38,308.00	816,883.00	816,883.00
02	ALEXANDER	190,248.00	190,248.00	9,361.00	9,361.00	199,609.00	199,609.00
03	ALLEGHANY	62,972.00	62,972.00	3,098.00	3,098.00	66,070.00	66,070.00
04	ANSON	201,990.00	201,990.00	9,939.00	9,939.00	211,929.00	211,929.00
05	ASHE	156,915.00	156,915.00	7,327.00	7,327.00	164,242.00	164,242.00
06	AVERY	88,165.00	88,165.00	4,338.00	4,338.00	92,503.00	92,503.00
07	BEAUFORT	340,518.00	340,518.00	16,016.00	16,016.00	356,534.00	356,534.00
08	BERTIE	182,056.00	182,056.00	8,958.00	8,958.00	191,014.00	191,014.00
09	BLADEN	272,492.00	272,492.00	13,407.00	13,407.00	285,899.00	285,899.00
10	BRUNSWICK	556,340.00	556,340.00	27,374.00	27,374.00	583,714.00	583,714.00
11	BUNCOMBE	1,306,738.00	1,306,738.00	64,295.00	64,295.00	1,371,033.00	1,371,033.00
12	BURKE	520,621.00	520,621.00	25,616.00	25,616.00	546,237.00	546,237.00
13	CABARRUS	741,639.00	741,639.00	36,491.00	36,491.00	778,130.00	778,130.00
14	CALDWELL	524,295.00	524,295.00	25,797.00	25,797.00	550,092.00	550,092.00
15	CAMDEN	31,185.00	31,185.00	1,536.00	1,536.00	32,721.00	32,721.00
16	CARTERET	302,505.00	302,505.00	14,884.00	14,884.00	317,389.00	317,389.00
17	CASWELL	150,956.00	150,956.00	7,428.00	7,428.00	158,384.00	158,384.00
18	CATAWBA	757,866.00	757,866.00	37,289.00	37,289.00	795,155.00	795,155.00
19	CHATHAM	207,851.00	207,851.00	10,227.00	10,227.00	218,078.00	218,078.00
20	CHEROKEE	147,426.00	147,426.00	7,254.00	7,254.00	154,680.00	154,680.00
21	CHOWAN	117,776.00	117,776.00	5,746.00	5,746.00	123,522.00	123,522.00
22	CLAY	78,446.00	78,446.00	3,368.00	3,368.00	81,814.00	81,814.00
23	CLEVELAND	669,554.00	669,554.00	32,944.00	32,944.00	702,498.00	702,498.00
24	COLUMBUS	437,980.00	437,980.00	21,550.00	21,550.00	459,530.00	459,530.00
25	CRAVEN	493,557.00	493,557.00	24,284.00	24,284.00	517,841.00	517,841.00
26	CUMBERLAND	1,950,557.00	1,950,557.00	95,973.00	95,973.00	2,046,530.00	2,046,530.00
27	CURRITUCK	78,519.00	78,519.00	3,863.00	3,863.00	82,382.00	82,382.00
28	DARE	119,025.00	119,025.00	5,856.00	5,856.00	124,881.00	124,881.00
29	DAVIDSON	839,990.00	839,990.00	41,330.00	41,330.00	881,320.00	881,320.00
30	DAVIE	159,551.00	159,551.00	7,850.00	7,850.00	167,401.00	167,401.00
31	DUPLIN	340,618.00	340,618.00	16,759.00	16,759.00	357,377.00	357,377.00
32	DURHAM	1,496,584.00	1,496,584.00	73,636.00	73,636.00	1,570,220.00	1,570,220.00
33	EDGECOMBE	541,745.00	541,745.00	25,179.00	25,179.00	566,924.00	566,924.00
34	FORSYTH	1,816,366.00	1,816,366.00	89,371.00	89,371.00	1,905,737.00	1,905,737.00
35	FRANKLIN	310,932.00	310,932.00	15,299.00	15,299.00	326,231.00	326,231.00
36	GASTON	1,202,083.00	1,202,083.00	59,146.00	59,146.00	1,261,229.00	1,261,229.00
37	GATES	66,150.00	66,150.00	3,009.00	3,009.00	69,159.00	69,159.00
38	GRAHAM	56,459.00	56,459.00	2,778.00	2,778.00	59,237.00	59,237.00
39	GRANVILLE	267,359.00	267,359.00	13,155.00	13,155.00	280,514.00	280,514.00
40	GREENE	143,707.00	143,707.00	7,071.00	7,071.00	150,778.00	150,778.00
41	GUILFORD	2,708,779.00	2,708,779.00	133,280.00	133,280.00	2,842,059.00	2,842,059.00
42	HALIFAX	530,205.00	530,205.00	25,596.00	25,596.00	555,801.00	555,801.00
43	HARNETT	635,751.00	635,751.00	31,281.00	31,281.00	667,032.00	667,032.00
44	HAYWOOD	328,266.00	328,266.00	16,152.00	16,152.00	344,418.00	344,418.00
45	HENDERSON	422,027.00	422,027.00	20,765.00	20,765.00	442,792.00	442,792.00
46	HERTFORD	205,803.00	205,803.00	10,126.00	10,126.00	215,929.00	215,929.00
47	HOKE	294,956.00	294,956.00	14,513.00	14,513.00	309,469.00	309,469.00

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: 3

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	Federal	Total	Federal	Total	Federal	Total
48	HYDE	46,150.00	46,150.00	1,779.00	1,779.00	47,929.00	47,929.00
49	IREDELL	594,750.00	594,750.00	29,263.00	29,263.00	624,013.00	624,013.00
50	JACKSON	203,906.00	203,906.00	10,033.00	10,033.00	213,939.00	213,939.00
51	JOHNSTON	796,532.00	796,532.00	39,192.00	39,192.00	835,724.00	835,724.00
52	JONES	69,324.00	69,324.00	3,411.00	3,411.00	72,735.00	72,735.00
53	LEE	344,942.00	344,942.00	16,972.00	16,972.00	361,914.00	361,914.00
54	LENOIR	470,209.00	470,209.00	23,136.00	23,136.00	493,345.00	493,345.00
55	LINCOLN	351,601.00	351,601.00	17,300.00	17,300.00	368,901.00	368,901.00
56	MACON	206,537.00	206,537.00	9,916.00	9,916.00	216,453.00	216,453.00
57	MADISON	128,498.00	128,498.00	6,322.00	6,322.00	134,820.00	134,820.00
58	MARTIN	189,330.00	189,330.00	9,316.00	9,316.00	198,646.00	198,646.00
59	MCDOWELL	275,529.00	275,529.00	13,557.00	13,557.00	289,086.00	289,086.00
60	MECKLENBURG	4,838,138.00	4,838,138.00	238,051.00	238,051.00	5,076,189.00	5,076,189.00
61	MITCHELL	105,050.00	105,050.00	4,185.00	4,185.00	109,235.00	109,235.00
62	MONTGOMERY	199,667.00	199,667.00	9,824.00	9,824.00	209,491.00	209,491.00
63	MOORE	357,872.00	357,872.00	17,608.00	17,608.00	375,480.00	375,480.00
64	NASH	578,697.00	578,697.00	28,474.00	28,474.00	607,171.00	607,171.00
65	NEW HANOVER	1,034,803.00	1,034,803.00	50,915.00	50,915.00	1,085,718.00	1,085,718.00
66	NORTHAMPTON	200,905.00	200,905.00	9,885.00	9,885.00	210,790.00	210,790.00
67	ONslow	668,909.00	668,909.00	32,912.00	32,912.00	701,821.00	701,821.00
68	ORANGE	525,688.00	525,688.00	25,865.00	25,865.00	551,553.00	551,553.00
69	PAMLICO	69,471.00	69,471.00	3,418.00	3,418.00	72,889.00	72,889.00
70	PASQUOTANK	253,792.00	253,792.00	12,487.00	12,487.00	266,279.00	266,279.00
71	PENDER	281,794.00	281,794.00	13,865.00	13,865.00	295,659.00	295,659.00
72	PERQUIMANS	81,743.00	81,743.00	4,022.00	4,022.00	85,765.00	85,765.00
73	PERSON	232,100.00	232,100.00	11,420.00	11,420.00	243,520.00	243,520.00
74	PITT	1,138,654.00	1,138,654.00	56,025.00	56,025.00	1,194,679.00	1,194,679.00
75	POLK	91,700.00	91,700.00	4,512.00	4,512.00	96,212.00	96,212.00
76	RANDOLPH	724,918.00	724,918.00	35,668.00	35,668.00	760,586.00	760,586.00
77	RICHMOND	383,690.00	383,690.00	18,879.00	18,879.00	402,569.00	402,569.00
78	ROBESON	1,310,844.00	1,310,844.00	64,497.00	64,497.00	1,375,341.00	1,375,341.00
79	ROCKINGHAM	517,728.00	517,728.00	25,474.00	25,474.00	543,202.00	543,202.00
80	ROWAN	779,093.00	779,093.00	38,334.00	38,334.00	817,427.00	817,427.00
81	RUTHERFORD	439,643.00	439,643.00	21,632.00	21,632.00	461,275.00	461,275.00
82	SAMPSON	445,086.00	445,086.00	21,900.00	21,900.00	466,986.00	466,986.00
83	SCOTLAND	322,329.00	322,329.00	15,860.00	15,860.00	338,189.00	338,189.00
84	STANLY	314,138.00	314,138.00	15,457.00	15,457.00	329,595.00	329,595.00
85	STOKES	216,567.00	216,567.00	10,656.00	10,656.00	227,223.00	227,223.00
86	SURRY	463,919.00	463,919.00	22,826.00	22,826.00	486,745.00	486,745.00
87	SWAIN	86,874.00	86,874.00	4,274.00	4,274.00	91,148.00	91,148.00
88	TRANSYLVANIA	164,826.00	164,826.00	8,110.00	8,110.00	172,936.00	172,936.00
89	TYRRELL	42,799.00	42,799.00	1,614.00	1,614.00	44,413.00	44,413.00
90	UNION	677,668.00	677,668.00	33,343.00	33,343.00	711,011.00	711,011.00
91	VANCE	569,883.00	569,883.00	20,660.00	20,660.00	590,543.00	590,543.00
92	WAKE	2,564,592.00	2,564,592.00	139,667.00	139,667.00	2,704,259.00	2,704,259.00
93	WARREN	167,407.00	167,407.00	8,237.00	8,237.00	175,644.00	175,644.00
94	WASHINGTON	105,686.00	105,686.00	5,200.00	5,200.00	110,886.00	110,886.00
95	WATAUGA	246,308.00	246,308.00	12,119.00	12,119.00	258,427.00	258,427.00
96	WAYNE	804,212.00	804,212.00	39,570.00	39,570.00	843,782.00	843,782.00
97	WILKES	473,954.00	473,954.00	23,320.00	23,320.00	497,274.00	497,274.00
98	WILSON	575,781.00	575,781.00	28,330.00	28,330.00	604,111.00	604,111.00
99	YADKIN	189,703.00	189,703.00	9,334.00	9,334.00	199,037.00	199,037.00
100	YANCEY	116,403.00	116,403.00	5,727.00	5,727.00	122,130.00	122,130.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	2,000.00	2,000.00	0.00	0.00	2,000.00	2,000.00
	Total	\$ 50,876,440.00	\$ 50,876,440.00	\$ 2,503,176.00	\$ 2,503,176.00	\$ 53,379,616.00	\$ 53,379,616.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 3

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

CFDA Number: 93.568

CFDA Name: Low-Income Home Energy Assistance

Award Name: Low-Income Home Energy Assistance

Award Number: G13B1NCLIEA & G14B1NCLIEA

Award Date: FFY 2013 & 2014

Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This funding authorization represents an additional allocation of LIHEAP funding due to 5,653,787 in additional funding received. The increase in funding has been distributed based on the allocation percentages used for the LIHEAP Block Grant Plan in Session Law 2013-360 (Senate Bill 402).

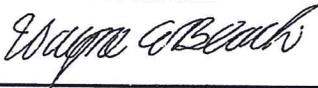
XS411 Heading: LIHEAP

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

DATE:



March 10, 2014

Accepted by: _____

County Director Signature

_____ Date

County Name : _____

_____ Total Allocation

Please return by email with a facsimile signature to your Local Business Liaison

OR

Fax form with signature to your Local Business Liaison

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 5, 2014
Presenter: Chairman, Vice-Chair, Commissioners and Manager
Attachment: No

ITEM TITLE: MANAGEMENT REPORTS

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

Motion Made By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Motion Seconded By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Vote: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 5, 2014
Presenter: Manager Bill Rich
Attachment: No

ITEM TITLE: MANAGER'S PROJECTS REPORTS

SUMMARY: The County Manager will give an oral update on various projects and other administrative matters ongoing in Hyde County.

RECOMMEND: Receive reports.

Motion Made By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Motion Seconded By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Vote: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Manager's Calendar (April 2014)

T	1	Sarah Johnson, PIO on Mainland
		Phone Conference w/ Marshall Gill of Land Design
		Met w/ Lisa Woolard - Hyde County Children's Health Fair
		Forum in Fairfield - Pungo Hospital
W	2	Facility Dude Webinar w/ Corrinne, Kris, Clint, Jane, Justin and Jon Mills
		Sarah Johnson, PIO on Mainland
		Local Occupancy Tax Webinar
		Jon Mills of Facility Dude
TH	3	Pungo Hospital Meeting w/ Earl, Barry, Justin, Dr. Boyette and Adam O'Neal
		Hazard Mitigation Meeting w/ Reid Whitesell, Justin and Kris
		Ocracoke Health Center Meeting w/Cheryl Ballance, Dr. Baker and Justin
F	4	Continuing Education in Greenville
S	5	Met w/ Justin Gibbs on Ocracoke
S	6	Met w/Judge Chris McLendon
M	7	Budget Meeting w/ Corrinne
		Joint Meeting w/ Board of Education - Budget Presentation
		Board of Equalization & Review Meeting
		Board of Commissioners Meeting
T	8	Met w/ Toy Beening
W	9	
TH	10	Attended County Administration Course - Graduated
F	11	
S	12	
S	13	
M	14	Ocracoke Office Hours
		Met w/ Norman Miller - Inlet
		Attended Ocracoke Health Clinic Meeting
		Open Meetings Overview Webinar
		Met w/ Rudy Austin - Fireworks
		Met w/ Trish Davis
		Attended OCBA - Health Clinic Meeting
T	15	Met w/ Marshal Gill of Land Design - Landing Road Project
		Met w/ Neal Emory, NCACC
		Budget Meeting w/ Corrinne
		NCACC Webinar on Finance
		Fearless Forecast
W	16	Met w/ Will Faircloth, Rebecca McCabe, Tom Perincir, Corrinne and Tammy
		Budget Meeting w/ Corrinne
		Review Utilities Director Clint Berry's Budget
TH	17	Washington Meetings w/ Kris
		Acella Conference Call
		Met w/ Marc Recco in Washington
		Attended Albemarle Commission - South of the Sound Annual Meeting in Columbia
F	18	Good Friday - Staff Holiday
S	19	
S	20	Easter Sunday - Ferries not running (drove around from Nags Head)
M	21	Budget Meeting w/ Corrinne, Jane, Jerry, Viola, Merita and Tammy
T	22	Budget Meetings
		NCACC - NC FAST Webinar
W	23	Budget Meetings
		4-H Livestock Show

TH	24	Ferry
		Ocracoke Office Hours w/ Kris & Corrinne
		Occupancy Tax Meeting w/ Wayne Clark and Kris
		Meeting w/ Wayne, Barbara and Corrinne Attended Annual Occupancy Tax Meeting
F	25	Met w/ Kris on Ocracoke
		Meeting w/ Corrinne on Ocracoke
S	26	Met w/Martha Garrish
		Kris on Ocracoke
S	27	Ocracoke Volunteer Fire Department - Firehouse Dedication
M	28	Ocracoke Office Hours
		Occupancy Tax Meeting
		Health Center Meeting
		Phone Conference w/ Corrinne & Justin - Budget
T	29	Ocracoke Office
		Met w/ Rudy Austin
		Occupancy Tax Meeting/ Methodist Church w/ Justin
		Met w/Corrinne - Budget
W	30	AM Ferry to Swan Quarter
		Attended Beaufort-Hyde Community Foundation Board Meeting in Washington
		Met w/Corrinne, Gloria & Suzanne (DSS) - Budget

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 5, 2014
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 5, 2014
Presenter: Board of Commissioners

ITEM TITLE: CLOSED SESSION

SUMMARY: The County Manager may request entering Closed Session in accordance with NCGS143A-318.11 (a)

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into Closed Session if required.

Motion Made By: Barry Swindell
 Dick Tunnell
Time In: _____ Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Motion Seconded By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Vote: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Motion Made By: Barry Swindell
 Dick Tunnell
Time Out: _____ Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Motion Seconded By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Vote: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 5, 2014
Attachments: Yes

ITEM TITLE: SUPPLEMENTAL INFORMATION

Department Reports

- 1) Mattamuskeet Senior Center
- 2) Animal Control
- 3) Health Department
- 4) Department of Social Services
- 5) Sheriff's Department
- 6) Register of Deeds
- 7) Human Resources
- 8) Planning – Infrastructure Update

Informational Items

- 1) UNC-SOG Press Release – William Rich Graduates County Administration Course
- 2) NCACC Certificate of Appreciation – Lois Stotesberry

Department Reports

MATTAMUSKEET SENIOR CENTER

Manager's Monthly Report

March, 2014

Participants on Meals-On-Wheels	Swan Quarter	Fairfield	Engelhard	Mattamuskeet Village	Total
	6	6	8	3	23
Total Meals-on-Wheels Served	458				
Congregate Meals Served	235				
Participants served for Congregate	19				
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)	276				

Attendance does not include:

Dance Class every Monday; Girl Scouts every Tuesday. Cub Scouts Thursdays, Various Meeting, etc

Hyde County Health Department
Animal Control Report
March 2014

Total Documented Calls/Requests for Assistance - 0

- Bite – 0
- Vicious/Dangerous – 0
- Rabies – 0

Detail of Calls by Type:

- Bite (0)
- Vicious/Dangerous (0)
- Rabies (0):

Report Compiled and Authorized by:

Wesley P. Smith

April 7, 2014

Wesley P. Smith, Health Director

Date

Animal Control Incidents - March 2014

0%0%

- Bite - 0
- Dangerous/Vicious - 0
- Rabies - 0

**Hyde County Health Department
Fiscal Year 2013-2014
Monthly Summary Report – February 2014**

Clinic Nursing Services:

<u>Program Services Provided</u>	<u>Current Month</u>	<u>Year-to-Date</u>
Family Planning Clients	13	127
Maternal Health Clients	3	37
Adult Health Clients (Wellness)	3	50
Adult Health Telemedicine (Primary Care)	13	96
BCCCP Clients	6	49
Immunizations	4	61
STD Treatments	3	31
Communicable Disease Cases	0	7
TB Treatments (Latent) & skin tests	2	7
Dental Varnishing	0	4
Lab Services	6	35
WIC – Mainland		
• Certifications	5	118
• Mid-Certification Assessments	18	94
• Pick-ups	26	201
• Vendor Trainings	0	2
WIC – Ocracoke (Quarterly)		
• Certifications	2	23
• Mid-Certification Assessments	4	12
• Pick-ups	21	46
• Vendor Trainings	0	0
Pregnancy Care Management		
• Case Load	5	5
• Contacts	36	216
• Attempts (No Contact)	3	29
Care Coordination for Children		
• Case Load	10	10
• Contacts	65	486
• Attempts	12	71
Seasonal Flu Shots/Flu Mists		
• Adults	2	207
• Children	4	55

Medication Assistance Program:

New Patients Enrolled	1	11
Patients Served	12	174
New Requests	1	34
Reorder Requests	7	144
Medications Requested	8	164
Medications Received	7	147
Medications Delivered	7	143

Environmental Health Services:

Food and Lodging:

• F&L Inspections	13	97
• F&L Visits	1	56
• F&L Pre-Opening Visits	0	3
• F&L Permits Issued	0	3
• F&L Complaint Investigations	0	1
• F&L Consults	24	96
• General Sanitation	0	41
• Vector Control	0	3
• Animal Control	0	19
• Health Education	1	6

On-Site Wastewater:

• Sites Visited/Evaluated	16	105
• Improvement Permits Issued	2	22
• Construction Authorizations	4	41
• Other Authorizations	0	1
• Consultative Contacts	64	458
• Operation Permits Issued	4	35

On-Site Well:

• Well Site Evaluated	1	1
• Grouting Inspection	0	1
• Well Site Consultative Visits	0	3
• Well Certificate of Completion	0	1
• Bacteriological Samples Collected	2	7
• Other Sample Collected	0	3
• Well Consultative Contacts	13	58

Triple P Program:

• Contacts Made:		
○ Agencies/Community Groups	43	43
○ Individuals	66	66
• Agencies Visited/Community Group Meetings Attended	9	9
• Contacts Recruited	7	7
• Contacts Trained	0	0

Hydeland Home Care Agency:

Total Patients Served	53	+5
• Home Health Medicare	4	-4
• Home Health Medicaid	27	+2
• Home Health Private	2	+1
• Community Alternative Program (CAP)	6	+1
• Homemaker	13	+5
• Project Care (Family Caregiver Support)	1	NC

Admissions

• Home Health Medicare	4	28
• Home Health Medicaid	2	10
• Home Health Private	1	16

Discharges

• Home Health Medicare	4	15
• Home Health Medicaid	3	14
• Home Health Private	0	11

Referrals

• Home Health Medicare	6	44
• Home Health Medicaid	2	11
• Home Health Private	1	16

Healthy Communities:

Healthy Communities/Health Education/Promotion

- Action Plan submitted March 15th
- Mattamuskeet Elementary and Early College Heritage Day informational table set up April 11th
- County FEMA land use planning for township community garden(s). Next steps are maps, capacity building, promotion design, and funding.
- Zumba Saturday class promotion. Ocracoke 5/10K electronic board set up.
- School job shadow scheduling for obesity prevention focus.

Hyde Partners for Health

- Electronic application completed to Vidant Pungo/Beaufort Health Community Benefits for HP4H Chronic Disease Task Force and Project Direct Legacy (PDL) to Wes for submission with budget and letters March 21st.
- 2014 CHA secondary data presentation and priority setting scheduled May 12th from 10am-12pm.
- Tobacco Substance and Alcohol Abuse Task Force meeting April 8th from 2-330pm. Mattamuskeet TRU club present to 5th graders and participate with Heritage Day.
- LPAN updates and next scheduled meeting to be determined. Recreation Commission next scheduled meeting is April 16th. Zumba class instructor at O. E. Peay School Saturday's 3 pm -\$7 classes started in mornings of March. Evening class added. 35 attended (25 am, 10 pm).
- Hyde Partners for Health Chronic Disease Task Force and Project DIRECT Legacy meeting April 4th at Snow Hill. Established Albemarle Area Aging Agency licensure and contact with Ashley Lamb for Chronic Disease Self-management classes at Greater Piney Grove Church of Christ April 22nd at 10am - May 20th.

Change for Good (KBR&CTG/P)

- Eat Smart Move More weigh less online program policy finalized for implementation with CPT code for program evaluation. Orientation and product distribution scheduling before April 28th.
- Phase II approved and implementation planning to be determined by April 17th.
- Meeting held for budget finalizing March 26th. Worksite wellness program to be expensed. School Dr. Willis to follow up on invoices. Totals expected from finance office per Wes by April.

Hyde County DSS Programs
Month of March 2014

Income Maintenance Programs	Active Cases	Applications Taken	Reviews/Redetermination	Other Changes
Medicaid	929	3	43	7
Long Term Care MAA & MAD	37			
Food Stamps	573	49	92	
Work First	10	0		
Total				
Medicaid Transportation Program	Transported	Gas	Vouchers	Active Cases
Medicaid	37	79	3	268
Dialysis	12	1		2
Title III	5	15		33
Total				
				Calls
				97
Child Protected Services	Reports	Substantiated	Unsubstantiated	Recommendations for Svcs
	2			4
Adult Services (Ongoing)	Active CAP Cases	At Risk/SA In Home		
	16	7		
Crisis Intervention	Applications Taken	Approved	Denied	
Medication Assistance	Applications Taken	Approved	Denied	
	2	2		
Daycare Services	Mainland	Ocracoke	out of county	
Cases	1	13	3	
Children	1	15	5	
Fishing License	Requested	Approved	Denied	
Christmas Cheer				
LIEAP	42			

Reviews/Redetermination processed monthly

Cap cases have daily, weekly and monthly contacts

Reviews done every six months

Child Support Services April 2014

Child Support cases are opened in a variety of ways, any custodial parent who needs assistance with obtaining a child support order can do so by making an application for services. If they are not a recipient of public assistance, there is a small fee for child support services. If the person is receiving public assistance in the form of Medicaid or Work First for themselves, no fee is required. In those instances, the Medicaid or Work First caseworker is responsible for keying the case to child support through their automated system. Since the implementation of NC Fast, this process has become difficult and referrals have slowed tremendously.

Workers in the areas of Medicaid and Work First are trying to learn how to do their jobs in NC Fast with little training, limited to webinars and job aids. With that being said, there is little time for the worker to understand and complete keying referrals to child support. The few cases that can be keyed in the old system (IMS) are making it to the child support system in record time. The cases in NC Fast, however, are not. Many of our cases in NC Fast are being created manually by the local child support office, hoping the two systems will one day communicate to allow the proper coding to occur in the Child Support Automated Case Tracking System (ACTS). To date, we have knowledge of one completed NCFast referral, which has yet to link to the proper "filing cabinet number" from NCFast to ACTS.

The work around of building cases manually runs the risk that cases may not build financials to recoup Work First funds that belong to the state and federal government. These funds will also impact incentives if not properly linked. For the purpose of customer service it is the only option available at this time. When families are in need of services to establish paternity and support for children, this office cannot wait for two computer systems to decide to "link up" and share information, this service should be available in a short amount of time. For the purpose of interfacing and completing cases from NCFast to ACTS, the process seems rather SLOW. We will continue to update on this situation as information becomes available.

**HYDE COUNTY
CHILD SUPPORT UNIT
FY 2012-2013
STATISTICAL REPORT**

	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Totals	FY 2012-2013
total caseload	194	190	192	192	191	190	188	190	189					
ESTABLISHMENT														
paternity tests performed	3	0	0	1	1	0	1	0	2				8	4
ENFORCEMENT														
income withholding collections	\$14,066	\$13,082	\$12,554	\$13,206	\$13,368	\$13,500	\$12,808	\$13,243	\$12,821				\$118,647	\$146,080
interstate collections	\$2,363	\$2,205	\$16,046	\$2,187	\$2,475	\$2,623	\$2,021	\$1,797	\$1,789				\$33,504	\$29,093
court collections	\$150	\$1,040	\$950	\$650	\$400	\$820	\$1,100	\$200	\$1,485				\$6,795	\$23,234
tax intercept collections	\$0	\$237	\$2,356	\$0	\$1,688	\$0	\$1,510	\$1,618	\$8,464				\$15,873	\$25,831
unemployment insurance collections	\$165	\$66	\$66	\$125	\$189	\$280	\$569	\$604	\$1,011				\$3,075	\$17,367
incentive collections*	\$0	\$0	\$15	\$304	\$271	\$245	\$257	\$473	\$723				\$2,287	\$2,663
IV-E foster care collections	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0	\$0
total collections	\$21,264	\$20,879	\$37,152	\$20,059	\$23,076	\$22,561	\$22,027	\$20,927	\$30,001				\$217,946	\$288,943
customers serviced while in the local office	3	4	3	2	1	2	1	5	5				26	32

*incentives consist of : TANF Share, IV-E Share, SFHF Share, Incentive, Settlement funds, Tax Intercept Fees, Paternity Test Fees, and Legal Fees

Type Total Report - By Department

For Period of Time from 3/1/2014 to 3/31/2014; Law Department: 01.

Department	Event Code	Event Description	Responses
HYDE SHERIF	911HU	911 HANG UP	3
HYDE SHERIF	AC	ANIMAL CONTROL	1
HYDE SHERIF	BA	BURGLAR ALARM	4
HYDE SHERIF	BC	BUILDING CHECK	1
HYDE SHERIF	BE	BREAKING AND ENTERING	1
HYDE SHERIF	BOAT	BOAT ACCIDENT	1
HYDE SHERIF	COW	CHECK ON WELFARE	5
HYDE SHERIF	DIST	DISTURBANCE	5
HYDE SHERIF	DOA	DECEASED PERSON	1
HYDE SHERIF	EMSO	EMS OTHER	1
HYDE SHERIF	FHOUSE	RESIDENTIAL FIRE	1
HYDE SHERIF	FIGHT	FIGHT IN PROGRESS	1
HYDE SHERIF	FUN	FUNERAL ESCORT	3
HYDE SHERIF	INV	INVESTIGATION (SELF INITIATED)	5
HYDE SHERIF	KEYS	UNLOCK VEHICLE	9
HYDE SHERIF	LARA	LARCENY ALREADY OCCURRED	2
HYDE SHERIF	MAGIS	MAGISTRATE NEEDED	1
HYDE SHERIF	MVC	MVC - MOT VEH CRASH (MINOR)	5
HYDE SHERIF	MVCD	MOTOR VEH CRASH W/ DEER	2
HYDE SHERIF	MVCI	MVC - WITH INJURY	1
HYDE SHERIF	POTH	SHERIFF'S OFFICE OTHER	7
HYDE SHERIF	SS	SUSPICIOUS VEHICLE (CLI)	1
HYDE SHERIF	SUICID	SUICIDE / ATTEMPTED SUICIDE	1
HYDE SHERIF	SUSP	SUSPICIOUS PACKAGE	1
HYDE SHERIF	TEST	TEST CALL / TEST 911	1
HYDE SHERIF	TRAN	TRANSPORT PERSON	20
HYDE SHERIF	TS	TRAFFIC STOP (CLI)	22
HYDE SHERIF	TWO	TALK WITH OFFICER	1
HYDE SHERIF	VANDAL	VANDALISM	2
HYDE SHERIF	WAR	WARRANT SERVICE	20
CAD INCIDENT:		129	TOTAL EVENT RESPONSE: 129

TOTAL CAD INCIDENTS INCLUDED: 129

RESPONSE TOTAL: 129

*DOES NOT INCLUDE DIRECT CALLS TO OR FOR OFFICERS OR SOME CIVIL ACTIONS
ETC EXECUTIONS, IVE.*



E. Merita Lewis - Spencer

Hyde County Register of Deeds

Post Office Box 294, Swan Quarter, NC 27885

Email: m Spencer@hydecourtnc.gov

Phone: 252-926-4182



Fax: 252-926-3710

Pamela H. Sawyer, Assistant

Phone: 252-926-4183

Email: psawyer@hydecourtnc.gov

Monthly Report

Month of April, 20

4 thru 4/25

All fees collected (Recording fees, Marriage Licenses, Photocopies, Etc.)	\$ <u>1864.60</u>
Excise Stamps Collected	\$ <u>3960.00</u>
Child Abuse Fund	\$ <u>10.00</u>
Domestic Violence Fund	\$ <u>60.00</u>
Total Collected	\$ <u>5894.60</u>

Paid to NC Flood Plain Management	\$ <u>0</u>
Paid to NC Department of Revenue (48% of Excise Stamps)	\$ <u>3960.00</u>
Paid to NC General Fund	\$ <u>334.80</u>
Paid to State for Child Abuse	\$ <u>10.00</u>
Paid to Department of Cultural Resources	\$ <u>0</u>
Paid to State for Domestic Violence	\$ <u>60.00</u>
Paid to Register of Deeds Supplemental Retirement Fund	\$ <u>29.02</u>
Total into Automation and preservation Fund	\$ <u>153.98</u>

Total Distrust	\$ <u>1346.80</u>
TOTAL RETAINED IN HYDE COUNTY GENERAL FUND	\$ <u>5894.60</u>



***Represents \$5894.60 in Real Estate Sales

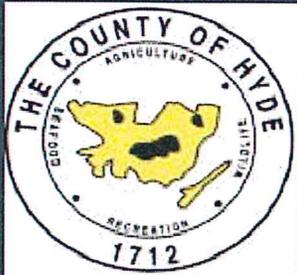
Respectfully submitted this 28th day of April 2014

Human Resources Dept. Report – April 2014:

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Compiled and completed the quarterly reports: 941, NC-5Q and Employment Security Commission
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Monitored one continuing FMLA Claim
- Generated one new Workers Compensation Claim
- Enrolled three new full-time employees & two part-time employees
- Gathered information and filed the annual Other Post-Employment Benefits (OPEB) report.
- Attended the United Healthcare meeting to discuss health insurance plans; coordinated the employee meetings with UHC (mainland & Ocracoke)
- Attended the quarterly Tobacco, Substance and Alcohol Abuse Taskforce Meeting

Respectively submitted,

Tammy Blake



Hyde County Office of Economic Development & Planning

April 2014 Infrastructure Update

The Hyde County Office of Planning & Economic Development continually strives to improve the infrastructure of the county to support small business and industry development. The quality of infrastructure directly affects a county's economic growth potential and the ability of businesses to engage effectively.



For more information about the Engelhard Seafood Park call Bob Peele at the Wanchese Seafood Industrial Park :
(252) 473-1414

Water

Hyde County supports a mainland wide municipal water system that covers over 250 miles and approximately 85% of Hyde County and a portion of Beaufort County. The Hyde County water system has 3 water treatment plants with the newest being a reverse osmosis treatment facility constructed in Engelhard in 2012. The Ocracoke Sanitary District owns and operates a reverse osmosis water treatment facility and distribution system on the island covering a large majority of the roads in Ocracoke. The availability of high quality water is critical to supporting the businesses we currently support and attracting new businesses, especially industrial users which typically bring in big job numbers. The Hyde County Office of Planning & Economic Development works with the Hyde County Utilities Department and Ocracoke Sanitary District to seek funding and facilitate expansion.

Sewer

Along with water availability, access to sewer treatment capacity is critical to small business and industry growth. Both the townships of Swan Quarter and Engelhard are served by sanitary districts that own and operate wastewater treatment facilities and collection systems. These districts are stand-alone boards governed by elected officials. The Hyde County Office of Planning & Economic Development works with the sanitary boards to maintain and expand services to homes and businesses within the districts.

Hyde County is currently working with the Engelhard Sanitary District to rehabilitate their wastewater treatment facility. While the district is currently under moratorium, Hyde County and the Engelhard Sanitary District are working cooperatively to seek the funding needed to repair the facility to enable further economic growth in the Engelhard township.

Roads, Bridges and Ferries

Roads, bridges and ferries are critical transportation infrastructure. Hyde County works with NC Department of Transportation to address road, bridge and ferry projects. Most recently Hyde has worked with NC DOT on the paving of Creekside Drive in Swan Quarter to ensure that all water and sewer utilities were appropriately relocated for the paving. Hyde County works in a similar capacity with bridge replacements.

Hyde County is also aggressively working with the NC DOT Ferry Division to maintain and enhance the ferry services to Ocracoke Island. The Hyde County Board of Commissioners, Hyde County Manager's Office and the Office of Planning & Economic Development are working with the NC DOT Ferry Division to ensure that access to the island is available, affordable and dependable.

Engelhard Marine Industrial Park

Engelhard has great potential for economic development and those opportunities include the Engelhard Marine Industrial Park (EMIP). EMIP is a marine industrial park site created cooperatively between Hyde County, the NC Division of Marine Fisheries and the NC Industrial Seafood Park Authority. The first tenant, a marine and agricultural diesel repair shop moved into the park in 2012. The Hyde County Office of Planning & Economic Development works continually with the Wanchese Industrial Seafood Park to recruit new industrial tenants to grow EMIP into a center of waterfront industrial commerce for the Engelhard harbor.

Visit our Website:
<http://www.hydecourtync.gov>

Kris Cahoon Noble
Director of
Economic
Development & Planning

(252) 926- 4180
knoble@hydecourtync

Broadband

High speed internet services are also critical infrastructure in today's world. Hyde County has high speed internet services along Hwy 264 from its western to eastern boundaries. The line serves Main Street Swan Quarter including the Government Center, Mattamuskeet Schools and the Hyde Davis Business Incubator. The Hyde County Office of Planning & Economic Development is working with the NC Department of Commerce Broadband Division to facilitate broadband development particularly as it applies to industrial and business needs in the county.

Engelhard Airport

Engelhard is also the center of activity for Hyde County's Unmanned Aerial Vehicle efforts. The Hyde County Office of Planning & Economic Development has been working with the NC DOT Division of Aviation, the NextGen Air Transportation (NGAT) Center at the Institute for Transportation Research and Education (ITRE) at North Carolina State University (NCSU) and the NC's Northeast Commission on the Unmanned Aerial Vehicle (UAV) project at the Hyde County Airport in Engelhard since April 2012. Much work has been done and many great accomplishments made including the approval by the FAA of an Agricultural Certificate of Authorization to fly UAVs for agricultural purposes in the general vicinity of the Hyde County Airport.

March 21, 2013 marked the first flight of a UAV under the agricultural COA at the airport by a team from NCSU and Bosh. As flights take place under the agricultural COA, the team is still working towards designation as one of the six test sites designated by the FAA across the nation. The Hyde County Office of Planning and Economic Development continues to work with project partners to achieve maximum direct and indirect economic impact including but not limited to job creation, educational outreach and infrastructure improvements.

Hyde Davis Business Incubator

The Hyde Davis Business Incubator, located in the former Davis School Building in Engelhard is a business incubator for businesses needing office space and high speed internet services. Tenants currently include a large home health provider, a CPA firm and a farming operation. The facility offers affordable office space and access to internet services. Space is available and the Hyde County Office of Planning & Economic Development is continually looking for tenants that could benefit from the space, continue to grow and prosper and create much needed jobs in Hyde.

Cell Phone Service

The road less traveled is often marked with limited cell service connectivity. The Office of Planning and Economic Development has partnered with the Building Inspections Office to create a more streamlined process for the permitting and approval of wireless telecommunications facilities in Hyde County. Wireless Communications Facilities are regulated through the Wireless Telecommunications Facilities Ordinance which can easily be reviewed along with other Hyde County Ordinances at www.municode.com. Recently, Hyde County has approved the construction of (4) new Wireless Telecommunications Towers in Scranton, Engelhard, and Swan Quarter along with a collocation on another tower in Swan Quarter to provide enhanced 4G communication services in Hyde County. A request for new equipment to enhance service on Ocracoke Island is currently in process.

ELECTIONS OFFICE

April 2014

Monthly progress report

April has been a busy month for the Elections Department. Preparations for the upcoming election are underway.

The County Board of Elections had their regular monthly meeting on Monday, April 14, 2014. They have also had 2 state mandated meetings on Tuesday, April 22nd and Tuesday, April 29th for the purpose of reviewing and approving/denying absentee ballots.

Elections staff starting working full time hours beginning April 17th as required by State law.

The Director attended a webinar to learn to use the new software that will be used to send the Election results to State Board on Election Day.

All AutoMarks and M100's used in the elections have been tested for accuracy.

A Candidate's Night was held at the Mattamuskeet Cafeteria. The Director attended and set-up a table with information for the public.

Training was held with all the Precinct Officials to prepare them to work on Election Day. Lunch was provided.

One Stop voting started on April 24th and will go through May 3rd. As of the close of business on Tuesday, April 29th, 40 citizens have voted. The Director went to Ocracoke to offer One Stop Voting on the 25th and 26th. There were 88 citizens that voted at the One Stop Site on Ocracoke.

As of 4/30/14, 24 Mail-in Civilian Absentee Requests and 1 Mail-in Military request forms have been received. 3 Civilian Absentee Ballots and 1 Military Absentee Ballots have been returned.

New Voter Applications/Transfers from other counties – 12

Applications received through DMV – 7

Voter Registration Record Updates – 28

Deceased Voters Removed – 6

Voter List Requests – 1

Printed Voter Cards - 43

Absentee Ballot requests – 25

Process Undeliverable mail – 1

Ran and processed SEIMS Reports, DHHS report, Voter Card Reports and DMV Transfers Report.

Respectfully submitted,

Viola Williams

Director

Hyde County Board of Elections

VETERAN SERVICES OFFICE

April 2014

Monthly progress report

- District Training was offered in Greenville. This is one day training. Veteran Services Officers met with the Director of Veterans Affairs from Raleigh. He discussed the organizational restructuring for the North Carolina Division of Veterans Affairs that is in the planning phase. A workshop was also presented on Fully Developed Claims.
 - District Officers made 2 visits to the Hyde County office during April to see clients, do training and assist with paperwork.
 - Assist 3 veterans with filing new claims
 - Client appointments with 2 veterans for follow-up on pending claims
 - Assist a widow with filing for medical reimbursement
 - Assist 2 clients with fiduciary appointments
 - Assist a client with his Student loan
 - Assist a widow with benefits inquiry
 - Assist a veteran with home health care questions
 -
- Routine appointments – 3

Respectfully submitted,

Viola Williams
County Veterans Service Officer
Hyde County Veteran Services

**NORTH CAROLINA
HYDE COUNTY
HYDE COUNTY BOARD OF COMMISSIONERS**

From: Linda M. Basnight Tax Administrator

This is to report all tax collections by the Hyde County Tax Office Employees during the month of April, 2014.

CURRENT TAX

DEPOSITS	COUNTY WIDE	MOSQUITO TAX	SOLID WASTE	WEST QUARTER	INTEREST
\$124,483.85	\$118,073.60	\$825.02	\$0.00 Res \$0.00 Comm	\$34.87	\$5,267.29
	2013 \$ 283.07				

CURRENT DMV

DEPOSITS	COUNTY WIDE	MOSQUITO TAX	INTEREST
\$1,814.37	\$1,689.35	\$6.36	\$118.66

DELIQUENT DMV

2012	COUNTY WIDE	\$3,848.48
	MOSQUITO	\$11.13
2011	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2010	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2009	COUNTY WIDE	\$1.08
	MOSQUITO	\$0.00
2008	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2007	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
		\$0.00
2006	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2005	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2004	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2003	COUNTY WIDE	\$45.43
	MOSQUITO	\$1.30
2002	COUNTY WIDE	\$2.12
	MOSQUITO	\$0.00
2001	COUNTY WIDE	\$127.91
	MOSQUITO	\$2.74
		\$0.00
INTEREST		\$643.85
		\$0.00
		<u>\$4,684.04</u>

DELIQUENT TAX

2012	\$9,768.79
2011	\$2,343.20
2010	\$1,569.52
2009	\$3,640.90
2008	\$579.79
2007	\$636.31
2006	\$58.90
2005	\$0.00
2004	\$0.00
2003	\$0.00
2002	\$0.00
2001	\$0.00
SQWS	\$135.81
MOSQUITO TAX	\$185.03
SOLID WASTE RES	\$453.12
SOLID WASTE COMM	\$0.00
INTEREST	\$4,956.35
WEST/QUARTER	\$0.00
LEGAL FEES	
	<u>\$24,327.72</u>

2014 PREPAYMENTS

200631 J. GASKINS	\$1.13
200039 D.AUSTIN	\$5.23
206891 C.HUGHES	<u>\$85.35</u>
207755 FLYWAY F.	\$503.64
200655 PAMELA G	\$250.00
208664 J. ADAMA	\$1.23
207531 L.HIGNITE	<u>\$291.73</u>
	\$1,138.31

OVERPAYMENT

Respectfully Submitted



Tax Administrator

Chairman of Commissioners

Informational Items

School of Government
The University of North Carolina at Chapel Hill

William Rich

having successfully completed the course of instruction in

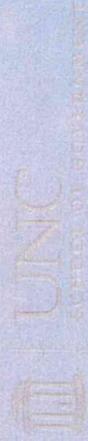
COUNTY ADMINISTRATION

is awarded this certificate

Given this eleventh day of April 2014

Michael Smith
Dean, School of Government

Gregory S. Quinn
Director, Municipal and County
Administration Courses





April 11, 2014

FOR IMMEDIATE RELEASE

William Rich Graduates County Administration Course

CHAPEL HILL, NC –William Rich, County Manager, Hyde County, has successfully graduated from the 2013-2014 County Administration Course of the School of Government, University of North Carolina at Chapel Hill.

The program in County Administration is designed for managers, department heads, and officials whose responsibilities require a broad understanding of functions beyond individual areas of specialization. The course is approximately 150 hours in length, and more than 60 instructors participate in leading the program. Course instruction covers North Carolina local government law, organization and management, finance and budgeting, employment law and administration, planning and regulation of development, and the delivery of specific city or county services.

Participant Name was one of 94 officials who graduated the Municipal & County Administration course this year and is one of over 2,900 officials who have completed the course since it began in 1954.

– 30 –

Contact:

Gregory S. Allison, Director, Municipal and County Administration, 919.966.4376 or
allison@sog.unc.edu

Sonja Matanovic, Director of Marketing and Communications, 919.966.4178 or
matanovic@sog.unc.edu

Established in 1931 as the Institute of Government, the School of Government provides educational, advisory, and research services for state and local governments. Visit www.sog.unc.edu or call 919.966.5381 for more information on the School's courses, publications, programs, and services.

*North Carolina Association of County Clerks
to the
Board of County Commissioners*

Certificate of Appreciation

Presented to

LOIS STOTESBERRY

*This Certificate of Appreciation is given in recognition
of the outstanding service rendered 2013-14 as an*

Member of the NCACC Membership Committee

*Your willingness to give of your time, talent, and effort for the
growth and advancement of the N. C. Association of County Clerks is commendable.*

Presented this 29th day of March, 2014.



Carolyn Barger, President



**North Carolina
Department of Commerce
Community Assistance
Community Development & Planning Division**

**Pat McCrory, Governor
Dr. Patricia Mitchell, CEcD, Assistant Secretary**

**Sharon Allred Decker, Secretary
Melody Adams, Acting Director**

April 16, 2014

The Honorable Barry Swindell, Chair
Hyde County Board of Commissioners
Post Office Box 188
Swan Quarter, North Carolina 27885

Subject: Final Closeout
CDBG Number: **11-C-2275 (NCT)**

Dear Chair Swindell:

Congratulations on the successful completion of your project. We appreciate your cooperation during the Community Development Block Grant (CDBG) program and commend you on your community improvement efforts.

This letter is to notify the county that the above referenced grant is officially closed. Please note that all financial records, supporting documents and other records pertinent to the community development program must be retained by the county for a minimum of five (5) years from the date of this letter.

We congratulate you once again and look forward to working with you in the future.

Sincerely,

A handwritten signature in cursive script that reads "Melody Adams".

Melody Adams
Acting Director

MA/VMA

Cc: Ms. Kristen Noble, Planning Director
Ms. Judy Hill, Eastern Carolina Council
Ms. Toni Moore, Finance Officer, CA

Thrive NC

100 East Six Forks Road, Suite 200•4313 Mail Service Center•Raleigh, North Carolina 27699-4313

Tel: (919) 571-4900•Fax: (919) 571-4951

www.nccommerce.com



North Carolina
Department of Commerce
Community Assistance
Community Development & Planning Division



Pat McCrory, Governor
Dr. Patricia Mitchell, CECD, Assistant Secretary

Sharon Allred Decker, Secretary
Melody Adams, Acting Director

April 17, 2014

The Honorable Barry Swindell, Chair
Hyde County Board of Commissioners
Post Office Box 188
Swan Quarter, North Carolina 27885

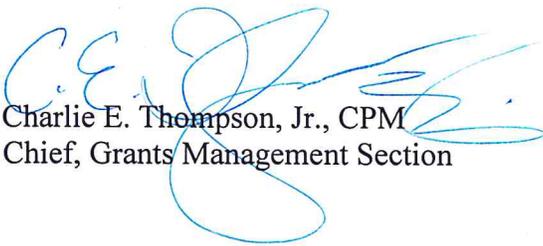
Subject: Audit
CDBG Number: **05-D-2194 (CT)**

Dear Chair Swindell:

Community Assistance (CA) has reviewed the County's 2013 Audit Report for fiscal year ending June 30, 2013. The report fulfills the requirements of the **North Carolina Community Development Block Grant (CDBG) Program's Regulations, 4NCAC 19L, Section .0912, Audit**. Therefore, no further action is required from the county regarding the audit report.

If the County requires grant assistance, please contact Vanessa M. Alexander at (919) 571-4900 extension 225 or email me at vanessa.alexander@nccommerce.com.

Sincerely,


Charlie E. Thompson, Jr., CPM
Chief, Grants Management Section

CETJ/VMA

Cc: Ms. Kristen Noble, Planning Director
Ms. Judy Hill, Eastern Carolina Council

Thrive NC

100 East Six Forks Road, Suite 200 • 4313 Mail Service Center • Raleigh, North Carolina 27699-4313

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Lois Stotesberry

From: Barclay Trimble <barclay_trimble@nps.gov>
Sent: Thursday, April 17, 2014 8:03 PM
To: Lois Stotesberry
Cc: Bill Rich
Subject: Re: Invitation

Lois,
I appreciate the invitation but due to a previous commitment I will be unable to attend.
Thanks

Sent from my iPad

On Apr 17, 2014, at 4:42 PM, Lois Stotesberry <lstotesberry@hydecountync.gov> wrote:

Mr. Trimble,

The Hyde County Board of Commissioners would like to invite you to attend their next regularly scheduled meeting on Monday, May 5, 2014, beginning at 6:00pm in the Multi-use Room of the Government Center, Swan Quarter and the Ocracoke School Commons Area.

Thank you,

Lois Stotesberry, CMC, NCCCC

Administrative Assistant/ Clerk to the Board of Commissioners

County of Hyde, PO Box 188, 30 Oyster Creek Road, Swan Quarter, NC 27885

Tel: 252-926-4178 Fax 252-926-3701 E-mail: lstotesberry@hydecountync.gov