

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 1, 2019
Presenter: Chairman Earl Pugh, Jr.
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the July 1, 2019 Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING

MONDAY, JULY 1, 2019 – 6:00 PM

CALL TO ORDER

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

June 24, 2019

- Special Budget Meeting

PUBLIC HEARING

- 1) CDBG-NR Chris Hilbert, PE, Holland Consulting Planners

PRESENTATIONS

- 1) 2020 Census Complete Count Committee Britney Wheatley
 - Resolution Establishing a Complete Count Committee for the 2020 Census
- 2) Tax Collections Report – June 2019 Linda Basnight
- 3) Hyde County ABC Board Update Meredith Nicholson
 - Appointment of Hyde County ABC Board Members

RECOGNITION OF EMPLOYEE/ VOLUNTEER/ FRIEND OF HYDE COUNTY

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

1) Ordinances – Resolutions – Proclamations (none)

- Project Budget Ordinance FY 2019-2020 for Revolving Loan Fund

2) Appointments – Ocracoke Boards & Committees Vice-chair Pahl

- Planning Advisory Board
- Waterways Commission
- Board of Adjustments
- Occupancy Tax Board

3) Designation of Voting Delegate for NCACC Annual ConferenceManager Noble

4) Mattamuskeet Association – Tideland EMC Infrastructure Loan Daniel Brinn

5) Tax Payment Plan PolicyJustin Gibbs

6) Adoption of Job Description – Land Records Management Manager Noble

7) Change In Building Inspections Fee Schedule Jane Hodges

**8) Collocation of AT&T Mobility Telecommunications Facility on Existing Tower ... Donnie Shumate
Radar Road, Engelhard**

BUDGET MATTERS (none)

MANAGEMENT REPORTS

The Commissioners, County Manager and Assistant County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) Tax Department (requires signature)
- 2) Inspections
- 3) **Human Resources**
- 4) IT Department
- 5) Health Department
- 6) **Department of Social Services**
- 7) Senior Center
- 8) Soil & Water
- 9) Cooperative Extension
- 10) **Airport**

Informational Items

- 1) News Article – Jerald Craddock Receives Governor’s Award for Volunteer Service
- 2) Carteret County – Resolution Regarding Medicaid Transformation
- 3) Carteret County – Resolution In Support of Healthcare for Eastern North Carolina and Funding for Vidant Health
- 4) Flyer – How to Prepare for the 2020 Census
- 5) Flyer – Hyde County Courthouse Bell Project Scavenger Hunt
- 6) Thank You Card from Davis Family

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: July 1, 2019
Presenter: Lois Stotesberry, Clerk
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached are the June 24, 2019 Special Meeting Minutes of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

1 Special Meeting Minutes

2
3 **Hyde County Board of Commissioners**
4 **Monday, June 24, 2019**

5
6 Following opening prayer by Commissioner Swindell and Pledge of Allegiance, Chairman Pugh called the Special
7 Meeting of the Hyde County Board of Commissioners to order at 6:00p.m., on Monday, June 24, 2019 in the Hyde
8 County Government Center Multi-Use Room and the Ocracoke Community Center using electronic conferencing
9 equipment.

10
11 The following members were present on Mainland Hyde: Chairman Earl Pugh, Jr.; Commissioners Ben Simmons,
12 Shannon Swindell and James Topping; County Manager Kris Cahoon Noble; Attorney Franz Holscher; Clerk to the
13 Board Lois Stotesberry and members of the public.

14
15 The following members were present on Ocracoke: Vice-Chairman Tom Pahl, Teresa Adams and members of the
16 public were present on Ocracoke.

17
18 **CONSIDERATION OF AGENDA:**

19
20 Commissioner Swindell moved to approve the Monday, June 24, 2019 Special Meeting Agenda as presented by the
21 Clerk. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh,
22 Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

23
24 **CONSIDERATION OF MINUTES:**

25
26 **May 13 – 15, 2019 Special Budget Meeting Minutes and June 3, 2019 Regular Meeting Minutes**

27 Commissioner Pahl moved to approve the May 13 - 15, 2019 Special Budget Meeting Minutes and the June 3, 2019
28 Regular Meeting Minutes as presented by the Clerk with correction of the regular meeting minutes on page 5 line 7
29 to note Commissioner Pahl asked for written clarification of the Fireworks Permit Application from the Fire
30 Marshal; and, page 6 line 43 – ~~waste~~ waterways commission and ~~Paul~~ Pahl. Commissioner Swindell seconded the
31 motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays –
32 None; Absent or not voting – None.

33
34 **PRESENTATION:**

35
36 **North Carolina Recovery Court**

37 County Manager Kris Cahoon Noble accompanied by Clerk of Court Brandy Pugh, Health Director Luana Gibbs
38 and Substance Awareness Coordinator Caroline Gurganus presented “District Two Recovery Court.” Kristen
39 Smith, Coordinator, was unable to attend the meeting.

40
41 North Carolina Recovery Courts are designed to assist chemically dependent offenders with their court ordered
42 treatment plans. Recovery Courts handle chemically dependent individuals in adult criminal court, juvenile, and
43 abuse, neglect and dependency cases. Recovery Courts also serve veterans and people with mental health issues
44 who find themselves in court. The program offers individualized treatment plans which include counseling,
45 supervision, drug testing, sanctions, and incentives for meeting recovery goals. www.nccourts.gov

1 The five county Regional Judicial Court is composed of Beaufort, Hyde, Martin, Tyrrell and Washington County.
2 Beaufort and Martin counties appropriated \$10,000.00 each for Division One and Washington County has
3 appropriated \$5,000.00 for Division Two. Tyrrell and Hyde County have not discussed appropriation of the
4 requested \$5,000.00 funding for Division Two in their FY2019-2020 budgets.

5
6 **ITEMS OF CONSIDERATION:**

7
8 **Hurricane Florence Recovery Project Budget Ordinance**

9 Commissioner Swindell moved to adopt Hurricane Florence Recovery Project Budget Ordinance. Commissioner
10 Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell
11 and Topping; Nays – None; Absent or not voting – None.

12 *Clerk's Note: A copy of "Hurricane Florence Recovery Project Budget Ordinance" is attached herewith as Exhibit A and*
13 *incorporated herein by reference.*

14
15 **Revolving Loan Fund Project Budget Ordinance**

16 Commissioner Swindell moved to adopt Hyde County Revolving Loan Fund Project Budget Ordinance.
17 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,
18 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

19 *Clerk's Note: A copy of "Hyde County Revolving Loan Fund Project Budget Ordinance" is attached herewith as Exhibit B*
20 *and incorporated herein by reference.*

21
22 **Resolution Authorizing County Manager to Reconcile Department Budgets**

23 Commissioner Pahl moved to adopt Resolution Authorizing County Manager to Reconcile Department Budgets.
24 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,
25 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

26 *Clerk's Note: A copy of "Resolution Authorizing County Manager to Reconcile Department Budgets" is attached herewith*
27 *as Exhibit C and incorporated herein by reference.*

28
29 **Resolution – Relating to The Budget for Fiscal Year 2019-2020**

30 Commissioner Swindell moved to adopt Resolution – Relating to The Budget for Fiscal Year 2019-2020.
31 Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons,
32 Swindell and Topping; Nays – None; Absent or not voting – None.

33 *Clerk's Note: A copy of "Resolution – Relating to The Budget for Fiscal Year 2019-2020" is attached herewith as Exhibit*
34 *D and incorporated herein by reference.*

35 **FY2019-2020 Hyde County Budget**

36 County Manager Kris Cahoon Noble presented the Hyde County FY2019-2020 Budget Ordinance with:

- 37
38 1. Increase in appropriations to:
- 39 • Hyde County Hotline to \$10,000.00
 - 40 • Chamber of Commerce Contract to \$10,000.00
 - 41 • MATTIE Arts Center to \$10,000.00
- 42
43

- 1 2. Correction to include:
 2 • 5% salary increase for Soil & Water Technician to be given after probation period.

- 3 3. Appropriation of funds to:
 4 • North Carolina Recovery Court – District 2 – \$5,000.00

5
 6 Total General Fund Balance decreased \$1,119,107.63.

7
 8 Commissioner Simmons moved to adopt “Ordinance No. 2019-07-01 An Ordinance of The Board of
 9 Commissioners of Hyde County, North Carolina, Relating to The FY2019-2020 Budget” as presented.
 10 Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,
 11 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

12 *Clerk’s Note: A copy of “No. 2019-07-01 An Ordinance of The Board of Commissioners of Hyde County, North Carolina,
 13 Relating to The FY2019-2020 Budget” is attached herewith as Exhibit E and incorporated herein by reference.*

14 **CDBG Infrastructure Grantee Agreement**

15 County Manager Kris Cahoon Noble presented the executed Community Development Block Grant Division of
 16 Water Infrastructure (CDBG-I) Sewer Project Grant Contract for approval and execution.

17
 18 Commissioner Pahl moved to ratify approval and execution of the CDBG Infrastructure Grant Contract as
 19 presented. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh,
 20 Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

21
 22 **Budget Revisions:**

23
 24 **West Quarter**

25 Taxes \$ 700.00

26
 27 **Planner**

28 HYCA \$ 8,000.00

29
 30 **Airport Fuel**

31 Fuel \$ 8,000.00

32
 33 **Administration/ Finance**

34 General Fund \$324,200.00

35
 36 **Jail**

37 Inmate Safe Keeping \$ 90,000.00

38
 39 **Utilities**

40 Fund Balance \$200,000.00

41
 42 **Sales Tax**

43 ART 40 Sales Tax \$ 40,000.00

44 ART 42 Sales Tax \$ 40,000.00

45

1 Commissioner Swindell moved to approve the Fiscal Year 2018-2019 end of year close out budget transfers as
2 presented. Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,
3 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

4

5 **Closed Session (none)**

6

7 **Adjourn**

8 Commissioner Simmons moved to adjourn the meeting. Commissioner Swindell seconded the motion. The motion
9 passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not
10 voting – None.

11

12 The meeting adjourned at 7:10p.m.

13

14 Respectfully submitted:

15

16 Minutes approved on the 1st day of July, 2019.

17

18 Attest:

19

20

21

22

23 _____
24 Lois Stotesberry, CMC, NCCCC
25 Clerk, Hyde County Board of Commissioners

23 _____
24 Earl Pugh, Jr.
25 Chair, Hyde County Board of Commissioners

26 **Attachments**

27 **Exhibit A: “Hurricane Florence Recovery Project Budget Ordinance”**

28 **Exhibit B: “Hyde County Revolving Loan Fund Project Budget Ordinance”**

29 **Exhibit C: “Resolution Authorizing County Manager to Reconcile Department Budgets”**

30 **Exhibit D: “Resolution – Relating to The Budget for Fiscal Year 2019-2020”**

31 **Exhibit E: “No. 2019-07-01 An Ordinance of The Board of Commissioners of Hyde County, North Carolina,
32 Relating to The FY2019-2020 Budget”**

33

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 1, 2019
Presenter: Chris Hilbert, Holland Consulting Planners
Attachment: Yes

ITEM TITLE: PUBLIC HEARING – CDBG-NR

SUMMARY: On Monday, July 1, 2019 beginning at 6:00 pm, the Hyde County Board of Commissioners will conduct a public hearing at the Hyde County Government Center and the Ocracoke Community Center using electronic conferencing equipment. This public hearing is being held in replacement of the public hearing held on June 5, 2018 to ensure compliance with the North Carolina Community Development Block Grant (CDBG) regulations. The public hearing is to solicit public input on local community development needs in relation to the CDBG funding for a project in the community.

Citizens will be given the opportunity to provide oral and written comment on offshore drilling and seismic testing at the public hearing. All interested citizens are encouraged to attend.

RECOMMEND: CONDUCT PUBLIC HEARING

MOTION MADE BY: PUGH
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MOTION SECONDED BY: PUGH
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VOTE: PUGH
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NOTICE OF PUBLIC HEARING
RELATIVE TO APPLICATION
BY HYDE COUNTY
FOR FUNDING UNDER THE HOUSING AND COMMUNITY
DEVELOPMENT ACT OF 1974, AS AMENDED

Notice is hereby given that the Hyde County Board of Commissioners will conduct a public hearing on July 1, 2019, at 6:00 PM, or as soon thereafter as the agenda will allow, at the Hyde County Government Center, 30 Oyster Creek Road, Swan Quarter, NC, to solicit public input on local community development needs in relation to Community Development Block Grant (CDBG) funding for a project in the community. The July 1, 2019, public hearing is in replacement to the public hearing held on June 5, 2018, to ensure compliance with the North Carolina Community Development Block Grant Program (CDBG) regulations.

Hyde County submitted a CDBG Neighborhood Revitalization application in 2018. Information on the amount of funding available, the requirements on benefit to low- and moderate-income persons, eligible activities, and plans to minimize displacement and provide displacement assistance as necessary will be available at the public hearing. Citizens will also be given the opportunity to provide oral and written comment on Hyde County's use of CDBG funds. All interested citizens are encouraged to attend.

For additional information or to submit written comments, contact the Hyde County Manager, 30 Oyster Creek Road, PO Box 188, Swan Quarter, NC 27885, telephone 252/926-4178. Comments should be postmarked by June 27, 2019.

Persons with disabilities or who otherwise need assistance should contact Kris Cahoon Noble, County Manager, at 252-926-4178 or knoble@hydecountync.gov (TDD #919-807-4420 or Relay North Carolina 1-800-735-2962) by Thursday, June 27, 2019. Accommodations will be made for all who request assistance with participating in the public hearing.

This information is available in Spanish or any other language upon request. Please contact Kris Cahoon Noble, County Manager, at 252-926-4178, or at the Hyde County Government Center, 30 Oyster Creek Road, Swan Quarter, NC, for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Kris Cahoon Noble, County Manager, al 252-926-4178 o en Hyde County Government Center, 30 Oyster Creek Road, Swan Quarter, NC, de alojamiento para esta solicitud.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 1, 2019
Presenter: Brittany Wheatly
Attachment: Yes

ITEM TITLE: RESOLUTION ESTABLISHING A COMPLETE COUNT COMMITTEE FOR THE 2020 CENSUS

SUMMARY: Brittany Wheatly with the 2020 Census will make a presentation detailing the timeline for the upcoming 2020 US Census count and the importance of local governments forming a Complete Count Committee (CCC) to ensure that the most accurate count is conducted in their counties. We are asking for approval to establish a Complete Count Committee in Hyde County to ensure that an accurate count of the county's citizens is conducted, and any recommendations for suitable members of the committee.

RECOMMEND: ADOPT RESOLUTION

MOTION MADE BY: ___ PUGH
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MOTION SECONDED BY: ___ PUGH
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___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
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___ SIMMONS
___ SWINDELL
___ TOPPING

Board of Commissioners

Earl Pugh, Jr., Chair
Tom Pahl, Vice-Chair
Benjamin Simmons, III
Shannon Swindell
James Topping

COUNTY OF HYDE

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Kris Cahoon Noble
County Manager

Franz Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



**A RESOLUTION ESTABLISHING THE HYDE COUNTY 2020 CENSUS
COMPLETE COUNT COMMITTEE
July 1, 2019**

WHEREAS, Article 1, Section 2 of the United States Constitution mandates that a census be conducted of the nation's population every 10 years with the next census scheduled for April 1, 2020; and

WHEREAS, it is vital that all households of Hyde County complete a census form and that all residents be counted; and

WHEREAS, the census will determine how many elected congressional representatives and congressional districts North Carolina will have; and

WHEREAS, having an accurate and complete census count is important to our community in determining the allocation of federal and state funds and in making decisions related to economic development, housing assistance, transportation improvements, health care and education planning, and many other policies; and

WHEREAS, it is essential that accurate data be collected from groups of people who are historically difficult to count, including young children, low-income individuals, non-native English speakers, immigrants, renters, and individuals with unstable housing situations; and

WHEREAS, education, planning, outreach, and community partnerships between elected officials, the business and faith-based community, are necessary to ensure the census is as accurate as possible; and

WHEREAS, the United States Census Bureau encourages states and local governments to form Complete Count Committees, (CCC's) to increase awareness and understanding about the importance of the 2020 Census and to encourage people to participate; and

WHEREAS, every resident of Hyde County counts and deserves to be counted.

NOW, THEREFORE BE IT RESOLVED BY THE HYDE COUNTY BOARD OF COMMISSIONERS THAT:

1. There is hereby established an ad hoc committee known as the Hyde County Complete Count Committee ("Committee").
2. The Committee shall consist of up to 20 members representing a broad cross section of Hyde County's population. It is particularly important that the Committee have strong representation from organizations that serve the populations that are most likely to be undercounted.
3. Each township in the County will recommend one elected official or a designee.
4. The Committee shall sunset upon completion of its activities in 2020.

Adopted on the 1st Day of July, 2019.

Earl D. Pugh, Jr., Chairman
Hyde County Board of Commissioners

Attest:

Lois Stotesberry, Clerk to the Board
Hyde County Board of Commissioners

**2020 CENSUS
YOUR COMMUNITIES COUNT!**



Atlanta Reg
Managing Censu
AL, FL, GA, LA, IV

United States
Census 2020
U.S. Depart
Economics i
U.S. CENSUS B...
census.gov

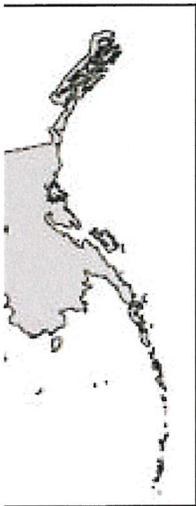
*The goal of Census 2020 is to
count everyone once,
only once and in the right
place.*

EVERYONE COUNTS!

Impact to Your Community

Why We Ask You to Allocate Resources to the 2020 Census

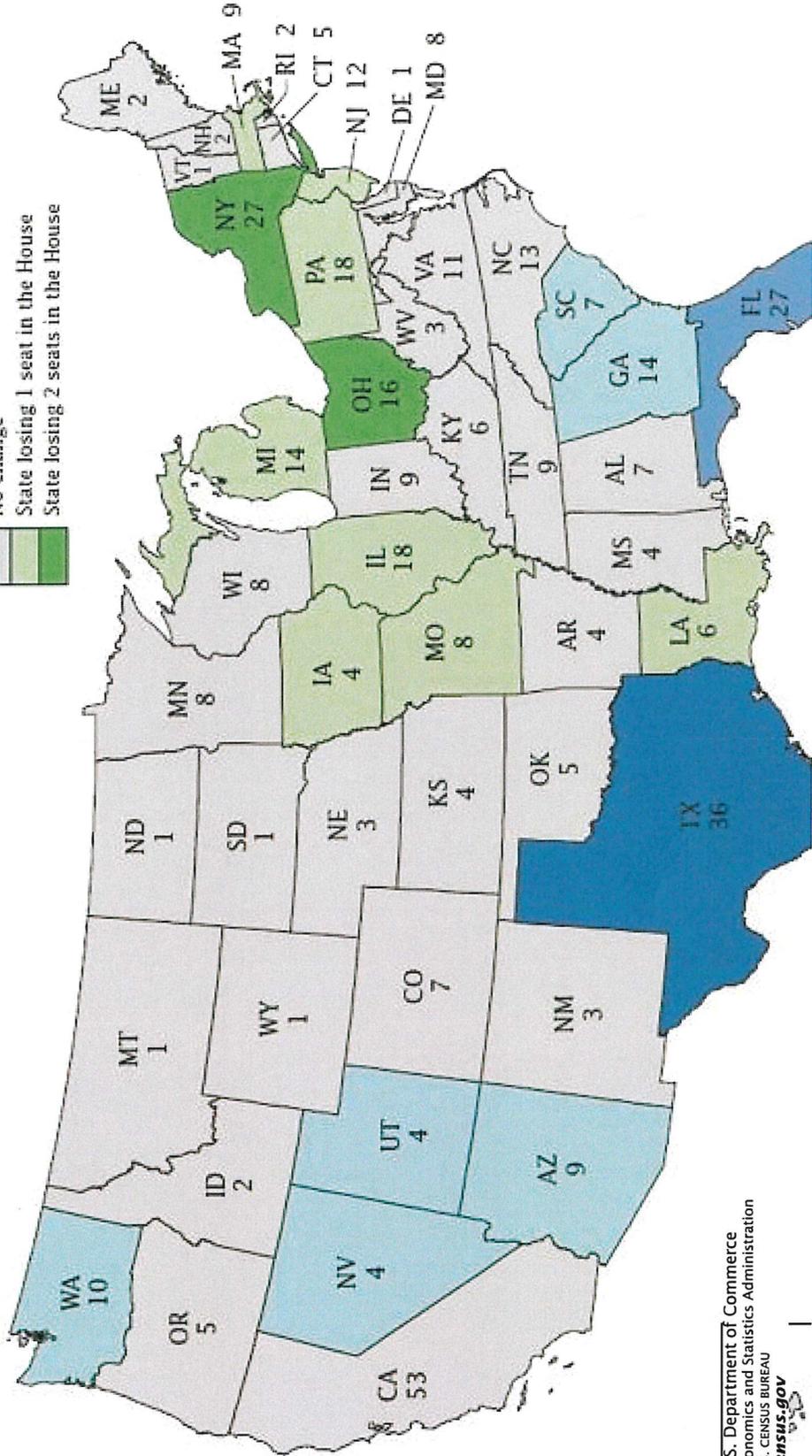
- Political Representation
 - Census is constitutionally mandated for re-apportionment of Congress
 - Census results are used for Redistricting at national, state, and local levels.
- Money/Economic Impact
 - Over \$675 Billion/year is distributed to state and local governments using Census numbers (Over \$4 Trillion over the decade).



Change from 2000 to 2010

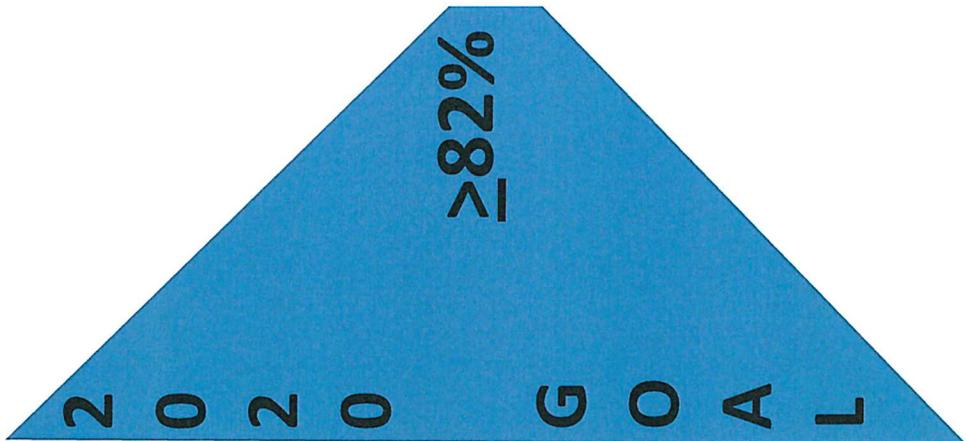


State gaining 4 seats in the House
 State gaining 2 seats in the House
 State gaining 1 seat in the House
 No change
 State losing 1 seat in the House
 State losing 2 seats in the House



NC RESPONSE RATE VS WAKE COUNTY

STATE/COUNTY	2000	2010
NORTH CAROLINA	69%	76%
HYDE COUNTY	52%	73%



2020 Census Design

Motivate People to Respond

Conduct a *nation-wide communications and partnership campaign*

- Maximize outreach using traditional and new media
- Target ads to specific audiences
- Work with trusted sources to inspire participation.



Establish Where to Count

Identify all addresses where people could live

IN-FIELD



IN-OFFICE

Conduct a 100% review and update of the nation's address list

Minimize field work with in-office updating

Use multiple data sources to identify

areas with address changes

United States | U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU | census.gov

Count the Population

Collect data from all households, including group and unique living arrangements

Make it easy for people to respond anytime, anywhere

Encourage people to use the new online response option

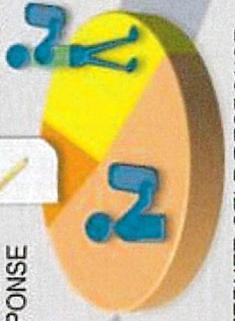
Use the most cost-effective strategy to contact and count nonrespondents

Knock on doors only when necessary

Streamline in-field census-taking

NON-RESPONSE FOLLOWUP

TELEPHONE AND PAPER SELF-RESPONSE



INTERNET SELF-RESPONSE

Release Census Results

Process and Provide Census Data

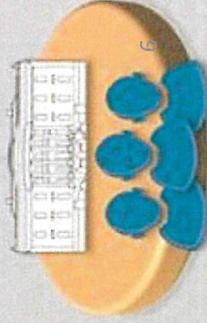
Deliver apportionment counts to the President by December 31, 2020

Release counts for redistricting by April 1, 2021

Make it easier for the public to get data

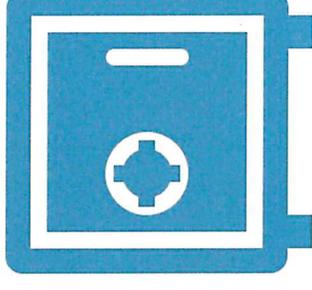


Count Everyone Once In the Right Place



Privacy and Confidentiality

- Under Title 13, U.S. Code, all Census Bureau employees swear a lifetime oath to protect respondent data. It is a felony for any Census Bureau employee to disclose any confidential census information during or after employment, and the penalty for wrongful disclosure is up to 5 years imprisonment and/or a fine of \$250,000.
- We protect information by taking precautions in how we collect, analyze and disseminate information. The Census Bureau has strong program to protect information as they collect, process and store it in secure IT systems.
- The Census Bureau encrypts information, limits access, and actively monitors systems to make sure information stays secure.



Privacy and Confidentiality

It is
important to
note that the
Census
Bureau:

never asks for your full Social Security number;

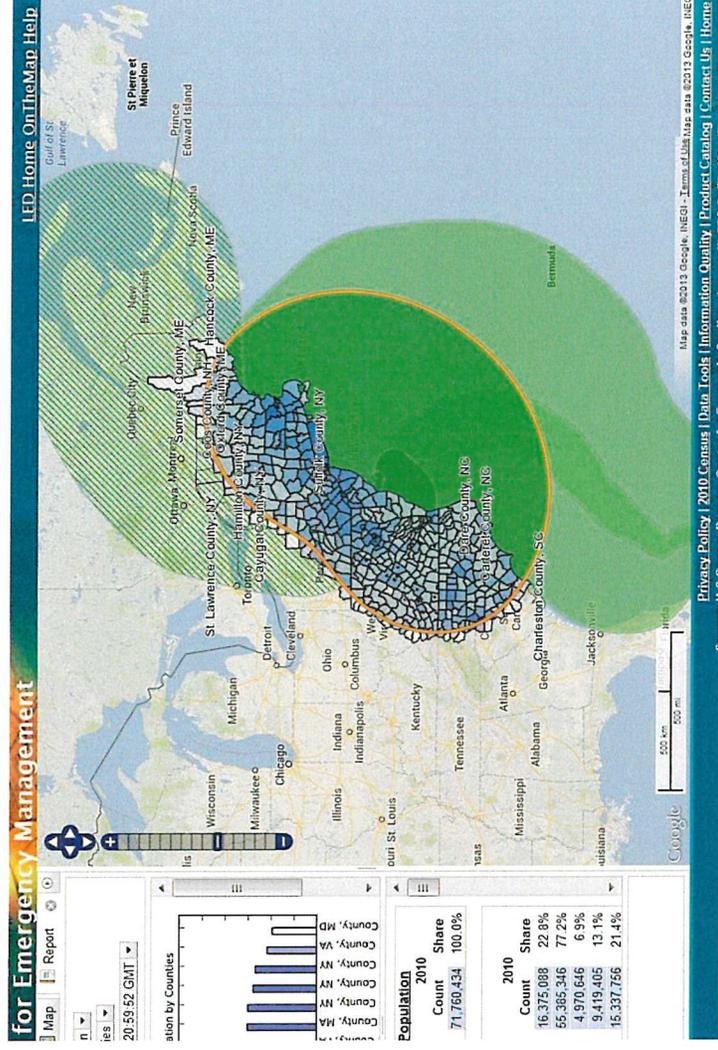
never asks for money or a donation;

never sends requests on behalf of a political party;

never requests PIN codes, passwords or similar access information for credit cards, banks or other financial accounts.

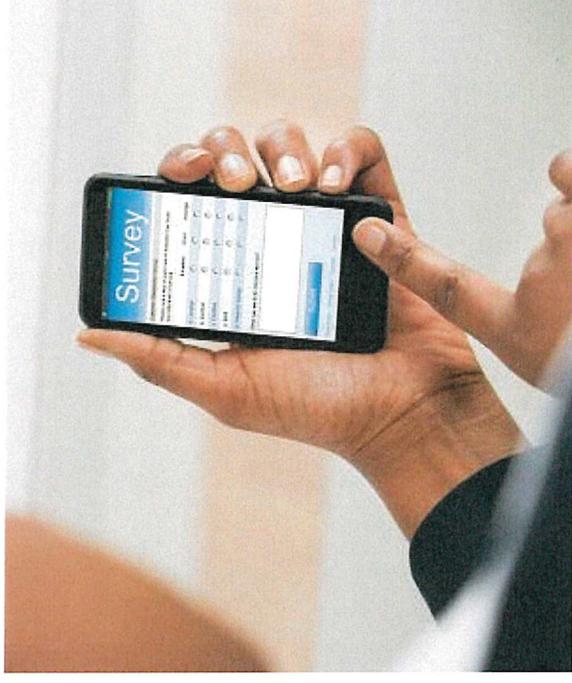
Census Data Are Used In Many Ways

- Forecasting of future transportation needs
- Determining areas eligible for housing assistance and rehabilitation loans
- Assisting tribal, federal, state and local governments in planning, and implementing programs and services in:
 - Education
 - Healthcare
 - Transportation
 - Social Services
 - Emergency response



2020 Census New Initiatives

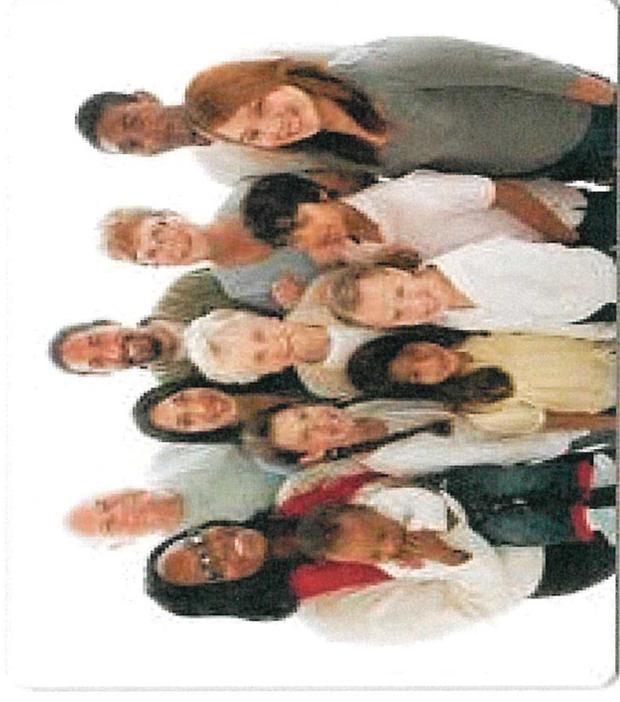
- Allowing people to respond anytime, anywhere, via **phone or internet**. Tests have shown internet self-response is the most cost effective and accurate way. Those that request a form can complete the Census using the form.
- The Census Bureau is eliminating paper and incorporating the use of handheld data collection devices.



The goal of the 2020 Census is to count everyone once, only once and in the right place.

Target Populations

- Children 5yrs and under
- Veterans
- People with disabilities
- Homeless
- People living in rural America
- Low income and underserved
- Senior citizens
- Migrant farm workers
- Foreign Born - Immigrants
- Persons with limited English proficiency
- Renters



Geographic Partnership Programs

- Accurate Census data comes from accurate geographic data, including addresses and boundaries. Local governments are the best sources for address and boundary data.
- Local government participation in **2020 Geographic Partnership Programs** provide opportunities to work together to ensure the best and most useful results possible.

2020 New Construction Program

- Non-Title 13.
- Decennial program designed to capture new addresses for housing units that will be habitable on Census Day (April 1, 2020).
- Address submissions will require either:
 - State/County/Tract/Block Geocodes or
 - Latitude/Longitude Coordinates
- Available in Self-Response Type of Enumeration areas.
 - New addresses in non-Self-Response areas will be captured during field operations.
- Tentatively scheduled: August-November 2019.

North Carolina 2020 Complete Count Commission

- Created by Governor Roy Cooper, who appointed Secretary of the NC Department of Administration, Machelle Sanders to be the chairperson
- Comprised of citizens, elected officials, and business leaders across all racial, ethnic and social spectrums
- They meet on a monthly basis
- Tasked with increasing participation in the Census statewide
- The main goal is to coordinate resources and advocate efforts to accurately count those who have been historically undercounted



Overview of Complete Count Committees (CCCs)

- Ultimately, the success of the 2020 Census depends on everyone's participation. One way to ensure success is by forming a Complete Count Committee.
- State and local governments, businesses and community leaders form Complete Count Committees to encourage participation in their community. They develop an outreach plan tailored to the unique characteristics of their community. Then they work together to implement the plan.
- Their focus is to encourage individuals in their community to self respond online, on the phone or by mail (if they received a questionnaire by mail)



Complete Count Committees

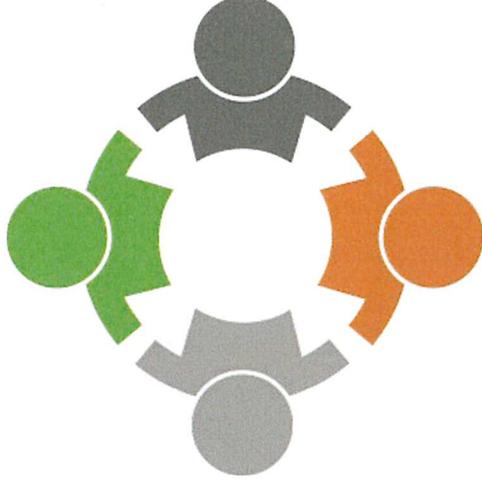
- Complete Count Committees conduct a wide range of possible activities. For example, they host promotional events, display census information in government buildings, include census messages on customer billing statements or other correspondence, and they network with community leaders to ensure everyone is involved.
- Opportunity to “tailor” the Census outreach and messaging to most effectively influence local communities.
- Involve all constituent groups, and use “trusted voices” of community leaders to encourage self-response.

LEVERAGING
TRUSTED
VOICES



Get Organized Right NOW!

- Households will begin to experience, by the summer of 2019, some type of census operation such as address listing. These necessary operations verify the accuracy and location of each address.
- The immediate formulation of a CCC will ensure that local households are kept abreast of the various census operations before the information is nationally circulated.
- The more informed households are about the 2020 Census operations, the better their understanding of the census process becomes, thus increasing their willingness to be a part of the successful enumeration in 2020.



Prepare for 2020 Census, Now!

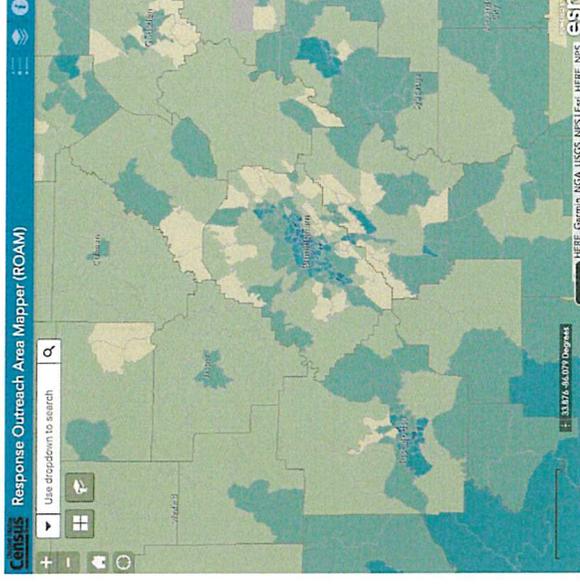
- Host or join a Complete Count Committee and partner with other trusted voices and influential leaders in your area who are committed to increasing census participation. Allocate funding for this public education and outreach campaign.
- Raise awareness by including census information in speeches, newsletters, social media posts, podcasts, email blast, utility bills, bulletin boards, signs, bill boards, mailings, and add census links on web sites.
- Issue a proclamation announcing your CCC signaling the start of the public education and outreach campaign.
- U. S. Census Bureau will have a national education marketing and advertising campaign.
- Help recruit census workers when jobs become available.



Explore the Response Outreach Area Mapper Web Application

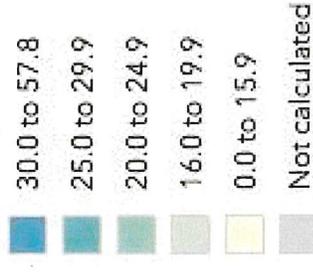
<https://www.census.gov/roam>

- The U.S. Census Bureau has released the Response Outreach Area Mapper (ROAM) web application.
- An interactive map to identify areas that typically have low response rates for censuses and surveys.
- Community planners and local officials can use the ROAM to plan, focus and allocate resources for the 2020 Census.
- Provides tract-level data.



Low Response Score by 2014 Census Tract

Predicted Mail Non-Response Rate (%)



How the Census Bureau Will Support You?

- We will provide staff from our regional offices to work directly with each Complete Count Committee.
- We will provide information, assist you in forming committees and subcommittees, and participate in local events and activities.
- We will provide a guide for 2020 Census Complete Count Committees. In the meantime, you can refer to a Complete Count Committee [guide](#) and [other information available online](#) from the 2010 Census for historical reference. Keep a big change in mind though: we'll primarily ask people to respond to the 2020 Census online (not by mail).
- As the 2020 Census gets closer, the Census Bureau will also launch a robust communications campaign. We'll use advertisements, conduct outreach. You can leverage our efforts in your own community through your Complete Count Committee.



2020census.gov/jobs

1-855-JOB-2020 (1-855-562-2020)

Federal Relay Service: (800) 877-8339 TTY / ASCII
www.gsa.gov/fedrelay

The Federal Relay Service (FedRelay) provides telecommunications services to allow individuals who are deaf, hard of hearing, and/or have speech disabilities to conduct official business with and within the federal government.

The U.S. Census Bureau is an Equal Opportunity Employer.

Contact Information

Atlanta Partnership Staff – Field Division – North Carolina atlanta.rcc.partnership@census.gov

Atlanta Geography 470-889-6550 atlanta.geography@census.gov



Brittany Wheatly, Partnership Specialist – 678.733.2899
brittany.h.wheatly@2020census.gov

2020 CENSUS KEY DATES

COMMUNITY INVOLVEMENT – OFFICES – DATA COLLECTION OPERATIONS

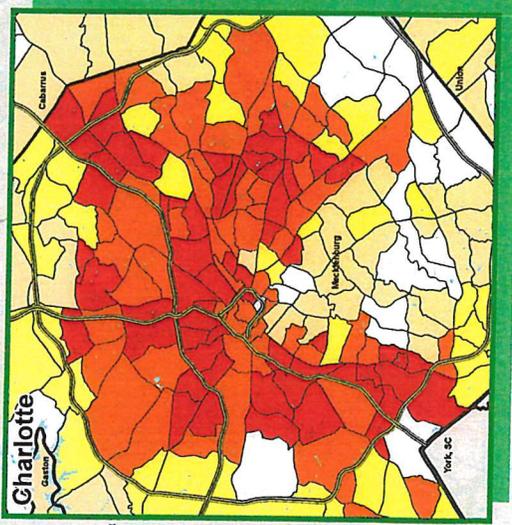
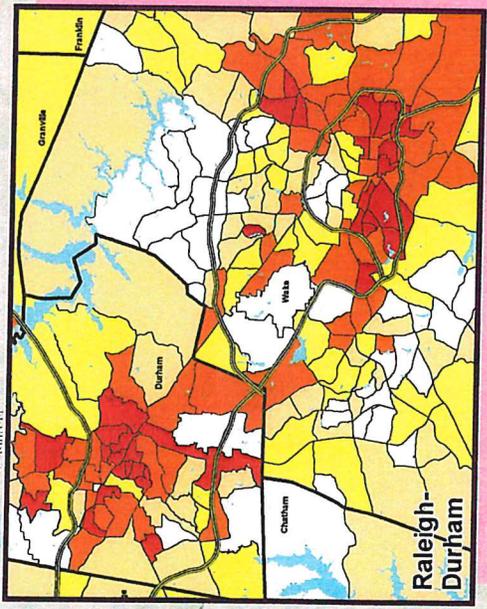
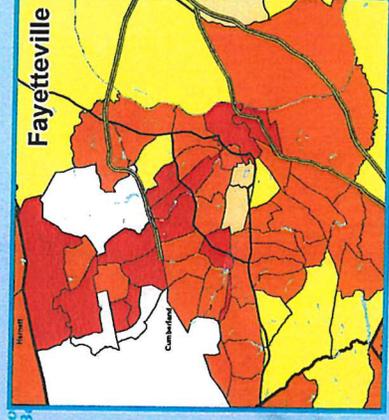
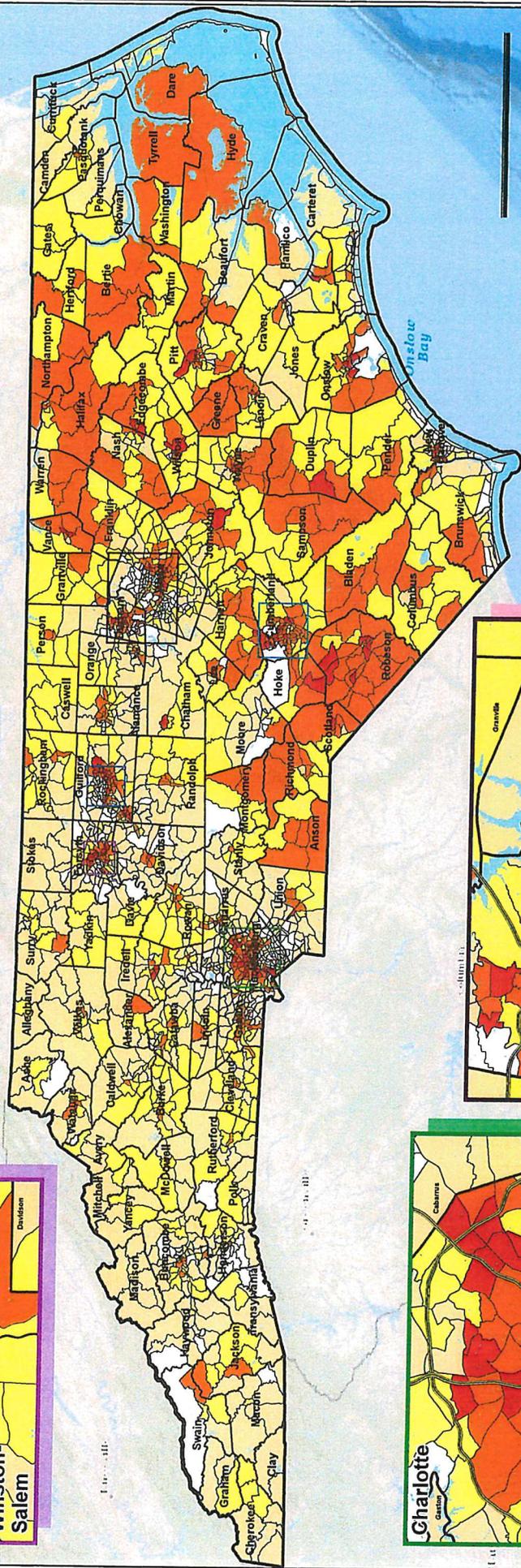
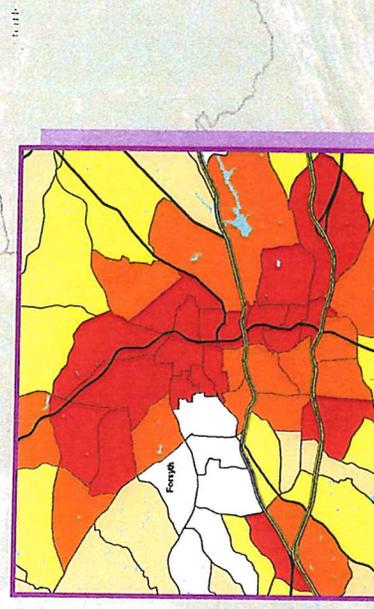
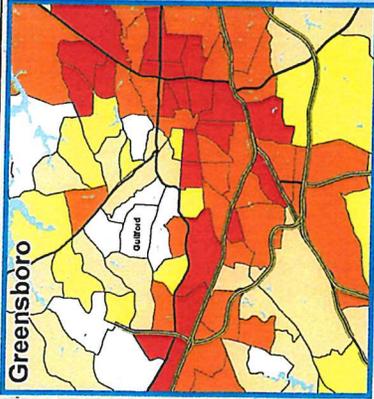
January 2018 through December 2019	Engage & Educate Local Leaders, Partners & Communities	
January 2019	Early Area Census Offices Open (these offices run the Address Canvass Operation)	
June 2019	Additional Area Census Offices Open (ACOs)	
August 2019 through October 2019	Address Canvassing Operation	
March 2020	Call to Action for Residents to Respond (starting March 23 rd)	
February 2020 through June 2020	Group Quarters Operations (Count of Residents in Shelters, Dorms, Nursing Homes, Transitory Locations, Prisons, Military Bases, RV Parks, etc. Local governments & Census identify & plan these operations)	
Mid-March 2020	Residents Invited to Respond	
Individual Housing Units (Hus) Invited by either:		
Mail (to USPS Mailable Addresses)	or	Hand Delivery (to Rural/PO Box, non-USPS HU delivery)
1. Letter Mailed		1. List Housing Units (operation is called Update Leave)
2. Reminder Postcard		2. Leave Questionnaire (Spanish in certain areas) &
3. Then Paper Questionnaire		Letter w/other Response Options (internet & Phone
Options to Self-Respond (all residents will have these 3 options & decide what is best for them)		
Internet	Telephone	Paper
March 23, 2020	Self-Response Begins	
April 1, 2020	Census Day – Reference Date = where you live on April 1	
April 2020	Early Non-Response Follow-up begins (primarily areas around Colleges/Universities where the population leaves before early May)	
May 2020	Non-Response Follow-up (NRFU) begins for households that do not self-respond (Households can continue to self-respond during this time)	
Late August 2020 through September 2020	Areas Census Offices Begin Closing	
August 2020 through December 2020	Quality Evaluation (re-contact of select Housing Units)	
December 31, 2020	Deliver Counts to the President	

50 Ways Census Data Are Used

- Decision making at all levels of government.
- Drawing federal, state, and local legislative districts.
- Attracting new businesses to state and local areas.
- Distributing billions in federal funds and even more in state funds.
- Forecasting future transportation needs for all segments of the population.
- Planning for hospitals, nursing homes, clinics, and the location of other health services.
- Forecasting future housing needs for all segments of the population.
- Directing funds for services for people in poverty.
- Designing public safety strategies.
- Development of rural areas.
- Analyzing local trends.
- Estimating the number of people displaced by natural disasters.
- Developing assistance programs for American Indians and Alaska Natives.
- Creating maps to speed emergency services to households in need of assistance.
- Delivering goods and services to local markets.
- Designing facilities for people with disabilities, the elderly, or children.
- Planning future government services.
- Planning investments and evaluating financial risk.
- Publishing economic and statistical reports about the United States and its people.
- Facilitating scientific research.
- Developing “intelligent” maps for government and business.
- Providing proof of age, relationship, or residence certificates provided by the Census Bureau.
- Distributing medical research.
- Reapportioning seats in the House of Representatives.
- Planning and researching for media as backup for news stories.
- Providing evidence in litigation involving land use, voting rights, and equal opportunity.
- Drawing school district boundaries.
- Planning budgets for government at all levels.
- Spotting trends in the economic well-being of the nation.
- Planning for public transportation services.
- Planning health and educational services for people with disabilities.
- Establishing fair market rents and enforcing fair lending practices.
- Directing services to children and adults with limited English language proficiency.
- Planning urban land use.
- Planning outreach strategies.
- Understanding labor supply.
- Assessing the potential for spread of communicable diseases.
- Analyzing military potential.
- Making business decisions.
- Understanding consumer needs.
- Planning for congregations.
- Locating factory sites and distribution centers.
- Distributing catalogs and developing direct mail pieces.
- Setting a standard for creating both public and private sector surveys.
- Evaluating programs in different geographic areas.
- Providing genealogical research.
- Planning for school projects.
- Developing adult education programs.
- Researching historical subject areas.
- Determining areas eligible for housing assistance and rehabilitation loans.

North Carolina - Census Low Response Score* By Census Tract

*The Census Low Response Score (LRS) is a continuous score that predicts whether a tract will produce a low response rate. The score for a tract is inversely related to the mail return rate from the 2010 Census for that tract. Therefore, the people living in tracts with a lower LRS are more likely to respond to 2020 Census than those with a higher LRS.



Legend

- Tract
- County

Low Rseponse Score

- 0 - 14%
- 15 - 19%
- 20 - 23%
- 24 - 28%
- 29 - 42%



**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 1, 2019
Presenter: Tax Administrator Linda Basnight
Attachment: (handout)

ITEM TITLE: TR-407 Daily Distribution Report

SUMMARY: The monthly tax collections report ending on June 30, 2019 will be distributed and discussed.

RECOMMEND: APPROVE

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 1, 2019

Presenter: Meredith Nicholson – Chairman, Hyde County ABC Board
Attachment: None

ITEM TITLE: Hyde County ABC Board Member appointment & General Update

SUMMARY: Appoint current board member and chairman, Meredith M. Nicholson of Fairfield, to a 3 year term running from July 1, 2019 to June 30, 2022.
General financial update.

RECOMMEND: MAKE APPOINTMENT AND RECEIVE INFORMATION

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

2019-2020 Hyde County ABC Budget Message

Goals: Our major goals are to continue to remain profitable, expand our selection of products and improve our customer relations with the public and the restaurants we serve.

Sales, Taxes and Cost of Goods Sold:

- Consistent with the Alcohol Beverage Control Operations Manual (7.4.1), we have budgeted our Sales conservatively and without changes from the current year. We may see a small uptick resulting from Ocracoke's beach being rated #2 by Dr. Beach, but it is impossible to measure the impact of this. Also, with the renovations made at the Ocracoke Store, we anticipate some additional sales, but again cannot accurately estimate this and have not done so.
- We adjusted our Taxes Deducted from Sales and Cost of Goods Sold to more accurately reflect our actual experience during the 2018-2019 budget year.

Expenditures:

- Most of our expenditures remain unchanged from our 2018-2019 budget with minor adjustments and with the following exceptions:
 - We adjust Hourly Wages down by almost \$7,000 to reflect our 2018-2019 actual experience, taking into account that the General Manager and Finance Officer plan on attending the General Manager's Conference next year.
 - The Employer Matching Pension was increased \$1,670 to reflect the increased match of 8.95% starting July 1, 2019 and to reflect the additional employee qualifying to participate in the pension plan.
 - We removed the provision for Penalties in anticipation that we have satisfied all old, outstanding matters.
 - We anticipate needing to replace our current box truck at a cost of approximately \$30,000 and anticipating our obtaining a related 36 month loan for \$20,000.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 1, 2019
Presenter: County Manager Kris Noble
Attachment: No

ITEM TITLE: EMPLOYEE/VOLUNTEER/FRIEND OF THE MONTH

SUMMARY: Manager Kris Noble will announce the Employee, Volunteer and/or Friend of the County for the month of July 2019.

RECOMMEND: Congratulations.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: July 1, 2019
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.