

Hyde County Board of Commissioners' Meeting
August 15, 2005
Minutes

The Hyde County Board of Commissioners held its regular meeting on Monday, August 15, 2005 at 7:00 PM in the Mattamuskeet School Cafeteria.

Board members present were:

Bea Emmert, Chair	Charles Spencer, Vice-chair	
W. Mack Carawan, Jr.	Jane Hodges	Nathan Sears

Staff members present were:

Kevin Howard, County Manager
Sid Hassell, County Attorney
Connie Burlison, Clerk to the Board

Media present were:

Nikie Mayo, The Coastland Times
Doug Gibbs, The Washington Daily News

Chair Emmert called the meeting to order, led with prayer and led the Pledge of Allegiance.

Approval of Agenda

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the agenda as amended. Nathan Sears was added to discuss a PA System. The appointments were tabled until the next meeting.

Approval of Minutes

Upon motion made by Nathan Sears, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the minutes of the August 1, 2005 meeting as submitted.

Clint Berry, Solid Waste Manager

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved changing the Ocracoke Convenience Site Attendant position from a part-time position to a full-time position using funds for an unfilled vacancy.

Tom Chess and Tim Powell, Hyde A Way Shores Subdivision

Mr. Chess verified that the road right of way for Hyde A Way Shores Subdivision has been recorded.

Chris Hilbert, Holland Consulting Planners

Upon motion made by Jane Hodges, seconded by W. Mack Carawan, Jr., with all Board members voting in favor, BE IT RESOLVED THAT the Board adopted the Resolution Approving Administrative Guidelines and Policies for the FY 2005 CDBG Supplemental Assistance Program.

FOR COMPLETE GUIDELINES AND POLICIES -- SEE MINUTE DOCKET FOLDER

Public Hearing Fiscal Year CDBG Scattered Site Close-Out

Upon motion made by Jane Hodges., seconded by W. Mack Carawan, Jr. with all Board members voting in favor, BE IT RESOLVED THAT the Board opened the public hearing to receive comments on the Fiscal year 2004 CDBG Scattered Site Close-out at 7:30 PM.

Chris Hilbert Holland Consulting Planners gave an overview of the project.

Public Comments were received as follows:

- Criteria for qualifying applicants

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board closed the public hearing at 7:40 PM.

Jim Brennan, Brennan Associates

Mr. Jim Brennan gave an update on the Hyde County Government Center and Public Safety Center Project and requested authorization from the Board to proceed with the project. Upon motion made by Charles Spencer, seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board authorized Brennan Associates to proceed with the Hyde County Government Center and Public Safety Project.

USDA Loan and Grant for the Hyde County Government Center

The USDA does not allow construction Management and a general contractor would be required to oversee the Hyde County Government Center Project. Construction Management may be used for the jail facility. It was consensus of the Board to request 2.6 million dollars of USDA Loan funds and \$750,000 grant funds be designated for the Hyde County Government Center Project and the issue of construction management for the Public Safety Center will be discussed at the next board meeting.

Nathan Sears – PA System

Mr. Sears discussed the issue of purchasing a PA System to be used during Board meetings. The Board agreed for the County Manager to research the issue.

Charles Spencer – Historical Courthouse Building

Upon motion made by Charles Spencer, seconded by Nathan Sears with all Board members voting in favor, BE IT RESOLVED THAT the Board scheduled a Public Meeting on August 23, 2005 at 7:00 PM in the Swan Quarter Volunteer Fire Department to receive comments on the Historical Courthouse Building.

Manager's Business

County Manager Kevin Howard presented several items to the Board.

1. **Rotating of Commissioner Board Meetings** – Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges BE IT RESOLVED THAT the Board approved all Board meetings be held in the Board of Education Conference Room at O.A Peay, Swan Quarter except the meetings scheduled for Ocracoke Island. The motion carried with a vote of 4 to 1. Nathan Sears cast the opposing vote.
2. **CAMA Permit Contract** – Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board authorized Kevin Howard to notify DENR that the County would not be renewing the contract to issue CAMA permits.
3. **Kitchen Incubator Bid Rejection** – Upon motion made by Jane Hodges, seconded by W. Mack Carawan, Jr., with all Board members voting in favor, BE IT RESOLVED THAT the Board rejected the bid submitted by Edenton Construction Company in the amount of \$388,250 for the construction of an incubator kitchen at the Davis School property in Engelhard.
4. **Letter to Stephanie Morris Re: Hyde County Revitalization Strategies Project Incubator Kitchen Construction Procurement** – Charles Spencer made a motion to authorize sending a letter to Stephanie Morris Re: The Davis Incubator Kitchen. Motion failed due to lack of second.
5. **Resolution Supporting a Prosperous Future for the Albemarle Region** – Upon motion made by Charles Spencer, seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board adopted the Resolution Supporting a Prosperous Future for the Albemarle Region. **FOR COMPLETE RESOLUTION -- SEE MINUTE DOCKET FOLDER**
6. **Resolution In Support of the Foundation for the Renewal of Eastern North Carolina and The Greater Hyde County Chamber of Commerce IBX-Inner Banks Initiative** – Upon motion made by Charles Spencer, seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board adopted the Resolution In Support of the Foundation for the Renewal of Eastern North Carolina and The Greater Hyde county Chamber of Commerce IBX-Inner Banks Initiative. **FOR COMPLETE RESOLUTION -- SEE MINUTE DOCKET FOLDER**
7. **2005 Homeland Security Grant Agreement** – Issue will be discussed at the next Board meeting.
8. **Susan Suggs, DCA Expense Reimbursement** – Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board authorized funds to be taken from contingency to reimburse NC Division of Community Assistance for expensed incurred by Susan Suggs to assist with revising the Ocracoke Development Ordinance.

Planner	Debit	Credit
From 10.9990.0001 Contingency	\$310.86	
To 10.4900.4501 Ocracoke Planning Service		\$310.86
9. **Nominees for the 2006 Southern Albemarle Association** – Upon motion made by W. Mack Carawan, Jr., seconded by Bea Emmert with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the 2006 Southern Albemarle Association as presented. **FOR COMPLETE LIST OF NOMINEES – SEE MINUTE DOCKET FOLDER.**

Public Comments

The meeting opened to receive public comments. Comments were received on the following issues:

- Historical Courthouse
- Road Conditions in Hyde County
- Tax Foreclosure Notices Certified
- Advertising of Public Hearing to receive comments on Historical Courthouse

Informational Items

- Exploration of a Fire Department for Ponzer Community
- Letter from Bobby Walston State Airport Maintenance Engineer Re: Proposed Helipad to be Located at the Ocracoke Island Airstrip
- Letter to Sam Hamilton, US Fish & Wildlife Service from Senator Marc Basnight Re: Lake Mattamuskeet Lodge
- Hyde County EMS June 2005 Report
- Hyde County EMS July 2005 Report
- Letter from Janice Wilson BHM Regional Library Board Re: Thank you for Appropriation
- Hyde Soil and Water Conservation District Minutes June 28, 2005
- July 2005 Animal Control Report
- Letter to Wylie Roper From Alice Keeney Re: Shady Acres Mobile Home Park
- Notice of Land Use Plan Committee meeting August 16, 2005 6:00PM
- Letter From Diane Howard, Caswell Center Thanking Board for Donation
- Letter to Steve Carawan, United Country Real Estate Re: Dewey M. Clayton Property Currituck Township

Adjournment

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board meeting adjourned at 9:05 PM.

Clerk _____ Chairman
Hyde County Board of Commissioners