

Meeting Minutes

**Board of County Commissioners
Hyde County**

October 1, 2012

Chairwoman Sharon Spencer called the regular meeting of the Hyde County Board of Commissioners to order at 6:00 PM on Monday, October 1, 2012 in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School Commons Room using electronic conferencing equipment. The following members were present on the mainland: Commissioners Sharon Spencer and Barry Swindell; Attorney Fred Holscher; County Manager Mazie Smith; Deputy Clerk to the Board Lois Stotesberry; and, members of the public. The following members were present on Ocracoke: Commissioner Tunnell; Deputy Clerk Jamie Carter; and, members of the public.

Commissioners Darlene Styron and Anson Byrd were absent.

Following opening prayer by Commissioner Swindell and pledge of allegiance, the meeting was called to order.

Agenda:

Chairwoman Spencer asked for any changes to the October 1, 2012 meeting Agenda as presented by the Clerk. Commissioner Swindell moved to approve the agenda as presented by the Clerk with addition of Closed Session. Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

Consideration of Minutes:

Chairwoman Spencer asked for approval of meeting minutes.

Commissioner Swindell moved to approve the September 17, 2012 regular meeting minutes as presented by the Clerk. Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

Public Comments:

Chairwoman Spencer called for comments from the public.

John Fletcher, Ocracoke – requested that the County Manager and Hyde Soil & Water look into drainage problems on Ocracoke Island

Mazie Smith, County Manager, reported that research is underway and discussion with NCDOT continues.

There being no further comments from the public, Chairwoman Spencer continued the meeting.

Items of Consideration:

Reappointments to Hyde County Health Board

Wesley Smith, Health Director, reported that at their quarterly meeting on September 25, 2012, Board of Health members approved the reappointment of Cheryl Ballance and Randy Hignite for a second, three-year term on the Hyde County Board of Health. Ms. Balance and Mr. Hignite

were initially appointed by the Hyde County Board of Commissioners in July of 2009. Both have expressed a desire to continue serving on the Board of Health.

Commissioner Swindell moved to reappoint Cheryl Ballance and Randy Hignite to the Hyde County Board of Health for a second three-year term. Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

NC Local Government Debt Setoff Program Update

Mazie Smith, County Manager, reported that Hyde County adopted Resolution to join the NCACC (NC Association of County Commissioners) Local Government Debt Setoff Program on November 16, 2009. Since joining the program, Hyde County has received \$23,770.41. Currently a total of \$177,461.82 in delinquent debt is listed for Debt Setoff collection.

Corinne Gibbs assumed the position of Debt Setoff Hearing Officer when she was appointed Finance Officer in June of 2011. She wishes to turn over designation of Hearing Officer to Lois Stotesberry. Conversation with Mr. Bill Walsch, Five Star Computing, Inc., confirms that it is acceptable to designate a new Hearing Officer without adopting a new resolution. Lois has agreed to assume Debt Setoff Hearing Officer duties.

Commissioner Tunnell moved to designate Lois Stotesberry as the Hyde County Debt Setoff Hearing Officer. Mr. Swindell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

Mazie Smith, County Manager, will work with Tax Department staff to begin utilizing Debt Setoff collection services.

ABC Board Lease Agreement

Mazie Smith, County Manager, reported that at its regularly scheduled meeting on July 16, 2012, the Board of Commissioners approved the Lease Agreement between Hyde County and the Hyde County ABC Board for lease of the Mainland ABC Store with revisions made to Sections 6 and 8 of the Agreement.

Commissioner Tunnell moved to sign the ABC Board Lease Agreement as reviewed and approved by County Attorney Fed Holscher. Mr. Swindell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

Budgetary Matters: (none)

County Commissioners Reports:

Commissioner Tunnell – reported that he attended the Mid-East Housing meeting where budget matters were discussed. Mr. Tunnell reported that Board member Collins Cooper passed away. He also attended the Vernon James 100 Year History of Research and Invention event; the Tar-Pamlico River Oversight Committee meeting; Albemarle RC&D meeting at Perquimans Avenue Recreation Facility; and, the District Agricultural Extension meeting at Ocracoke Community Center. Mr. Tunnell reported that the Ocracoke Middle School volleyball team was victorious against Creswell earlier in the day.

Commissioner Swindell – reported that he attended the Board of Health meeting. Mr. Swindell announced that his son, Matthew, is getting married on Sunday; and, a nephew will get married in three weeks.

Commissioner Spencer – reported that she attended the Albemarle Commission, Northeast Workforce Development (NWD) Executive meeting where she and Manager Smith met with

Director Wendy Jewett. Ms. Spencer reported that the NWD will be renting office space in the Government Center. She met with Hyde County School Board Chairman Thomas Whitaker where discussion of a \$570,000 Hyde County Schools Budget Deficit and Reduction In Force (RIF) were discussed. Ocracoke School will not be affected by the RIF. Ms. Spencer reported that fourteen school employees are eligible for retirement; and, the total reduction may be fewer than expected depending on how many employees choose to retire now. Staffing cuts are scheduled for October and again in the second semester.

County Manager's Report:

Manager Smith presented report of her activities over the past month and results of the Public Safety Center (PSC) – Indoor Air Quality – Mold Report.

In a letter from Allied Environmental Services, PLLC, dated September 25, 2012, Katherine Marciniak, PG, CMI, reported that she conducted air sampling and a brief visual inspection of the facility in the areas that had been previously remediated. There were a total of seven air samples collected and analyzed for fungal concentrations.

The dehumidifier units being run throughout the building require maintenance to keep them in proper working condition- most of the units in the unoccupied areas of the building need to have the filters cleaned. There did not appear to be any visible mold growth in the areas inspected, except for a small area in the server room where there has been a drip from the wall mounted air conditioning unit. The plywood panel on the wall in the server room should be removed to determine if there is mold growing along the wall and backside of the sheet of plywood. There also appears to have been some repair work around some of the ceiling ducts in the facility.

The analysis of the air samples shows that, in general, the indoor concentrations of mold are lower than the outdoor, "normal" populations. This indicates that the indoor air, where sampled, is "cleaner" than the outdoor air.

Ms. Marciniak reported that it should be noted that the concentrations in the Block D area are elevated, in particular the species *Cladosporium* which is a known indicator of water damaged building materials (i.e. drywall, paper, paint, etc.).

It was reported at the time of inspection that some of the employees in the facility are experiencing what sounds like an allergic reaction to something in the building, said Ms. Marciniak. It is possible that even though the indoor counts are lower than the outdoor concentrations, the concentrations may be at a level high enough for the employees to experience health effects. There are no set levels for regulating mold in the environment due to the wide range of susceptibility from person to person. AES usually recommends that the people experiencing any reaction take the analytical results to their doctor to aid in diagnosis and treatment if required.

Ms. Marciniak concluded her report on the Public Safety Center building stating that her letter and report in no way recommends any medical action or treatment, a doctor should be consulted for any medical information/advice.

Manager Smith reported that she has scheduled a preliminary meeting with an engineering firm where alterations to the Public Safety Center will be discussed. Funding resources are being investigated. Ms. Smith will continue to present updates on the project.

Mike Smith, Dean of UNC-School of Government visited Ms. Smith earlier in the week. He complimented Mazie Smith for completing the PELA (Public Elected Leaders Academy); Corrinne Gibbs who will participate in the first LGFCU-PELA (Local Government Federal Credit Unions – Public Elected Leaders Academy) course; Tammy Blake who will attend the Introduction to Public Employment Law course next week; and, Lois Stotesberry who will complete the IIMC Clerk Certification course later this month.

Public Comments:

Chairwoman Spencer called for comments from the public.

There being no comments from the public, Chairwoman Spencer continued the meeting.

Closed Session

Commissioner Swindell moved to enter into closed session at 6:25p.m., pursuant to G.S. N.C.G.S. 143-318.11 (a)(6). Mr. Tunnell seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

Commissioner Swindell moved to come out of closed session at 6:35p.m. Ms. Spencer seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

Commissioner Swindell moved to approve the reorganization of the Hyde County Emergency Services Department, which eliminates the Deputy Emergency Services Director position as proposed by Manager Smith. Ms. Spencer seconded the motion. The motion passed on the following vote:

Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

Department Reports

- a) Public Information Officer (PIO)
- b) DSS Transportation Department

Supplemental Information

- a) Installation of Dr. Barbara Tansey, President, BCCC
- b) Board of Health Meeting Minutes – June 19, 2012
- c) Hyde County Hotline's 2nd Annual Winter GALA

Meeting Calendar

- 10-01-2012 Commissioners Meeting – 6:00p.m.
- 10-10-2012 OCBA Candidates Night at Ocracoke Community Center – 7:00p.m.
- 10-18-2012 Southern Albemarle Association Meeting
- 10-20-2012 Ocracoke Island Health Fair – 10:00a.m. – 2:00p.m.
- 10-22-2012 Commissioners Meeting – 6:00p.m.
- 10-29-2012 Community Meeting with Senator Kay Hagan at SQVFD – 11:00a.m.

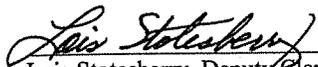
Commissioner Swindell moved to adjourn the meeting. Mr. Tunnell seconded the motion. The motion passed on the following vote:

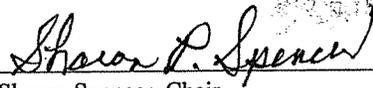
Ayes – Spencer, Swindell and Tunnell Nays – None Absent – Byrd and Styron

The meeting adjourned at 6:38p.m.

Respectfully submitted:

Minutes approved on the 15th day of October, 2012.


Lois Stotesberry, Deputy Clerk
Hyde County Board of Commissioners



Sharon Spencer, Chair
Hyde County Board of Commissioners

Attachments: (none)