

## Regular Meeting Minutes

### **Board of County Commissioners Hyde County**

**Monday, June 1, 2015**

Chairman Barry Swindell called the Regular Meeting of the Hyde County Board of Commissioners to order at 6:00pm on Monday, June 1, 2015, in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School Commons Room using electronic conferencing equipment.

The following members were present on the mainland: Commissioners Earl Pugh, Jr., Dick Tunnell, Benjamin Simmons and Barry Swindell; Attorney Fred Holscher; County Manager Bill Rich; Clerk to the Board Lois Stotesberry; and, members of the public.

The following members were present on Ocracoke: Commissioner John Fletcher, Public Information Officer Sarah Johnson and members of the public.

Following opening prayer by Commissioner Tunnell and pledge of allegiance the meeting was called to order.

#### Agenda:

Chairman Swindell asked for changes to the June 1, 2015 Meeting Agenda.

Commissioner Pugh moved to approve the Amended June 1, 2015 Meeting Agenda as presented by the Clerk with Pungo District Hospital Presentation before Public Hearings. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

#### Consideration of Minutes:

Commissioner Pugh moved to approve the May 4, 2015 Board of Commissioners Regular Meeting Minutes as presented by the Clerk. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

Commissioner Pugh moved to approve the May 19, 2015 Special Budget Workshop Meeting Minutes as presented by the Clerk. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

#### Presentation:

##### Pungo District Hospital

Dr. Charles O. Boyette presented request for Hyde County Board of Commissioners' assistance in acquiring title to the Pungo District Hospital property at 202 East Water Street, Belhaven, NC. Dr. Boyette reported Pungo District Hospital (PDH) opened in 1949 and has provided hospitalization and emergency care to the citizens of Eastern Beaufort County and Hyde County since that time.

County Attorney Fred Holscher will research and report his findings to the Board of Commissioners.

#### Public Hearings:

##### Pamlico Sound Regional Hazard Mitigation Plan

Commissioner Pugh moved to open public hearing on the draft Pamlico Sound Regional Hazard Mitigation Plan. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

Chris Hilbert, Project Manager, Holland Consulting Planners, Inc., presented the draft Pamlico Sound Regional Hazard Mitigation Plan (HMP). Hazard mitigation planning is intended to construct a framework for the prevention and reaction to disasters if and when they may occur. The framework created by this plan will help to instill an ongoing effort to lessen the impact that disasters have on citizens and property throughout the region. The regional hazard mitigation plan involves a five-county region including Beaufort, Carteret, Craven, Hyde and Pamlico Counties and will be adopted by the governing bodies of each in accordance with North Carolina General Statutes. By adopting a Hazard Mitigation Plan the county may apply for Federal Emergency Management Agency (FEMA) funding in the event of a qualifying disaster.

Chairman Swindell called for comments from the public.

Hearing no comment, Commissioner Fletcher moved to close public hearing on the draft Pamlico Sound Regional Hazard Mitigation Plan. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

#### **Hyde County FY2015-2016 Budget**

Commissioner Simmons moved to open public hearing on the proposed FY2015-2016 Hyde County Budget. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

Bill Rich, County Manager, presented report on the May 19, 2015 Budget Workshop meeting.

**Dr. Randolph Latimore, Superintendent MECHS**, requested the school budget be funded out of local revenues as presented by the Hyde County Board of Education on April 6, 2015.

**Melinda Sutton, Ocracoke**, thanked Manager Rich and Corrinne Gibbs, Finance Officer for locating funding for the remaining \$6,625.00 of the \$13,250.00 county match for the Scenic Byway project.

**Commissioner Fletcher**, commented report of scabies at Ocracoke Child Care and Ocracoke School has been addressed by Health Director David Howard.

**Amy Srail Johnson**, questioned the Board's allocation (\$288,000.00) to child care in Hyde County.

Commissioner Simmons moved to close public hearing on the proposed FY2015-2016 Hyde County Budget. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

#### **Presentation:**

##### **JCPC Hyde Funding**

Kathy Ballance, Director, presented the JCPC County Funding Plan for Hyde County for Fiscal Year 2015-2016. DJJDP is funding \$49,898 to support two programs in FY 2015-2016 (Hyde County Schools – Hyde Counseling Prevention and Intervention & Hyde County Cooperative Extension – Hyde Youth Services Interpersonal Skills and Restitution), which requires a local cash match in the amount of \$4,990 for a total of \$54,888. This is the same amount of local funding approved by the Hyde County Board of Commissioners for FY 2013-2014 and FY 2014-2015.

Natalie Wayne, Director, Cooperative Extension, reported 28 students in the Youth Services program and only one student in the court system since 2007.

No action required. The local cash match is reflected in the FY2015-2016 Hyde County Budget.

##### **Hyde County Hotline**

Kathy Ballance, Director, reported in Fiscal Year 2014-15 July 1 through April 30<sup>th</sup> Hyde County Hotline provided services to 104 victims of domestic abuse and 74 survivors of sexual victimization. Their ages range from birth to over 65 and include Caucasian, African American and Hispanic individuals. Direct services provided to mainland Hyde County and Ocracoke Island residents include 165 shelter nights to residential clients as well as court and hospital accompaniment and legal and medical advocacy, language services, safety planning, transportation, information and referrals, crisis intervention and counseling, therapeutic counseling, a 24 hour crisis line and other related victim services including assistance in filing Crime Victim's Compensation Claims. The communities of Hyde County have supported our efforts and logged over 2,100 hours of volunteer services so far this year. We have provided 37 support groups for victims, 72 educational programs and offered or participated in 83 professional trainings. Hyde County Hotline provides jobs for 10 employees who serve on various Boards and Committees, maintains a thrift shop for outreach and revenue and is overall a valuable resource to many residents of the County.

Ms. Ballance thanked the Board of Commissioners and Manager Rich for funding received last fiscal year and reported the funds enabled Hotline to provide greatly needed relief to families in Hyde County communities. She asked the Board to consider providing funding for Hotline for FY2015-16.

**Employee Recognition:**

Bill Rich, County Manager, announced Jane Hodges, Permits Technician/Airport Manager is the employee of the month. Mr. Rich commended Ms. Hodges for working with Airport Project Manager Philip Lanier, contractor Ken Clark with Carolina Pavement and NCDOT Aviation Representative Paul Rogers with TRIMAT on the Hyde County Airport Maintenance Project. Ms. Hodges spun the “Wheel of Thanks” and received a \$25.00 Gift Certificate from Williford Auto.

**Public Comments:**

Chairman Swindell called for comments from the public.

**Barbara Jean Gibbs, Engelhard** – asked the Commissioners to support re-opening Pungo District Hospital and if a meeting date would be set.

**Amy Srail, Ocracoke Child Care** – informed the Board she would like to lease the EMS Station property if the Wayne Teeter site is selected.

**Ordinances:**

**Hyde County FY2015-2016 Budget Ordinance**

Bill Rich, County Manager, reported a date correction (2015) needs to be made on line 2 of the final page of the Budget Ordinance.

Commissioner Fletcher stated he believes revenues have been over projected and made a motion to strike \$2,000.00 from the Sheriff’s canine maintenance budget. The motion died for lack of a second.

Commissioner Pugh moved to pay the remaining \$6,625.00 county grant match expenditure for the Scenic Byway project from the \$80,000.00 grant match line of the “Hyde County FY2015-2016 Budget”. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

Commissioner Tunnell moved to adopt “Hyde County FY2015-2016 Budget Ordinance” as amended. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk’s Note: A copy of “Hyde County FY2015-2016 Budget Ordinance” is attached herewith as Exhibit A and incorporated herein by reference.*

**Hyde County Hurricane Irene Recovery Project Budget Ordinance**

Commissioner Pugh moved to adopt “Hyde County Hurricane Irene Recovery Project Budget Ordinance.” Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk’s Note: A copy of “Hyde County Hurricane Irene Recovery Project Budget Ordinance” is attached herewith as Exhibit B and incorporated herein by reference.*

**Hyde County Government Center Water Penetration Remediation Project – Project Ordinance 2014-05-05 Amended**

Commissioner Tunnell moved to adopt “Hyde County Government Center Water Penetration Project – Project Ordinance 2014-05-05 Amended.” Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk’s Note: A copy of “Hyde County Government Center Water Penetration Remediation Project – Project Ordinance 2014-05-05 Amended” is attached herewith as Exhibit C and incorporated herein by reference.*

**Hyde County Public Safety Center Roof Repair Project – Project Ordinance 2014-06-02 Amended**

Commissioner Pugh moved to adopt “Hyde County Public Safety Center Roof Repair Project – Project Ordinance 2014-06-02 Amended.” Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk’s Note: A copy of “Hyde County Public Safety Center Roof Repair Project – Project Ordinance 2014-06-02 Amended” is attached herewith as Exhibit D and incorporated herein by reference.*

### **Hyde County ECB Renovation Project – Project Ordinance 2014-07-02 Amended**

Commissioner Pugh moved to adopt “Hyde County ECB Renovation Project – Project Ordinance 2014-07-02 Amended.” Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk's Note: A copy of “Hyde County ECB Renovation Project – Project Ordinance 2014-07-02 Amended” is attached herewith as Exhibit E and incorporated herein by reference.*

### **Resolutions:**

#### **Resolution Relating To The Budget for Hyde County Fiscal Year 2015-2016**

Bill Rich, County Manager presented his objectives regarding items contained within “FY2015-2016 Hyde County Budget” and additional expectations and commitments.

Commissioner Tunnell moved to adopt “Resolution Relating To The Budget for Hyde County Fiscal Year 2015-2016.” Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk's Note: A copy of “Resolution Relating To The Budget for Hyde County Fiscal Year 2015-2016” is attached herewith as Exhibit F and incorporated herein by reference.*

#### **Resolution Authorizing County Manager to Reconcile Department Budgets**

Bill Rich, County Manager, presented “Resolution Authorizing County Manager to Reconcile Department Budgets”. Mr. Rich will reconcile departmental budgets prior to year-end closeout under the following conditions:

- transfer amounts between objects of expenditure within a department except salary amount without limitations
- transfer amounts up to \$10,000 between departments of the same fund with an official report of such transfers to be made available for approval at the next meeting of the Board of Commissioners
- not transfer any amounts between funds nor from contingency within any fund
- assign legal costs to departments based upon the legal issue involved

Commissioner Pugh moved to adopt “Resolution Authorizing County Manager to Reconcile Department Budgets”. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk's Note: A copy of “Resolution Authorizing County Manager to Reconcile Department Budgets” is attached herewith as Exhibit G and incorporated herein by reference.*

#### **Resolution Supporting the NC Eastern 4-H Environmental Education Center**

Bill Rich, County Manager, presented “Resolution Supporting the NC Eastern 4-H Environmental Education Center”. Mr. Rich reported Hyde County has been asked to support a resolution that requests the NC State Legislature restore \$400,000.00 to the 4-H Center budget.

Commissioner Fletcher moved to adopt “Resolution Supporting the NC Eastern 4-H Environmental Education Center” and to send copies of this resolution to the local State legislative delegation, the President Pro-tem of the NC State Senate, the Speaker of the NC House of Representatives, the Dean of NC State University College of Agriculture and Life Sciences and the Director of the Eastern 4-H Environmental Education Center. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk's Note: A copy of “Resolution Supporting the NC Eastern 4-H Environmental Education Center” is attached herewith as Exhibit H and incorporated herein by reference.*

#### **Resolution: Adoption of the Pamlico Sound Regional Hazard Mitigation Plan**

Kris Noble, Planning Director, presented “Resolution: Adoption of the Pamlico Sound Regional Hazard Mitigation Plan”. Ms. Noble reported FEMA has confirmed that they have completed a review of the Pamlico Sound Regional multi-jurisdictional Hazard Mitigation Plan for compliance with the federal hazard mitigation planning requirements contained in 44 CFR 201.6(b)-(d). FEMA has determined that the Pamlico Sound Regional Hazard Mitigation Plan is compliant with federal requirements, subject to formal community adoption. Hyde County is part of the multi-regional plan along with Pamlico, Beaufort, Carteret and Craven counties. Adoption of the plan is necessary so that Hyde County will be covered in case of a FEMA event.

Commissioner Fletcher moved to adopt “Resolution: Adoption of the Pamlico Sound Regional Hazard Mitigation Plan”. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk’s Note: A copy of “Resolution: Adoption of the Pamlico Sound Regional Hazard Mitigation Plan” is attached herewith as Exhibit I and incorporated herein by reference.*

**Proclamation:**

**Vulnerable Adult and Elder Abuse Awareness Month In The County of Hyde,  
May 8 – June 22, 2015**

Bill Rich, County Manager, reported Albemarle Commission Director of Area Agency on Aging Laura Alvarico asks that Hyde County proclaim May 8 – June 22 Elder Abuse Awareness Month in Hyde County and commend its observance to all citizens, asking them to wear purple Elder Abuse Awareness ribbons; and, further proclaim June 15, 2015 “World Elder Abuse Awareness Day and urge all citizens to work together to help protect elder adults from abuse, neglect, and exploitation because it is imperative that we refuse to tolerate the indignity of elder abuse.

Commissioner Fletcher moved to adopt “Proclamation – Vulnerable Adult and Elder Abuse Awareness Month In The County of Hyde, May 8 – June 22, 2015”. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

*Clerk’s Note: A copy of “Proclamation – “Vulnerable Adult and Elder Abuse Awareness Month In The County of Hyde, May 8 – June 22, 2015” is attached herewith as Exhibit J and incorporated herein by reference.*

**Appointments:**

**Hyde County Jury Commission**

Bill Rich, County Manager, reported in each county there is a jury commission that is made up of a panel of three citizens who serve as jury commissioners, which are appointed positions. The senior resident superior court judge, elected clerk of superior court, and board of county commissioners each appoint one member to serve on the jury commission. The appointee must be a qualified voter in the county where they will serve. The commissioners serve a two year term although they may be re-appointed to an unlimited number of terms. It is the ultimate decision of the official that appointed the commissioner to re-appoint that jury commissioner once his or her term expires. On July 1, 2013, the Hyde County Board of Commissioners re-appointed Doris Weston to serve on the Hyde County Jury Commission for a term of two years ending June 30, 2015.

Commissioner Fletcher moved to re-appoint Doris Weston to serve on the Hyde County Jury Commission for a term of two years beginning July 1, 2015 and ending June 30, 2017. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

**Ocracoke Community Center Board (2 new members):**

Commissioner Fletcher reported on April 28, 2015 the Ocracoke Community Center Board voted to request an additional two board members be appointed for a total of seven members.

Commissioner Fletcher moved to increase the number of Ocracoke Community Center Board members to seven and to appoint Pat Gibbs Austin and Jenny Mason to serve on this Board. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

**Hyde County ABC Board Appointment:**

Meredith Nicholson, ABC Board Chairman, requested the commissioners appoint local businessman John Giagu of Ocracoke to fill the open seat on the Hyde County ABC Board for a three year term beginning July 1, 2015 and ending June 30, 2018.

Commissioner Fletcher moved to appoint John Giagu to fill the open seat on the Hyde County ABC Board for a three year term beginning July 1, 2015 and ending June 30, 2018. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

### **Hyde County ABC Board Quarterly Financial Report**

Meredith Nicholson, ABC Board Chairman, presented the Hyde County ABC Board financial report as of April 30, 2015. She reported sales are up 10% from this time last year; Net Income July 2014 to April 2015 is \$27,064.41; and, the County Loan is being re-paid.

Chairman Swindell commended Ms. Nicholson and the Board on their progress over the past year.

No action required.

### **2017 Proposal from Pearson's Appraisal Service for 2017 Revaluation**

Linda Basnight, Tax Administrator, presented Pearson's Appraisal Service, Inc., proposal, in accordance with G.S. 105-299, to assist the Hyde County Tax Assessor in conducting a county-wide revaluation of all real estate in Hyde County. The revaluation will begin soon after the 4<sup>th</sup> of July and takes 12 to 18 months to complete. Ms. Basnight reported they will be doing a walk-around of all property in Hyde County. The revaluation comes into effect January, 2017.

Commissioner Fletcher moved to accept the proposal for appraisal services of all real estate in Hyde County as negotiated between the Hyde County Tax Assessor and Robert H. Pearson, Jr., Pearson's Appraisal Service, Inc., associated with Hyde County's upcoming 2017 revaluation. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

### **Response to Budget Workshop Questions**

Bill Rich, County Manager, presented departmental responses to budget workshop questions.

Justin Gibbs, EM Director, explained the County leases seven heart monitors (2 on Ocracoke and 5 on the Mainland) at a cost of \$2,880.16 per month plus additional costs for upgrades. One heart monitor costs approximately \$20,000.00 and its life expectancy is about 5 years. The current purchase price for seven new heart monitors is approximately \$195,000.00. Mr. Gibbs reported final payment of the present lease agreement will be made soon and a renewed lease agreement has been negotiated. The newly negotiated lease agreement is \$3,472.72 per month (includes maintenance) and is within the approved budget.

Suzanne Johnson, Interim DSS Director, presented statistics for Ocracoke and Mainland Child Care. From July 2014 through April 2015 Ocracoke Child Care provided services for 86 children and received \$54,107.40 and Mainland Hyde County provided services for 78 children and received \$30,199.00, for a combined total purchase of care \$84,306.40.

No action required.

### **Summer Schedule 2015**

Tammy Blake, Human Resources Director, reported Summer Flex-time is a work schedule which allows non-rotating shift employees to work hours that are not within the standard 8:00am to 5:00pm Monday – Friday range, while maintaining a high level of service during the County's peak operating hours. Ms. Blake also reported for the past 4-5 years, it has been the practice of Hyde County to work the summer flex schedule. The employees have inquired as to whether they will be allowed to continue this practice from now until Labor Day. She explained this is a very good way to boost employee morale with no cost to the County budget and asked the Commissioners and County Manager for permission to implement this schedule starting next week through Labor Day.

Commissioner Pugh moved to approve a Summer Flex-time Schedule for non-rotating shift employees to work from Monday, June 8, 2015 through Labor Day, September 7, 2015. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

### **ECU Summer Interns**

Kris Noble, Planning Director, reported East Carolina University's Department of Anthropology has offered Hyde County Office of Economic Development the use of one or two summer interns to provide assistance with economic development projects in Hyde County. ECU will provide payment and a stipend for living expenses. Hyde County will offer an office space and assistance in relocation. There is no monetary expense to Hyde County. The interns start work on July 6, 2015 and will complete 300 hours of service.

Ms. Noble reported the Office of Planning and Economic Development will bring a formal

Memorandum of Understanding (MOU) to the Board for approval at its next regularly scheduled meeting on July 6, 2015.

**DSS Interim Director Position**

Bill Rich, County Manager, received notification from the Department of Social Services Board that Director Gloria Spencer has retired. The DSS Board approved Suzanne Johnson, Interim DSS Director, to continue in the position at the same pay rate until a successful candidate for the position is selected; and, requests Board of Commissioner approval.

Commissioner Fletcher moved to approve Suzanne Johnson to continue in the Interim DSS Director position at the same pay rate until a successful candidate for the position is hired. Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

**FY2015-2016 Auditor Contract**

Corrinne Gibbs, Finance Officer, presented the FY2015-2016 Hyde County Auditor Contract for approval by the Board of Commissioners. Thompson, Price, Scott, Adams & Co. won the bid and will perform the audit for \$22,500.00, which is \$1,500.00 less than last fiscal year.

Commissioner Pugh moved to award the FY2015-2016 Hyde County Auditor Contract to Thompson, Price, Scott, Adams & Company for \$22,500.00. Commissioner Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

**Solar Discussion**

Kris Noble, Planning Director, asked the Board of Commissioners to place a moratorium on solar development until an ordinance and fee schedule can be established in August. Ms. Noble reported materials from a solar field cannot go into the County dump site and must be recycled. Hyde County does not have adequate equipment to handle these materials. She would like to continue research on solar development and return in August to present a solar ordinance and fee schedule.

Commissioner Pugh moved to place a moratorium on solar development until an ordinance and fee schedule can be established and presented for Board approval in August, 2015. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

**Projects Update**

Bill Rich, County Manager, reported ferry and passenger ferry meetings continue; properties have been evaluated and five have been selected to present to the Board for lease (for 3 to 5 years) to relocate the Ocracoke EMS Station; and, legislation to redesign Sales Tax is ongoing.

No action required.

**Health Department and DSS Consolidation**

Commissioner John Fletcher began discussion about Health and Social Services departments consolidating. At the January 5, 2015 Board of Commissioners meeting Ms. Jill Moore, UNC School of Government Associate Professor of Public Law & Government, presented the three options available under new law (H438) and benefits and key differences of each option for consolidation of the County Department of Public Health and Department of Social Services.

Chairman Swindell stated the consolidation will not work in Hyde County as the departments are twenty miles apart.

Commissioner Pugh stated the Board needs more information before it can proceed with discussion.

Commissioner Fletcher moved to poll the Board of Commissioners to see how many want to continue discussing the possibility of consolidating the Health Department and Department of Social Services. The motion died for lack of a second.

**Budget Revisions:**

Bill Rich, County Manager, presented the following departmental budget revisions and amendments for Board discussion and approval:

• BR47-15 – Health – MCD Escrow/WIC – Contract	\$ 1,161.50
• BR48-15 – Health – Immunization Action Plan	\$ 125.00
• BR49-15 – Home Health – Training	\$ 2,500.00
• BR50-15 – Health – PHPR	\$ 575.37
• BR51-15 – Health – General (revised)	\$ 400.00
• BR52-15 – Health – Salary	\$ 475.00
• BR53-15 – Health – Medication Assistance Program	\$ 309.76
• Cooperative Extension – Phone/Postage/Supplies	\$ 947.06
• DSS – Overpayment	\$35,184.00
• Finance – West Quarter Dike – Services and Maintenance	\$10,440.00
• Finance – Swan Quarter Dike – Services and Maintenance	\$ 2,000.00
• Finance – Occupancy Tax Mainland	\$18,575.00

Commissioner Pugh moved to approve Health Department BR47-15 through BR53-15 transfers; Cooperative Extension transfer; DSS transfer and Finance Department year end transfers as presented. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

**Management Reports:**

**Commissioner Fletcher** – studied the budget.

**Commissioner Simmons** – attended two DSS meetings and the Pungo District Hospital meeting with Chairman Swindell.

**Commissioner Pugh** – attended an Ocracoke Passenger Ferry meeting, State of the Region meeting with Manager Rich, Senior Center/Albemarle Commission budget meeting, Solar Farms meeting and the Offshore Oil Drilling meeting Senator Richard Burr’s group.

**Commissioner Tunnell** – also attended the Offshore Oil Drilling meeting, gave report on the Albemarle Food Bank project in Hyde County, reported there is no beach entry on National Park Service property and thanked Manager Rich for the budget presentation.

**Chairman Swindell** – attended the Pungo District Hospital meeting with Commissioner Simmons.

Commissioner Fletcher recommended the Board call a special meeting to discuss the Pungo District Hospital project request for funding by Hyde County.

Chairman Swindell moved to direct County Attorney Fred Holscher to proceed with research on documentation, legality and funding requests of Dr. Boyette and supporters for re-opening Pungo District Hospital and report his findings at the next regularly scheduled Hyde County Board of Commissioners meeting on July 6, 2015. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – Tunnell; Absent or not voting – None.

**Manager Rich** – presented project updates earlier in the meeting. Mr. Rich’s May, 2015 calendar is available in the meeting packet materials.

**Public Comments:**

Chairman Swindell called for comments from the public.

**Samuel Gray, Sladesville** – asked will the commissioners be responsible for voting for citizens on the request for Pungo District Hospital funding.

**Chairman Swindell** explained the commissioners are elected by citizens to represent them.

**Barbara Jean Gibbs, Engelhard** – asked that Attorney Holscher have an open mind when he looks into the Pungo District Hospital request for funding.

**Commissioner Simmons** – stated the Commissioners are responsible for the citizens of Hyde County.

There being no further comments from the public, Chairman Swindell continued the meeting.

Closed Session (none)

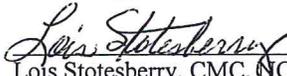
Adjourn:

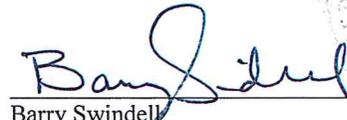
Commissioner Pugh moved to adjourn the meeting. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

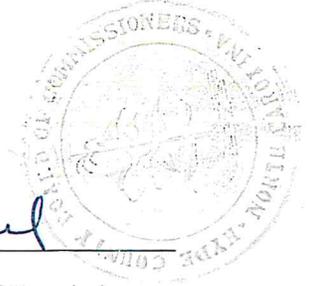
The meeting adjourned at 8:40p.m.

Respectfully submitted:

Minutes approved on the 6<sup>th</sup> day of July, 2015.

  
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Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of Commissioners

  
\_\_\_\_\_  
Barry Swindell  
Chair, Hyde County Board of Commissioners



Attachments:

- Exhibit A: *"Hyde County FY2015-2016 Budget Ordinance"*
- Exhibit B: *"Hyde County Hurricane Irene Recovery Project Budget Ordinance"*
- Exhibit C: *"Hyde County Government Center Water Penetration Remediation Project – Project Ordinance 2014-05-05 Amended"*
- Exhibit D: *"Hyde County Public Safety Center Roof Repair Project – Project Ordinance 2014-06-02 Amended"*
- Exhibit E: *"Hyde County ECB Renovation Project – Project Ordinance 2014-07-02 Amended"*
- Exhibit F: *"Resolution Relating To The Budget for Hyde County Fiscal Year 2015-2016"*
- Exhibit G: *"Resolution Authorizing County Manager to Reconcile Department Budgets"*
- Exhibit H: *"Resolution Supporting the NC Eastern 4-H Environmental Education Center"*
- Exhibit I: *"Resolution: Adoption of the Pamlico Sound Regional Hazard Mitigation Plan"*
- Exhibit J: *"Proclamation – "Vulnerable Adult and Elder Abuse Awareness Month In The County of Hyde, May 8 – June 22, 2015"*

**Ordinance No. 2015-06-01**

**AN ORDINANCE OF THE BOARD OF COUNTY  
COMMISSIONERS OF HYDE COUNTY, NORTH CAROLINA,  
RELATING TO THE FY2015-2016 BUDGET**

Be It Ordained By the Board of Commissioners of Hyde County, North Carolina:

**ARTICLE I. BUDGET RESOLUTION**

This Ordinance hereby incorporates by reference in its entirety Resolution titled "A Resolution of the Board of Commissioners of Hyde County, North Carolina Establishing a Budget for the County of Hyde for FY2015-2016", adopted by the Board of Commissioners on June 01, 2015, and all language in said Resolution is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Resolution may hereafter be referred to as the "Budget Resolution".

**ARTICLE II. GENERAL FUND**

**SECTION 1 – Appropriations:** For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016 in accordance with the Budget Resolution and the chart of accounts heretofore established for this county:

General Government:

Governing Board.....	\$ 27,163.55
Administration.....	1,032,055.87
Elections.....	79,110.62
Finance.....	173,288.14
Tax Supervisor.....	259,734.25
Legal.....	40,000.00
Register of Deeds.....	174,594.94
Planner.....	134,808.50
Public Building Maintenance.....	410,124.44
Court Facilities.....	10,000.00
Various Grants.....	80,000.00
Human Resources.....	74,505.58

Public Safety:

Sheriff.....	\$ 1,303,145.71
Jail.....	98,750.00
Alcoholic Rehabilitation.....	1,800.00
Emergency Management.....	192,626.05

*BR*

Dare.....	52,494.20
Volunteer Fire Departments.....	108,750.00
State Forestry Program 35%.....	64,565.00
Inspections.....	133,592.41
Emergency Medical Services.....	1,474,390.01
Medical Examiner.....	3,000.00
Transportation:	
Airport.....	\$ 81,600.00
Elderly & Handicapped Transportation.....	98,998.00
Environmental Protection:	
Solid Waste.....	\$ 921,050.09
Soil Conservation Administration.....	126,765.15
Economic & Physical Development:	
Cooperative Extension.....	\$ 132,520.00
Juvenile Crime Prevention.....	54,888.00
Human Services:	
Health.....	\$ 243,933.44
Environmental Health.....	62,534.72
Food & Lodging.....	45,112.83
Family Planning - State.....	82,810.81
Maternal Health-State.....	20,703.01
Health Promotion – Risk Reduction.....	26,832.00
Immunization Action Plan.....	5,475.75
Child Health – State.....	21,400.39
Women, Infants & Children.....	31,672.14
Communicable Diseases.....	17,550.78
Public Management Entity.....	8,800.46
Breast & Cervical Cancer.....	11,535.02
Adult Health.....	142,211.01
Medication Assistance Program.....	24,337.80
Mosquito Control.....	3,609.00
Private Well Program.....	1,500.00
Bioterrorism Response Preparedness.....	44,269.94
KB Reynolds Grant.....	86,027.65
Hyde Transit.....	40,000.00
Child Services Coordinator.....	11,589.77
Pregnancy Care Management.....	12,364.67
Project Legacy for Men.....	10,000.01
Mental Health.....	10,914.00
Triple P Program.....	88,270.00
Family Connects Program.....	49,282.86
Primary Care Telemedicine.....	16,602.13

BR

Social Services	
Administration.....	\$ 1,110,535.67
Title III.....	23,017.00
SAD-SAA.....	50,500.00
Medicaid.....	2,500.00
Public Service Assistance.....	268,797.00
CAPS Program.....	62,985.52
Day Care Support Services.....	80,000.00
Day Care.....	282,953.00
Mattamuskeet Opportunities.....	176,385.68
Other Human Services	
Elderly Nutrition.....	\$ 33,723.00
Veteran Service Officer.....	10,143.96
Cultural Arts:	
Beaufort County Arts Council.....	\$ 1,000.00
BHM Regional Library.....	42,000.00
Education:	
Current Expense.....	\$1,428,086.00
Capital Outlay Sales Tax.....	271,920.00
QZAB Payment.....	55,964.58
QSCB Payment.....	220,657.83
Transfers to Other Funds: .....	92,223.13
Contingency.....	\$ -0-
<b>TOTAL GENERAL FUND</b>	<b>\$12,677,053.07</b>

**SECTION 2 – Revenues:** For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Ad Valorem Taxes.....	\$ 6,922,613.58
Sales Tax.....	1,576,400.00
Other Tax and License.....	94,100.00
Unrestricted Intergovernmental.....	227,000.00
Restricted – Other.....	370,990.20
Restricted – Social Services.....	1,421,979.00
Restricted – Health.....	739,309.01
Permits and Fees.....	140,885.00
Sales and Service.....	443,400.00
Investment Earnings .....	10,000.00

BR

Miscellaneous.....	68,860.00
Transfers and Fund Balance.....	661,516.28

**TOTAL GENERAL FUND REVENUE** **\$12,677,053.07**

**ARTICLE III. HYDE COUNTY WATER/SEWER SYSTEM FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Hyde County Water System Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures.....	\$1,820,823.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Hyde County Water System Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Sale of Water.....	\$1,060,000.00
Connection Fees.....	3,000.00
Prison Water Charges.....	260,000.00
Prison Sewer Charges.....	310,000.00
Interest Earned.....	4,000.00
Penalties & Interest.....	25,000.00
NC Motor Fuel Tax Refund.....	2,000.00
Meter Installation.....	10,000.00
Miscellaneous.....	1,000.00
Fund Balance Appropriated.....	<u>145,823.00</u>
	\$1,820,823.00

**ARTICLE IV. OCRACOKE MOSQUITO TAX FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Ocracoke Mosquito Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures.....	\$ 48,383.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Ocracoke Mosquito Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Prior Tax.....	\$ 2,000.00
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*BR*

DMV Prior.....	50.00
Current Tax.....	45,333.00
DMV Current.....	<u>1,000.00</u>
	\$ 48,383.00

**ARTICLE V. FINES AND FORFEITURES**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Fines and Forfeitures Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Court.....	\$ 56,500.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Fine and Forfeitures Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Court.....	\$ 56,500.00
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**ARTICLE VI. CAPITAL RESERVE FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Transfers	\$ 5,000.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Interest on Investment.....	\$ 5,000.00
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**ARTICLE VII. HYDELAND HOME HEALTH FUND**

For purposes of summary only, as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Hydeland Home Health Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016 the length of the project:

*BR*

Expenditures..... \$ 349,944.11

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Hydeland Home Health Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Interest Earned.....	\$ 5,500.00
Medicare.....	120,000.00
Fund Balance Appropriated.....	124,444.11
Medicaid-EDS.....	85,000.00
Private Insurance.....	<u>15,000.00</u>
	\$ 349,944.11

**ARTICLE VIII. WEST/QUARTER FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the West/Quarter Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures..... \$ 4,090.00

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the West/Quarter Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Prior Taxes.....	\$ 140.00
Current Taxes.....	3,800.00
Interest Earned.....	<u>150.00</u>
	\$ 4,090.00

**ARTICLE IX. REVALUATION**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Revaluation Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures..... \$ 50,500.00

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Revaluation Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Appropriated from General Fund..... \$ 50,000.00

Interest on Investment.....	<u>500.00</u>
	\$ 50,500.00

**ARTICLE X. 4-H FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the 4-H Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures.....	\$ 17,780.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the 4-H Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Fees Collected.....	\$ 17,780.00
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**ARTICLE XI. OCRACOKE OCCUPANCY TAX FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Ocracoke Occupancy Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures.....	\$ 356,870.56
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Ocracoke Occupancy Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Occupancy Tax – Ocracoke.....	\$ 353,370.56
Interest Earned.....	<u>3,500.00</u>
	\$ 356,870.56

**ARTICLE XII. E-911 FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the E-911 Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures.....	\$ 141,092.58
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*OR*

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the E-911 Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Interest Earned.....	\$ 1,000.00
E-911.....	-0-
911 Wireless 50% Funds.....	96,911.64
911 Street Names—Sign Fee.....	-0-
Fund Balance Appropriated.....	<u>43,180.94</u>
	\$ 141,092.58

**ARTICLE XIII. MAINLAND OCCUPANCY TAX FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Mainland Occupancy Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures.....	\$ 6,500.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, the following revenues are hereby appropriated in the Mainland Occupancy Tax Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Occupancy Tax Mainland.....	\$ 6,500.00
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**ARTICLE XIV. CAPS, PERSONAL CARE, CHORE FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the CAPS, Personal Care, Chore Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures.....	\$ 117,986.30
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For purposes of summary only as the actual figures are contained in the Budget Resolution, the following revenues are hereby appropriated in the CAPS, Personal Care, Chore Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

CAPS---DSS.....	1,400.00
CAPS—Medicaid.....	110,000.00
Transfer from Home Health.....	<u>6,586.30</u>
	\$ 117,986.30

**ARTICLE XV. AIRPORT IMPROVEMENT FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Airport Improvement Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures	\$ 160,000.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Airport Improvement Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Grant	\$ 144,000.00
Appropriation from General Fund	<u>16,000.00</u>
	160,000.00

**ARTICLE XVI. SWAN QUARTER DIKE FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Swan Quarter Dike Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures	\$ 5,000.00
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For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Swan Quarter Dike Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Current Taxes	\$ 5,000.00
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**ARTICLE XVII. SENIOR CENTER FUND**

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Senior Center Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures \$ 108,623.13

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Senior Center Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Albemarle Commission.....	\$ 9000.00
Bldg Rent – Senior Center.....	400.00
Appropriation from General Fund .....	92,223.13
Grants.....	6,000.00
Fund Raisers.....	<u>1,000.00</u>
	\$ 108,623.13

#### ARTICLE XVIII. HOMEMAKER FUND

For purposes of summary only as the actual figures are contained in the Budget Resolution, the following amounts are hereby appropriated in the Engelhard Sanitary District Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Expenditures \$ 33,821.75

For purposes of summary only as the actual figures are contained in the Budget Resolution, it is estimated that the following revenues will be available in the Engelhard Sanitary District Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Collections 33,821.75

#### ARTICLE XVIII. SCHOOL APPROPRIATIONS

**SECTION 1** – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

**SECTION 2** – For purposes of summary only as the actual figures are contained in the Budget Resolution, the total appropriation for Current Expense from the General Fund is \$1,428,086.00



**SECTION 3** – Except as otherwise provided in this Budget Ordinance or the Budget Resolution, this Budget Ordinance hereby incorporates by reference in its entirety the “PROPOSED BUDGET OF THE HYDE COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 and ENDING JUNE 30, 2016” as presented to the Board of Commissioners and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the “School Budget”.

**ARTICLE XIX. OTHER PROVISIONS**

**SECTION 1** – The Hyde County Manager in his capacity as Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- (a) He may transfer amounts between objects of expenditure within a department, except salary amounts, without limitations.
- (b) He may transfer amounts up to \$10,000 between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- (c) He may not transfer any amounts between funds nor from any contingency appropriation within any fund.
- (d) He will assign legal costs to departments based upon the legal issue involved.

**SECTION 2** - All legal outstanding encumbrances at June 30, 2015 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

**SECTION 3** - Upon acceptance the annual audit for the fiscal year 2014-15 by the County Commissioners so long as such acceptance prior to June 30, 2015, the County Manager shall direct that fifty percent (50%) of the total cash revenue received in the General Fund that is in excess of the total expenses and current liabilities (excluding debt with a maturity on or after July 1, 2014) be transferred from the Unappropriated Reserve in the General Fund to the Capital Reserve Fund. The County Manager shall give a report to the Commissioners of the amount transferred at the next Regular meeting of the Board following the date of such transfer.

*BR*

**ARTICLE XX. TAX LEVY**

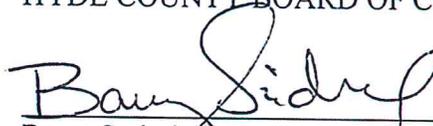
**SECTION 1** – There is hereby levied at the rate of \$0.64 per One Hundred Dollar (\$100) valuation of property listed for taxes as of January 1, 2015, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance. Ocracoke Mosquito Control Tax Rate is levied at the rate of \$0.01 per One Hundred Dollar (\$100) valuation of property listed.

**SECTION 2** – The rate of tax as shown in Sections 1 above is based upon a total valuation of property for the purpose of taxation of \$1,040,858,214 and vehicles of \$36,363,636 and an estimated collection rate of 94.39% for real property and 95.52% for vehicles.

A public hearing on this Budget Ordinance was held on June 1, 2015.

This Budget Ordinance was adopted on the 1<sup>ST</sup> day of June, 2015.

HYDE COUNTY BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Barry Swindell, Chairman

ATTEST:

  
\_\_\_\_\_  
Lois Stotesberry, Clerk to the Board



**HYDE COUNTY**  
**HURRICANE IRENE RECOVERY**  
**PROJECT BUDGET ORDINANCE**  
**AMENDED**

**Project Ordinance:**

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project is hereby adopted:

Section 1. The project authorized is the Hurricane Irene Recovery Project

Section 2. Hyde County staff is hereby directed to proceed with the Hurricane Irene Project within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

FEMA Grant:	\$2,291,800.98
NC Emergency Management:	\$726,203.15
Insurance:	\$292,788.07
Sheriff Grant:	\$9,707.04
Transfer from Other Funds:	<u>\$2,979,516.98</u>
Total Project:	\$6,300,016.22

Section 4. The following amounts are appropriated for completion of the project activities:

Hurricane Irene Overtime:	\$103,783.24
FICA:	\$9,862.99
Group Insurance:	\$7,990.58
Retirement:	\$5,358.44
Retirement Law:	\$1,103.50
Utilities:	\$1,283.35

Travel:	\$9,599.96
Building Repairs:	\$321,209.65
Supplemental Law:	\$747.88
Part-time:	\$26,802.50
Gas, Oil and Tires:	\$1,006.97
Supplies:	\$18,929.94
Vector Control:	\$40,755.20
Sewer Sprayfield:	\$1,329,506.38
Road Debris:	\$1,731,432.52
VFD:	\$54,840.09
Contract:	\$13,134.54
Equipment:	\$59,313.25
Mutual Aid:	\$81,007.22
Sheriff Guard:	\$9,707.04
Due to Other Funds:	<u>\$2,472,640.98</u>
 Total Expenditures:	 \$6,300,015.86

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

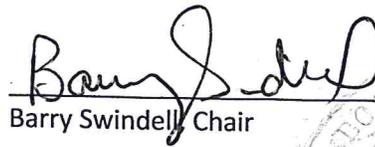
Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this 1<sup>st</sup> day of June 2015

ATTEST

  
 Clerk to the Board  
 Hyde County Board of Commissioners

  
 Barry Swindell, Chair

SEAL



# Hyde County Government Center Water Penetration Remediation Project

## Project Ordinance 2014-05-05

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby adopted:

Section 1. The project authorized is the Hyde County Government Center Water Penetration Remediation Project between Hyde County and A.R. Chesson Construction Co., Inc. and RGG Architecture, PA.

Section 2. Hyde County staff is hereby directed to proceed with the Hyde County Government Center Water Penetration Remediation Project within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

Reserve Judgment Proceeds	60,957.55
Capital Reserve	<u>122,955.39</u>
Total Project	\$183,912.94

Section 4. The following amounts are appropriated for completion of the project activities:

Construction Services	160,302.94
Contingency (5%)	0.00
Engineering Services	<u>23,610.00</u>
Total Project	\$183,912.94

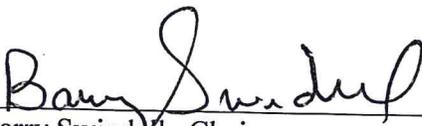
Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

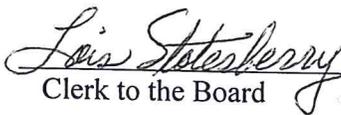
Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this 1<sup>st</sup> day of June 2015

ATTEST

  
\_\_\_\_\_  
Barry Swindell, Chair  
Hyde County Board of Commissioners

  
Lois Statesberry  
Clerk to the Board



# Hyde County Public Safety Center Roof Repair Project

## Project Ordinance 2014-06-02

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby adopted:

Section 1. The project authorized is the Hyde County Public Safety Center Roof Repair Project.

Section 2. Hyde County staff is hereby directed to proceed with the Hyde County Public Safety Center Roof Repair Project within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

Capital Reserve	<u>128,252.00</u>
Total Project	\$128,252.00

Section 4. The following amounts are appropriated for completion of the project activities:

Construction Services	105,980.00
Contingency (5%)	0.00
Engineering Services	<u>22,272.00</u>
Total Project	\$128,252.00

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this 1<sup>st</sup> day of June 2015

ATTEST

  
\_\_\_\_\_  
Barry Swindell, Chair  
Hyde County Board of Commissioners

  
\_\_\_\_\_  
Lois Staterbery  
Clerk to the Board



Hyde County ECB Renovations Project

Project Ordinance 2014-07-02

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project Ordinance is hereby adopted:

Section 1. The project authorized is the Hyde County ECB Renovations Project.

Section 2. Hyde County staff is hereby directed to proceed with the Hyde County ECB Renovations Project within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

Capital Reserve	\$163,389.75
Total Project	\$163,389.75

Section 4. The following amounts are appropriated for completion of the project activities:

Construction Services	\$143,179.77
Contingency (%)	0
Engineering Services	\$ 20,209.98
Total Project	\$163,389.75

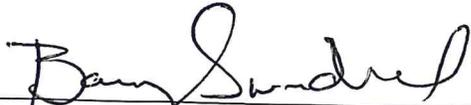
Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

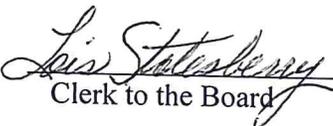
Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

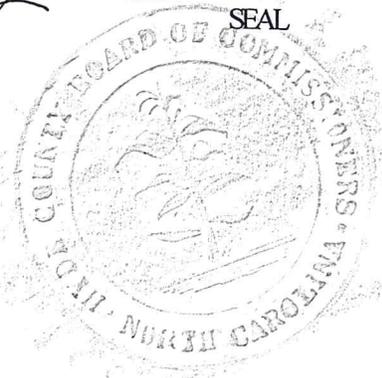
Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

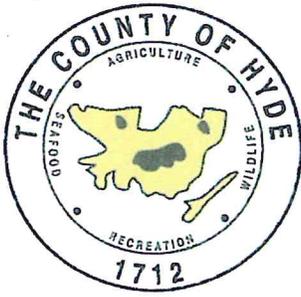
Adopted this 1st day of June 2015

ATTEST

  
\_\_\_\_\_  
Barry Swindell, Chair  
Hyde County Board of Commissioners

  
\_\_\_\_\_  
Lois Stutsberry  
Clerk to the Board





**BOARD OF COMMISSIONERS  
THE COUNTY OF HYDE  
NORTH CAROLINA**

**RESOLUTION  
RELATING TO THE BUDGET  
FOR FISCAL YEAR 2015-2016**

**WHEREAS**, the Board of County Commissioners desires to establish a detailed fiscal year budget (July 1, 2015 through June 30, 2016) for the County of Hyde, North Carolina, and;

**WHEREAS**, the Board of Commissioners is adopting a Budget Ordinance for the July 1, 2015-June 30, 2016 fiscal year and said Ordinance incorporates this Resolution into the Ordinance as the Budget for Hyde County for this period;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby adopts the following goals regarding items contained within the attached "FY2015-2016 Hyde County Budget:"

1. The County Commissioners shall continue to make economic development, community development and tourism that creates quality job opportunities and increases the tax base a very high priority.
2. The County Commissioners shall continue to support the expansion of infrastructure services to the citizens of the County.
3. The County Commissioners shall continue to expect a high level of customer service in all interactions with County government.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby adopts the following County Manager's objectives regarding items contained within "FY2015-2016 Hyde County Budget", and additional expectations and commitments as follows:

1. Continue to maintain an unassigned fund balance of approximately \$4.5 million
2. Operate within the adopted budget with an emphasis on cost savings and reduced expenses
3. Strengthen cooperative efforts with US Fish and Wildlife and Hyde County Chamber of Commerce to increase eco-friendly tourism on all federal government lands
4. Continue developing a public private partnership for the Mattamuskeet Lodge
5. SHOULDER SEASON TOURISM
6. Continue to creatively explore regionalization which could result in efficiency of scale, cost savings and new opportunities
7. Continue implementation of consolidated 911 with Dare and Tyrrell Counties
8. Maintain a highly developed EMS Department to supplement Hyde County's lack of hospitals and emergency care
9. Continued preparedness to deal with incidents and disasters

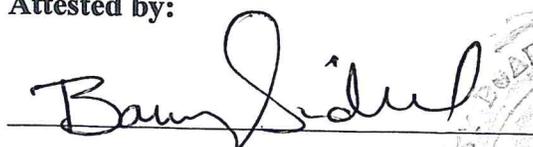
10. Establish a Beaufort County Community College satellite campus in Hyde County
11. Continue to work with our Lobbyist to maintain total communication with our state and federal elected officials
12. NO INCREASES in ferry tolls
13. Pursue passenger ferry service between Hatteras and Ocracoke, and the corresponding infrastructure that goes a long with this adventure
14. NO INCREASES in Hyde County real estate tax rate
15. Create a debit/credit billing system in the Tax Office
16. Economic development through the Revolving Loan Fund
17. Continue to find and stimulate hidden pockets of untapped revenue
18. Collect the "uncollectable" from FEMA
19. Work with Ocracoke Civic and Business Association promote shoulder season activity on Ocracoke
20. Develop opportunity for oyster farming in the Pamlico Sound
21. Fully utilize the capabilities of our new NCACC County Management Fellow
22. Continue to mitigate stormwater on Ocracoke
23. Bring the Finance Department in to total audit compliance with the technical assistance of a contract consultant
24. Stay active in the community via Meals on Wheels, Senior Center, 4-H Center etc.
25. Use FEMA lands for community and County use; gardens, vineyards, and planted trees
26. Through our Hyde County Economic Development Office and in concert with the North Carolina Department of Commerce continue our efforts to attract new and conducive industry to Hyde County

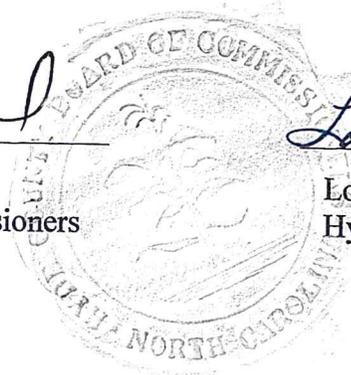
**BE IT FURTHER RESOLVED** that any narrative language contained in the attached budget document and this Resolution is subordinate to any language in conflict with the Budget Ordinance in which this Resolution is referenced but that any figures and narrative language contained in this Resolution or the attached budget document is otherwise binding; and,

**BE IT FURTHER RESOLVED** that a copy of this resolution, shall be recorded in the minutes of the Board of Commissioners but that the original version of the attached "FY2015-2016 Hyde County Budget" with the Budget Officer's initials on each page shall be kept on file in the office of the Clerk to the Board of County Commissioners.

Duly adopted the 1<sup>st</sup> of June, 2015.

Attested by:

  
Barry Swindell, Chair  
Hyde County Board of Commissioners



  
Lois Stotesberry, Clerk  
Hyde County Board of Commissioners

# COUNTY OF HYDE

## Board of Commissioners

Barry Swindell, Chair  
Earl Pugh, Jr., Vice-chair  
Ben Simmons  
John Fletcher  
Dick Tunnell

30 Oyster Creek Road  
PO Box 188  
SWAN QUARTER, NORTH CAROLINA  
252-926-4400  
252-926-3701 Fax

Bill Rich  
County Manager

Fred Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board



## **Resolution Authorizing County Manager to Reconcile Department Budgets**

**WHEREAS**, in accordance with the FY2014-2015 Budget Ordinance the County Manager, with Board of Commissioners authority, will reconcile departmental accounts prior to year end closeout.

**NOW, THEREFORE, BE IT RESOLVED** that the Hyde County Board of Commissioners authorizes the County Manager to reconcile departmental budgets for year-end closeout under the following conditions:

- transfer amounts between objects of expenditure within a department except salary amounts without limitations
- transfer amounts up to \$10,000 between departments of the same fund with an official report of such transfers to be made available for approval at the next meeting of the Board of Commissioners
- not transfer any amounts between funds nor from contingency within any fund
- assign legal costs to departments based upon the legal issue involved

Adopted this the 1<sup>st</sup> day of June, 2015, in Hyde County, North Carolina.

ATTEST:

*Lois Stotesberry, CMC, NCCCC*  
Lois Stotesberry, Clerk to the Board  
Board of Commissioners

*Barry Swindell*  
Barry Swindell, Chairman  
Board of Commissioners



# COUNTY OF HYDE

## Board of Commissioners

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County Manager

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Clerk to the Board



## RESOLUTION SUPPORTING THE NC EASTERN 4-H ENVIRONMENTAL EDUCATION CENTER

**WHEREAS**, the Eastern 4-H Environmental Education Center (4-H Center) is located in Tyrrell County and opened in 2001; and,

**WHEREAS**, the 4-H Center serves 4-H and youth from all counties in North Carolina as well as from other states and countries; and,

**WHEREAS**, the 4-H Center provides educational, conference and retreat facilities for public and private organizations, industries and businesses; and,

**WHEREAS**, the 4-H Center is operated by the North Carolina Extension Service, North Carolina State University; and,

**WHEREAS**, the 4-H Center provides vital professional employment and economic development to Tyrrell County and the surrounding counties of northeastern North Carolina; and,

**WHEREAS**, operational funding has been drastically reduced, jeopardizing the effective and continued operation of this valuable state resource,

**NOW, THEREFORE, BE IT RESOLVED**, that the Hyde County Board of Commissioners requests that the North Carolina State Legislature restore \$400,000.00 to the 4-H Center budget, and that copies of this resolution be sent to the local State legislative delegation, the President Pro-tem of the N.C. State Senate, the Speaker of the NC House of Representatives, the Dean of N.C. State University College of Agriculture and Life Sciences, and the Director of the Eastern 4-H Environmental Education Center.

This the 1<sup>st</sup> day of June, 2015.

ATTEST:

*Lois Stotesberry, CMC, NCCCC*  
Lois Stotesberry, Clerk to the Board

*Barry Swindell*  
Barry Swindell, Chairman



HYDE COUNTY

RESOLUTION ADOPTING THE  
PAMLICO SOUND REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Hyde County are subject to the effects of natural hazards and man-made hazard events that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to flooding, high winds, coastal hazards, and severe winter weather; and

WHEREAS, Hyde County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3 and 4 of Article 18 of Chapter 153A; and Article 6 of Chapter 153A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6 of Article 1A of Chapter 166A of the North Carolina General Statutes, stated in Item 19.41(b)(2): "For a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act;" and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Hyde County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of Hyde County to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the county.

NOW, THEREFORE, be it resolved that the Board of Commissioners of Hyde County hereby:

1. Adopts the Pamlico Sound Regional Hazard Mitigation Plan; and
2. Vests the Planning & Economic Development Director with the responsibility, authority, and the means to:
  - (a) Inform all concerned parties of this action.
  - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Planning & Economic Development Director to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any

needed revisions or amendments to the Plan are developed and presented to the Hyde County Board of Commissioners for consideration.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2015 Pamlico Sound Regional Hazard Mitigation Plan.

Adopted this 1<sup>st</sup> day of June, 2015.

  
Chairman, Hyde County Board of Commissioners

ATTEST:

  
Clerk to the Board (SEAL)



**PROCLAMATION  
VULNERABLE ADULT AND ELDER ABUSE AWARENESS MONTH  
IN THE COUNTY OF HYDE, MAY 8 - JUNE 22, 2015**

WHEREAS, each year, more than two million vulnerable and older adults are victims of abuse, neglect, and exploitation, and research has shown that older adults who are abused, neglected and exploited are three times more likely to die within ten years than those who are not; and

WHEREAS, according to national statistics, elder abuse is grossly under reported because vulnerable and older adults who are being abused find it very difficult to tell anyone due to shame and fear; and

WHEREAS, in 2014 there were almost 23,000 reports of abuse, neglect or exploitation of vulnerable and older adults made to North Carolina's 100 county departments of social services not only by doctors and other professionals but by family members and concerned citizens in our communities; and

WHEREAS, Hyde County's vulnerable and older adults of all social, economic, racial and ethnic backgrounds may be targets of abuse, neglect or exploitation, which can occur in families, long-term care settings and communities; and

WHEREAS, protecting Hyde County's vulnerable and older adults is a community responsibility and all citizens are charged under North Carolina General Statute (GS 108A-102) to report suspected abuse, neglect or exploitation to the Hyde County Department Social Services; and

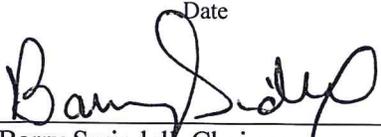
WHEREAS, North Carolina enacted the nation's first elder abuse law in 1973; and

WHEREAS, May 8, 2015 through June 22, 2015 is Vulnerable Adult and Elder Abuse Awareness Month in North Carolina and this time frame ties the awareness period to both the Mothers' Day and Fathers' Day holidays, in the hopes of reinforcing the spirit of respecting and valuing, not just parents, but all elders; and

WHEREAS, we all have a responsibility to support the safety, welfare, and dignity of Hyde County's vulnerable and older adults;

NOW, THEREFORE, the Hyde County Board of Commissioners, hereby proclaims May 8 - June 22 2015, as "ELDER ABUSE AWARENESS MONTH" in the County of Hyde, and commend its observance to all citizens, asking them to wear purple Elder Abuse Awareness ribbons, and we further do hereby proclaim June 15, 2015, "WORLD ELDER ABUSE AWARENESS DAY"; and urge all citizens to work together to help protect elder adults from abuse, neglect, and exploitation because it is imperative that we refuse to tolerate the indignity of Elder Abuse.

This the 1<sup>st</sup> day of June, 2015.

Date  
  
\_\_\_\_\_  
Barry Swindel, Chairman

Attest:   
Lois Stotesberry, CMC, NCCCC

