

**Hyde County Board of Commissioners' Meeting**  
**August 1, 2005**  
**Minutes**

The Hyde County Board of Commissioners held its regular meeting on Monday, August 1, 2005 at 7:00 PM in the Mattamuskeet School Cafeteria.

Board members present were:

Bea Emmert, Chair	Charles Spencer, Vice-chair
W. Mack Carawan, Jr.	Jane Hodges

Staff members present were:

Kevin Howard, County Manager  
Sid Hassell, County Attorney  
Connie Burlison, Clerk to the Board

Media present were:

Nikie Mayo, The Coastland Times

Chair Emmert called the meeting to order, Charles Spencer led with prayer and Bea Emmert led the Pledge of Allegiance.

**Approval of Agenda**

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the agenda as amended. Linda Basnight, Tax Administrator issue 2004 Tax Settlement was added.

**Approval of Minutes**

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the minutes of the July 18, 2005 meeting were approved as submitted.

**Budget Transfers**

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the following Budget Transfer as submitted.

			Decrease	Increase
Finance	10.4400.1400	Travel	\$1,500	
	10.4400.9800	Education-Training Reg.	\$1,500	
	10.4400.7400	Equipment		\$3,000
		To Cover Purchase of Computer Due to New Position		

**Jason Mizelle, Lake Landing Farms Subdivision Plat**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board tabled the issue of approving the Lake Landing Farms Subdivision Plat until receiving a report from Hugh Watson concerning sewer permits.

**Jason Mizelle, Selby Pond Subdivision Plat**

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board tabled the issue of approving the Selby Pond Subdivision Plat until receiving a report from Hugh Watson concerning sewer permits.

**Public Hearing Grant Application for Developing a Waterfront Access in Swan Quarter**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board opened the public hearing to receive comments on the grant application for developing a waterfront access in Swan Quarter at 7:30 PM. County Planner Alice Keeney gave an overview of the proposed project to construct a picnic shelter, overlook and a board walk on property owned by the County on Land Road. Total grant application is \$83,830, which includes a \$27,000 in kind match and a 16,000 cash match from the County.

**Public Comments received as follows:**

Dale Newman, Newman Seafood expressed concern over the availability of parking at the proposed site.

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board closed the public hearing at 7:48 PM.

**Tim Powell, Hyde A Way Subdivision Plat**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Hyde A Way Subdivision Plat conditional upon the recording of the right of way easement with Weyerhaeuser.

**Jeff Landers, Coastal Carolina Gin**

Mr. Landers thanked the Board for the 5-year economic incentive agreement that was awarded to Coastal Carolina Gin. 2005 was the last year of the agreement.

**Tony Spencer, Emergency Management Coordinator 2005 Homeland Security Grant**

Hyde County and Washington County have received a grant in the amount of approximately \$1.9 Million. A request has been made for Hyde County to turn over all funds and complete control to the NC Highway Patrol. The tower, generator, etc. can be broken out of the package and be locally owned and maintained. Mr. Spencer believes local ownership of as much as possible would be best for the County. Upon motion made by W. Mack

Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board agreed to table the issue until receiving agreements and to allow County Manager Kevin Howard to contact Cellular Representatives for the possibility of renting tower space.

### **Manager's Business**

County Manager Kevin Howard presented several items to the Board.

1. **Letter of Support for the Outer Banks Hospital** – Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board authorized Kevin Howard to send a letter of support for the Outer Banks Hospital in installing an MRI unit.
2. **Medical Insurance Matt & Olivia Halla** – Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board established a policy which states if both spouses are employed by the County, the County will pay the amount of one spouse's insurance towards the family policy of the other spouse.
3. **Hurricane Alex Designated Agent** – Upon motion made by Jane Hodges, seconded by W. Mack Carawan, Jr. with all Board members voting in favor, BE IT RESOLVED THAT the Board appointed Kevin Howard Primary Agent and Connie Burluson Secondary Agent for Hurricane Alex.
4. **Holland Consulting Planners Contract for Administration of \$600,000 Grant Hurricane Isabel** – Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the contract with Holland Consulting Planners for administration of the Hurricane Isabel \$600,000 Grant.
5. **Terracon Contract** – Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the contract with Terracon for limited environmental engineering services for the Hyde County Government Center.
6. **Courthouse Windows** – Jane Hodges asked if an individual could salvage the old courthouse windows. The Board discussed a meeting with Brennan Associates in which Nick Montanez stated that demolition contractors would consider what they could salvage when submitting bids for the demolition.
7. **Board Meeting Place** – Jane stated she would like to hold all Swan Quarter Board of Commissioner meeting in the Board of Education conference room. It was consensus of the Board to meet in the Board of Education meeting room.
8. **Housing Meeting Elizabeth Gurganus** – Ms. Hodges requested Board members and Sid Hassell attend the meeting Elizabeth Gurganus is scheduling with Senator Dole concerning housing needs.

### **Wylie Roper**

Jane Hodges made a motion to allow Wylie Roper to speak to the Board concerning expansion of his trailer park. Charles Spencer seconded the motion. The motion failed with a vote of 2 to 2. Commissioners Carawan and Emmert cast the opposing votes.

### **Linda Basnight, Tax Administrator – 2004 Tax Settlements**

Linda Basnight presented her 2004 Tax Settlement to the Board and requested approval from the Board. The settlements must be approved prior to mailing 2005 tax notices. Upon motion made by W. Mack Carawan, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the 2004 Tax Settlements.

### **Public Comments**

The meeting opened to receive public comments.

Wylie Roper requested approval by the Board to his trailer park. County Attorney Sid Hassell explained the three items Mr. Roper needed in order to expand his trailer park as required by the Hyde County Trail Park Ordinance.

### **Closed Session – Pending Litigation**

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board entered into closed session at 8:50 for pending litigation. Linda Basnight attended the closed session.

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board came out of closed session at 9:00 with no action taken.

### **Board Meeting Place**

Jane Hodges made a motion to discontinue rotating the Board meetings except for the ones scheduled on Ocracoke. W. Mack Carawan, Jr., seconded the motion. The motion passed with a vote of 3 to 1. Commissioner Spencer cast the opposing vote. The issue will be on the August 15, 2005 agenda. The Board previously established a policy in which the Board cannot take action on an item that is not part of the agenda unless an emergency.

### **Informational Items**

- Resolution Regarding the Department of the Navy & US Marine Corps Proposed Alternative Outlying Landing Field (OLF) Sites In Northeastern North Carolina
- Greater Hyde County Chamber of Commerce Issues Luncheon

### **Adjournment**

Upon motion made by Charles Spencer, seconded by W. Mack Carawan, Jr., with all Board members voting in favor, BE IT RESOLVED THAT the Board meeting adjourned at 9:05 PM.

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Clerk

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Chairman