

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 10, 2017
Presenter: Superintendent Dr. Randolph Latimore
Attachment: Yes

ITEM TITLE: STATE BUDGET FOR FY17-18 SCHOOL YEAR

SUMMARY: Dr. Latimore will discuss the State Budget for the FY17-18 school year.

RECOMMEND: Discussion.

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Lois Stotesberry

From: Randolph Latimore <rlatimore@hyde.k12.nc.us>
Sent: Tuesday, June 27, 2017 4:21 PM
To: Bill Rich
Cc: All Board Members; Chilcoat, Ken; Barry Swindell; Tom Pahl; Ben Simmons; Dick Tunnell; Earl Pugh; Kris Noble; Corrinne Gibbs; Lois Stotesberry; Rosemary Johnson; Justin Gibbs
Subject: Re: Informational

Thank you for the response and for the information on the date of the next meeting. See you then.

Randolph

On Tue, Jun 27, 2017 at 4:15 PM, Bill Rich <brich@hydecountync.gov> wrote:

Dr. Latimore,

We welcome you and Randy to our next meeting and will have you on the agenda. Please note however our meeting is on the 10th in July due to fireworks on Ocracoke the 3rd.

Bill

From: Randolph Latimore [mailto:rlatimore@hyde.k12.nc.us]
Sent: Tuesday, June 27, 2017 3:11 PM
To: Bill Rich
Cc: All Board Members; Chilcoat, Ken; Barry Swindell; Tom Pahl; Ben Simmons; Dick Tunnell; Earl Pugh; Kris Noble; Corrinne Gibbs
Subject: Re: Informational

Good afternoon Bill,

Thank you for your response to my informational email of June 16, 2017. The Board of Education looks forward to periodic meetings with the Board of Commissioners throughout the year. Such meetings should prove to be beneficial in everyone having a broader understanding of the budget process for the school system. Additionally, thank you for leaving open the possibility of discussing with the Board of Commissioners future budget requests once state budgets are decided.

The Chair of the Board of Education, Mr. Randy Etheridge and I plan to attend the July 3rd meeting of the Board of Commissioners. The intent of our attending the meeting is to inquire of the status of the new elevation study and its results and to ask for a meeting of the Board of Commissioners during the month of August. The purpose of the request to meet with the Commissioners is to talk with the members of the Board of Commissioners regarding the reduced funding from the state for the 2017/18 school year and the projected reduction as reflected in the state budget for the 2018/19 school year. Some possible dates in August are: August 7, 8, 14, 16 or another mutually agreed upon date by both Boards. I look forward to your response. We will see you on July 3rd at your meeting.

Randolph

On Fri, Jun 16, 2017 at 7:33 PM, Bill Rich <brich@hydecountync.gov> wrote:

Dr. Latimore,

The \$10,000.00 commitment to Ocracoke Community Park was and is not a negotiable line item. If you remember you removed this from your budget the first year my finance officer and I included it (2015-2016) and thus we made sure that it was not a removable number in our 2016-2017 budget nor our 2017-2018. I will oppose and recommend to my BOC that they also oppose this move. I will send you and your Board my memo to the BOC outlining my recommended cuts to your budget and what we agreed to fund.. I recommend as the State's budget get finalized and as you mentioned revenue increases for the school system we can all re-evaluate. Our BOC would like to meet with you and your Board several times a year to do an in-depth evaluation of your budget as a whole so we can better understand your financial goals and challenges.

Thanks.

Bill

From: Randolph Latimore [mailto:rlatimore@hyde.k12.nc.us]
Sent: Friday, June 16, 2017 2:32 PM
To: Hyde County Manager Bill Rich
Cc: All Board Members; Chilcoat, Ken; Barry Swindell; Tom Pahl; Ben Simmons; Dick Tunnell; Earl Pugh
Subject: Informational

Good afternoon Bill,

I trust that you are enjoying the day. This has been quite a busy time as everyone has been consumed with budgetary matters and working to maintain existing programs and staff. The intent of this email is two fold. First, due to the projected deficit of \$300K, the Board of Education will be earmarking \$5K for assistance with maintenance of the ballpark at Ocracoke. We are hopeful that you and the members of the Board of Commissioners will understand the decision after reading the attached summary. Second, attached is a summary that details the actions of the Board of Education and administrative actions designed to reduce the overall budget in order to meet appropriated revenue from all sources..

As revenue increases for the school system, the Board will re-evaluate its actions and make decisions that are in the best interest of the children and its employees.

Please feel free to contact me as needed and I look forward to our continued working relationship as we work together for the advancement of Hyde.

Regards,

Randolph

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Dr. Randolph H. Latimore, Sr.

Superintendent

Hyde County Schools

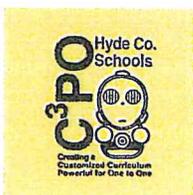
1430 Main Street

PO Box 217

Swan Quarter, NC 27885

P (252) 926 - 3281

F (252) 926 - 3083



Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: July 10, 2017
Presenter: Bill Rich
Attachment: Yes

ITEM TITLE: HYDE COUNTY LEADERSHIP FORUM ON OPIOD ABUSE

SUMMARY: The opioid epidemic affects everyone in our county, without regard to economic status, age, race or gender. In 2016 the Centers for Disease Control and Prevention reported the number of drug overdose deaths in North Carolina increased by over 14% in the one-year period between 2014 and 2015.

These statistics lead the National Association of Counties and the National League of Cities to join together to reverse this public health threat. According to the NCACC, "It is time for the county commissioners to take a leadership role in addressing the fundamental causes of this problem and to initiate local steps to intervene in these trends."

Hyde County will hold a Leadership Forum on Thursday, July 13, 2017 at 10 a.m. in the Hyde County Government Center Multipurpose Room and in the Ocracoke Community Center via telecommunications equipment to engage local elected leaders in an informed discussion about the opioid epidemic, and develop collaborative strategies that enhance prevention, education, and treatment.

A group of internal stakeholders from the Managers Office, EMS, DSS, the Health Department, and the Sheriff's Office have met and identified key stakeholders (attached) and identified Hyde County's desired goals to include:

Goals:

- To create and implement a comprehensive education/prevention program
- To identify treatment options, identify barriers to treatment, work towards creation of more treatment resources and methods to open treatment to those in need

RECOMMEND: DISCUSSION AND APPROVAL

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Dobb

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Dobb

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons

COUNTY OF HYDE

Board of Commissioners

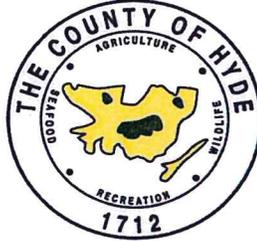
Earl Pugh, Jr., Chair
Barry Swindell, Vice-Chair
Benjamin Simmons, III
Tom Pahl
Dick Tunnell

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Statesberry, CMC, NCCCC
Clerk to the Board



July 3, 2017

Dear Valued Stakeholder,

Hyde County recognizes that the opioid epidemic threatens our communities everyday. Regular use of opioid pain relievers - even when used as prescribed by a doctor - can produce dependence, and when misused or abused, can lead to fatal overdose. In North Carolina, as in our nation, the use of prescription pain killers has reached epidemic proportions. Closely related is the alarming increase in the use of heroin. It is time for us as local elected officials to assume a leadership role in reversing these trends.

On behalf of the Hyde County Board of Commissioners, I would like to invite you to participate in the Hyde County Leadership Forum on Opioid Abuse on **July 13th from 10 a.m. to noon in the Hyde County Government Center, 30 Oyster Creek Road and the Ocracoke Community Center** via teleconferencing equipment. Community-wide education regarding the proper use and risks of prescription drugs is essential to lowering misuse and accidental overdose, as is having ready access to reliable treatment and recovery supports. Hyde County Manager Bill Rich states, "By convening all the local elected officials from our county, as well as representatives from key organizations, we can learn the full effect of the opioid crisis on our county's citizens, find out what resources are available to help our families, and develop collaborative strategies for effective education, prevention, and treatment that can and will make a difference here in Hyde County."

If you will join us in this effort, please confirm your participation by contacting Rosemary Johnson at rjohnson@hydecountync.gov or 252.926-4178. While we realize that this is short notice for a meeting we also know that time is of the essence and we can not afford to lose one more person to this epidemic. If you are unable to attend this meeting but would like to participate moving forward, please email or call with those intentions.

Sincerely,

Bill Rich

Hyde County Manager



County Leadership Forum on Opioid Abuse



Deaths

Opioid Poisoning

Prescription

Rates

per

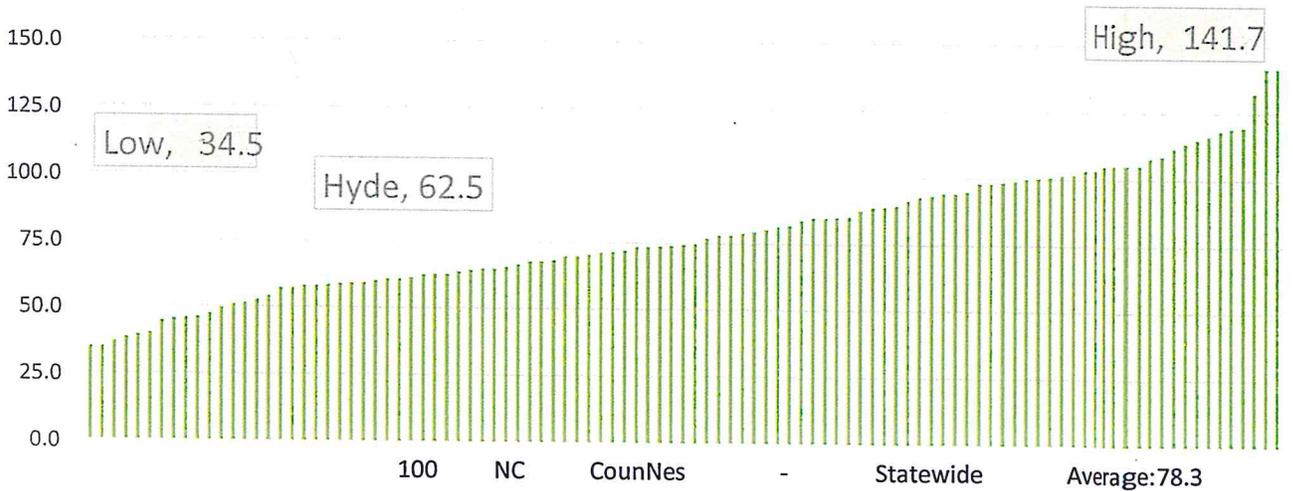
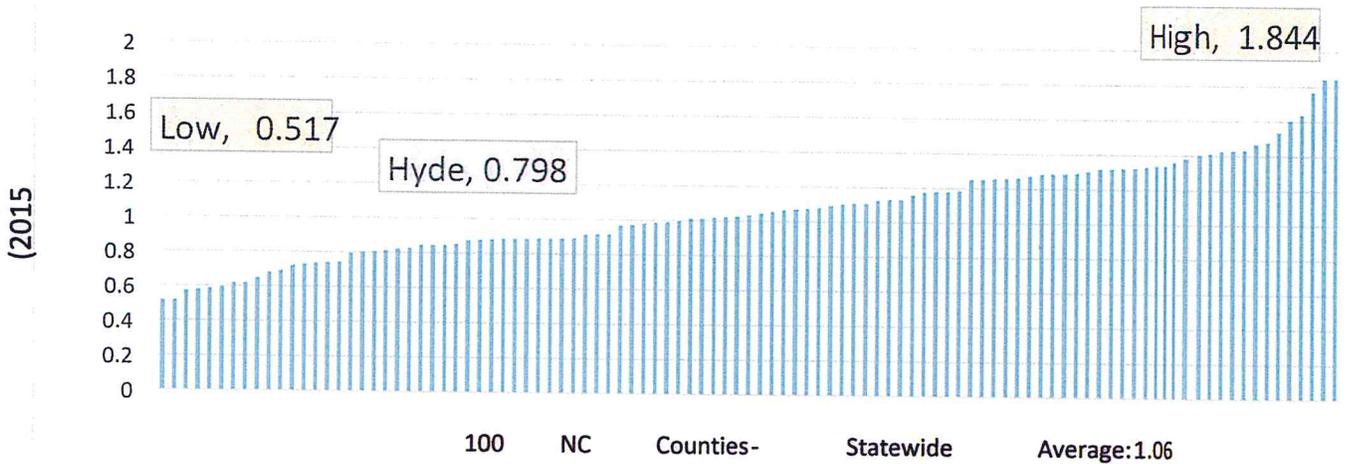
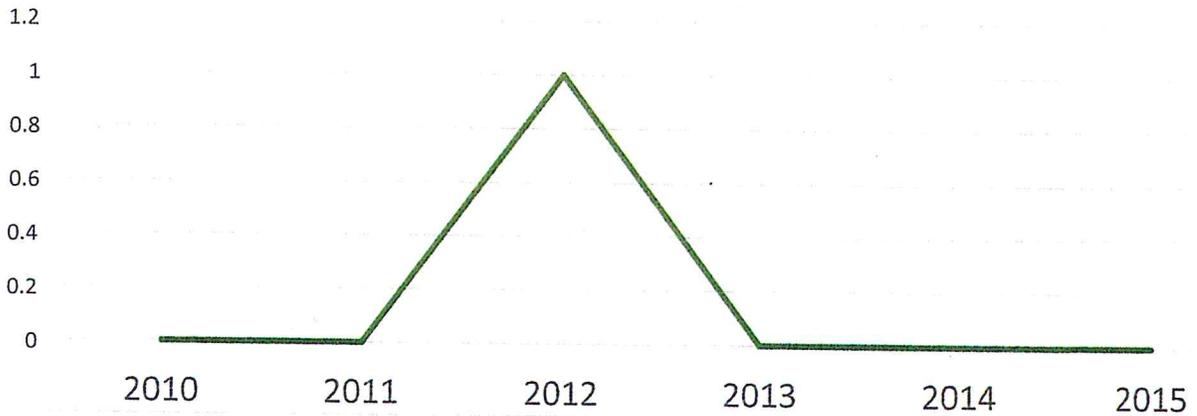
Opioid Prescriptions

per

Resident

per

Opioid Pills



COUNTY OF HYDE

Board of Commissioners

Earl Pugh, Jr., Chair
Barry Swindell, Vice-Chair
Benjamin Simmons, III
Tom Pahl
Dick Tunnell

30 Oyster Creek Road
PO Box 188
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252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



Hyde County Hosts Opioid Leadership Forum

Swan Quarter, NC – Hyde County will host a County Leadership Forum on Opioid Abuse to bring together local elected leaders and other key partners to discuss ways to address opioid abuse in the community **July 13th from 10 a.m. to noon in the Hyde County Government Center, 30 Oyster Creek Road and the Ocracoke Community Center** via teleconferencing equipment. The meeting will include local elected officials and key internal and external stakeholders.

In recent years, North Carolina has seen a spike in opioid related overdose deaths. According to data provided by the NC Department of Health and Human Services, more than 13,000 North Carolinians have died from unintentional overdose deaths since 1999.

Hyde County Manager Bill Rich states, “By convening all the local elected officials from our county, as well as representatives from key organizations, we can learn the full effect of the opioid crisis on our county’s citizens, find out what resources are available to help our families, and develop collaborative strategies for effective education, prevention, and treatment that can and will make a difference here in Hyde County.”

The Hyde County Opioid Leadership Forum will kick off an effort that is planned to include county-wide community meetings, an education/prevention plan as well as improved treatment options.

To register for this event please RSVP to Rosemary Johnson, rjohnson@hydecountync.gov or 252.926.4178.

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County Leadership Forum on Opioid Abuse

Project Description

Purpose of County Leadership Forum:

To engage local elected leaders in an informed discussion about the opioid epidemic, and develop collaborative strategies that enhance prevention, education, and treatment.

Goals:

- to elevate the awareness of all local elected officials so they have a common understanding of the opioid epidemic in their county;
- to discuss its causes, its effects on citizens, and its implications for the county's future;
- to educate local elected leaders about successful prevention and treatment programs and provider resources available in their county;
- to generate coordinated education, prevention and treatment strategies to reduce the occurrence of opioid addiction, overdose, and death.

Target Participants:

- County Commissioners
- Municipal Council members from every municipality within the county
- School Board members and superintendents from every LEA within the county
- County Sheriff
- Chief District Court Judge for the county's judicial district

The target audience for the County Leadership Forum on Opioid Abuse is elected officials. Focusing on elected officials assures that all public policy leaders have a common understanding of the opioid problem and effective treatment options, and have an opportunity to consider collaborative solutions.

If there are existing efforts underway in your county, please consider ways to include them in your Leadership Forum. Having all the elected officials know and understand what is available in the county, as well as what might be missing, will strengthen everyone's resolve to reverse the epidemic trends. Examples of other community leaders you might want to include are:

- Representative of the county medical society or the local physicians' community (consult with Board of Health or Medical Society as needed to identify a participant);
- District Attorney or designee;
- Chief Executive Officer of your local hospital;
- President of the Community College;
- Municipal Police Chiefs and First Responders

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 10, 2017
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: MATTAMUSKEET WATERSHED RESTORATION PLAN

SUMMARY: Manager Rich will review the details of the Mattamuskeet Watershed Restoration Plan.

RECOMMEND: INFORMATION ONLY

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Bahl

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Bahl

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Bahl

Public Meeting on Restoring Lake Mattamuskeet Set for Aug. 8

On Aug. 8, the Hyde County community is invited to attend the first of six public meetings to discuss long-term solutions for Lake Mattamuskeet's watershed, its declining water quality and changing lake levels.

Hyde County, the N.C. Wildlife Resources Commission and the U.S. Fish and Wildlife Service have come together to support the development of a watershed restoration plan for the lake which will help protect its natural and cultural heritage.

The Aug. 8 meeting is the first quarterly public meeting being held as part of the plan development. It will start at 7 p.m. at the Hyde County Government Complex in Swan Quarter.

"We want to design a voluntary blueprint that helps our county's residents and landowners take care of the lake watershed and their properties for decades to come," said Bill Rich, county manager of Hyde County. "We will identify and then work to carry out cost-effective steps to restore water quality in the lake, and at the same time, reduce flooding problems in the watershed."

This first public meeting will further explain how the plan will be developed, and then seek public input to help identify issues facing the lake watershed, and to start identifying possible management solutions to address concerns over water levels and declining water quality.

When completed, the watershed management plan will explain how the lake should and does function, its current status and health, and identify various practical management options for the lake watershed that help address water quality and flooding issues. These goals, and the actions necessary to achieve them, will be informed by past and ongoing scientific studies as well as local knowledge and experiences.

The planning process has just begun, and will be completed in the fall of 2018.

To work toward identifying practical and affordable management solutions, the North Carolina Coastal Federation will help the county and its project partners develop the plan. The federation previously worked with Hyde County landowners to develop a watershed restoration plan for about 43,000 acres of farmland and wetlands situated north of Engelhard. That plan has worked well in helping to address both drainage and environmental needs for the property owners.

Additional public meetings for the Lake Watershed Restoration Plan will be held at 7 p.m. on the following dates at the Hyde County Government Complex in Swan Quarter:

- Oct. 3, 2017
- Jan. 16, 2018
- April 24, 2018
- June 19, 2018
- Sept. 18, 2018

More information about the plan can be found at nccoast.org/lakemattamuskeet. This web page will be updated regularly as the plan progresses. Interested community members can also sign up for a mailing list to receive email updates.

Questions about the watershed restoration plan can be directed to Erin Fleckenstein, coastal scientist for the North Carolina Coastal Federation's Wanchese office, at 252-473-1607.

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Lake Mattamuskeet Watershed Restoration Plan

Core Stakeholders/Project Team Roles and Responsibilities- ~~DRAFT 6.7.17 REV 6.14.17 REV 6.19.17~~

Core Stakeholders Charge

The Core Stakeholders of the Lake Mattamuskeet Watershed Restoration Planning process are responsible for directing the development of a watershed restoration plan for the Lake and its surrounding watershed and representing the various viewpoints, uses and goals of the Lake watershed's many stakeholders. They will serve as a sounding board and advisory committee for the duration of the plan development and prioritize key action items for inclusion in the final plan. Core Stakeholder's roles and responsibilities will include:

- Provide a wide range of backgrounds and ideas that will help to inform the plan development;
- Engage with the community and facilitate two-way information sharing throughout the plan development;
- Establish ground rules and expectations for the group dynamics;
- Agree upon meeting frequency and commit to attending all stakeholder and public meetings for the duration of the plan development (18 months);
- Provide guidance and recommendations on actions necessary to adequately protect, manage and restore the Lake and its surrounding watershed to include: assist in filling data gaps, identify strategies and recommend future research or management needs;
- Help to identify key community members that could provide additional insight and guidance in developing action items to include in the plan;
- Provide advice on the agenda for public meetings;
- Provide guidance and review of work products;
- Prioritize action items to include in the final *Watershed Restoration Plan*;
- Provide timely review (i.e. within one week of receiving), edits and approval throughout the plan development to the following:
 - Stakeholder and public meeting notes;
 - Versions of the *Watershed Restoration Plan* as it evolves;
 - Additional communications pieces developed for the plan- such as the plan summary and press releases.

Meeting Frequency

It is anticipated that the Core Stakeholders will meet on a regular basis, at a minimum once between public stakeholder meetings, at a maximum monthly. Attendance at the quarterly public meetings is also required.

Composition

The Stakeholder group will have no more than 11 members. Members are selected by Hyde County Soil and Water and Hyde County based on their ability to represent the following stakeholders:

- Hyde County Government
- Hyde County Soil and Water Board

- U.S. Fish and Wildlife Service
- N.C. Wildlife Resources Commission
- Representatives from residential communities (Fairfield, St. Lydia and North Lake Road)
- Representatives from farming community
- Representatives from waterfowl impoundment owners
- Representative from Hospitality Business owners
- Representatives from Fairfield Drainage District
- N.C. Department of Transportation (advisory role)
- Army Corps of Engineers (advisory role)
- Natural Resources Conservation Service (advisory role)

Members Include:

Name	Stakeholder Group Represented	Phone Number(s)	Email
Art Keeney	Residential Community	252 925-1084 (h) 252 945-6660 (m)	Art.keeney@yahoo.com
Ben Simmons	Farming Community	252 944-3070 (m)	twsbcsiii@aol.com
Joey Ben Williams	Impoundments	252 926-5221 (farm) 252 926-9281 (shop)	
JW Spencer	Soil and Water Board	252 926-4061 (h) 252 944-6793 (m)	Jwspencer6793@gmail.com
Bill Rich	Hyde County	252 333-2596 (m)	brich@hydecountync.gov
Daniel Brinn	Hyde Drainage	252 926 7253 (o) 252 943-7973 (m)	dbrinn@hydecountync.gov
Pete Campbell	US Fish and Wildlife Service, Lake Mattamuskeet Refuge	252 926 4021 (o) 252 944-6495 (m)	Pete_campbell@fws.gov
Doug Howell	Wildlife Resources Commission	252 482 5943 (o) 252 287 5694 (m)	Doug.howell@ncwildlife.org

Technical advisors include: Kris Noble, Drs. Michelle Moorman, Randall Etheridge and Mike Piehler, additional advisors will be identified

Staff support includes: Erin Fleckenstein, Todd Miller, Linda D'Anna (contractor)

Lake Mattamuskeet Watershed Restoration Plan

Project Team Meeting

June 8, 2017

10:00-2:30 pm

In attendance: Bill Rich, Kris Noble, Daniel Brinn, Pete Campbell, Michelle Moorman, Doug Howell, Todd Miller, Erin Fleckenstein, Linda D'Anna, Morgan Rudd, Mackenzie Taggart

Meeting Minutes- The project team reviewed and approved the meeting minutes from the May 2, 2017 meeting with no additional edits or changes needed.

Review/Finalize Procedural questions- Pete expressed confusion as he thought today's meeting was to engage the other identified stakeholders and bring them up to speed on the project and plan for the upcoming public meeting. Erin explained that unfortunately, the other stakeholders were not contacted for the meeting as contact information for them had not been provided. Kris offered to work with Ms. Rosemary, Hyde County Administrative Assistant, to secure the needed contact information. After further discussion the group decided to postpone the public meeting so that there would be adequate time to bring the new stakeholders up to speed on the project. A June 27th stakeholder meeting was scheduled from 5:00-7:30 pm to bring new stakeholders up to speed. The federation agreed to coordinate dinner as part of this meeting.

Erin asked the team to review the list of stakeholder responsibilities. In general, the team agreed that it was a comprehensive list of expectations. Bill posed the question of whether or not the stakeholder team should be charged with evaluating the merit of grant applications and providing letters of support for potential grants. The group decided this was not a core function of this team, that individual organizations and/or the USFWS/WRC Technical Working Group could provide these types of letters of support or evaluation of whether a proposal merited support. As an output of the watershed restoration planning process we can develop a list of data gaps that need to be filled, strategies that may warrant additional review and recommend other future needs.

Erin asked the team to review the list of proposed stakeholders and provide any further revisions. After consideration, the team decided to keep the group at the following composition, recognizing that others may not be able to participate as often as needed: Art Keeney, Ben Simmons, Joey Ben Williams, Pete Campbell, Doug Howell, JW Spencer (or other Soil and Water Board Member), Bill Rich, Daniel Brinn.

It was stated that some of the stakeholders may not be as responsive to emails as others, so phone calls and text messages may be necessary to facilitate communication. This spurred a conversation about how to ensure timely responses from the stakeholders when review of press releases, meeting notes, versions of the watershed restoration plan, etc... were needed. A final strategy was not decided upon. However, the task of reviewing and returning edits for these types of communications was agreed to fall on the stakeholder and should be completed in a week's time. Ideas for how to accomplish this included 1) the county providing hard copies of the documents to the stakeholders and helping to scan and return the edits to Erin in a timely fashion. 2) Encouraging the stakeholders to respond to emails if they have email accounts. And 3) follow up via phone calls from

Erin. Doug suggested that timely response to emails and review of documents should be added as a stakeholder responsibility.

Pete suggested that there may be hot spots around the lake in residential communities that the County can assist in identifying. These areas may require additional engagement and outreach. For example, Pete offered to be a direct contact for residents of the St. Lydia community if that was needed.

Action Items:

- o Erin to work with Rosemary to schedule the Multipurpose Room for the June 27th meeting. -COMPLETE
- o Kris and Rosemary to send the contact information for the additional stakeholders. – COMPLETE
- o Federation to coordinate dinner for June 27th meeting- COMPLETE
- o Daniel will reach out to JW Spencer to secure participation from the Soil and Water Board as well as Art Keeney, Joey Ben Williams, and Ben Simmons- COMPLETE
- o Erin to make slight revision to the stakeholder responsibilities sheet including timely review of documents and stakeholder listing.- COMPLETE and updated version attached
- o County to assist the federation in identifying “hot spots” around the lake that may require additional outreach and/or have unique needs.

Review Communications Pieces - Everyone agreed that the updated and revised press release was acceptable. Michelle updated the group that the school cafeteria was perhaps available for all of the proposed meetings, but could not be confirmed at this time. The group agreed that moving the public meetings to the Government Complex's Multipurpose Room would simplify room reservations as well as having any necessary technology available. The group also agreed that moving the first public meeting to later in the summer would be beneficial so that all the stakeholders could be brought up to speed. The date of August 8th was floated as a potential first public meeting, provided all the stakeholders were available, Doug was also going to check on his availability for that week and report back.

The flier advertising the public meeting schedule was reviewed. Pete suggested adding the word watershed after Lake Mattamuskeet so that it better reflected the scope of work that will be undertaken. As in, the group is not just developing a management plan for the lake, but a management plan for the lake watershed. Logos for all project partners are included. Need an updated version of the WRC and Hyde Soil and Water logos. Michelle offered the assistance of her interns to post the fliers throughout the community.

The Group reviewed the draft webpage for the Lake Watershed Plan Development. In general the group felt that having the website imbedded in the federation's website was confusing as there is a sidebar that advertises federation events and updates. For someone who didn't know that, it would be confusing. The federation agreed and offered to explore options of removing that sidebar and/or hosting a unique domain for the planning process. Pete suggested that having some of the features like a calendar and what's new update section prominently featured on the webpage would be useful.

Action Items:

- Doug and new stakeholders to report back on availability to meet on August 8th. - Doug confirmed
- Doug and Daniel (working with Mrs. Debbie) to send updated organizational logos for fliers and other communications.- COMPLETE
- USFWS (interns) to assist in posting updated fliers
- Federation to edit the website... remove sidebar, add calendar specific to lake planning, explore option of having a "what's new" section, prominently feature the upcoming public meetings.- IN PROCESS
- Federation to edit press release, flier, and website with updated information of meeting location and date- COMPLETE
- County to send press release to their email list, Everyone to post on Facebook
- EVERYONE to send list of people that should receive notices about meetings to Erin so they can be included in the database.

Review Possible Interview Questions/Generate Interviewee List- Linda informed the group that she has begun the process of securing approval for conducting interviews through the ECU Institutional Review Board (IRB) a required step for a researcher to begin a social science project. She expects the approval will take several weeks.

Linda asked the group if they had any input on potential interview questions she should be sure to include in her interviews. Pete said he thought they would be furnished with a set of questions to review and provide input on. Linda provided her draft set of questions with the caveat that she does not like to circulate the interview questions in advance as it sometimes changes the conversation with interviewees so she asked that they be reviewed and returned to her. Some of the questions suggested from the group included:

- 1) Have the interviewees help to identify "hot spots" of flooding,
- 2) Ask the interviewees if they had suggestions for how best to be engaged and kept informed during the plan development
- 3) Provide interviewees with a list and contact information for the stakeholder team so that the interviewee could reach out directly if they felt so inclined.
- 4) Engage interviewees in providing suggestions on how best to secure needed resources to implement any suggested management options, would they be willing to have BMPs installed on their property? Pay a tax/assessment for better management? Etc...

Stakeholders suggested that Linda should keep an open ear for interviewees to use the following potential descriptors as proxies for water quality changes they may have observed in the lake ... changes in water color or clarity, changes in wildlife use of the lake, fish or bird populations shifts, may have also noticed changes in SAV health.

Pete raised the issue of whether or not we want to talk about lake watershed "problems" or if the word issue or concern would be better suited. Linda clarified that she too had debated the word use however, it is widely recognized that we wouldn't be undergoing a lake watershed management plan if there wasn't a problem to be addressed and she wants the interviewees to be given the space to voice their opinions about the lake's problems.

Extensive discussion ensued about whether or not conducting 20-30 interviews would adequately capture the lake concerns. Linda clarified that if someone reached out to her and asked to be interviewed she would not decline them. However, in her experience, there is a critical number of interviews that need to be conducted to adequately capture the management needs of a resource. Twenty to thirty has historically been a good number. These interviews can help to inform questions that could be posed at a public meeting to a larger group of people. For example, Doug offered the use of WRC's I-Clicker system that can be used to poll a larger group of people about their sentiments of certain management actions. We will explore this potential for a later public meeting.

It was suggested that on the website we outline or describe the background research process that Linda is undertaking. Clarify that it is research on issues and that public engagement will occur through public meetings and additional outreach.

Linda also requested that the stakeholders help her identify potential interviewees and provide contact information so she could reach out to them. It is important to note that not every name suggested will be contacted for an interview.

Action items:

- Stakeholders to provide names and contact information for potential interviewees to Linda
- Linda to complete the IRB review process.-Application has been submitted, awaiting response.

Review Watershed Mapping Products- Mackenzie Taggart, intern for the Coastal Federation with extensive background in remote sensing and GIS, provided a brief overview of potential products that she could produce for the plan development. These maps can provide some basic background information and help to characterize the watershed. She started by displaying two watershed delineations, one gleaned from LiDAR and publically available data, a second that was originally developed by USFWS and tweaked by Randall Etheridge of ECU. The two watershed boundaries varied quite extensively and this is likely due to the resolution of the LiDAR data and the microtopographic changes such as dikes, berms and pumps that may alter hydrology from what is expected. All agreed that the ECU boundary is much more accurate than the other. It is hard to say if the other boundary could be considered the historic watershed.

Mapping products included parcel size and number within the watershed, water quality characteristics (as available from public data sets). Additional mapping products that can be developed will include identification of current and historic landuses, public lands, lands with easements, hotspots of flooding as identified by the county. And perhaps additional mapping output needs will be identified by the stakeholders.

Action items

- Mackenzie to update mapping products using ECU watershed boundary.
- Mackenzie to provide additional landuse cover analysis and watershed characterization information for review at public meeting

Discuss Draft Agenda for June 27 public meeting- this item was tabled until the next meeting
Wrap-up and Next Steps- Erin will circulate meeting notes in the next week outlining Action Items
Meeting Adjourned at 2:35 p.m.

Lake Mattamuskeet Watershed Restoration Plan

Stakeholder Team Meeting

June 27, 2017

5:00-7:30 p.m.

Hyde County Government Complex

30 Oyster Creek

Swan Quarter, NC 27885

5:00 pm	Stakeholder Team Dinner
5:30 pm	Meeting Commences- Welcome and Introductions
5:35 pm	Project Overview/Recap - Overview of signed MOA
5:45 pm	Project Timeline and Milestones- Coastal Federation -Work Undertaken since last public meeting
6:00 pm	Stakeholder Roles/Responsibilities- Erin
6:15 pm	Review Communications Pieces
6:30 pm	Overview of Interview Process and Goals- Linda
6:45 pm	Overview of Mapping Products/Watershed Characterization- MacKenzie
7:00 pm	Questions/Discussion of any clarification needed
7:15 pm	Discuss Draft Agenda for August 8 public meeting -Review future public meeting schedule
7:25 pm	Wrap up and Next Steps - Set next stakeholder meeting
7:30 pm	Adjourn

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 10, 2017
Presenter: County Manager Bill Rich
Attachment: No

ITEM TITLE: EMPLOYEE/VOLUNTEER OF THE MONTH

SUMMARY: Manager Bill Rich will announce the Employee and/or Volunteer of the Month. The recipient will spin the "Wheel of Thanks."

RECOMMEND: Congratulations.

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: July 10, 2017
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 10, 2017
Presenter: Commissioner Tom Pahl
Attachment: Yes

ITEM TITLE: RESOLUTION: OCRACOKE WATERWAYS COMMISSION

SUMMARY: Commissioner Tom Pahl will present a resolution proposing the formation of and appointing members to an Ocracoke Waterways Commission. The Waterways Commission will function under the authority of the Board of Commissioners. The purpose of the commission will be to formulate and implement solutions and to address regulatory issues, funding, and policies as they relate to the navigable waterways around Ocracoke Island.

RECOMMEND: APPROVAL

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl



RESOLUTION TO CREATE AN OCRACOKE WATERWAYS COMMISSION

WHEREAS:

The purpose of the Ocracoke Waterways Commission shall be:

To assess current conditions and anticipate future conditions of the navigable waterways in and around Ocracoke Island.

To explore short and long-term strategies that will assure regular, safe, and efficient access through our key waterways for ferry traffic, commercial fishing, and charter and recreational boating.

To implement those strategies, in coordination with the Hyde County Board of Commissioners and other affected parties.

To collaborate with the Dare County Waterways Commission on issues regarding navigation and dredging in Hatteras Inlet.

To establish and maintain communications with Federal, State and local entities which have jurisdiction and/or share interests in Ocracoke waterways.

To lobby Federal and State policy makers to assure funding and regulatory decisions regarding navigable waterways and ferry operations are made in the best interests of the residents and businesses of Ocracoke.

To work with the Ferry Division to assure that operational policies affecting Ocracoke are set and administered to achieve the best possible outcomes for the passengers, for the Ferry Division and for the residents and businesses of Ocracoke.

To explore short and long-term strategies that will assure safe passage and safe harbor for boating interests in and around Ocracoke Harbor (Silver Lake).

To advise the Hyde County Board of Commissioners as to specific actions the BOC should take regarding Ocracoke waterways.

NOW THEREFORE BE IT RESOLVED:

The Hyde County Board of Commissioners hereby establishes the Ocracoke Waterways Commission (OWC).

The OWC shall be a seven member board, appointed by the HCBOC, with each member serving a three year term, except that;

One of the seven members shall be the Ocracoke Commissioner ex officio who shall serve concurrently with his/her term on the BOC.

Remaining initial appointments shall be as follows:

- two members for one year
- two members for two years
- two members for three years

All succeeding appointments shall be for three year terms and shall be made at the regular July meeting of the HCBOC. Members may be removed by vote of the HCBOC for any legal cause, including failure to attend. Vacancies on the OWC shall be filled by the HCBOC to complete the vacated term.

The OWC shall establish its own rules of procedure and shall elect from within its membership a Chair, Vice Chair and Secretary. Officers shall be elected/re-elected each July following the appointment of new members.

Meetings of the OWC shall be subject to all Open Meetings laws. Minutes of all meetings shall be recorded and preserved and shall be promptly posted online on the Hyde County Website by the Hyde County IT department.

An annual report outlining the past year's activities and the future plans of the OWC shall be presented to the HCBOC each February.

The OWC shall advise the Hyde County Board of Commissioners as to specific actions the HCBOC may take regarding Ocracoke waterways.

The OWS shall take no action nor make any commitment that obligates Hyde County expenditures or appropriations without the explicit approval of the HCBOC.

The mission and scope of the OWC shall be guided by, but not limited to the language of this resolution.

All actions and communications of the Ocracoke Waterways Commission shall be in accordance with the policies of the Hyde County Board of Commissioners.

Adopted this the 10th day of July, 2017.

SIGNATURE OF BOARD CHAIR

ATTEST:

CLERK TO THE BOARD

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 10, 2017
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: RESOLUTION OPPOSING HOUSE BILL 867

SUMMARY: Manager Rich will present a resolution opposing House Bill 867 for approval.

RECOMMEND: APPROVE

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ Tom Pahl

COUNTY OF HYDE

Board of Commissioners

Earl Pugh, Jr., Chair
Barry Swindell, Vice-Chair
Benjamin Simmons, III
Tom Pahl
Dick Tunnell

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27885
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



HYDE COUNTY BOARD OF COMMISSIONERS RESOLUTION IN OPPOSITION OF HOUSE BILL 867

WHEREAS, on January 3, 2017, the Hyde County Board of Commissioners passed a Resolution in Opposition to Petition for Rulemaking to Amend 15A Admin. Code 3L.0101, 3L.0103, 3M.0522, 3M.0523, 3N.0151, and 3R.0105 to Designate Special Secondary Nursery Areas and Reduce Bycatch Mortality in North Carolina Coastal Fishing Waters as Presented by the North Carolina Wildlife Federation; and,

WHEREAS, on March 6, 2017, the Hyde County Board of Commissioners passed a Resolution on Vote of No Confidence in the North Carolina Marine Fisheries Commission; and,

WHEREAS, there is now House Bill 867, which is just another attempt at destroying our commercial fishing industry in North Carolina waters; and,

WHEREAS, newly created opposition to our commercial shrimping and fishing industries is the same wolf in a different disguise. Originally, it was the NC Wildlife Federation (NCWF) and the Coastal Conservation Association (CCA). It has now developed into two new special interest groups, NC Camo Coalition and NC Sound Solutions. All of them are supported by big money recreational interests.

NOW, THEREFORE, BE IT RESOLVED, that the Hyde County Board of Commissioners stand steadfast in their resolution of no confidence in the North Carolina Marine Fisheries Commission and also in their resolution against amending 15A in the attempt to designate special secondary nursery areas and

reduce bycatch mortality in North Carolina fishing waters. Furthermore, we stand in total opposition of House Bill 867.

Adopted this the 10th day of July, 2017.

Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners

Lois Stotesberry,
Clerk to the Board

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 10, 2017
Presenter: Kris Noble
Attachment: Yes – 1) Project Budget Ordinance
2) Grant Contract

ITEM TITLE: PROJECT BUDGET ORDINANCE MATTAMUSKEET WATERSHED RESTORATION PLAN; NORTH CAROLINA LOCAL PLANNING AND MANAGEMENT GRANT PROGRAM

SUMMARY: The attached Project Budget Ordinance shows grant revenues from the Division of Coastal Management; Local Planning and Management Grant Program to contract with the Coastal Federation to complete the Mattamuskeet Watershed Restoration Plan.

The Coastal Federation has contracted with the US Fish & Wildlife Service, the North Carolina Wildlife Resources Commission and Hyde County to complete a Mattamuskeet Watershed Restoration Plan. The total cost of the plan is \$75,000 with \$30,000 coming from federal sources, \$30,000 coming from state sources and \$15,000 coming from Hyde County in the form of NC Local Planning and Management Grant Program.

The grant contract is also attached for reference. Please note that the \$5,000 Local Cash Contribution on the grant contract refers to federal and state revenues and is therefore not shown on this project budget ordinance.

RECOMMEND: DISCUSS & APPROVE.

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons

**Hyde County – Mattamuskeet Restoration Plan
North Carolina Local Planning and Management Grant Program
Project Budget Ordinance
July 10, 2017**

Be it ordained by the Hyde County Board of Commissioners, that pursuant to Section 143B-472.127 and .128 of the General Statutes of North Carolina, the following grant program ordinance is hereby adopted:

Section 1: The program authorized is the North Carolina Local Planning and Management Grant Program administered by the North Carolina Division of Coastal Management for The Mattamuskeet Watershed Restoration Plan described in the contract between Hyde County and the North Carolina Division of Coastal Management.

Section 2: Hyde County staff is hereby directed to proceed with the grant program within the terms of the grant document(s), the rules and regulations of the North Carolina Rural Economic Infrastructure Authority and the North Carolina Department of Commerce, and the budget contained herein.

Section 3: The following revenues and resources are anticipated to be available to complete the program activities:

Mattamuskeet Watershed Restoration Plan 2017-2018

NC Local Planning & Management Grant	\$15,000.00
Total:	<u>\$15,000.00</u>

Section 4: The following amounts are appropriated for the program activities:

Mattamuskeet Watershed Restoration Plan 2017-2018

Program Budget	\$15,000.00
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Section 5: The Grant Finance Officer is hereby directed to maintain within the Grant Program Fund sufficient specific detailed accounting records to provide the accounting to the North Carolina Division of Coastal Management required by the grant agreement(s) and federal and state regulations.

Section 6: Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the North Carolina Division of Coastal Management in an orderly and timely manner.

Section 7: Copies of this grant program ordinance shall be made available to the Grant Finance Officer for direction in carrying out this program.

Adopted this 10th day of July, 2017.

Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners

ATTEST:

Lois Stotesberry, Clerk to the Board



HYDE COUNTY

Mattamuskeet Watershed Restoration Plan 2017 – 2018

North Carolina Local Planning and Management Grant Program

Local Government: Hyde County

Federal ID #: 56-6000308

Local Administrator of this Project:

Kris Cahoon Noble, Asst. County Mgr

PO Box 188

Swan Quarter, NC 27885

252-542-0802 (phone)

252-926-3701 (fax)

knoble@hydecourtnc.gov

Project Description:

Development of a Watershed Restoration Plan for the Mattamuskeet Watershed. The Restoration Plan will include a framework to restore an impaired waterbody, and provide guidance for future protection of the waterbody. Additionally, the plan will include the nine key elements required by the EPA to qualify for 319 grant funding. Local match of \$5,000 will be from WRC/USFWS

A. BUDGET SUMMARY

	Grant Assistance Requested	Local Cash Contribution	Local In-Kind Contribution	TOTAL
Subcontract Costs:				
<i>Sub-contract services</i>	\$15,000	\$5,000	\$0	\$20,000
Subtotal	\$15,000	\$5,000	\$0	\$20,000
Salaries:				
<i>Local administration</i>				
Subtotal	\$0	\$0	\$0	\$0
Materials:				
<i>Printing</i>				
Subtotal	\$0	\$0	\$0	\$0
TOTAL BUDGET	\$15,000	\$5,000	\$0	\$20,000
Cost ratios	75%	25%	0%	100%

Below is the project schedule for activities under the grant award. Progress monitoring will occur at 6-month intervals for the duration of the 12-month contract. Adjustments to the schedule will require approval by the Contract Administrator.

B. PROJECT SCHEDULE & ACTIVITIES CHART

This chart illustrates grant and local cash match amounts tied to deliverables per project period. Local funds must be spent before drawing down grant funds. Non-cash match is not illustrated or represented in this chart. However, non-cash match documentation must still be reported at the time of project closeout.

PROJECT SCHEDULE & ACTIVITIES CHART

Grant: \$ 15,000

Cash Match: \$ 5,000

Total Cash: \$ 20,000

Non-cash Match: \$ 0

Total Project Cost: \$ 20,000

<p>% of total work to be completed</p> <p style="text-align: center;">50%</p> <p>Grant funds to be spent:</p> <p>\$ 7,500</p> <p>Local funds to be spent:</p> <p>\$ 2,500</p>	<p>Project Period 1</p> <ul style="list-style-type: none"> • Complete sub-contract arrangements, prepare RFP and hire consultants • Establish Stakeholders Group • Begin work on the Plan
<p>% of total work to be completed</p> <p style="text-align: center;">50%*</p> <p>Grant funds to be spent:</p> <p>\$ 7,500</p> <p>Local funds to be spent:</p> <p>\$ 2,500</p>	<p>Project Period 2</p> <ul style="list-style-type: none"> • Submit a Complete Draft Plan, that will include the following components: <ol style="list-style-type: none"> 1. Identification of impairment, pollutant, causes and sources of pollution that need to be controlled. Pollution sources that need control measures should include estimates of their presence in the watershed. 2. Identification and detail of reduction load and the measures necessary to meet water quality standards/goals. 3. Details of management activities and the expected outcome. 4. Identification of technical and financial assistance needed to implement outlined management activities. Additional details of long-term operation and maintenance measures are required. 5. Education and information plan for the Lake Watershed. 6. Implementation schedule for actions listed in plan. 7. Outline of measurable milestones to ensure plan benchmarks are met. 8. Indicators that measure progress toward meeting watershed goals (including bacterial count, or indirect measurements). 9. Monitoring component to evaluate the effectiveness of the plan. • Submit grant closeout package • Final Plan will be completed and delivered to DCM in October 2018.

*The final project period includes a holdback of 10% of the grant award, which is retained until a closeout packet is received and approved by the District Planner/Contract Administrator.

C. PROCESSES/DELIVERABLES/REPORTING BY THE APPLICANT

1. The DEQ/DCM will withhold the initial payment of grant funds awarded until the community has documented expenditure of the local cash match sum. In-kind services match is to be documented by the community and provided to DCM by the end of the grant contract period.
2. Cash and Non-Cash In-kind Contributions (General): Cash and in-kind contributions may be claimed as part of the local government's match when such contributions meet all of the following criteria:
 - a. Are verifiable from the local government's records;
 - b. Are necessary and reasonable for proper and efficient completion of the project;
 - c. Are not included as contributions for matching any other state or federally assisted projects or programs, except where authorized by state or federal statute;
 - d. Are provided for in the project budget approved by the Division of Coastal Management;
 - e. Do not include N.C. state sales tax; and
 - f. Conform to other provisions of these guidelines, as applicable.

In general, in-kind contributions are derived from resources already on hand or from donations, whereas cash contributions will be utilized to purchase new services or equipment necessary for proper completion of the planning and management project.

3. Cash Contributions: Local cash contributions may be claimed for the following accountable items: planning services and project design fees, legal studies, materials, and equipment. These costs must be incurred during the contract period.
4. State and Federal Funds: State and federal funds may be counted as cash match provided the funds are not being used as a match for other programs. Local government employee salaries do not qualify as cash match, but may be included toward non-cash in-kind match.
5. In-kind Contributions: Local in-kind non-cash contributions may be claimed for the following accountable items: design fees, labor (including local government salaried employees), and materials. These costs must be incurred during the contract period.
6. Volunteer Services: Volunteer services eligible as in-kind contribution are limited to professional engineering, planning services, architectural services, and volunteer civic groups when those services are not found in the local government. Paid fringe benefits that are reasonable, allowable and allocable may be included in the valuation, if approved by DCM. When an employer other than the local government furnishes the services of an employee, or when an individual contractor volunteers, these services shall be valued at the employee's regular rate of pay (plus an amount of fringe benefits, as described above), provided these services employ the same technical skill for which the employee is normally paid. All volunteer services must be documented by signed invoice showing the billing rate for the service, number of hours, and a statement that the charges are forgiven.
 - a. Excluded from volunteer services are prison labor, court-required community service, and other work programs.
 - b. In those instances in which the required skills are not found in the local government, or for other activities specifically approved by the Division of Coastal Management, rates shall be

consistent with those paid for similar work in the labor market in which the local government competes for the kind of services involved. In either case, paid fringe benefits that are reasonable, allowable, and allocable may be included in the valuation.

Deliverables:

7. The project will be required to be completed consistent with the deliverables outlined in the "Project Schedule and Activities Chart".

8. All reports, maps, and other documents completed as part of a contract shall carry the following notation:

"This (report, map document, etc.) was prepared by the (local gov't name) under grant award #NA15NOS4190019 to the Department of Environmental Quality, Division of Coastal Management from the Office for Coastal Management, National Oceanic and Atmospheric Administration. The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of DEQ, OCM or NOAA."

9. Number of copies: Two (2) printed copies and two (2) digital copies on cd or USB Flash drive of the work called for in the contract shall be provided for review at the end of the contract period. The digital versions shall be labeled with software and version. Each plan, map, and drawing shall be provided as a single digital file. Acceptable digital formats for image files include: .gif, .jpg, .bmp, and .tif. Image files shall be no greater than 10 MB in size. Acceptable digital formats for document files include: .doc, .docx, .txt, .xls, .xlsx, .ppt, .pptx, and .pdf. CAD or AutoCAD drawings (.dwf, .dxf, and other CAD formats) are not acceptable and should be converted to .pdf for submittal.

10. Consistent with the "Project Schedule and Activities Chart" provided in the grant award, the community will be required to submit reports as to the status and progress of the project. The local District Planner (Contract Administrator) will provide the periodic and final closeout report form templates.

Reimbursement of project cost:

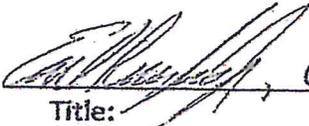
11. Actual payments of the award will be based on the local District Planner/Contract Administrator's approval of a monitoring report. Final requisitions and invoices for payment will be required to be received by DCM within 45 days after end of the grant contract period. Upon approval of the closeout packet, the State will release the final 10% as provided for in the contract.

12. The community will be required to maintain and make available at proper times to DEQ/DCM all bid documents, and accurate records of all expenditures for costs applicable to the grant award, and to submit properly certified billings for such costs on forms as may be prescribed by DEQ/DCM. The community will need to keep complete accounting records, including original invoices, payrolls, contracts, or other documents clearly showing the nature and purpose of all costs incurred under the grant award for a period of five (5) years following project completion,

or until an audit has been completed, whichever is later. All accounting records and supporting documents must clearly show the contract number of the project to which they are applicable.

13. The community will be required to agree to refund to DEQ, subsequent to audit of the project financial records by DEQ, any funds not expended in compliance with the grant award.

D. SIGNATURE

Signature:  Chairman - Board of Commissioners, Hyde County
Title:

Date: June 16, 2017

ASSURANCES - NON CONSTRUCTION PROGRAMS

The CONTRACTOR certifies that with regard to:

DEBARMENT and SUSPENSION - To the best of its knowledge and belief that it and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Authorized Signature:  Chairman, Hyde County Board of Commissioners

Date: June 16, 2017

ASSURANCES - NON CONSTRUCTION PROGRAMS

The CONTRACTOR certifies that with regard to:

DRUG-FREE WORK PLACE REQUIREMENTS - It will comply by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and,
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will -
 - (1) Abide by the terms of the statement; and,
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- (e) Notifying the agency within ten (10) days after receiving notice under subparagraph (d)(2), above, from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), above with respect to any employee who is so convicted -
 - (1) Taking appropriate personnel action against such an employee, up to and including termination; or,
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f), above.

Authorized Signature:  , Chairman, Hyde County Board of Commissioners

Date: June 16, 2017

ASSURANCES - NON CONSTRUCTION PROGRAMS

The CONTRACTOR certifies that with regard to:

LOBBYING - To the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Authorized Signature:  , Chairman, Hyde County Board of Commissioners

Date: June 16, 2017

CERTIFICATION OF ELIGIBILITY
Under the Iran Divestment Act

Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 *et seq.*^{*} requires that each vendor, prior to contracting with the State certify, and the undersigned on behalf of the Vendor does hereby certify, to the following:

1. that the vendor is not identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran;
2. that the vendor shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and
3. that the undersigned is authorized by the Vendor to make this Certification.

Vendor: Hyde County

By: <u></u>	<u>June 16, 2017</u>
Signature	Date
<u>Earl Pugh, Jr.</u>	<u>Chairman</u>
Printed Name	Title

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address: <https://www.nc-treasurer.com/inside-the-department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx> and will be updated every 180 days. For questions about the Department of State Treasurer's Iran Divestment Policy, please contact Meryl Murtagh at Meryl.Murtagh@nc-treasurer.com or (919) 814-3852.

^{*} Note Enacted by Session Law 2015-119 as G.S. 145C-55 *et seq.*, but has been renumbered for codification at the direction of the Revisor of Statutes.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 10, 2017
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: BRUNCH BILL: ALCOHOL SALES BEFORE NOON ON SUNDAYS

SUMMARY: On June 28, 2017, the North Carolina General Assembly passed Senate Bill 155, known as the "Brunch Bill" and sent to Governor Roy Cooper to be signed into law. The "Brunch Bill" allows the sale of alcohol beginning at 10:00 am on Sunday instead of 12:00 noon, subject to individual county approval. Many of the visitors to Ocracoke Island come from states where this law is already in effect. 47 states have already passed the law that allows the 10 am sale of alcohol on Sunday. We are requesting a vote and/or preemptive approval to permit the sale of alcohol on Sundays at 10 am in Hyde County.

RECOMMEND: DISCUSS AND VOTE/APPROVE

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons

Lois Stotesberry

From: Bill Rich <brich@hydecourtnc.gov>
Sent: Thursday, June 29, 2017 11:10 AM
To: Lois Stotesberry; Rjohnson@hydecourtnc.gov
Subject: FW: Brunch Bill: Alcohol Sales before noon on Sunday

Please add to agenda for a vote on the 10th.

From: Ann Warner [mailto:ann@howardspub.com]
Sent: Thursday, June 29, 2017 5:43 AM
To: Bill Rich
Cc: Tom Pahl
Subject: Brunch Bill: Alcohol Sales before noon on Sunday

Bill,
The General Assembly passed yesterday and sent S.B. 155, the "Brunch Bill," to Gov. Roy Cooper to sign into law which would allow the sale of alcohol at 10:00 a.m. on Sunday instead of noon, subject to county approval. It is awaiting Gov. Cooper's signature. I don't know when it would be effective however I recommend Hyde County do a preemptive approval at the next meeting to permit the sale at 10:00 on Sunday so we are ready should it become effective prior to a later scheduled meeting. Many of our visitors come from states where this is already allowed and are surprised and dismayed when told they can't imbibe until noon. North Carolina would join 47 states that have already addressed earlier alcohol sales on Sunday.

<http://www.wral.com/last-call-brunch-bill-heads-to-cooper-s-desk/16791813/>

ALLOW THE SALE OF ALCOHOLIC BEVERAGES BEFORE NOON ON SUNDAYS, SUBJECT TO LOCAL GOVERNMENT APPROVAL

SECTION 4.(a) G.S. 18B-1004(c) reads as rewritten: "§ 18B-1004. Hours for sale and consumption.

...

(c) Sunday Hours. – It Except as authorized pursuant to G.S. 18B-112(b1), 153A-145.7, or 160A-205.3, it shall be unlawful to sell or consume alcoholic beverages on any licensed premises from the time at which sale or consumption must cease on Sunday morning until 12:00 Noon on that day."

SECTION 4.(b) Article 6 of Chapter 153A of the General Statutes is amended by adding a new section to read: "§ 153A-145.7. Hours of certain alcohol sales.

In accordance with G.S. 18B-1004(c), a county may adopt an ordinance allowing for the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages beginning at 10:00 A.M. on Sunday pursuant to the licensed premises' permit issued under G.S. 18B-1001."

SECTION 4.(c) Article 8 of Chapter 160A of the General Statutes is amended by adding a new section to read: "§ 160A-205.3. Hours of certain alcohol sales.

In accordance with G.S. 18B-1004(c), a city may adopt an ordinance allowing for the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages beginning at 10:00 A.M. on Sunday pursuant to the licensed premises' permit issued under G.S. 18B-1001."

ORDINANCE NO. 2017- 07-01

An Ordinance To Allow the Sale of Alcoholic Beverages Before Noon on Sundays at Licensed Premises

WHEREAS, on June 29, 2017, the North Carolina General Assembly enacted Senate Bill 155, entitled "An Act to Make Various Changes to the Alcoholic Beverage Control Commission Laws"; and

WHEREAS, Section 4 of Ratified Senate Bill 155 authorizes city and county governments to adopt an ordinance to allow alcohol sales beginning at 10 am on Sundays; and

WHEREAS, Ratified Senate Bill 155 was signed into law by Governor Roy Cooper on the 30th day of June, 2017 and became effective on that date (Session Law 2017, Chapter 87); and

WHEREAS, by enacting Senate Bill 155, North Carolina joins 47 other States in allowing alcohol service before noon on Sunday; and

WHEREAS, Sunday morning alcohol service will allow the hospitality community and retail merchants in our county to meet the needs of their customers; and

WHEREAS, Sunday morning alcohol service will benefit the county's small business community, bring people into business districts earlier in the day, and generate increased tax revenues; and

WHEREAS, our County has a diverse and growing population with different religious beliefs, each of which has various times and multiple days for worship;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Hyde County, North Carolina that:

Section 1. Pursuant to the authority contained in G.S. 153A – 145.7, the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages is allowed in Hyde County beginning at 10 A.M. on Sunday pursuant to the licensed premises' permit issued under G.S 18B – 1001.

Section 2. This ordinance is effective on the _____ day of _____, 2017.

Adopted this 10th day of July, 2017.

Earl Pugh, Jr., Chairman

Attest: _____
Lois Stotesberry, CMC, NCCCC

SECTION 4.(d) G.S. 18B-112 is amended by adding a new subsection to read: "(b1) In accordance with G.S. 18B-1004(c), the Eastern Band of Cherokee Indians tribe may adopt an ordinance allowing for the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages beginning at 10:00 A.M. on Sunday pursuant to the licensed premises' permit issued under the authority of G.S. 18B-112(d)."

Ann

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