

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: December 4, 2017
Presenter: Asst. County Manager Kris Noble
Attachment: Yes

ITEM TITLE: Contract and Agreement for Services: McClees Consulting

SUMMARY: Hyde County's contract/agreement for services through McClees Consulting is up for renewal at the end of December. The contract term runs from January 1, 2018 through December 31, 2018. Management would like to renew the contract agreement with McClees Consulting for 2018.

RECOMMEND: APPROVE RENEWAL OF CONTRACT AGREEMENT

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

STATE OF NORTH CAROLINA
COUNTY OF PAMLICO

**CONTRACT AND AGREEMENT
FOR SERVICES BY
INDEPENDENT CONTRACTOR**

THIS CONTRACT AND AGREEMENT for services by an independent contractor (herein referred to as the "Contract") is made and entered into this ____ day of _____, 2017, by and between HYDE COUNTY, NORTH CAROLINA (herein "Client") and McCLEES CONSULTING, INC.(herein "Consultant").

BACKGROUND

Client is a duly organized county of the State of North Carolina, and having as its principal address: 30 Oyster Creek Road, PO Box 188, Swan Quarter, North Carolina 27885.

Consultant is a corporation, incorporated and operating under the laws of North Carolina, and having as its principal address: 45 White Farm Road, PO Box 430, Oriental, North Carolina 28571.

Client is in need of the expertise and services of Consultant to lobby on behalf of Client regarding issues including, but not be limited to, transportation issues, education issues, mariculture issues, and other issues as directed by the County Manager. Consultant has experience in lobbying, is familiar with the goals of Client, and has skills, knowledge, abilities, and experience to benefit Client.

The parties desire to enter into this lobbying agreement.

THEREFORE, in consideration of the premises and of the agreements, stipulations, and covenants herein contained, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. **Consultation.**

(a) Client hereby engages Consultant to render lobbying services on transportation issues, educational issues, and such other economic development and lobbying issues as may be directed by Client; and, Consultant agrees to provide such services upon the terms and conditions of this Contract.

(b) Consultant is being retained because of the personal skills, expertise, and experience of Joseph D. McClees and S. Henri McClees. All services to be performed under this Contract shall be performed personally by Joseph D. McClees with the assistance of S. Henri McClees, Attorney at Law.

(c) Consultant shall report to the Hyde County Manager and the Chairman of the Hyde County Board of Commissioners.

2. **Term.** The term of the Contract shall begin on the first day of January, 2018 and shall continue through the thirty-first day of December, 2018.

3. **Consulting Fees.**

(a) The fee to be paid to Consultant is the sum of Twenty Five Thousand Dollars (\$25,000.00), payable with a payment of Fifteen Thousand Dollars on or before the tenth day of January, 2018; a payment of Five Thousand Dollars on or before the tenth day of February, 2018; and a final payment of Five

Thousand Dollars on or before the tenth day of March, 2018. All monies due under this Contract shall be paid in full on or before the tenth day of March, 2018.

(b) Consultant shall receive no reimbursement for costs or expenses incurred within the State of North Carolina; PROVIDED, HOWEVER, Client shall pay for lobbyists and principal registration fees to be paid to the NC Office of the Secretary of State. These annual fees totaling Seven Hundred Fifty Six Dollars (\$756.00) are payable at the time of the execution of this Contract, and in any event on or before the tenth day of January, 2018. Consultant shall prepare all necessary lobbying registration and expense documentation during the year, and the County Manager shall execute the said documentation on behalf of the Client.

(c) In the event Consultant is specifically directed by Client to lobby in Washington, DC on federal issues, Client agrees to reimburse Consultant for all reasonable expenses incurred, including transportation, mileage, taxis, lodging, and meals during such federal lobbying activities. Consultant shall submit timely invoices with receipts regarding such out of state expenditures.

4. **Independent Contractor**. The parties agree the relationship of Consultant with Client is that of independent contractor. Except as provided herein, neither party shall exercise any control over the activities and operations of the other. Neither Client nor Consultant is liable or responsible for the acts, omissions, or defaults of the other in any manner. Joseph D. McClees and S. Henri

McClees shall not be considered, under the provisions of this Contract or otherwise, to be employees of Client for any purpose whatsoever.

5. **Applicable Law.** The laws of North Carolina shall govern this Contract.

6. **Entire Agreement; Amendment.** This Contract supersedes all prior understandings and agreements and informal working arrangements between the parties, written and oral. This Contract may not be amended orally, but only by a writing duly executed by both parties.

7. **Duplicate Originals.** There are duplicate originals of this Contract, which shall be signed by all parties. Each party shall retain one of the duplicate originals of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract the day and year first written above.

COUNTY OF HYDE, NORTH CAROLINA

By _____

Chairman of the Board
Hyde County Commissioners

Attest:

Officer
(SEAL)

McCLEES CONSULTING, INC.

By _____
Joseph D. McClees
President

Attest:

S. Henri McClees, Secretary

(CORPORATE SEAL)

STATE OF NORTH CAROLINA
COUNTY OF HYDE

I, _____, a Notary Public in and for the said County and State, do hereby certify that _____ and _____, respectively, each of whom is personally known to me, appeared before me as the duly authorized officers of Hyde County, NC on this date and acknowledged the execution of the foregoing contract.

WITNESS my hand and notarial seal this the ____ day of _____, 2017.

Notary Public

My commission expires:

STATE OF NORTH CAROLINA
COUNTY OF PAMLICO

I, _____, a Notary Public in and for the said County and State, do hereby certify that JOSEPH D. McCLEES, President and S. HENRI MCCLEES, Secretary of McClees Consulting, Inc., respectively, each of whom is personally known to me, appeared before me this date and acknowledged the due execution of the foregoing contract.

WITNESS my hand and notarial seal this the ____ day of _____, 2017.

Notary Public

My commission expires:

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4, 2017
Presenter: Kris Cahoon Noble
Attachments: NO

ITEM TITLE: NC DOT Aviation Funds – Hyde County Airport Advisory Committee Recommendation on Expenditures

SUMMARY: The Hyde County Airport Advisory Committee met on 11/28/2017 at the Hyde County Airport in Engelhard. In attendance were Jane Hodges, Wilson Daughtry, Greg Gibbs, Tim Whitfield, Kris Noble, and Jay Talbert of Talbert & Bright.

Each year NC DOT Aviation grants each general aviation airport in the nation \$150,000 in non primary entitlement funds of \$150,000 including the Hyde County Airport. These grant funds are required to be matched with county funds in the amount of \$16,620 giving the airport an improvement budget of \$166,620 each year. This money can be held over for up to 4 fiscal years. After the 4th fiscal year, the remainder of the oldest portion of funds will revert back to the state.

Jay Talbert serves as Hyde County’s engineer and grant administrator for NC DOT Aviation grant funds and asked the committee for guidance in regard to all money expiring on June 30, 2018. NC DOT Aviation requires all FY 13 funds to be appropriated by December 15, 2017 and expended by June 30, 2018. The amount of funding to be expended is \$110,260 and the funds must be expended and not simply under contract.

The Airport Advisory Committee recommends the funding be appropriated towards the design and engineering of the following projects:

- Extension of the current runway to 5000 foot. This extension will potentially increase fuel sales and would allow larger planes to fly in.
- Construction of a NC DOT Aviation certified turnaround at the end of the extension. This makes the airport facility safer for multiple take offs and landings.
- Construction of a 100’ X 120’ airport hanger. This size hanger will make it possible to store approximately 10 planes and create a mechanism for generation of revenue for the airport.

The group discussed how they plan to proceed in construction of the above projects after the design work is complete. Hyde will have approximately \$670 K to spend out of FY 2014-2017 money that can be utilized for construction. The

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Vote: Earl Pugh, Jr.
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group suggests combining the extension and turnaround to gain economies of scale with dirt work and grading. Also, it is hoped that there will be funds from the \$670 K to improve the future site of the hanger. It is hoped that all site work for the hanger can be bid with the site work for the extension and turnaround.

In regard to funds to pay for the ultimate construction of the hanger, the group would like to utilize the maximum allocation of \$670,000 and seek interim financing for the remaining \$400,000. The financed amount will be paid through future grant funds. The three projects will take the group's long range planning strategies through 2022.

The airport committee requests the BOC to authorize Talbert and Bright to submit a package to the state to utilize the \$110,260 to design the runway extension, turnaround and a hanger sized 120 X 100 with insulation, electrical and heat.

RECOMMEND:

REVIEW, DISCUSS, APPROVE.

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HYDE COUNTY BOARD OF COMMISSIONERS
2017/2018 BUDGET REVISIONS

MEETING DATE 12/04/2017					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"-." EXP BUDGET
				"-." REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
11-18	Health - Healthy Communities	10-5830.1400	Travel	\$ 2,000.00	
		10-3480.0020	Revenue		\$ 2,000.00
				\$ 2,000.00	\$ 2,000.00
\$2,000 grant funding received for Drug Take Back Project. Budgeted for travel for event. <i>No local appropriations are needed.</i>					

REQUESTED _____ DATE _____

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2017/2018 BUDGET REVISIONS

MEETING DATE 12/04/2017					
				"+" EXP BUDGET	"-." EXP BUDGET
				"-." REV BUDGET	"+" REV BUDGET
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
12-18	Health - Healthy Communities	10-5962.4503	Contract Radiology	\$ 2,700.00	
		10.2600.0004 (10)	Medicaid Escrow (Adult Health)		\$ 2,700.00
				\$ 2,700.00	\$ 2,700.00
			Additional funds needed to cover expenditures related to abnormal findings on mammograms. NCDHHS provides \$255/patient, however when abnormal findings are found the follow up costs exceed the revenue. Funding is coming from Adult Health escrow, therefore <i>no local appropriations are needed.</i>		

REQUESTED _____ DATE _____

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: December 4, 2017
Presenter: Chairman, Vice-Chair, Commissioners and Manager
Attachment: No

ITEM TITLE: MANAGEMENT REPORTS

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager and Assistant County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

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Manager's Calendar (November 2017)

1	10am-Mattamuskeet Lodge Update meeting at WRC in Raleigh
2	10M-Met with Willie Mack Carawan;
3	10am-E911 Stakeholder Meeting
4	11:30am-Met with Helena Stevens-Tourism Authority
5	
6	3pm-Prebrief meeting; 6pm-Board of Commissioners meeting
7	9:30-Ferry to SQ; 1pm-E911 Conference Call; 4pm-7pm-Watershed Restoration Plan Stakeholder Meeting; 7pm-9pm-Watershed Restoration Plan Public Meeting
8	12:30pm-Partnership for the Sounds meeting in Washington; 2 pm-met with Fred Holscher
9	In SQ Office
10	Holiday
11	
12	NCBWI Annual Conference - Drove to Wrightsville Beach
13	NCBWI Annual Conference
14	NCBWI Annual Conference-1/2 day; 3pm-returned to SQ to sign checks
15	10am-Meeting in Rocky Mount with Golden Leaf(Miranda Dalton, Dan Gerlack, Ted Lord); 5 pm-Joe McClees
16	9am-Farragut Meeting (Kris, Linda, Donnie, Corrinne); 10-11am-Met with Kris and Corrinne; 11-11:30am-Met with Justin, Corrinne, Kris; 6 pm Albemarle Commission meeting
17	9am-2pm-Passenger Ferry/Tram meetings with NCDOT in Hatteras and Ocracoke
18	
19	7pm-Met with Justin Gibbs-Ocracoke EMS
20	9am-Met with Tom Pahl and Justin Gibbs (EMS Tour); 11am-Teleconference with PCL Lawyers; 3 pm-Ferry Meeting; 5:30pm-Ocracoke Waterways Commission
21	1pm-E911 Conference Call; rest of the day worked on Tram proposal, ECU/Hyde Joint Venture; Air B&B
22	Tram proposal, ECU/Hyde Joint Venture; Air B&B
23	Holiday
24	Holiday
25	
26	
27	1:30pm-Ferry to SQ; 4pm-4:30pm-SQ Office
28	9am-Farragut Meeting (Kris, Linda, Donnie, Corrinne); 10:30am-Conference call with Tom Pahl, John Giagu, Ed Norvell, Kris
29	In SQ Office
30	9am-Safety Meeting; 11:15-Sue Burgess; Travel to Chapel Hill

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: December 4, 2017
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: December 4, 2017
Presenter: Board of Commissioners

ITEM TITLE: CLOSED SESSION

SUMMARY: The County Manager may request entering Closed Session in accordance with NCGS143A-318.11 (a)

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into Closed Session if required.

Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. (Enter) <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. (Exit) <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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Action Taken:

Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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Department Reports

Human Resources Dept. Report – December 2017

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Generated a Human Resources employee newsletter
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Met with former employee and assisted with retirement benefits
- Viewed "Harnessing the Power of IT Innovation and Military Veterans" webinar
- Completed the GASB 75 Valuation
- Coordinated mainland County employees' drug testing
- Enrolled two employees - one full-time and one part-time
- Coordinated and assisted with VSO Interviews
- Attended the Society for Human Resources Management's Workers Compensation seminar
- Requested Longevity information from Department Heads
- Compiled data for keying Longevity checks

Respectively submitted,

Tammy Blake

Public Health and Home Health Monthly Summary Report – October 2017		
CLINICAL SERVICES	Current Month	Year To Date
Family Planning	15	70
Maternal Health	5	8
Adult Health: Wellness/Primary Care/Chronic Disease/Telemedicine	69	121
BCCCP	8	11
Immunizations	64	67
Seasonal Flu Shots/Flu Mists		
Adults	14	14
Children	3	3
STD Treatments	7	12
Communicable Disease Cases/Investigations	1	3
TB Treatments (Latent) & Skin Tests	3	5
Child Health (Wellness)	7	48
Child Health (Sick Care)	17	39
Rabies Treatments/Investigations**	2	4
Dental Varnishing	2	7
Lab Services	39	104
WIC (Women, Infant & Child Nutrition Assistance)		
WIC – Mainland		
Certifications	9	42
Mid-Certification Assessments	1	13
Pick-ups	17	39
Vendor Trainings	0	0
WIC – Ocracoke (Quarterly)		
Certifications	0	0
Mid-Certification Assessments	0	0
Pick-ups	0	0
Vendor Trainings	0	0
PREGNANCY/EARLY CHILDHOOD SERVICES		
Pregnancy Care Management (for healthy pregnancies and births)		
Current Case Load	m 6, l 0, p 0	////////////////////
Contacts this Month	61	////////////////////
Attempts (No Contact)	4	////////////////////
Care Coordination for Children (for healthy children 0-5 years)		
Current Case Load	h 0, m 2, l 0, p 2	////////////////////
Contacts this Month	106	////////////////////
Attempts (No Contact)	12	////////////////////
	0	
MEDICATION ASSISTANCE PROGRAM		
New Patients Enrolled	1	////////////////////
Active Patients Served	11	////////////////////
New Requests	7	////////////////////
Medications Requested	7	////////////////////
Medications Received	2	////////////////////
Medications Delivered	2	////////////////////
ENVIRONMENTAL HEALTH		
Food and Lodging		
F&L Inspections	15	25
F&L Visits	2	17
F&L Pre-Opening Visits	1	7
F&L Permits Issued		1
F&L Permits Suspended		
F&L Suspensions Lifted		
F&L Complaint Investigations		4
F&L Consults	16	64

General Sanitation	4	4
Vector Control		0
Animal Control		0
Health Education		0
On-Site Wastewater		0
Sites Visited/Evaluated		22
Improvement Permits Issued		9
Construction Authorizations	1	18
Other Authorizations		5
Consultative Contacts		140
Operation Permits Issued	1	2
Migrant Housing Inspections		0
On-Site Wells		
Well Site Evaluated	1	0
Grouting Inspections	1	0
Well Site Construction Visits	1	0
Well Construction Permits Issued	1	0
Well Certificate of Completion		0
Bacteriological Samples Collected	2	0
Other Sample Collected	5	0
Well Consultative Contacts	5	0

HEALTH EDUCATION

Physical Activity & Nutrition Programming:

- KBR funds:
 - Carryover into a Year 4 (July 2017 – June 2018)
 - Supporting start-up costs for Hyde County Youth Athletics and KidShape programming on Ocracoke
- Vidant funds:
 - Free Piyo classes to be offered at start of new year
 - Childcare will now be provided to participants

Prescription Drug Abuse Prevention:

- Drug drop boxes have been installed in both sheriff's offices
- HCHD dispensing Naloxone to those who use opioids or their family members
- An Opioid Leadership Forum was created in July
 - This group is made up various community and regional agencies, as well as community members
 - Community meetings in different townships began in September and conclude this month
- Prescription Take Back Events took place on Ocracoke on 10/27 and in Swan Quarter on 10/28

Other

- HCHD has decided to join the Regional Community Health Assessment process in 2018
- Health educator to begin offering Know It, Control It program to patients in November
 - This program assists pre-hypertensive and hypertensive patients change their lifestyles and control their blood pressure

Foreign Interpreter/Outreach Worker

Outreach programs:

- I have been talking to Alfredo Trejo who is the Outreach Coordinator/ Interpreter at the Ocracoke Health Center, about the Latino Festival to be held November 11, I am going to set up a table with information about the Health Department Programs in Spanish and get contacts to plan for a Latino Festival in mainland Hyde County hopefully next year.

Home visits:

- I made one home visit with the Pregnancy Care Manager to a Hispanic patient with a high risk pregnancy to try to help her with resources.

Phone calls:

- I made 13 phone calls to inform the patients about appointments, test results, scheduling/rescheduling appointments and making appointments.

Patients served this month:

- I serve 34 patients this month with translations and interpretations.

Translations:

- I translate documents and flyers for the nurses, supervisor and the front desk.

Letters send:

- I send three letters to patients who we don't been able to reach by phone to let them know about appointments, and test results.

Community work:

- **Request for transportation:**

I made four request for transportation to the Hyde County transit for patients to come to their appointments to our clinic or out of town appointments.

- Delivering flyers at Engelhard, Swan Quarter, Fairfield and Ponzer on October 24, 25 and 26 for flu and take back events.

Office work:

- I have been helping by covering the front desk when is needed, help the accountant clerk with statements and filing patient encounters.

- Currently working I transferring immunizations on the NCIR program from old records

Hyde County DSS Programs
Month of Oct 2017

	Active Cases	Applications Processed	Reviews/Redetermination	Other Changes
Income Maintenance Programs				
Medicaid	1271	6	54	
Long Term Care MAA & MAD	36			
Food Stamps	432	24	27	9
Work First	9	1	0	
Total	1,748	31	81	9
Medicaid Transportation Program				
Medicaid	Transported	Gas	Vouchers	Active Cases
	27	73	2	291
Dialysis	1	1	0	0
Title III	2	13	0	55
Total	30	87	2	346
Child Protected Services				
	Reports	Ongoing	Unsubstantiated	Screened out
	2	N/R	N/R	0
				Referred to Law
				N/R
Adult Services (Ongoing)				
	Active CAP Cases	SA In Home		
	12	4		
Crisis Intervention				
	Applications Taken	Approved	Denied	
	12	12		
Medication Assistance				
	Applications Taken		Denied	
	4			
Daycare Services				
	In County	Ocracoke	out of county	
Cases	2	1	1	
Children	4	1	2	

Reviews/Redetermination processed monthly
Cap cases have daily, weekly and monthly contacts
Reviews done every six months

Hyde County DSS Programs
 Month of Oct 2017

	Requested	Approved	Denied	Assistance from other Sources
Fishing License	10	10		
Christmas Cheer	N/A	N/A	N/A	N/A
LIEAP				

Reviews/Redetermination processed monthly
 Cap cases have daily, weekly and monthly contacts
 Reviews done every six months

**HYDE COUNTY
CHILD SUPPORT UNIT
FY 2017-2018 STATISTICAL
REPORT**

	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Totals
total caseload	174	175	175	176									700
ESTABLISHMENT													
paternity tests performed	0	2	0	0									2
ENFORCEMENT													
income withholding collections	14410.9	\$13,704	\$13,019	\$14,965									\$56,100
interstate collections	820.91	\$1,730	\$1,190	\$1,917									\$5,658
court collections	1423	\$800	\$1,223	\$425									\$3,871
tax intercept collections	492.93	\$1,117	\$3,582	\$0									\$5,192
unemployment insurance collections	0	\$0	\$39	\$87									\$126
incentive collections*	14.65	\$12	\$31	\$37									\$94
IV-E foster care collections	0	\$0	\$0	\$0									\$0
total collections	20662.3	\$25,263	\$21,829	\$19,646									\$87,401
customers serviced while in the local office	3	0	0										3.00

*incentives consist of :TANF Share, IV-E Share, SFHF Share, Incentive, Settlement funds, Tax Intercept Fees, Paternity Test Fees, and Legal Fees

MATTAMUSKEET SENIOR CENTER

Manager's Monthly Report

October, 2017

	Swan Quarter	Fairfield	Engelhard	Matt. Village	Ocracoke	TOTAL
Participants on Meals-On-Wheels	5	3	7	2	9	26
Total Meals-on-Wheels Served				568		
Congregate Meals Served				230		
Participants served for Congregate				23		
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)				317		

J. W. Spencer, Chairman

Debbie Cahoon, District Administrator

Darren Armstrong, Vice-Chairman

Vacant, District Resource Specialist

Earl O'Neal, Secretary/Treasurer

Rodney Woolard, NRCS District Conservationist

Daren Hubers, Member

Anthony Hester, NRCS Engineering Technician

Chad Spencer, Member

Daniel Brinn, Stream Debris Coordinator

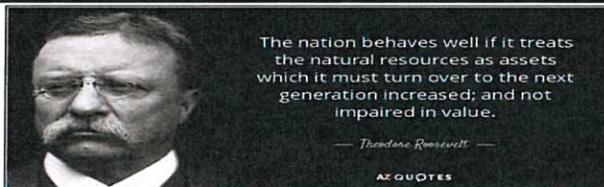


Hyde Government Center, Suite #131, Swan Quarter, NC 27885

252-926-4195

CONSERVATION NEWS

Promoting the wise use of our natural resources through implementing best management practices



December 2017



AG EXPO AT THE BOB MARTIN CENTER, NOV. 2ND, 2017



ACSP Allocation \$38,129.00
AGWRAP Allocation \$7,500.00

All Cost Share Funds
Encumbered

- 3 Cover Crop
- 2 Land Smoothing
- 1 Water Control Structure
- 1 AgWrap - Well

HYDE & MARTIN SWCD SPONSORED THE MOBILE SOILS LAB WITH SOIL DEMONSTRATIONS CONDUCTED BY DR. CROZIER, NCSU SOIL SCIENTIST.



Coastal Treasures through Food, Land and People Workshop hosted by Area 5 Soil & Water Conservation Districts Education Committee.

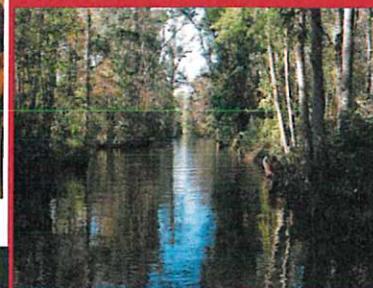
November 15, 2017 - 9:00 am - 4:00 pm
November 16, 2017 - 9:00 am - 1:00 pm

UNC Coastal Studies Institute
850 NC-345, Wanchese, NC 27981



Area Educators were provided a resource manual to be used in their classrooms for future activities.

Stream Debris work in progress.....





OUR

4-H Program



5th Annual 4-H Chicken and Rabbit Show

Thirteen Hyde County youth participated in the 5th Annual Chicken and Rabbit Show on November 4, 2017 in Swan Quarter, NC. There was a total of 5 chicken exhibitors and 8 rabbit exhibitors. All participants showed their animals exceptionally well in front of a local crowd consisting of parents and volunteers!!!

- Best in Show Rabbit - Ginny Grace Pugh
- Best in Show Chicken - Corey Davis
- Cutest Rabbit Nose - Carly Carawan
- Floppiest Rabbit Ears - Bristol Cutrell
- Cutest Chicken Tail Feather - Leia Cutrell
- Best Chicken Comb - Tyler Gibbs

Hyde County JCPC Coordinator

NEW

Hyde County Cooperative Extension has hired a new part-time JCPC Coordinator for the H.Y.D.E. Kids Program. Mrs. Catherine "CatieJo" Black from Belhaven NC joined our team on December 1, 2017. CatieJo graduated from Virginia Tech with a Bachelor's Degree in Agricultural & Applied Economics:Community Economic Development & a Master's Degree in Counselor Education:School Counseling. She will be responsible for maintaining the H.Y.D.E Kids interpersonal skills building program and Restitution/Community service components provided by the North Carolina Department of Public Safety Juvenile Crime Prevention Council.



Family Consumer Sciences

-October 3 BRACE Center Community Forum: Partnered with health department. Provided healthy smoothies to attendees. Discussed the importance of eating healthy and provided health smoothie recipes. 29 participants

-Oct. 12, Class- Discussed the Power of Proteins and provided taste sample of healthy salsa, and healthy eating resources. 7 participants

-Oct. 24, Engelhard VFD: Cooking for Crowds Training. 15 participants

-Oct. 26, Engelhard Medical Center- Participated in "Community Worker Day", I dressed as a PE Teacher and provided healthy eating and active living information to head start program youth. 17 participants



Blackland's Corner

- Completed the nematode resistant soybean variety list and sent it to the farmers
- Farmer visits
- Cotton test plots were harvested, waiting on data from the gin before releasing the yields
- Preparing to host the Northeast District Agriculture Agent Association December meeting
 - Held an agriculture advisory committee meeting on Nov. 8
 - Preparing for winter production meetings and 2018 test plots

Winter production meetings

- Jan. 4 - Fairfield Road Show Production Meeting
- Jan. 16 - Ponzer Road Show Production Meeting
- Feb. 1 - Blackland Cotton Production Meeting



Supplemental Information

Nomination Form

I hereby nominate William "Bill" Rich as the 2017 Outstanding County Manager in Region R.

Reasons for Nomination:

Bill Rich has strong roots in Hyde County as he grew up on a farm in the western part of the county and later made a career as a young man managing Mattamuskeet Farms. Those Hyde County roots grew deeper and even dearer as he made Ocracoke Island his home after retiring from a fruitful career in real estate development. Retirement did not last long for Bill, as he came out of retirement to tackle the job of being the Hyde County Manager in 2013.

Bill's contributions to Hyde County and the region have been many and far reaching during his tenure. Bill's service on the Albemarle Rural Planning Organization's Transportation Coordination Committee has forged regional partnerships and helped develop long range transportation plans for the region and Hyde County. Bill has also served as a Partnership for the Sounds Board Member where he has worked to promote sustainable economic development through nature-based tourism for the Albemarle-Pamlico peninsula. Bill has now been honored with the opportunity to benefit local government across the state as a University of North Carolina School of Government Foundation Board Member. His local government experience and out of the box thinking will surely benefit the UNC SOG in it's endeavors to serve municipalities across the state.

Bill's accomplishments while Hyde County Manager are too numerous to list but he is most proud of the Hyde County/Golden Leaf Revolving Loan Fund. Manager Rich grew Hyde County's existing revolving loan fund to new heights with the addition of Golden Leaf grant funding, revamped the program to be more flexible and met the needs of some of the unique economic development opportunities in Hyde County. The fund has started several oyster farms based on Ocracoke Island; a private venture most traditional lending sources would find it hard to finance but is staged to be a leading industry for Hyde County and coastal N.C. in the near future. In addition, the fund has started many successful tourism based businesses on the island and mainland including restaurants, bakeries, adventure tourism outfitters, a music studio and even a brewery. Bill's business knowledge was key to creating an economic development tool that grows Hyde's top industries and assets through job creation and revenue generation.

Bill has also been a cornerstone of the NC DOT Passenger Ferry project to serve Ocracoke Island. The passenger ferry service has been a concept Manager Rich helped developed and a project that he holds as one of his greatest accomplishments. The summer of 2018 will see a passenger ferry running tourists from Hatteras to Ocracoke and safely back to their vehicles. While there, the tourists will shop, eat and take advantage of all of the services Ocracoke businesses offer. The addition of the passenger ferry to the existing car ferry routes to the island, is expected to boost tourism numbers and create an even more vibrant economy. Bill has not only championed the passenger ferry project but formed a strong partnership with the NC DOT Ferry Division opening the lines of communication to ensure meeting the island's needs. He has continued and held the line with the NC Legislature to keep the Hatteras-Ocracoke ferry route toll free. These are true examples of finding opportunity within challenge.

Regionalism was the key word as Hyde County joined forces with Dare and Tyrrell Counties to be the first three-county consolidated 911 center in North Carolina. The project will diminish redundancies through an integrated management structure that utilizes data sharing, intercommunications, and standardized training and operating procedures. The consolidated system will be particularly helpful

during large-scale emergencies such as hurricanes. Manager Rich coordinated with local officials of all three counties to increase efficiency and service through this outstanding regional partnership. Manager Rich has also developed a regional agreement with Tyrrell for animal control services which is another great example of small, rural counties working together for increased services to their citizens.

Manager Rich has helped to make Hyde County more financially solvent during his tenure. He can boast a yearly trend toward increased fund balance that will ensure Hyde County can stand even during natural disaster. During and after natural disaster, he has worked with his staff to ensure fair and complete reimbursement from agencies like FEMA. He has worked with staff to start a trend towards higher tax collection rates and will take Hyde County into the future with more innovative tax collection IT system that will link county departments and make operations more efficient. Bill worked to put an ABC Board into place that took Hyde County's nearly bankrupt ABC system to a place of profit and sustainability. Manager Rich bought information technology in house by hiring a full time IT specialist that cut costs of outside contracts substantially and increased Hyde's operating efficiency. He has worked with federal and state agencies to keep revenues at a high while working internally to cut expenses to operate. This has allowed Hyde to match state grants to its Volunteer Fire Departments for critical operating equipment and to fund our school system and ensure much needed extras like art education.

Hyde County has truly benefited from Manager Rich's previous agricultural expertise and has become more resilient to flooding. Bill truly understands the importance of agriculture to Hyde's economy and understands how proper drainage infrastructure protects the agriculture industry and our homes, businesses and other structures simultaneously. He has worked to strengthen our existing drainage districts by creating a Water and Flood Control Coordinator position that will work with all of our drainage entities to ensure Hyde is safe, dry and financially solvent in the future. In addition, he has been a key player in a partnership between US Fish & Wildlife and NC Wildlife Resource Commission to complete a Mattamuskeet Watershed Restoration Plan that looks not only at flooding of homes and farmland around Lake Mattamuskeet but to restore Lake Mattamuskeet to an environmentally sound status.

Bill Rich is respected among his staff, his constituency, by local elected officials, and across the great state of North Carolina as a trust worthy and dedicated partner that cares about his community, Hyde County and the folks that live and even visit there. He is an innovative thinker that looks at municipal administration in a fresh new light to solve problems and makes things happen. Hyde County has been truly blessed to have Bill Rich as our County Manager and will benefit for years to come from his leadership.

This nomination is submitted on behalf of Mr. Earl Pugh, Jr., Hyde County Board of Commissioner Chair by Kris Cahoon Noble, Hyde County Assistant Manager.

COUNTY OF HYDE

Board of Commissioners

Earl Pugh, Jr., Chair
Barry Swindell, Vice-chair
Ben Simmons, III
Dick Tunnell
Thomas Pahl

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board of Commissioners



PUBLIC NOTICE

**Joint Meeting
Of
Hyde County Board of Commissioners
And
Hyde County Board of Education**

The Hyde County Board of Commissioners and the Hyde County Board of Education will meet on Tuesday, December 12, 2017 beginning at 5:30pm in the Hyde County Government Center Multi-Use Room, Swan Quarter and the Ocracoke Community Center utilizing electronic conferencing equipment.

The purpose of this meeting is to participate in a joint meeting with the Hyde County Board of Education.

This 30th day of November, 2017.

Lois Stotesberry, CMC, NCCCC
Clerk to the Board of Commissioners

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COUNTY OF HYDE

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
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