



Since 1712

HYDE COUNTY

NORTH CAROLINA

Date: May 29, 2012
To: Hyde County Board of Commissioners
From: Mazie Smith
Re: Appointment of Fire Marshal

Hyde County is out of compliance in the performance of State mandated fire inspections due to lack of manpower. Every structure (other than 1 & 2 family dwellings) is required to be inspected prior to issuance of a Certificate of Occupancy, and periodically thereafter per a State schedule. The number of structures requiring inspection total around 500. Building Inspector Jerry Hardison has indicated he has insufficient time and flexibility to do this work along with his other duties.

I recommend that the Commissioners appoint Brian Carter as Fire Marshal for Hyde County, as required by N.C. Code Officials Qualification Board for this position. Mr. Carter has agreed to perform fire inspections on a part time basis and would be licensed as a probationary fire inspector under Mr. Hardison's certifications and supervision. Mr. Carter has indicated he will incorporate these duties in his job description as Deputy Director of Emergency Services, and will do so with no increase in salary.

Mr. Carter will be required to participate in 64 hours of required instruction during the NC COQB probationary period. He will generate fire inspections fees that will offset the operating and administrative costs of providing the inspections. This position is anticipated to take an average of 12 hours per week in the coming year, with fire inspection duties not to create the accrual of comp time. The County's Standard Training Agreement would be applicable in regards to the County's investment.