Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 1, 2020
Presenter: Clint Berry
Attachment: Yes

ITEM TITLE: Water Rate Increase

SUMMARY: Proposed changes to the Rules and Regulations of The Hyde County Water System that are in red and a deletion that is highlighted in yellow.

RECOMMEND: APPROVE

MOTION MADE BY:	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

NORTH CAROLINA INSTRUCTION 1933-A.1
Guide 3

Rules and Regulations
Of
Hyde County Water System

I. Classification of Service
All services are classified under three categories to include residential and churches, commercial, and institutional users.

A. Residential and Churches

B. Commercial

C. Institutional (Water and Sewer)

II. Rate Schedule and Tap On Fees
A. Rate Schedule: Residential and Churches

(1)	First 2000 gallons	@ $25.00 minimum	$26.00 minimum
	2,001 - 15,000 gallons	@ $6.00/ 1,000	$7.00/ 1,000
	all over 15,000	@ $7.00/ 1,000	$8.00/ 1,000

(2) Trailer Courts and Multi-dwelling units served through one meter. "Trailer Court" shall mean any rental or sales of trailer spaces or trailer being used for any purpose. These installations shall be billed as per the County's regular published rates or $25.00 $26.00 per user, per month, whichever is greater.

B. Rate Schedule: Commercial

(1)	First 2000 gallons	@ $32.00 minimum	$33.00 minimum
	2001 - 15,000	@ $7.00/ 1,000	$8.00/ 1,000
	15,001 - 30,000	@ $8.00/ 1,000	$9.00/ 1,000
	All over 30,000	@ $9.00/ 1,000	$10.00/ 1,000

C. (2a) Institutional Rate Water

First 1,000,000	@ 10,000.00 minimum	$10,250.00 minimum
All over 1,000,000 gal.	@ $11.00/ 1,000	$12.00/ 1,000

(2b) Institutional Rate Sewer

First 1,800,000	@ $23,400.00 minimum	
All over 1,800,000 gal.	@ $7.50/ 1,000	$9.00/ 1,000

Tap-on Fee:

(1) Prior to loan closing:

a. For one meter-$50.00
b. All additional meters above one-$50.00 each

(2) During construction:
$100.00 (Equivalent to bid cost to corporation plus 10%)

(3) After completion of the facility, the regular tap-on fee will be:

Meter Size	Cost
3/4"	$1,000.00
1"	Actual cost + $900.00
2"	Actual cost + $1,500.00

III. Application for Service

A. Service will be supplied only to those who have become Members.

B. Consumers will make application for service, in person, at the office of the county and at the same time make the deposit guarantee required below.

C. The County may reject any application for service not available under a standard rate or which involves excessive service cost or which may affect the supply of service to other customers or for other good and sufficient reasons.

D. The County may reject any application for service when the applicant is delinquent in payment of bills incurred for service previously supplied at any location, provided that when the owner of the premises have been served water and has not paid for the same, the County shall not be required to render service to anyone at said location where the water was used until said water bill has been paid.

IV. Deposit

A. All members will make a minimum cash deposit of $100.00. Deposit shall not draw interest.

B. The individual in whose name the deposit is made shall be responsible for payment of all bills incurred in connection with the service furnished.

C. A separate deposit is required for each meter installed.

D. The deposit receipt is not negotiable and can be redeemed only at the County offices.

E. Where the County finds that the request for a deposit refund is questionable, the County may require the applicant for refund to produce the deposit receipt properly endorsed.

F. All Tenant Dwelling will be required to pay a minimum cash deposit of $150.00 to have service connected.

V. Initial or Minimum Charge

A. The initial or minimum charge, as provided in the rate schedule shall be made for each meter installed, regardless of location. Each meter requires a separate meter reading sheet, and each meter reading sheet shall cover a separate and individual account.

B. In resort areas, where service is furnished to a consumer during certain months only, the minimum charge per service for the period of non-use shall be regular minimum as set out in the published rates of the county.

C. Water furnished for a given lot shall be used on that lot only. Each consumer's service must be separately metered at a single delivery and metering point. Each commercial unit and each storeroom or stall used for business purposes shall have a separate meter. All commercial use, including storerooms and stalls for business purposes, shall be metered separately from any residential use and vice versa, whether or not in service or to be installed in the future.

VI. County's Responsibility and Liability

A. The county shall run a service line from its distribution line to the property line where the distribution line runs immediately adjacent and parallel to the property to be served and for which a tap-on fee then in effect for each size of meter will be charged.

B. The County may install its meter at the property line or at the County's option, on the consumer's property or in a location mutually agreed upon.

C. When two or more meters are to be installed on the same premises for different consumers, they shall be closely grouped and each clearly designated to which consumer it applies.

D. The County does not assume the responsibility of inspecting the consumer's piping or apparatus and will not be responsible therefor.

E. The County reserves the right to refuse service unless the consumer's lines or piping are installed in such a manner as to prevent cross-connections or backflow.

F. The County shall not be liable for damage of any kind whatsoever resulting from water or the use of water on the consumer's premises unless such damage results directly from negligence on the part of the County. The County shall not be responsible for any damage done by or resulting from any defect in the piping, fixtures, or appliances on the consumer's premises. The County shall not be responsible for negligence of third persons or forces beyond the control of the County resulting in any interruption of service.

G. Under normal conditions, the consumer will be notified of any anticipated interruption of service.

VII. Consumer's Responsibility

A. Piping on the consumer's premises must be so arranged that the connections are conveniently located with respect to the County's lines or mains.

B. If the consumer's piping on consumer's premises is so arranged that the County is called upon to provide additional meters, each place of metering will be considered as a separate and individual account.

C. Where meter is placed on premises of a consumer, a suitable place shall be provided by consumer for placing such meter unobstructed and accessible at all times to the meter reader.

D. The consumer shall furnish and maintain a private cutoff valve on the consumer's side of the meter; the County to provide a like valve on the County's side of such meter.

E. The consumer's piping and apparatus shall be installed and maintained by the consumer at the consumer's expense in a safe and efficient manner and in accordance with the County's rule and regulations and in full compliance with the sanitary regulations of the North Carolina Department of Human Resources.

F. The consumer shall guarantee proper protection for the County's property placed on the consumer's premises and shall permit access to it only by authorized representatives of the County.

G. In the event that any loss or damage to the property of the County or any accident or injury to persons or property is caused by or results from the negligence or wrongful act of the consumer, his agents or employee, the cost of the necessary repairs or replacements shall be paid by the consumer to the county; and any liability otherwise resulting shall be assumed by the

consumer.

H. The amount of such loss or damage or the cost of repairs shall be added to the consumer's bill; and if not paid, service may be discontinued by the County.

I. In the event that your service requires a cross connection device you will have to comply with Attachment A.

VIII. Extensions To Mains and Services

A. The County may construct extensions to its water lines to points within its service area but the County shall not be required to make such installations unless the consumer makes application for service and advanced payment to the County for the entire cost of the installation.

B. All line extensions shall be evidenced by contract signed by the County and the person advancing funds for said extension, but each contract shall be null and void unless approved by the county Board of Commissioners.

C. No refund shall be made for any revenue received from any lines leading up to or beyond the particular line extension covered by contract.

D. It is understood that the County may, at its option, at any time within the one-year period refund, in full, the difference between the amount that has already been refunded and the amount deposited.

E. Water distribution lines to serve undeveloped subdivisions will be handled as follows:

(1) The developer will submit plans for review and approval by the County, its engineer and the State Board of Health.

(2) The developer will install the lines in accordance with the approved plans.

(3) Upon completion of the new extension, the developer will deed the complete facility, to include all right-of-ways, easements, permits, franchises and authorizations or other instruments needed, for the operation and maintenance of the facility, to the County. The County will not reimburse the developer for the extension.

IX. Access To Premises

A. Duly authorized agents of the County shall have access at all reasonable hours to the premises of the consumer for the purpose of installing or removing County property, inspecting piping, reading or testing meters or for any other purpose in connection with the county's service and

facilities.

B. Each consumer shall grant or convey or shall cause to be granted or conveyed, to the County a perpetual easement and right of way across any property owned or controlled by the consumer wherever said perpetual easement and right of way is necessary for the County water facilities and lines so as to be able to furnish service to the consumer.

X. Change of Occupancy

A. Not less than three days notice must be given in person or writing, at the County office, to discontinue service for a change in occupancy.

B. The Outgoing party shall be responsible for all water consumed up to the time of departure or the time specified for departure, whichever period is longer.

XI. Meter Reading Billing Collecting

A. Bills for water will be figured in accordance with the County's published rate schedule then in effect and will be based on the amount consumed for the period covered by the meter readings, except where a consumer orders turn-off less than one month after turn-on, the minimum bill to such consumer for such period shall be equal to the minimum charge for one full month's service.

B. Charge for service commences when meter is installed and connection is made, whether used or not. Thirty (30) days may be allowed for hooking on initial installation of the water system.

B.1. After 60 day if minimum payment has not been made on meter not in use, the County has the authority to remove service from consumers property. Upon need a fee of $150.00 will be charged to reconnect.

C. Readings from different meters will not be combined for billing, irrespective of the fact that said meters may be for the same or different premises, or for the same or different consumers or for the same or different services.

D. Bills are due when rendered and become delinquent fifteen (15) days thereafter whereupon a penalty of 10% will be added; and if not paid in twenty-five (25) days, service shall be discontinued by the County.

E. Failure to receive bills or notices shall not prevent such bills from becoming delinquent or relieve the consumer from payment.

XII. Suspension of Service

A. When services are discontinued and all bills paid, the deposit will be refunded.

B. Upon discontinue of service for nonpayment of bills, the deposit will be applied by the County toward settlement of the account. Any balance will be refunded to the consumer; but if the deposit is not sufficient to cover the bill, the County may proceed to collect the balance in the usual way provided by law for the collection of debts.

C. Service discontinued for nonpayment of bills will be restored only after bills are paid in full, redeposit made and a service charge of $75.00 paid for each meter reconnected.

D. When services are discontinued at the request of property owner or tenant, a service charge of $150.00 will be required before service can be continued.

E. The County reserves the right to discontinue its service without notice for the following additional reasons:

1. To prevent fraud or abuse
2. Consumers willful disregard of the County's rule
3. Emergency repairs
4. Insufficiency of supply due to circumstances beyond the County's control.
5. Legal procedures
6. Direction of public authorities
7. Strike, riot, fire, flood, accident or any unavoidable cause.

F. The County may, in addition to prosecution by law, permanently refuse service to any consumer who tampers with a meter or other measuring device.

XIII. Complaints-Adjustments

A. If the consumer believes his bill to be in error, he shall present his claim, in person, at the County's office before the bill becomes delinquent. Such claims, if made after the bill has become delinquent, shall not be effective in preventing discontinuance of service as heretofore provided. The consumer may pay such bill under protest and said payment shall not prejudice his claim.

B. The County will make special meter readings at the request of the consumer for a fee of $25.00 provided, however, that if such special reading discloses that the meter was over read; no charge will be made.

C. Meters will be tested at the request of the consumer upon payment to the County of the actual cost of making

the test provided; however, that if the meter is found to over register beyond 2 per centum of the correct volume, no charge will be made.

D. If the seal of a meter is broken by other than the county's representative or if the meter fails to register correctly or is stopped for any cause, the consumer shall pay an amount estimated from the record of this previous bill and/or from other proper data.

XIV. Abridgement or Modification of Rules

A. No promise, agreement or representation of any employee of the County shall be binding upon the County except as it shall have been agreed upon in writing, signed and accepted by the acknowledged officers of the County.

B. No modification of rates or any of the rules and regulations shall be made by any agent of the County.

XV. ADOPTION OF RULES

Until further order of the Board of Directors of this County, the Rules and regulations as the same are herein above set out are hereby adopted as of the date hereof to become effective on and after July 1,2020.

Done this the 1st. day of June,2020.

ATTEST:

_____ By: _____

Clerk

CHAIRMAN, HYDE COUNTY BOARD OF COMMISSIONERS

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: **June 1, 2020**
Presenter: **Kris Cahoon Noble**
Attachment: **Yes**

ITEM TITLE: **Contract for Services – Land Records Audit**

SUMMARY: In an effort to achieve the most accurate county land records, the County Manager recommends an audit of the county tax records and resolution of errors as necessary. This project will also include a review of the land records processes including document transfers, land/title ownership or land surveying issues and submitting a plan to improve those processes particularly in regard to the Farragut tax system.

The selected contractor is a Real Property Appraiser and holds a NC Department of Revenue Certificate for Appraisal of Property for Ad Valorem purposes. The contractor is in addition certified through the International Association of Assessing Officers and holds a Graduate Certificate in GIS from North Carolina State University. The contractor is familiar with Hyde County and was a member of the project team that conducted the Hyde County 2017 Reevaluation.

This work will be a special project and the contractor reports and is supervised by the County Manager. A final report will be submitted to the Hyde County Board of Commissioners upon project completion. The term of the contract is 3 months.

RECOMMEND:

1. **APPROVE CONTRACT**

MOTION MADE BY:	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

NORTH CAROLINA **SERVICE CONTRACT**
HYDE COUNTY

THIS CONTRACT is made and entered into this the 1st day of June, 2020 by and between COUNTY OF HYDE, a body corporate and politic existing pursuant to the laws of the State of North Carolina, (hereinafter referred to as "the COUNTY"), party of the first part, and Laura Basnight (hereinafter referred to as "CONTRACTOR"), party of the second part.

1. SERVICES TO BE PROVIDED AND AGREED CHARGES

The services and/or material to be furnished under this contract (hereinafter referred to collectively as "SERVICES") and agreed charges are as follows:

- Conduct an audit of the county tax records and resolve errors as necessary.
- Review all processes involving document transfers, land/title ownership or land surveying issues.
- Establish guidelines for the implementation of listing and mapping procedures and policies for the county.
- Update drainage assessment information.
- Serve as a liaison between the County Attorney, attorneys, surveyors, other departments and the taxpayer/general public.
- Provide feedback to the County Manager on system improvements.

COUNTY shall pay CONTRACTOR for SERVICES rendered at a rate of $4000 per month for 3 months beginning on June 15, 2020 and extending to August 15, 2020. The CONTRACTOR shall dedicate 40 work hours per week and submit an account of time and project accomplishments at the end of each month. The total lump sum value of this contract is not to exceed $12,000.00 Specific work products to be produced during this time are attached as Exhibit A and is hereby made part of this CONTRACT.

To the extent any terms or conditions of the attachment are inconsistent with any terms or conditions of this CONTRACT, then the terms and conditions of this CONTRACT shall apply.

2. TERM OF CONTRACT

The term of this CONTRACT for SERVICES is from June 15, 2020 and extending to August 15, 2020 and until the completion of the Project as defined in Attachment A and shall continue thereafter until SERVICES are completed to the satisfaction of the COUNTY.

3. PAYMENT TO CONTRACTOR

The COUNTY agrees to pay at the rates specified for SERVICES satisfactorily performed in accordance with this contract. Unless otherwise specified, the CONTRACTOR shall submit an itemized invoice to the COUNTY at the end of each month during which SERVICES are performed. Payment will be processed

promptly upon receipt and approval by the COUNTY of the invoice.

CONTRACTOR shall submit an account of time and project accomplishments and the COUNTY shall make payments on a monthly basis.

All equipment, travel, and maintenance and repair of equipment, necessary for CONTRACTOR'S performance of this contract shall be the CONTRACTOR'S responsibility.

4. INDEPENDENT CONTRACTOR

Both the COUNTY and the CONTRACTOR agree that the CONTRACTOR shall act as an independent contractor and shall not represent itself as an agent or employee of the COUNTY for any purpose in the performance of the CONTRACTOR'S duties under this contract. Accordingly, the CONTRACTOR shall be responsible for payment of all Federal, State and local taxes arising out of the CONTRACTOR'S activities in accordance with this contract, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.

In performing the SERVICES, the CONTRACTOR is acting as an independent contractor and shall perform SERVICES in accordance with currently approved methods and practice in the CONTRACTOR'S professional capacity and in accordance with the standards of applicable professional organizations and licensing agencies.

5. INSURANCE AND INDEMNITY

The CONTRACTOR shall indemnify and save harmless the COUNTY, its agents and employees from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the COUNTY or which the COUNTY must pay and incur by reason of or in any manner resulting from injury, loss or damage to persons or property resulting from negligent performance of or failure to perform any of its obligations under the terms of this CONTRACT.

The CONTRACTOR shall be fully responsible to the COUNTY for the acts and omissions of its sub-contractors and of persons either directly or indirectly employed by CONTRACTOR.

In addition, the CONTRACTOR shall comply with the North Carolina Worker's Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event the CONTRACTOR is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, the CONTRACTOR shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents during the performance of SERVICES.

The CONTRACTOR agrees to furnish the COUNTY proof of compliance with said Act or adequate medical/ accident insurance coverage upon request.

The CONTRACTOR shall maintain other insurance not otherwise specified above as provided for in the Project Contract Proposal.

6. HEALTH AND SAFETY

The CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. The CONTRACTOR shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees from the work and other persons who may be affected thereby.

7. NON-DISCRIMINATION IN EMPLOYMENT

The CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, or national origin. The CONTRACTOR shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their age, sex, race, creed, or national origin. In the event the CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by the COUNTY, and the CONTRACTOR may be declared ineligible for further COUNTY contracts.

8. GOVERNING LAW

This contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this contract shall be brought in the General Court of Justice of the State of North Carolina in Hyde County or in the Federal District Court for the Eastern District of North Carolina.

9. OTHER PROVISIONS

This contract is subject to such additional provisions as are set forth in any addendum executed separately by each party and attached hereto.

10. CONTRACT DOCUMENTS/AMENDMENTS

This document together with the purchase order and any attached exhibits constitutes the entire Contract between the said two parties and may only be modified by a written mutual agreement signed by the parties and attached hereto.

--- Remainder of this page intentionally left blank ---

11. SIGNATURES

Both the COUNTY and the CONTRACTOR agree to the above contract.

Witnessed or Attested By:

_____

(SEAL)

COUNTY OF HYDE

By:_____

Title:_____

Date:_____

Witnessed or Attested By:

_____

CONTRACTOR

By:_____

Title:_____

Date:_____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Finance Officer, County of Hyde

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: **June 1, 2020**
Presenter: **Finance Officer, Corrinne Gibbs**
Attachment: **Yes – Recommendations from the Ocracoke Occupancy Tax Board**

ITEM TITLE: **Ocracoke Occupancy Tax Board Budget Recommendations**

SUMMARY: The Ocracoke Occupancy Tax Board met during the month of May and have made the attached appropriation recommendations to be paid from the Ocracoke Occupancy Tax Fund during the 2020/2021 fiscal year.

RECOMMEND:

1. **APPROVE APPROPRIATION RECOMMENDATIONS**

MOTION MADE BY:	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

May 27, 2020

Hyde County Board of Commissioners
PO Box 188
Swan Quarter, NC 27885

Dear Hyde County Commissioners,

The Ocracoke Occupancy Tax Board recommends the following appropriations be made from the Ocracoke Occupancy Tax Fund during the ~~2019/2020~~ 2020/2021 Fiscal Year.

KCN

Recipient	Amount
Mattie Arts Center	500
Ocracoke Friends of the Library	3,925
Ocracoke School	14,930
Ocracoke Community Center	39,670
Ocracoke Life Saving Church	23,000
Ocracoke Volunteer Fire Dept.	83,019
Hyde County	45,000
Ocracoke Civic & Business Assoc.	88,707
NC Coastal Land Trust	100,000
Ocracoke Preservation Society	215,306
Hyde Sheriffs Dept	8,000
Total	622,057

Respectfully,
Robert Chestnut, Chairman
Ocracoke Occupancy Tax Board

Ocracoke Occupancy Tax Board
2020/2021 Recommendations

Requestor	Funded	Description
Friends of Library	1,325	Summer Learning Programs
Friends of Library	2,600	Utilities for Interim Space
Ocracoke Friends of the Library Total	**3,925**	
Hyde County	10,000	Lobbyist
Hyde County	35,000	Tram
Hyde County Total	**45,000**	
Life Saving Church	23,000	Generator for food bank, church, volunteer facilities
Ocracoke Life Saving Church Total	**23,000**	
Mattie Arts Center	500	Advertising
Mattie Arts Center Total	**500**	
North Carolina Coastal Land Trust	100,000	Springers Point Acquisition
North Carolina Coastal Land Trust Total	**100,000**	
OCBA	561	Community Lunch & Learn
OCBA	1,035	Island Wide Yard Sale
OCBA	1,448	Holiday Gift Market
OCBA	4,000	Community Holiday Lighting
OCBA	8,100	Visitor Center
OCBA	17,871	July 4th Events
OCBA	18,500	July 4th Fireworks
OCBA	37,192	Pirate Jamboree Event
Ocracoke Civic & Business Association Total	**88,707**	
Ocracoke Community Center	20,000	Flooring/Siding & Repairs
Ocracoke Community Center	19,670	Operating Expenses
Ocracoke Community Center Total	**39,670**	
Ocracoke School	5,350	Artsweek
Ocracoke School	9,580	Restoration of Gym/Equipment
Ocracoke School Total	**14,930**	
OPS	15,000	Island Inn Landscaping &Por
OPS	2,800	British Cemetary
OPS	12,225	Fig Festival(3,300-12,225 depending on Phase)
OPS	35,281	Island Inn Debt Service
OPS	150,000	Restroom Project
Ocracoke Preservation Society Total	**215,306**	
OVFD	33,019	Expenses
OVFD	50,000	Replacement Truck Fund
Ocracoke Volunteer Fire Department Total	**83,019**	
Sherrifs Dept	8,000	Radar Signs
Hyde County Sherrrifs Dept. Total	**8,000**	
Grand Total	622,057	

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: **June 1, 2020**
Presenter: **Finance Officer, Corrinne Gibbs**
Attachment: **Yes – Recommendations from the Mainland Occupancy Tax Board**

ITEM TITLE: **Mainland Occupancy Tax Board Budget Recommendations**

SUMMARY: The Mainland Occupancy Tax Board met during the month of May and have made the attached appropriation recommendations to be paid from the Mainland Occupancy Tax Fund during the 2020/2021 fiscal year.

RECOMMEND:

1. **APPROVE APPROPRIATION RECOMMENDATIONS**

MOTION MADE BY:	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

May 27, 2020

Occupancy Tax Board Meeting 10:00 am

In attendance: Elizabeth Gurganus, Brooke Dunbar, Karen Meekins, Corrine Gibbs, Jeffery Stokesberry

Minutes read from last meeting, minutes approved

Old Business: The board agree to give chamber $2500 but money was never requested from Chamber of Commerce for the Last fiscal year.

New business:

Total money in account is $14,697

New request this year from Jeffery Stokesberry for a new Fire department in the Lake Comfort Area. The money would be used to help pay on a loan for new construction. Request is for $5000 each year for the next 6 years. After some discussion a motion was made to give $4000 to be use in the general fund with understanding the project will go thru. The board also decided not to obligate monies for the next 6 years. The Lake Comfort Station will have to request money every year. Motion was made by Brooke for $4000 seconded by Karen , motion passed

A request was made from Matties Art Center for $3000. This will be used for advertising, signage and supplies. Motion was made by Brooke seconded by Elizabeth for $2500 to be given to the Art Center. Motion passed.

Meeting adjourned at 10:51 am

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: **June 1, 2020**
Presenter: **Kris Cahoon Noble**
Attachment: **No**

ITEM TITLE: **Spending Freeze**

SUMMARY: In order to complete the FY 2020-2021 budget and successfully close out the 2019-2020 fiscal year, a spending freeze is recommended to be implemented. A $100 spending limit will be set for all county departments through the end of FY 2019-2020. Requests exceeding $100 will be reviewed by the County Manager and approved as she deems necessary.

The Health Department and the Department of Social Services will not be affected by the freeze.

RECOMMEND:

1. **APPROVE SPENDING FREEZE**

MOTION MADE BY:	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 1, 2020
Presenter: County Manager Kris Noble
Attachment: Yes

ITEM TITLE: BUDGET MATTERS

SUMMARY: Departmental budget revisions and amendments will be presented for Board discussion and approval.

Department of Social Services

- Title III Transportation/ Equipment ..... $ 200.00
- Cell Phone/ Equipment ..... $ 200.00
- State Foster Care/ Cost of Space $10,000.00
- Office Supplies/ Equipment ..... $ 5,000.00
- SSBG Legal Services/ Cost of Space ..... $ 5,000.00

Health Department

- PME/ Maintenance & Repairs ..... $ 300.00
- General Health/ Cell Phone ..... $ 300.00

Senior Center

- Travel/ Maintenance and Repair ..... $ 1,000.00

Veteran Services

Travel/ Departmental Supplies ..... $ 387.11

RECOMMEND: Discussion and approve budget revisions and amendments.

MOTION MADE BY:	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

HYDE COUNTY BOARD OF COMMISSIONERS
2019 - 2020 BUDGET *REVISIONS*

MEETING DATE

(FO USE) BR#	IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT ("+" EXP BUDGET / "-" REV BUDGET)	CREDIT ("-" EXP BUDGET / "+" REV BUDGET)
		Veteran Services	106070.1400	TRAVEL		$ 387.11
			106070.3300	DEPARTMENTAL SUPPLIES	$ 387.11	
				PURCHASE COMPUTER FOR DEPARTMENT		

REQUESTED BY Viola Williams DATE 5 /22 /20
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET *REVISIONS*

DATE _____

(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET TO ACCOUNT DEBIT	"-" EXP BUDGET "+" REV BUDGET FROM ACCOUNT CREDIT
	Senior Center	55-6600-1500	Maintance and Repairt		1,000.00
	Senior Center	55-6600-1400	Travel	1,000.00	

REQUESTED_____DATE_____

_____

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE_____

HYDE COUNTY BOARD OF COMMISSIONERS
2007 2008 BUDGET *REVISIONS*

MEETING DATE
6/1/2020

(FO USE) BR#	IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET DEBIT	"-" EXP BUDGET "+" REV BUDGET CREDIT
		DSS DSS	106110.1400 106100.7400	Title III Transportation Equipment	$ 200.00	$200.00
				This does NOT increase the county budget		

REQUESTED BY Lam Pate DATE 5 / 26 / 2020
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

BR IDT BLANK 07 08

HYDE COUNTY BOARD OF COMMISSIONERS
2007 2008 BUDGET *REVISIONS*

MEETING DATE
6/1/2020

(FO USE) BR#	IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT ("+" EXP BUDGET / "-" REV BUDGET)	CREDIT ("-" EXP BUDGET / "+" REV BUDGET)
		DSS	106100.1101	Cell Phone	$ 200.00	
		DSS	106100.7400	Equipment		$200.00
				This does NOT increase the county budget		

REQUESTED BY Laurie Pate DATE 5 / 26 / 2020
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS
2007 2008 BUDGET *REVISIONS*

MEETING DATE
6/1/2020

(FO USE) BR#	IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET DEBIT	"-" EXP BUDGET "+" REV BUDGET CREDIT
		DSS DSS	106140.0025 106100.1300	State Foster Care Cost of Space	$ 10,000.00	$10,000.00
				This does NOT increase the county budget		

REQUESTED BY Laurie Pitt DATE 5 / 26 / 2020
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS
2007 2008 BUDGET *REVISIONS*

MEETING DATE
6/1/2020

(FO USE) BR# IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET DEBIT	"-" EXP BUDGET "+" REV BUDGET CREDIT
	DSS	106100.3200	Office Supplies	$ 5,000.00	
	DSS	106100.7400	Equipment		$5,000.00
			This does NOT increase the county budget		

REQUESTED BY Laura Pat DATE 5 / 26 / 2020
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

BR IDT BLANK 07 08

HYDE COUNTY BOARD OF COMMISSIONERS
2007 2008 BUDGET *REVISIONS*

MEETING DATE
6/1/2020

(FO USE) BR#	IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET DEBIT	"-" EXP BUDGET "+" REV BUDGET CREDIT
		DSS	106140.0022	SSBG Legal Services	$ 5,000.00	
		DSS	106100.1300	Cost of Space		$5,000.00
				This does NOT increase the county budget		

REQUESTED BY Laurie Pettit DATE 5 / 26 / 2020
(SIGNATURE)

APPROVED BY _____
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE ____/____/____

ENTERED IN SYSTEM _____ DATE ____/____/____
(FINANCE OFFICER)

HYDE COUNTY BOARD OF COMMISSIONERS 2019/2020BUDGET REVISIONS

MEETING DATE
6/1/2020

(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET DEBIT	"-" EXP BUDGET "+" REV BUDGET CREDIT
24-20					
	PME	10-5910.1500	Maintenance & Repairs	$ 300.00	
		10-5910.0200	Salaries		$ 300.00
			TOTAL	$ 300.00	$ 300.00

Transferring funds to maintenance and repairs to cover the unexpected cost of a PME pump replacement for Fish & Wildlife Refuge. ACE Mechanical is the contractor that performs the repairs. Customer will be invoiced for reimbursement.
Budget is NOT increased, no local funds required.

REQUESTED Liana C Gibbs DATE 6-1-2020

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO BOARD

HYDE COUNTY BOARD OF COMMISSIONERS 2019/2020BUDGET REVISIONS

MEETING DATE
6/1/2020

(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "-" REV BUDGET DEBIT	"-" EXP BUDGET "+" REV BUDGET CREDIT
25-20					
	General Health	10-5900.1101	Cell Phone	$ 300.00	
		10-5900.1100	Telephone		$ 300.00
			TOTAL	$ 300.00	$ 300.00

Transferring funds from telephone to cell phone to provide coverage through fiscal year end. ***Budget is NOT increased, no local funds required.***

REQUESTED Diana C Gibbs DATE 6-1-2020

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO BOARD

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: **June 1, 2020**
Presenter: **Chair, Vice-Chair, Commissioners, Manager**
Attachment: **Yes**

ITEM TITLE: **MANAGEMENT REPORTS**

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

MOTION MADE BY:	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: **June 1, 2020**
Presenter: **Citizens**
Attachment: **No**

ITEM TITLE: **PUBLIC COMMENTS**

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: **June 1, 2020**
Presenter: **Board of Commissioners**

ITEM TITLE: **CLOSED SESSION**

SUMMARY: The County Manager may request entering Closed Session in accordance with **NCGS143A-318.11 (a)**

1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
2) To prevent the premature disclosure of an honorary award.
3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
4) To discuss matters relating to the location or expansion of industries or other businesses.
5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into Closed Session if required.

MOTION MADE BY: (ENTER)	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

MOTION MADE BY: (EXIT)	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

ACTION TAKEN IN OPEN SESSION:

_____

_____

_____

MOTION MADE BY: (ACTION)	MOTION SECONDED BY:	VOTE:
___ PUGH	___ PUGH	___ PUGH
___ SIMMONS	___ SIMMONS	___ SIMMONS
___ PAHL	___ PAHL	___ PAHL
___ SWINDELL	___ SWINDELL	___ SWINDELL
___ TOPPING	___ TOPPING	___ TOPPING

Department Reports

	2019 Mainland	2019 Ocracoke	Feb Mainland	2020 Ocracoke
No. Permits Issued				
Residential:	0	1	0	1
Commercial:	0	0	0	1
Other:	15	16	9	41

Inspections	**Mainland**	**Ocracoke**	**Mainland**	**Ocracoke**
Site Visits				
Investigations				
Inspections				
Conferences				
ODO/Plan Reviews				
School				
Fees Collected this Month	$4,400.20			

			Collected	Over/Under
Building Permit Fees Collected	New Residential/Commercial Construction			
	Renovations, Docks, Bulkhead, et	$ 25,000.00	$ 20,324.40	$ 4,675.60
Inspection Fees Collected	Electrical, HVAC, Plumbing, insula	$ 25,000.00	$ 12,245.32	$ 12,754.68
Penalties Collected		$ 1,000.00	$ 1,024.90	$ (24.90)
Subdivision Fees				
Dumpster Fees			$ 5,509.80	

Human Resources Dept. Report – June 2020

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Compiled the monthly employee newsletter
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Enrolled one new full-time and one new part-time employees
- Attended the Gallagher Webinar "Public Sector Virtual Networking"
- Attended CAI's Webinar "Reopening, Recalibration and Resilience"
- Coordinated with Aflac & Colonial representatives for updating benefits for County employees
- Coordinated with MedCost to hold Open Enrollment sessions for employees to update their medical, life and dental insurances in June
- Keyed Payroll and 214 Activity Sheets information for FEMA for Hurricane Dorian reporting
- Advertised for various County employment opportunities.

Respectively submitted,

Tammy Blake

HYDE COUNTY COOPERATIVE EXTENSION
COMMISSIONER REPORT
May 2020

MAY PROGRAMS

Agriculture Problem Calls

I am still safely performing field visits for issues that cannot be solved over the phone. Some issues that have popped up over the past few weeks are sandblasted corn, frost damaged corn, nutrient deficiencies in corn and wheat, wheat diseases, slug damage in corn and soybeans, and bee swarms.

Cloth Masks for Food Production and Distribution Workers

I worked with emergency management to request 4,000 cloth masks through FEMA for agricultural workers, food production, and food distribution workers. These masks are being distributed to farmers, produce graders, and seafood workers. They also received a packet with information in English and Spanish on how to properly wear and care for the masks, handwashing information, and safety tips for produce farmers and packinghouses.

Test Plots

The following test plots are in the ground and data is being collected! I have also helped plant test plots at the Blackland Farm Managers Tour site. This year's tour will be held at Coastal Carolina Gin in Pantego.

1. Closing Wheel Study – Mann Farms
2. Corn Hybrid Test – Green Valley Farms
3. Flat Planted vs Bedded Corn & Soybeans– Lake Ridge Farms LLC
4. Soybean Fungicidal Seed Treatment Test – Green Valley Farms

Text Message Pest Alerts

Farmers can now sign up to receive pest alerts through test message. They can sign up by visiting http://rmd.at/hytyncext, by texting the message @hytyncext to 81010, or by contacting Andrea Gibbs!

Juvenile Crime Prevention Council (JCPC)

The H.Y.D.E. Kids program is still continuing services for our youth through virtual programming, conference calls, and offering activities. The program will be partnered with 4-H to offer fully prepped kits for summer activities starting in mid-June.

4-H Club Update

All 4-H Club activities has been suspended due to the pandemic, but will look to resume in a virtual fashion in the near future once restrictions are eased.

4-H Teen Council

Hyde County 4-H will be on the search to find members for our new Teen Council/Teen Court program. This program will offer young people the opportunity to learn new leadership skills, character education, and

positive peer interactions. They will also be tasked with assisting the 4-H Agent in leading the direction of the program and plan events that will be interesting and beneficial for all youth in Hyde County.

Other 4-H Events

Hyde County 4-H will be offering summer programming in a digital format this year. Youth will have a chance to partake in various educational videos, hands-on activities that can be done from the comfort of their homes, and learn about the importance of local businesses and organizations. In addition to local events, district and state level programming will be offered virtually for youth to attend. Keep an eye out on our Hyde County Extension – 4-H Facebook page and county website for more information. hyde.ces.ncsu.edu

County On Me NC:

NC State Extension has partnered with other organizations in our state to create a mutual commitment to keep everyone healthy & safe. Program is focused on providing the necessary knowledge and information needed to manage COVID-19 within businesses as restrictions are relaxed. These free courses provide a consistent approach based on state and national guidelines. The voluntary program is designed to incorporate the best available science in social and physical distancing, employee health and cleaning, sanitizing and disinfection and is presented in an easy format. Also available is a guest pledge for customers. https://countonmenc.org

Mobile Food Pantries

"Berry Blast Bars" recipe cards to mobile pantry sites. Scranton had 85 cards sent to them (for May 6) & Swan Quarter and Engelhard have 100 cards each (for May 27) distributions.

Family Consumer Sciences Video Series

Short cooking videos, "Cooking with CatieJo", posted to Facebook, linked to Instagram and County Extension website with article, full recipe, & tips related to recipe/main ingredient. See https://hyde.ces.ncsu.edu/ & https://www.facebook.com/hydecountyfcs/ for articles, videos, and more.

PICH Produce Prescription Program

ARHS' Partnership for Improving Community Health collab to introduce vouchers to purchase produce. Four locations have signed agreements to accept these & receive monthly reimbursement. Vouchers will be distributed based on MIM Video Series (see below).

Social Media – Food Safety and Other

Sharing research-based information from NCSU, NCCE, & Food Safety Team related to food safety, cleaning tips & recommendations, and specific COVID-19 resources. See https://foodsafety.ces.ncsu.edu/covid-19-resources/ for ALL images & PDF infosheets.

UPCOMING EVENTS

- **Short informational video for farmers about crop scouting.**
- **Northeast District Activity Day (Virtual Presentation) – Extended Deadline – June 1, 2020**
- **NC 4-H Citizenship Focus – June 15-17, 2020**
- **Hyde County 4-H Summer Fun Program – Beginning Mid-June 2020**
- **NC 4-H Virtual Summer Camp Out – June 22-26, 2020**
- **NC 4-H Daily Spark Sessions – Each week at 10am**
- **Med Instead of Meds Virtual Class Series:** collaborating with FCS Agent in Tyrrell/Dare Counties to create a VIRTUAL MIM 6-week class. Registration includes videos on educational material, recipe demos, and live Q&A weekly. First class will be on June 2, 2020.

Supplemental Information

Gmail by Google

Lois Stotesberry <lstotesberry@hydecountync.gov>

Fwd: Ocracoke' Island's 2020 Fourth of July & Fireworks Canceled

1 message

Kris Noble <knoble@hydecountync.gov>
To: Lois Stotesberry <lstotesberry@hydecountync.gov>, Donnie Shumate <dshumate@hydecountync.gov>

Mon, May 11, 2020 at 8:45 PM

Agenda item and Hyde Happenings

Kris Cahoon Noble
Hyde County Manager
PO Box 188
30 Oyster Creek Road
Swan Quarter, NC 27885
(cell) 252.542.0802
www.hydecountync.gov

[Notice: Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.]

-------- Forwarded message --------
From: **Helena Stevens** <info@visitocracokenc.com>
Date: Mon, May 11, 2020 at 6:35 PM
Subject: Ocracoke' Island's 2020 Fourth of July & Fireworks Canceled
To: <knoble@hydecountync.gov>

FOR IMMEDIATE RELEASE

OCRACOKE ISLAND'S 2020 FOURTH OF JULY EVENTS AND FIREWORKS CANCELED

OCRACOKE, NC – May 11, 2020 - The Ocracoke Civic and Business Association, in coordination with Hyde County, has canceled the 2020 Fourth of July activities and the annual Fireworks display planned for July 2nd. This difficult decision follows guidance from the CDC and State of North Carolina regarding safety impacts associated with large gatherings. We look forward to a fantastic event for 2021, a Celebration of our Nation coming together. So, please mark your calendars.

"The health and safety of the community and our visitors is our first priority," said Rudy Austin, OCBA Board President. "We look forward to the time when we can all get together again and celebrate all the things that make Ocracoke such a special community."

While we will not be hosting our scheduled events, Ocracoke Island will be open to visitors. Come enjoy our beautiful beaches, wander the village, and support our local businesses that have been working so hard to recover from Hurricane Dorian. Ocracoke is already known for our miles of secluded beaches, outstanding fishing, plentiful outdoor activities, our oak-lined Village streets for walking and biking – all are activities recommended under the CDC guidelines for health and well-being during this Coronavirus pandemic.

The island is getting ready for the season by implementing safety precautions and social distancing, and we are excited to have you join us and do the same.

About Ocracoke Village: At just a little over a mile square, and surrounded by water, everything within Ocracoke Village is conveniently located for walking or biking. Explore the tiny village and discover the unique shops and restaurants tucked away on twisty, tree-lined streets.

Ocracoke Village is on the National Register of Historic Places, with houses and buildings dating from the 1880's, interspersed with more recent additions, under the dappled sunlight beneath live oaks, cedars, and yaupons. Ocracoke Lighthouse has been guarding the inlet since 1823.

Find out how to plan your visit at www.visitocracokenc.com. For information about the ferry schedules and fees, please visit https://www.ncdot.gov/divisions/ferry.

This email was sent on behalf of Ocracoke Civic & Business Association, Inc. by GrowthZone, 4837 County Road 77, Nisswa, MN 56468.To unsubscribe click here. If you have questions or comments concerning this email or GrowthZone services in general, please contact us by email at support@growthzone.com.

RESOLUTION OF THE BOARD OF COMMISSIONERS FOR CHOWAN COUNTY, NORTH CAROLINA IN SUPPORT OF PHASE-IN REOPENING CHOWAN COUNTY

WHEREAS, the President of the United States presented new federal guidelines April 16, 2020 entitled "Opening Up America Again," defining conditions for parts of the United States that have a downward trajectory of COVID-19 symptoms, a downward trajectory of documented cases and effective testing and treatment of patients to begin opening up churches, schools and businesses through a phased-in approach; and

WHEREAS, the President also specified the importance of local areas conducting contact tracing, having sufficient screening in place, an ability to surge healthcare capacity and equip workers with protective gear, and to advise citizens regarding protocols for social distancing; and

WHEREAS, the President advised that under these conditions of contact tracing, a declining trajectory of the incidence of COVID-19 and a lack of resurgence, a three-phase reopening should begin now, which will include taking preventative precautions like hand-washing, temperature monitoring, enhance disinfection, limiting nonessential travel, taking special care of more vulnerable population, continuing to limit visitation at nursing homes, maintaining many social distancing measures and refraining from large gathering throughout the three phases of implementation; and

WHEREAS, the Chowan County economy is highly dependent upon retail, restaurant and other service industries, lacking significant manufacturing and other types of industry, and unemployment as well as hunger have increased in our area at an alarming rate; and

WHEREAS, Chowan County, with only 6 documented positive cases, has seen an overall incidence of COVID-19 of less than 43 per 100,000 population which is less than one-half the average in North Carolina of 111 per 100,000 population; and

WHEREAS, the primary stated purpose of the State of North Carolina Executive Order No. 121 of March 27, 2020 was to limit the spread of COVID-19 because existing health care facilities may be insufficient to care for those who become sick; and

WHEREAS, Albemarle Regional Health Services Director Battle Betts Jr. said in a press release on May 1, 2020 that the Albemarle is "flattening the curve" on COVID-19 cases; and

WHEREAS, Section 2 of The State of North Carolina Executive Order No. 121 of March 27, 2020 specifically identifies and enumerates COVID-19 Essential Businesses and Operations, yet the hard-working citizens of Chowan County consider their employment absolutely essential to their livelihood and survival regardless of the nature of their business; and

WHEREAS, As elected County Officials, each of us swore an Oath to support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina, and Article I, Section 13 of the North Carolina Constitution states, "All persons have a natural and inalienable right to worship Almighty God according to the dictates of their own consciences, and no human authority shall, in any case whatever, control or interfere with the rights of conscience; and

WHEREAS, Section 3 of The State of North Carolina Executive Order No. 121 of March 27, 2020 specifically prohibits mass gatherings of more than ten (10) persons which, in the context of Article I, Section 13 of the North Carolina Constitution, would be an attempt to control or interfere with the rights of conscience of the citizens of North Carolina; and

WHEREAS, The Citizens of Chowan County have enough good sense to abide by the recommendations of the Centers for Disease Control and Prevention without needing either the State of North Carolina or the Chowan County Commission to intervene in their private and personal affairs; and

WHEREAS, the Chowan County Board of Commissioners know the circumstances and risks of the local population and can work with public health officials to determine systematic, reasonable measures in a three-phase plan to reopen, and will take measures to protect the health and safety of its citizens in line with current recommendations; and

WHEREAS, the Chowan County Board of Commissioners have a sense of urgency to reopen in order to protect the lives and livelihoods of the citizens of Chowan County.

NOW, THEREFORE, the Chowan County Board of Commissioners urges the Governor of the State of North Carolina to rescind Executive Order 121 and allow Chowan County and the entire Albemarle Region of Northeastern North Carolina to implement the "Opening Up America Again," plan promulgated by the President of the United States beginning immediately in compliance with federal recommendations and in close consult with public health recommendations.

ADOPTED this, the 4th day of May, 2020

ATTEST:

Patti F. Kersey, Chair
Chowan County Board of Commissioners

Susanne Stallings, Clerk to the Board of Commissioners

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 ● Fax: 828-692-9855
www.hendersoncountync.gov

GRADY H. HAWKINS
Chairman
WILLIAM G. LAPSLEY
Vice-Chairman

J. MICHAEL EDNEY
REBECCA K. MCCALL
CHARLES D. MESSER

May 4, 2020

The Honorable Roy Cooper
North Carolina Office of the Governor
20301 Mail Service Center
Raleigh, NC 27699-0301

Dear Governor Cooper:

On April 14th, I wrote to you thanking you for your efforts in response to COVID 19. In that letter I also sought your permission for counties "to each map out their own way forward, with the goals of continuing to avoid a COVID 19 catastrophe, while reopening our local economies".

Please understand that it is not my intent to be confrontational as I fully understand and respect the duties and authority of your office. However, I do see, and hear daily from everyday citizens who are quickly seeing their life's hopes and dreams, as well as a lifetime of investment, potentially vanish before their very eyes as this, what has become an economic quarantine leading to an economic catastrophe hits home. I trust that you hear from some of these same people, but I do not believe that it is on the same scale as that of myself and my fellow County Commissioners. In our County we are daily, hourly answering questions from local business owners, and their employees, desperate to resume operations under sensible guidelines and salvage their livelihoods – while there is still time.

These are good, hardworking, tax paying citizens and they deserve the opportunity to once again pursue their dreams and provide for their families. We believe a balance can be reached between preserving the public health and our local economies. The responsibility under law to make that happen is yours. All we ask is that we be given the opportunity to work with you given the specific knowledge we have of our unique community, to make this happen, before it's too late.

Sincerely,

Grady H. Hawkins, Chairman
Henderson County Board of Commissioners

cc: Representative Jake Johnson, Representative Chuck McGrady, Senator Chuck Edwards

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite #1
Hendersonville, NC 28792
Phone (828) 697-4808 • Fax (828) 692-9855
www.hendersoncountync.gov

GRADY HAWKINS
Chairman
WILLIAM LAPSLEY
Vice-Chairman

REBECCA MCCALL
CHARLES MESSER
J. MICHAEL EDNEY

RESOLUTION

WHEREAS, The Henderson County Board of Commissioners is the duly elected governing body for the entirety of the population of Henderson County North Carolina; and

WHEREAS, The duties of the Board of Commissioners include protecting and providing for the general health, safety, and welfare of the citizens of Henderson County; and

WHEREAS, COVID 19 has presented a threat to that health, safety, and welfare, specifically to our vulnerable population residing in long term care facilities, and to the various businesses and industries who constitute the economic engine of our County; and

WHEREAS, The Board of Commissioners whole heartedly desires to protect the health of our citizens while preserving the economic vitality of Henderson County; and

WHEREAS, The Henderson County Board of Commissioners has determined that the current Governors Executive Order does not achieve the balance between protecting public health and preserving the local economy for Henderson County; and

WHEREAS, The Governor of the State of North Carolina retains all constitutional and statutory power and authority in relation to these critical issues on a statewide basis; and

WHEREAS, North Carolinas one hundred counties range from small-rural to large-urban, clearly representing the vast diversity of our great State, and making it unlikely that one approach will be universally effective in meeting the needs of all of our citizens; and

WHEREAS, Recognizing this fact the logical approach is to allow for locally elected, and accountable, decision makers to design and implement plans unique to their communities and evolving situations;

NOW, THEREFORE, BE IT RESOLVED that the Henderson County Board of Commissioners respectfully requests of the Governor of the Great State of North Carolina, the authority and the ability to design and implement a plan to restore the people's rights to pursue life, liberty and the fruits of their labor to the one hundred Boards of County Commissioners as they see fit, or allow Henderson County, deeming this the best course of action, to do so immediately .

Adopted this the 4th day of May 2020.

GRADY H. HAWKINS, CHAIRMAN
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

TERESA L. WILSON, CLERK TO THE BOARD

BOARD OF COMMISSIONERS

TOMMY BOWEN, CHAIRMAN
DEMPSEY BOND, JR., VICE CHAIRMAN
ELMO "BUTCH" LILLEY
RONNIE SMITH
JOE R. AYERS

MARTIN county

DAVID B. BONE
COUNTY MANAGER

JESSICA GODARD
CLERK TO THE BOARD

RESOLUTION TO REQUEST LIFTING THE ECONOMIC SHUTDOWN AND RETURNING BUSINESS, SOCIAL, AND RELIGIOUS ACTIVITIES TO NORMAL SCHEDULES

WHEREAS, Governor Roy Cooper issued Executive Order #138, which allows for easing some restrictions on travel, business operations, and mass gatherings in Phase 1 of re-opening North Carolina; and

WHEREAS, Executive Order #138 prohibits many businesses from being able to open and operate normally, and prohibits mass gatherings of more than ten (10) people; and

WHEREAS, the Martin County Commissioners reject the one-size-fits-all nature of the shutdown; and

WHEREAS, the stated objective in issuing this and subsequent orders was to "Flatten the Curve" of infections and to not overwhelm the health care system; and

WHEREAS, there has been an unusually low demand on healthcare systems in Martin County and in fact, Vidant health Systems has laid off hundreds of healthcare providers and many citizens of Martin County have been denied non-virus health care procedures that if continued can be expected to cause irreparable harm to them; and

WHEREAS, there is much financial suffering, religious worship denial, and loss of other service to the citizens of Martin County; and

WHEREAS, there is a high risk of bankruptcy and extended hardship among the citizens and businesses of Martin County, driving unemployment to extreme heights; and

WHEREAS, the community has made known to members of the Martin County Board of Commissioners their concerns about their lack of work, loss of income, and the severe abuse of their constitutional rights; and

WHEREAS, the shutdown has caused unreasonable and unenforceable repressive conditions and pain on the citizens of North Carolina; and

WHEREAS, the shutdown has severely reduced revenues to the state treasury, causing a future tax hardship on all citizens; and

WHEREAS, the shutdown has placed all citizens of North Carolina in financial and general welfare peril; and

WHEREAS, the constitutions of both the state of North Carolina and the Federal Government grant certain inalienable rights to all citizens.

THEREFORE, BE IT RESOLVED, that the Martin County Commissioners hereby request that citizens of Martin County be free to choose to resume their activities as they were before March 1, 2020, with the following advisories:

1. Apply and use the recommendations issued by the health Departments and other agencies for your personal protection.
2. All persons diagnosed with the COVID-19 virus are to self-quarantine until determined not to be a danger of infecting other persons under the penalty of the quarantine laws of the state of NC.

The Clerk to the Board is directed to disseminate this Resolution to the Office of the Governor, the members of the General Assembly, and all counties of North Carolina.

Adopted this 13th day of May, 2020.

Tommy Bowen

Tommy Bowen, Chairman

Jessica Godard

Jessica Godard, NCCCC
Clerk to the Board

Welcome Wear Wait Wash

On Monday, June 1, 2020 Hyde County Government Center and other county offices will reopen to the public with increased safeguards against the COVID 19 virus being implemented.

Wear

All staff members will be given a supply of masks and asked to wear a mask during the workday. Visitor's will be supplied masks on a limited basis when their visit is longer than 10 minutes in nature and they are within a six foot distance of staff. These locations include, but are not limited to DSS, Health, Cooperative Extension, Soil and Water, Register of Deeds, and court proceedings.

Some offices have installed protective plexiglass shields for protection during interactions. In these offices it is strongly encouraged that staff wear their mask and sanitize their hands after each interaction with an approved hand sanitizer. These locations are included, but not limited to the Tax Office and the Utilities Department.

Wash

Wash your hands at every opportunity. Also, don't touch your face during the day. When washing your hands is not feasible, use an approved hand sanitizer.

Hand Sanitizer will be provided at each office location and to the public in county buildings. Visiting public at county offices and the Clerk of Court's office will be instructed to sanitize their hands upon entry of those spaces and prior to conducting business.

All public and staff bathrooms must be cleaned on a set schedule with sign off by the cleaning staff. Temporary, part-time cleaning services are being procured to clean all bathrooms and high contact surface areas throughout the workday. In addition, our courtrooms and meeting spaces will be disinfected after each use using an approved disinfectant on all contact surfaces including tabletops, benches, doorknobs, etc. Courtrooms will be disinfected between sessions.

Departments will be given an approved disinfectant spray, paper towels and gloves to wipe down high contact areas such as countertops and door knobs during the workday. Staff will be asked to wipe those areas down hourly.

Staff members will be supplied with disinfectant cleaner and are also asked to wipe down common use areas they use during the day such as copiers, fax machines, computer stations, telephones, kitchen appliances, etc. after each use.

Wait

We will practice and encourage social distancing and staying 6 feet away from our coworkers and our visiting customers. Signage and floor markers will be used to encourage guests to wait at least 6 feet apart. In some offices, one customer at a time will be practiced, with signage educating our guests. This is all very new to everyone so patience should be encouraged and practiced.

Appointments will be encouraged whenever possible to decrease the number of people in an office at one time. Whenever an office space is limited in size, meetings should be held in a common workroom or conference room that provides adequate space for social distancing. These spaces should be disinfected after each meeting by custodial staff if available and office staff when custodial staff is unavailable.

Creative Staffing

NC DHHS recommends that employers and employees use teleworking technologies to the greatest extent possible, stagger work schedules, and cancel non-essential travel. Department heads are encouraged to use these practices in a plan outlined and presented to the County Manager. Each department can utilize a plan that is tailored to meet their needs, protect their staff and the public while also offering the highest level of service possible.

Hold your meetings virtually to every extent possible. Contact the IT department for instructions and guidance. When small in-person meetings are required wear your mask, maintain a six foot distance and wash your hands or use hand sanitizer.

Additionally, departments should arrange the workspace to optimize distance between employees, ideally at least six feet apart. An employee should not sit in a confined space with a client or fellow staff member. Practice six foot of distance and be aware of those boundaries. Mark your floor and use larger shared spaces for meetings.

Remain Vigilant

COVID 19 is a threat to Hyde County's public health.

Department heads should urge employees to stay home when they are sick and maximize flexibility in sick leave benefits. Department heads are asked to coordinate with employees that are high risk to minimize their exposure and risk.

Daily Logs

Each employee should be given a daily log and instructions on how to self monitor their condition each day **before** going to work. Each employee will log their self check and take their temperature prior to entering their building each day.

After reaching their workplace, each employee should whenever possible, log the name and contact information of people that they come into contact with for more than 10 minutes in an enclosed space throughout the day. This should be done whenever convenient and only highly encouraged when the contact is within 6 foot for more than 10 minutes. This log will only be used if a positive case is identified among our staff to alert those that have been in contact with that employee of the threat.

Message to the Public:

Welcome Wear Wait Wash

Encourage calling first, online payments and other creative methods to minimize exposure.

Hyde County employees have a great opportunity to educate and set an example for our public through our actions. By showcasing safe working practices, we encourage the public to follow these practices and further protect our communities from this virus.

Appropriate and educational signage will message all safeguards, protocols and Court Orders at entry doors, office doors, courtroom doors and throughout our offices in an effort to educate our guests on what is expected.