

County of Hyde

Meeting Date: 10.5.2015

Presenter(s): Corrinne Gibbs

Title: Finance Officer

Agency/Dept.: Finance

Item Title: Health Insurance Amount Set for County Manager

Attachments: Yes

Description: The County Manager would like for his health insurance reimbursement rate (Section 13 in his contract) to be changed and locked in at the 2014-2015 rate of \$650.18 per month effective for the balance of his contract.

Times Read: First

Impact on Budget: Increases the budget

RECOMMENDATION: Discuss and take action.

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
____ E. Pugh	____ E. Pugh	E. Pugh	____	____
____ B. Simmons	____ B. Simmons	B. Simmons	____	____
____ J. Fletcher	____ J. Fletcher	J. Fletcher	____	____
____ B. Swindell	____ B. Swindell	B. Swindell	____	____
____ D. Tunnell	____ D. Tunnell	D. Tunnell	____	____

Current contract reads:

SECTION 13 - INSURANCE

Employer agrees to put into force and to make required premium payments for health insurance or he may be reimbursed at the County Health Insurance Rate as long as proof of credible health insurance is provided.

Proposed change to Contract:

SECTION 13 - INSURANCE

Employer agrees to put into force and to make required premium payments for health insurance or he may be reimbursed at the 2014-15 County Health Insurance Rate of \$650.18 as long as proof of credible health insurance is provided.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: October 5, 2015
Presenter: Kris Cahoon Noble
Attachment: Yes – Subdivision Plat for Jeff Credle

ITEM TITLE: Approval of subdivision of property for Jeff Credle, Currituck Township, Hyde County

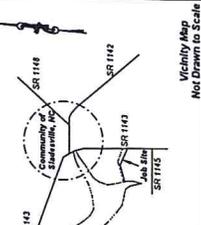
SUMMARY: The attached plat represents a minor subdivision of property located in Currituck Township, Hyde County. Mr. Credle is subdividing existing property containing approximately 16.27 acres into three lots. Lot 1 contains 231,398 sq. ft.; Lot 2 contains 246,531 sq. ft. and Lot 3 contains 230,771 sq. ft. All three lots contain road frontage. Approximately 4 acres of marshland is located on the back side of said lots. This constitutes a minor subdivision in accordance with Hyde County’s Subdivision Ordinance. The plat has been sent to commenting agencies including Hyde Utilities, Hyde Health Department, CAMA and NCDOT for review. The Hyde County Office of Planning and Economic Development recommends the subdivision as proposed.

RECOMMEND: **RECOMMEND APPROVAL WITH PROPERLY EXECUTED CERTIFICATION OF THE HYDE COUNTY WATER DEPARTMENT, THE HYDE COUNTY HEALTH DEPARTMENT, THE CAMA OFFICER, AND THE SUBDIVIDER’S CERTIFICATION.**

Motion Made By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Motion Seconded By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Vote: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.



Vicinity Map
Not Drawn to Scale

SR 1143 Right of Way

The 60' Right of Way of SR 1143 is mapped and based upon existing survey monuments and previously recorded documents. NC Department of Transportation officials in Ahsokle, NC report that there are no formal agreements to support a right of way beyond the limits of their maintenance.

SR 1143 Tie Lines and Metes & Bounds of Center of Road

From	To	Bearing	Distance
A1	M2	S 81°28'48" E	32.38'
M2	N2	S 11°09'18" E	241.72'
N2	M2	N 11°25'17" W	285.27'
M2	O2	S 10°44'29" E	154.33'
O2	X1	S 81°21'38" W	30.04'

(Name of Fomerly)
Fishing Creek Properties, LLC
Deed Book 264 Page 250

The Property Line from Point "J1 to A1" is based upon a 2015 Line Agreement recorded in Deed Book 266 Page 520

Review Officer
Hyde County, NC

I, _____, Review Officer of Hyde County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer _____ Date _____

Surveyor's Certificate and Parcel Status

I, Hugh A. Somell, a Professional Land Surveyor in the State of North Carolina, certify that this plat was drawn under my supervision from an actual survey performed under my supervision. That the boundaries surveyed are defined in Deed Book 239 Page 371. That the boundaries not surveyed are clearly indicated. That the ratio of this survey is 1" = 100'. That the following information was used to perform the GPS survey:

- GPS receivers used: Spectra SP 80
- Positional accuracy: 0.03'
- Type of GPS field procedure: VRS
- Date of survey: September 08, 2015
- Published/Unpublished: Unpublished
- Geoid Model: GEOID 12A
- Units: US FOOT
- Editor: 03/09/2014

This plat was prepared in accordance with G.S. 47-50 as amended. That this plat meets the requirements of the statute. That the survey was performed in full within the area of a county or municipality that has an ordinance that regulates parcels of land.

Witness my original signature and seal this _____ day of _____, 2015

Hugh A. Somell, Professional Land Surveyor L2649

Metes & Bounds of Lot 1
Beginning at Point "C1"

From	To	Bearing	Distance
C1	P1	S 84°55'50" W	100.82'
P1	E1	N 73°45'59" E	20.00'
E1	F1	N 38°05'59" W	16.98'
F1	G1	S 29°00'27" E	8.02'
G1	H1	N 71°45'02" E	35.02'
H1	I1	N 71°45'02" E	35.02'
I1	J1	N 83°55'00" W	6.12'
J1	K1	N 35°42'49" E	489.23'
K1	L1	N 63°11'50" E	52.84'
L1	M1	N 63°11'50" E	52.84'
M1	N1	N 85°42'39" W	200.07'
N1	O1	N 82°01'33" W	71.40'
O1	A1	N 81°28'48" W	52.68'
A1	B1	S 10°55'41" E	101.36'
B1	C1	S 11°25'17" W	285.27'

Metes & Bounds of Lot 2
Beginning at Point "C1"

From	To	Bearing	Distance
C1	Q1	S 11°25'17" W	285.27'
Q1	R1	S 11°25'17" W	285.27'
R1	S1	N 78°15'15" E	20.00'
S1	T1	N 47°28'30" E	88.38'
T1	U1	S 04°20'12" E	100.81'
U1	V1	N 78°15'15" E	20.00'
V1	W1	N 78°15'15" E	20.00'
W1	X1	S 71°45'59" W	684.59'
X1	Y1	S 84°55'50" W	100.82'

Metes & Bounds of Lot 3
Beginning at Point "C1"

From	To	Bearing	Distance
C1	Q1	S 11°25'17" W	285.27'
Q1	V1	S 11°25'17" W	285.27'
V1	W1	N 78°15'15" E	20.00'
W1	X1	S 10°44'29" E	154.33'
X1	Y1	S 83°55'00" W	30.04'
Y1	Z1	S 83°55'00" W	30.04'
Z1	A1	S 83°55'00" W	30.04'
A1	B1	S 83°55'00" W	30.04'
B1	C1	S 83°55'00" W	30.04'
C1	D1	S 83°55'00" W	30.04'
D1	E1	S 83°55'00" W	30.04'
E1	F1	S 83°55'00" W	30.04'
F1	G1	S 83°55'00" W	30.04'
G1	H1	S 83°55'00" W	30.04'
H1	I1	S 83°55'00" W	30.04'
I1	J1	S 83°55'00" W	30.04'
J1	K1	S 83°55'00" W	30.04'
K1	L1	S 83°55'00" W	30.04'
L1	M1	S 83°55'00" W	30.04'
M1	N1	S 83°55'00" W	30.04'
N1	O1	S 83°55'00" W	30.04'
O1	P1	S 83°55'00" W	30.04'
P1	Q1	S 83°55'00" W	30.04'

Metes & Bounds of Lot 4
Beginning at Point "C1"

From	To	Bearing	Distance
C1	Q1	S 11°25'17" W	285.27'
Q1	V1	S 11°25'17" W	285.27'
V1	W1	N 78°15'15" E	20.00'
W1	X1	S 10°44'29" E	154.33'
X1	Y1	S 83°55'00" W	30.04'
Y1	Z1	S 83°55'00" W	30.04'
Z1	A1	S 83°55'00" W	30.04'
A1	B1	S 83°55'00" W	30.04'
B1	C1	S 83°55'00" W	30.04'
C1	D1	S 83°55'00" W	30.04'
D1	E1	S 83°55'00" W	30.04'
E1	F1	S 83°55'00" W	30.04'
F1	G1	S 83°55'00" W	30.04'
G1	H1	S 83°55'00" W	30.04'
H1	I1	S 83°55'00" W	30.04'
I1	J1	S 83°55'00" W	30.04'
J1	K1	S 83°55'00" W	30.04'
K1	L1	S 83°55'00" W	30.04'
L1	M1	S 83°55'00" W	30.04'
M1	N1	S 83°55'00" W	30.04'
N1	O1	S 83°55'00" W	30.04'
O1	P1	S 83°55'00" W	30.04'
P1	Q1	S 83°55'00" W	30.04'

Special Notes

- A. This plat is subject to any facts that maybe disclosed by a full and accurate title search, as well as any right of ways easements, zoning regulations and restrictive covenants of record not shown hereon.
- B. Area computed by the Method of Coordinate Geometry
- C. All distances are horizontal ground unless otherwise noted
- D. Wellheads were not defined or mapped during this survey.
- E. Underground utilities are not included in this survey.



(Name of Fomerly)
Rocky B. Willis
Deed Book 222 Page 169

"with the center or run of said glide to Slades Creek or a branch of said creek"
Deed Book 239 Page 371

Legend

- Existing Iron Pipe
- New Iron Pipe
- Existing Concrete Monument
- Mag. North-Magnetic Survey Nail
- Survey Point Set
- Power Pole
- Right of Way
- Centerline
- Lines Surveyed
- Not Surveyed
- Power Line
- Curbing
- Water Boundary
- Road
- Point of Curvature
- Point of Tangency
- Block Iron Pipe 1" in Diameter by 25' long
- Angular Units are "Degrees, Minutes & Seconds"

A Survey and Subdivision for:
Jeff M. Credle, et al
Curlick Township Hyde County, NC
Scale 1" = 100'
Surveyed September 8, 2015

Sorrell Land Surveying, Inc.
Hugh A. Somell, Professional Land Surveyor L-2649
107 Union Alley, Washington, NC
Office (252) 948-2464
Mobile (252) 944-9799
www.sorrelllandsurveying.com



"Serving the land surveying needs of Eastern NC"
File #: 0915JMC202

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**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: October 5, 2015
Presenter: Kris Cahoon Noble
Attachment: Yes. Letter of Request & Structural Analysis Report

ITEM TITLE: WIRELESS TELECOMMUNICATIONS FACILITY LOCATED AT 124 CEDAR ROAD, OCRACOKE, NC

SUMMARY: Verizon Wireless is proposing minor modification to an existing wireless telecommunications facility located at 124 Cedar Road, Ocracoke. This minor modification will enhance service to the surrounding community for various mobile devices.

According to construction drawings submitted by Jacobs Engineering, scope of work includes “modification of an existing self- support (lattice) tower facility. Three (3) antennas are to be removed and replaced along with the addition of nine (9) new antennas and six (6) radio units on the tower located within the existing fenced compound. Verizon Wireless antennas are to be mounted on an 85’ centerline on existing tower. No additional equipment cabinets are being proposed in the existing Verizon shelter for the project. No electrical work is required for this project.” No height increase to the tower and no footprint changes on the ground are to occur.

The Planner has reviewed the Telecommunications Ordinance specifically Article III, Wireless Telecommunications Facilities in regards to the application and has found the application and proposed scope of work to be compliant under the Ordinance. The Board of Commissioners must review and approve applications before the building inspector can permit construction.

RECOMMEND: REVIEW AND APPROVE REQUEST.

Motion Made By: ___ Barry Swindell
___ Dick Tunnell
___ Anson Byrd
___ John Fletcher
___ Earl Pugh, Jr.

Motion Seconded By: ___ Barry Swindell
___ Dick Tunnell
___ Anson Byrd
___ John Fletcher
___ Earl Pugh, Jr.

Vote: ___ Barry Swindell
___ Dick Tunnell
___ Anson Byrd
___ John Fletcher
___ Earl Pugh, Jr.



Jacobs Engineering
5449 Bells Ferry Road
Acworth, GA 30100 USA
Phone: 770-701-2500
Fax: 770-701-2501

September 11, 2015

Office of Planning & Economic Development
Attn: Kris Noble
30 Oyster Creek Road
P.O. Box 188
Swan Quarter, NC 27885
252-926-4180

Subject: Wireless Telecommunication Services (WTS) Proposal for Verizon Wireless Located at 124 Cedar Road, Ocracoke, NC 27960:

The purpose of this letter is to inform you of Verizon's proposed modification to their existing equipment located on the 115' Self Support Tower located at 124 Cedar Road.

Contact Information:

Jacobs Technology – Authorized Agent for Verizon Wireless
Jennifer Dokos
5449 Bells Ferry Road
Acworth, GA 30102
678-988-1600
Jennifer.Dokos@Jacobs.com

E-911 Address for Tower: 124 Cedar Road

Please find attached the construction drawings which contain all information required for your review. Please also find attached a copy of the structural analysis of this tower.

There is currently a sign clearly visible from the street identifying the owners of this tower and their emergency contact information is detailed as well.

We are fully aware that any tower that is not used for one year shall be deemed abandoned and the property owner shall remove and dispose of the tower and antenna in an appropriate manner. If the property owner fails to remove the tower and antenna after one year, it may be removed by the county with the cost of such removal assessed against the property owner of the site.

We request that this proposal be placed on the next regularly scheduled Hyde County Board of Commissioner's meeting.

Please let me know if you need any further information and I will be happy to provide it.

Thank you so much for your help in this matter. I very much look forward to working with you and your jurisdiction.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer Dokos", with a long horizontal flourish extending to the right.

Jennifer Dokos

JACOBS.

Zoning & Permitting Specialist

678-988-1600

Jennifer.Dokos@jacobs.com

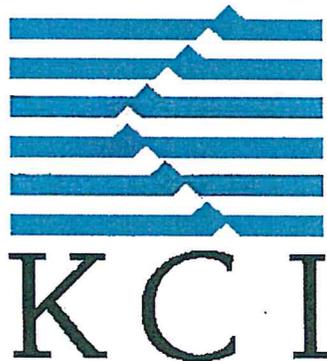
STRUCTURAL ANALYSIS REPORT

OCRACOKE SITE

115' SELF SUPPORTED TOWER
HYDE COUNTY, NORTH CAROLINA

Prepared for:
KGP LOGISTICS, Inc.
500-B Sumner Way
New Century, Kansas 66031

July 24, 2015
KCI J.O.: 02157329 AE



4601 Six Forks Road, Suite 220
Raleigh, North Carolina 27609-5210
(919) 783-9214

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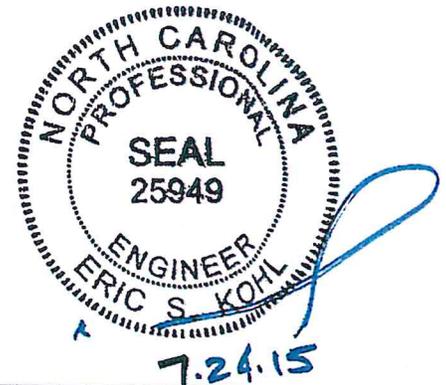
EXECUTIVE SUMMARY

KCI Associates of North Carolina, P.A. Inc. has completed a rigorous structural analysis of the Ocracoke Tower. Verizon is proposing to alter the appurtenance configuration on the tower.

KCI studied two loading cases for the tower. The first consisted of the existing and proposed appurtenances with a 135-mph (3 second gust) wind speed with no ice and an Exposure Category C, Topographic Category 1, and Structure Classification II per the 2012 North Carolina Building Code for Hyde County, North Carolina. The second included the existing and proposed appurtenances with a 30-mph wind speed with 1/4-inch of radial ice and an Exposure Category C, Topographic Category 1, and Structure Classification II per the ANSI/TIA-222-G standard. This analysis assumes that Verizon shall reuse existing transmission lines for the proposed appurtenances, and all additional transmission lines shall be stacked such that no more than (5) Verizon transmission lines are exposed.

The results of this analysis indicate that some of the structural components of the tower will exceed the nominal loads established by the ANSI/TIA-222-G standard for the proposed appurtenance configuration at the specified loadings. Modifications described briefly herein will alleviate these overloads.

This analysis assumes that modifications as described in KCI modification drawings, job no. 01100166C, dated 14 April 2010, and in the KCI structural analysis report, job no. 01110137Q, dated 13 March 2012, have been satisfactorily completed.



The purpose of this report is to assess the impact of adding antennas and transmission lines to the existing structure, including whether or not structural modifications are required. Any modifications recommended herein are conceptual only. This is not a construction document. The report provides only structural capability of the tower and tower foundation. The elevations listed herein for the appurtenances are not verified as to whether or not there may be interference with other carrier appurtenances or tower components. This report may not be suitable for bidding and definitely is not a substitute for complete and properly engineered plans/specifications required to accomplish any recommended modifications. KCI Associates of North Carolina, P.A. assumes no liability for use of this report for any other purpose than that for which it was intended.

A. PURPOSE / BACKGROUND

Pursuant to the request of Mr. Enrique Chacon with KGP Logistics, Inc., KCI Associates of North Carolina, P.A. was retained to conduct a structural analysis of the Ocracoke Tower. Verizon is proposing to alter the appurtenance configuration on the tower. KGP Logistics provided the following information:

- Centurylink Space/Power Application with proposed appurtenances, dated 20 May 2015.

For a previous analysis, the following information was provided to KCI:

- Tower design plans by Stainless, Inc, Report No. 2402, dated 22 October 1973.
- Portion of the tower foundation plans from D.J. Rose & Son, Inc.

Note: KCI did not visit the site for this analysis. For a previous analysis, KCI conducted a site visit for this analysis to inventory the structural components, existing appurtenances, and to document the general tower condition. Terracon conducted a geotechnical investigation project no. 72085036 dated, 11 July 2008.

B. CONDITIONS INVESTIGATED

This 115-ft self-supported tower (100-ft tower with 15-ft extension) was designed and manufactured by Stainless, Inc. Refer to the design load below.

The Ocracoke tower is located at 124 Cedar Road, Ocracoke, Hyde County, North Carolina.

KCI analyzed the self-supported tower using Guymast-G software by Weisman Consultants Inc.

KCI examined two loading cases including the existing and proposed appurtenances. These cases included the following:

Loading Case	Code	Wind Speed and Ice Loading
1	2012 North Carolina Building Code and ANSI/TIA-222-G for Hyde County, North Carolina	135 mph, No ice (3 second gust)
2	ANSI/TIA-222-G for Hyde County, North Carolina	30 mph (3 second gust), ¼" Radial Ice

Design load: Per EIA Specifications RS-222-B for a wind pressure of 100 psf.

Number	Elevation	Mount	Antenna Information	Transmission Lines
1	Top	N/A	N/A	(1)- ¾" conduit
2	95'	Leg	(1)- Andrew HP8-19D w/ radome antennas	(1)- 1 5/8"
3	60'	Leg	(1)- Andrew PL6-19C w/ radome antennas	(1)- 1 5/8"

Existing Appurtenances:

Number	Elevation	Carrier	Mount	Antenna Information	Transmission Lines
1	115'	AT&T	Leg	(3)- SBNHH-1D65C panel antennas w/ (6)- E15S09P80 TMAs, (3)- RRUS12 w/ A2 Module, (3)- Ericsson RRUS 11, and (1)- Raycap DC6-48-60-8-8F	(12)- 1 1/4" (1)- 3/8" (1)- 7.0mm Fiber (2)- 8.0 awg Power
2	100'	Century Link	Leg	(1)- PAR8-59 Standard microwave antenna w/ radome	(1)- EW52
3	95'	Century Link	Leg	(1)- UHX10-59J HP microwave antenna	(1)- EW52
4	85'	Verizon Wireless	Sector	(2)- Antel BXA-70040-8CF-2 and (1)- Antel BXA-70080-8CF-2 panel antennas *(2)- Antel BXA-70040-8CF-2 and (1)- Antel BXA-70063-8CF-2 panel antennas	(12)- 1 5/8"
5	75'	Century Link	Leg	(1)- PA8-59 standard microwave antenna w/ radome	(1)- EW52
6	60'	Century Link	Leg	(1)- PAR8-59 Standard microwave antenna w/ radome	(1)- EW52

*- Denotes appurtenances to be removed and not considered in the analysis.

Proposed Appurtenances (In addition to the Existing Appurtenances):

Number	Elevation	Carrier	Mount	Antenna Information	Transmission Lines
7	85'	Verizon Wireless	Sector	(4)- Amphenol WBX045T19R000G, (2)- Andrew HBXX-6516DS-A2M, (2)- CSS X7C-FRO-840-VR0, and (1)- CSS X7C-FRO-860-VR0 panel antennas w/ (6)- Ericsson RRUS32	(2)- 1 5/8" Hybrid Cables

C. APPLICABLE CODES AND PROVISIONS OF ANALYSIS

KCI utilized the following codes and criteria to conduct the structural analysis:

Standard	Title	Date
ANSI/TIA-222-G-2005	Structural Standard for Antenna Supporting Structures and Antennas	August 2005
ANSI/TIA-222-G-1-2007	Structural Standard for Antenna Supporting Structures and Antennas – Addendum 1	April 2007
ANSI/TIA-222-G-2-2009	Structural Standard for Antenna Supporting Structures and Antennas – Addendum 2	December 2009

Nominal Strengths used to evaluate the integrity of the structure were also in accordance with the above standard.

The following assumptions were made in the analysis:

1. The tower has been erected and maintained according to the manufacturer's plans and specifications.
2. The structural integrity of the tower has not been compromised.
3. All connections and fasteners are in accordance with AISC LRFD specifications.
4. **This analysis assumes that modifications as described in KCI modification drawings, job no. 01100166C, dated 14 April 2010, and in the KCI structural analysis report, job no. 01110137Q, dated 13 March 2012, have been satisfactorily completed.**
5. Verizon shall reuse existing transmission lines for the proposed appurtenances, and all additional transmission lines shall be stacked such that no more than (5) Verizon transmission lines are exposed.
6. KCI assumes that the proposed appurtenances will fit on the tower and has not verified whether or not there may exist interference with other appurtenances.
7. All information provided by KGP Logistics, Inc. and Verizon is accurate and correct.

D. RESULTS

The results of this analysis indicate that some of the structural components of the tower will exceed the nominal loads established by the ANSI/TIA-222-G standard for the proposed appurtenance configuration at the specified loadings. Refer to the Recommendations section for modifications.

Results Summary:

Item	Results	Elevation	% Capacity (Maximum)	Modifications
Legs	Overloaded	0-ft to 16-ft 58-ft to 75-ft	115.6	See Below
Diagonals	Overloaded	8-ft to 16-ft 50-ft to 66-ft	115.6	See Below
Horizontals	Overloaded	81.25-ft	111.4	See Below
Leg Bolts	OK	All	87.2	None
Diagonal Bolts	Overloaded	50-ft to 66-ft 75-ft to 81.25-ft	108.3	See Below
Horizontal Bolts	OK	All	90.5	None
Anchor Bolts	Overloaded	N/A	107.6	See Below
Foundation	Overloaded	N/A	*105.2	See Below

*- Foundation capacity based on provided foundation plans, KCI foundation modification drawings, and Terracon geotechnical report.

E. RECOMMENDATIONS

The results of this analysis indicate that some of the structural components of the tower will exceed the nominal loads established by the ANSI/TIA-222-G standard for the proposed appurtenance configuration at the specified loadings. Modifications include the following:

1. Reinforce the legs from the 0-ft to 16-ft and 58-ft to 75-ft elevations.
2. Reinforce or replace the diagonals from the 8-ft to 16-ft and 50-ft to 66-ft elevations.
3. Reinforce or replace the horizontals at the 81.25-ft elevation.
4. Reinforce or replace the diagonal bolts from the 50-ft to 66-ft and 75-ft to 81.25-ft elevations.
5. Reinforce the anchor bolts.
6. Reinforce the foundation.

This analysis assumes that Verizon shall reuse existing transmission lines for the proposed appurtenances, and all additional transmission lines shall be stacked such that no more than (5) Verizon transmission lines are exposed.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: **October 5, 2015**
Presenter: **County Manager Bill Rich**
Attachment: **No**

ITEM TITLE: **UPDATE ON REQUEST TO AMEND HYDE COUNTY NOISE
ORDINANCE**

SUMMARY: On September 8, at the regularly scheduled Board of Commissioners meeting,
Will Doerfer, NCACC/ICMA Fellow presented update on the Hyde County
Noise Ordinance.

Manager Rich and Mr. Doerfer will continue discussion.

RECOMMEND: Continue discussion.

Motion Made By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Motion Seconded By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Vote: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: **October 5, 2015**
Presenter: **County Manager Bill Rich**
Attachment: **No**

ITEM TITLE: **HATTERAS OCRACOKE VEHICLE FERRY TOLL**

SUMMARY: Manager Rich will discuss Hatteras Ocracoke vehicle ferry toll.

RECOMMEND: Discussion.

Motion Made By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Motion Seconded By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Vote: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: **October 5, 2015**
Presenter: **Will Doerfer, NCACC/ICMA Management Fellow**
Attachment: **Yes**

ITEM TITLE: **Monthly Activity and Accomplishment Report**

SUMMARY: **This is a monthly report to keep the Board apprised of the activities in which the NCACC/ICMA Fellow has engaged.**

RECOMMEND: **RECEIVE REPORT AND COMMENT/QUESTION AS DESIRED.**

Motion Made By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Motion Seconded By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Vote: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Will Doerfer
Special Assistant County Manager
NCACC/ICMA Local Government Management Fellow
Monthly Report for September 2015:

- Courthouse Safety Committee meeting with Sheriff's Association consultants
- Meeting with County Attorney and Department heads regarding ongoing records request
- UNC School of Government and NCACC training: Consolidated Human Services: What Every County Commissioner Needs to Know
- Monthly Ferry Meeting
- Contacted Jerry Jennings with DOT regarding placement of a sign on north end of Ocracoke informing visitors of food and lodging within the village
- Personnel policy meeting with department heads as well as follow up meetings and research with HR Director
- Noise Ordinance research and interview
- Research routes by which we can network the County
- Community Garden project research and discussion with multiple parties
- Safety Committee meeting at which time I was nominated and voted to be Committee Chairman
- Research OSHA and Insurance training sources
- Conducting fuel and maintenance assessment
- Applied to leadership program through the Rural Center entitled REDI
- Internet and Cloud security webinar
- Ocracoke Control Group conference call
- Attended Appalachian State Local Government Alumni Conference

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: **October 5, 2015**
Presenter: **Commissioner John Fletcher**
Attachment: **No**

ITEM TITLE: **REQUEST TO MOVE NC HIGHWAY 45 TO US HIGHWAY 264**

SUMMARY: Commissioner Fletcher will discuss the benefits to Hyde County from moving NC Highway 45 to US Highway 264.

RECOMMEND: Discussion.

Motion Made By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Motion Seconded By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Vote: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: October 5, 2015
Presenter: Manager Bill Rich
Attachment: Yes

ITEM TITLE: BUDGET MATTERS

SUMMARY: Departmental budget revisions and amendments will be presented by department managers for Board discussion and approval.

- 1) Planning – Building Reuse Grant received for Ocracoke Brewing Co. (\$21,893.00)
- 2) Administration – Ocracoke Scenic Byway (\$625)
- 3) Health
 1. 06-16 – CC4C Program (Travel)
 2. 07-16 – General Health
 3. 08-16 – Child Health (Travel)

RECOMMEND: Discussion and approve budget revisions and amendments.

Motion Made By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Barry Swindell
___ Earl Pugh, Jr.
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

**HYDE COUNTY BOARD OF COMMISSIONERS
2015 2016 BUDGET REVISIONS**

MEETING DATE
10/05/2015

"+" EXP BUDGET "-" EXP BUDGET
"-" REV BUDGET "+" REV BUDGET

(FO USE) BR#	IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
		PLANNING	104900.7505	BUILDING REUSE GRANT	\$ 21,893.00	
			103660.0012	BUILDING REUSE GRANT		\$ 21,893.00
				GRANT RECEIVED FOR OCRACOKE BREWING COMPNAY FOR BUILDING REUSE		
				DOES INCREASE BUDGET		
						\$ -

REQUESTED BY KChoble DATE 9 / 28 / 15
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE 10/05/2015					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
06-16	Health	10-2600.0005.26	Health - Medicaid Reserve	\$ 500.00	
	Health	10-2600.0005.26	Health - Medicaid Reserve		\$ 500.00
	Health	10-3480.0030	Revenue - Health CC4C		\$ 500.00
	Health	10-5860.1400	Travel	\$ 500.00	
			<i>only \$500 total is being moved from Reserve on Balance Sheet to Revenue and Expense Budget (general ledger)</i>	\$ 500.00	\$ 500.00
			This BR pulls from Health Department Medicaid reserve funds to supplement state Medicaid funding for this program - for travel to required home visits and required professional development meetings. While the CC4C budget for FY 2016 increases, no new local funds are needed.		

REQUESTED _____ DATE _____

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS**

MEETING DATE 10/05/2015					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
07-16	Health	10-2600.0005.26	Health - Medicaid Reserve	\$ 1,500.00	
	Health	10-2600.0005.26	Health - Medicaid Reserve		\$ 1,500.00
	Health	10-3480.0033	Revenue - Health - General		\$ 1,500.00
	Health	10-5900.5902	Expense - Health - General - Essential Services	\$ 1,500.00	
			<i>only \$1,500 total is being moved from Reserve on Balance Sheet to Revenue and Expense Budget (general ledger)</i>	\$ 1,500.00	\$ 1,500.00
			This BR pulls from Health Department Medicaid reserve funds to supplement state funding for General Health. This funding is going toward legal representation regarding Medicaid Cost Settlement disputes with NC DHHS DMA. While the General Health budget for FY 2016 increases, no new local funds are needed.		

REQUESTED _____ DATE _____

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS**

MEETING DATE 10/05/2015					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
08-16	Health - Child Health	10-5960.7400	Revenue - Child Health Equipment		\$ 400.00
	Health - Child Health	10-5960.1400	Expense - Health - Child Health Travel	\$ 400.00	
				\$ 400.00	\$ 400.00
			This BR transfers \$400.00 from Child Health Equipment to Child Health Travel. The total Child Health budget for FY 2016 does not change and no new funds are necessary.		

REQUESTED _____ DATE _____

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: **October 5, 2015**
Presenter: **Chairman, Vice-Chair, Commissioners and Manager**
Attachment: **No**

ITEM TITLE: **MANAGEMENT REPORTS**

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

Motion Made By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Motion Seconded By: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Vote: ___ Barry Swindell
 ___ Earl Pugh, Jr.
 ___ Dick Tunnell
 ___ Ben Simmons
 ___ John Fletcher

Manager's Calendar (September, 2015)

T	1	Ocracoke Office
W	2	National Park Service and Ferry meetings
		Ocracoke Soundside Access meeting
TH	3	ARM meeting with Will Doerfer in Raleigh
F	4	Met with Debris Contractor and Justin Gibbs
		Ferry to Ocracoke
S	5	
S	6	
M	7	LABOR DAY
T	8	Board of Commissioners meeting (Courthouse Security) (Fred Holscher)
W	9	
TH	10	Red Wolf Meeting - Christopher Serenari, Clint Berry and Kris Noble
F	11	Ocracoke Office
S	12	
S	13	
M	14	Ferry Division meeting (Airlifted to Greenville)
T	15	Greenville
W	16	Beaufort County Hospital (Washington), Boy Scout Meeting
TH	17	Speaker - Hyde Issues Luncheon at Martell's
F	18	Ocracoke Office
S	19	
S	20	
M	21	Ocracoke Office
T	22	Joint 9-1-1 Meeting in Dare County
W	23	Hatteras/Ocracoke Ferry work out
TH	24	Doctor in Washington
		Ferry to Ocracoke (4:30)
F	25	
S	26	
S	27	
M	28	Ferry (1:30)
		Ed Clark - Middleton meeting
		Earl Pugh meeting
T	29	Sarah Johnson in Swan Quarter - Closed Session Minutes
		Daniel Brinn meeting
W	30	Safety Compliance meeting
		Control Group meeting

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: October 5, 2015
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: **October 5, 2015**
Presenter: **Board of Commissioners**

ITEM TITLE: **CLOSED SESSION**

SUMMARY: The County Manager may request entering Closed Session
 in accordance with **NCGS143A-318.11 (a)**

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into Closed Session if required.

Motion Made By: ___ Barry Swindell (Enter) ___ Earl Pugh, Jr. ___ Dick Tunnell ___ Ben Simmons ___ John Fletcher	Motion Seconded By: ___ Barry Swindell ___ Earl Pugh, Jr. ___ Dick Tunnell ___ Ben Simmons ___ John Fletcher	Vote: ___ Barry Swindell ___ Earl Pugh, Jr. ___ Dick Tunnell ___ Ben Simmons ___ John Fletcher
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Motion Made By: ___ Barry Swindell (Exit) ___ Earl Pugh, Jr. ___ Dick Tunnell ___ Ben Simmons ___ John Fletcher	Motion Seconded By: ___ Barry Swindell ___ Earl Pugh, Jr. ___ Dick Tunnell ___ Ben Simmons ___ John Fletcher	Vote: ___ Barry Swindell ___ Earl Pugh, Jr. ___ Dick Tunnell ___ Ben Simmons ___ John Fletcher
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Department Reports

**NORTH CAROLINA
HYDE COUNTY
HYDE COUNTY BOARD OF COMMISSIONERS**

From: Linda M. Basnight Tax Administrator

This is to report all tax collections by the Hyde County Tax Office Employees during the month of September, 2015.

CURRENT TAX

DEPOSITS	COUNTY WIDE	MOSQUITO TAX	SOLID WASTE	WEST QUARTER	INTEREST
\$1,502,221.08	\$1,483,806.02	\$11,647.82	\$0.00 Res \$0.00 Comm	\$3,838.78	\$0.00
	2015 SQWS				
	\$ 2,928.46				

CURRENT DMV

DEPOSITS	COUNTY WIDE	MOSQUITO TAX	INTEREST
\$0.00	\$0.00	\$0.00	\$0.00

DELINQUENT DMV

2014	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2013	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2012	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2011	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2010	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2009	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
		\$0.00
2008	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2007	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2006	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2005	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2004	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2003	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00

INTEREST

\$0.00
\$0.00
\$0.00

DELINQUENT TAX

2014	\$4,596.19
2013	\$3,859.03
2012	\$291.88
2011	\$1,175.07
2010	\$948.16
2009	\$1,037.20
2008	\$25.38
2007	\$0.00
2006	\$169.65
2005	\$0.00
2004	\$0.00
2003	\$0.00
2002	\$0.00
SQWS	\$149.74
MOSQUITO TAX	\$58.72
SOLID WASTE RES	\$247.11
SOLID WASTE COMM	\$0.00
INTEREST	\$3,733.83
WEST QUARTER	\$0.00
LEGAL FEES	
	<u>\$16,291.96</u>

2016 PREPAYMENTS

Shaw, Phill	201920	\$4.80
Carawan, Virginia	201202	\$25.00
Burton, Flavia	200678	\$10.00

\$39.80

OVERPAYMENT

Respectfully Submitted

Linda M. Basnight
Tax Administrator

Chairman of Commissioners

MATTAMUSKEET SENIOR CENTER

Manager's Monthly Report

August, 2015

Participants on Meals-On-Wheels	Swan Quarter	Fairfield	Engelhard	Mattamuskeet Village	Total
	5	7	6	2	20
Total Meals-on-Wheels Served	399				
Congregate Meals Served	316				
Participants served for Congregate	23				
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)	369				

Special Presentations: Linda Windley with Aging, Cynthia Gibbs, Hyde County Hotline

Hyde County DSS Programs
Month of August 2015

Income Maintenance Programs	Active Cases	Applications Processed	Reviews/Redetermination	Other Changes
Medicaid	875	50	28	23
Long Term Care MAA & MAD	37			
Food Stamps	519	26	44	26
Work First	12	2		1
Total				
Medicaid Transportation Program	Transported	Gas	Vouchers	Active Cases
Medicaid	24	73	2	288
Dialysis	0	0	0	0
Title III	1	13	0	51
Total	25	86	2	339
Child Protected Services	Reports	Substantiated	Unsubstantiated	Request for Assistance
	2	1		1
Adult Services (Ongoing)	Active CAP Cases	At Risk/SA In Home		
	14	7		
Crisis Intervention	Applications Taken	Approved	Denied	
	26	25	1	
Medication Assistance	Applications Taken	Approved	Denied	
	2	2	2	
Daycare Services	Mainland	Ocracoke	out of county	
Cases	1	11	3	
Children	4	13	4	

Reviews/Redetermination processed monthly

Cap cases have daily, weekly and monthly contacts

Reviews done every six months

Hyde County DSS Programs
 Month of August 2015

	Requested	Approved	Denied
Fishing License	8	8	
Christmas Cheer			
LIEAP			

Reviews/Redetermination processed monthly
 Cap cases have daily, weekly and monthly contacts
 Reviews done every six months

**HYDE COUNTY
CHILD SUPPORT UNIT
FY 2015-2016
STATISTICAL REPORT**

	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Totals	FY 2014-2015
total caseload	187	185												
ESTABLISHMENT														
paternity tests performed	0	0											0	0
ENFORCEMENT														
income withholding collections	\$12,246	\$13,248											\$25,494	\$162,003
interstate collections	\$1,492	\$1,553											\$3,045	\$30,448
court collections	\$950	\$1,410											\$2,360	\$15,620
tax intercept collections	\$266	\$0											\$266	\$38,822
unemployment insurance collections	\$320	\$130											\$450	\$3,332
incentive collections*	\$0	\$0											\$0	\$8,078
IV-E foster care collections	\$0	\$0											\$0	\$800
total collections	\$19,761	\$21,422											\$41,183	\$313,060
customers serviced while in the local office	0	2											2	35

*incentives consist of : TANF Share, IV-E Share, SFHF Share, Incentive, Settlement funds, Tax Intercept Fees, Paternity Test Fees, and Legal Fees

**Child Support Services
Services and Activities Report
For the period
September, 2015**

During FY 2014-2015 Hyde County Child Support Services worked to achieve excellent scores on our Self- Assessment and Incentive Goals. The unit managed to pursue orders in a manner that was fair to all parties and collect as much as possible to benefit the children. Seasonal work and changes to the unemployment benefit rules created some hurdles for collecting support. For the fiscal year we have scored extremely well on our Self-Assessment goals, as well as on our Incentive Goals.

In regards to self-assessment, the scores indicate that the Hyde County worker is coding cases appropriately and the documentation in the ACTS system is accurate, when compared to the hard case file in the cabinet. These areas have been of concern around the state in terms of Federal Audits for Data Reliability. This further indicates that the worker is completing tasks in a timely fashion, which meets federal timeframe standards.

Incentive goals for Hyde County were a bit more challenging, as the number of new cases has not increased to allow for establishment functions to increase, with a decreased caseload in the areas of Paternity and Establishment, there is a decrease in the percentage of actions completed.

Incentives	SFY 14-15 Goal	SFY 14-15 Results
Paternity Establishment	100%	93.23%
Total Collections	\$309,010	\$311,587
Cases Under Order	90%	96.69%
Arrears	63.78%	63.16%
Collection Rate	58.29%	59.90%

Self-Assessment	SFY 14-15 Goal	SFY 14-15 Results
Case Closure	90%	100%
Enforcement	75%	80.22%
Establishment	75%	84.62%
Expedited 12 Month	90%	100%
Expedited 6 Month	75%	100%
Interstate	75%	75%
Review and Adjustment Inclusive	75%	100%
Review and Adjustment Needed	75%	100%

Public Health and Home Health Monthly Summary Report – August, 2015

CLINICAL SERVICES	Current Month	Year To Date
Family Planning	21	211
Maternal Health	8	81
Adult Health: Wellness/Primary Care/Chronic Disease/Telemedicine	50	279
BCCCP	4	57
Immunizations	15	119
Seasonal Flu Shots/Flu Mists		
Adults		156
Children		55
STD Treatments		50
Communicable Disease Cases/Investigations	7	27
TB Treatments (Latent) & Skin Tests	4	88
Child Health (Wellness)	2	29
Child Health (Sick Care)		6
Rabies Treatments/Investigations**		2
Dental Varnishing		2
Lab Services	7	109
WIC (Women, Infant & Child Nutrition Assistance)		
WIC – Mainland		
Certifications	19	232
Mid-Certification Assessments	7	78
Pick-ups	15	203
Vendor Trainings		2
WIC – Ocracoke (Quarterly)		0
Certifications		25
Mid-Certification Assessments		10
Pick-ups		46
Vendor Trainings		0
PREGNANCY/EARLY CHILDHOOD SERVICES		
Pregnancy Care Management (for healthy pregnancies and births)		
Current Case Load	11	
Contacts this Month	39	
Attempts (No Contact)	11	
Care Coordination for Children (for healthy children 0-5 years)		
Current Case Load	25	
Contacts this Month	190	
Attempts (No Contact)	35	
Family Connects (for healthy mother/child after birth)		
	2	
MEDICATION ASSISTANCE PROGRAM		
New Patients Enrolled	1	9
Patients Served	14	199
New Requests	0	29
Reorder Requests	16	157
Medications Requested	15	184
Medications Received	16	166
Medications Delivered	18	162
ENVIRONMENTAL HEALTH		
Food and Lodging		
F&L Inspections	1	158
F&L Visits	7	68
F&L Pre-Opening Visits	1	21
F&L Permits Issued	1	17
F&L Permits Suspended		1
F&L Suspensions Lifted		1
F&L Complaint Investigations		1
F&L Consults	18	198
General Sanitation		5
Vector Control	1	8
Animal Control	1	24
Health Education		12

On-Site Wastewater		
Sites Visited/Evaluated	13	185
Improvement Permits Issued		29
Construction Authorizations		49
Other Authorizations		4
Consultative Contacts	20	570
Operation Permits Issued	5	26
Migrant Housing Inspections		2
On-Site Wells		
Well Site Evaluated		4
Grouting Inspections		5
Well Site Construction Visits		3
Well Construction Permits Issued		
Well Certificate of Completion		6
Bacteriological Samples Collected		
Other Sample Collected		13
Well Consultative Contacts	4	48
HEALTH PROMOTION & EDUCATION		
<p>Community Health Assessment (CHA) for 2014 (submitted March of 2015):</p> <ul style="list-style-type: none"> o Health educator will work with Vidant Beaufort Hospital and the CHA Stakeholder Group to create the 2014 CHA Action Plans (due September of 2015) <ul style="list-style-type: none"> - Met with Hyde Partners for Health 8/18/15 to draft action plans and used electronic surveys to compile feedback from members not in attendance o 2015 SOTCH Report due in March 2015 <p>KBR/Vidant Grants (Physical Activity & Nutrition Programming):</p> <ul style="list-style-type: none"> o HCS ESL Coordinators will be trained in KidShape2.0 and begin implementing program with Spanish-speaking families next school year o Afterschool programming is slated to begin in November 2015, and will utilize the evidence-based program Youth Fit for Life o Establishing meeting times with primary care providers who serve children in Hyde in order to obtain referrals to afterschool programming o Worksite Wellness initiatives for county businesses/agencies are underway o Planning for regular community-based wellness programming underway <p>Healthy Communities/Project Lazarus (Prescription Drug Abuse Prevention):</p> <ul style="list-style-type: none"> o Injury Prevention Coalition (IPC) Coordinator is working to purchase drug drop boxes and naloxone for community agencies and form a workgroup for Ocracoke specifically o IPC will meet again in November 2015 o FY14-15 HC Final Report due in September 2015 <p>Hyde Partners for Health/Project Direct LEGACY for Men:</p> <ul style="list-style-type: none"> o Advisory Committee is working towards obtaining 501 (c) 3 status; have formed workgroup to undertake process in coming months o HCHD continues to support PDL as a community partner <p>New mini-grants:</p> <ul style="list-style-type: none"> o Albemarle Regional Health Services, being the financial agent for the CDC's <i>Partnerships Improving Community Health (PICH)</i> grant, has reviewed and accepted the HCHD's funding proposal for the use of \$2,250 <ul style="list-style-type: none"> - Funds are to be spent on tobacco prevention/cessation and healthy foods initiatives - Funds must be spent before the end of September 2015 		
Triple P (Positive Parenting Program)		
New Agencies/Community Groups Contacted	4	101
New Individuals Contacted	2	148
Agencies Visited/Community Group Meetings Attended	0	45
Total Applications Received for PPP	0	97
Contacts Trained to deliver PPP	0	66
Contacts Accredited in PPP	0	61
HYDELAND HOME CARE		
Current Active Patients		
Home Health Medicare	8	
Home Health Medicaid	18	
Home Health Private Insurance	0	
Community Alternative Program (CAP)	3	
Homemaker	10	
Admissions	6	103
Discharges	8	96
Referrals Received	6	95
Referrals Not Admitted	0	21

Human Resources Dept. Report – September 2015:

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Enrolled two full-time employees
- Generated a Human Resources employee newsletter
- Met with the Personnel Policy committee and continued revising the County's Personnel Policy
- Compiled and completed the School of Government's County Salary Survey
- Completed the EEO-4 report
- Completed the 2015 HealthEquity Non-Discrimination testing
- Attended the Safety Committee meeting

Respectively submitted,

Tammy Blake

Informational Items

Albemarle Resource Conservation & Development Council, Inc.

Annual Report 2014-2015

Photo: Linda Peterson



Pembroke Creek Park Improvement (Chowan)

Mission

To wisely conserve natural resources & create opportunities for positive economic & community development.

Areas of Expertise

- Constructed wetlands
- Outdoor environmental classrooms
- Shoreline stabilization
- Water management
- Watershed management plans
- Sustainable energy
- Public water access design
- Parks & recreation design
- Nature tourism

Pembroke Creek Park is an important resource for public access to Pembroke Creek and surrounding waters in Chowan County. Residents and visitors use the park for fishing, kayaking and nature tourism. Bass fishing clubs use the park for parking and tournament events every year.

Chowan County received a \$149,720 CAMA grant in 2014 to improve water access to this recreational setting.

During **Phase I**, a vinyl bulk-head was installed to reclaim the eroded shoreline, portions of the boardwalk were replaced, and gravel parking areas with solar lighting and handicapped accessibility were created.

Phase II will include the construction of two 50' fishing piers and a handicap canoe/kayak launch platform.

The project will be completed by Fall 2015.

Albemarle RC&D provided grant writing and technical assistance to Chowan County and the Edenton-Chowan Parks and Recreation Department.

The Return-On-Investment to Chowan County for this project was \$23:1.



Photos: Mark Powell

2015 Council Members

CAMDEN

Brian Lannon, At-Large
Garry Meiggs
Abner Wayne Staples

CHOWAN

Fenton Eure,
Secretary/Treasurer
Jeff Smith

CURRITUCK

Mike Doxey
W. Harvey Roberts

DARE

Louise Hanson
Jim Winebarger, Vice-Chair

GATES

Joe Harrell
Natalie Rountree

HYDE

Charles Tooley
Dick Tunnell

PASQUOTANK

Michele Aydlett
Maurice Berry, Jr.
Travis Burke

Rodney Johnson, Past Chair
Frankie Meads
Marshall Stevenson

PERQUIMANS

Maurice Bunch
Charles Mathews
TYRRELL

Nathan T. Everett
Trey Liverman
Rhett White

WASHINGTON

Milton Cahoon
Buster Manning
Perlis Nixon



Tyrrell County Waterfront Park

The original 1.3 acre Veterans' Park in Tyrrell County was developed as a memorial park to honor its veterans. Local residents and visitors used the park for picnicking and fishing, but damage during Hurricane Isabel compromised the safety and public access to the area. The monuments were relocated beside the courthouse, but the park remained in disrepair.

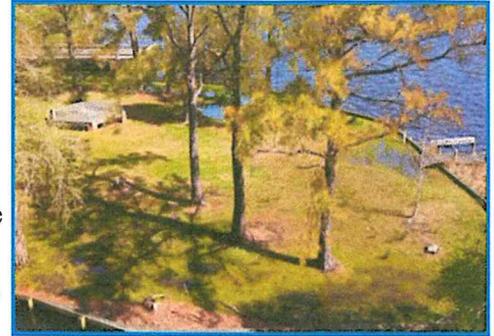


Photo: Mark Powell

In 2014, Tyrrell County was awarded a \$85,500 grant from the NC Public Beach and Coastal Waterfront Access Program (CAMA) to improve public access to the park on the Scuppernong River across from the Columbia waterfront. Renamed the Tyrrell County Waterfront Park, renovations will include a new gazebo, fishing pier and picnic facilities.

Albemarle RC&D assisted Tyrrell County with project design and grant writing. The council is also assisting the county with project management during the construction phase.

The Return-On-Investment to Tyrrell County for this project was \$15:1.

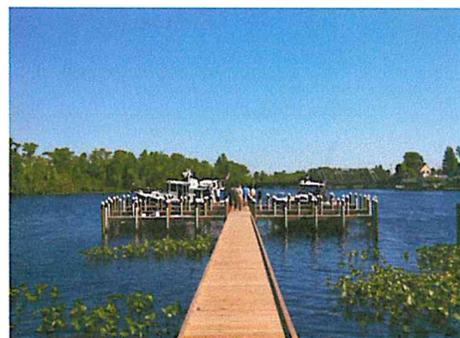


Photo: Mark Powell

Hertford Marina (Perquimans)

Hertford has a rich colonial and maritime history tied to the Perquimans River and the Albemarle Sound. Waterfront development has been a priority of town leaders to attract visiting boaters to the downtown area.

A new town dock close to the Municipal Park and a nine-slip marina equipped with water, electric service and pump-out lines are now available to attract boaters, increase visitor traffic

and support economic development and revitalization of the Historic Waterfront. The project was made possible through grants totaling \$100,000 from the NC Public Beach and Coastal Waterfront Access Program (CAMA) and the NC Boating Infrastructure Grant (BIG).

Albemarle RC&D assisted the Town of Hertford with the grant applications, design and management support.

The Return-On-Investment to the Town of Hertford

2015-2016

ARC&D Board of Directors

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Nathan (Tommy) Everett, Tyrrell

Vice Chairman—

Jim Winebarger, Dare

Secretary/Treasurer—

Fenton Eure, Chowan

At-Large—

Brian Lannon, Camden

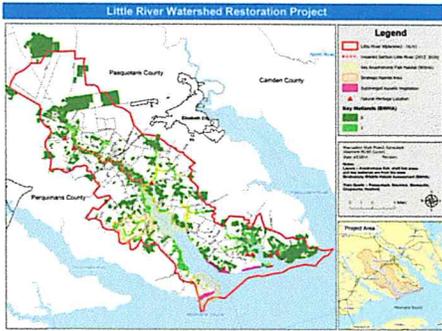
Past Chairman—

Rodney Johnson, Pasquotank



Marshall Stevenson (Pasquotank) was elected to serve as *Treasurer* of the Southeast Regional Association of RC&D Councils and *Special Liaison* for the NC Association of RC&D Councils for 2015-2016.





Upper Little River Watershed Restoration

The Albemarle RC&D Council, the Albemarle Commission, Pasquotank and Perquimans Counties, Soil & Water Conservation Districts, Elizabeth City State University, Elizabeth City Bass Masters & local community groups are working together to restore the Little River Watershed, which includes about eight miles of Impaired river. The 86,000 acre watershed was once rich in biodiversity with key migratory fish areas and swamp forests critical to support native fish and wildlife, mitigate flooding and protect water quality. Over the past decades, agricultural

operations have opened drainage canals that carry sediments and nutrients directly to the river and residential and commercial developments have increased pollution from stormwater runoff. Swamp forest buffers have been eliminated or severely degraded in many river locations in Pasquotank and Perquimans Counties.

To help restore the Little River’s biodiversity, the partnership is developing a number of activities including construction of in-stream wetlands on main drainage canals flowing in the Little River, conservation of swamp forest buffers, construction of fish habitat, improved public access, public outreach and environmental education, and monitoring and research.



Photo: Mark Powell



Photo: Mark Powell

Through a grant from the NC Division of Water Quality to the Albemarle Commission, a nine-element restoration plan has been developed to guide efforts to restore the Little River watershed. The plan’s implementation will address the causes of Impairment by working directly with farmers, homeowners and businesses in the watershed to reduce sediment and nutrients carried by stormwater. An education and outreach program will increase public awareness of and participation in conservation and restoration of swamp forest buffers. A water quality and fisheries monitoring program along the river will help track improvements.

Perquimans County has established a voluntary program for landowners to conserve their swamp forests, which help keep sediment and nutrients from entering the river, help mitigate flooding and provide key habitat for native fish and wildlife. Pasquotank County is developing a similar program for landowners on the Pasquotank side of the Little River.

Clearing and Snagging in Northeast NC

Recent storms and tornadoes in the region caused significant damage to drainage systems, which increased flooding in many areas. Albemarle RC&D partnered with local Soil and Water Conservation districts to obtain \$250,000 from the NC Division of Water Resources to clear and snag local canals, streams and rivers.

In the Albemarle region, 3 counties were awarded \$14,000, and 7 counties received \$10,000 to remove trees and other debris. In Chowan, Perquimans and Pasquotank Counties, sections of Burnt Mill Creek, Upper Perquimans River and the Little River were cleared of debris.

The Return-On-Investment to each county in the Albemarle region ranged from \$8-\$37:1.



Pasquotank & Perquimans Counties provided funds to remove over 400 tires and trash from the river.

Photo: Dwayne Hinson

Circle of Diamonds

Albemarle RC&D received the *Enhanced* membership designation in 2015 by the National RC&D Association for the sixth year in a row!

The Circle of Diamonds Program recognizes exemplary governance practices and high management standards. As one of only 25 RC&D Councils (out of 375 nationwide) to qualify for Enhanced membership, "the policies & procedures of Albemarle RC&D make it a model for other organizations that strive to serve their communities and be good stewards of resources entrusted to them by their partners and communities."

Camden High School Wetlands and Outdoor Classroom

Albemarle RC&D is working with Camden Soil and Water Conservation District and the US Fish and Wildlife Service to develop an outdoor environmental education classroom at Camden High School. The wetland would help filter stormwater from school buildings and recreational fields.

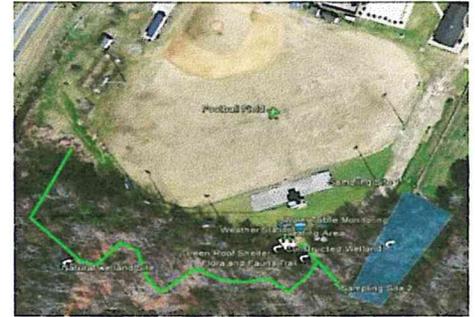


Photo: Brian Lannon

Pending grant applications will be announced in Fall, 2015.

Return on Investment

For every dollar invested, Albemarle RC&D delivered the following return on recent projects:

Pembroke Creek Park Improvement	\$ 23	Hertford Marina	\$28
Tyrrell County Waterfront Park Clearing and Snagging	\$ 15 \$ 8-37	Plymouth Waterfront (III)	\$ 6

Albemarle RC&D offers a variety of services

Technical assistance	Grant Writing	Educational Outreach
Planning assistance	Project Management	Concept Development

How can we help you?

For more information, please contact Linda Peterson at 252-482-7437 x120.

Thanks to our 2014-2015 Partners

- | | |
|--|---|
| Camden County
Chowan County
Currituck County
Dare County
Gates County
Hyde County
Pasquotank County
Perquimans County
Tyrrell County
Washington County
Pasquotank SWCD | Albemarle Commission
Town of Hertford
Town of Plymouth
Camden SWCD
NC Department of Environment & Natural Resources
NC Public Beach and Coastal Waterfront Access Program
NC Division of Water Resources
NC Clean Water Management Trust Fund
Edenton/Chowan Recreation Department
Camden High School
Elizabeth City State University |
|--|---|

All programs and services of the Albemarle RC&D Council are offered on a non-discriminatory basis, without regard to race, color, national origin, religion, sex, sexual orientation, age, marital or family status, disability or political beliefs.

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Details of county's settlement with Dr. Latimore are released

by Audrey Thomasson

LANCASTER—County supervisors on September 24 agreed to accept a settlement with former Lancaster school superintendent Dr. Randolph Latimore for some \$104,000.

[+A](#) | [-A](#)



E-MAIL
Audrey Thomasson
Reporter

The lawsuit was filed in 2008 as a result of the school board chairman at the time authorizing a \$208,261.04 payout at the end of Latimore's contract in June 2007, for accrued leave time while employed in the Virginia school system.

While Latimore claimed he was owed over 400 days of leave, the county argued he had previously certified to auditors he was owed for 140 days. During negotiations, Latimore argued he had paid some \$70,000 of the payout in taxes which could not be recovered after three years.

The settlement requires Latimore to pay \$52,000 within 10 days of execution of the agreement with the remainder due by January 15, 2016.

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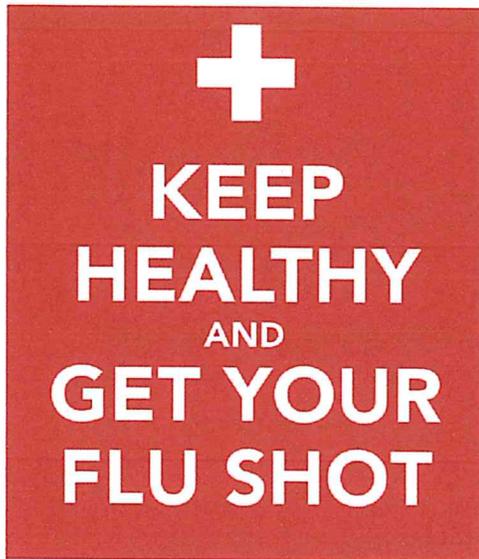
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FLU SHOT CLINICS



Below information on flu vaccines retrieved from the CDC's website:

Who should get one?

Everyone 6 months of age and older should get a flu vaccine every season

Why should you get one?

Influenza is a serious disease that can lead to hospitalization and sometimes even death. Even healthy people can get very sick from the flu and spread it to others. "Flu season" in the United States can begin as early as October and last as late as May. An annual seasonal flu vaccine is the best way to reduce the chances that you will get seasonal flu and spread it to others.

How do I get one?

The flu shot is available to patients over 6 months of age. The flu mist is available to healthy patients ages 2-49 who are not pregnant.

Where do I get one?

We are holding two clinics in the community to better serve you! You can also get flu vaccines at your local drugstore or doctor's office.

Clinic Locations:

East Coast Equipment

9360 Piney Woods Road
Fairfield, NC
Wednesday, October 7, 2015
8:00am – 10:00am

Hyde County Courthouse

30 Oyster Creek Street
Swan Quarter, NC 27885
Wednesday, October 7, 2015
10:30am – 12:30pm

Flu shots are also available by appointment Monday-Friday from 8am-5pm at the Hyde County Health Department.



HYDE COUNTY HEALTH DEPARTMENT

1151 Main Street, P.O. Box 100, Swan Quarter, NC 27885
(252) 926-4399 | hydehealth.com