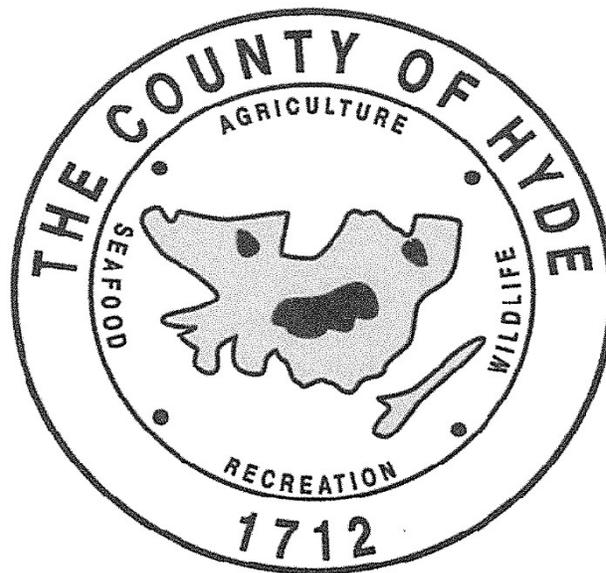


# **HYDE COUNTY BOARD OF COMMISSIONERS**



**Hyde County Courthouse Multi-purpose Room**

**30 Oyster Creek Road, Swan Quarter, NC**

**and**

**Ocracoke School Commons Area**

**120 School House Road, Ocracoke, NC**

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF AGENDA

**SUMMARY:** Attached is the proposed Agenda for the July 5, 2016, Regular Meeting of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

---

**Motion Made By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Motion Seconded By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Vote:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

# AGENDA

## HYDE COUNTY BOARD OF COMMISSIONERS' MEETING

TUESDAY, JULY 5, 2016 – 6:00 PM

### CALL TO ORDER

### OPENING

### CONSIDERATION OF AGENDA

### CONSIDERATION OF MINUTES

- 1) June 6, 2016 – Regular Meeting Minutes
- 2) June 16, 2016 – Special Board Retreat Meeting Minutes

### PUBLIC HEARINGS (none)

### INTRODUCTION (none)

### PRESENTATIONS

- 1) Senior Tar Heel Meeting ..... Jan Moore
- 2) Mainland Community Recreation – Bryant Morrison PowerPoint ..... Mgr. Rich

### EMPLOYEE RECOGNITION

### PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

### ITEMS OF CONSIDERATION

#### 1) Resolutions

- a. Resolution On The 2016 NC Legislature Budget Provisions On Fisheries Issues ... Mgr. Rich
- b. Hyde County Solar Collector ..... Kris Noble

#### 2) Ordinances

- a. Courthouse Café Project Budget Ordinance ..... Kris Noble

**3) Appointments**

- a. Approval of Health Director Appointment ..... Luana Gibbs
  - b. Ocracoke Planning Advisory Board ..... Comm. Fletcher
    - i. Joseph C. Ramunni, III
    - ii. Daniel R. Wrobleski
- 4) Ocracoke Occupancy Tax Board Appointment Discussion .....Mgr. Rich
- 5) Request for Board Approval for Deputy County Manager Position ..... Mgr. Rich
- a. Combination of Positions
  - b. Job Description
  - c. Reclasification of Kris Cahoon Noble
- 6) Management Performance and Development Evaluation for The County Manager ..... Mgr. Rich
- 7) Designation of Voting Delegate to NCACC Annual Conference .....Mgr. Rich
- 8) Building Inspections Fee Schedule .....Kris Noble
- 9) Joint Amicus Brief – NC Oceanfront Counties and Towns ..... Mgr. Rich
- 10)Installation of a Pipe on Farrow Road through the SQ portion of the dike ..... Daniel Brinn
- 11)Commissioner Concerns ..... Comm. Fletcher
- a. Fire Break
  - b. Legalize Marijuana
  - c. Slot Machines

**BUDGET MATTERS**

- a. General Health
- b. Hydeland Home Health

**MANAGEMENT REPORTS**

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

**PUBLIC COMMENTS**

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**CLOSED SESSION** (discussion and possible action if required)

## **ADJOURN**

### **SUPPLEMENTAL INFORMATION**

#### **Department Reports**

- 1) Tax Department (requires signature)
- 2) Human Resources
- 4) Soil & Water Business Plan
- 5) Department of Social Services
- 6) Senior Center

#### **Informational Items**

- 1) NCWU – Resolution On The 2016 NC Legislature Budget Provisions On Fisheries Issues
- 2) NC Department of State Treasurer – Audit Letter (dated 06-21-2016)
- 3) US Department of Commerce NOAA – Protected Resources Letter (dated 06-20-2016)
- 4) Resource Conservation Workshop @ NCSU (06-26-16 – 07-01-16) – Bell Noble (public notice)
- 5) Community Foundation Donates to Food Bank (news article 06-23-2016)
- 6) Fall Festival in Hyde County – MATTIE Arts Center
- 7) Hyde Commissioners Adopt Budget (The Coastland Times News Article Dated 06-29-2016)
- 8) Fireworks Returning to Ocracoke (The Coastland Times News Article Dated 06-29-2016)

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** Lois Stotesberry, Clerk  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF MINUTES

**SUMMARY:** Attached are the June 6, 2016 Regular Meeting Minutes and June 16, 2016 Special Board Retreat Meeting Minutes of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

---

**Motion Made By:**  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

**Motion Seconded By:**  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

**Vote:**  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

1 Meeting Minutes

2 Board of County Commissioners  
3 Hyde County

4  
5 Monday, June 6, 2016

6  
7 Chairman Earl Pugh, Jr. called the Regular Meeting of the Hyde County Board of Commissioners to order on  
8 Monday, June 6, 2016, in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School  
9 Commons Room using electronic conferencing equipment.

10 The following members were present on the mainland: Chairman Earl Pugh, Jr., Commissioners John Fletcher,  
11 Dick Tunnell, Ben Simmons and Barry Swindell; Attorney Fred Holscher; County Manager Bill Rich; Assistant  
12 County Manager Will Doerfer, Clerk to the Board Lois Stotesberry; and, members of the public.

13 Public Information Officer Teresa Adams and members of the public were present on Ocracoke.

14 Following opening prayer by Commissioner Simmons and pledge of allegiance, the meeting was called to order.

15 Agenda:

16 Commissioner Swindell moved to approve the Hyde County Board of Commissioners Regular Meeting Agenda as  
17 presented by the Clerk with addition of Items of Consideration No. 14. NPS Update and No. 15. Surplus Property.  
18 Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,  
19 Simmons and Swindell; Nays – None; Absent or not voting – None.

20 Consideration of Minutes:

21 Commissioner Tunnell moved to approve the May 2, 2016 Hyde County Board of Commissioners Regular Meeting  
22 Minutes as presented by the Clerk with correction made on page 3, line 2 – *In 2013 the fund balance grew by to*  
23 *27.9%, in 2014 it grew by to 37.35% and in 2015 by to 37.79%.* Mr. Fletcher seconded the motion. The motion  
24 passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not  
25 voting – None.

26 Commissioner Simmons moved to approve the May 11, 2016 Hyde County Board of Commissioners Special  
27 Budget Meeting Minutes as presented by the Clerk with correction made on page five, line 11 – *First Responder*  
28 *Program increased decreased to \$25,000.00.* Mr. Tunnell seconded the motion. The motion passed on the  
29 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting –  
30 None.

31 Public Hearings:

32 Public Hearing – Hyde County Fiscal Year 2016-2017 Budget

33 Commissioner Swindell moved to open public hearing to receive citizen written and/or oral comment on the  
34 proposed FY2016-2017 Hyde County Budget as submitted to the Board of Commissioners on May 2, 2016. Mr.  
35 Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,  
36 Simmons and Swindell; Nays – None; Absent or not voting – None.

37 County Manager Bill Rich reported changes to the FY2016-2017 Hyde County Budget:

1 Increases

- 2 • Sheriff's Department (+) \$25,000.00 for 1 vehicle
- 3 • Revaluation (+) \$5,000.00
- 4 • DSS Director contract increase

5  
6 Decreases

- 7 • Library (-) \$2,500.00
- 8 • EMS Building on Ocracoke (-) \$5,000.00
- 9 • First Responder Program (-) \$5,000.00

10  
11 Ocracoke Occupancy Tax Board – recommendations included

12  
13 Soil & Water – salary increases requested

14  
15  
16 Comments

- 17 • **Darren Hubers**, Soil & Water Board member – reported the S&W Board budget is \$3.4 million which
- 18 equals \$44.00 earned per \$1.00 received from Hyde County. Mr. Hubers stated the S&W Board
- 19 requests the proposed salary increases for its two employees not be cut from the budget.
- 20 • **Peter Vankevich**, Ocracoke – stated citizens were not notified of the \$2500.00 cut to the library budget.

21 Commissioner Fletcher moved to close public hearing on the proposed FY2016-2017 Hyde County Budget. Mr.

22 Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,

23 Simmons and Swindell; Nays – None; Absent or not voting – None.

24 Public Hearing – Intent to Sell Hydeland Home Health Agency

25  
26 Commissioner Swindell moved to open public hearing to receive citizen written and/or oral comment on the intent

27 to sell Hydeland Home Health Agency. Mr. Simmons seconded the motion. The motion passed on the following

28 vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – Fletcher; Absent or not voting – None.

29 County Manager Bill Rich reported a loss of \$225,000.00 per year from Hydeland Home Health Agency. Mr.

30 Rich reported an attorney has been hired to proceed with exploring sale of the Agency.

31  
32 Comments

- 33  
34 • **Tom Pahl**, Ocracoke, recommended building assurances into the contract that services would continue
- 35 once it becomes a privately owned entity.
- 36  
37 • **John Fletcher**, Commissioner, reported a corporation can dissolve or declare bankruptcy and the
- 38 county will have nothing.

39  
40 Commissioner Swindell moved to close public hearing on the intent to sell Hydeland Home Health Agency. Mr.

41 Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and

42 Swindell; Nays – Fletcher; Absent or not voting – None.

1 **Public Hearing – Commerce Fellows Program**

2  
3 Commissioner Fletcher moved to open public hearing to receive citizen written and/or oral comment on the  
4 Commerce Fellows Program. Mr. Tunnell seconded the motion. The motion passed on the following vote:  
5 Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.  
6

7 Planning/Development Director Kris Noble reported the primary purpose of the Commerce Fellows Program is  
8 to provide funding to local governments to provide holistic community development training opportunities for  
9 local government administrators. Grants of \$50,000.00 are available to eligible applicants to enable eight seats  
10 in five in-person courses and to carry out eligible Community Development Block Grant (CDBG) planning  
11 activities. Eligible expenses will include personnel expenses, tuition, travel, administration of the grant and  
12 planning costs for grant application preparation.  
13

14 There being no comments from the public, Chairman Pugh continued the meeting.  
15

16 Commissioner Fletcher moved to close public hearing on the Commerce Fellows Program. Mr. Swindell  
17 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and  
18 Swindell; Nays – None; Absent or not voting – None.  
19

20 **Presentations:**

21 **Mac Kalna** – Cooperative Extension Director Natalie Wayne and County Manager Bill Rich commended Mac  
22 Kalna for winning first place in the recent Science, Technology, Electronic, Math (STEM) Fair. Mac, who is a  
23 tenth-grade student at Ocracoke School, presented his project on how the moon affects tides. Mac was awarded  
24 a \$25.00 Gift Certificate to Jason’s Deli on Ocracoke.  
25

26 **Dana Long, EMT-P** – Emergency Management Director Justin Gibbs commended Paramedic Dana Long for  
27 organizing Law Enforcement Week, EMS Week and for thanking the National Park Service for its service to  
28 citizens. Dana was awarded a \$25.00 Gift Certificate to Smacnally’s on Ocracoke.  
29

30 **JCPC** – Hyde County Funding requests 10% match held over to July 5<sup>th</sup> meeting.  
31

32 **Hyde County ABC Board** – Chairman Meredith Nicholson presented update of ABC Board financials. Ms.  
33 Nicholson reported sales met (usually exceeded) last year’s sales and expenses are under control. She reported  
34 the balance of the ABC Board loan from Hyde County is \$15,130.00 and it is budgeted for payoff in FY16-17.  
35

36 Commissioner Swindell moved to re-appoint Meredith Nicholson to serve on the Hyde County ABC Board.  
37 Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,  
38 Simmons and Swindell; Nays – None; Absent or not voting – None.  
39

40 Commissioner Fletcher moved to re-appoint Meredith Nicholson to serve as Chairman on the Hyde County  
41 ABC Board. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher,  
42 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.  
43

44 **Rural Economic Development Institute (REDI)** – NCACC/ICMA Local Government Management  
45 Fellow/Special Assistant Hyde County Manager Will Doerfer presented update on the Rural Economic

1 Development Institute. Mr. Doerfer reported REDI has been beneficial to Hyde County. He recommended the  
2 County celebrate the small changes it gets from economic development and use the data driven decision making  
3 and training it has achieved. Will thanked Manager Rich and the Board of Commissioners for their support of  
4 the NCACC Fellowship and thanked Planner Kris Noble and Human Resources Director Tammy Blake for their  
5 assistance. Mr. Doerfer said “Hyde County will be forever engrained in my memory.”

6 **Presentation – Fiscal Year 2016-2017 Hyde County Budget:**

7 **FY16-17 Hyde County Budget** – County Manager Bill Rich presented a resolution relating to the FY2016-  
8 2017 budget for Hyde County. Manager Rich presented his goals and objectives regarding items contained  
9 within the FY16-17 Hyde County Budget.

10 Commissioner Fletcher moved to adopt “Resolution Relating To The Budget For Fiscal Year 2016-2017 with  
11 addition of Objective 9 - Continue pursuit of passenger ferry service between Hatteras and Ocracoke, and the  
12 corresponding infrastructure that goes along with this adventure. Continue exploration for restoration of the short  
13 route; and, Objective 10 – Continue working with North Carolina Department of Transportation and National Park  
14 Service for a timely relocation of those portions of Highway 12 on Ocracoke currently vulnerable to ocean flooding  
15 and total wash out. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher,  
16 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

17 *Clerk’s Note: A copy of “Resolution Relating To The Budget For Fiscal Year 2016-2017” is attached herewith as*  
18 *Exhibit A and incorporated herein by reference.*

19  
20 **Resolution Authorizing County Manager To Reconcile Department Budgets** – County Manager Bill Rich  
21 presented resolution authorizing the county manager to reconcile departmental budgets prior to year-end  
22 closeout under the following conditions:

- 23 • transfer amounts between objects of expenditure within a department except salary  
24 amounts without limitations
- 25 • transfer amounts up to \$10,000.00 between departments of the same fund with an official  
26 report of such transfers to be made available for approval at the next meeting of the  
27 Board of Commissioners
- 28 • not transfer any amounts between funds nor from contingency within any fund
- 29 • assign legal costs to departments based upon the legal issue involved

30 Commissioner Fletcher moved to adopt “Resolution Authorizing County Manager To Reconcile Department  
31 Budgets”. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher,  
32 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

33 *Clerk’s Note: A copy of “Resolution Authorizing County Manager To Reconcile Department Budgets” is attached*  
34 *herewith as Exhibit B and incorporated herein by reference.*

35 **Ordinance No. 2016-06-01 – Relating To The FY2016-2017 Hyde County Budget** – after conducting public  
36 hearing and receiving citizen’s questions and comments, County Manager Bill Rich presented Hyde County  
37 FY16-17 Budget Ordinance for adoption.

1 Commissioner Fletcher moved to adopt “Ordinance No. 2016-06-01 – Relating To The FY2016-2017 Hyde  
2 County Budget” with Sheriff line item 10.5100.1500 – K-9 Maintenance reduced to \$2,000.00. The motion  
3 died for lack of a second.

4 **Chairman Pugh** stated he disagrees with giving one department raises, it should be for all employees.

5 **Commissioner Fletcher** asked why the Assistant Finance Officer received a raise.

6 **Finance Officer Corrinne Gibbs** reported the increase was included within the employment contract to be  
7 given over a two year period as the employee learned the job.

8 After further discussion, County Manager Bill Rich reported revenue for continuing maintenance of the dike  
9 system will be appropriated from West/Quarter and Swan Quarter dike funds.

10 Commissioner Fletcher moved to adopt “Ordinance No. 2016-06-01 – Relating To The FY2016-2017 Hyde  
11 County Budget” as presented. Mr. Simmons seconded the motion. The motion passed on the following vote:  
12 Ayes – Tunnell, Simmons and Swindell; Nays – Fletcher and Pugh; Absent or not voting – None.

13 *Clerk’s Note: A copy of “Ordinance No. 2016-06-01 – An Ordinance Of The Board Of County Commissioners Of  
14 Hyde County, North Carolina, Relating To The FY2016-2017 Budget” is attached herewith as Exhibit C and  
incorporated herein by reference.*

15 **Public Comments:**

16 Chairman Pugh called for comments from the public.

17  
18 **Peter Vankevich** – requested more bike racks on Ocracoke.

19 **Commissioner John Fletcher** – recommended asking the Ocracoke Occupancy Tax Board to fund materials  
20 needed and then ask Ocracoke School students to build the bike racks.

21  
22 **Bill Jones** – reported Home Health Care is crucial on Ocracoke.

23  
24 **Tom Pahl** – reported appointments to Ocracoke Planning Advisory Board need to be clarified.

25 There being no further comment from the public, Chairman Pugh continued the meeting.

26 **Items of Consideration:**

27 **Resolutions:**

28 **Resolution Funding NC Public Schools** – County Manager Bill Rich presented resolution calling upon the  
29 General Assembly to fully fund public education in Local Education Agencies to reflect growth and student  
30 needs; reinstate K-12 enrollment growth (ADM funding) as part of the continuation budget; raise additional  
31 state revenue in an equitable fashion in order to avoid regressive tax shifts to counties; and, legislators of both  
32 parties to reject the trend toward shifting education spending to counties.

33 Commissioner Tunnell moved to adopt “Resolution Calling For The General Assembly To Fully Fund North  
34 Carolina Public Schools”. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes  
35 – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

36 *Clerk’s Note: A copy of “Resolution Calling For The General Assembly To Fully Fund North Carolina Public  
Schools” is attached herewith as Exhibit D and incorporated herein by reference.*

1  
2  
3 **Resolution Opposing North Carolina HB 1122 That Would Limit Marine Net Fishing – County**

4 Manager Bill Rich reported the Board of Commissioners opposes HB 1122 and any other measure that would  
5 arbitrarily impair the livelihood of North Carolina’s hard working commercial net fishermen; and, urges all  
6 coastal communities to support North Carolina’s working watermen and adopt similar resolutions in opposition  
7 of HB 1122.

8 Commissioner Fletcher moved to adopt “Resolution Opposing North Carolina HB 1122 That Would Limit  
9 Marine Net Fishing”. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes –  
10 Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

11 *Clerk’s Note: A copy of “Resolution Opposing North Carolina HB 1122 That Would Limit Marine Net Fishing” is  
12 attached herewith as Exhibit E and incorporated herein by reference.*

13  
14 **Resolution In Support of Senate Bill 812 To Protect Citizens of North Carolina From The Ferry Tax And  
15 To Appropriate Funds For Ferry Replacement – County Manager Bill Rich presented resolution in support**

16 of SB 812 which will eliminate and prevent tolling on North Carolina ferries and will provide funding to the NC  
17 DOT to utilize for ferry replacement.

18 Commissioner Fletcher moved to adopt “Resolution In Support of Senate Bill 812 To Protect Citizens of North  
19 Carolina From The Ferry Tax And To Appropriate Funds For Ferry Replacement”. Mr. Tunnell seconded the  
20 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell;  
21 Nays – None; Absent or not voting – None.

22 *Clerk’s Note: A copy of “Resolution In Support of Senate Bill 812 To Protect Citizens of North Carolina From The  
23 Ferry Tax And To Appropriate Funds For Ferry Replacement” is attached herewith as Exhibit F and incorporated  
herein by reference.*

24 **Resolution To Express Hyde County’s Desire To Participate In The State Health Plan – County Manager**

25 Bill Rich reported on the County’s desire to participate in the state health plan. Lobbyist Joe McClees will  
26 report to Manager Rich when the enrollment cap is increased.

27 Commissioner Fletcher moved to adopt “Resolution To Express Hyde County’s Desire To Participate In The  
28 State Health Plan”. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes –  
29 Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

30 *Clerk’s Note: A copy of “Resolution To Express Hyde County’s Desire To Participate In The State Health Plan” is  
attached herewith as Exhibit G and incorporated herein by reference.*

31  
32 **Appointments:**

33  
34 **Trillium Central Regional Advisory Board – County Manager Bill Rich reported effective May 4, 2016,**  
35 David Howard, Health Director, resigned his position with Hyde County. David represented Hyde County on  
36 the Trillium Central Regional Advisory Board (CRAB) and at this time another community representative is  
37 needed to represent Hyde County.

38 The 122C-118.1 board structure describes the background desired of the individual who will serve on the  
39 Trillium CRAB. The appointee should be an individual with health care expertise and experience in the  
40 fields of mental health, intellectual or other developmental disabilities, or substance abuse services; with

1 health care administration expertise consistent with the scale and nature of the managed care organization;  
2 with financial expertise consistent with the scale and nature of the managed care organization; with insurance  
3 expertise consistent with the scale and nature of the managed care organization; with social services expertise  
4 and experience in the fields of mental health, intellectual or other developmental disabilities, or substance  
5 abuse service; and/or, an attorney with health care expertise.

6 Commissioner Fletcher moved to appoint Luana Gibbs, PHRN Supervisor, Interim Health Director, to  
7 represented Hyde County on the Trillium Central Regional Advisory Board. Mr. Swindell seconded the  
8 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell;  
9 Nays – None; Absent or not voting – None.

10 Commissioner John Fletcher presented his letter of resignation from the RPO Board, effective June 6, 2016.

11 **Ocracoke Development Ordinance – Board of Adjustments** – Commissioner John Fletcher reported the  
12 ODO Board of Adjustments is a seven member board with one, two and three year terms.

13 Commissioner Simmons moved to appoint John Giagu to complete the two-year term of Daphne Bennick  
14 (expires 01-04-2018) and Aaron Caswell to serve a three-year term (expires 06-06-2019) on the ODO Board of  
15 Adjustments. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher,  
16 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

17 Commissioner Fletcher reported one three-year and one one-year term are vacant.

18 **Ocracoke Development Ordinance – Planning Advisory Board** – Commissioner John Fletcher reported the  
19 ODO Planning Advisory Board is a seven member board with three year terms.

20 Commissioner Fletcher moved to re-appoint Archie P. Pentz and Thomas Payne to serve a three-year term  
21 (expires 06-06-2019); to appoint John Simpson to complete the term of Benjamin Arden and serve a three-year  
22 term (expires 06-06-2019) and Steve Wilson, Farris O’Neal, Ashley Harrell and Vince O’Neal to serve a three-  
23 year term (expires 06-06-2019). Mr. Simmons seconded the motion. The motion passed on the following vote:  
24 Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

25 **Ocracoke Occupancy Tax Board** – Commissioner John Fletcher reported the Ocracoke Occupancy Tax Board  
26 is a five member board with staggered three-year terms with appointments to be made at or before the July  
27 meeting of each year.

28 Commissioner Simmons moved to appoint Stephanie O’Neal to serve a three-year term (expires 06-06-2019)  
29 and John S. Fletcher to serve a two-year term (expires 06-06-2018) contingent upon County Attorney research  
30 and approval. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Fletcher,  
31 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

32 **Ocracoke Occupancy Tax Board Recommendations:**

33 County Manager Bill Rich presented Ocracoke Occupancy Tax Board appropriations for FY2016-2017:

Board members: Chairman Frank Brown, Trudy Austin, Marlene Matthews, Clayton Gaskill, and David Styron

Occupancy Tax Appropriation Requests Overview

- 15 requests totaling \$477,905
- The Board recommends appropriating a total of \$365,005

Recommendations by Group

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13

<p><u>United Methodist Church</u></p> <ul style="list-style-type: none"><li>• Requested \$2,000</li><li>• The Board recommends appropriating \$1,000</li></ul> <p>Purpose is repair of parking area on School Road used for public parking</p> <p><u>Ocracoke Friends of the Library</u></p> <ul style="list-style-type: none"><li>• Requested \$5,355</li><li>• The Board recommends appropriating \$5,355</li></ul> <p><u>Ocracoke Alive</u></p> <ul style="list-style-type: none"><li>• Requested \$13,500</li><li>• The Board recommends appropriating \$13,500</li></ul> <p><u>Hyde County for McClees Consulting Services</u></p> <ul style="list-style-type: none"><li>• Requested \$10,000</li><li>• The Board recommends appropriating \$10,000</li></ul> <p><u>WOVV Community Radio</u></p> <ul style="list-style-type: none"><li>• Requested \$11,500</li><li>• The Board recommends appropriating \$11,500</li></ul> <p><u>Ocracoke Preservation Society</u></p> <ul style="list-style-type: none"><li>• Requested \$16,000</li><li>• The Board recommends appropriating \$16,000</li></ul> <p><u>Ocracoke Health Center</u></p> <ul style="list-style-type: none"><li>• Requested \$9,500</li><li>• The Board recommends appropriating \$5,000</li></ul> <p><u>Ocracoke School</u></p> <ul style="list-style-type: none"><li>• Requested \$3,000</li><li>• The Board recommends appropriating \$3,000</li></ul> <p><u>Ocracoke Youth Center (Ocracoke Community Park)</u></p> <ul style="list-style-type: none"><li>• Requested \$73,000</li><li>• The Board recommends appropriating \$48,000</li></ul> <p><u>Ocracoke Community Center</u></p> <ul style="list-style-type: none"><li>• Requested \$34,650</li><li>• The Board recommends appropriating \$18,250</li></ul> <p><u>Ocracoke Child Care</u></p> <ul style="list-style-type: none"><li>• Requested \$15,500</li><li>• The Board recommends appropriating \$4,500</li></ul> <p><u>Ocracoke Fire Protection Association</u></p> <ul style="list-style-type: none"><li>• Requested \$135,000</li><li>• The Board recommends appropriating \$80,000</li></ul> <p><u>Ocracoke Civic and Business Association</u></p> <ul style="list-style-type: none"><li>• Requested \$120,100</li><li>• The Board recommends appropriating \$120,100</li></ul> <p>Includes \$50,000 to initiate a professionally guided marketing campaign</p> <p><u>Hyde County for 2017 July 4<sup>th</sup> Fireworks</u></p> <ul style="list-style-type: none"><li>• Requested \$23,800</li><li>• The Board recommends appropriating \$23,800</li></ul> <p><u>Duck Removal Project</u></p> <ul style="list-style-type: none"><li>• Requested \$5,000</li><li>• The Board recommends appropriating \$5,000</li></ul> <p><b>Total recommended appropriations for FY 2016/2017 = \$365,005</b></p>
--

14 Commissioner Swindell moved to approve FY2016-2017 Ocracoke Occupancy Tax Board grants as presented  
15 in the amount of \$365,005.00. Mr. Fletcher seconded the motion. The motion passed on the following vote:  
16 Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – Tunnell; Absent or not voting – None.

1 **New Hyde County Personnel Policy:**

2 Human Resources Director Tammy Blake reported she and the County Manager, Finance Officer and Personnel  
3 Committee had numerous meeting to analyze the updated personnel policy that Human Resources Specialist,  
4  
5 Sylvia Johnson, developed specifically for the County of Hyde. Ms. Blake presented the new Hyde County  
6 Personnel Policy (to be effective July 1, 2016) for Board approval.

7  
8 Commissioner Fletcher moved to approve “County of Hyde Personnel Policy” effective July 1, 2016, pending  
9 County Attorney approval and to authorize County Attorney to expend funds for research and review as  
10 necessary. Mr. Fletcher withdrew this motion.

11 Commissioner Swindell moved to approve the “County of Hyde Personnel Policy” effective July 1, 2016 as  
12 presented by Human Resources Director Tammy Blake and to adopt “Implementation of Personnel Policies By  
13 Resolution”. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher,  
14 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

15 *Clerk’s Note: A copy of “Implementation Of Personnel Policies By Resolution” is attached herewith as Exhibit H and  
16 incorporated herein by reference.*

17 **Hospice Services on Ocracoke Island:**

18 Planner/Director Kris Noble presented update on efforts to provide Hospice services on Ocracoke Island. Ms.  
19 Noble reported earlier this year, CURO made a corporate decision to shut its offices in Hyde County and  
20 hospice services on the mainland were outsources to Amedysis. Amedysis must obtain a modification to their  
21 existing Certificate of Need (CON) in order to serve citizens on Ocracoke Island. No action required.

22 Commissioner Fletcher recommended consolidation of the Hyde County Health Department and Department of  
23 Social Services.

24 **NPS Application for Special Use Permit Event:**

25 Emergency Management Director Justin Gibbs presented Permit for Fireworks Display. This permit is only to  
26 allow the event and does not replace the permit and inspections for the setup and operation of the display itself.  
27 Mr. Gibbs thanked Darlene Styron for submitting the application on May 18.

28 Commissioner Fletcher moved to approve the “Permit for Fireworks Display”. Mr. Simmons seconded the  
29 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell;  
30 Nays – None; Absent or not voting – None

31 **911 Grant Project Award:**

32 Emergency Management Director Justin Gibbs reported Mission Critical Partners, Inc., Business Development  
33 Specialist, accepted a sole source justification “Waiver of Competition” for North Carolina 911 Board Contract  
34 No. G2016-02.

35 The Dare-Tyrrell-Hyde Regional Emergency Communication Center (DTH-RECC) – Hyde County Radio  
36 Communications and Simulcast Paging System is an inter-agency and multi-jurisdictional project that will  
37 involve the installation of new Motorola Solutions equipment and integrating it with existing Motorola  
38 Solutions equipment currently installed at the Dare County Public Safety Answering Point (which will function

1 as a backup public safety answering point for the regional emergency communications center). A major  
2 component of this project includes enhancing the Dare County Motorola PTP-800 microwave link between the  
3 Buxton United States Cellular Tower and Hatteras Water Tank to provide transport for North Carolina State  
4 Highway Patrol (NCSHP) VIPER 800 MHz and Hyde County simulcast paging. The current VIPER utilization  
5 at Ocracoke is “unreliable” due to poor connectivity over an existing NCSHP owned microwave link between  
6 the Engelhard VIPER tower and the Ocracoke water tank. Through a cooperative agreement, the NCSHP will  
7 utilize a new microwave path as a bridge between their existing infrastructure and the path will provide transport  
8 back to their VIPER network (which currently ends at the Buxton United States Cellular tower). This mutual  
9 agreement between all parties will allow seamless and reliable operation of the VIPER system on Ocracoke,  
10 while also providing a reliable path for the Hyde County paging transmitter at Ocracoke. The scope of the  
11 project requires that only a Motorola Solutions Premier Service Partner who is certified and authorized for the  
12 sale and service of equipment in Hyde, Tyrrell and Dare Counties perform this work.

13 Gately Communication Company, a Motorola Solutions Authorized Premier Service Center and the Motorola  
14 Solutions Manufacturers Representative for Hyde, Tyrrell and Dare Counties, installed the communications  
15 systems operating in the three counties and the company holds the system maintenance contracts. Due to the  
16 complexity of the integration and implementation of the proposed regional emergency communications network  
17 in a “live 911” dispatch environment, it is of critical importance that all existing systems remain in service and  
18 fully operational while the actions outlined in the grant are being constructed. Additionally, with regard to  
19 competitive pricing, Gately has quoted all Motorola Solutions equipment based upon the discounts defined  
20 within the 725G State Contract. This equipment, which has already been competitively bid as a result of the  
21  
22 725G State Contract, makes up 78% of the total equipment included in the Hyde County project. The project  
23 stakeholders and partners are in agreement that sole source justification exists and Gately Communication  
24 Company, the incumbent equipment and service provider, should be awarded this contract.

25 Commissioner Fletcher moved to approve Sole Source Justification and to award the North Carolina State  
26 Highway Patrol (NCSHP) 911 Board Contract No. G2016-02 to Gately Communications contingent upon  
27 County Attorney’s approval. Mr. Swindell seconded the motion. The motion passed on the following vote:  
28 Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

#### 29 **Board of Commissioners Retreat:**

30 County Manager Bill Rich proposed and the Board of Commissioners agreed to conduct a Board  
31 retreat/workshop on Thursday, June 16, 2016 from 10:00am to 2:00pm at the Outpost, Swan Quarter, NC.

#### 32 **County Employees’ Health Insurance Plan Update:**

33 County Manager Bill Rich reported the county employee’s health insurance provider will continue to be BC/BS  
34 with no additional cost to employees. Mr. Rich also reported the HRA will be \$1,500.00 paid by the county and  
35 \$2,500.00 deductible paid by the employee (\$500 less than in FY2015-2016).

#### 36 **Slocum Drainage Association Assistance:**

37 Planner/Developer Kris Noble reported Slocum Drainage Association is a voluntary group of producers/  
38 landowners (since 1940). The Association is currently in the process of establishing a formal drainage district.

39 Ms. Noble reported Hyde County was approached by Slocum Drainage Association for assistance in obtaining  
40 funding in the amount of \$60,000 for a proposed pump project through low or no interest loan sources. The  
41 association asks that Hyde County be the borrower of the funds from Tideland EMC and serve as an

1 intermediary for the distribution of the funds to Slocum Drainage Association. The loan from Tideland EMC to  
2 Hyde County will be \$60,000 with an APR of 0% and an 8-year term.

3 In order to proceed with the examination of the probability of this funding scenario, Hyde County must first  
4 create a contractual relationship between the county and Slocum Drainage Association in which the landowners  
5 are obligated to repay Hyde County any funds which the county provides.

6 Commissioner Fletcher moved to authorize the County Manager to work with the County Attorney to create a  
7 contractual relationship between the county and the landowners (dba) Slocum Drainage Association in which  
8 the group is obligated to repay Hyde County any funds with which the county assists the Association. Mr.  
9 Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,  
10 Simmons and Swindell; Nays – None; Absent or not voting – None.

11 Commissioner Fletcher moved to authorize the County Manager to enter into the financing alternative, close the  
12 loan, receive the loan funds, make payment to the landowners (dba) Slocum Drainage Association provided the  
13 note is signed by five of the land owners. Mr. Simmons seconded the motion. The motion passed on the  
14 following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting –  
15 None.

16 Commissioner Fletcher moved to authorize County funds to be expended out of legal fees contingency fund for  
17 research and legal fees necessary to form the drainage district. Mr. Tunnell seconded the motion. The motion  
18 passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or  
19 not voting – None.

20 Commissioner Fletcher left the room.

### 21 **Citizen Participation Plan:**

22 Planner/Developer Kris Noble reported the Citizen Participation Plan describes how Hyde County will involve  
23 citizens in the planning, implementation and assessment of the Community Development Block Grant (CDBG)  
24 program. The Plan provides for, and encourages, citizen participation and emphasizes participation by persons  
25 of low- or moderate-income, particularly residents of predominantly low- and moderate-income neighborhoods,  
26 slum or blighted areas, and areas in which the grantee proposes to use CDBG funds. The regulations give  
27 ultimate responsibility for the design and implementation of the program to local elected officials and also  
28 require that citizens be given an opportunity to serve in a key advisory role to these elected officials.

29 Citizens will be involved in all stages of the CDBG program including program implementation, assessment of  
30 performance and design of changes in the Citizen Participation Plan. There will be two general mechanisms for  
31 their involvement: 1) to attend or hold public hearings or community meetings; and 2) to provide individual  
32 citizen efforts in the form of comments, complaints or inquiries submitted directly to the Program Administrator  
33 or designated County official.

34 Commissioner Swindell moved to adopt “Citizen Participation Plan”. Mr. Simmons seconded the motion. The  
35 motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or  
36 not voting – Fletcher.

### 37 **Hyde County Surplus Property:**

38 Finance Officer Corrinne Gibbs requested approval to list four items to be sold on GovDeals.com: 1) 2003 Ford  
39 Van (from ADAP); 2) 2001 Ford Van (from ADAP); 3) Ford Backhoe (used at Ocracoke Solid Waste Site);  
40 and, 4) a Wood Chipper (used on Ocracoke Island).

1 Commissioner Swindell moved to approve listing items for sale on GovDeals.com as presented by Finance  
2 Officer Corrinne Gibbs. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes –  
3 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

4 **Budget Revisions:**

5  
6 County Manager Bill Rich requested approval of the following budget revisions and/or amendments:

- 7 • Soil & Water
  - 8 ◦ Office Supplies – District Work & Office \$ 500.00
  - 9 ◦ Public Education - Hyde Seek & Discover Day Camp \$ 1,000.00
- 10
- 11 • Cooperative Extension – 4H \$ 1,485.94
- 12 • Register of Deeds – State Conveyance Tax \$ 5,000.00
- 13 • Finance – Fiscal Year End Entries \$12,000.00
- 14 • Department of Social Services – Contract Consultant Equipment \$ 2,000.00
- 15 • Health Department
  - 16 ◦ 55-16 – Homemaker P/T Salary \$13,781.00
  - 17 ◦ 56-16 – EH Salaries & Travel \$ 3,445.00
  - 18 ◦ 57-16 – BCCCP Salary FICA \$ 1,080.00
  - 19 ◦ 58-16 – PME FICA \$ 45.00
  - 20 ◦ 59-16 – CC4C Salary etc. \$ 6,385.00
  - 21 ◦ 60-16 – BF Peer Salary \$ 250.00
  - 22 ◦ 63-16 – Ebola Salary \$ 1,360.00
  - 23 ◦ 64-16 – Triple P \$20,000.00
- 24

25 Commissioner Pugh moved to approve budget revisions and amendments as presented. Mr. Simmons seconded the  
26 motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None;  
27 Absent or not voting – Fletcher.

28 Commissioner Fletcher returned.

29 **Revolving Loan Fund Request:**

30 Planner/Developer Kris Noble reported Christopher Williams, owner of Williams’ Markets, a multi-business  
31 sole proprietorship in Swan Quarter, has requested a \$90,000.00 loan to renovate property located at 80 Oyster  
32 Creek Rd., Swan Quarter, NC. The property was formally known as the Hyatt Cahoon property and is located  
33 next to Hyde County Government Center. Mr. Williams plans to turn the property into a full-service restaurant,  
34 open six days a week, from 6:00a.m. – 3:00p.m., Monday through Saturday. Specializing in breakfast and  
35 lunch, the restaurant will offer fresh local produce and seasonal seafood choices from the Pamlico Sound and  
36 Rose Bay when available. The restaurant will provide six (6) new jobs for Hyde County residents.

37 Mr. Williams is injecting \$45,000.00 personal capital into the project for purchase of restaurant equipment. He  
38 has also applied for a \$50,000.00 grant from the NC Department of Commerce Building Reuse program to assist  
39 with renovations. The revolving loan funds will be used to pay for costs associated with new construction,

1 purchase of equipment and HVAC. Security for the loan will be a Deed of Trust on the property. Hyde County  
2 will hold the first and only lien on the property. The loan term will be 20 years with monthly payments of  
3 \$545.38 at 4.00% interest.

4 Commissioner Fletcher moved to approve the Revolving Loan to Christopher Williams for \$90,000.00  
5 contingent upon final approval by the County Attorney, the Revolving Loan Fund Committee and the NC  
6 Building Reuse Grant Board. Mr. Tunnell seconded the motion. The motion passed on the following vote:  
7 Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

8 **Commissioner Concerns:**

9 Commissioner John Fletcher discussed items of concern to him.

10 Planner/Developer Kris Noble reported sound side beach access has improved. Devil Shoal Road work is done  
11 and signs are needed to mark the road.

12 Commissioner Fletcher recommends consolidation of Health and Human Services (DHHS).

13 Commissioner Fletcher requested nutritional assistance for Ocracoke School students.

14 **National Park Service Update:**

15 Planner/Developer Kris Noble presented update on the National Park Service (NPS) on behalf of David E.  
16 Hallac, Superintendent and Mark Dowdle, Deputy Superintendent, Outer Banks Group.

- 17 • The Ocracoke Day Use Handicap Accessible Boardwalk is now complete and open for public use. NPS is  
18 interested in partnering with the village and the county to do a ribbon cutting in early July.
- 19 • Ramp 63 final phase of construction has slowed down due to recent rains. All of the ramp materials are on  
20 hand but the shell and clay need to be spread and mixed to complete the ramp driving surface. As soon as the  
21 ramp dries out enough, the ramp will be completed and opened to the public.
- 22 • Transition Year Solution to the Public Boat Ramp Parking Lot in the Village includes a permit, obtained from  
23 the NPS Visitor's Center (free permit), a visitor with a boat trailer can park in the parking lot for up to seven  
24 nights (total of 14 nights in a calendar year). Ed Fuller is working with the community and partners to answer  
25 questions/concerns.

26 **Management Reports:**

27 **Commissioner John Fletcher** attended committee meetings and continues to monitor beach roads and  
28 handicap parking.

29 **Commissioner Ben Simmons** continues to monitor drainage issues.

30 **Commissioner Barry Swindell** continues to monitor drainage issues.

31 **Commissioner Dick Tunnell** attended Mid-East Housing Committee meeting and reported installation of city  
32 sewer at Hacienda Heights is delayed. Tony Spencer, Chairman of Engelhard Sanitary District is working to  
33 correct the Engelhard lagoon issue.

34 **Chairman Earl Pugh, Jr.** attended the DSS meeting in Raleigh with Laurie Potter, Linda McCabe and  
35 Manager Rich. Mr. Pugh reported Hyde County has good Medicaid and food services programs. He attended a

1 seafood dinner/meeting with Manager Rich and Commissioner Tunnell in Raleigh, the Ocracoke  
2 Firemen’s Ball and the Albemarle Commission meeting.

3 **County Manager Bill Rich** continues to monitor ferry issues. Mr. Rich’s May calendar was provided.

4 **Public Comments:**

5 Chairman Swindell called for comments from the public.

6 **Sundae Horne** – recommended more women be considered for appointments on Ocracoke and reported bike  
7 racks float and move around in high tides.

8 **Connie Leinbach** – recommended more effort be made to reach out to women in the community to serve on  
9 local boards and committees. She reported the \$150 priority ferry pass has been reinstated and is available to  
10 anyone who wants to be in the priority lane.

11 **Darlene Styron** – thanked Gail for working on ferry tolling issues and agreed better outreach for board  
12 appointments is needed.

13 There being no further comments from the public, Chairman Pugh continued the meeting.

14 **Closed Session (none)**

15 **Adjourn**

16 Commissioner Tunnell moved to adjourn the meeting. Mr. Swindell seconded the motion. The motion passed on  
17 the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting –  
18 None.

19 The meeting adjourned at 8:55p.m.

20 Respectfully submitted:

21 Minutes approved on the 5<sup>th</sup> day of July 2016.

22 Attest:

23  
24  
25  
26  
27  
28  
29  
30 \_\_\_\_\_  
31 Lois Stotesberry, CMC, NCCCC  
32 Clerk, Hyde County Board of Commissioners

30 \_\_\_\_\_  
31 Earl Pugh, Jr.  
32 Chair, Hyde County Board of Commissioners

33 **Attachments:**

- 34 **Exhibit A: “Resolution Relating To The Budget For Fiscal Year 2016-2017”**
- 35 **Exhibit B: “Resolution Authorizing County Manager To Reconcile Department Budgets”**
- 36 **Exhibit C: “Ordinance No. 2016-06-01 – An Ordinance Of The Board Of County Commissioners Of Hyde County,**  
37 **North Carolina, Relating To The FY2016-2017 Budget”**
- 38 **Exhibit D: “Resolution Calling For The General Assembly To Fully Fund North Carolina Public Schools”**
- 39 **Exhibit E: “Resolution Opposing North Carolina HB 1122 That Would Limit Marine Net Fishing”**
- 40 **Exhibit F: “Resolution In Support Of Senate Bill 812 To Protect Citizens Of North Carolina From The Ferry Tax**  
41 **And To Appropriate Funds For Ferry Replacement”**
- 42 **Exhibit G: “Resolution To Express Hyde County’s Desire To Participate In The State Health Plan”**
- 43 **Exhibit H: “Implementation Of Personnel Policies By Resolution”**

## Special Board Retreat Meeting Minutes

Board of County Commissioners  
Hyde County, North Carolina

Thursday June 16, 2016

1 County Manager Bill Rich called the special Hyde County Board of Commissioners Retreat to  
2 order at 10:00 AM on Thursday June 16, 2016 in the Mattamuskeet Outpost lounge.

3  
4 The following members of the Board of Commissioners were present – Chairman Earl Pugh, Jr.,  
5 Commissioners Swindell and Tunnell, candidate Tom Pahl, County Manager Bill Rich and  
6 Special Assistant County Manager Will Doerfer. Commissioner Ben Simmons arrived at noon.

7  
8 County Manager Rich introduced the scope and purpose of the Board Retreat and instructed that  
9 no votes could be cast and that this meeting was for planning purposes only.

10  
11 Commissioner Tunnell provided an historical perspective on the Hyde County drainage and  
12 flooding issues to Candidate Pahl.

13 Chairman Pugh and Commissioner Tunnell discussed the amount of crop lost due to the rain this  
14 spring. Commissioner Tunnell estimated that approximately three to five million dollars in crops  
15 had been lost so far this season.

16 Commissioner Tunnell questioned whether the County should be looking to D.C. for funding due  
17 to the cost and regulations associated with drainage.

18 Chairman Pugh stated that the Federal regulatory agencies seem to be coordinating better.

19 It was noted that regulatory agencies have adjusted floodplain measurements that resulted in lots  
20 within Dare County being removed from the official floodplain.

21  
22 County Manager Rich began discussion regarding Emergency Medical Services (EMS). The  
23 budget has been between 1.4 and 1.6 million. Desires to maintain that funding level.

24 Discussion regarding the Ocracoke EMS site and partnership with the Ocracoke Health Clinic.  
25 Commissioner Swindell discussed the problems related to Medicaid reimbursements and how  
26 that affects funding for Home Health and the Ocracoke Health Center. The group discussed the  
27 reasons for relocating EMS on Ocracoke and the next steps for long-term solution for the  
28 Ocracoke EMS site.

29  
30 County Manager Rich began discussion regarding tax collection rates and the possible effects of  
31 the tax reevaluation.

32 Discussion regarding the possible avenues to address the collection rate and the legal fees and  
33 issues associated with going through the County attorney rather than the tax office.

34  
35 Commissioner Tunnell began discussion regarding tourism and how the county needs to improve  
36 capitalizing on the natural resources within mainland. Pointed out that it would not necessarily  
37 be the County government to take the initial steps. Discussion regarding opportunities to capture  
38 more tourism dollars within the county commenced. It was discussed that the Chamber and Swan  
39 Days needed to be stronger and that the Mattamuskeet Lodge would help with all of these issues.

40

41 Commissioner Swindell stated that one long-term option could be to find private developers to  
42 create a resort-like facility in Hyde County that would provide activities for the whole family  
43 because currently, most activities are geared towards those who like being outside.  
44

45 Discussion regarding Ferries commenced to include the fact that Hatteras ferry dock has already  
46 been overwhelmed this season. The passenger ferry was discussed and how that would positively  
47 affect the Island. Dredging, the long route, and tolling was discussed.  
48 Manager Rich updated the Board members on the negotiations currently underway between the  
49 Senate and House.  
50

51 Manager Rich discussed the Department of Commerce County Profile report. Over 1100 leave  
52 the county for work, 480 come into the county to work, and 425 work and live within the county.  
53

54 Lunch break from 12-12:30  
55

56 Manager Rich discussed the Board's role as a unit and the election cycle for the Board. There  
57 was discussion regarding including diversity in the County boards and committees.  
58

59 Manager Rich began discussion about Red Wolf program and his meetings in Raleigh.  
60

61 There was then general discussion regarding succession planning for the County Manager  
62 position as well as department heads. Manager Rich discussed plan to create an Assistant County  
63 Manager position and make some staff changes within the County office.  
64

65 Manager Rich stated that he has been approached by Martin and Tyrrell Counties to join their  
66 regional Health Board. The group discussed possible consequences of joining a regional  
67 agreement. Chairman Pugh pointed out the Tyrrell County is paying more for Health than Hyde.  
68 Commissioner Tunnell questioned whether a partnership with Dare County would be beneficial.  
69

70 Commissioner Simmons stated that there are some potential issues with Hyde Department of  
71 Social Services receiving reimbursement from the State due to misappropriation of funds. If the  
72 State audits DSS there is potential for County dollars being required to reimburse the State. It  
73 was stated that the new DSS director has done a good job with correcting issues.  
74

75 Chairman Pugh discussed the topic of manager and Board performance. He discussed a School  
76 of Government course he had attended and stated that he would like to implement a Board  
77 evaluation and manager evaluation by the end of the year.  
78

79 There was general discussion regarding the Health Director position.  
80

81 The group discussed raises and issues surrounding merit raises versus cost of living raises and  
82 the unique challenges for Hyde County.  
83

84 Candidate Pahl discussed appointments to Ocracoke boards, including the planning board and  
85 Occupancy Tax Board as well as shortcomings of the Ocracoke Development Ordinance.  
86 Meeting adjourned at 2:20 PM

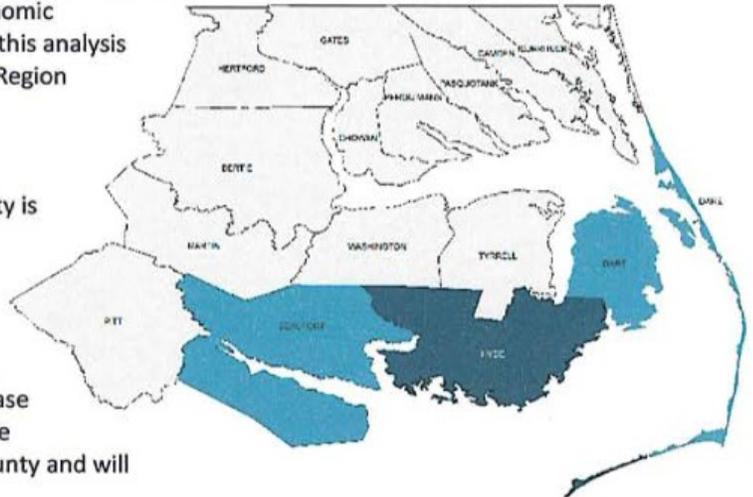


## HYDE COUNTY REGIONAL ECONOMIC PROFILE

APRIL 2016

Hyde County is located in North Carolina's coastal region, bordered by Dare, Beaufort, Washington and Tyrell Counties. Given the economic activities and workforce flows with its surrounding areas, this analysis includes reporting for Hyde County and the Hyde County Region (including Beaufort, Dare and Hyde).

As of July 2015, Hyde County had a population of 5,735. According to a UNC study<sup>1</sup> on population loss, Hyde County is projected to be one of 24 North Carolina counties to experience population declines from 2015-2035 (-4.3 percent). Hyde County's aging population (60+) in July 2015 accounted for 26 percent of the population (1,487) and is expected to reach 1,829 in July 2035. The median age in Hyde County for July 2015 was 43.10 and will increase to 48.56 by July 2035. These demographic conditions have created labor market and economic challenges for the county and will continue to do so if projections are correct.



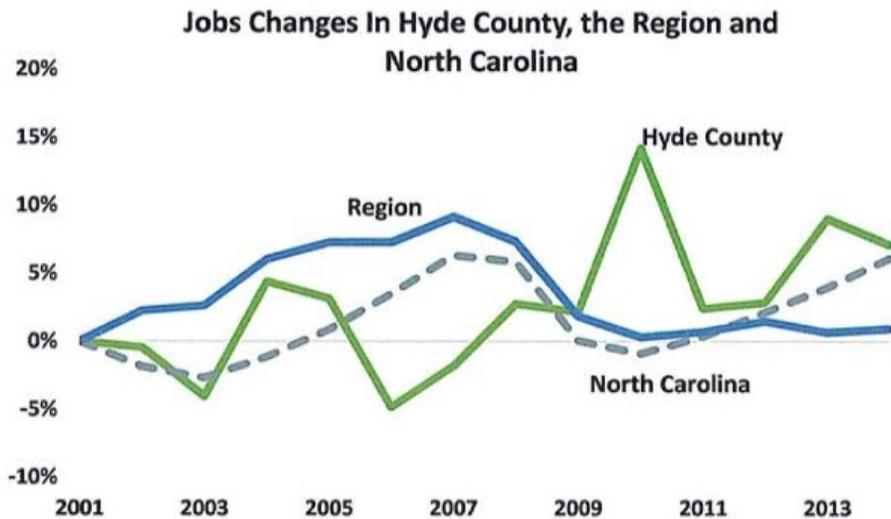
This analysis provides information on jobs trends, industry mix, occupations and wages, tourism, commuting patterns, top employers and self-employment for both Hyde County and the Hyde County Region.

### Jobs Trends

Since 2001, the Hyde County Region and the State have experienced similar trends in industry employment while Hyde County saw fluctuations mostly due to a decline in employment in 2006 (a decrease of 8 percent, or 162 jobs) and a spike in 2010 (an increase of 12 percent, or 244 jobs). The region experienced steady employment growth through the middle half of the 2000's, but declined during the Great Recession (which officially began in late 2007) and has remained steady since 2010.

According to the graph below, Hyde County has experienced fluctuating job growth since 2007. These estimates are reported on workers employed in the county regardless of their county of residence. When you compare this data to civilian labor force estimates for the county, a different story is painted. Hyde County experienced a steep decline in its number of employed residents from 2007 to 2011. People aging out of the workforce and retiring is likely a significant contributor to the drop. Since then, there has been a small upswing (with a very slight setback in 2015). Still, the number of employed residents in the county is down 28percent from its peak in 2004 (see Appendix One). This poses a significant obstacle to economic growth, since lost employment can bring a loss in total income and other challenges for the county.

<sup>1</sup> [Population Loss & Shifting Age Composition, 2015-2035, Carolina Demography, UNC-Chapel Hill](#)



Source: NC, LEAD, QCEW (See Appendix One)

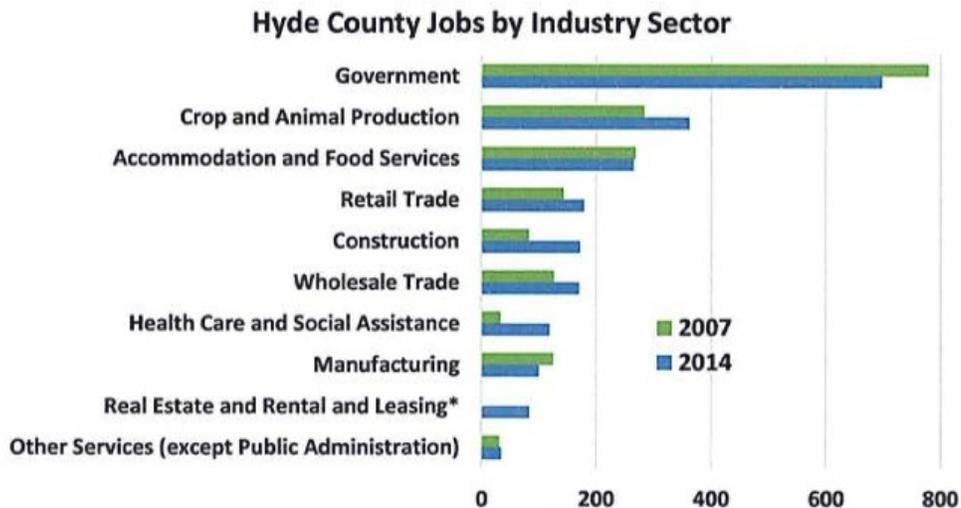
### Industry Mix

In 2014, total industry employment in Hyde County was 2,171, with over half of the employment concentrated in the following three major industrial sectors:

- 1) Government;
- 2) Crop and Animal Production; and
- 3) Accommodations and Food Services.

The three major industry sectors made up 58 percent of Hyde County’s total employment: 1) Government (698 jobs); 2) Crop and Animal Production (362 jobs); and 3) Accommodation and Food Services (265 jobs). Since 2007, Government and Accommodation and Food Services sectors have experienced declines in job growth, 10 percent and 1 percent respectively, while the Crop and Animal Production sector experienced growth (28 percent). Construction and Healthcare grew exceptionally during that time, 107 percent (an increase of 89 jobs) and 256 percent (an increase of 85 jobs) respectively.

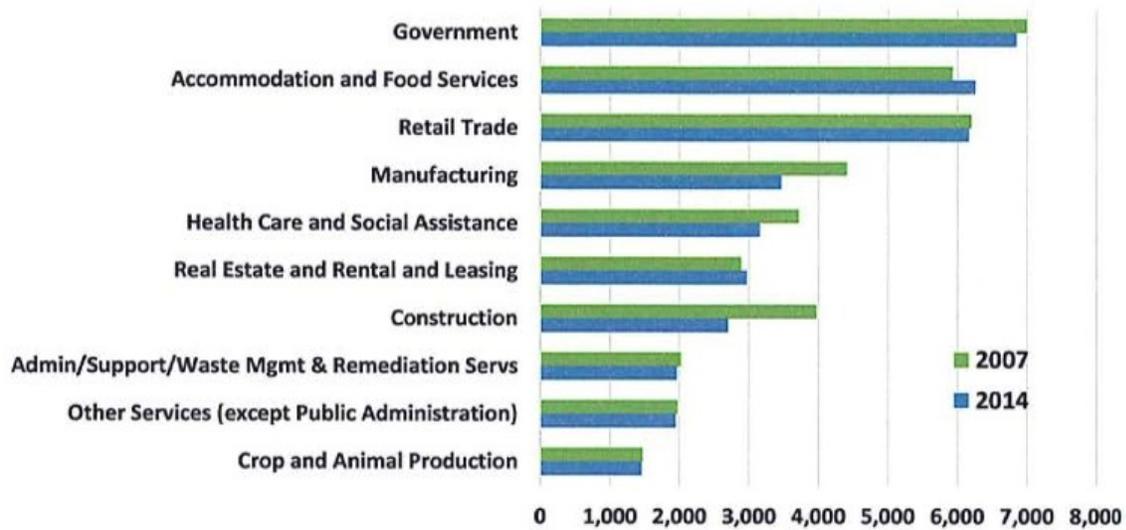
During the same period, the combined employment across the three-county region was 12,217. Government and Accommodations and Food Services remained the top two industry sectors in the region, followed by Retail Trade. The Region experienced a 5 percent increase in employment (326 jobs) in the Accommodations and Food Services Industry, while most of the other industry sectors saw declines.



\*Real Estate and Rental and Leasing sector data was suppressed in 2007

Source: Economic Modeling Specialists Intl. (See Appendix Two)

### Hyde County Region Jobs by Industry Sector



Source: Economic Modeling Specialists Intl. (See Appendix Two)

### Occupations and Wages

The tables below show occupations with the highest employment in Hyde County and the Hyde County Region in 2014. In the County and the Region, both Office and Administration Support Occupations and Food Preparation and Serving Related Occupations represented the top two occupations. Sales and Related Occupations ranked 4<sup>th</sup> in Hyde and 3<sup>rd</sup> in the Region.

Top Employment and Wages by Occupation for Hyde County		
	2014 Employment	2014 Avg. Annual Wage
Office and Administrative Support Occupations	323	\$28,375
Food Preparation and Serving Related Occupations	246	\$21,652
Farming, Fishing, and Forestry Occupations	242	\$24,876
Sales and Related Occupations	208	\$31,723
Protective Service Occupations	148	\$30,576
Transportation and Material Moving Occupations	146	\$27,368
Construction and Extraction Occupations	142	\$34,799
Education, Training, and Library Occupations	130	\$33,768
Production Occupations	116	\$29,444
Management Occupations	98	\$73,206

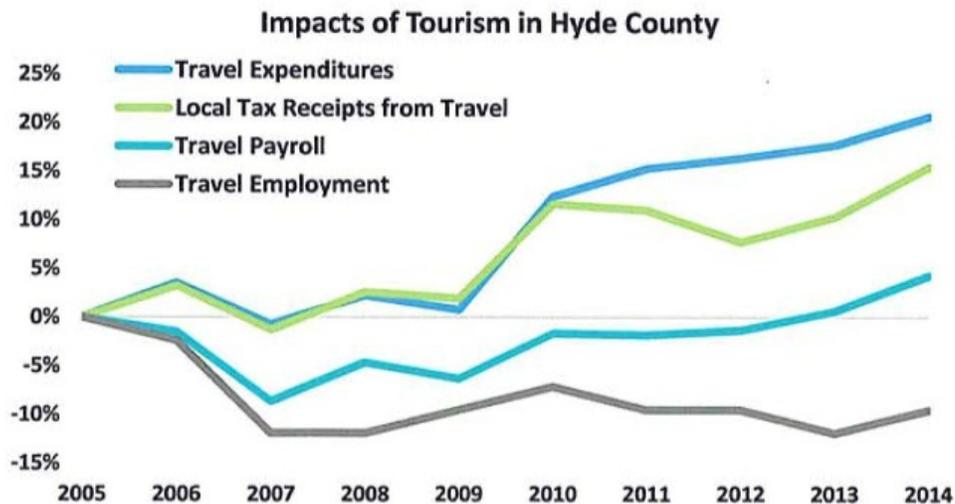
Source: Economic Modeling Specialists Intl. (See Appendix Three)

Top Employment and Wages by Occupation for Hyde County Region		
	2014 Employment	2014 Avg. Annual Wage
Office and Administrative Support Occupations	5,793	\$30,682
Food Preparation and Serving Related Occupations	5,524	\$21,018
Sales and Related Occupations	5,193	\$31,460
Production Occupations	2,646	\$35,150
Installation, Maintenance, and Repair Occupations	2,215	\$41,349
Building and Grounds Cleaning and Maintenance Occupations	2,127	\$26,986
Transportation and Material Moving Occupations	2,015	\$29,625
Education, Training, and Library Occupations	1,973	\$36,541
Construction and Extraction Occupations	1,482	\$37,804
Healthcare Practitioners and Technical Occupations	1,442	\$60,384

Source: Economic Modeling Specialists Intl. (See Appendix Three)

### Tourism

The following tourism data calculates the impact based on visitor expenditures using the Travel Economic Impact Model (TEIM). In addition to direct visitor spending estimates, it also includes employment, payroll and tax revenues as a result of direct visitor spending. During the 2005-2014 period, travel expenditures in Hyde County have increased \$5.68 million (21%), and local tax receipts from travel have fluctuated. Travel-related payroll and employment declined from 2005 to 2007. However, payroll has steadily increased since then while employment has remained fairly stable.



Source: EDPNC, Direct Impact of Visitor Spending in North Carolina/County Level Statistics (TEIM). (See Appendix Four)

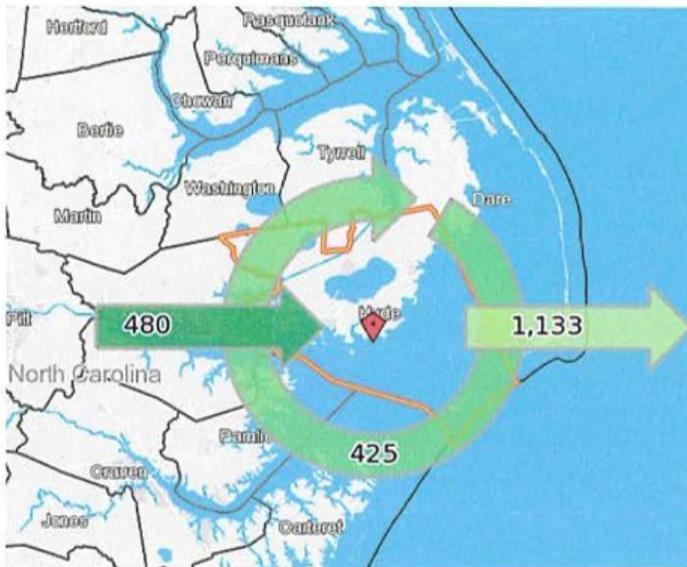
## Commuting Patterns

Based on the Census Bureau's most recent commuting data (2014), an estimated 425 Hyde County residents live and work in the county<sup>2</sup>. Over 2.5 times as many Hyde residents commute out of county (1,133) for work. Among those commuting out of the county, about 15percent travel to Dare, 11percent to Beaufort, and 6percent each to Hertford and Pitt. In fact, more than half of Hyde County's private sector jobs that are considered someone's primary employment, were claimed by people living outside of the County. Among the 480 commuters to Hyde, approximately 20percent came from Beaufort County and 11percent from Dare.

As the following table and chart indicate, economic development activity in Hyde County is interconnected closely with neighboring counties. When looking at economic activity, it is critical to look at the region for planning purposes.

## Hyde County Workers, 2014

In-Commuters, Out-Commuters, and Those Who Live & Work in Hyde



Where Hyde County Residents Work Private Primary Jobs	
	2014 Jobs
Hyde County, NC	425
Dare County, NC	165
Beaufort County, NC	125
Hertford County, NC	66
Pitt County, NC	62
Wake County, NC	55
Currituck County, NC	43
Chowan County, NC	36
Pasquotank, NC	35
Newport News, VA	35
All Other Locations	511
<b>Total</b>	<b>1,558</b>

Source: U.S. Census Bureau, LEHD, OnTheMap (See Appendix Five)

## Self-Employment

Self-employed people represent the workforce who derive a significant part of their income through their own businesses. In 2015, the crop and animal production industry sector in Hyde County represented the largest number of self-employed (210), an increase of 25 percent from 2007.

Estimated Self-Employment in Hyde County for Top Industries			
Industry Sector	2007 Jobs	2015 Jobs	% Change
Crop and Animal Production	168	210	25%
Construction	56	45	-20%
Other Services (except Public Administration)	26	31	20%
Administrative and Support and Waste Management and Remediation Services	26	20	-21%
Retail Trade	21	14	-33%
<b>Total</b>	<b>347</b>	<b>384</b>	<b>11%</b>

Source: Economic Modeling Specialists Intl.

<sup>2</sup> Data includes only primary jobs in private sector employment.

## Top Employers

Below are the Top 10 Employers in Hyde County and the Region for 3<sup>rd</sup> Quarter 2015 from the Quarterly Census of Employment and Wages (QCEW). To see the Top 25 for Hyde County and the Region, please see Appendices Six and Seven.

Hyde County's Top 10 Employers 2015 3rd Quarter		
	Company Name	Employment Range
1	NC Dept of Public Safety	100-249
2	Rose Acre Farms	100-249
3	Hyde County Board Of Education	100-249
4	County of Hyde	100-249
5	ITW	100-249
6	Ocracoke Island Realty	50-99
7	NC Dept of Transportation	50-99
8	Mattamuskeet Seafood	50-99
9	Liberty Healthcare Group LLC	50-99
10	Williams Seafood Inc	50-99

Regional Top 10 Employers 2015 3rd Quarter			
	Company Name	County	Employment Range
1	Beaufort County Schools	Beaufort	1000+
2	Dare County Schools	Dare	500-999
3	PCS Phosphate Company Inc	Beaufort	500-999
4	County Of Dare	Dare	500-999
5	Vidant Medical Center	Beaufort	250-499
6	Village Realty & Mgmt Service	Dare	250-499
7	Flanders Airpure NC Division	Beaufort	250-499
8	Wal-Mart	Beaufort	250-499
9	Food Lion	Dare	250-499
10	Austin Maintenance & Construction	Beaufort	250-499

Source: Top Employer lists from NC Commerce, QCEW, 3<sup>rd</sup> Q 2015 (see Appendix Six and Seven)

**APPENDIX ONE**

**JOBS TRENDS, 2001-2014**

<b>Year</b>	<b>Hyde County Total Industry Jobs</b>	<b>Hyde County Region Total Industry Jobs</b>	<b>North Carolina Total Industry Jobs</b>
2001	2,027	36,321	3,823,766
2002	2,018	37,139	3,751,679
2003	1,945	37,272	3,720,962
2004	2,116	38,508	3,779,495
2005	2,091	38,961	3,857,108
2006	1,929	38,962	3,956,688
2007	1,990	39,643	4,064,977
2008	2,083	38,989	4,046,854
2009	2,071	36,993	3,825,808
2010	2,315	36,434	3,788,425
2011	2,076	36,577	3,836,792
2012	2,085	36,858	3,905,109
2013	2,210	36,560	3,975,144
2014	2,171	36,650	4,057,234

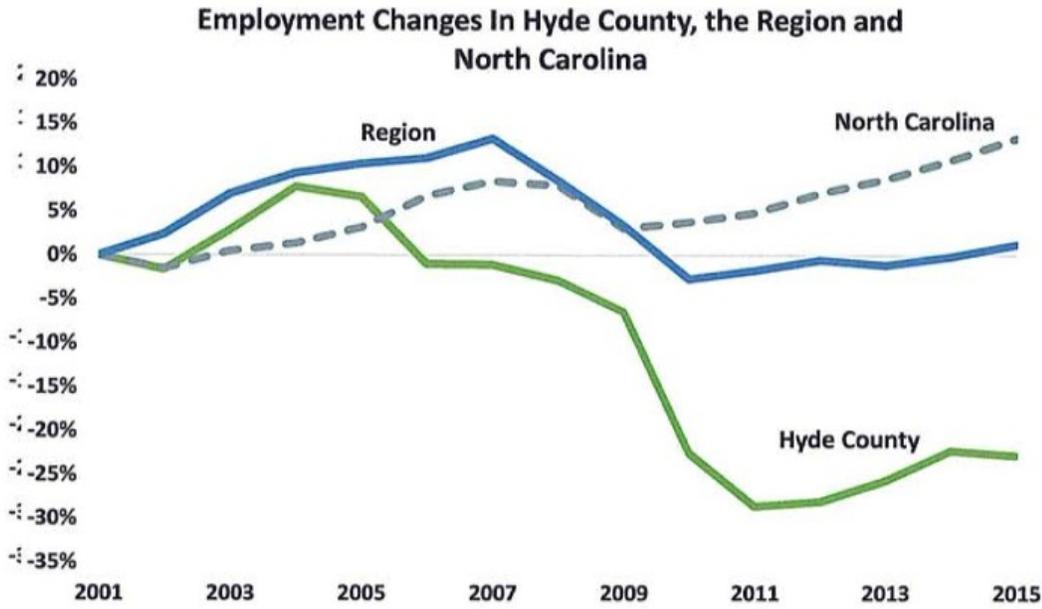
Source: NC Commerce, LEAD, QCEW (2015 annual data not available at time of publication)

**EMPLOYED RESIDENTS TRENDS, 2001-2014**

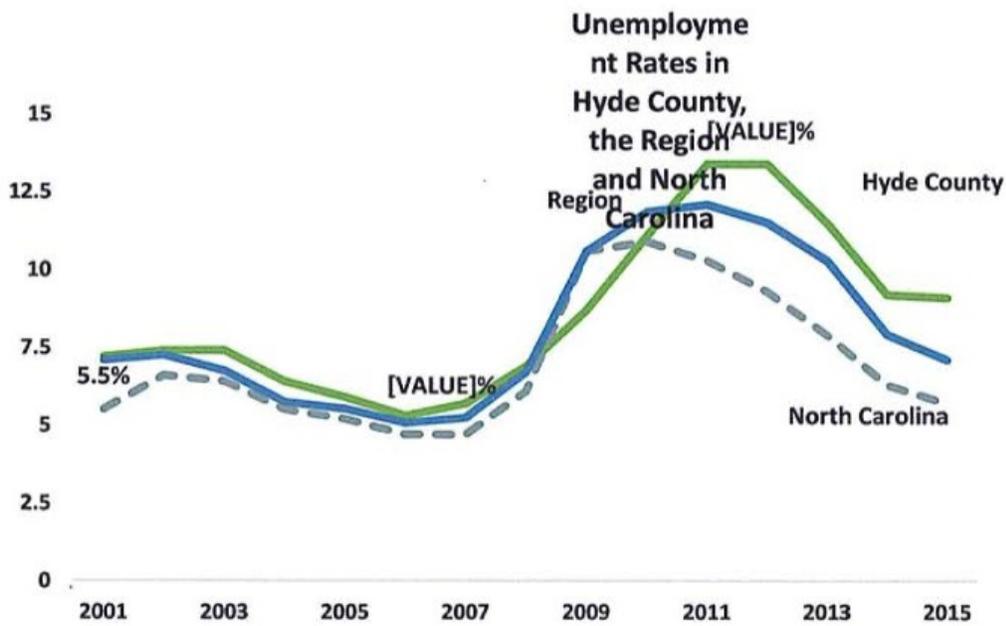
<b>Year</b>	<b>Workers Employed in Hyde County</b>	<b>Workers Employed in Hyde County Region</b>	<b>Workers Employed in North Carolina</b>
2001	2,564	39,041	3,966,798
2002	2,522	39,979	3,906,570
2003	2,638	41,775	3,984,596
2004	2,764	42,696	4,019,809
2005	2,734	43,102	4,091,039
2006	2,538	43,352	4,234,095
2007	2,536	44,218	4,300,304
2008	2,490	42,358	4,281,713
2009	2,398	40,371	4,087,105
2010	1,986	37,973	4,115,628
2011	1,830	38,356	4,157,543
2012	1,844	38,831	4,247,139
2013	1,906	38,595	4,310,817
2014	1,993	38,980	4,396,286
2015	1,979	39,521	4,495,473

Source: NC Commerce, LEAD, LAUS

APPENDIX ONE Cont'd



Source: NC Commerce, LEAD, LAUS



Source: NC Commerce, LEAD, LAUS

APPENDIX TWO

HYDE COUNTY JOBS BY INDUSTRY SECTOR

Industry Sector	2007 Hyde County Jobs	2014 Hyde County Jobs	Job Change	% Change
Government	779	698	-81	-10%
Crop and Animal Production	283	362	78	28%
Accommodation and Food Services	268	265	-3	-1%
Retail Trade	144	179	35	25%
Construction	83	172	89	107%
Wholesale Trade	126	170	44	35%
Health Care and Social Assistance	33	119	85	256%
Manufacturing	125	100	-25	-20%
Real Estate and Rental and Leasing	*	84	n/a	n/a
Other Services (except Public Administration)	31	35	4	12%
Professional, Scientific, and Technical Services	22	27	5	22%
Finance and Insurance	20	22	2	10%
Management of Companies and Enterprises	69	22	-48	-69%
Utilities	*	15	n/a	n/a
<b>Totals</b>	<b>2,072</b>	<b>2,297</b>	<b>225</b>	<b>11%</b>

Source: Economic Modeling Specialists Intl. (\*data suppressed)

Industry Sector	2007 Hyde County Jobs	2014 Hyde County Jobs	Job Change	% Change
Government	6,994	6,842	-152	-2%
Accommodation and Food Services	5,930	6,256	326	5%
Retail Trade	6,200	6,163	-37	-1%
Manufacturing	4,407	3,461	-946	-21%
Health Care and Social Assistance	3,716	3,158	-558	-15%
Real Estate and Rental and Leasing	2,887	2,969	82	3%
Construction	3,972	2,701	-1,271	-32%
Admin & Support & Waste Mgmt & Remediation Svcs	2,021	1,965	n/a	-3%
Other Services (except Public Administration)	1,974	1,947	-27	-1%
Crop and Animal Production	1,473	1,454	-19	-1%
Professional, Scientific, and Technical Services	1,147	1,113	-34	-3%
Wholesale Trade	1,252	1,030	-222	-18%
Finance and Insurance	969	853	-116	-12%
Arts, Entertainment, and Recreation	670	625	-45	-7%
Transportation and Warehousing	674	579	-96	-14%
Information	454	333	-121	-27%
Educational Services	284	296	12	4%
Utilities	111	88	-23	-21%

Management of Companies and Enterprises	169	83	-86	-51%
Unclassified Industry	154	0	-154	-100%
<b>Totals</b>	<b>45,462</b>	<b>41,918</b>	<b>-3,544</b>	<b>-8%</b>

**HYDE COUNTY REGION JOBS BY INDUSTRY SECTOR**

Source: Economic Modeling Specialists Intl.

**APPENDIX THREE**

**TOP OCCUPATIONS AND WAGES IN HYDE COUNTY**

	<b>Hyde County 2014 Employment</b>	<b>Hyde County 2014 Avg. Annual Wage</b>
Office and Administrative Support Occupations	323	\$28,375
Food Preparation and Serving Related Occupations	246	\$21,652
Farming, Fishing, and Forestry Occupations	242	\$24,876
Sales and Related Occupations	208	\$31,723
Protective Service Occupations	148	\$30,576
Transportation and Material Moving Occupations	146	\$27,368
Construction and Extraction Occupations	142	\$34,799
Education, Training, and Library Occupations	130	\$33,768
Production Occupations	116	\$29,444
Management Occupations	98	\$73,206
Installation, Maintenance, and Repair Occupations	97	\$38,696
Building and Grounds Cleaning and Maintenance Occupations	64	\$25,722
Community and Social Service Occupations	64	\$36,618
Business and Financial Operations Occupations	57	\$54,443
Healthcare Practitioners and Technical Occupations	43	\$58,263
Personal Care and Service Occupations	41	\$23,688
Healthcare Support Occupations	40	\$20,392
Computer and Mathematical Occupations	21	\$58,159
Life, Physical, and Social Science Occupations	18	\$50,474
Architecture and Engineering Occupations	17	\$60,884
Military occupations	12	\$29,714
Arts, Design, Entertainment, Sports, and Media Occupations	12	\$37,899
Legal Occupations	11	\$85,052
<b>Total</b>	<b>2,297</b>	<b>\$32,939</b>

Source: Economic Modeling Specialists Intl.

**TOP OCCUPATIONS AND WAGES IN HYDE COUNTY REGION**

	<b>2014 Hyde Region Employment</b>	<b>2014 Hyde Region Avg. Annual Wage</b>
Office and Administrative Support Occupations	5,793	\$30,682
Food Preparation and Serving Related Occupations	5,524	\$21,018
Sales and Related Occupations	5,193	\$31,460
Production Occupations	2,646	\$35,150
Installation, Maintenance, and Repair Occupations	2,215	\$41,349
Building and Grounds Cleaning and Maintenance Occupations	2,127	\$26,986
Transportation and Material Moving Occupations	2,015	\$29,625
Education, Training, and Library Occupations	1,973	\$36,541
Construction and Extraction Occupations	1,482	\$37,804
Healthcare Practitioners and Technical Occupations	1,442	\$60,384
Management Occupations	1,180	\$89,457
Protective Service Occupations	1,153	\$35,391
Healthcare Support Occupations	988	\$22,465
Business and Financial Operations Occupations	823	\$60,436
Personal Care and Service Occupations	798	\$23,755
Farming, Fishing, and Forestry Occupations	601	\$28,368
Community and Social Service Occupations	463	\$42,774
Architecture and Engineering Occupations	349	\$67,816
Military occupations	331	\$29,714
Arts, Design, Entertainment, Sports, and Media Occupations	295	\$39,470
Computer and Mathematical Occupations	274	\$65,064
Life, Physical, and Social Science Occupations	175	\$55,568
Legal Occupations	150	\$77,380
<b>Total</b>	<b>37,989</b>	<b>\$35,075</b>

**Source:** Economic Modeling Specialists Intl.

**APPENDIX FOUR**

**Impacts of Travel and Tourism on Hyde County**

	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Travel Expenditures (Millions)	\$27.49	\$28.46	\$27.29	\$28.11	\$27.70	\$30.90	\$31.69	\$31.99	\$32.36	\$33.17
Travel Payroll (Millions)	\$6.02	\$5.93	\$5.50	\$5.74	\$5.64	\$5.92	\$5.91	\$5.94	\$6.06	\$6.28
Travel Employment (000s)	0.42	0.41	0.37	0.37	0.38	0.39	0.38	0.38	0.37	0.38
State Tax Receipts from Travel (Millions)	\$1.36	\$1.39	\$1.27	\$1.32	\$1.41	\$1.62	\$1.57	\$1.47	\$1.50	\$1.51
Local Tax Receipts from Travel (Millions)	\$1.55	\$1.60	\$1.53	\$1.59	\$1.58	\$1.73	\$1.72	\$1.67	\$1.71	\$1.79

**Source:** EDPNC, Direct Impact of Visitor Spending in North Carolina/County Level Statistics (TEIM)

	2010	2011	2012	2013	2014	
Hyde County, NC	555	339	389	391	425	
Dare County, NC	81	323	277	308	165	
Beaufort County, NC	177	166	147	135	125	
Hertford County, NC	18	79	90	72	66	<b>APPENDIX FIVE</b>
Pitt County, NC	36	63	94	82	62	<b>Where Hyde County</b>
Wake County, NC	54	54	58	57	55	<b>Residents Work</b>
Currituck County, NC	14	69	62	97	43	
Chowan County, NC	9	45	26	33	36	
Pasquotank County, NC	13	60	67	56	35	
Newport News city, VA	8	32	25	27	35	
All Other Locations	348	483	462	487	511	
<b>Total Private Primary Jobs</b>	<b>1,313</b>	<b>1,713</b>	<b>1,697</b>	<b>1,745</b>	<b>1,558</b>	

Source: U.S. Census Bureau, LEHD, OnTheMap

**APPENDIX SIX**

**Hyde County Top 25 Employers (3<sup>rd</sup> Q 2015)**

<b>Rank</b>	<b>Company Name</b>	<b>Employment Range</b>
1	NC Dept of Public Safety	100-249
2	Rose Acre Farms	100-249
3	Hyde County Board Of Education	100-249
4	County of Hyde	100-249
5	ITW	100-249
6	Ocracoke Island Realty	50-99
7	NC Dept of Transportation	50-99
8	Mattamuskeet Seafood	50-99
9	Liberty Healthcare Group LLC	50-99
10	Williams Seafood Inc	50-99
11	Sawyers Land Developing Co Inc	Below 50
12	Howards Pub	Below 50
13	Martin Lumber Company	Below 50
14	Dajjo Inc	Below 50
15	Back Porch Restaurant	Below 50
16	Precision Pallet LLC	Below 50
17	National Park Service	Below 50
18	Williams Markets Inc	Below 50
20	Ocracoke Variety Store	Below 50
20	Flying Melon Cafe	Below 50
21	East Coast Equipment	Below 50
24	Alligator River Growers	Below 50
24	Jolly Roger Pub & Marina	Below 50
24	Jason's Restaurant	Below 50
25	Martelle's	Below 50

Source: NC Commerce, LEAD, QCEW Largest Employers

**APPENDIX SEVEN**

**Hyde County Regions Top 25 Employers (3<sup>rd</sup> Q 2015)**

<b>Rank</b>	<b>Company Name</b>	<b>County</b>	<b>Employment Range</b>
1	Beaufort County Schools	Beaufort	1000+
2	Dare County Schools	Dare	500-999
3	PCS Phosphate Company Inc	Beaufort	500-999
4	County Of Dare	Dare	500-999
5	Vidant Medical Center	Beaufort	250-499
6	Village Realty & Management Service	Dare	250-499
7	Flanders Airpure NC Division	Beaufort	250-499
8	Wal-Mart	Beaufort	250-499
9	Food Lion	Dare	250-499
10	Austin Maintenance & Construction	Beaufort	250-499
11	Carolina Designs Realty Inc	Dare	250-499
12	County of Beaufort	Beaufort	250-499
13	Beaufort County Community College	Beaufort	250-499
14	NC Dept of Transportation	Dare	250-499
15	Vidant Medical Center	Dare	250-499
16	City Of Washington	Beaufort	250-499
17	The Mega Force Staffing Group Inc	Beaufort	250-499
18	Wal-Mart	Dare	100-249
19	Sun Realty	Dare	100-249
20	Food Lion	Beaufort	100-249
21	Clarcor Engine Mobile Solutions LLC	Beaufort	100-249
22	Flanders Solutions LLC	Beaufort	100-249
23	Trion Solutions Inc	Dare	100-249
24	SPM Resorts Inc	Dare	100-249
25	Executive Personnel Group LLC	Beaufort	100-249

Source: NC Commerce, LEAD, QCEW Largest Employers

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** Jan Moore, STHL Delegate  
**Attachment:** Yes

**ITEM TITLE:** ITEMS FOR GENERAL ASSEMBLY APPROVAL

**SUMMARY:** Hyde County NC Senior Tar Heel Legislature Delegate Jan Moore will present report on items listed to be brought before the General Assembly for a proposed resolution.

**RECOMMEND:** Discussion.

---

Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Proposed Resolution that have been presented to the Senior Tar Heel Legislation to review and then narrow down to five to be brought before the General Assembly for their consideration and, hopefully, approval:

Continuation of funding for Project C.A.R.E.

Strengthen Adult Guardianship

Funding for more affordable housing for older adults

Repeal Certificate of Need

Funding for increased studies of geriatrics

Increase funding for senior centers

Strengthen Adult Protective Services

Reinstate free tuition for older adults to receive higher education

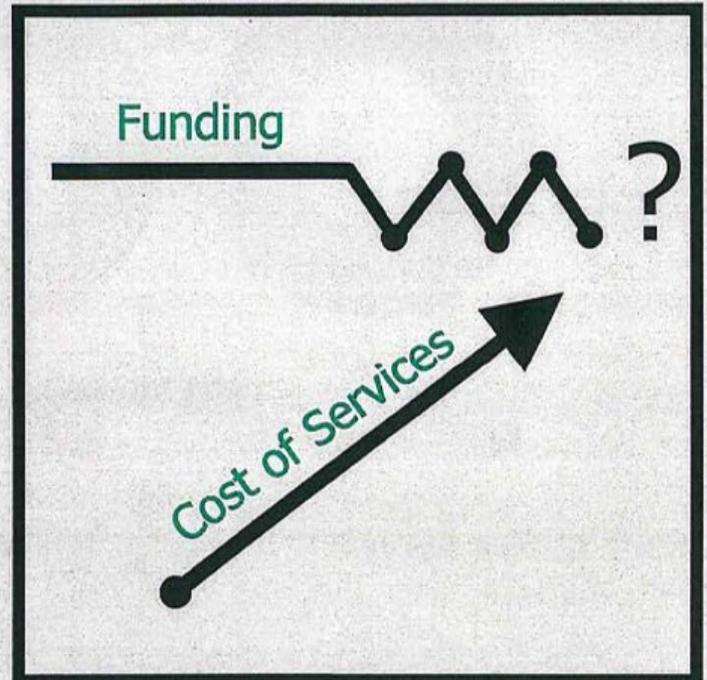
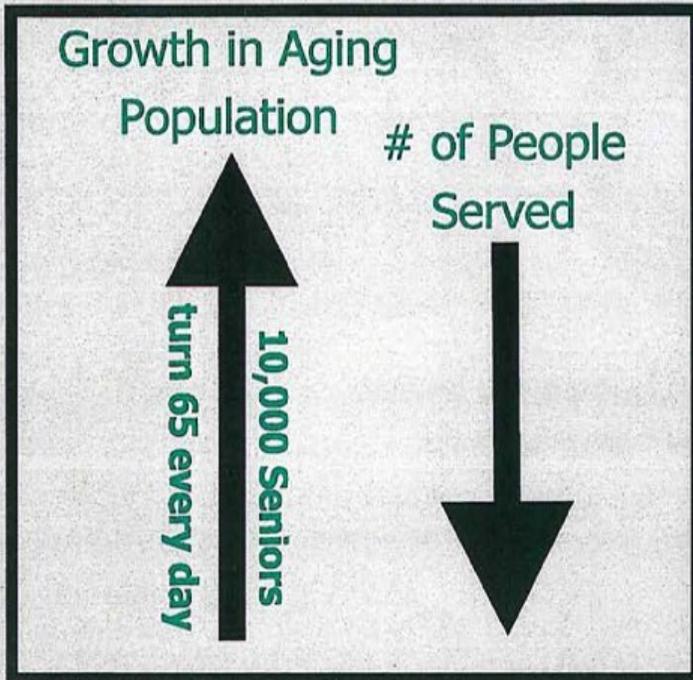
Mandatory dementia training for those agencies dealing with older adults

Increase funding for Home and Community Care Block Grant

Reinstate the NC Study Commission on Aging

**THE AGING NETWORK** IS STRUGGLING TO MEET THE INCREASING DEMAND FOR COMMUNITY BASED SERVICES FOR NORTH CAROLINA'S SENIORS.

## TRENDS AFFECTING AGING



## IS CARE AT HOME A BETTER OPTION?

### A MONEY FOLLOWS THE PERSON (MFP) COST ANALYSIS

MFP is a Medicaid program that helps nursing home (NH) residents transition back to community. The table below compares North Carolina data for 96 people who transitioned home from a NH. Comparing the last 6 months of NH care to a transitioned resident's first 6 months of care at home, we see significant savings in Medicaid expenses. Realize that the care needs of the resident did not change, only the setting.

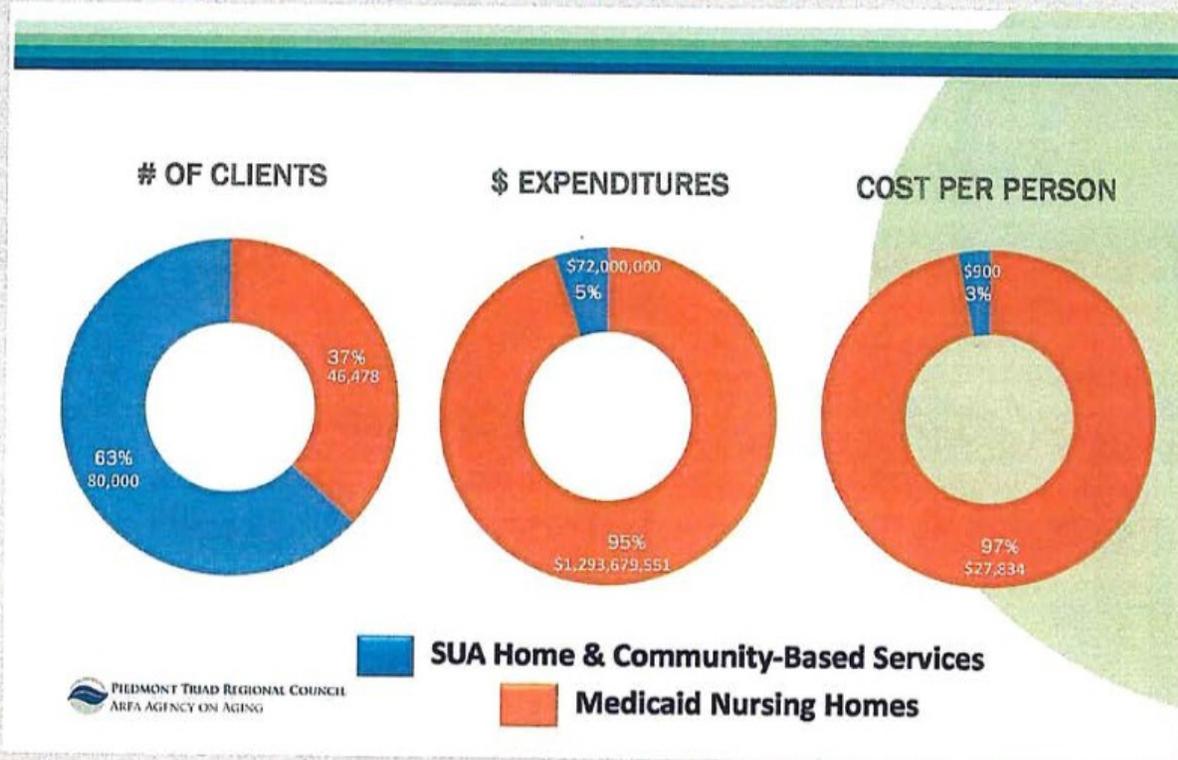
Money Follows the Person Transition Program	Medicaid Expenditures
Last 6 months of Medicaid nursing home care	\$2,724,350
First 6 months of Medicaid care at home	\$1,854,720
<b>Reduction in Cost</b>	<b>\$869,630</b>

**REDUCTION  
IN COST**

32%

**Clearly, it costs less to keep people in their own home!**

# IN NORTH CAROLINA FY 2015



North Carolina has over 9,700 seniors waiting for Aging services like Home-delivered meals, in-home aide, and adult day care. Aging programs keep older adults in the community. Without these services, seniors face premature placement in nursing homes, often relying on Medicaid to cover their costs. If just 10% of the 9,700 seniors go into a nursing home, Medicaid costs could jump another \$27 Million (based on the average cost above).

## A POWERFUL and COST EFFECTIVE PROPOSAL GIVEN THAT:

The North Carolina's Home and Community Care Block Grant (HCCBG) is vital to assuring the availability of cost effective home and community services such as personal care and meals for homebound elderly, transportation to grocery shopping and medical appointments, and respite for family caregivers of person with Alzheimer's disease and other chronic conditions.

The HCCBG services target seniors who are socially and economically needy. The so-called "near-poor" who are not eligible for Medicaid and yet unable to pay for assistance themselves. Persons at risk of abuse, neglect or exploitation are given priority.

HCCBG services are a cost-effective way to help prevent or delay costly placement in assisted living or a nursing home.

The last increase in State funding for the Home and Community Care Block Grant was in Fiscal year 2008. By 2018, will have more individuals 60+ than 17 or younger, 60 counties already do.

More than  
**9,700**  
Older Americans are  
on a waiting list for  
HCCBG services

 Project CARE (Caregiver Support)



## Project CARE (Caregiver Support)

Project CARE (Caregiver Alternatives to Running on Empty) is the only state-funded, dementia-specific support for caregivers who take care of family members with Alzheimer's disease. Project CARE is a coordinated delivery system that is responsive to the needs, values and preferences of families who take care of family member's with Alzheimer's disease.

### Project CARE Services

- Offering persons with dementia and their caregivers counseling, care consultation, dementia-specific information, caregiver assessments, caregiver education and connections to strong social support networks
- Connecting families with available community resources in an attempt to meet unmet needs of family caregivers including local support groups, supportive services, entitlement programs and other community resources
- As appropriate, offering individual caregivers evidence-based and evidence-informed programs, as appropriate, such as REACH (Resources for Enhancing Alzheimer's Caregiver Health), and referring families to other resources
- Partnering with each Area Agency on Aging (AAA) through its Family Caregiver Support Program for cross-referrals and co-outreach, training and education
- Providing training and assistance to AAAs and the community-at-large to increase capacity to assist persons with dementia and their families
- Enhancing partnerships with and among the various entities serving persons with Alzheimer's disease and assisting their caregivers
- Assisting to implement the Dementia Capable State Plan spearheaded by the Division of Aging and Adult Services (DAAS) in collaboration with identified partners
- If you are interested in learning more about Project CARE, please contact the State

Project CARE Director Mark Hensley

(<mailto:mark.hensley@dhhs.nc.gov?Subject=Web%20Inquiry:%20NC%20Project%20Care>).

## Project CARE Family Consultants

### WESTERN OFFICES ☑

Family Consultant, Nancy Hogan

#### Physical Address

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### CENTRAL NC OFFICE ☑

Family Consultant, Bobbi Matchar

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Phone: 919-660-7510 or 800-646-2028

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### EASTERN NC OFFICE ☑

Family Consultant, Rosalind Pugh

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Alzheimer's North Carolina  
300 E. Arlington Blvd., Unit 9B  
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Phone: 252-355-0054 or 252-414-3230

Email: [rpugh@alznc.org](mailto:rpugh@alznc.org) (<mailto:rpugh@alznc.org>)

To contact Project CARE Dementia Specialists for Families in Mecklenburg County:

## Dementia-Capable North Carolina

A Strategic Plan for Addressing Alzheimer's Disease and Related Dementias

MARCH 2016

March 2016

Alzheimer's disease, the most common form of dementia, affects one in seven North Carolinians over the age of 65. In North Carolina, over 160,000 people are living with Alzheimer's disease, a number projected to increase to more than 210,000 by 2025. Because Alzheimer's disease is underdiagnosed, up to half of the estimated number of people with Alzheimer's may not know they have it. Dementia is a set of symptoms caused by underlying brain malfunction that typically includes memory loss, language difficulty, and impaired judgment. Alzheimer's disease is the most common (and arguably the most well-known) of several brain disorders that cause dementia.

Alzheimer's disease is a terminal illness, the fifth leading cause of death in North Carolina, and the only top 10 cause of death that cannot be cured, prevented, or slowed. Age is the primary known risk factor for dementia. The rates of Alzheimer's disease and related dementias increase as people get older. Genetic predisposition, or family history, is another significant risk factor for developing Alzheimer's disease or related dementia. Other potential risk factors may be modifiable through behavior and lifestyle changes including physical activity, educational attainment, occupation, diabetes, cardiovascular disease, hypertension, obesity, depression, and social and cognitive engagement, among others.

Alzheimer's disease and related dementias have a significant impact on affected families. The Alzheimer's Association estimates that 448,000 North Carolinians provided \$6.2 billion in unpaid care for loved ones with dementia in 2014.

### *The Task Force on Alzheimer's Disease and Related Dementias*

In March 2015, the North Carolina Institute of Medicine (NCIOM), in partnership with the North Carolina Department of Health and Human Services Division of Aging and Adult Services, AARP North Carolina, Alzheimer's NC, the Alzheimer's Association, the Duke Endowment, the Winston-Salem Foundation, and LeadingAge North Carolina, convened a statewide, multi-stakeholder Task Force on Alzheimer's Disease and Related Dementias. Through a mandate from the North Carolina General Assembly, Senate Bill 744 (2014), the Task Force was charged with developing an actionable strategic plan for the state of North Carolina that would address 16 topics as

they related to Alzheimer's disease and related dementias. The Task Force recommendations aim to improve statewide awareness and education about Alzheimer's disease and related dementias; support people with dementia and their families; improve and enhance services that support greater quality of life; reach underserved populations; and improve data collection and research around treatment and prevention of Alzheimer's disease and related dementias.

In this issue brief, the recommendations are briefly summarized. More detailed recommendations and background information are provided in the chapters of this report. Recommendation numbers correspond to the chapter of the report in which they are listed.

### *Raising Awareness And Transforming Attitudes*

Partnering with existing public health promotion efforts is one way to educate the public about Alzheimer's disease and related dementia. Public health messages need to incorporate dementia-specific information including brain health promotion, signs and symptoms of dementia, early detection, available resources, and care planning following diagnosis. **Recommendation 3.1: Increase awareness and promote education about available resources through incorporating Alzheimer's disease and related dementia-specific information in current health promotion and education programs.**

The United States Preventive Services Task Force suggests that health care providers conduct assessments for cognitive impairment whenever there are symptoms that may indicate dementia or mild cognitive impairment. There is a need for enhanced training for health care providers, particularly around detection and assessment tools, benefits of early detection, referrals to services, and the importance of improved care systems for people with dementia. **Recommendation 3.2: Enhance training for health care providers on the benefits and best practices for detection, diagnosis, and services referrals of Alzheimer's disease and related dementias.**

The vision of the Task Force is for North Carolina's communities and systems to be "dementia-capable," meaning that communities and systems will consider the impact of dementia on all aspects of the community.

**Recommendation 3.3: Create a collective impact**



North Carolina Institute of Medicine in partnership with the North Carolina Department of Health and Human Services, Division of Aging and Adult Services

Funded By: AARP NC, Alzheimer's Association, Alzheimer's NC, Carol Woods, Carolina Meadows, Leading Age NC, Southminster, NC Division of Aging and Adult Services, the Duke Endowment, and the Winston-Salem Foundation

**partnership to develop and establish dementia-capable pilot communities.**

The Task Force identified the importance of collaborative work to address dementia, as well as the need for a multi-stakeholder process and leadership to achieve the Task Force goals. **Recommendation 3.4: Establish statewide coordinated leadership to oversee the state plan on Alzheimer's disease and related dementias.**

### *Having Supportive Options That Foster Quality of Life*

Nearly all people with Alzheimer's disease or related dementia will require long-term services and supports of some kind. There are a broad range of long-term services and supports, which provide varying levels of medical care and non-medical care. Long-term services and supports can be provided in the home, in a community setting, or in a designated long-term care facility.

For families needing long-term services and supports for family members with Alzheimer's disease or related dementias, the array of options, varying eligibility criteria, and costs can be extremely difficult to navigate. **Recommendation 4.1: Promote appropriate care settings for people with Alzheimer's disease and related dementia, including home-and community-based settings, institutional settings, and hospice and palliative care when appropriate.**

Palliative and hospice care aim to manage pain and symptoms, and palliative care is more broadly applied throughout the course of disease, not solely in the last few months of life. **Recommendation 4.2: Examine methods of reimbursement and incentives for Alzheimer's disease and related dementia care through new models of care, including care management services and palliative care before people with Alzheimer's disease and related dementia are hospice eligible.**

Because the number of North Carolinians with Alzheimer's disease and related dementia is projected to rise substantially in the coming decades, it is increasingly important that the state and health systems understand the increased need for dementia care, and develop a deeper understanding of current capacity and projected needs. **Recommendation 4.3: Assess health system capacity for people with Alzheimer's disease and related dementias.**

Research has shown that dementia can be reliably diagnosed using detection and assessment tools administered through telehealth. Telehealth services can be especially helpful for individuals for whom transportation often poses a challenge. Technological solutions can also be helpful for non-health care services, including home monitoring of people with dementia. **Recommendation 4.4: Improve telehealth services for people with Alzheimer's disease and related dementias.**

All 100 counties in North Carolina have transportation services that can provide assistance to those residents needing help getting to health care and other necessary services. However, rules and regulations from the Department of Transportation and the Department of Health and Human Services on who can be transported and how much support is provided can limit accessibility for people with Alzheimer's disease or related dementia.

**Recommendation 4.5: Increase access to medical and community services for people with Alzheimer's disease and related dementia by improving transportation services through an inter-departmental working group.**

The Task Force identified strategies of person-centered care as a key component of improving quality of care for people with Alzheimer's disease and related dementias. The core of person-centered care consists of health care and social services professionals at all levels working collaboratively with the individuals who use their services and their families, and affording people dignity, compassion, and respect. **Recommendation 4.6: Apply principles of person-centered care to the care processes and protocols at health care providers and facilities for people with Alzheimer's disease and related dementias.**

Existing measures for evaluating quality of care within health care facilities often do not adequately address many of the issues around quality of care specific to dementia. **Recommendation 4.7: Improve quality of care and care coordination for people with Alzheimer's disease and related dementia through improved ratings systems and dementia-specific indicators.**

The wide variety of care needs for people with Alzheimer's disease and related dementia, the progressive nature of these conditions, and the high rate of co-occurring chronic diseases, mean individuals often receive care from a wide range of providers and in multiple settings. Care coordination, which aims to improve communication among health care and service providers and to connect patients and families with needed services, can reduce the need for hospitalizations and increase efficiency in care delivery for individuals with dementia. **Recommendation 4.8: Improve care coordination for people with Alzheimer's disease and related dementia through new models of care.**

Many health systems are developing approaches to improve quality of care and enhance the ability to care for people with Alzheimer's disease and related dementias through the Dementia Friendly Hospital initiative. **Recommendation 4.9: Expand the Dementia Friendly Hospital initiative.**

Increasing the knowledge and skills of those who work with individuals with Alzheimer's and their families, including health professionals, community-based providers, and those providing direct care, is crucial to improving overall care. **Recommendation 4.10: Promote Alzheimer's disease and related dementia-specific training for health professionals and community workforce.**

**Recommendation 4.11: Incentivize entry into geriatric and gerontology specialization and additional training in dementia care.**

**Recommendation 4.12: Increase compensation based on Alzheimer's disease and related dementia-specific training and certification.**

### *Supporting Caregivers And Families*

Adult children and spouses often serve as caregivers for people with Alzheimer's disease and related dementias. An estimated 448,000 North Carolinians, almost three per individual with Alzheimer's disease, provided unpaid care for family members with dementia in 2014. Caregivers often miss work and may experience increased stress, anxiety, and depression, as well as adverse physical effects. Services such as adult day care, meal delivery services,

transportation, caregiver support groups, and respite care can provide much-needed assistance to caregivers and delay the need for out-of-home placement. Respite care and other supports, when coupled with education and ongoing support, reduce caregiver stress and burnout. Unfortunately, such resources are limited, and caregivers often experience difficulty in learning about available resources, accessing these resources, and/or identifying the resources for which they may be eligible. **Recommendation 5.1: Promote integration and accessibility of dementia-specific resources through a comprehensive caregiver toolkit and a virtual resource center.**

**Recommendation 5.2: Ensure adequate funding for family caregiver support services including dementia-specific respite through NC Project C.A.R.E.**

**Recommendation 5.3: Continue No Wrong Door Initiative through a collaboration with NC 2-1-1.**

Many caregivers for people with Alzheimer's disease or related dementia face logistical and financial difficulties in caring for their family members, especially with regards to employment. Caregivers may risk their jobs when caring for family members because they do not have sick leave benefits for caregiving. **Recommendation 5.4: Enhance employer policies to support family caregivers.**

Home- and community-based services are generally designed to supplement and improve care provided in the home of older adults, to assist unpaid caregivers, and to delay out-of-home placement. Funding streams for these programs vary, as does eligibility criteria.

The Home and Community Care Block Grant (HCCBG), established by the North Carolina General Assembly in 1992, provides services for non-Medicaid-eligible older adults. Total aggregate funding has remained flat at \$61 million over the last three years, despite increasing numbers of older North Carolinians and increasing costs of services. In fiscal year 2015, there were approximately 9,700 individuals statewide on the waiting list for services through the HCCBG. The total cost for providing needed services for those on the waiting list would be approximately \$19.6 million. **Recommendation 5.5: Examine outcomes and impact of home- and community-based services programs.**

Medicaid Home and Community Based Service (HCBS) waivers, including Community Alternatives Program for Disabled Adults (CAP/DA) waiver and the Community Alternatives Program for Choice (CAP/Choice), serve a limited number of low-income individuals with dementia and operate with long wait lists. These waivers cover services including adult day care, personal care, and caregiver respite services. Recent studies have shown that HCBS waiver programs are likely to be cost-effective over time. **Recommendation 5.6: Expand the Medicaid Home and Community Based Services Waiver Program.**

In addition to expanding funding opportunities for services that will result in savings to the state on long-term services and supports, there is also an urgent need to coordinate the variety of home- and community-based services funded at the state level, through Medicaid, Area Agencies on Aging, county agencies, Medicare, and private insurers. **Recommendation 5.7: Implement best practices for the integration and coordination of home- and community-based services.**

## *Promoting Meaningful Participation In Community Life*

Cognitive function decline accompanies the progress of Alzheimer's disease and related dementias. Planning for long-term care, including payment for these services and dealing with guardianship, is crucial for families facing Alzheimer's disease. For medical decision making, individuals diagnosed with Alzheimer's disease and related dementias should complete documentation, such as advanced health care directives, early in their illness in order to assist their families once the individual is no longer capable of making health care decisions.

If an individual's disease has progressed to the point where he or she is no longer able to handle finances, make health care decisions or other important life decisions, and advanced directives have not been put in place, then a legal guardian may need to be appointed by the courts to act on behalf of the incapacitated individual. As cognitive capacity is lost, individuals are at greater risk for abuse, neglect, and exploitation. **Recommendation 6.1: Increase awareness of legal protections and vulnerabilities of people with Alzheimer's disease and related dementia.**

In addition to educating individuals and their families, there is a need to educate health, legal, and financial professionals about the legal protections for people with Alzheimer's disease or related dementia. **Recommendation 6.2: Incorporate legal protection issues specific to people with Alzheimer's disease and related dementias into health, legal, and financial professional training.**

There is a need for a comprehensive, statewide, collaborative approach to continuing and enhancing work toward legal protections for individuals with Alzheimer's disease or related dementia and their families. **Recommendation 6.3: Examine state statutes to determine adequate legal safeguards and protections for people with Alzheimer's disease and related dementia.**

To provide the necessary tools for counties to view information on vulnerable adults from county to county and to enhance their protection from abuse, neglect, and exploitation, North Carolina needs an integrated Case Management System, which could be built into the North Carolina Accessing Families Through Technology (NC FAST) system. **Recommendation 6.4: Integrate elder fraud and abuse data to improve services for people with Alzheimer's disease and related dementia.**

The safety of an individual with Alzheimer's disease or related dementia can be significantly impacted by the disease, both within the home setting and in public. Studies show an annual falls incidence as high as 60% among individuals with dementia. Home environmental assessments can be used to develop a care plan to improve mobility and safety. Many innovative assistive technological resources also can improve home safety and quality of life for individuals afflicted with Alzheimer's disease or related dementia. **Recommendation 6.5: Improve home safety resources and workforce capacity.**

As Alzheimer's disease and related dementias progress, individuals increasingly face behavioral symptoms, such as wandering or getting lost, that may pose a safety threat to themselves or to others in the community. Decline in cognitive function also affects individuals' ability to drive safely. Law enforcement and first responders are often called on when an individual goes missing or exhibits

behavioral symptoms that pose a threat to others; however, they are not currently required by law to be trained on symptoms or how to interact with individuals with dementia and their caregivers. **Recommendation 6.6: Enhance public safety and law enforcement outreach around Alzheimer's disease and related dementia.**

### *Reaching Those Who Are Underserved*

Several populations are disproportionately affected by Alzheimer's disease and related dementia, including people with intellectual and/or developmental disabilities. Compared with non-Latino whites, Latinos and African Americans are at a higher risk for developing Alzheimer's disease.

There are also wide discrepancies in the ability of individuals with Alzheimer's disease or related dementia to pay for care and services. In 2014, the median income for North Carolinians over 65 was \$35,204. People with incomes at poverty and middle class families do not qualify for Medicaid and often face difficulty in paying for any care not covered by Medicare or private insurance. **Recommendations that are important to reaching underserved populations and addressing disparities in diagnosis, care, and outcomes include: 3.1, 4.1, 4.3, 4.4, 4.5, 4.8, 5.1, 5.2, 5.5, 5.6, 6.1, 6.3, 6.4, 7.1, 7.2, 7.3, 7.4.**

Although Alzheimer's disease affects approximately 5.3 million Americans and costs the federal government up to \$215 billion annually, federal funding for research on Alzheimer's lags behind other major diseases. In 2014, Duke University and the University of North Carolina at Chapel Hill, along with other academic research institutions, launched the North Carolina Regional Consortium for Brain Health in Aging. The consortium aims to create a statewide registry of healthy individuals and diagnosed dementia patients to inform research into dementia treatment and prevention, and to promote opportunities for participation in clinical trials with a focus on underserved populations. **Recommendation 7.1: Support Alzheimer's disease and related dementia research through the establishment of a statewide collaborative registry.**

Data plays a critical role in achieving the goals of the Task Force by both raising awareness of the scope of Alzheimer's disease in our state, and measuring progress towards improved services, care, and potential treatments for Alzheimer's disease and related dementias. In 2011, the North Carolina Behavioral Risk Factor Surveillance Survey (BRFSS) included a module on cognitive impairment. The BRFSS also offers a module consisting of questions about caregiving. Continued periodic inclusion of the cognitive impairment and caregiver modules is critical to improving data and understanding of the impact of dementia and resulting caregiving on North Carolina. **Recommendation 7.2: Continue periodic inclusion of cognitive impairment and caregiver modules of the Behavioral Risk Factor Surveillance System.**

Death certificates are an important source of data on the prevalence of dementia. However, research has shown that Alzheimer's disease in particular is underreported as cause of death on death certificates. **Recommendation 7.3: Improve prevalence data through accurate death certificate completion.**

Several states have created all-payer claims data (APCD) systems to help provide state-level data that can improve accuracy of prevalence data for all conditions, including dementia. North Carolina stakeholders have begun to examine the possibility of creating an APCD or confederated data system to capture data from multiple existing data systems that could be used to study population health, cost, and quality issues across the state. **Recommendation 7.4: Improve data on Alzheimer's disease and related dementia prevalence through implementing a statewide data reporting system.**

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A copy of the full report, including background information and complete recommendations, is available on the North Carolina Institute of Medicine website: [www.nciom.org](http://www.nciom.org)

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*Acknowledgements:*

*Task Force Members:*

*Steering Committee Members:*

**NORTH CAROLINA INSTITUTE OF MEDICINE**  
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**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** County Manager Bill Rich  
**Attachment:** No

**ITEM TITLE:** MAINLAND COMMUNITY RECREATION

**SUMMARY:** PowerPoint on Mainland Community Recreation by Bryan Morrison will be presented.

**RECOMMEND:** Discussion.

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**Motion Made By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Motion Seconded By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Vote:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** County Manager Bill Rich  
**Attachment:** No

**ITEM TITLE:** EMPLOYEE OF THE MONTH

**SUMMARY:** Manager Bill Rich will announce the Employee of the Month.  
The employee will spin the "Wheel of Thanks."

**RECOMMEND:** Congratulations.

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**Motion Made By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Motion Seconded By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Vote:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** Citizens  
**Attachment:** No

**ITEM TITLE:** PUBLIC COMMENTS

**SUMMARY:** Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

**RECOMMEND:** Receive comments.

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** County Manager Bill Rich  
**Attachment:** Yes

**ITEM TITLE:** RESOLUTION ON THE 2016 NC LEGISLATURE BUDGET PROVISIONS ON FISHERIES ISSUES

**SUMMARY:** Manager Rich will present resolution on the 2016 North Carolina Legislature budget provisions on fisheries issues. The authority granted to the NC Marine Fisheries (NMF) in the development of a temporary supplement to an existing Fisheries Management Plan (FMP) will be clarified and defined with passing of this resolution.

**RECOMMEND:** Adopt.

---

Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher



## RESOLUTION

On the 2016 NC Legislature Budget Provisions on Fisheries Issues

WHEREAS, there has been much controversy at the NC Marine Fisheries Commission meetings and in the NC General Assembly when discussing fishery issues; and

WHEREAS, many stakeholders and legislators are looking optimistically to the future for the management of North Carolina's fisheries with the appointment of a new Director at the NC Division of Marine Fisheries; and

WHEREAS, there is willingness by both commercial and recreational fishermen and their advocates to continue to lessen the negative attitudes about fisheries management; and

WHEREAS, the North Carolina Watermen United represents all three Sectors of fishermen – commercial harvesters, charter/headboat owner-operators and recreational fishermen and works to “Protect the Freedom to Fish” for all,

NOW, THEREFORE, BE IT RESOLVED, that the North Carolina Watermen United Board of Directors unanimously supports the efforts as written in the NCGA Legislative Budget that would encourage the NC Marine Fisheries Commission to work for the betterment of all owners of public trust resources, including fishermen and consumers.

BE IT FURTHER RESOLVED, that the North Carolina Watermen United specifically supports the language in House Bill 1030, Sixth Edition:

Section 14.16(a), page 113 – requires a supermajority (5 of the 7 members) of the MFC to take an action.

Section 14.16(b), page 114 – reduces the size of the Marine Fisheries Commission by eliminating the two at-large appointments. The MFC would be comprised of 3 commercial seats, 3 recreational seats and 1 scientist.

Section 14.17, page 114 – clarifies and defines the authority granted to the NC Marine Fisheries (MFC) in the development of a temporary supplement to an existing Fishery Management Plan (FMP). In essence, the MFC would be required to follow the management strategies contained in the original FMP or subsequent amendments to the plan. Therefore, the MFC would be required to go through a stakeholder process that includes public hearings, economic analyses and the rulemaking process as defined by the Administrative Procedure Act (APA) in GS 150B – prior to enacting any changes to the FMP. Currently, the supplemental process, by comparison, is exempt from the APA and can be implemented within 48-hours of a vote.

ADOPTED, this 5<sup>th</sup> day of July, 2016 by the Hyde County Board of Commissioners:

ATTEST:

---

Lois Stotesberry, Clerk to the Board

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Earl Pugh, Jr., Chairman

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** Kris Cahoon Noble  
**Attachment:** Yes  
**RESOLUTION REGARDING SOLAR COLLECTORS**

**ITEM TITLE:** RESOLUTION REGARDING SOLAR COLLECTORS

**SUMMARY:** Hyde County has recently established a moratorium on solar development. Staff has been working to create a comprehensive Hyde County Solar Farm Ordinance to define, regulate, prohibit, or abate acts, omissions or conditions detrimental to the health, safety, and welfare of its citizens and the peace and beauty of Hyde County.

Staff has analyzed Solar Development Ordinances from counties within Hyde County's Northeast region and across North Carolina. Solar Development Ordinances typically differentiate Solar Farm development from the installation of rooftop Solar Collection systems.

The North Carolina EMC has submitted a Hyde County Building Permit Application to add a Solar Photovoltaic Electric Generating Facility on the roof of their existing building located at 64 Odd Fellows Road, Ocracoke, N.C.

The attached RESOLUTION REGARDING SOLAR COLLECTORS defines the terms "Solar Farm" and "Solar Collector" and allows residential and commercial installation of solar collection systems.

**RECOMMEND:** Adopt the Resolution.

---

Motion Made By:  Barry Swind  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

Motion Seconded By:  Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

Vote:  Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

# COUNTY OF HYDE

30 Oyster Creek Road

PO Box 188

SWAN QUARTER, NORTH CAROLINA 27885

252-926-4400

252-926-3701 Fax

## Board of Commissioners

Earl Pugh, Chair

Barry Swindell, Vice-chair

Ben Simmons

John Fletcher

Dick Tunnell

Bill Rich

County Manager

Fred Holscher

County Attorney

Lois Stotesberry

Clerk to the Board



## RESOLUTION REGARDING SOLAR COLLECTORS

**WHEREAS**, Hyde County has the authority by the provisions of North Carolina General Statute 153A-121 to make ordinances to define, regulate, prohibit, or abate acts, omissions or conditions detrimental to the health, safety, and welfare of its citizens and the peace and beauty of Hyde County; and

**WHEREAS**, the term “Solar Farm” includes the use of land where a series of one or more solar collectors are placed in an area on a parcel of land for the purpose of generating photovoltaic power and said series of one or more solar collectors placed in an area on a parcel of land collectively has a nameplate generation capacity of at least 20 kilowatts (kW) direct current (DC) or more when operating at maximum efficiency; and

**WHEREAS**, the term “Solar Collector” includes a device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy; and

**WHEREAS**, the Hyde County Board of Commissioners has established a moratorium on the development of Solar Farms.

**NOW, THEREFORE, BE IT RESOLVED** that the Hyde County Board of Commissioners shall not include, so as to prohibit, or have the effect of prohibiting, the installation of a solar collector that gathers solar radiation as a substitute for traditional energy for water heating, active space heating and cooling, passive heating, or generating electricity for a residential property.

**Further**, Hyde County will not deny permission to install a solar collector that gathers solar radiation as a substitute for traditional energy for water heating, active space heating and cooling, passive heating, or generating electricity for a residential property.

**Further, notwithstanding** anything to the contrary contained herein, the term “Solar Farm” shall not be construed in such a way as to prohibit the installation or mounting of a series of one

or more solar collectors upon the roofs of residential and/or commercial structures regardless of whether the said series of one or more solar collectors collectively has a total nameplate generation of at least 20 kilowatts (kW) direct current (DC) or more when operating at maximum efficiency.

This the 5th day of July 2016.

By: \_\_\_\_\_  
Earl Pugh, Jr.  
Chairman, Hyde County Board of Commissioners

Attest: \_\_\_\_\_  
Clerk to Board

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** Kris Cahoon Noble  
**Attachment:** Yes  
Project Budget Ordinance  
Press Release from the Office of the Governor

**ITEM TITLE:** NC BUILDING REUSE GRANT – COURTHOUSE CAFÉ  
PROJECT BUDGET ORDINANCE

**SUMMARY:** Governor Pat McCrory announced June 23, 2016 that the North Carolina Rural Infrastructure Authority (RIA) approved 31 grant and loan requests totaling \$10,433,899. The requests include commitments to create a total of 622 new jobs.

Hyde County was announced as a recipient for the following project:  
“A \$50,000 reuse grant for a building in Swan Quarter that will support a five-job expansion by Courthouse Cafe, a full-service restaurant. The building was constructed in 1954 and has been vacant for 13 years. Renovations will include HVAC, electrical, plumbing, flooring and painting. The grant is part of a total capital investment of \$186,000.”

The attached Project Budget Ordinance details the revenues and expenditures anticipated to complete the program activities. In addition, the Project Budget Ordinance authorizes staff to proceed with the grant program within the terms of the grant document, the rules and regulations of the North Carolina Rural Economic Infrastructure Authority, the North Carolina Department of Commerce, and the budget contained herein.

**RECOMMEND:** Adopt the Project Budget Ordinance.

---

Motion Made By:  Barry Swind  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

Motion Seconded By:  Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

Vote:  Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

**Hyde County – NC Building Reuse Grant – The Courthouse Café  
Project Budget Ordinance  
July 5, 2016**

Be it ordained by the Hyde County Board of Commissioners, that pursuant to Section 143B-472.127 and .128 of the General Statutes of North Carolina, the following grant program ordinance is hereby adopted:

Section 1: The program authorized is the NC Building Reuse Grant for The Courthouse Café described in the work statement contained in the supplemental Rural Economic Development Loan Agreement and Legally Binding Commitment between Hyde County and the Owner. This program is more familiarly known as the NC Building Reuse Grant – The Courthouse Café.

Section 2: Hyde County staff is hereby directed to proceed with the grant program within the terms of the grant document(s), the rules and regulations of the North Carolina Rural Economic Infrastructure Authority and the North Carolina Department of Commerce, and the budget contained herein.

Section 3: The following revenues and resources are anticipated to be available to complete the program activities:

**NC BUILDING REUSE GRANT – THE COURTHOUSE CAFÉ**

<b>NC Commerce Grant</b>	<b>\$50,000.00</b>
<b>Hyde County Loan Match</b>	<b><u>\$ 2,500.00</u></b>
<b>Total:</b>	<b><u>\$52,500.00</u></b>

Section 4: The following amounts are appropriated for the program activities:

**NC BUILDING REUSE GRANT – THE COURTHOUSE CAFÉ**

<b>Program Budget</b>	<b>\$52,500.00</b>
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Section 5: The Grant Finance Officer is hereby directed to maintain within the Grant Program Fund sufficient specific detailed accounting records to provide the accounting to the North Carolina Rural Infrastructure Authority and North Carolina Department of Commerce required by the grant agreement(s) and federal and state regulations.

Section 6: Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the North Carolina Department of Commerce in an orderly and timely manner.

Section 7: Copies of this grant program ordinance shall be made available to the Grant Finance Officer for direction in carrying out this program.

Adopted this 5<sup>th</sup> day of July, 2016.

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Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners

ATTEST:

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Lois Stotesberry, Clerk to the Board

## Kris Noble

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**From:** Edmond, Hazel S <hazel.edmond@nccommerce.com>  
**Sent:** Thursday, June 23, 2016 4:42 PM  
**Subject:** Rural Infrastructure Awards

Good Evening and Congratulations on your grant award!

*Press Release*

**Governor McCrory Announces More Than \$10.4 Million in Infrastructure Funding Supporting 622 New Jobs Statewide**

FOR IMMEDIATE RELEASE  
Thursday, June 23, 2016

(919) 814-2100  
[govpress@nc.gov](mailto:govpress@nc.gov)

**Raleigh, N.C.** – Governor Pat McCrory announced today that the North Carolina Rural Infrastructure Authority (RIA) approved 31 grant and loan requests totaling \$10,433,899. The requests include commitments to create a total of 622 new jobs.

**“Job growth favors communities that have ready-to-go sites, buildings and infrastructure,”** said Governor McCrory. **“These grants will help provide the assets and amenities company’s seek when growing their businesses and creating jobs.”**

The RIA reviews and approves funding requests for grant and loan programs. The programs are operated by the Rural Economic Development Division at the N.C. Department of Commerce, which is led by Secretary John E. Skvarla, III, and Assistant Secretary Dr. Patricia Mitchell. Grants support infrastructure development, building renovation and site improvements. Since its creation by Governor McCrory and the North Carolina General Assembly in 2013, the Authority has approved approximately \$106 million in awards.

The RIA approved three requests under the state’s Industrial Development Fund - Utility Account program.

**Town of Tarboro (Edgecombe County):** A \$949,750 grant to assist with water, sewer and a 500,000-gallon storage tank at Tarboro Commerce Center. The 185-acre industrial park is being developed by the Town of Tarboro and Edgecombe County. The infrastructure will ready the property for new businesses and jobs. The grant supports a total capital investment of nearly \$1.2 million.

**Northampton County:** A \$568,769 grant to improve sewer service in support of the retention of West Fraser Timber Co. The company is upgrading its production equipment and requires additional wastewater capacity. West Fraser Timber is one of the largest lumber manufacturers in North America. The company plans to invest almost \$18 million in upgrades. The county is pursuing the funds in partnership with the Town of Seaboard.

**City of Laurinburg (Scotland County):** A grant of \$708,000 to assist with providing sewer and industrial access to a new industrial property off Highway 74. The access will open the property up to at least 60 developable acres. The improvements will ready the site for the arrival of new businesses and jobs. Scotland County is partnering with ElectriCities in marketing the property at the national and global level.

The Industrial Development Fund – Utility Account provides grants to units of local government of the 80 most distressed counties in the state. Funds may be used for publicly-owned infrastructure projects that are reasonably expected to result in the creation of new jobs. IDF – Utility Account funding is derived from set-asides of Job Development Investment Grants (JDIG) awarded in Tier 2 and Tier 3 counties.

The RIA approved eight loans under the state's Community Development Block Grant (CDBG) program:

**Town of Denton (Davidson County):** A \$750,000 loan to support the reuse of a vacant building by Kaufman Trailers of North Carolina, which is creating 38 new jobs. The company, which manufactures car haulers and utility trailers, has operated in Denton for 20 years. The building has been vacant for over a year. Funds will be used to improve roofing, electrical, plumbing, exterior walls and HVAC systems. The loan will support a total capital investment of \$1.5 million.

**Town of Denton (Davidson County):** A \$750,000 loan to support the reuse of a vacant building by Construction Implements Depot Inc., a manufacturer of skid steer and tractor implements whose expansion is creating 38 new jobs. The company has operated in Denton for 13 years. The building has been vacant for over a year. Funds will be used to repair roofing, electrical, plumbing, HVAC systems and overhead doors. The loan will support a total capital investment of \$2.5 million.

**City of Lexington (Davidson County):** A \$500,000 loan to support the reuse of a vacant building by Westport Bay, a bathroom-cabinetry manufacturer whose expansion is creating 25 new jobs. The building has been vacant for 10 years. Funds will be used to improve roofing, electrical, plumbing, HVAC system and lighting. The loan will support a total capital investment of \$1 million.

**Town of Belhaven (Beaufort County):** A \$500,000 loan to support the redevelopment of two vacant downtown buildings for use by Spoon River Art Works and Market. The company will expand its existing restaurant space and open a retail operation for locally produced goods, anticipating the creation of 10 new jobs. Funds will support a new HVAC system, roofing, electrical, plumbing and handicapped-accessible bathrooms. The loan, which supports a total capital investment of \$910,000, is a collaborative solution between CDBG and the Downtown Redevelopment Fund of the North Carolina Main Street Center.

**The Town of Edenton (Chowan County):** A \$500,000 loan to support the renovation of a 64-room boutique hotel. Hotel Hinton will create 69 jobs, positions ranging from sales and marketing to food service and management. Renovation of the vacant building will include new HVAC systems, electrical work, new roofing, window restoration and accessibility improvements to its stairs and bathrooms. The loan, which supports a total capital investment of \$12 million, is a collaborative solution between CDBG and the Downtown Redevelopment Fund of the North Carolina Main Street Center.

**Town of Troy (Montgomery County):** A \$322,830 loan to support the renovation of a vacant building for use as Caroline's Diner, which is creating four new jobs. The business will help serve the community's eco-tourism industry. The project replaces the building's HVAC, brings electrical systems up to code, installs new roofing and creates handicapped-accessible bathrooms. The loan, which supports a total capital investment of \$365,737, is a collaborative solution between CDBG and the Downtown Redevelopment Fund of the North Carolina Main Street Center.

**The City of Elizabeth City (Pasquotank County):** A \$500,000 loan to support the renovation of the vacant New Southern Hotel. The building, which has been unoccupied for the past 30 years, will house a new 50-room hotel that will create 50 new jobs. The renovation includes bringing electrical systems up to code, repairing damaged windows, installing new roofing and HVAC, and making bathrooms handicap accessible. The loan supports a total capital investment of \$11.2 million. The loan is a collaborative solution between CDBG and the Downtown Redevelopment Fund of the North Carolina Main Street Center.

**The City of Wilson (Wilson County):** A \$500,000 loan to support the renovation of a vacant grocery store for use by Thomas Drug Store and Home Medical Supply. The project includes removal and replacement of asbestos-based flooring and walls, installation of new HVAC and electrical systems, and upgrades to bathrooms that will make them handicapped-accessible. The loan supports a total capital investment of \$1,115,289. The loan is a collaborative solution between CDBG and the Downtown Redevelopment Fund of the North Carolina Main Street Center.

The Community Development Block Grant program is a U.S. Department of Housing and Urban Development (HUD) program administered in part by the North Carolina Department of Commerce. CDBG's economic development funds provide grants to local governments in Tier 1 and Tier 2 counties for creating and retaining jobs. Project funding is based on the number of jobs to be created and the level of economic distress of applicant communities.

The Downtown Redevelopment Fund of the North Carolina Main Street Center supports efforts to correct code deficiencies in underutilized downtown commercial buildings.

The RIA approved a total of 14 grants under the state's Building Reuse program:

#### *Existing Business Building Category*

**Burke County:** A \$500,000 grant to support the renovation of four buildings in Hildebran that will facilitate a 50-job expansion at Peds Legware. The company makes legware products for sale to major retailers such as Walmart, Target and Payless. The project renovates HVAC, renovates bathrooms, repairs walls and expands office space. The buildings were constructed in 1967 and occupied by Peds since 2011. The grant is part of a total capital investment of \$2,939,932.

**Caldwell County:** A \$222,450 grant to support the expansion of a building in Granite Falls to support Jordan-Holman Lumber's 23-job expansion. The company processes timber and manufactures plywood. Its building was constructed in 1984. The project adds 7,500 sq. ft. to the building, enabling the company to meet demand for stock lumber products by the furniture industry. The grant is part of a total capital investment of \$444,901.

**Town of Denton (Davidson County):** A \$90,000 grant to support a nine-job expansion by Thermo Products, a manufacturer of high-quality furnaces under the Thermo Pride brand name and other private labels. The project adds 5,000 sq. ft. to the building, which was constructed in 1957. The grant is part of a total capital investment of \$298,348.

**Rockingham County:** A \$500,000 grant to expand a building in Reidsville that will house an expansion by Unifi. The manufacturer of multifilament polyester and nylon textured yarns will be creating 87 new jobs. The project will add 80,000 sq. ft. to Unifi's facility, which was constructed in 1970. The grant is part of a total capital investment of \$2,701,199.

**Yadkin County:** A \$190,000 grant to expand a building in Yadkinville that will house an expansion by Unifi. The manufacturer of multifilament polyester and nylon textured yarns will be creating 19 new jobs. The proposed project will add 47,000 sq. ft. to the current facility, which was constructed in 1997. The grant is part of a total capital investment of \$3,535,000.

#### *Vacant Building Category*

**Bertie County:** A \$100,000 grant to support the reuse of a vacant building in Roxobel by Baker's Southern Traditions. The female-owned peanut processing company will create eight new jobs. Upgrades include wall installation, electrical, plumbing, HVAC and flooring. The building was constructed in 1984 and has been vacant for seven months. The grant is part of a total capital investment of \$353,895.

**Burke County:** A \$150,000 grant to support the reuse of a vacant building near Morganton by Fonta Flora Brewery. The company, which will brew, bottle and package its products at the historic Whippoorwill dairy farm adjacent Lake James State Park, will create 12 jobs. Upgrades include HVAC, plumbing, electrical, flooring and doors. The building was constructed in 1940 and has been vacant for 10 years. The grant is part of a total capital investment of \$504,500.

**City of Lenoir (Caldwell County):** A \$49,250 grant to support the reuse of a vacant building by Bella Torte Bistro & Bakery. The female-owned full service restaurant and bakery will create 10 jobs. Upgrades will be made to the electrical system, doors, windows and entryway. The building was constructed in 1913 and has been vacant for two years. The grant is part of a total capital investment of \$98,500.

**Franklin County:** A \$125,000 reuse grant for a building in Youngsville that will support a 10-job expansion by Network South. The company sells and services business telecommunications and security systems. The building was constructed in 2000 and has been vacant for one year. The renovation will include upgrades to electrical systems, HVAC and office space. The grant is part of a total capital investment of \$806,074.

**Hyde County:** A \$50,000 reuse grant for a building in Swan Quarter that will support a five-job expansion by Courthouse Cafe, a full-service restaurant. The building was constructed in 1954 and has been vacant for 13 years. Renovations will include HVAC, electrical, plumbing, flooring and painting. The grant is part of a total capital investment of \$186,000.

**City of Greenville (Pitt County):** A \$60,000 reuse grant for a building that will support Uptown Brewing Company, a full-production brewery and tap house that is creating 12 jobs. The company's product will be distributed to bars and restaurants across eastern North Carolina. The building was constructed in 1930 and has been vacant for 30 years. The renovation will include HVAC, plumbing, electrical and flooring. The grant is part of a total capital investment of \$465,528.

**Rowan County:** A \$180,935 reuse grant for a building in Salisbury that will support the 15-job expansion of Aldo Products. The company manufactures a full line of roof coatings for use by commercial builders. The building was constructed in 1998 and has been vacant for eight months. The renovation includes HVAC, electrical system and cabinetry. The grant supports a total capital investment of \$1,511,074.

**Sampson County:** A \$180,000 reuse grant for a vacant building in Clinton that will support a 36-job expansion by Farm Fresh Produce Distribution. The company will operate a year-round sweet potato curing, storing, sorting, packaging and distribution facility. The building was constructed in 2010 and has been vacant five years. Renovation includes flooring, walls, doors, electrical, plumbing and HVAC. The grant supports a total capital investment of \$3,983,000.

**Vance County:** A \$150,000 reuse grant for a vacant building in Henderson that will support a 12-job expansion by Hoyle's Tire & Axle. The company refurbishes, sells and services used axles. The building was constructed in 1976 and has been vacant for seven years. Renovations include lighting and electrical systems. The grant supports a total capital investment of \$1,235,392.

The Building Reuse Program provides grants to local governments to renovate vacant buildings, renovate and/or expand buildings occupied by existing North Carolina companies, and renovate, expand or construct health care facilities that will lead to the creation of new jobs in Tier 1 and Tier 2 counties and in rural census tracts of Tier 3 counties.

The RIA approved a total of six grants under the state's Economic Infrastructure program:

**City of Kings Mountain (Cleveland County):** A grant of \$297,600 for water and sewer service to support the arrival of A&A Transfer. The Virginia-based company provides full-service rigging and transfer services for large-load commercial and industrial customers. It is creating 24 new jobs. The project builds 300 linear feet of 16" water line and 1,400 linear feet of 8" sewer line. The grant supports a total capital investment of \$3.85 million.

**Town of Clayton and Johnston County:** A \$250,000 grant for water service and a \$250,000 grant for sewer service in support of Novo Nordisk's current expansion. The Denmark-based bio-manufacturer is a global supplier of insulin and diabetes treatment solutions. One project will construct 2,020 linear feet of 8" sewer line. The other makes improvements to the Clayton #2 Booster Pump Station serving the company's site. The two grants support a total capital investment of \$1.23 billion.

**City of Marion (McDowell County):** A \$150,000 grant to support the demolition and clean-up of an abandoned industrial building. The project enables local leaders to redevelop and market an amenity-rich 15.3-acre site for new businesses, facilitating job creation. The grant supports a total capital investment of \$900,000.

**Town of Nashville (Nash County):** A \$292,425 grant for sewer service to support the start-up of Carolina Innovative Food Ingredients. The company, which produces fruit and vegetable juices, is creating 36 new jobs. The project constructs a 30" sewer line that will allow the abandonment of a lift station currently operating at full capacity. The grant, which increases a \$157,575 infrastructure award made in November 2014, supports a total capital investment of \$20.9 million.

**Town of Rutherfordton (Rutherford County):** A grant of \$96,890 to support sewer service to Tryon Fairways, LLC – Cleghorn Inn and Restaurant. The company is developing a 70-room hotel, restaurant and banquet hall that will create 20 new jobs. The project creates 2,125 linear feet of 8" gravity sewer line. The grant supports a total capital investment of \$9 million.

The Economic Infrastructure Program provides grants to local governments to assist with infrastructure projects that will lead to job-creation. Water and sewer lines, wastewater treatment plants, natural gas lines, public broadband infrastructure, roadways and rail spurs are examples of infrastructure covered under program guidelines.

In addition to reviewing and approving funding requests, the N.C. Rural Infrastructure Authority formulates policies and priorities for grant and loan programs administered by NC Commerce's Rural Economic Development team. Its 15 voting members are appointed by the Governor, Speaker of the House and Senate President Pro Tem. The North Carolina Secretary of Commerce serves as a non-voting member of the Authority.

"The Rural Infrastructure Authority and our Commerce team are dedicated to customizing job-growth solutions around the unique challenges and opportunities faced by communities in every region of our diverse state," said Commerce Secretary Skvarla. "From upgraded water and sewer service for expanding manufacturers to the renovation of downtown hotels, today's list of grant awards underscores how the Carolina Comeback is bringing exciting possibilities to less populated towns and counties."

Sec. Skvarla, Dr. Mitchell and other team members are now completing a 22-stop "NC Competes for Jobs" tour across all regions of the state. The presentation showcases job-creation programs and strategies for local business, governmental, educational and community leaders. The tour concludes at Appalachian State University on Monday, June 27th. For more information contact: [info@nccommerce.com](mailto:info@nccommerce.com).

**Hazel S. Edmond**  
Program Manager, Building Reuse  
Rural Economic Development Division  
North Carolina Department of Commerce

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Raleigh, North Carolina 27699-4346



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**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** Luana Gibbs  
**Attachment:** No

**ITEM TITLE:** Appointment of Luana Gibbs as Interim Health Director

**SUMMARY:** At the June 21, 2016 Board of Health meeting, the two month appointment for Luana Gibbs as interim Health Director was extended until such time as she completes the necessary education to qualify as permanent Health Director. The 15% stipend adjustment to salary shall remain in effect.

The Board of Health also approved a 5% salary increase at the completion of 43 credit hours and another 5% salary increase at the completion of the entire educational program. It is anticipated the program will take 4 years to complete.

**RECOMMEND:** Adopt appointment of Luana Gibbs as Interim Health Director until Permanent Health Director status is obtained, including the salary increases as noted above.

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Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 6, 2016  
**Presenter:** Commissioner John Fletcher  
**Attachment:** Yes

**ITEM TITLE:** Appointments - Ocracoke Development Ordinance Board of Adjustments

**SUMMARY:** On June 6, 2016, Commissioner John Fletcher reported the ODO Board of Adjustments is a seven member board with one, two and three year terms.

Commissioner Simmons moved to appoint John Giagu to complete the two-year term of Daphne Bennick (expires 01-04-2018) and Aaron Caswell to serve a three-year term (expires 06-06-2019) on the ODO Board of Adjustments. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

At this time one 2-year and one 1-year term are vacant.

Commissioner Fletcher will nominate Joseph C. Ramunni, III and Daniel R. Wrobleski to serve on the Ocracoke Development Ordinance Board of Adjustments.

Positions on the Board (Chairman, Vice-chairman, Secretary) need to be assigned.

**RECOMMEND:** Appoint and assign length of term.

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Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

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**Ocracoke Development Ordinance Board of Adjustments**

**7 members with 1, 2, 3 year terms**

**Scheduled Meetings:** \_\_\_\_\_

	<b>Appointed</b>	<b>Term</b>	<b>Expires</b>	<b>Re-Appointed</b>	<b>Term</b>	<b>Expires</b>
Wayne Clark P.O. Box 848 Ocracoke, NC 27960	12/07/2015	3 yrs.	12/07/2018			
James (Jake) Johnson P.O. Box 1161 Ocracoke, NC 27960	01/04/2016	3 yrs.	01/04/2019			
Aaron Caswell P.O. Box 161 Ocracoke, NC 27960 252-921-0344	06/06/2016	3 yrs.	06/06/2019			
<b>VACANCY</b>		<b>2 yrs.</b>				
John Giagu  Ocracoke, NC 27960	06/06/2016  (complete term of Daphne Bennick - 2016-18)	2 yrs.	01/14/2018			Joseph C. Ramunni, III P.O. Box 1544 Ocracoke, NC 27960 330-402-0072
<b>VACANCY</b>		<b>1 yrs.</b>				
Marty Baumgaertel P.O. Box 911 Ocracoke, NC 27960	02/01/2016	1 yr.	02/01/2017			Daniel R. Wrobleski P.O. Box 1361 Ocracoke, NC 27960 252-588-2120

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 5, 2016  
**Presenter:** County Manager Bill Rich  
**Attachment:** OCBA Letter

**ITEM TITLE:** OCRACOKE OCCUPANCY TAX BOARD APPOINTMENT

**SUMMARY:** Manager Rich will discuss request from the Ocracoke Civic and Business Association, Inc. (OCBA) to rescind/vacate Commissioner John Fletcher's recent appointment to serve on the Ocracoke Occupancy Tax Board.

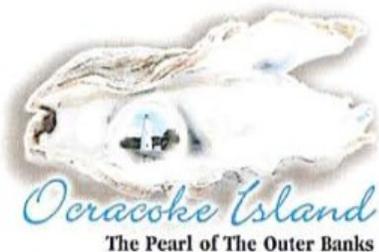
**RECOMMEND:** Discussion.

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**Motion Made By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Motion Seconded By:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Vote:** \_\_\_ Earl Pugh, Jr.  
\_\_\_ Barry Swindell  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher



## Ocracoke Civic & Business Association, Inc.

P.O. Box 456, Ocracoke, NC 27960 • (252) 928-6711

[www.ocracokevillage.com](http://www.ocracokevillage.com) • [info@ocracokevillage.com](mailto:info@ocracokevillage.com)

June 29, 2016

Dear Hyde County commissioners:

This letter is to inform you that the Ocracoke Civic and Business Association has the right to recommend two positions to the five-member Occupancy Tax Board.

According to the statute authorizing the enacting of an occupancy tax and an advisory board, the county nominates three and the OCBA recommends two.

John Fletcher was in error on June 6 when he nominated himself and Stephanie O'Neal to the board.

Our two appointees are Frank Brown and Clayton Gaskill, both of whose terms expire July 7. The OCBA was not consulted prior to Mr. Fletcher's nominations on June 6. Since then, Mr. Brown and Mr. Gaskill have agreed to continue with their appointments to this board.

The OCBA respectfully requests the Hyde County commissioners to vacate/rescind Mr. Fletcher's appointments at the July 5 meeting and reinstate Mr. Brown and Mr. Gaskill for another term of whatever term durations they had held previously.

Thank you.

Very truly yours,

*Rudy Austin*

Rudy Austin  
President