



## Hyde County Board of Commissioners AGENDA ITEM SUMMARY SHEET

**Item Number:** 18

**Date:** 6.18.2012

**Title:** Request for Approval of Hyde County Revolving Loan Fund Application for Southern Diesel Incorporated

**Sponsor:** Alice M. Keeney **Title:** County Planner/Economic Developer

**Agency/Dept.:** Office of Economic Development and Planning

**Description:** Mark Hodges, President & CEO of Southern Diesel Incorporated, is requesting an \$80,000.00 term loan to purchase equipment to be used for maintenance and repair of heavy equipment and marine vessels for a full service diesel and hydraulic repair, welding and fabrication shop to be located at the Engelhard Marine Industrial Park. After thorough and lengthy review of the collateral package, financial statements, cash flow, owner's capital injection, and prior credit history, the Hyde County Revolving Loan Fund Committee approved a \$80,000.00 term loan to Southern Diesel Incorporated with an interest rate of 5% fixed with a ten (10) year amortization to purchase equipment to be used in the operation of the business. The loan will be secured by a first lien on all inventory, business assets and equipment, an assignment of the lease between Southern Diesel Incorporated and the State of North Carolina and the assignment of a term life insurance policy in the amount of \$80,000.00, with Hyde County named as beneficiary, covering the full term of the loan. The loan will be personally guaranteed by Mr. Mark Hodges.

**Attachments:** Yes

**Reading number:** First

**Impact on Budget:** Does not increase the budget

**RECOMMENDATION:** Approval of \$80,000.00 term loan to purchase equipment to be owned by Southern Diesel Incorporated. The loan will carry a 5% fixed interest rate, with a ten (10) year amortization and will be collateralized as described above.

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>VOTE:</u>	<u>Aye</u>	<u>Nay</u>
_____ Byrd	_____ Byrd	Byrd	_____	_____
_____ Spencer	_____ Spencer	Spencer	_____	_____
_____ Styron	_____ Styron	Styron	_____	_____
_____ Swindell	_____ Swindell	Swindell	_____	_____
_____ Tunnell	_____ Tunnell	Tunnell	_____	_____

**HYDE COUNTY ECONOMIC DEVELOPMENT  
REVOLVING LOAN FUND  
APPLICATION SUMMARY**

<b>1. APPLICANT</b>  a. Name: Southern Diesel Corporation (personal guarantee of Mark Hodges) b. Street/P.O. Box: c/o Mark Hodges 82 Golden Street c. City: Engelhard, NC d. Zip Code 27824 e. Contact Person Mark Hodges f. Telephone No.: (252) 542-0197		
<b>2. Project Number</b>	<b>3. Project Name</b>	<b>4. RLF Funds Requested</b>
	<b>Southern Diesel Corporation Engelhard Marine Industrial Park</b>	<b>\$80,000.00</b>
<b>5. CERTIFICATION</b>  a. To the best of my knowledge and belief, data in this application is true and correct, the applicant will comply with the certifications in the attached Private Commitment Form if the assistance is provided.		b. Typed Name and Title of Authorized Representative  <hr/> c. Signature  <hr/> d. Date  <hr/>
<b>FOR HYDE COUNTY USE ONLY</b>		
<b>6. Date Received</b> <hr/>	<b>8. Action Taken</b>  <input type="checkbox"/> Funded <input type="checkbox"/> Not Funded <input type="checkbox"/> Withdrawn	<b>9. Amount Funded:</b>  \$ _____
<b>7. Application Number</b> <hr/>		

PROJECT DESCRIPTION FORM

1. Name of Applicant: Southern Diesel Corporation
2. Application Date: June 1, 2012
3. Project Name: Southern Diesel Corporation Engelhard Marine Industrial Park
4. Description:

- a. Briefly describe the new business (products/services offered, basic project goals and objectives):

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Provide Hyde County with full service diesel and hydraulic repair shop and welding & fabrication services; maintenance and repair of heavy equipment and marine vessels.

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- b. Proposed location of new business (include location map(s)):  
Engelhard Marine Industrial Park, Hill Street, Engelhard, NC
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- c. Number, size, and general description of any new buildings to be constructed (include site map and plans, if available):

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A 3,000 square foot building has been constructed on 20,000 square feet of land in the Engelhard Marine Industrial Park. The land was acquired by Hyde County by a Waterfront Marine Access Fund Grant through the Division of Marine Fisheries, was transferred to the North Carolina Seafood Industrial Park Authority. The Building was built with grant funds from the Golden LEAF Foundation. Mr Mark Hodges and /or Southern Diesel Corporation will be leasing the property from the North Carolina Industrial Seafood Park Authority.

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- d. Size of any parcel(s) of land to be acquired (include survey map):
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e. Describe any existing buildings to be demolished or abandoned:

n/a

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f. Describe any improvements to be made to existing buildings(s):

NEW BUILDING 3,000 SQUARE FEET

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g. How many full-time equivalent jobs will be created by the new business during the two-year period? 5

How many for residents of Hyde County? 5  
How many for low and moderate income individuals? 5

h. Briefly describe how RLF and other funds (bank loans, owner equity, etc.) will be used during property acquisition, construction, and startup of the new business. \$80,000.00 will be used to acquire new equipment for Southern Diesel Corporation. The new equipment, along with existing equipment, will be housed at the new facility.

i. How are road transportation and water and electric service to be supplied to the site?

Full access to water, sewer and electrical service is available. The property is owned by North Carolina Seafood Industrial Park Authority (Wanchese Seafood Industrial Park)

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j. How will sewage disposal be accomplished?  
Engelhard Sanitary District

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**PROJECT SOURCE AND USE FORM**

1.	Name of Applicant: Southern Diesel Corporation		
2.	Project Name: Southern Diesel Corporation Engelhard Marine Industrial Park		
3.	Source of Project Funds:		
	RLF Funds Requested: \$ <u>80,000.00</u>		
	RLF Project Resources	Source A.	\$ <u>80,000.00</u>
	Other:		
	B. <u>First Bank (Line of Credit)</u>	Source B.	\$ <u>12,000.00</u>
	C. <u>Owner's Capital Injection</u>	Source C.	\$ <u>16,000.00</u>
	D. _____	Source D.	\$ _____
	E. _____	Source E.	\$ _____
	F. _____	Source F.	\$ _____
4.	<b>TOTAL PROJECT RESOURCES</b>		\$ <u>108,000</u>

Use of Funds <small>(List major expenses separately)</small>	Source A	Source B	Source C	Source D	Source E	Source F	Total Cost
<b>a. Acquisition</b>							
(1)							
(2)							
<b>b. Water</b>							
<b>c. Sewer</b>							
<b>d. Construction/ Rehabilitation</b>							
<b>e. Working Capital</b>							
(1)							
(2)							
(3)							
<b>f. Machinery/ Equipment</b>	80,000.00						
(1)							
(2)							
(3)							
(4) Other							
<b>g. Site Improvements</b>							
<b>h. (1) Other</b>							
(2) Other							
<b>i. TOTAL</b>							<b>\$108,000</b>

PROJECT PRIVATE COMMITMENT FORM

As President & CEO (title) of this company, I commit to the following actions, as described more fully in the project application:

- a. Undertake and carry out the project as described in the project application.
- b. Create a minimum of 5 jobs with 5 for low and moderate income persons, and \_\_\_\_\_ for persons residing in Hyde County, and obtain the level of jobs indicated above by 5.
- c. Secure funding for the project from the following sources, in the specified amounts:
  - 1. Hyde County Revolving Loan Fund - \$80,000.00
  - 2. First Bank Operating Line of Credit - \$12,000.00
  - 3. Owner's Capital Injection - \$16,000
- d. Provide Hyde County with quarterly income statements and balance sheets throughout a two-year period following the loan award.
- e. Begin project activities only following execution of a legally binding commitment and grant agreement and the release of other conditions, if any, placed on the grant by Hyde County.
- f. Complete project activities by no later than \_\_\_\_\_.

My firm is committed to undertake this project and but for the provision of the RLF assistance this project will not be undertaken.

Signed \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_

Name of Business: Southern Diesel Corporation

PROJECT NEEDS FORM

4. Name of Applicant: Southern Diesel Corporation
5. Project Name: Southern Diesel Corporation Engelhard Marine Industrial Park
6. Relationship between Project Activities and Job Claim: Explain how the activities described in the application will result in the jobs claimed as retentions or creations. If the project is a job retention project, the applicant must clearly demonstrate that existing jobs would be lost without provision of RLF funds.

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General Manager, Shop Manager, Office Manager, Hydraulic Specialist, Shopworker/Welder

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Without new equipment, cannot create the new jobs as rapidly.

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7. Total Documented Project Financing Needs: Check applicable activities and in attachments provide required cost breakdowns shown (**Attachment "A"**). Describe here sources and methods of estimating for each activity including those financed with non-RLF funds.

--Real Estate (land or existing buildings) – Attach purchase option or lease option. Provide documentation on comparable land costs in the local vicinity, or an appraisal.

--Construction/Rehabilitation – Attach listing of components (HVAC, plumbing, electrical, etc.) with architect/engineer's estimate or quote from contractor.

--Site Improvements – Attach listing of components (grading, drainage, paving, etc.) with engineer's estimates or quotes from contractor.

X-Machinery and Equipment – Attach detailed listing of items, with price quotes from suppliers.

--Public or On-Site Water and Sewer – Attach detailed listing of components and sizes, with engineer's estimates.

--Working Capital Expenditures – Attach detailed listing of startup/operating costs.

8. Verification of RLF Need

(a) Loan Amount: \$ 80,000.00

(b) The Gap Addressed:

Sufficient funds not available elsewhere, including internally.

Funds available elsewhere, but cash flow is not sufficient to meet debt service.

Other (Describe):

Assignment of Life Insurance Policy

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The amount of the gap must be no greater than the level of direct assistance proposed. Describe how the gap was identified and measured, referencing supporting documentation. Adequate financial documentation must be included with the application for the existence and dollar amount of the gap to be independently verified. See Application Instructions – Project Needs Form.

6. Security (Describe):

First Lien on all Business Assets including new equipment purchased; Assignment of lease between North Carolina Seafood Industrial Park Authority (Wanchese Seafood Industrial Park); Assignment of Key Man Life Insurance Policy

PROJECT FEASIBILITY FORM

1. Name of applicant: Southern Diesel Corporation
2. Project Name: Southern Diesel Corporation Engelhard Marine Industrial Park

A. BUSINESS PLAN

1. Name of Existing Business: \_\_\_\_\_

Name of Proposed Business: Southern Diesel Corporation

2. Legal Status:

- Partnership
- Proprietorship
- Cooperative
- Corporation
- Other (Specify): \_\_\_\_\_

3. Business Ownership and Management (include addresses and phone numbers):

Mark Hodges, President & CEO

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4. Other Business Affiliations of Proposed Owners (if any):

- a. Name of Business: \_\_\_\_\_
- b. Name of Owner or Manager Involved: \_\_\_\_\_
- c. Position in this Business: \_\_\_\_\_
- d. Relationship Between this Business and RLF Project Business:  
\_\_\_\_\_  
\_\_\_\_\_

## 5. Product Line or Service

### a. Range of Products or Services:

Maintenance and repair of heavy equipment and marine vessels. Full service diesel and hydraulic repair, welding and fabrication.

The primary business of Southern Diesel is to repair diesel engines for agriculture and marine industry.

Southern Diesel specializes in the following types of repairs:

- Detroit
- Cummings
- Caterpillar
- International
- Lister

Southern Diesel also works on:

- Twin Disk Clutches
- Rebuilding Hydraulic Pumps
- Welding Services

## 6. Market Information

### a. Geographic Market Area:

Eastern US Coast  
Hyde County and Northeast Region

### b. Major Customers:

Farmers  
Agriculture  
Construction  
Marine Vessel Owners  
Heavy Equipment Owners

- ### c. Market Characteristics:
- Service needs of agricultural equipment owners, marine/industrial equipment owners, commercial and industrial engines and generators

d. Competition:

Catepillar in Dare County

Catepillar in Washington County

Hydraulics: All-Pro Hydraulics, Ayden, NC; Rob's Hydraulics, Grimesland, NC

Welding: Pungo Machine Shop

PLEASE NOTE THAT SOUTHERN DIESEL CORPORATION CHARGES \$60.00 PER HOUR WHILE COMPETITION CHARGES \$90.00 - \$110.00 PER HOUR

1. Marketing and Distribution

WORD OF MOUTH – Mark Hodges is well known as an expert diesel mechanic.

INTERNET APPLICATION – Listed on several international business sites

8. Cost Effectiveness:

Mr. Mark Hodges has been a diesel mechanic for twenty (20) years. He started Southern Diesel as a proprietorship in 2007; but, he was still commercial fishing at the time. His experience with diesel engines is strictly on-the-job training and he is well known as a diesel mechanic in Hyde County and the surrounding region. In fact, he has customers from out of state, including New York, Georgia and Virginia. Mr. Hodges must often travel out of town and out of state to service diesel engines and he currently only has himself and one part time employee.

With the larger shop, there is definitely a need for Southern Diesel Corporation's services in Hyde County. Mr. Hodges has recently incorporated, has a building in place and he is expanding his location.

9. Project Innovation/New Technology:

State of the Art Diagnostic Software and Equipment

10. Employee Benefits:

Southern Diesel Corporation will offer employee benefits in the future.

## PROJECT FEASIBILITY FORM

### B. FINANCIAL FEASIBILITY

1. **Financial Feasibility Documentation** – All items below must be submitted with the application. All historical and projected financial statements should be prepared by a certified public accountant, or a county-approved business advisor, in accordance with generally accepted accounting principles.

\_\_\_\_\_ Historical Income Statement and balance sheets for most recent three years, with notes, for any existing businesses owned or operated by the new entity's principals. (Enter "N/A" if not applicable.)

X \_\_\_\_\_ Conventional and Requested Projected Income Statement Forms, with notes. Two full years from first RLF principal payment should be provided.

X \_\_\_\_\_ Conventional and Requested Projected Cash Flow Statement Forms, with notes. Two full years from first RLF principal payment should be provided.

X \_\_\_\_\_ Resumes of key management, providing a detailed description of their business experience and training.

X \_\_\_\_\_ Personal financial statements from the firm's principals (or Form 1040's for past three years with statement of net worth).

\_\_\_\_\_ Marketing information and other documentation to support financial projections.

X \_\_\_\_\_ Credit Report(s) from the firm's principals (no older than 30 days)..

2. **Past Financial History** – If applicable, discuss any negative indicators or trends which may be evidenced in the historical financial statements of the principals or for other businesses owned by the principals. Explain the reasons for these negative indicators and discuss steps which are being taken or will be taken to resolve any problems.

Southern Diesel began as a proprietorship. For the past two years, Mr. Hodges has been working under a sole contract for Alligator River Growers. Mr. Hodges will retain Alligator River Growers as a customer; but, will be working through his own shop rather than Alligator River Growers.

3. Summary of Financial Projections and Definition of Requested Loan Terms:

The total cost of the project is \$108,000.00, of which the owner has a capital injection of \$16,000 in site improvement work, equipment and inventory. The company is seeking a \$12,000.00 operating line of credit from a commercial bank (First Bank in Belhaven).

Michael Twiddy from the Small Business Technology Development Center in Elizabeth City has done a thorough analysis of Southern Diesel's Income Projections for Year One and Projections for three years of business operations. Anticipated Revenues for year one are \$380,446 with cost of goods sold coming in at \$132,338 and a gross net profit of \$248,109. After all projected expenses, total costs for the first year are anticipated at \$221,225, with a resulting net profit of \$26,884. It is important to note that rental expenses, labor expenses and loan amortization are included in the expenses in all three years projections.

For FYE 2, revenues are projected at \$475,558, with gross net profit of 310,136. After all projected expenses, total costs for year two are anticipated at \$236,219. Again, all rental expenses, labor expenses and loan amortization are included. Gross margin averages 65.2% for the three years.

Based upon the attached projections, cash flow is more than adequate to cover debt.

Southern Diesel is requesting an \$80,000.00 term loan to be amortized over a ten year term. The loan will be secured by a first lien on all of the new equipment and all business assets. Hyde County will take an assignment of the lease between Southern Diesel Corporation and the North Carolina Seafood Industrial Park Authority. In addition, Mr. Hodges will purchase an \$80,000.00 term life insurance policy for the term of the loan. Hyde County will be the beneficiary of the policy.

Monthly payments will be approximately \$800.00 per month.

C. EMPLOYMENT FEASIBILITY

a. Total number of jobs to be created:

Full-time   5  

Part-time           

Seasonal           

b. Explain the method used to arrive at the number of jobs to be created

Two (2) Diesel Mechanics, who are graduates of the Diesel Mechanics Course at Beaufort County Community College will be hired. Mr. Hodges will start the new mechanics at ten (\$10.00) dollars per hour and reports that these employees will definitely be able to work forty (40) hours per week. As the company grows, he plans for the mechanics to grow with the company. Mr. Hodges reports that the diesel mechanics will bring their own tools with them, as they receive a full set of necessary tools when they graduate from Beaufort County Community College.

One (1) Bookkeeper / Office Assistant who is well known to Mr. Hodges and is respected in the industry.

One (1) General Manager who will be at the job full-time. Mr. Hodges reports that the person that he plans to hire has a specific set of skills that will allow him to be in charge of the shop in the Engelhard Marine Industrial Park. This gentleman is well seasoned in agriculture and knows the mechanical and agricultural business.

**PROJECT FEASIBILITY FORM**

<b>3. JOB INFORMATION AND EMPLOMENT SCHEDULE --</b>															
a. Job Title/ Classification	b. Hourly Wage	c. Number of Jobs Created			d. Number of LMI Jobs			e. Employment Schedule for All Jobs (By Quarter)							
		FT	PT	S	FT	PT	S	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8
General Manager	\$20.00	1						1							
Shop Manager	\$15.00	1						1							
Office Manager	\$10.00	1								1					
Hydraulic Specialist	\$10.00	1								1					
Shop Worker/Welder	\$10.00	1													1
<b>TOTALS</b>															

**Legend: FT – Full Time; PT – Part-Time; S - Seasonal (See application instructions)**



**BUSINESS DEBT SCHEDULE FORM**

CREDITOR NAME A. Current Debts (Existing Prior to RLF Project)	Original Loan Amount	Origination Date	Present Balance	Interest Rate	Maturity Date	Monthly Payment	Security
1.							
2.							
3.							
4.							
5.							
B. Projected New Debts							
1.							
2.							
3.							
4.							
5.							

## MAPS

**ACTIVITIES MAP** – This map must include the location of all activities and an accurate scale. All structures located on the business site should also be clearly marked. All industries and residences benefiting from the activity must be shown on the activities map. This map must be in sufficient detail to allow for an accurate environmental review to satisfy all environmental review requirements. The applicant must insure that this map is consistent with information submitted in the Project Description.

Southern Diesel - Capital Budget

<b>Southern Diesel</b>					
<b>Capital Budget</b>					
Project / Company Name:		Mark Hodges - Southern Diesel			
<b>Projected Start-Up Cost:</b>		<b>Source of Start-Up Funds :</b>			
<b>Land / Building / Improvements :</b>	<b>Capital Cost</b>	<b>Financing</b>	<b>Owner Injection</b>		
Site Improvement Work	\$4,500	\$0	\$4,500		
<b>Sub -Total Land &amp; Buildings:</b>	<b>\$4,500</b>	<b>\$0</b>	<b>\$4,500</b>		
<b>Equipment &amp; Inventory</b>					
1 - Forklift	\$12,000	\$10,000	\$2,000		
2 - Overhead Shop Crane	\$10,000	\$10,000			
3 - O.T.C. Diesel Engine Stand	\$6,000	\$6,000			
4 - Welder; Air Compressor	\$6,400	\$6,400			
5 - Hand Tools	\$12,000	\$3,000	\$9,000		
6 - Hydraulic Hose Crimper	\$4,000	\$4,000			
7 - Clean Burn Oil Heater	\$6,000	\$6,000			
8 - Hot Water Pressure Washer	\$1,800	\$1,800			
9 - Cylinder Head Pressure Equip.	\$5,800	\$5,800			
10 - Plasma Torch	\$1,000	\$1,000			
11 - Rolling Tool Boxes	\$2,900	\$2,900			
12 - Fire Proof Cabinets	\$2,000	\$2,000			
13 - 35 Ton Floor Jack	\$1,700	\$1,700			
14 - Computer	\$1,000	\$1,000			
15 - Commercial All-In-One Printer	\$500	\$500			
16 - Diesel Engine Diag. Softwares	\$6,000	\$6,000			
17 - Small Shop Tools	\$1,900	\$1,900			
		\$0			
Rolling Stock Inventory & Supplies	\$15,000	\$10,000	\$5,000		
		\$0			
<b>Sub- Total Equipment &amp; Inventory:</b>	<b>\$96,000</b>	<b>\$80,000</b>	<b>\$16,000</b>		
<b>Projected Start-Up Cost:</b>		<b>Source of Start-Up Funds :</b>			
<b>Operational Start-Up Cost:</b>	<b>Capital Cost</b>	<b>Bank Financing</b>	<b>Owner Injection</b>		
Advertisement	\$1,500	\$0	\$1,500		
Operating Capital	\$7,000	\$0	\$7,000		
Misc -	\$3,500	\$0	\$3,500		
Website Design		\$0	\$0		
<b>Sub-Total Operating &amp; Start-Up Cost:</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$12,000</b>		
<b>PROJECT TOTALS -</b>	<b>\$112,500</b>	100.0%	<b>\$80,000</b>	71.1%	<b>\$32,500</b> 28.9%
6/11/2012					



1	Three Year Income & Operational Projections				75.0% Percentage Used for Labor Cost												Percent of Sales
	Southern Diesel - Mark Hodges				Year 1			Year 2			Year 3			3 Year Profit/Loss Projection			
	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Total	Year 1	Year 2	Year 3	Percent	
2	<b>Southern Diesel - Mark Hodges</b>																
3	Beginning Cash																
4	\$ 6,552	\$ 10,594	\$ 16,632	\$ 17,138	\$ 17,136	\$ 17,136	\$ 17,136	\$ 17,748	\$ 18,749	\$ 19,749	\$ 19,748	\$ 196,056	\$ 196,056	\$ 196,056	\$ 196,056	51.5%	
5	\$ 5,897	\$ 9,526	\$ 14,969	\$ 15,422	\$ 15,422	\$ 15,422	\$ 15,422	\$ 16,874	\$ 16,874	\$ 16,874	\$ 16,874	\$ 176,450	\$ 176,450	\$ 176,450	\$ 176,450	46.4%	
6	\$ 265	\$ 429	\$ 674	\$ 694	\$ 694	\$ 694	\$ 694	\$ 759	\$ 759	\$ 759	\$ 759	\$ 7,940	\$ 7,940	\$ 7,940	\$ 7,940	2.1%	
7	\$ 12,714	\$ 20,538	\$ 32,274	\$ 33,252	\$ 33,252	\$ 33,252	\$ 33,252	\$ 36,392	\$ 36,392	\$ 36,392	\$ 36,392	\$ 390,447	\$ 390,447	\$ 390,447	\$ 390,447	100.0%	
8	\$ 4,233	\$ 7,144	\$ 11,227	\$ 11,567	\$ 11,567	\$ 11,567	\$ 11,567	\$ 12,655	\$ 12,655	\$ 12,655	\$ 12,655	\$ 132,538	\$ 132,538	\$ 132,538	\$ 132,538	34.6%	
9	\$ 8,292	\$ 13,394	\$ 21,048	\$ 21,686	\$ 21,686	\$ 21,686	\$ 21,686	\$ 23,727	\$ 23,727	\$ 23,727	\$ 23,727	\$ 246,108	\$ 246,108	\$ 246,108	\$ 246,108	65.2%	
10	Gross Net Profit																
11	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 1,008	\$ 12,096	\$ 12,096	\$ 12,096	\$ 12,096	3.2%	
12	Operational Expenses:																
13	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 4,914	\$ 58,988	\$ 58,988	\$ 58,988	\$ 58,988	15.8%	
14	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 36,288	\$ 36,288	\$ 36,288	\$ 36,288	9.6%	
15	\$ 429	\$ 674	\$ 694	\$ 694	\$ 694	\$ 694	\$ 694	\$ 759	\$ 759	\$ 759	\$ 759	\$ 7,940	\$ 7,940	\$ 7,940	\$ 7,940	2.1%	
16	\$ 694	\$ 694	\$ 694	\$ 694	\$ 694	\$ 694	\$ 694	\$ 759	\$ 759	\$ 759	\$ 759	\$ 7,940	\$ 7,940	\$ 7,940	\$ 7,940	2.1%	
17	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 780	\$ 780	\$ 780	\$ 780	0.2%	
18	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 780	\$ 780	\$ 780	\$ 780	0.2%	
19	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 420	\$ 420	\$ 420	\$ 420	0.1%	
20	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 420	\$ 420	\$ 420	\$ 420	0.1%	
21	\$ 1,914	\$ 1,914	\$ 1,914	\$ 1,914	\$ 1,914	\$ 1,914	\$ 1,914	\$ 2,109	\$ 2,109	\$ 2,109	\$ 2,109	\$ 22,056	\$ 22,056	\$ 22,056	\$ 22,056	5.8%	
22	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	1.1%	
23	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 65	\$ 780	\$ 780	\$ 780	\$ 780	0.2%	
24	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	0.6%	
25	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 420	\$ 420	\$ 420	\$ 420	0.1%	
26	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	0.5%	
27	\$ 429	\$ 674	\$ 694	\$ 694	\$ 694	\$ 694	\$ 694	\$ 759	\$ 759	\$ 759	\$ 759	\$ 7,940	\$ 7,940	\$ 7,940	\$ 7,940	2.1%	
28	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 22,800	\$ 22,800	\$ 22,800	\$ 22,800	6.1%	
29	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	0.4%	
30	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 640	\$ 7,680	\$ 7,680	\$ 7,680	\$ 7,680	2.1%	
31	\$ 863	\$ 863	\$ 863	\$ 863	\$ 863	\$ 863	\$ 863	\$ 863	\$ 863	\$ 863	\$ 863	\$ 10,356	\$ 10,356	\$ 10,356	\$ 10,356	2.7%	
32	\$ 18,715	\$ 18,715	\$ 18,715	\$ 18,715	\$ 18,715	\$ 18,715	\$ 18,715	\$ 20,172	\$ 20,172	\$ 20,172	\$ 20,172	\$ 221,225	\$ 221,225	\$ 221,225	\$ 221,225	58.1%	
33	\$ 32,516	\$ 32,516	\$ 32,516	\$ 32,516	\$ 32,516	\$ 32,516	\$ 32,516	\$ 35,555	\$ 35,555	\$ 35,555	\$ 35,555	\$ 388,884	\$ 388,884	\$ 388,884	\$ 388,884	100.0%	
34	Net Profit/Loss																
35	Three Year Income & Operational Projections																
36	Southern Diesel - Mark																
37	Year 2 - 2013/2014																
38	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total Yr 2	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total Yr 3	Year 1	Year 2	Year 3	Percent			
39	\$ 42,210	\$ 64,280	\$ 68,292	\$ 70,308	\$ 245,070	\$ 46,431	\$ 70,696	\$ 67,121	\$ 80,339	\$ 264,577	\$ 196,056	\$ 245,070	\$ 293,577	\$ 196,056	\$ 245,070	51.5%	
40	\$ 37,089	\$ 57,834	\$ 61,463	\$ 63,277	\$ 220,553	\$ 41,788	\$ 63,617	\$ 78,408	\$ 80,405	\$ 264,219	\$ 176,450	\$ 220,553	\$ 264,219	\$ 176,450	\$ 220,553	46.4%	
41	\$ 1,710	\$ 2,803	\$ 2,798	\$ 2,847	\$ 9,255	\$ 1,890	\$ 2,863	\$ 3,618	\$ 3,618	\$ 11,890	\$ 7,940	\$ 9,255	\$ 11,890	\$ 7,940	\$ 9,255	2.1%	
42	\$ 81,009	\$ 124,697	\$ 132,521	\$ 136,523	\$ 475,558	\$ 90,059	\$ 137,166	\$ 169,059	\$ 173,382	\$ 569,606	\$ 390,447	\$ 475,558	\$ 569,606	\$ 390,447	\$ 475,558	100.0%	
43	\$ 26,592	\$ 40,484	\$ 43,024	\$ 44,294	\$ 154,422	\$ 31,341	\$ 47,713	\$ 58,807	\$ 60,304	\$ 196,164	\$ 132,538	\$ 154,422	\$ 196,164	\$ 132,538	\$ 154,422	34.6%	
44	\$ 55,316	\$ 84,213	\$ 89,497	\$ 92,239	\$ 310,136	\$ 58,766	\$ 89,453	\$ 110,252	\$ 113,058	\$ 371,522	\$ 246,108	\$ 310,136	\$ 371,522	\$ 246,108	\$ 310,136	65.2%	
45	Operational Expenses:																
46	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 12,096	\$ 3,024	\$ 3,024	\$ 3,024	\$ 3,024	\$ 12,096	\$ 12,096	\$ 12,096	\$ 12,096	\$ 12,096	\$ 12,096	2.1%	
47	\$ 13,608	\$ 13,608	\$ 13,608	\$ 13,608	\$ 54,432	\$ 13,608	\$ 13,608	\$ 13,608	\$ 13,608	\$ 54,432	\$ 54,432	\$ 54,432	\$ 54,432	\$ 54,432	\$ 54,432	9.6%	
48	\$ 1,360	\$ 1,360	\$ 1,360	\$ 1,360	\$ 5,442	\$ 1,360	\$ 1,360	\$ 1,360	\$ 1,360	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	1.5%	
49	\$ 6,904	\$ 6,904	\$ 6,904	\$ 6,904	\$ 27,216	\$ 6,904	\$ 6,904	\$ 6,904	\$ 6,904	\$ 27,216	\$ 27,216	\$ 27,216	\$ 27,216	\$ 27,216	\$ 27,216	4.8%	
50	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 24,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	4.2%	
51	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 24,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	4.2%	
52	\$ 6,003	\$ 6,003	\$ 6,003	\$ 6,003	\$ 24,012	\$ 6,003	\$ 6,003	\$ 6,003	\$ 6,003	\$ 24,012	\$ 24,012	\$ 24,012	\$ 24,012	\$ 24,012	\$ 24,012	4.2%	
53	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 7,200	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200	1.8%	
54	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 4,200	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	1.1%	
55	\$ 195	\$ 195	\$ 195	\$ 195	\$ 780	\$ 195	\$ 195	\$ 195	\$ 195	\$ 780	\$ 780	\$ 780	\$ 780	\$ 780	\$ 780	0.2%	
56	\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,400	\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	0.6%	
57	\$ 105	\$ 105	\$ 105	\$ 105	\$ 420	\$ 105	\$ 105	\$ 105	\$ 105	\$ 420	\$ 420	\$ 420	\$ 420	\$ 420	\$ 420	0.1%	
58	\$ 150	\$ 150	\$ 150	\$ 150	\$ 600	\$ 150	\$ 150	\$ 150	\$ 150	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	0.1%	
59	\$ 1,360	\$ 1,360	\$ 1,360	\$ 1,360	\$ 5,442	\$ 1,360	\$ 1,360	\$ 1,360	\$ 1,360	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	1.5%	
60	\$ 1,360	\$ 1,360	\$ 1,360	\$ 1,360	\$ 5,442	\$ 1,360	\$ 1,360	\$ 1,360	\$ 1,360	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	\$ 5,442	1.5%	
61	\$ 396	\$ 396	\$ 396	\$ 396	\$ 1,580	\$ 396	\$ 396	\$ 396	\$ 396	\$ 1,580	\$ 1,580	\$ 1,580	\$ 1,580	\$ 1,580	\$ 1,580	0.4%	
62	\$ 2,590	\$ 2,590	\$ 2,590	\$ 2,590	\$ 10,360	\$ 2,590	\$ 2,590	\$ 2,590	\$ 2,590	\$ 10,360	\$ 10,360	\$ 10,360	\$ 10,360	\$ 10,360	\$ 10,360	2.7%	
63	\$ 359,989	\$ 359,989	\$ 359,989	\$ 359,989	\$ 1,438,404	\$ 359,989	\$ 359,989	\$ 359,989	\$ 359,989	\$ 1,438,404	\$ 1,438,404	\$ 1,438,404	\$ 1,438,404	\$ 1,438,404	\$ 1,438,404	45.8%	
64	Total Costs																
65	\$ 33,448	\$ 24,244	\$ 30,037	\$ 34,114	\$ 72,917	\$ 7,919	\$ 28,651	\$ 33,552	\$ 36,159	\$ 110,643	\$ 28,651	\$ 73,917	\$ 110,643	\$ 28,651	\$ 73,917	19.4%	
66	Net Profit/Loss PreTax																



Minutes from the Hyde County Revolving Loan Committee Meeting  
June 12, 2012

On June 12, 2012, the Hyde County Revolving Loan Committee met at 9:00 AM in the multi-purpose room in the Hyde County Courthouse. Present were committee members Bennett Emory, Steve Bryan, and Darlene Styron (via telephone).

The meeting was called to order at 9:10 AM by Alice Keeney, County Planner/Economic Developer. The first order of business was to review the minutes from the May 22, 2012 Revolving Loan Fund Committee. Darlene Styron made a motion to approve the minutes. The motion was seconded by Steve Bryan and the motion passed unanimously.

Alice Keeney presented the full Application for Southern Diesel Incorporated. After a thorough and lengthy presentation and review of collateral package, finance statements, cash flow and personal financial condition, Bennett Emory made a motion to approve an \$80,000.00 loan to Southern Diesel Incorporated at an interest rate of 5% fixed with a ten (10) year amortization to purchase equipment to be used for maintenance and repair of heavy equipment and marine vessels for a full service diesel and hydraulic repair, welding and fabrication shop to be located at the Engelhard Marine Industrial Park in Engelhard.

The loan will be secured by a first lien on all inventory, equipment and all business assets of Southern Diesel Inc., an assignment of the lease between Southern Diesel Incorporated and the State of North Carolina and the assignment of a term life insurance policy in the amount of \$80,000.00 covering the full term of the loan. Darlene Styron seconded the motion. The motion was unanimously approved. It is recommended that the loan be presented to the Hyde County Board of Commissioners for approval at its regular board meeting of June 18, 2012.

The Revolving Loan Committee also discussed Faye Sadler's resignation from the Revolving Loan Fund Committee and the importance of having an Ocracoke Business Person on the Revolving Loan Committee. While Darlene has served in this capacity for a number of years, she is also the current representative appointed to represent the Hyde County Board of Commissioners. A new representative from the Hyde County Board of Commissioners will need to be appointed in December, when Darlene Styron's term as a Hyde County Commissioner will end. Steve Bryan made a motion that the Revolving Loan Committee recommend Darlene Styron to fill Faye Sadler's position. Bennett Emory seconded the motion. The motion passed unanimously.

With no other business to discuss, the Revolving Loan Committee was adjourned at 10:15 AM.



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 20

**Meeting Date:** 06.18.12

**Presenter(s):** Darlene Styron

**Title:** Commissioner

**Agency/Dept.:** Ocracoke Island

**Item Title:** Appointment to Occupancy Tax Board (Ocracoke)

**Attachments:** No

**Description:** At it's regularly scheduled meeting on June 4, the the Board moved to amend Hyde County Ordinance No. 38-24 - Advisory Committee - to designate that Occupancy Tax Board appointments be made at or before the second meeting in July of each fiscal year.

**Times Read:** First

**Impact on Budget:** Does Not increase the budget

**Recommendation:** Appoint a board member

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
____ A. Byrd	____ A. Byrd	A. Byrd	____	____
____ B. Swindell	____ B. Swindell	B. Swindell	____	____
____ D. Styron	____ D. Styron	D. Styron	____	____
____ D. Tunnell	____ D. Tunnell	D. Tunnell	____	____
____ S. Spencer	____ S. Spencer	S. Spencer	____	____



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 21

**Meeting Date:** 06.18.12

**Presenter(s):** Sharon Spencer

**Title:** Commissioner

**Agency/Dept.:** Mainland Hyde County

**Item Title:** Appointment to Occupancy Tax Board (Mainland)

**Attachments:** No

**Description:** At it's regularly scheduled meeting on June 4, the the Board moved to amend Hyde County Ordinance No. 38-24 - Advisory Committee - to designate that Occupancy Tax Board appointments be made at or before the second meeting in July of each fiscal year.

**Times Read:** First

**Impact on Budget:** Does Not increase the budget

**Recommendation:** Appoint a board member

**MOTION MADE BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
B. Swindell  
D. Styron  
D. Tunnell  
S. Spencer

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
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**Nay**

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# HYDE COUNTY

## NORTH CAROLINA

**Item Number:** 22

**Meeting Date:** 06.18.12

**Presenter(s):** Mazie Smith

**Title:** Manager

**Agency/Dept.:** Hyde County Government

**Item Title:** Request for Tri-Centennial Committee Appointments

**Attachments:**

**Description:** Hyde County is celebrating 300 years of County government this year. Manager Smith will discuss celebration of the county's tricentennial and appointment to the celebration committee.

**Times Read:** First

**Impact on Budget:** None

**Recommendation:** Discuss and approve

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
_____ A. Byrd	_____ A. Byrd	A. Byrd	_____	_____
_____ B. Swindell	_____ B. Swindell	B. Swindell	_____	_____
_____ D. Styron	_____ D. Styron	D. Styron	_____	_____
_____ D. Tunnell	_____ D. Tunnell	D. Tunnell	_____	_____
_____ S. Spencer	_____ S. Spencer	S. Spencer	_____	_____



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 23

**Meeting Date:** 06.18.12

**Presenter(s):** Mazie Smith

**Title:** County Commissioners

**Agency/Dept.:** County of Hyde

**Item Title:** Reports from County Commissioners

**Attachments:** No

**Description:** The County Commissioners will report on their various activities, ideas and concerns on behalf of the County.

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Listen for understanding

**MOTION MADE BY:**

\_\_\_\_\_ A. Byrd  
 \_\_\_\_\_ B. Swindell  
 \_\_\_\_\_ D. Styron  
 \_\_\_\_\_ D. Tunnell  
 \_\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_\_ A. Byrd  
 \_\_\_\_\_ B. Swindell  
 \_\_\_\_\_ D. Styron  
 \_\_\_\_\_ D. Tunnell  
 \_\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
 B. Swindell  
 D. Styron  
 D. Tunnell  
 S. Spencer

**Aye**

\_\_\_\_\_  
 \_\_\_\_\_  
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**Nay**

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Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 24

**Meeting Date:** 06.18.12

**Presenter(s):** Mazie Smith

**Title:** County Manager

**Agency/Dept.:** County of Hyde

**Item Title:** Manager Report

**Attachments:** No

**Description:** The County Manager will report on her various activities, ideas and concerns on behalf of the County.

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Listen for understanding

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
_____ A. Byrd	_____ A. Byrd	A. Byrd	_____	_____
_____ B. Swindell	_____ B. Swindell	B. Swindell	_____	_____
_____ D. Styron	_____ D. Styron	D. Styron	_____	_____
_____ D. Tunnell	_____ D. Tunnell	D. Tunnell	_____	_____
_____ S. Spencer	_____ S. Spencer	S. Spencer	_____	_____



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 25

**Meeting Date:** 06.18.12

**Presenter(s):** Citizens

**Title:**

**Agency/Dept.:**

**Item Title:** Public Comments

**Attachments:** No

**Description:** Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens. Comments should be kept to (3) minutes and directed to the entire board, not just one individual Commissioner, staff member or to a member of the audience. Time for one person cannot be used by another person. Comments that reflect the need for additional assistance will be directed to the County manager or referred to a future meeting agenda.

**Times Read:**

**Impact on Budget:**

**Recommendation:** Listen for understanding

**MOTION MADE BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
B. Swindell  
D. Styron  
D. Tunnell  
S. Spencer

**Aye**

\_\_\_\_  
\_\_\_\_  
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**Nay**

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Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 26

**Meeting Date:** 06.04.12

**Presenter(s):** Commissioners

**Title:**

**Agency/Dept.:**

**Item Title:** Closed Session

**Attachments:** None

**Description:** Board members will go into closed session to prevent disclosure of privileged or confidential information pursuant to State and/or Federal law.

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Approve

**MOTION MADE BY:**

\_\_\_\_\_ A. Byrd  
\_\_\_\_\_ B. Swindell  
\_\_\_\_\_ D. Styron  
\_\_\_\_\_ D. Tunnell  
\_\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_\_ A. Byrd  
\_\_\_\_\_ B. Swindell  
\_\_\_\_\_ D. Styron  
\_\_\_\_\_ D. Tunnell  
\_\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
B. Swindell  
D. Styron  
D. Tunnell  
S. Spencer

**Aye**

\_\_\_\_\_  
\_\_\_\_\_  
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**Nay**

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**§ 143-318.11. Closed sessions.**

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) **To prevent the disclosure of information that is privileged or confidential pursuant to the law** of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) **To prevent the premature disclosure** of an honorary degree, scholarship, prize, or similar award.
- (3) **To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege** between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) **To discuss matters relating to the location or expansion of industries or other businesses** in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in **negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.**
- (6) **To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee;** or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) **To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.**
- (8) To formulate plans by a local board of education relating to **emergency response** to incidents of school violence.
- (9) To discuss and take action regarding plans to protect **public safety** as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2.)



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 27

**Meeting Date:** 06.18.12

**Presenter(s):**

**Title:**

**Agency/Dept.:**

**Item Title:** Supplemental Information/Department Reports

**Attachments:** Yes

**Description:** **Staff has been asked to provide regular, monthly reports in 2012. For review at this meeting are reports from:**

- a) Administration: Spending Freeze Memo
- b) Inspections/Code Enforcement
- c) Animal Control
- d) Health Department

**Times Read:** First

**Impact on Budget:** None

**Recommendation:** Read for understanding



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Date:** June 7, 2012  
**To:** Hyde County Department Head  
**From:** Mazie Smith  
**Re:** Spending Freeze

**Effective today, June 7<sup>th</sup>,** I am implementing a freeze on non-essential spending of general funds for all county departments. The Finance Officer and I have analyzed current revenues and expenses and determined it is necessary to curtail spending from now until the end of the fiscal year in order to meet our budget requirements.

**Non-essential services include, but are not limited to:**

- Hires of temporary personnel
- Out-of-town travel and conferences (if you have not already registered)
- Non-essential repairs and maintenance
- Hires of external third party consultants
- Non-emergency purchase of equipment
- Office supplies
- Catering

I would direct that you limit to the extent possible:

- the incurrence of mileage
- the incurrence of overtime
- the printing of documents that can otherwise be read, distributed or saved electronically.

The spending freeze will **not** apply to the use of grant funds. Any requests for exceptions will require sufficient justification detailing the critical need for the expenditure, as well as the potential adverse impact(s) should the purchase not be approved. All requests shall be submitted using the standard purchase request form with the justification attached. Requests submitted without a justification will be automatically rejected. All purchase requests are subject to the final review and approval of either Corrinne or myself

This policy will remain in effect for the remainder of Fiscal Year 2011-2012. If you have question or suggestions for other ways to save, please contact me.

<b><u>Code Enforcement</u></b>	2012 Totals		2011 Totals	
	<b><u>Mainland</u></b>	<b><u>Ocracoke</u></b>	<b><u>Mainland</u></b>	<b><u>Ocracoke</u></b>
No. Permit Applications				
Residential:	3	0	2	0
Commercial:	0	0	0	0
Other:	20	13	24	18
	<b><u>Mainland</u></b>	<b><u>Ocracoke</u></b>	<b><u>Mainland</u></b>	<b><u>Ocracoke</u></b>
No. Permits Issued				
Residential:	3	0	2	0
Commercial:	0	0	0	0
Other:	20	13	24	18
	<b><u>Mainland</u></b>	<b><u>Ocracoke</u></b>	<b><u>Mainland</u></b>	<b><u>Ocracoke</u></b>
<b><u>Inspections</u></b>				
Site Visits	21	3	13	11
Investigations	1	0	1	7
Call Returned	71	13	25	3
Inspections	46	17	46	16
Conferences	8	5	26	0
ODO/Plan Reviews	0	1	4	1
School	0		1	
ODO Meeting		1		1

Miles Driven: 2136 5/1/2012 to 05/31/2012  
Fees Collected Y-T-D: \$88,675.80  
Fees Collected since July 1, 2011 \$29,256.53

**Hyde County Health Department  
Animal Control Report  
May 2012**

Total **Documented** Calls/Requests for Assistance - 16

Breakdown of Calls by Type:

- Nuisance – 10
- Bite – 2
- Vicious – 1
- Rabies – 0
- Cruelty – 2
- Other – 1

Detail of Calls by Type:

- **Nuisance (10):**
  - Received call from Swan Quarter community that a male cat came into her yard and killed several of her kittens; ACCO dispatched by Hyde County Health Department (HCHD) to catch cat; trap set and male cat caught (**2 trips**)
  - Received call from Fairfield community that several cats were in her yard and trash; ACCO dispatched by HCHD to catch cats; traps set and a total of seven (7) cats caught (**3 trips**)
  - Received call from the Ponzer community that a large cat that looked like a bobcat had been caught in a trap; ACCO dispatched by HCHD to pick up cat and bring back to Animal Shelter for adoption or euthanization
  - Received call from Engelhard community that a dog was running down HWY 264 with a chain around its neck; dog got loose from owner and could not be caught; ACCO dispatched by HCHD to try and catch dog; dog caught, and surrendered by owner to ACCO; dog to be returned to Animal Shelter for adoption or euthanization
  - Received call from Ponzer community from woman who could no longer care for her dog due to medical problems; ACCO dispatched by HCHD to pick up dog and bring back to Animal Shelter for adoption or euthanization
  - Received call from Scranton community that someone had put eleven (11) cats out at her house; ACCO dispatched by HCHD to catch cats; traps set; total of eight (8) cats caught (**3 trips**)
  - Received call from Ponzer community that someone had put two (2) puppies out at her house; ACCO dispatched by HCHD to catch dogs and return them to the Animal Shelter for adoption or euthanization
  - Received call from Engelhard community that someone dumped a walker deer hound out on his property; ACCO dispatched by HCHD to catch the dog; unable to catch dog
  - Received call from Ponzer community that dog previously declared a public nuisance by Health Director was still leaving its yard and going onto other's property; ACCO dispatched by HCHD to set catch dog; trap set; dog caught and returned to Animal Shelter; new declaration of public nuisance/violation of Health Director order delivered by HCHD staff
  - Received call from Scranton community that several stray cats were on his property; ACCO dispatched by HCHD to catch cats; several traps set; total of six (6) cats caught (**2 trips**)
- **Bite (2):**
  - Received call from Hyde County Sheriff's Department (HCSD) on Ocracoke that a 4-year old child stuck his finger in a dog's ear and the dog bit him; rabies vaccination for dog had expired two (2) months earlier; child treated at Ocracoke Health Center; Animal Control Contract Officer (ACCO) dispatched by Health Director to Ocracoke to pick up dog for mandatory 10-day quarantine; dog was sedated prior to transporting to the Animal Shelter; due to dog's age, dog

died shortly after being sedated; head transported to Health Department, who shipped to State Lab for rabies testing; tested negative

- Received call from HCSD on Ocracoke that a woman was scratched/bit on her finger while trying to separate her dog from a big black lab that attacked her dog; HCSD attempted to locate black lab; unable to locate, so could not quarantine dog; victim encouraged to see her Primary Care Physician to discuss treatment
- **Vicious (1):**
  - Received call from Rose Bay community reporting dog acting very aggressive; ACCO dispatched by HCHD to pick up dog; dog transferred to Animal Shelter for adoption or euthanization
- **Rabies (0)**
- **Cruelty (2):**
  - Caller from Plymouth reported that horses in the Ponzer community were not being properly cared for; ACCO dispatched by HCHD to investigate; no signs of animal cruelty observed
  - Anonymous caller from Ocracoke reported horses owned by Morning Star Stables were not being properly cared for; ACCO dispatched by HCHD to investigate; all horses except for one found to be in good condition with the exception of the white mustang (veterinarian earlier confirmed this horse would never look good due to age); no signs of animal cruelty observed
- **Other (1):**
  - ACCO went to court to testify in previous case of violation of Health Director's declaration of Public Nuisance – owner found guilty and ordered to pay restitution

#### Animal Control Contract Officer Dispatch Record:

- May 2 To Ocracoke to pick up dog for quarantine
- May 7 To Ponzer to investigate report of animal cruelty
- May 8 To Rose Bay to pick up aggressive dog
- May 9 To Hyde County Court to testify in previous case
- May 9 To Ponzer to pick up dog caught in trap
- May 10 To Ocracoke to investigate report of animal cruelty
- May 14 To Swan Quarter to pick up male cat (2 trips)
- May 14 To Fairfield to pick up stray cats (3 trips)
- May 15 To Swan Quarter to pick up wild, stray cat
- May 18 To Engelhard to catch dog that got off its chain
- May 19 To Ponzer to pick up dog – owner unable to care for dog due to medical issues
- May 20 To Scranton to pick up stray cats (3 trips)
- May 20 To Ponzer to pick up stray puppies
- May 22 To Engelhard to pick up stray dog
- May 29 To Scranton to pick up stray cats (2 trips)

#### Total Authorized by Health Director or Designee:

- Mainland – (additional payout of \$125.00 X 19 = \$2,375.00)
- Ocracoke – (additional payout of \$225.00 X 2 = \$500.00)

Report Compiled and Authorized by:

*Wesley P. Smith*

*June 12, 2012*

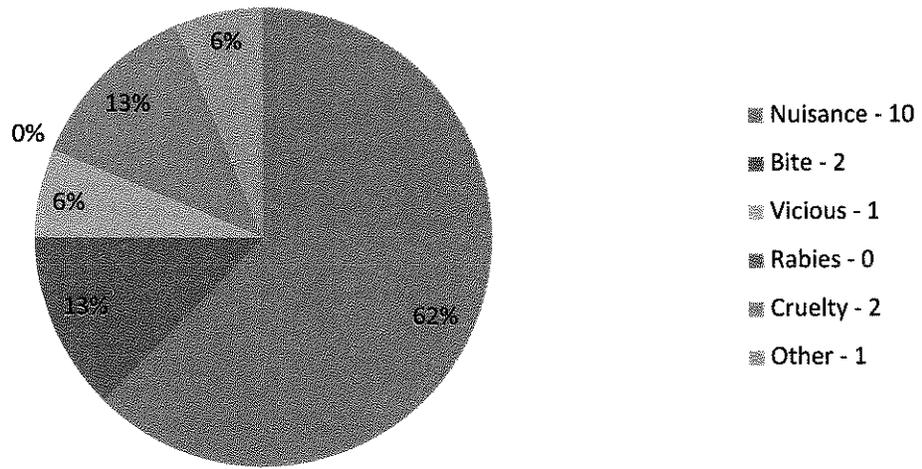
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Wesley P. Smith, Health Director

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Date

### Animal Control Incidents - May 2012



## Hyde County Health Department Monthly Summary Report – May 2012

### Clinic Nursing Services (Luana Gibbs, Margie Keech, Melissa Sadler):

<u>Program</u>	<u># Visits</u>	<u>Purpose</u>
Family Planning	13	Physicals (6); Depo Injections (5); Follow-up/IUD Checks (1); IUD Insertion (1)
Maternal Health	4	Return Visits (4)
Adult Health	6	Physicals (6)
BCCCP	1	Physicals (1)
Child Health	0	No Longer Providing Directly
Immunizations	7	Independent of Physical Exams (7)
STD	5	Exams (4); Treatments (1)
Communicable Disease	3	Rocky Mountain Spotted Fever Investigation (2); Lyme Disease Investigation (1)
TB Control	10	Skin Tests (2); Readings (2); Medications p/u (3); Latent TB Infection Case (3)
Monitoring/Audits	-	Chart Audits; WIC Follow-up to Audit
Nursing Consults	0	N/A
Outreach/Community	-	Eat Smart Move More Weigh Less
Lab Services	10	Independent of Physical Exams (7); Drug Screens (3)
Ocracoke Visit	3	Office Visit/Initial Physical (1); Office Visit/Yearly Physical (2)
Trainings/Updates	3	Orientation of New Employees (2); Consolidated Services Webinar
Update of Policies	-	Various updated (BCCCP; Adult Health; Laboratory; General Medical Emergency Standing Orders; Inter-agency Communications Plan; Risk Communications Plan; Crisis Communications Plan)
WIC – Mainland	49	Certifications (12); Mid-Certification Assessments (4); Re-Certifications (11); Pick-ups (22)
WIC – Ocracoke	-	No Visit This Month
Flu Vaccinations	-	N/A
Meetings	-	Epi Team; Staff; Radio Check; GETS card check; TB; Supervisor; Nurses; Public Health Preparedness; Post Clinic Meeting; PC Coordinators Meeting; PIO Meeting

### Miscellaneous Desk Work that is required every month:

- E-mail, voicemail, copying, faxing, mailing
- Patient contacts by telephone
- Scheduling appointments, with follow-up to missed appointments
- Reminder notices for appointments/immunizations/final notices for Women's Health
- Pre & Post clinic review of charts/charting
- Daily NCEDDS check and follow-up
- Referrals and follow-ups
- Inventory (ordering, stocking, tracking) – Immunizations, clinic supplies
- Employee Travel Requests/Time Studies/Time Sheets
- Printing and mailing immunization records upon request
- Immunization consulting to parents/teachers
- Daily Lab check-in
- Blood lead notification letters to patients
- Results notification letters to patients
- Prep lab and exam rooms for clinic
- Calendar meeting, and preparation of Monthly Activity Report
- Daily Huddle for work assignments & planning

### Meetings/Coordination/Collaboration:

- Mass Prophylaxis Course
- Suspicious Substance Mini Exercise
- Meeting with Washington County for Suspicious Substance Exercise
- Public Officials Conference
- Tele-health Primary Care Project Meeting in Kitty Hawk

### Quality Improvement:

- Department Fit Testing of N-95 Masks
- Corrective Action Plans for Chart Audits
- Reconciliation of Vaccine Doses (Td)

Prep Work for Monitors/Audits:

- Immunizations Monitor Visit Prep

Reports/Plans, Including Preparation:

Assistance/Information Provided to Outside Providers/Agencies:

- Four (4) Students from Mattamuskeet School Allied Health Programs – Shadow Staff

Clinical Workgroup/Post Conference/Public Relations

- Post-Clinic Conference (2)

Accreditation:

- Nurses met for assignments
- Continued policy reviews
- Plans (See above under Review of Policies)

Other:

- Met with AFLAC representative
- Met with NC Retirement Plan representative
- Potential Employee Interview

Financial:

- Budget review and planning for end of year orders and drawing down of State funds

Health Education/Promotion (Elizabeth Mumm):

Community – Healthy Me! Program from ECU Department of Recreation and Leisure Studies started for 10 weeks at Ponzer 4H building; seven (7) participants' verbal commitments and one (1) show; community garden materials ordered and need securing for summer; PTO meeting cancelled; Hearing Screenings had three (3) seen and one (1) evaluated.

Health Education/Promotion – TRU Club celebration with smoothie party for being event picture chosen for UNC public health magazine; three (3) Hyde Walks! Leaders' implementation books mailed for 10 week program; Project DIRECT Legacy meeting with CDC and REACH - hosted site visit and tour of county; School Health Advisory Council (SHAC) meeting cancelled; Child Nutrition Director given state recommended and peer example wellness policies.

CHA – Action plan finalized, to be submitted June 7<sup>th</sup> to state; committee consensus to go with “Hyde Partners for Health” group title instead of CHA team; next step is establishing committee/subcommittees for action plan timeline completion.

Change for Good – Monthly meetings scheduled for 4<sup>th</sup> Thursday's at 3:00 pm; budget meeting to be scheduled and Fit @ Work to be put on health department computer in June.

Administrative – PR committee; Accreditation policies; meeting preparation and implementation; N95 Mask Fit Testing; benefits meetings; NIMS/ICS Courses - all but one completed; reports; requisitions; budget; timesheets; administrative updates and continuing education.

Medication Assistance Program (Kristi Williams):

Total Patients (358) – Active (204), Inactive (154); Active Requests (238); Patients Served (32); New Patients (2); New Requests (4); Reorder Requests (19); Total Requests (23); Medications Requested (23); Medications Received (24); Medications Delivered (24); Average Wholesale Price of Medications Requested (\$16,403.10)

Environmental Health Services (Hugh Watson & Angie Crets):

<u>Service Provided</u>	<u># Visits</u>	<u>Purpose</u>
F&L Inspections	18	Restaurant (3); TFE (1); MFU (3); Lodging (6); B&B Inn (2); Swimming Pool (3)
F&L Visits	1	Lodging (1)
F&L Pre-Opening Visits	0	N/A
F&L Permits Issued	6	Restaurant (1) TFE (1); Lodging (1); Swimming Pool (3)
F&L Complaint Invest.	0	N/A
F&L Consults	20	Restaurant (9); Food Stand (1); TFE (3); MFU (4); Lodging (1); Swimming Pool (2)
Transitional Permit	0	N/A
Communicable Disease	0	N/A
General Sanitation	6	Indoor Air Quality Visit (1); Consultative Contacts (5)

Vector Control	5	Consultative Contacts (5)
Animal Control	29	Consultative Contacts (29) (See separate report from Health Director)
Health Education	3	Group Meetings (1); Committee Meetings (2)
On-Site Wastewater	104	Sites Visited/Evaluated (12); Improvement Permits Issued (8); Construction Authorizations (7); Other Authorizations (1); Migrant Housing Inspection (5); Consultative Consults (68); Operation Permits Issued (3)
On-Site Well Activity	9	Well Site Evaluated (1); Well Construction Permit Issued (1); Bacteriological Samples Collected (1); Consultative Contacts (6)

**Hydeland Home Care Agency:**

Patients Served	93	Medicare (11); Medicaid (53); Private (7); Homemaker (12); CAP (8); Proj. Care (2)
Referrals	9	Medicare (5); Medicaid (2); Private (2); CAP (1)
Admissions	6	Medicare (4); Private (2)
Discharges	5	Medicare (3); Medicaid (2)

**Health Director Activity:** Interviewed candidates for Accounting Clerk IV position; interviewed candidate for part-time WIC Program Coordinator; attended JCPC assembly with Ocracoke School; attended Hyde County Collaborative monthly meeting on Ocracoke; attended JCPC/CFST/SHAC bi-monthly meeting on Ocracoke; attended Hyde County Hotline, Inc. board meeting on Ocracoke; meeting with County Manager to review Health Department budget request for FY 2012-13; attended Board of Commissioner meetings; participated in NENCPPH Executive Committee conference call; conducted monthly staff meeting; met with ECU DPH Professor to discuss collaboration; meals on wheels; participated in NC Public Health System Research webinar; met with staff from the Albemarle Commission to discuss HCCBG funding for next fiscal year; met with NEWFD representative to discuss worker assigned to Health Department; attended Hyde County Hotline board meeting; participated in KBR/Change for Good conference call with partners; participated in phone interview with ECU DPH Professor regarding Accreditation Process; recognized all nurses with a luncheon in honor of National Nurse's Day/Week; attended Beaufort/Hyde Partnership for Children board meeting; participated in NENCPPH Finance Committee conference call; attended Hyde County Transit board meeting; participated in Tropical Depression Beryl EOC Training Exercise; attended meeting in Kitty Hawk to continue planning for Tele-health Primary Care project; compiled and submitted mandatory monthly program reports; other daily work

**Miscellaneous:**

- On-going progress in pilot project with Albemarle Hospital Foundation to provide Primary Care to Hyde County citizens at the health department through the use of tele-medicine technology; confirmation of \$75,000 from Kate B. Reynolds Charitable Trust and \$50,000 from the NC Office of Rural Health towards the project; awaiting status of Health Department's grant application in the amount of \$24,960 with Vidant Pungo Hospital; local RN hired by Albemarle Hospital Foundation for the project (Kelly Madden); goal is to begin offering services September 1, 2012
- Hired three (3) new employees:
  - Roni Collier, Environmental Health Specialist Intern (Full Time)
  - Jenna Brinn, RN, WIC Program Coordinator (Part Time in lieu of Contract)
  - Patrick Chigavazira, PT, Home Health (Part Time in lieu of Contract)
- Interviewed five (5) candidates for Accounting Clerk IV position within our Home Health Agency; hope to make a decision and make an offer in early June



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 28

**Meeting Date:** 06.18.12

**Presenter(s):**

**Title:**

**Agency/Dept.:**

**Item Title:**

**Attachments:** Yes

**Description:** Information has been provided from various sources for the Board's review.

- a) Airport Committee Meeting Minutes - March 26, 2012
- b) Cooperative Extension Weight of the Nation Report
- c) Ocracoke Advisory Planning Board (OAPB) Meeting Notice
- d) Urgent Ferry Tax Update

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Review for understanding

**MOTION MADE BY:**

\_\_\_\_\_ A. Byrd  
 \_\_\_\_\_ B. Swindell  
 \_\_\_\_\_ D. Styron  
 \_\_\_\_\_ D. Tunnell  
 \_\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_\_ A. Byrd  
 \_\_\_\_\_ B. Swindell  
 \_\_\_\_\_ D. Styron  
 \_\_\_\_\_ D. Tunnell  
 \_\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
 B. Swindell  
 D. Styron  
 D. Tunnell  
 S. Spencer

**Aye**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Nay**

\_\_\_\_\_  
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## Hyde County Airport Committee

March 26, 2012

The regular meeting of the Hyde County Airport Committee was opened at 1:10 pm. The meeting was conducted by Vice Chairman Wilson Daughtry in the absence of Chairman William F. Williams. The following Board Members were present: Commissioner Sharon Spencer, Wilson Daughtry, Greg Gibbs, Arthur Keeney and Kenneth Collier. Commissioner Sharon Spencer opened the meeting with prayer.

No minutes from the last meetings were prepared because there was no quorum for the meeting.

Richard J. Walls, from the North Carolina Division of Aviation, gave an overview of the No Piloted Aircraft Program that is currently being developed in North Carolina. The North Carolina Division of Aviation wants to establish the State of North Carolina as a leader in the program nationwide. The use of non piloted aircraft was developed by the United States Marine Corps. The multi-billion dollar industry is expected to create 50,000 high paying jobs nationwide. North Carolina State University and Elizabeth City State University also partners in the program.

Bobby L. Walston, from the North Carolina Division of Aviation discussed the potential use of the No Piloted Aircraft Program. A wide variety of agricultural uses exist. The aircraft can be used to monitor storm damages. The program can also be used to monitor wildlife. The 7,000 acre between the Hyde county Airport and the Inter Coastal Waterway provide many potential uses for the program. The area's flat land provides a good line of sight for the unpiloted aircraft. Companies that use the non piloted aircraft must acquire permits from the Federal Aviation Administration.

Richard Walls reported that the applications for the permits for the program are prepared by North Carolina State University. He assured the committee that the program has nothing to do with an outlying landing field. The purpose of the program is to bring economic development to the airport. The Federal Aviation Administration will determine where the test sites will be developed. The North Carolina Division of Aviation is considering three possible sites where the Non Piloted Aircraft program will be located in the state.

Vann Rogerson, from the North Carolina's Northeast Commission, said a legacy for new jobs and economic development needs to be left in the state. "We need to be prepared for companies that are interested in doing the tests. We should plan for long term growth and development." Commissioner Sharon Spencer told the committee that the stakeholders have already expressed an interest in the project. All of the members of the airport committee who were present expressed their support for the project.

Upon a motion made by Arthur Keeney, and seconded by Kenneth Collier, BE IT RESOLVED that the committee approves the concept for developing the Non Pilot Aircraft Program for the Hyde County Airport, as it was presented to the committee. The committee recommends to the Hyde County Board of Commissioners that a program be developed for the Hyde County Airport. The motion was unanimously adopted.

A program will be presented to the Hyde County Board of Commissioners during its regular meeting on April 2, 2012. The Board of Commissioners will decide if a public hearing on the program needs to be held on April 16, 2012.

Corey Knight, with Talbert and Bright discussed four projects that are being worked on for the airport. The weather station will not be installed within the next 12 months. The property information report for the airport should be completed by the end of the month. The fuel farm has to be completed by June 30th of this year. The Apron Rehabilitation project has to be approved by the North Carolina Division of Aviation. Jay Talbert, from Talbert and Bright told the committee that funding for the weather station has not been approved by the North Carolina Division of Aviation.

Vann Rogerson told the committee that AT and T and Verizon communication service need to be extended to the airport. Bobby Walston reported that North Carolina's funds for the airports will increase from \$ 18 million to \$ 22 million for the new fiscal year that begins in July.

Airport Manager Jane Hodges reported that a new farm lease will not be needed due to the weather station installation delay. Mrs. Hodges also reported that the airport is now a member of the North Carolina Airport Association. She will attend the conference in New Bern next month.

Jane Hodges told the committee it will cost \$ 27,500.00 to fill the tank. The fuel will become stale after about 60 days. Greg Gibbs suggested that the fuel be priced in line with the Elizabeth City and Currituck County airports.

Upon motion by Greg Gibbs and seconded by Arthur Keeney, BE IT RESOLVED that a proposal will be sought to spray the airport approach on the east side of US 264. The motion passed unanimously.

Upon a motion made by Kenneth Collier and seconded by Greg Gibbs, BE IT RESOLVED that the committee will request that airport committee members be paid \$ 25.00 for attending each meeting. The motion passed unanimously.

The meeting adjourned at 3:41 pm.

Attendance for the Year	January 23, 2012	March 26, 2012	May 29, 2012	Sept. 24, 2012	Nov. 26, 2012
Kenneth Collier	Yes	Yes			
Sharon Spencer	Yes	Yes			
William F. Williams	No	No			
Scott Coble	No	No			
Tim Whitfield	No	No			
Greg Gibbs	No	Yes			
Wilson Daughtry	No	Yes			
Arthur Kenney	No	Yes			

# Hyde County Family and Consumer Sciences

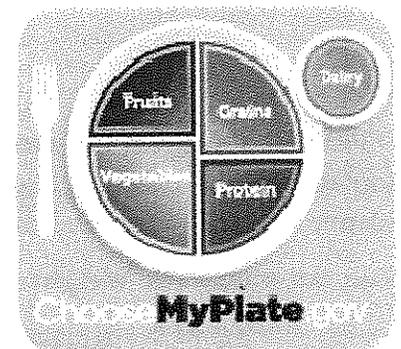
The Weight of the Nation

The Weight of the Nation is a four part documentary that was launched on HBO on May 14th and 15th to stress the obesity epidemic that is currently happening in our country. This presentation brought together the leading research institutes in the nation and it was presented by HBO and the Institute of Medicine, in association with the Centers for Disease Control (CDC) and the National Institutes of Health in partnership with the Michael and Susan Dell Foundation and Kaiser Permanente. This documentary interviewed people who are dealing with overweight and obesity and have chronic diseases because of being overweight. One part is called Children in Crisis and interviews families who have children who are obese and also show different cities in our country that do not have parks and places for children to play to help this epidemic. Physicians and specialists in this documentary stress the importance of getting this problem under control and stated that \$150 million is spent each year on health care for obesity. 18% of children in our nation are obese and 68.8% of adults are overweight or obese. **The documentary listed seven aspects of what ideal cardiovascular health should be and they are optimal cholesterol, normal blood pressure, not having diabetes, lean body mass index, not being a smoker, physical activity and a healthy diet. Normal body mass index (BMI) ranges from 18.5-24.9, overweight is 25-29.9 and 30+ is considered obese (below is a chart to measure your BMI).** The documentary also list five steps to lower weight and they are to start with small steps (such stop drinking sugar sweetened beverages and replacing it with water), make realistic goals (example :today I will start walking and continue for the 3 days a week until I can do more), seek support (have a friend do it with you and have your

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 Sciences Agent  
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family's support, keep portions under control ([www.choosemyplate.gov](http://www.choosemyplate.gov)) and track your caloric intake. Below is a picture of MyPlate, which replaced the food pyramid, and shows how your portions should look at a meal.

Continued.



BMI	Normal										Overweight					Obese					Extreme Obesity																
	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54
5'0"	91	95	100	105	110	115	120	125	130	135	140	145	150	155	160	165	170	175	180	185	190	195	200	205	210	215	220	225	230	235	240	245	250	255	260	265	270
5'1"	94	98	103	108	113	118	123	128	133	138	143	148	153	158	163	168	173	178	183	188	193	198	203	208	213	218	223	228	233	238	243	248	253	258	263	268	273
5'2"	97	101	106	111	116	121	126	131	136	141	146	151	156	161	166	171	176	181	186	191	196	201	206	211	216	221	226	231	236	241	246	251	256	261	266	271	276
5'3"	100	104	109	114	119	124	129	134	139	144	149	154	159	164	169	174	179	184	189	194	199	204	209	214	219	224	229	234	239	244	249	254	259	264	269	274	279
5'4"	103	107	112	117	122	127	132	137	142	147	152	157	162	167	172	177	182	187	192	197	202	207	212	217	222	227	232	237	242	247	252	257	262	267	272	277	282
5'5"	106	110	115	120	125	130	135	140	145	150	155	160	165	170	175	180	185	190	195	200	205	210	215	220	225	230	235	240	245	250	255	260	265	270	275	280	285
5'6"	109	113	118	123	128	133	138	143	148	153	158	163	168	173	178	183	188	193	198	203	208	213	218	223	228	233	238	243	248	253	258	263	268	273	278	283	288
5'7"	112	116	121	126	131	136	141	146	151	156	161	166	171	176	181	186	191	196	201	206	211	216	221	226	231	236	241	246	251	256	261	266	271	276	281	286	291
5'8"	115	119	124	129	134	139	144	149	154	159	164	169	174	179	184	189	194	199	204	209	214	219	224	229	234	239	244	249	254	259	264	269	274	279	284	289	294
5'9"	118	122	127	132	137	142	147	152	157	162	167	172	177	182	187	192	197	202	207	212	217	222	227	232	237	242	247	252	257	262	267	272	277	282	287	292	297
5'10"	121	125	130	135	140	145	150	155	160	165	170	175	180	185	190	195	200	205	210	215	220	225	230	235	240	245	250	255	260	265	270	275	280	285	290	295	300
5'11"	124	128	133	138	143	148	153	158	163	168	173	178	183	188	193	198	203	208	213	218	223	228	233	238	243	248	253	258	263	268	273	278	283	288	293	298	303
6'0"	127	131	136	141	146	151	156	161	166	171	176	181	186	191	196	201	206	211	216	221	226	231	236	241	246	251	256	261	266	271	276	281	286	291	296	301	306
6'1"	130	134	139	144	149	154	159	164	169	174	179	184	189	194	199	204	209	214	219	224	229	234	239	244	249	254	259	264	269	274	279	284	289	294	299	304	309
6'2"	133	137	142	147	152	157	162	167	172	177	182	187	192	197	202	207	212	217	222	227	232	237	242	247	252	257	262	267	272	277	282	287	292	297	302	307	312
6'3"	136	140	145	150	155	160	165	170	175	180	185	190	195	200	205	210	215	220	225	230	235	240	245	250	255	260	265	270	275	280	285	290	295	300	305	310	315
6'4"	139	143	148	153	158	163	168	173	178	183	188	193	198	203	208	213	218	223	228	233	238	243	248	253	258	263	268	273	278	283	288	293	298	303	308	313	318
6'5"	142	146	151	156	161	166	171	176	181	186	191	196	201	206	211	216	221	226	231	236	241	246	251	256	261	266	271	276	281	286	291	296	301	306	311	316	321
6'6"	145	149	154	159	164	169	174	179	184	189	194	199	204	209	214	219	224	229	234	239	244	249	254	259	264	269	274	279	284	289	294	299	304	309	314	319	324
6'7"	148	152	157	162	167	172	177	182	187	192	197	202	207	212	217	222	227	232	237	242	247	252	257	262	267	272	277	282	287	292	297	302	307	312	317	322	327
6'8"	151	155	160	165	170	175	180	185	190	195	200	205	210	215	220	225	230	235	240	245	250	255	260	265	270	275	280	285	290	295	300	305	310	315	320	325	330
6'9"	154	158	163	168	173	178	183	188	193	198	203	208	213	218	223	228	233	238	243	248	253	258	263	268	273	278	283	288	293	298	303	308	313	318	323	328	333
6'10"	157	161	166	171	176	181	186	191	196	201	206	211	216	221	226	231	236	241	246	251	256	261	266	271	276	281	286	291	296	301	306	311	316	321	326	331	336
6'11"	160	164	169	174	179	184	189	194	199	204	209	214	219	224	229	234	239	244	249	254	259	264	269	274	279	284	289	294	299	304	309	314	319	324	329	334	339

## **Below are highlights from The Weight of the Nation**

- Of the 10 states ranked highest in obesity rates, 9 rank among the country's poorest states
- 66% of people with arthritis are overweight or obese
- Sugar sweetened beverages are the main cause of obesity - think about how many calories you drink a day? Record it one day and just see how many calories there are in drinks \*Replace those drinks with water and save the calories for meals/snacks
  - \*There are 280 calories in a 32 ounce Sweet Tea from McDonald's
  - \* A lot of juices have just as much sugar in them as soda does. Adults do not need to drink juice, they should eat fruit instead.
- Americans over consume about 300 calories a day
- When children watch TV, they are exposed to advertisements of sugary cereals and drinks which make them think they are okay for them! \*Limit TV/Media time to 2 hours a day
- Child obesity rates have tripled in the past three decades
- On December 2, 2010 Congress passed the Healthy Hunger-Free Kids Act
  - \*The Act instructs the USDA to develop higher nutrition standards based on recommendations from the Institute of Medicine. As written, the act: Increases the quantity of vegetables in lunches and requires servings of dark green and orange varieties, doubles the amount of fruit served at breakfast, permits potatoes (including French fries) to be served as a vegetable, but limits them to two times per week, immediately requires that 50% of grains served be whole grains, increasing to 100% after two years, reduces sodium in lunches by 53% over the course of 10 years, reduces saturated fat to less than 10% of all the calories served in a week, and requires that any chocolate milk served must be fat-free.
- Adults should get at least 150 minutes of moderate intensity aerobic activity (walking) or 75 minutes of vigorous intensity aerobic activity (running) each week plus muscle strengthening 2 days per week
- Children should get 60 minutes of physical activity everyday \*Today there is no federal law requiring PE in American Schools
- Only 10% of parents with children who are obese seek medical help
- 1/5 of teens drink 3 or more sugar sweetened beverages a day
- Diabetes contribute to more than 40% of deaths each year
- Americans are spending less money on food (they are buying cheap, ready processed food) and more on health care then ever before

**I STRONGLY suggest the everyone watch this four part documentary, especially if you are dealing with being overweight or obese, diabetes, high blood pressure or any other chronic disease. Obesity is a huge epidemic in our country and can get under control if everyone does their part to be the healthy.**

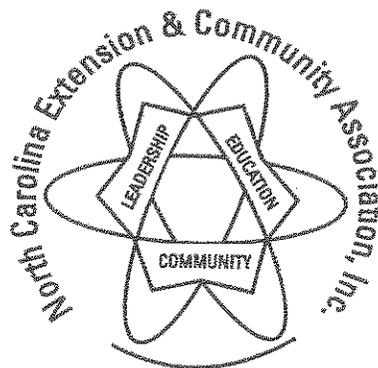
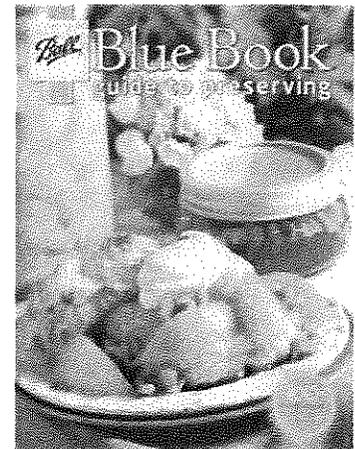
**\*\*You can watch The Weight of the Nation for free at <http://hbo.com/theweightofthenation>**

## Summer Canning Series ~ Save the Dates

Salsa	June 21st	2:00pm
Blueberry Lime Jam	July 10th	2:00pm
Okra Pickles & Green Beans	July 12th	2:00pm
Zucchini Bread & Butter Pickles And Cream Corn	July 17th	2:00pm
Green Pepper Jelly	July 24th	2:00pm
Strawberry Fig Preserves	July 31st	2:00pm
Orange Marmalade	Aug 2nd	2:00pm

Classes will be held in the Teaching Building at the Hyde Government Building.

Cost is \$15 for your first class, you receive the Ball Blue Book: Guide to Preserving and \$10 for any other classes.



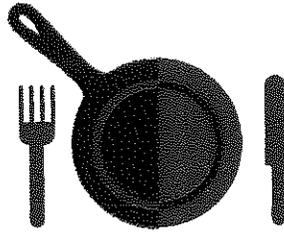
Hyde County ECA Club

Meets every fourth Thursday of the Month

1:00pm at the Senior Center

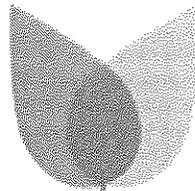
Call for More Information or to get Involved!

Coming this Fall!



## Cook Smart | Eat Smart

Cook Smart, Eat Smart will teach you how to prepare simple, healthy and delicious food for you and your family. It keeps it simple with simple healthy preparation techniques, simple ingredients and simple equipment. Cook Smart, Eat Smart provides tips for stretching your dollar while still eating healthy.



Eat Smart | Move More

## Weigh Less

- This 15 week program will teach you lifelong habits of eating healthy, being physically active and achieving / maintaining a healthy weight
- The program includes keeping track of the foods you eat and your physical activity.
- Includes a magazine with helpful tips and recipes and a journal to track your progress

# PUBLIC NOTICE

The next meeting of the OCRACOKE ADVISORY PLANNING BOARD (OAPB), will be held on JUNE 14th, 2012 at 5:30 pm, in the Ocracoke Community Center.

Agenda will include:

- \*Review minutes of 05/10/2012

- \*Public comments.

- \*Discuss and examine materials sent from the SUNY class project concerning camper trailers, pop-ups and land use (three (3) poster boards will be on display).

- \*Discuss appointment of a 7<sup>th</sup> member to the OAPB.

- \* Next meeting 5:30 P.M. JULY 12<sup>th</sup>, 2012, at the Community Center.

## Lois Stotesberry

**From:** Hyde County Public Information <jtunnell@hydecountync.gov>  
**Sent:** Tuesday, June 12, 2012 12:25 PM  
**To:** lstotesberry@hydecountync.gov  
**Subject:** Urgent Ferry Tax Update: The Senate wants to tax ALL ferries, starting 7/1/12!

Having trouble viewing this email? [Click here](#)



### Hyde County, North Carolina *Celebrating 300 years!*

#### Urgent Ferry Tax Update

June 12, 2012

See the following release from McClees Consulting, our representatives in the ferry tax issue. This demands **immediate attention and action** on behalf of the residents, visitors, and friends of Hyde County.

#### **Urgent! NC Senate balks at helping coastal NC!**

The Senate budget directs NC DOT to tax ALL ferries, including the Currituck-Knots Island ferry and the Hatteras to Ocracoke ferry. It directs DOT to ignore Governor's Perdue moratorium and begin to collect the ferry taxes, effective July 1, 2012. The specific ferry language is found at page 140 in the latest online version: <http://www.ncleg.net/sessions/2011/budget/2012/H950-CSMDxf-28.PDF>

The Senate's version of the state budget demonstrates a lack of understanding of the urgent needs of coastal citizens. This is a continuation of our fight to protect coastal citizens. We cannot become complacent during these last weeks of the legislature. The NC House and Governor agree with us, but the Senate has not seen the light.

**Act now! Please communicate your objections to ferry taxes to the key**

**decision makers listed below. Call or email. As always, be firm but polite. Key decision makers in the NC Senate must be contacted immediately:**

President Pro Tem Phil Berger (from Eden in Rockingham County)  
Office telephone # (919) 733-5708  
NC Legislature email: [phil.berger@ncleg.net](mailto:phil.berger@ncleg.net)

Senate Appropriations Committee Co-Chair Pete Brunstetter (from Winston-Salem)  
Office telephone # (919) 733-7850  
NC Legislature email: [peter.brunstetter@ncleg.net](mailto:peter.brunstetter@ncleg.net)

Senate Appropriations Committee Co-Chair Neal Hunt (from Raleigh)  
Office telephone # (919) 733-5850  
NC Legislature email: [neal.hunt@ncleg.net](mailto:neal.hunt@ncleg.net)

Senate Appropriations Committee Co-Chair Richard Stevens (from Raleigh)  
Office telephone # (919) 733-5653  
NC Legislature email: [richard.stevens@ncleg.net](mailto:richard.stevens@ncleg.net)

We are in Raleigh, working on this issue today. Do not hesitate to contact us if you have questions.

Best regards,  
Henri and Joe McClees  
McClees Consulting, Inc.  
PO Box 430  
Oriental, NC 28571-0430  
Office (252) 249-1097  
Fax (252) 249-3275  
[www.mccleesconsulting.com](http://www.mccleesconsulting.com)  
Joe McClees mobile (252) 671-1585  
Henri's mobile (252) 671-1559

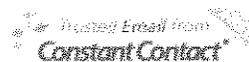
Thank you for your interest in Hyde County. If you have a Hyde County event or request for public information, please contact the Hyde County Public Information Office.

Respectfully,

Hyde County Public Information Office  
(252) 925-0058  
[jtunnell@hydecountync.gov](mailto:jtunnell@hydecountync.gov)

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