



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 11

**Meeting Date:** 07.02.12

**Presenter(s):** Mazie Smith

**Title:** County Manager

**Agency/Dept.:** County of Hyde

**Item Title:** County Manager

**Attachments:** No

**Description:** The County Commissioners will report on their various activities, ideas and concerns on behalf of the County.

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Listen for understanding

**MOTION MADE BY:**

\_\_\_\_\_ A. Byrd  
 \_\_\_\_\_ B. Swindell  
 \_\_\_\_\_ D. Styron  
 \_\_\_\_\_ D. Tunnell  
 \_\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_\_ A. Byrd  
 \_\_\_\_\_ B. Swindell  
 \_\_\_\_\_ D. Styron  
 \_\_\_\_\_ D. Tunnell  
 \_\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
 B. Swindell  
 D. Styron  
 D. Tunnell  
 S. Spencer

**Aye**

\_\_\_\_\_  
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**Nay**

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Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 12

**Meeting Date:** 07.02.12

**Presenter(s):** Mazie Smith

**Title:** County Manager

**Agency/Dept.:** County of Hyde

**Item Title:** County Manager

**Attachments:** No

**Description:** The County Manager will report on her various activities, ideas and concerns on behalf of the County.

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Listen for understanding

**MOTION MADE BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
B. Swindell  
D. Styron  
D. Tunnell  
S. Spencer

**Aye**

\_\_\_\_  
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**Nay**

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Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 13  
**Meeting Date:** 07.02.12  
**Presenter(s):** Citizens

**Title:**

**Agency/Dept.:**

**Item Title:** Public Comments

**Attachments:** No

**Description:** Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens. Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience. Time for one person cannot be used by another person. Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

**Times Read:**

**Impact on Budget:**

**Recommendation:** Listen for understanding.

**MOTION MADE BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**Vote:**

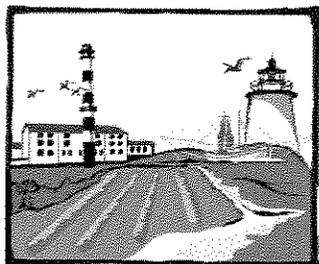
A. Byrd  
B. Swindell  
D. Styron  
D. Tunnell  
S. Spencer

**Aye**

\_\_\_\_  
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**Nay**

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Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 14

**Meeting Date:** 07.02.12

**Presenter(s):**

**Title:**

**Agency/Dept.:**

**Item Title:** Closed Session

**Attachments:** None

**Description:** Board members will go into closed session to prevent disclosure of privileged or confidential information pursuant to State and/or Federal law.

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Approve

**MOTION MADE BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**MOTION SECONDED BY:**

\_\_\_\_ A. Byrd  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Styron  
\_\_\_\_ D. Tunnell  
\_\_\_\_ S. Spencer

**Vote:**

A. Byrd  
B. Swindell  
D. Styron  
D. Tunnell  
S. Spencer

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
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**Nay**

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**§ 143-318.11. Closed sessions.**

(a) Permitted Purposes. – It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) **To prevent the disclosure of information that is privileged or confidential pursuant to the law** of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) **To prevent the premature disclosure** of an honorary degree, scholarship, prize, or similar award.
- (3) **To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege** between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) **To discuss matters relating to the location or expansion of industries or other businesses** in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in **negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.**
- (6) **To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.** General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) **To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.**
- (8) To formulate plans by a local board of education relating to **emergency response** to incidents of school violence.
- (9) To discuss and take action regarding plans to protect **public safety** as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. – A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2.)



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 15

**Meeting Date:** 07.02.12

**Presenter(s):** Mazie Smith

**Title:** Manager

**Agency/Dept.:** Hyde County Government

**Item Title:** Approval of Director of Planning and Development

**Attachments:** Yes

**Description:** During the budget deliberations of the County Commissioners, the County Manager was directed to combine the positions of Grant Administrator with the Director of Planning and Economic Development into one position. The job description was written for this position, advertised using various forms of print and electronic media, and numerous candidates were interviewed. The County Manager will ask the board to approve the candidate recommended by the interview committee.

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Approve

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
_____ A. Byrd	_____ A. Byrd	A. Byrd	_____	_____
_____ B. Swindell	_____ B. Swindell	B. Swindell	_____	_____
_____ D. Styron	_____ D. Styron	D. Styron	_____	_____
_____ D. Tunnell	_____ D. Tunnell	D. Tunnell	_____	_____
_____ S. Spencer	_____ S. Spencer	S. Spencer	_____	_____

<b>Job Title:</b>	Director	<b>Job Category:</b>	Administrative
<b>Department/Group:</b>	Planning & Development	<b>Job Code/ Req#:</b>	
<b>Location:</b>	Hyde County	<b>Travel Required:</b>	Yes
<b>Level/Salary Range:</b>	73 (\$51,700)	<b>Position Type:</b>	Full Time
<b>HR Contact:</b>	Tammy Blake	<b>Date posted:</b>	6/14/12
<b>Will Train Applicant(s):</b>	N/A	<b>Posting Expires:</b>	6/25/12
<b>External posting URL:</b>	<a href="http://www.hydecountync.gov">www.hydecountync.gov</a>		
<b>Internal posting URL:</b>			
<b>Applications Accepted By:</b>			
<b>Fax or E-mail:</b> (252) 926-4400 or <a href="mailto:tblake@hydecountync.gov">tblake@hydecountync.gov</a> Subject Line: <b>Attention:</b> Tammy Blake		<b>Mail:</b> Tammy Blake Hyde County Government Human Resources P.O. Box 188 Swan Quarter, NC 27885	
<b>Job Description</b>			
<b>Description of Work:</b>			
<ul style="list-style-type: none"> <li>• The position administers the systems and processes for planning and code enforcement services to provide coordinated guidance and regulation of the growth and development of the County. Work involves short and long range planning for policies, ordinances and comprehensive land use plans.</li> <li>• Responsible for reviewing development proposals; assisting with permitting; interpretation of ordinances, policies and plans; and working with GIS Coordinator to maintain and update planning layers to the County's GIS Systems. The position requires and involves considerable public contact.</li> <li>• Performs promotional and consultative work in developing and directing a community development program for the County. Responsible for consulting with local officials, community leaders and business executives for the purpose of promoting the business and industrial growth through expansion and retention of existing commercial bases, and attraction of new business into the County.</li> <li>• Seeks, applies for and administrators state, federal and foundational grants.</li> <li>• Serves as Project Manager for grant funded public facilities and infrastructure construction. Accomplishes project objectives by planning, implementing and evaluating special project activities. Prepares contracts; performs procurement as dictated by federal, state and local guidelines; and negotiates revisions, changes and additions to contractual agreements with architects, consultants, clients, suppliers and subcontractors.</li> <li>• Plans, organizes and manages the operations of the department. Develops and recommends annual budget for the department; monitors and approves expenditures.</li> <li>• Work requires considerable planning and timely execution of work. Decisions must be made quickly with accuracy when dealing with the industrial management teams. Employee must exercise independent judgment and simultaneously must consider financial socio-economic, legal, and regulatory variables as they affect the County.</li> <li>• Work is performed under the general direction of the County Manager and is evaluated through a performance evaluation process.</li> </ul>			

*Hyde County is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.*

- Attends various board meetings as a representative of the County; responding to questions, concerns, and requests for information from citizens and employees; prepares a variety of planning related reports and records and files with appropriate government agencies, boards or commissions; analyzes County planning needs, problems, programs, services and requests for assistance; recommends priorities; conducts studies, recommends and continually updates comprehensive land use plan; develops and/or supervises the review and drafting or revision of planning and zoning ordinances, policies and procedures. Works with Department of Transportation for road and highway improvements and participates in all long range transportation planning.
- Administers and enforces County development ordinances including but not limited to: Subdivision Ordinance, Ocracoke Development Ordinance, and Floodplain Ordinances. Serves as a Subdivision Officer and Plat Review Officer.
- Supports advisory boards, including the Board of County Commissioners, Sanitary District Boards, Soil and Water Conservation Boards, Drainage District Boards and other governing and advisory boards whose focus is on physical land use, public facilities and public infrastructure.
- Provides management and leadership in the creation and implementation of economic development strategies to increase the jobs and the tax base of Hyde County.
- Develops data, statistics, and publications which portray the economic potential of the county; identification of prospective industries and assistance to prospective industries wishing to locate in the county; and maintaining proper records, reports and public information for the program.
- Serves as the initial contact for potential industries and businesses considering new location or expansion; shows sites and arranges meetings with local officials; researches land and coordinates contacts for the property; serves as liaison during plant or facility construction; investigates labor supply, utilities, and works with various groups to ensure the availability of an adequate, well trained workforce for industrial concerns. Maintains contact with state industrial developers, community leaders, and representatives of businesses and industry.
- Keeps current records on sites and buildings, and reports changes to the State industrial developers; keeps files and statistics on labor wages, demographics, economic base, maps profiles, utilities, retail sales, and building permits.
- Coordinates efforts with a wide variety of local, regional and state groups such as Regional Partnership officials, NC Department of Commerce; Northeast Economic Developers, NCEDA, and others.
- Coordinates the development of marketing tools for the economic development of the County including brochures, flyers, open houses, web based materials, and press releases.
- Oversees the administration of County Revolving Loan Fund.
- Coordinates, plans, manages and oversees the county's economic, social and physical growth, promotes economic opportunity, and supervises the development of infrastructure by assisting both public and private developers.
- Actively seeks grants and funding sources to support infrastructure improvements and other community projects and needs utilizing funds from Community Development Block Grants, Rural Development Administration, NC Rural Economic Development Center Grants, USDA, Golden Leaf, Parks and Recreational Trust Fund, Clean Water Management Trust Fund and other sources.
- Prepares grant applications including narrative descriptions, work plans and detailed multi-year budgets, assists as a County Liaison for the Community Development Block Grant Programs, administers various state, federal and foundations grants by working with the County Finance Department to draw-down grant funds and to meet reporting requirements.
- Manages awarded grants and completes all necessary reports as dictated by the funder. Procures and

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contracts for grant procurement and administration when not administered in house. Actively seeks grant administration funding to offset administrative expenses when administered in house.

- Responsible for overall project planning and scheduling, resource allocation, project accounting, and control, while providing technical direction and ensuring compliance with quality standards. Is responsible for proper administration of construction contracts and for obtaining all necessary permits and licenses.
- Oversees municipal construction projects from start to finish; performs a key role in project planning, budgeting, and identification of resources needed; coordinates project accounting functions including managing the budget, tracking expenses and minimizing exposure and risk in the project; ensures that construction activities move according to predetermined schedule.
- Communicates effectively with the contractors responsible for completing various phases of the project; co-ordinates the efforts of all parties involved in the project, including architects, consultants, contractors, sub-contractors and laborers; monitors the progress of the construction activities on a regular basis and holds regular status meetings with all the sub-teams.
- Maintains strict adherence to budgetary guidelines, quality and safety standards; performs periodic inspection of construction sites; ensures project documents are complete; identifies the elements of project design and construction likely to give rise to disputes and claims; serves as a key link with the County Manager; presents project status to County Manager, Board of Commissioners and public; reviews the deliverable prepared before passing onto Hyde County.

**Skills/Qualifications:**

- Ability to perform complex and professional planning work directing the administration of the County's physical land use planning. Knowledge of principles and practices of rural planning.
- Thorough knowledge of principles, practices and processes involved in economic development.
- Thorough knowledge of the principles of management, business, their organization procedures, and financing.
- Considerable knowledge of grant development and administration and grant sources.
- Considerable knowledge of economic, social and technological resources available in the economic development field.
- Considerable knowledge of the local, regional state and federal resources and agencies available to assist with various economic development activities.
- Considerable knowledge of the application of information technology to the development of information and to the recruitment and retention of economic capital.
- Considerable knowledge of marketing principles and practices.
- Skills in data collection and analysis, and establishment of data bases about pertinent County statistics and demographics.
- Ability to plan, organize and effectively develop industrial leads for the County including building consensus among diverse groups.
- Ability to communicate effectively in oral and written forms.
- Ability to establish and maintain effective working relationships with industry and business executives and owners or representatives, public officials at the local, state and federal levels, contractors, community leaders and organizations, other department heads, superiors and employees. Ability to analyze situations accurately and make correct recommendations for each industrial contact.
- Must be able to physically perform the basic life operational functions of stooping, kneeling crouching, reaching, standing, walking, lifting, fingering, grasping, talking, and hearing. Must be able to perform sedentary work exerting up to 10 pounds of force frequently or constantly to move objects.

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- Must possess the visual acuity to prepare and analyze data, examine and work with maps, charts and detailed materials, operate a computer, inspect sites, use measuring devices, figure computations, and read extensively.

**Desired Education and Experience:**

Master's degree from an accredited college or university with a degree in business, planning, economics or related field supplemented by training in land use planning and/or economic development and considerable related professional experience; or an equivalent combination of education and experience; or graduation from a four year college or university with a degree in business, planning, economics or related field supplemented by training in land use planning and/or economic development and considerable related professional experience; or an equivalent combination of education and experience.

**Application Process:**

Hyde County applications can be obtained at the Human Resources office during regular business hours at the address listed above or at: [www.hydecountync.gov](http://www.hydecountync.gov)

Reviewed By:	Tammy Blake, Sylvia Johnson	Date:	6/13/12
Approved By:	Mazie Smith	Date:	6/13/12
Last Updated By:	Mazie Smith	Date/Time:	6/13/12



Since 1712

# HYDE COUNTY

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## NORTH CAROLINA

**Item Number:** 16

**Meeting Date:** 07.02.12

**Presenter(s):**

**Title:**

**Agency/Dept.:**

**Item Title:**

**Attachments:** Yes

**Description:** Information has been provided from various sources for the Board's review.

- a) Belhaven 4th Invitation to Dignitary Breakfast
- b) Coastland Times article on Dare County Hurricane Irene Expenses
- c) News & Observer article on Remotely Piloted Aircraft
- d) Ocracoke Mosquito Control Budget
- e) NC DOC Letter on Release of Funding Conditions CDBG No. 11-C-2275
- f) Hyde County Hotline 1st Anniversary Celebration Invitation
- g) ABC Board Financial Report

**Times Read:** First

**Impact on Budget:** Does not increase the budget.

**Recommendation:** Review for understanding

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
_____ A. Byrd	_____ A. Byrd	A. Byrd	_____	_____
_____ B. Swindell	_____ B. Swindell	B. Swindell	_____	_____
_____ D. Styron	_____ D. Styron	D. Styron	_____	_____
_____ D. Tunnell	_____ D. Tunnell	D. Tunnell	_____	_____
_____ S. Spencer	_____ S. Spencer	S. Spencer	_____	_____

**Independence Day Celebration  
In Belhaven, NC  
Monday, July 4th, 2011**

**Mayor Adam O'Neal and the Town of Belhaven  
Invite You and Your Family to be Our Special Guests at  
The Following Events on Monday, July 4, 2011:**

**To a Dignitary Breakfast at the Belhaven Civic Center  
10:00 A.M. - 257 West Pungo Street**

**and**

**The 69th Consecutive Independence Day Parade  
11:00 A.M. - Along Main Street  
from Railroad to Tooley Street to  
Pantego Street and Ending Back at Railroad Street**

**For Additional Information:  
(252) 943-3055 Ext. 210  
Attire: Casual**

**If you would like to participate in the parade -  
Please contact the Belhaven Community  
Chamber of Commerce at 943-3770**

# Hurricane Irene expenses continue to impact county

By MARY HELEN GOODLOE-MURPHY

Dare's expenses for Hurricane Irene continue to impact county finances.

Because of federal agency denials and exclusions, wrapping up the financial impact will slop over into next fiscal year. Dare's commissioners created a "grant project ordinance" to deal with the situation.

At the June 18 meeting, the commissioners also approved a capital improvements plan for 2013-2017 fiscal years.

Hurricane Irene direct costs to Dare County were \$5,653,956.

The largest cost to the county was debris removal, pegged at \$4.2 million. Mosquito control cost \$295,738. Vehicle damage racked up \$81,620. Damage at the Roanoke Island campus of College of The Albemarle totaled \$267,746, at the old courthouse \$63,874 and the old administration building \$21,579.

Damage at the Buxton transfer site scales totaled \$8,863 and mitigation to raise up the scales will cost \$37,076.

Hurricane Irene damage was

also addressed at the Manteo Youth Center, the Stumpy Point Community Center, EMS Rodanthe station, the Old Swimming Hole and the Skyco Water Treatment plant.

These figures do not include costs absorbed by department budgets, particularly building and grounds, administrative costs, equipment depreciation and employee costs that were not overtime. So far, the county has received \$5.67 million from the United States and North Carolina governments, from tipping fees and from property and flood insurance, as well as a Lowe's Foundation grant to fix the Stumpy Point Youth Center.

The county is appealing several expense denials by the Federal Emergency Management Agency. These denials include dealing with debris in the gated communities of Martin's Point and Colington Harbour (\$275,478), county removal of trailers from state highway right-of-way (\$8,140), mosquito control (\$53,149) and cleaning and paper supplies for the Dare Center when FEMA and other agencies were using the building (\$1,046). These items are under appeal.

Finance director David Clawson reported to the board on "excluded" costs, a new experience for the county. FEMA excludes the cost by refusing to write up a "project worksheet." If the expense is denied on a project worksheet, the item is appealable. The excluded items include overtime after September 3, 2011 (\$158,534), differ-

ence in FEMA overtime calculation (\$83,438) and all helicopter use (\$94,013). North Carolina Emergency Management is working with the county to resolve this problem.

Because the appeals and exclusion disagreement will last beyond the end of the current fiscal year, Dare's commissioners unanimously adopted a "grant project ordinance" so that the budget item does not go away at the end of the year.

Cash goes quickly in Dare's capital improvements plan for the next five years. The plan, as recommended by the board's capital improvements plan committee, was approved by Dare's commissioners. In fiscal year 2013, cash available for capital improvements totals \$1,556,403.

That cash is allocated as follows: \$750,000 to pay school debt, \$350,000 to the school's local capital outlay, fixing the floor at the county's solid waste transfer station for \$89,250 and switching and wiring to accommodate generators at the Dare and Baum centers for \$80,500.

For the county's other capital outlay needs the plan allocates \$286,653 for such items as communication servers, a Dare Center van, planning ordinance books, building and grounds projects and parks and recreation projects.

The adopted plan includes the purchase of a new medical evacuation helicopter. The basic helicopter costs \$6.8 million plus another \$1,046,953 to properly equip the machine for use as an air ambulance. The county anticipates receiving at least \$1 million for the existing helicopter.

Certificates of participation will be issued for the helicopter purchase plus replacing cardiac monitoring systems for Emer-

See IMPACT, Page 10A

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## 'Our Town' at RIFP June 26-28

East Carolina University (ECU) returns to Roanoke Island Festival Park with the well-known production of "Our Town" on June 26,

Shearin, Director, adds, "With the high responsibility implied by such an accolade, the ECU production will strive to delve into

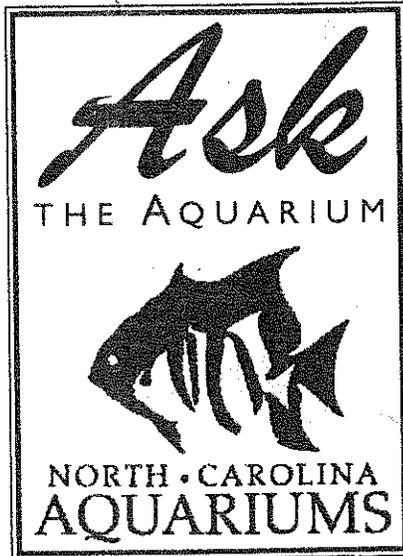
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## IMPACT

(continued from Page 1A)

gency Medical Services. The systems cost a total of \$1.1 million.

A separate capital improve-



Does anything eat jellyfish?

Yes, and more than you might think!

Tuna, shark, swordfish, spadefish, banner fish, ocean sunfish, blue rockfish, sea turtles and even other jellyfish dine on these gelatinous orbs. A species of Pacific salmon, a type of goby off the coast of Africa and mushroom coral in the Red Sea also find them irresistible.

Sea slugs are also known to feed on young jellyfish polyps and can store the jellies' stinging cells for their own use, and it's thought that other marine animals graze on the young polyps.

In countries such as China and Japan, people consider jellyfish a culinary delicacy.

Two marine animals in particular are reputed to be major jellyfish consumers — leatherback sea turtles and ocean sunfish. Leatherbacks can weigh 2,000 pounds and feed almost exclusively on jellies. Ocean sunfish can weigh in at nearly 5,000 pounds. Ridley and loggerhead sea turtles also eat the floating spheres, and some sea snails and crabs nibble on jellyfish tentacles. Sea birds will eat jellies by pecking at the inner tissue to avoid the tentacles.

Jellies are 95 percent water, thus requiring predators to consume large quantities to glean much nutritional value.

ment plan was adopted for the E-911 system. A state 911 board now controls all revenues remitted to the 911 Fund and establishes procedures for disbursement.

The approval process is year-by-year and a grant system. In the past, Dare was able to collect the E-911 funding and save for needed capital expenditures.

In the consent agenda, Dare's commissioners approved a one-year extension with Crowder-Gulf to provide Hurricane/Disaster Debris Removal, Reduction and Disposal. The contract now includes disposal of household hazardous waste at \$14 per pound and E-waste at \$10 for each electronic item.

The commissioners also approved a hurricane or disaster debris removal inter-local agreements between Dare County and Manteo, Nags Head, Kill Devil Hills, Kitty Hawk, Southern Shores and Duck. The agreement consolidates debris removal until the county contract.

In a money move, the board on motion by commissioner Max Dutton restored \$15,000 to the Outer Banks Community Development Corporation budget item, bringing the total to \$40,000, the same as last year. Fund balance will be tapped for the additional funding.

Outer Banks Community Development Corporation:

- administers the state's Mortgage Protection Program for the area. The program provides two years of mortgage payments for newly unemployed workers up to \$24,000. Thirty of these loans have been successfully processed with Dare residents receiving \$598,290.

- certified to process the state's Housing Finance Agency Housing Rehabilitation program of Dare and Hyde counties. The program provides \$45,000 to renovate and rehab homes of families making 80 percent of

median income.

- is the only agency in the state with a bank partner participating in a program for energy efficiency retrofitting.

- worked with over 50 families facing foreclosure to restructure mortgages though not successful in every case, writes board chairman Bob Muller.

- has just opened a mixed use building with six apartments rented by Outer Banks Hotline clients and offices for Interfaith Community Outreach, Hotline and two other non-profits at slightly below market rates. The building cost about \$1.8 million and a mortgage of \$1.4 million will be paid by the rents.

- since its founding, the Community Development Corporation has worked with over 1,100 separate clients.

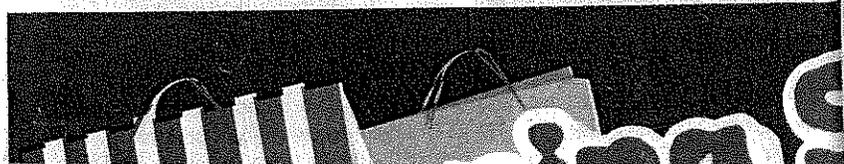
Additionally, on a motion by commissioner and board chairman Warren Judge, the county will request return of \$1,000 escrowed to make sure the county planted trees at the administration/justice center campus.

Dare's county manager Robert L. Outten asked for and received authority to yoke tipping fees at Dare's transfer station to gas prices.

The commissioners approved a 10-year solid waste management plan after a hearing at which no one spoke.

The commissioners held a seven-minute closed session and gave Dare's attorney, Robert L. Outten, guidance on cases scribed Dare County v. First South Bank, Dare County v. Audubon and Dare County v. Fifield.

All commissioners were present at the June 18 meeting. The next meeting of Dare's board of commissioners is scheduled for July 16 at 5 p.m. at the Administrative offices of Dare County, 954 Marshall C. Collins Dr., Manteo.



## First in drones? NC hopes remote-aircraft industry takes flight

By Martha Quillin - [mquillin@newsobserver.com](mailto:mquillin@newsobserver.com)

*PUBLISHED IN: LOCAL/STATE*

North Carolina hopes to launch one of its next big industries out of a tiny airport in Hyde County.

The Division of Aviation, part of the state transportation department, is drafting plans for a test range where private companies and academic researchers could try out unmanned aircraft and the cameras and other devices they might carry.

If they're successful at getting an FAA permit for the range, officials will then ask the Federal Aviation Administration to make it one of six sites nationwide the agency will use to help determine how unmanned craft can be incorporated into U.S. airspace.

Having a test range in the state could spur research and development worth billions of dollars, said Kyle Snyder, director of the NextGen Air Transportation Center at N.C. State University, which is working with the state, other universities and private industry to find uses for unmanned aircraft.

In North Carolina, Snyder said, "We could do the building, the testing, the final production, the training and the maintenance on these aircraft. We could do the full life-cycle."

Unmanned aircraft – also called remotely piloted aircraft – have been in use for years, most notably by the U.S. and Israeli military. Large U.S. military drones have carried out attacks during the wars in Iraq and Afghanistan.

Within the United States, the FAA strictly regulates the use of unmanned aircraft. About five dozen universities and law enforcement agencies across the country are certified to operate them.

In North Carolina, they're used by the Army and the Marines within the confines of Fort Bragg and Camp Lejeune.

The test field proposed for the Engelhard Airport would be geared toward much smaller craft than those used to carry out military air strikes; those flown in Hyde County would weigh 50 pounds or less and have wing spans of up to about 10 feet. Depending on their size, they could be launched by hand or with a catapult.

Possible uses of remote planes and helicopters, which can cost from \$20,000 into the millions of dollars each, are still being imagined.

### Related Stories

### Related Images

“I can hardly think of a single industry where there wouldn’t be a use for these aircraft,” Snyder said. “If you’re an accountant, I probably can’t help you with a little helicopter. But anybody else, I look forward to talking to you about a business application.”

The technology of the aircraft is generally considered well established, though improvements continue to be made in battery life and capacity so that unmanned planes can stay in the air longer and carry heavier or more sophisticated payloads. Current research is focused on the systems the aircraft take up with them, such as digital and infrared cameras.

Civilian uses of the craft could include search-and-rescue over water, in wildernesses or in collapsed buildings; land surveying; post-disaster damage assessment; crop evaluation; forest fire spotting; livestock observation; and power-line trouble detection.

## **The proposed site**

Richard Walls, aviation director at N.C. DOT, said the range is essentially “a box in the sky” where the planes could maneuver. This one, still being drawn, might be a rectangle as large as 5 miles by 2 miles, encompassing the Engelhard Airport. Remote aircraft generally fly below 1,000 feet, and when the range is in use, spotters would be on the ground to make sure the craft stay in view at all times. Companies or others renting the range would work with the airport to prevent conflicts with general aviation planes.

Proponents of the test range say it would allow the industry to grow within the state and could draw companies from outside that don’t have another place to test their gear. It could also benefit students in aeronautics, engineering and aviation at N.C. State, Elizabeth City State University and other schools.

“The potential is just unlimited,” said Mazie Swindell-Smith, manager of Hyde County, whose commissioners have endorsed the idea.

Along the Pamlico Sound in the northeastern part of the state, Hyde is one of North Carolina’s least populated and poorer counties. It has just 5,800 residents, most of them supported by commercial fishing, farming or timber production. Its county-owned airport is the least traveled in the state, though traffic picks up a bit as sportsmen come in when the fish are biting and ducks are on the wing.

Those who use the Engelhard Airport are accustomed to air-space restrictions. The airport, off U.S. 264, has three national wildlife refuges as neighbors, including 52,000-acre Lake Mattamuskeet, along with a Navy bombing range.

## **The buzz in Hyde County**

There has been no opposition to the plan locally, Swindell-Smith said. Elsewhere, the American Civil Liberties Union and others have expressed privacy concerns about aircraft equipped with such sophisticated cameras cruising above their heads.

The FAA’s primary concern is safety, making sure the introduction of a new class of aircraft into the skies doesn’t create problems.

The state plans to apply to the FAA by September to create the test range. Under pressure from Congress to create a set of rules for unmanned aircraft to enter the open skies, the FAA has said it will

designate its six test sites by the end of the year. Snyder said industry observers expect it will be at least two years after that before the rules are completed.

Whatever economic opportunity it presents, Swindell-Smith hopes for another windfall from the emerging remote-piloted aircraft industry. It has to do with a persistent problem in her watery home county besides poverty.

“I’d love to see somebody develop a better application for spraying mosquitoes.”

Quillin: 919-829-8989

WlaziE,

6/24/12

Attached is Ocracoke Mosquito Budget,  
Profit and Loss Sheet. If there's any  
questions please feel free to Call 252-928-2887.

Thank you  
Renee Masen

Still need a  
statement of the  
tax assessed in  
Linda Basnight's &  
on budget files.  
AS

7:21 AM  
 06/25/12  
 Accrual Basis

**Ocracoke Mosquito Control Commission  
 Profit & Loss YTD Comparison  
 June 30, 2011 through June 1, 2012**

	<u>Jun 30, '11 - Jun 1, 12</u>	<u>Jul 1, '11 - Jun 1, 12</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Hyde County Tax Distribution	88,516.32	188,227.05
Interest Income	178.89	438.11
<b>Total Income</b>	<b>88,695.21</b>	<b>188,665.16</b>
<b>Expense</b>		
<b>Automobile</b>		
Fuel	888.58	1,568.04
Repair	0.00	347.71
<b>Total Automobile</b>	<b>888.58</b>	<b>1,915.75</b>
Bank service charge	0.00	32.50
Chemicals	14,731.51	26,802.10
Contract Labor	22,800.00	29,013.57
<b>Insurance</b>		
Auto	2,031.00	4,120.00
Liability	0.00	216.00
Insurance - Other	-63.00	-63.00
<b>Total Insurance</b>	<b>1,968.00</b>	<b>4,273.00</b>
Miscellaneous Expenses	0.00	0.43
Office Expense	650.13	1,660.96
<b>Payroll Expenses</b>		
Interest & Penalty	57.19	57.19
Overpayment	-619.68	0.00
Taxes	1,239.37	2,478.70
Payroll Expenses - Other	16,200.00	32,400.00
<b>Total Payroll Expenses</b>	<b>16,878.90</b>	<b>34,935.89</b>
Permits & Licenses	100.00	100.00
<b>Prior Period Taxes</b>		
941	-80.98	539.02
State Withholding P/R Tax	0.00	138.00
<b>Total Prior Period Taxes</b>	<b>-80.98</b>	<b>675.02</b>
Property Rent	3,000.00	3,000.00
<b>Taxes</b>		
New Auto	0.00	617.85
<b>Total Taxes</b>	<b>0.00</b>	<b>617.85</b>
Travel	0.00	314.38
<b>Total Expense</b>	<b>60,934.14</b>	<b>103,341.45</b>
<b>Net Ordinary Income</b>	<b>27,761.07</b>	<b>85,323.71</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		
Interest Earned	0.00	95.74
<b>Total Other Income</b>	<b>0.00</b>	<b>95.74</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>95.74</b>
<b>Net Income</b>	<b>27,761.07</b>	<b>85,419.45</b>

7:30 AM  
06/26/12  
Accrual Basis

**Ocracoke Mosquito Control Commission**  
**Balance Sheet**  
**As of June 1, 2012**

	<u>Jun 1, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
East Carolina Bank	2,187.29
Money Market II	268,412.43
<b>Total Checking/Savings</b>	<u>270,599.72</u>
<b>Total Current Assets</b>	270,599.72
<b>Fixed Assets</b>	
2008 Pick Up Truck	20,800.00
<b>Total Fixed Assets</b>	<u>20,800.00</u>
<b>TOTAL ASSETS</b>	<u><b>291,399.72</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
941 Payroll	457.68
Payroll Liabilities	0.02
State Withholding	108.00
<b>Total Other Current Liabilities</b>	<u>565.68</u>
<b>Total Current Liabilities</b>	<u>565.68</u>
<b>Total Liabilities</b>	565.68
<b>Equity</b>	
Opening Balance Equity	205,414.59
Retained Earnings	57,668.39
Net Income	27,731.06
<b>Total Equity</b>	<u>290,834.04</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>291,399.72</b></u>

7:24 AM  
06/25/12

**Ocracoke Mosquito Control Commission**  
**Payroll Summary**  
June 30, 2011 through June 1, 2012

	<b>TOTAL</b>	
	<b>Hours</b>	<b>Rate</b>
	<b>Jun 30, '11 - Jun 1, 12</b>	
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Salary		16,200.00
<b>Total Gross Pay</b>		16,200.00
<b>Adjusted Gross Pay</b>		16,200.00
<b>Taxes Withheld</b>		
Federal Withholding		0.00
Medicare Employee		-234.87
Social Security Employee		-680.40
NC - Withholding		-432.00
<b>Total Taxes Withheld</b>		-1,347.27
<b>Deductions from Net Pay</b>		
correction		24.78
<b>Total Deductions from Net Pay</b>		24.78
<b>Net Pay</b>		14,877.51
<b>Employer Taxes and Contributions</b>		
Medicare Company		234.87
Social Security Company		1,004.40
<b>Total Employer Taxes and Contributions</b>		1,239.27

7:24 AM

06/25/12

# Ocracoke Mosquito Control Commission

## Payroll Summary

June 30, 2011 through June 1, 2012

	Rex B O'Neal	
	Hours	Rate
	Jun 30, '11 - Jun 1, '12	
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Salary		3,600.00
<b>Total Gross Pay</b>		<u>3,600.00</u>
<b>Adjusted Gross Pay</b>		3,600.00
<b>Taxes Withheld</b>		
Federal Withholding		0.00
Medicare Employee		-52.20
Social Security Employee		-151.20
NC - Withholding		-36.00
<b>Total Taxes Withheld</b>		<u>-239.40</u>
<b>Deductions from Net Pay</b>		
correction		9.10
<b>Total Deductions from Net Pay</b>		<u>9.10</u>
<b>Net Pay</b>		<u><u>3,369.70</u></u>
<b>Employer Taxes and Contributions</b>		
Medicare Company		52.20
Social Security Company		223.20
<b>Total Employer Taxes and Contributions</b>		<u><u>275.40</u></u>

7:24 AM

06/28/12

# Ocracoke Mosquito Control Commission

## Payroll Summary

June 30, 2011 through June 1, 2012

	Kenneth Tillet	
	Hours	Rate
	Jun 30, '11 - Jun 1, 12	
<b>Employee Wages, Taxes and Adjustments</b>		
Gross Pay		7,200.00
Salary		7,200.00
<b>Total Gross Pay</b>		<b>7,200.00</b>
Adjusted Gross Pay		7,200.00
Taxes Withheld		0.00
Federal Withholding		-104.40
Medicare Employee		-302.40
Social Security Employee		-252.00
NC - Withholding		-658.80
<b>Total Taxes Withheld</b>		<b>-658.80</b>
Deductions from Net Pay		15.70
correction		15.70
<b>Total Deductions from Net Pay</b>		<b>15.70</b>
<b>Net Pay</b>		<b>6,536.90</b>
Employer Taxes and Contributions		104.40
Medicare Company		446.40
Social Security Company		658.80
<b>Total Employer Taxes and Contributions</b>		<b>650.80</b>

7:24 AM

06/25/12

**Ocracoke Mosquito Control Commission**  
**Payroll Summary**  
**June 30, 2011 through June 1, 2012**

	<b>Rhonda K Mason</b>	
	<b>Hours</b>	<b>Rate</b>
	<b>Jun 30, '11 - Jun 1, '12</b>	
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		5,400.00
<b>Salary</b>		5,400.00
<b>Total Gross Pay</b>		5,400.00
<b>Adjusted Gross Pay</b>		5,400.00
<b>Taxes Withheld</b>		0.00
<b>Federal Withholding</b>		-78.27
<b>Medicare Employee</b>		-226.80
<b>Social Security Employee</b>		-144.00
<b>NC - Withholding</b>		-449.07
<b>Total Taxes Withheld</b>		-449.07
<b>Deductions from Net Pay</b>		-0.02
<b>correction</b>		-0.02
<b>Total Deductions from Net Pay</b>		-0.02
<b>Net Pay</b>		4,950.91
<b>Employer Taxes and Contributions</b>		78.27
<b>Medicare Company</b>		334.80
<b>Social Security Company</b>		413.07
<b>Total Employer Taxes and Contributions</b>		413.07



**North Carolina**  
**Department of Commerce**  
**Community Investment and Assistance**

**Beverly Eaves Perdue, Governor**  
**J. Keith Crisco, Secretary**

**Henry C. McKoy, Asst. Secretary**  
**Vickie L. Miller, Director**

June 19, 2012

The Honorable Sharon P. Spencer, Chairperson  
 Hyde County Board of Commissioners  
 Post Office Box 188  
 Swan Quarter, North Carolina 27885-0188

Subject: Release of Funding Conditions  
 CDBG Number: **11-C-2275 (NCT)**

Dear Chairperson Spencer:

Thank you for the information recently submitted regarding your grant. The Citizen Participation, Administrative Contract, Legally Binding Commitment, Training, Assurance, Work Plan, 10% Hold Back of Funds conditions in Hyde County's North Carolina Tomorrow (NCT) Community Development Block Grant (CDBG) Funding Approval are removed effective the date of this letter.

Please be reminded no funds should be obligated or expended in any activity except administration until the Environmental condition and funds are released in writing by our office. All conditions must be released by **July 19, 2012**, funds must be obligated by **September 19, 2013**; funds must be drawn down, expended and activities completed by **March 19, 2014** and closeout documents provided to the Office of Community Investment and Assistance (CI) by **June 19, 2014** as stated in Hyde County's Grant Agreement.

We look forward to working with you on your community development program. If you should have questions, please contact Ms. Stephanie Morris at (919) 571-4900 ext 228.

Sincerely,

  
 Charlie E. Thompson, Jr., CPM  
 Chief, Grants Management Section

CETJ/SM

cc: Ms. Mazie Smith, County Manager  
 Ms. Kristen Noble, County Finance Office  
 Mr. Larry Moolenaar, Executive Director, Easter Carolina Council

# Hyde County Hotline is Celebrating

Please join us as we show our appreciation to

Outer Banks Hotline for their

dedicated service and mentorship

as we

celebrate our first anniversary

July 6, 2012

2:00 o'clock in the afternoon

at the

Mattamuskeet Senior Center

60 Juniper Bay Road

Swan Quarter, NC 27885



## **HYDE COUNTY BOARD OF HEALTH MEETING**

### **March 20, 2012**

Members Present: Dr. Erin Baker (By Phone); Cheryl Balance, Ken Collier, Randy Hignite, Willie Shaw

Members Absent: Don Nixon, Homer Robins, Kathy Spencer, Barry Swindell

Others Present: Laura Respass, Wesley Smith, Annette Swindell, Hugh Watson

The Hyde County Board of Health quarterly meeting was held in the conference room of the Health Department on March 20, 2012. The meeting was called to order by Chairman Randy Hignite. The roll was called by Wesley Smith, Health Director/Secretary ex-officio, to establish a quorum – quorum established.

#### **Old Business:**

Hignite asked the board members if there were any corrections to the minutes from December 20, 2011. A motion to accept the minutes without correction was made by Ken Collier, second by Cheryl Balance – motion carried.

#### **New Business:**

Elizabeth Mumm did a presentation of the 2011 Community Health Assessment (CHA) before the Board of Commissioners on January 17, 2012. The Board of Health previously approved the 2011 CHA at their last meeting. Copies of the CHA have been placed around the county in public locations, such as the library and government center. It is also on our website for anyone who would like to view it.

The Health Department Fee Schedule was carried before the Board of Commissioners and was approved. The Fee Schedule was effective on January 1, 2012.

The NC Division of Public Health is working with Division of Medical Assistance in revising the cost settlement.

The Board of Commissioners approved for Don Nixon to continue on the Board of Health until a replacement can be found, but we should not let it carry on like we did with Randy Clayton. After three consecutive terms, a board member is required to come off for at least one year before being re-appointed. Ballance stated that there is a retired dentist on Ocracoke and she will see if he would be willing to serve. Hignite has spoken with Tynia Harris about coming back on the board and stated that she is interested. There was a conflict with her being on the board before, but that is no longer the case. For those mentioned, if they are interested we could do a conference call or either we could have a vote tonight stating that if they are willing, we could go ahead and put their names before the Board of Commissioners.

The members reviewed the year one status report submitted to Kate B. Reynolds for the Community Change Project. The Health Department is required to give a report on the progress annually for three years. We were slow to get started on the project, as the grant began January 1, 2011, and we were not able to hire our Health Educator until April 1, 2011. The report shows what was spent and what was left

over. We have requested the money left over be brought forward to year two, which began January 1, 2012.

We are working with NC State University, Industrial Extension, on the layout of our facilities. Hurricane Irene caused significant rain damage to our clinic so that we are unable to use it. Anna Poteat facilitated the process to map changes in the building that would be the most efficient. The highlighted areas on the drawing would require physical change with expense. Insurance will cover most expenses of the project. The clinic modular unit will be demolished. Our Home Health offices will be moving into the building that Mental Health is now using and our clinic area will be moved into the rooms that are currently being used by Hydeland Home Care Agency. We will be utilizing all furniture and equipment that can be moved from our old clinic to help minimize the cost. Hignite asked if there would be any issues regarding the elevation of the breezeway. Smith replied that he did not anticipate any issues, as the proposed changes to the breezeway would be implemented only if the funds would allow them.

The quarterly animal control report shows that we received 29 documented calls for the quarter ending December 31, 2011. Collier brought up an animal control issue that was never reported to the Health Department. Smith reiterated that the Animal Control Contract Officer position needs to be a full time position with the County. There were no rabies cases reported for the quarter. Hignite asked about animals getting a three-year rabies shot from J.M. Eakes, when he only had tags for two-year shots. At this time, Mr. Eakes is a contract employee and is required to buy his own supplies. Since the Health Department provides direction to Mr. Eakes, he does not qualify as a contract employee and the County can be in violation of state labor laws. That is why he needs to be a full time employee. If he becomes full time, then funds would be budgeted for him to purchase three-year tags. Hignite also mentioned that he has heard that Mr. Eakes has taken possession of some horses personally and asked if he should be distanced from this. Smith stated that the owner of these horses on Ocracoke asked Mr. Eakes to take them to the mainland and nurse them back to health. While in his possession, Mr. Eakes took the two horses to Dr. Chandler, the Veterinarian in Roper, before returning them to the owner. Dr. Chandler's written report stated that they should not be returned to the owner, but by the time we received that information the horses had already been returned. It was further mentioned that there was a situation of a horse running loose in Ponzer and Mr. Eakes picked up the horse. Smith reminded the board that Mr. Eakes can do this on his own and not come through the Health Department, but Hignite stated we should visit this situation. What would happen if he takes in an animal and something happens to it? Collier asked if the county has a leash law. Smith replied there was no leash law at this time. Even if there was, under the present structure we would not be able to enforce a leash law. It is enforced on the beaches of Ocracoke, since that area is under control of the US Park Service. Smith informed the board that there is \$15,000.00 in an account that was donated for the expressed purpose to build an animal shelter on county property.

Members reviewed the Expenditure and Revenue Statements for the quarter ending December 31, 2012. We have overspent 22% but that is primarily due to unanticipated expenses in our Mosquito Control program due to Hurricane Irene. Revenues are on course primarily due to the Kate B. Reynolds funding for year one received up front. We received \$4,438.00 in Mosquito Control funding from the State, with \$2,218.00 of that going to Ocracoke's Mosquito Authority.

Laura Respass, Nursing Supervisor I, reviewed the quarterly QI activity report, and stated that we are working to streamline operations in Home Health. Home Health is participating in Wave IV of QI 101 project. The AIM Statement has been done and the roadmap will follow. This shows where they were prior to beginning the project and what they aim to accomplish. To date #2, #3 and #4 have made improvement towards meeting the goal, with #1 still needing work. We received \$7,750.00 from the Public Health Foundation to offset expenses for our participation, and to conduct a LEAN Kaizen event.

The report comparing the quarter ending December 31, 2011 to December 31, 2010 shows that overall revenue, admissions and discharges have dropped.

Hugh Watson, EH Programs Coordinator, reported that he will be retiring after working with the Health Department for 21 years. He will retire in October, but plans to return part-time after being out for 30 days. Angie Crets, EH Specialist, has taken a job with the State, so he is doing both Food & Lodging inspections and on-sight inspections by himself. The State is adopting a new food code that he has to learn. He plans to stay part time for at least four years. Angie's position as EH Specialist has been advertised. The applications have been sent to the Office of State Personnel for approval. One of those is already certified, but the others would have to complete a training program until certified. The next training is for Environmental Health is April 16<sup>th</sup>, and we need to have someone hired by then take advantage of this two week module. They will also have to do 45 inspections before they could be authorized. If they miss the April 16<sup>th</sup> training it could take another year. We will need to get someone here before Watson becomes part-time. There will be new codes coming out in September, which would mean they would have to be retrained for that.

Rules overseeing pesticide application has changed drastically. We are now required to be permitted to dispense pesticides, as well have a plan in place to be able to spray for mosquitoes. We must have a Best Management Practice Plan policy in each truck that sprays. If we are found in violation of the policy, there could be fines up to \$100,000.00 and prison time. This would be for both Ocracoke Island and the mainland.

The Health Department used to do a Random Moment Time Study through the State for our Medicaid Cost Settlement, but that has been discontinued as part of the revised cost settlement process. Most employees will still do a time study to identify time spent in each program.

Smith reviewed the proposed budget for the Health Department for fiscal year 2012-13. We are requesting more money from the county this year, as we are receiving approximately \$40,000.00 less from the State. We will be participating in a pilot project to provide Primary Care out of the Health Department via tele-medicine. Members reviewed the budget for each program. It was mentioned that we have applied for a grant from Vidant Pungo Hospital to support our need for a Nurse Practitioner for the tele-medicine primary care project that will be funded through our Adult Health program. We are collaborating with Engelhard Medical Center together, but separately as participants in the tele-medicine project. This will be administered through Albemarle Regional Hospital Foundation. The project would fund a full time nurse between us and Engelhard Medical Center. The equipment will be installed in our clinic, and could start as soon as May.

In the Home Health Budget, it was mentioned that Medicare reimbursement has been cut by 5% this year and we have been told to expect 4% next year. Medicaid reimbursement has been cut by 5% this year, and we have been told to expect 13% next year. There are new requirements that have to be met. We have experienced a decrease in physician referrals because of the new face-to-face requirements. The requirements have to be met before we can accept patients. There has been the issue of some patients accepted with Medicaid pending and then they were not approved.

Because of an anticipated transfer from Home Health reserves to balance the budget, Board members asked Smith to shift a percent of his time from Home Health to the Health Department budget and to get with Laura and see if they can trim the budget further to reduce the amount needed from Home Health reserves to balance the budget. The CAP program is covering its expenses at this time. A motion to approve the budget for Fiscal Year 2012-13 with the stipulation for Smith to trim the Home Health budget and transfer part of his time to the Health Department was made by Ballance, second by Collier – motion carried. Smith will either email or send out to Board members the revised budget.

Smith brought before the Board a recommendation of the Child Fatality Prevention Team to support the placement of a 45 mph sign at each end of the curve where a fatality took place last year. After noting that the date on the report needed to be corrected Dr. Baker, a motion was made by Collier to approve the recommendation and present it to the Board of Commissioners, second by Balance – motion carried.

Because of the anticipated expenses for the renovations to the Health Department facilities, the County Manager has requested that we use some of Home Health's reserves to cover some of the repairs. The estimated cost for all repairs is approximately \$57,000.00. Prior to repairs being made to the Health Department and Mental Health buildings, we would also need to fix the old dental building for Mental Health to use. Smith reported that he included \$5,000 in the repairs line in the Home Health budget to assist with some of the expenses. No further action was taken on the County Manager's request.

A motion to dismiss was made by Collier, second by Hignite – motion carried.

Minutes prepared by Annette Swindell, Administrative Assistant I

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Wesley P. Smith, Secretary ex-officio