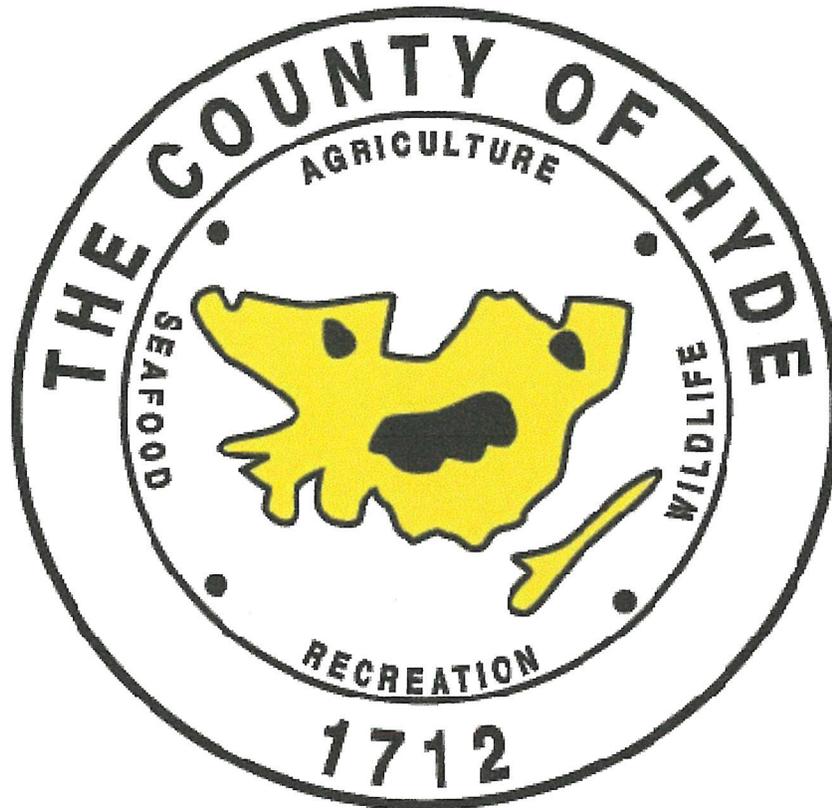


# Hyde County Board of Commissioners



**Hyde County Government Center Multi-purpose Room  
30 Oyster Creek Road, Swan Quarter, NC**

**and**

**Ocracoke Community Center  
999 Irvin Garrish Highway, Ocracoke, NC**

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 24, 2019  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** No

**ITEM TITLE:** OPENING

**SUMMARY:** Call to Order  
Opening Prayer  
Pledge of Allegiance

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 24, 2019  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF AGENDA

**SUMMARY:** Attached is the proposed Agenda for the June 24, 2019 Special Meeting of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

---

**MOTION MADE BY:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**MOTION SECONDED BY:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**VOTE:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

# AGENDA

## HYDE COUNTY BOARD OF COMMISSIONERS' SPECIAL MEETING

MONDAY, JUNE 24, 2019 – 6:00 PM

### CALL TO ORDER

### CONSIDERATION OF AGENDA

### CONSIDERATION OF MINUTES

#### May 13 – 15, 2019

- Special Budget Workshop Meeting

#### June 3, 2019

- Regular Meeting Minutes

### PRESENTATION

- 1) FY2019-2020 Hyde County Budget ..... Manager Noble
  - Recovery Court ..... Kristen Smith, MPH, Public Health Educator II, MTW District Health

### ITEMS OF CONSIDERATION

- 1) Hurricane Florence – Project Budget Ordinance ..... Manager Noble
- 2) Revolving Loan Fund – Project Budget Ordinance ..... Manager Noble
- 3) Resolution – Authorizing County Manager to Reconcile Department Budgets ..... Manager Noble
- 4) Resolution – Relating to The FY 2019-2020 Hyde County Budget ..... Manager Noble
- 5) FY2019-2020 Hyde County Budget Ordinance/ Set Tax Rate ..... Manager Noble
- 6) CDBG-Infrastructure Grantee Agreement ..... Manager Noble

### BUDGET MATTERS

#### Administration - Finance

- Fiscal Year End Revisions

### PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**CLOSED SESSION** (discussion and possible action if required)

**ADJOURN**

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 24, 2019  
**Presenter:** Lois Stotesberry, Clerk  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF MINUTES

**SUMMARY:** Attached are the May 13 – 15, 2019 Budget Workshop Meeting Minutes and the June 3, 2019 Regular Meeting Minutes of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

---

**MOTION MADE BY:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**MOTION SECONDED BY:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**VOTE:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**Special Budget Meeting Minutes (Recessed)**

**Hyde County Board of Commissioners  
Monday, May 13, 2019**

Following the opening prayer by Chairman Pugh, the Chairman moved to open the Special Meeting of the Hyde County Board of Commissioners at 9:30 A.M., on Wednesday, May 13, 2019 in the Hyde County Government Center Multi-Use Room and the Ocracoke Community Center using the electronic conferencing equipment.

The following members were present on the mainland: Chairman Earl Pugh Jr., Vice-Chairman Tom Pahl; Commissioners Ben Simmons, Shannon Swindell and James Topping; County Attorney Franz Holscher; Deputy Clerk to the Board Justin Gibbs; County Manager Kris Cahoon Noble and Finance Officer Corrinne Gibbs. Other department heads were present to respond to inquiries and facilitate the Commissioners' discussions regarding their departmental budgets.

During the course of the budget conversations, the following changes were recommended and approved by the Board of Commissioners:

1. Vice-Chairman Pahl made a request to restore \$10,000.00 to Administration for the youth athletic program because the recreational facilities not only serve the community but other local agencies as well. Chairman Pugh agreed that youth athletics are important and the Board approved the restoration of funds.
2. Commissioner Topping raised a concern about the bathroom facilities at the Davis School Recreation Park and Manager Noble informed him that the maintenance budget had been cut from \$10,000.00 to \$8,000.00. Commissioner Simmons made a request to restore \$2,000.00 to the Davis School maintenance line item to fund bathroom repairs. The Board approved the request contingent upon a commitment from the organization to make the necessary renovations.
3. Manager Noble made a request to cut \$25,000.00 from the Emergency Medical Services' (EMS) budget for thrombolytics because the department had applied for a grant administered by the Vidant Medical Foundation and the application was being favorably considered. The Board agreed to reduce the EMS medical supplies line item by the requested amount.
4. Vice-Chairman Pahl inquired about the funds previously requested for the Ocracoke Waterways Commission. Manager Noble confirmed that it was her intent to include \$20,000.00 for grant matches, engineering and design but it had been overlooked during the budget preparation. Manager Noble made a request to add the requisite funds and the Board unanimously approved.

The meeting recessed at 3:45 P.M.

Respectfully submitted:

Minutes approved on the 24<sup>th</sup> day of June, 2019.

Attest:

---

Justin L. Gibbs  
Deputy Clerk to the Board of Commissioners

---

Earl Pugh Jr.  
Chair, Hyde County Board of Commissioners

1 Special Budget Meeting Minutes (Reconvened)

2  
3 **Hyde County Board of Commissioners**  
4 **Wednesday, May 15, 2019**

5 Following opening prayer by Commissioner Simmons, Chairman Pugh moved to reconvene the Special Meeting of the  
6 Hyde County Board of Commissioners at 8:30a.m., on Wednesday, May 15, 2019 in the Hyde County Government  
7 Center Multi-Use Room and the Ocracoke Community Center using electronic conferencing equipment.

8  
9 The following members were present on the mainland: Chairman Earl Pugh, Jr.; Commissioners Ben Simmons,  
10 Shannon Swindell and James Topping; County Manager Kris Cahoon Noble; Finance Officer Corrinne Gibbs;  
11 Emergency Services Director Justin Gibbs; Tax Administrator Linda Basnight; Utilities Director Clint Berry; Solid  
12 Waste Director James Blount; and, Clerk to the Board Lois Stotesberry.

13  
14 Vice-Chairman Tom Pahl was present on Ocracoke.

15  
16 **EXPENDURES**

17  
18 **Ad Valorem Taxes**

19 Tax Administrator Linda Basnight reported North Carolina now collects all DMV taxes. Line 10.3010.0010 – DMV-  
20 Prior totals \$ 0.00.

21  
22 **Ocracoke Special Mosquito Tax**

23 Commissioner Tom Pahl reported the Mosquito Tax Board had requested a \$0.5 increase. He requested a report of  
24 total earned with the increase. Line 40.3010.9100 – Current Tax will increase from \$45,333.00 to \$93,716.00.

25  
26 **Water / Sewer System**

27 Utilities Director Clint Berry reported Fund 60 – Water / Sewer remains the same as the past twelve years. This is an  
28 enterprise fund and no tax dollars are used. Mr. Berry reported currently 2300 customers are being served.

29  
30 **Solid Waste**

31 Director James Blount reported mainland Hyde County solid waste is carried to Bertie County at a cost of \$47 per ton  
32 and Ocracoke solid waste is carried to Dare County at a cost of \$65 per ton. Red Box is being used on Ocracoke job  
33 sites. Rent on these containers is going up. Mr. Blount will prepare a report breaking out all solid waste expenses on  
34 Ocracoke and on the mainland.

35  
36 The Solid Waste Department has 2 F/T and 2 P/T positions. Mr. Blount will investigate options discussed to retain  
37 employees at the Ocracoke site.

38  
39 **Tax Department**

40 County Manager Kris Noble reported Justin Gibbs and Lois Stotesberry have been cross-training on the Farragut tax  
41 collection system. Justin Gibbs and Lois Stotesberry will continue to learn the Farragut Tax Collection Software and  
42 will assist in the Tax Department. Annual salaries will not change but each will be split in accordance with time  
43 worked in departments. Justin Gibbs will be paid 60% - Emergency Management and 40% - Tax Department. Lois  
44 Stotesberry will be paid 33.3% - Emergency Management; 33.3% - Clerk to the Board of Commissioners; and, 33.3% -  
45 Tax Department.

1 **In Conclusion**

2 County Manager Kris Noble believes revenue is our main goal in fiscal year 2019-2020. Ms. Noble reported that  
3 increasing ad valorem revenues will continue to improve the County’s fund balance with implementation of  
4 appropriation A. She also reported Manager’s Proposed Budget A makes cuts to our expenditures that through careful  
5 spending will not affect governmental services and staffing next fiscal year. The result is a reduction of our current  
6 fund balance by \$1,533,815.07. Other line items remained the same.  
7

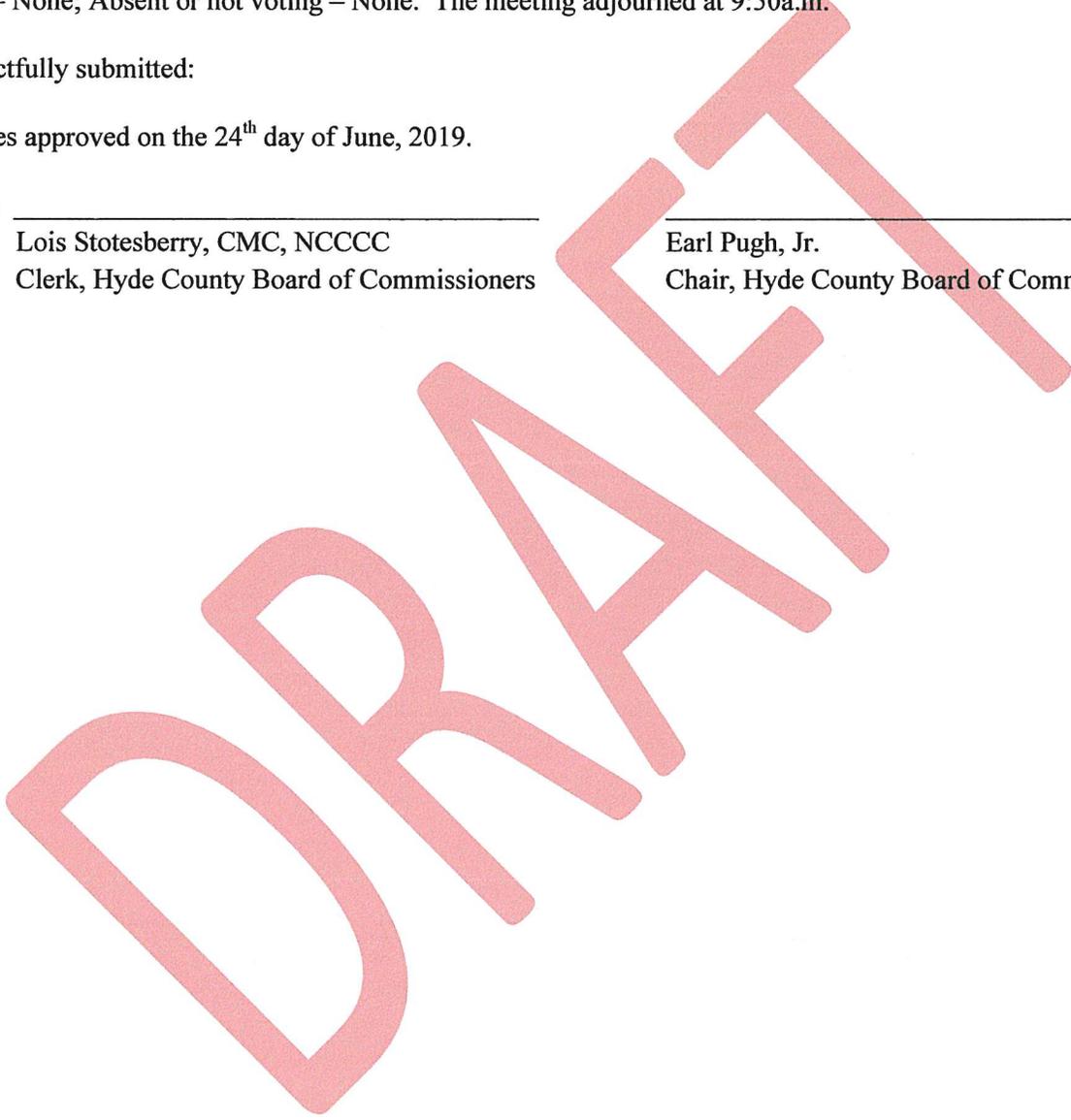
8 Commissioner Simmons moved to adjourn the Hyde County Budget Workshop Meeting. Commissioner Swindell  
9 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping;  
10 Nays – None; Absent or not voting – None. The meeting adjourned at 9:50a.m.  
11

12 Respectfully submitted:

13  
14 Minutes approved on the 24<sup>th</sup> day of June, 2019.  
15

16 Attest: \_\_\_\_\_  
17 Lois Stotesberry, CMC, NCCCC  
18 Clerk, Hyde County Board of Commissioners

\_\_\_\_\_  
Earl Pugh, Jr.  
Chair, Hyde County Board of Commissioners



1 **Regular Meeting Minutes**

2  
3 **Hyde County Board of Commissioners**  
4 **Monday, June 3, 2019**

5  
6 Following a 5:30 p.m. reception (by Soil & Water) in memory of Swan Quarter Watershed Steering Committee  
7 members Billy Williams and Blythe Davis; opening prayer by Commissioner Simmons; and, Pledge of Allegiance,  
8 Chairman Pugh called the Regular Meeting of the Hyde County Board of Commissioners to order at 6:15p.m., on  
9 Monday, June 3, 2019 in the Hyde County Government Center Multi-Use Room and the Ocracoke Community  
10 Center using electronic conferencing equipment.

11  
12 The following members were present on the mainland: Chairman Earl Pugh, Jr.; Commissioners Ben Simmons,  
13 Shannon Swindell and James Topping; County Manager Kris Cahoon Noble; Attorney Franz Holscher; Clerk to the  
14 Board Lois Stotesberry and members of the public.

15  
16 Vice-Chairman Tom Pahl and members of the public were present on Ocracoke.

17  
18 Emergency Services Director Justin Gibbs ran the electronic conferencing equipment on the Mainland and Teresa  
19 Adams ran the electronic conferencing equipment on Ocracoke.

20  
21 **CONSIDERATION OF AGENDA:**

22  
23 Commissioner Simmons moved to approve the Monday, June 3, 2019 Meeting Agenda as presented by the Clerk  
24 with addition of Presentation No. 5 – “Hurricane Florence Recovery Efforts” by Trillium Resources and No. 6 –  
25 “Mattamuskeet Association Project” by Daniel Brinn; addition of Management Report – Resolution to Support  
26 Healthcare in Eastern North Carolina by Manager Noble and Special Budget Workshop Meeting Minutes tabled.  
27 Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,  
28 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

29  
30 **CONSIDERATION OF MINUTES:**

31  
32 **June 3, 2019 – Regular Meeting Minutes**

33 Commissioner Swindell moved to approve the Monday, May 6, 2019 Regular Meeting Minutes as presented by the  
34 Clerk. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh,  
35 Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

36  
37 **PUBLIC HEARING:**

38  
39 **Fiscal Year 2019-2020 Hyde County Budget**

40 Commissioner Simmons moved to open public hearing to receive citizen questions and/or comments on the  
41 proposed FY2019-2020 Hyde County Budget. Commissioner Swindell seconded the motion. The motion passed  
42 on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting –  
43 None.

44 Rita Fields, Ocracoke – requests appropriation of funds to be used to reinstate a part-time animal control officer in  
45 Hyde County. Ms. Fields reported she plans to discuss a leash law at the July 1, 2019 commissioners meeting.

1 Connie Leinbach, Ocracoke – requested more frequent solid waste pick-up for the Island. Ms. Leinbach asked why  
2 the solid waste budget has gone up by only \$15,000.

3 Tom Pahl, Ocracoke – (on behalf of Linda Scarborough) discussed the solid waste budget, income from recycling,  
4 construction debris disposal, cost and purpose for the county lobbyist, land transfers, EMS budget and inadequate  
5 fund balance.

6  
7 John Fletcher, Ocracoke – requests no new taxes.

8 County Manager Kris Cahoon Noble will meet with Connie Leinbach and Linda Scarborough this week on  
9 Ocracoke to discuss their FY2019-2020 Hyde County Budget concerns.

10 Commissioner Simmons moved to close public hearing on the proposed FY2019-2020 Hyde County Budget.  
11 Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,  
12 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

13 **PRESENTATIONS:**

14  
15 **Plaques In Memory of Billy Williams and Blythe Davis**

16 County Manager Kris Cahoon Noble presented plaques in memory of William (Billy) Farrow Williams and Calvin  
17 Blythe Davis to the Board of Commissioners and to Mr. Williams’ and Mr. Davis’ family for their service to the  
18 Swan Quarter Watershed Committee. The County will publically display the plaques in a prominent location in the  
19 Hyde County Government Center.

20  
21 Commissioner Swindell moved to adopt Resolution Honoring the Memory of William (Billy) Farrow Williams.  
22 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,  
23 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

24 *Clerk’s Note: A copy of “Resolution Honoring the Memory of William (Billy) Farrow Williams” is attached herewith as*  
25 *Exhibit A and incorporated herein by reference.*

26 Commissioner Simmons moved to adopt Resolution Honoring the Memory of Calvin Blythe Davis. Commissioner  
27 Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell  
28 and Topping; Nays – None; Absent or not voting – None.

29 *Clerk’s Note: A copy of “Resolution Honoring the Memory of Calvin Blythe Davis” is attached herewith as Exhibit B and*  
30 *incorporated herein by reference.*

31 **Recommendation for Engineering Services – Hyde County HMGP Irene Rescopement and FY15 FMA**

32 Chris Hilbert, PE, reported that on Tuesday, May 28 he and Garry Miller of Holland Consulting Planners, Inc.  
33 conducted a bid opening meeting at the Hyde County Government Center. The meeting was held to solicit bids for  
34 engineering services for the Hyde County HMGP Irene Rescopement and FY15 FMA reconstruction projects.  
35 Three contractors submitted bids: B&B Construction; Gilbert Everett Builders; and, Paul Woolard Construction.  
36 The lowest bid was submitted by B&B Construction.

37  
38 Commissioner Pahl moved to award the Contract for Engineering Services – Hyde County HMGP Irene  
39 Rescopement and FY15 FMA projects to B&B Construction. Commissioner Simmons seconded the motion. The  
40 motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or  
41 not voting – None.

1 **TR-407 Daily Distribution Tax Report**

2 Tax Administrator Linda Basnight presented the May 2019 Daily Distribution Tax Report.

3  
4 Commissioner Simmons moved to approve the TR-407 Report as presented by Ms. Basnight. Commissioner  
5 Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell  
6 and Topping; Nays – None; Absent or not voting – None.

7 **Hurricane Florence Recovery Efforts**

8 Christie Edwards, VP Clinical Operations and Dave Peterson, Executive VP Central Regional Director of Trillium  
9 Resources, presented “Trillium Behavioral Health Community Response Hurricane Florence”. Trillium’s region  
10 extends from Brunswick County to Virginia covering more than 300 miles of North Carolina coastline. Trillium’s  
11 goal during Hurricane Florence was to work to ensure citizens did not experience disruption in medication or  
12 services, while also assisting with basic needs following the devastation caused by Hurricane Florence. Trillium  
13 initiated emergency operations on September 10<sup>th</sup> and provided ongoing assistance to individuals experiencing  
14 anxiety, post-traumatic stress, or other issues as a result of Hurricane Florence. Local assistance and the state’s  
15 Back @ HomeNC and Hope4NC programs were also initiated.

16 **Mattamuskeet Association Project**

17 Daniel Brinn, Water and Flood Control Coordinator, presented update on the Mattamuskeet Association Project.  
18 The Association has raised \$120,000.00 and plans to request a loan for \$404,000.00 for the project from Tideland  
19 EMC. Funds will pass through Hyde County Finance. At next Tideland EMC meeting request for the loan will be  
20 presented. If a loan is approved, the project will be brought back to the Board of Commissioners at its June 24  
21 meeting.

22 **PUBLIC COMMENT:**

23  
24 Chuck Payne, Ocracoke – requested update on the new County flood maps.

25  
26 Hearing no further comment from the public, Chairman Pugh continued the meeting.

27  
28 **ITEMS OF CONSIDERATION:**

29  
30 **Resolution In Opposition To Petition For Rulemaking To Amend 15A ADMIN. CODE 3L .0101, 3L .0103, 3L .0104 To**  
31 **Designate Special Secondary Nursery Areas And Reduce Bycatch Mortality In North Carolina Coastal Fishing Waters**  
32 **As Presented By The North Carolina Wildlife Federation**

33 County Manager Kris Cahoon Noble presented resolution in opposition to changes proposed for the shrimping  
34 industry by the NC Wildlife Federation.

35  
36 Commissioner Pahl moved to adopt Resolution In Opposition To Petition for Rulemaking To Amend 15A Admin. Code 3L  
37 .0101, 3L .0103, 3L .0104 To Designate Special Secondary Nursery Areas And Reduce Bycatch Mortality In North Carolina  
38 Coastal Fishing Waters As Presented By The North Carolina Wildlife Federation. Commissioner Simmons seconded the  
39 motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays –  
40 None; Absent or not voting – None.

41 *Clerk’s Note: A copy of “Resolution In Opposition To Petition For Rulemaking To Amend 15A ADMIN. CODE 3L .0101,*  
42 *3L .0103, 3L .0104 To Designate Special Secondary Nursery Areas And Reduce Bycatch Mortality In North Carolina*  
*Coastal Fishing Waters As Presented By The North Carolina Wildlife Federation” is attached herewith as Exhibit C and*  
*incorporated herein by reference.*

1 **Resolution Against Southern Flounder Amendment 2 And The North Carolina Division Of Marine Fisheries**  
2 **Recommendation To The North Carolina Marine Fisheries Commission**

3 County Manager Kris Cahoon Noble recommended that Amendment A and the current NC DMF recommendation  
4 to the Marine Fisheries Commission be voted against and that the two entities work to find a compromise that will  
5 rebuild the southern flounder stocks and end overfishing without destroying fishing families, fishing communities  
6 and the seafood infrastructure needed to get seafood to market in and outside of North Carolina.

7  
8 Commissioner Pahl moved to adopt Resolution Against Southern Flounder Amendment 2 and The North Carolina  
9 Division Of Marine Fisheries Recommended To The North Carolina Marine Fisheries Commission. Commissioner  
10 Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell  
11 and Topping; Nays – None; Absent or not voting – None.

12 *Clerk's Note: A copy of "Resolution Against Southern Flounder Amendment 2 and The North Carolina Division Of*  
13 *Marine Fisheries Recommended To The North Carolina Marine Fisheries Commission" is attached herewith as Exhibit D*  
14 *and incorporated herein by reference.*

15  
16 **Resolution Appointing Map Review Officers**

17 County Manager Kris Cahoon Noble requested approval for a resolution officially appointing map review officers  
18 for Hyde County.

19 Commissioner Swindell moved to adopt Resolution Appointing County Manager Kris Cahoon Noble, Emergency  
20 Manager Justin Gibbs, and Inspections Permit Officer Jane Hodges as Review Officers for Hyde County.  
21 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,  
22 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

23 *Clerk's Note: A copy of "Resolution Appointing Map Review Officers" is attached herewith as Exhibit E and incorporated*  
24 *herein by reference.*

25 **Amendment To The By-Laws of The Hyde County Airport**

26 Jane Hodges, Inspections Permit Officer/ Airport Manager, presented request for reduction in board members from  
27 7 to 5 because of the difficulty of obtaining a quorum.

28  
29 Commissioner Simmons moved to reduce the number of Airport Board members from 7 to 5. Commissioner  
30 Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell  
31 and Topping; Nays – None; Absent or not voting – None.

32  
33 Jane Hodges, Inspections Permit Officer/ Airport Manager, requested reappointment of Airport Board members  
34 Wilson Daughtry, Jo Ann Spencer, and Art Keeney to another 3 year term.

35  
36 Commissioner Simmons moved to reappoint Wilson Daughtry, Jo Anne Spencer and Art Keeney to serve another  
37 three (3) year term on the Hyde County Airport Board. Commissioner Swindell seconded the motion. The motion  
38 passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not  
39 voting – None.

40  
41 **Appointment to The Jury Commission**

42 County Manager Kris Cahoon Noble recommended the current vacancy on the Hyde County Jury Commission be  
43 filled by Ms. Minnie Farrow of Swan Quarter.

1 Commissioner Simmons moved to appoint Minnie Farrow to serve on the Hyde County Jury Commission.  
2 Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,  
3 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.  
4

5 **Fireworks Permit Application Approval**

6 Justin Gibbs, Emergency Manager, requested approval of the Pyrotecnico Fireworks Display Permit Application for  
7 the July 3<sup>rd</sup> Independence Day fireworks display at 19 Water Plant Road on Ocracoke Island.  
8

9 Commissioner Pahl moved to approve the PYROTECNICO FIREWORKS DISPLAY PERMIT APPLICATION as  
10 presented. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh,  
11 Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.  
12

13 **DHHS/DSS Written Agreement**

14 Laurie Potter, DSS Director, reported Session Law 2017-41 requires all counties to enter into an annual agreement  
15 with the Department of Health and Human Services for all social services programs excluding medical assistance  
16 (Medicaid). The law requires that agreement to contain certain performance requirements and administrative  
17 responsibilities related to the social services programs.  
18

19 Commissioner Swindell moved to approve the Memorandum of Understanding (Fiscal Year 2019-2020) Between  
20 the North Carolina Department of Health and Human Services and Hyde County. Commissioner Simmons  
21 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and  
22 Topping; Nays – None; Absent or not voting – None.  
23

24 **Bench Sponsorship Update**

25 County Manager Kris Cahoon Noble reported Margie Brooks is heading up the Hyde Bell project and the  
26 sponsorship for dedication benches to be located with the bell located in-between the Hyde County Government  
27 Center and MATTIE Arts Center. Ms. Brooks has reported that the bench sponsorship fund-raising is going very  
28 well, so well in fact, that it appears that there will be a potential for more than the original four (4) benches that are  
29 part of the project. At the present time, it is just one (1) additional bench, but it is anticipated that there will be  
30 more. She is asking for approval to install additional benches over and above the original four (4) to be located on  
31 the project site, the preferred location of the benches, and consideration of at least two (2) additional benches  
32 mounted under the portico of the government center.  
33

34 Commissioner Swindell moved to approve installation of one or more additional benches to be located on the  
35 project site mounted under the portico of the government center. Commissioner Simmons seconded the motion.  
36 The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None;  
37 Absent or not voting – None.  
38

39 **Proposed New Job Description: Codes Enforcement/Maintenance Director**

40 County Manager Kris Cahoon Noble presented a proposed job description for the combined positions of Codes  
41 Enforcement/Maintenance Director. Manager Noble discussed the duties and responsibilities, physical  
42 requirements, licensure requirements, and special requirements of the class. She reported Building Inspector  
43 Contestable will continue working for Hyde County while the new director is training. Ms. Noble will present the  
44 Fire Marshal contract on June 24.  
45  
46  
47

1 Commissioner Swindell moved to approve the Codes Enforcement/Maintenance Director job (salary grade 72)  
2 description as presented. Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes  
3 – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.  
4

5 **Request for Office Closure on July 5<sup>th</sup>**

6 County Manager Kris Cahoon Noble requested the county offices be closed on Friday, July 5 in addition to the  
7 Thursday, July 4<sup>th</sup> holiday.  
8

9 Commissioner Pahl moved to approve closing County Offices on Friday, July 5<sup>th</sup>. Commissioner Swindell  
10 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and  
11 Topping; Nays – None; Absent or not voting – None.  
12

13 **Tax Advertisements**

14 Justin Gibbs, Emergency Manager, requested authorization to advertise delinquent 2018 tax liens.  
15

16 Commissioner Simmons moved to authorize advertisement of delinquent 2018 tax liens. Commissioner Swindell  
17 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons, Swindell and Topping;  
18 Nays – Pahl; Absent or not voting – None.  
19

20 **Budget Revisions:**

21  
22 **Hyde Soil & Water**

23 Public Education – RCW Student to NCSU ..... \$ 700.00  
24

25 **Department of Social Services**

26 Emergency Foster Care ..... \$ 4,000.00  
27 Cost of Space ..... \$10,000.00  
28 Equipment for Medicaid ..... \$20,000.00  
29 Cost of Space ..... \$10,000.00  
30 Social Services Administration Salaries ..... \$ 20.00  
31 Social Services Administration Retirement ..... \$ 50.00  
32 Social Services Administration Retirement ..... \$ 50.00  
33 Homemaker ..... \$ 6,000.00  
34

35 Commissioner Swindell moved to approve the S&W and Department of Social Services budget transfers as  
36 presented. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh,  
37 Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.  
38

39 **Management Reports**

40 **Chairman Pugh** – attended the Soil & Water District meeting, Chamber of Commerce, Albemarle Commission  
41 and met with Dave Peterson of Trillium.  
42

43 **Vice-chairman Pahl** – attended budget meetings and the OCBA, waste commission OTTDA meeting. Mr. Paul  
44 met with the Davis Center Board of Directors and attended the road marker unveiling in Swan Quarter. He  
45 reported the Passenger Ferry has reduced wait time and trams are being used successfully on Ocracoke. He  
46 recommended Commissioners cautiously investigate and consider wind energy. He will continue discussion on  
47 wind energy at the July meeting.

1 **Commissioner Swindell** – attended the Chamber of Commerce dinner where representatives from Representatives  
2 Tillis and Byrd offices, Tideland EMC and RiverStreet Networks discussed Broadband. He also attended budget  
3 meetings.

4 **Commissioner Simmons** – attended budget meetings and his son’s graduation at PCA.  
5

6 **Commissioner Topping** – attended the Chamber of Commerce dinner and Mattamuskeet Lodge.  
7

8 **Justin Gibbs, EM Director** (at the request of Commissioner Topping) presented report on recent drug overdose  
9 EMS calls at Hyde Correctional Institution. Mr. Gibbs will continue meeting with regional supervisors to combat  
10 this epidemic.  
11

12 **County Manager Kris Cahoon Noble** – presented update on projects and activities attended during the month. Ms.  
13 Noble’s calendar was provided for the month of April, 2019.  
14

15 Ms. Noble reported Ocracoke EMS is now located on Back Street and the new Ocracoke EMS Station project has  
16 restarted. She discussed Broadband communications and reported the Ocracoke Fireman’s Ball was successful. She  
17 reported Chase Luker has resigned the position of Chairman on the Mainland Migratory Wild Waterfowl Advisory  
18 Committee. She also introduced the healthcare for ENC resolution.  
19

20 Commissioner Swindell moved to appoint Donnie Shumate, IT Director as public information officer/record keeper  
21 for the Mainland Migratory Wild Waterfowl Advisory Committee. Chairman Pugh seconded the motion. The  
22 motion passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting  
23 – Topping.  
24

25 Commissioner Pahl moved to adopt “Healthcare for Eastern North Carolina Resolution In Support of Healthcare for  
26 Eastern North Carolina and Funding for Vidant Health”. Commissioner Swindell seconded the motion. The motion  
27 passed on the following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – Topping; Absent or not voting –  
28 None.  
29

30 *Clerk’s Note: A copy of “Healthcare for Eastern North Carolina Resolution In Support of Healthcare for Eastern North  
31 Carolina and Funding for Vidant Health” is attached herewith as Exhibit F and incorporated herein by reference.*  
32

33 Ms. Noble discussed future plans for Ocracoke Childcare. She reported Consultant Bill Rich escorted Governor  
34 Cooper’s wife and daughter to the Plaque dedication in Swan Quarter and a tour of Mattamuskeet Lodge. She  
35 reported that she and Finance Officer Corrinne Gibbs met with representatives from the North Carolina Local  
36 Government Commission (LGC) today and reported they were impressed with Hyde County records and  
37 bookkeeping.  
38

39 **Public Comment**

40 Connie Leinbach, Ocracoke – reported the deadline to submit the Flounder Resolution is tonight.  
41

42 Justin Gibbs, Emergency Manager, reported Commissioners were included in correspondence sent to Mr. Covak.  
43

44 Hearing no comment from the public, Chairman Pugh continued the meeting.  
45

46 **Closed Session (none)**

1 **Adjourn**

2 Commissioner Simmons moved to adjourn the meeting. Commissioner Swindell seconded the motion. The motion  
3 passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not  
4 voting – None.

5  
6 The meeting adjourned at 8:30p.m.

7  
8 Respectfully submitted:

9  
10 Minutes approved on the 1<sup>st</sup> day of July, 2019.

11 Attest:

12  
13  
14  
15  
16  
17 \_\_\_\_\_  
18 Lois Stotesberry, CMC, NCCCC  
19 Clerk, Hyde County Board of Commissioners

20 \_\_\_\_\_  
21 Earl Pugh, Jr.  
22 Chair, Hyde County Board of Commissioners

23 **Attachments**

24 **Exhibit A: “Resolution Honoring the Memory of William (Billy) Farrow Williams”**

25 **Exhibit B: “Resolution Honoring the Memory of Calvin Blythe Davis”**

26 **Exhibit C: “Resolution In Opposition To Petition for Rulemaking To Amend 15A ADMIN. CODE 3L .0101, 3L .0103,  
27 3L .0104 To Designate Special Secondary Nursery Areas And Reduce Bycatch Mortality In North Carolina  
28 Coastal Fishing Waters As Presented By The North Carolina Wildlife Federation”**

29 **Exhibit D: “Resolution Against Southern Flounder Amendment 2 And The North Carolina Division Of Marine Fisheries  
30 Recommended To The North Carolina Marine Fisheries Commission”**

**Exhibit E: “Resolution Appointing Map Review Officers”**

**Exhibit F: “Healthcare for Eastern North Carolina Resolution In Support of Healthcare for Eastern North Carolina  
and Funding for Vidant Health”**

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 24, 2019  
**Presenter:** County Manager Kris Noble/ Finance Officer Corrinne Gibbs  
**Attachment:** Handout

**ITEM TITLE:** FY2019-2020 Hyde County Budget

**SUMMARY:** County Manager Noble and Finance Officer Gibbs will present the Fiscal Year 2019-2020 Hyde County Budget for Board of Commissioners review and adoption.

Kristen Smith, MPH, Martin/ Tyrrell/ Washington District Health, Public Health Educator II, will present "Recovery Court".

**RECOMMEND:** Adopt.

---

**MOTION MADE BY:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**MOTION SECONDED BY:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**VOTE:** \_\_\_ PUGH  
\_\_\_ SIMMONS  
\_\_\_ PAHL  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**HYDE COUNTY**  
**HURRICANE FLORENCE RECOVERY**  
**PROJECT BUDGET ORDINANCE**

**Project Ordinance :**

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project is hereby adopted:

Section 1. The project authorized is the Hurricane Florence Recovery Project

Section 2. Hyde County staff is hereby directed to proceed with the Hurricane Florence Project within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

FEMA Grant:	\$93,000.00
NC Emergency Mangement:	\$31,000.00
Total Project:	\$124,000.00

Section 4. The following amounts are appropriated for completion of the project activities:

Hurricane Florence Overtime:	\$95,000.00
FICA:	\$7,000.00
Group Insurance:	\$6,000.00
Retirement:	\$6,000.00
Retirement Law:	\$750.00
Supplemental Retirement:	\$500.00
Hurricane Supplies:	\$8,000.00
Travel:	\$750.00

Total Expenditures:

\$124,000.00

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this 24<sup>TH</sup> day of June 2019

ATTEST

---

Earl Pugh Jr., Chair

---

Clerk to the Board

SEAL

Hyde County Board of Commissioners

**HYDE COUNTY**  
**REVOLVING LOAN FUND**  
**PROJECT BUDGET ORDINANCE**

**Project Ordinance :**

Be it ordained by the Board of Commissioners of Hyde County, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Project is hereby adopted:

Section 1. The project authorized is the Hyde County Revolving Loan Fund Budget Ordinance

Section 2. Hyde County staff is hereby directed to proceed with the Hyde County Revolving Loan Fund Budget Ordinance within the terms of the document(s), and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project activities:

Interest Earned:	\$50,000.00
------------------	-------------

Total Project:	\$50,000.00
----------------	-------------

Section 4. The following amounts are appropriated for completion of the project activities:

Supplies:	\$50,000.00
-----------	-------------

Total Expenditures:	\$50,000.00
---------------------	-------------

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records.

Section 6. The Finance Officer is directed to report on the financial status of each project element in Section 4.

Section 7. Copies of this Project Ordinance shall be made available to the Finance Officer for direction in carrying out this project.

Adopted this 24<sup>TH</sup> day of June 2019

ATTEST

---

Earl Pugh Jr., Chair

---

Clerk to the Board

SEAL

Hyde County Board of Commissioners

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 24, 2019  
**Presenter:** County Manager Kris Cahoon Noble  
**Attachment:** Yes

**ITEM TITLE:** RESOLUTION AUTHORIZING COUNTY MANAGER TO RECONCILE DEPARTMENT BUDGETS

**SUMMARY:** County Manager Kris Noble will reconcile departmental budgets prior to year-end closeout under the following conditions:

- Transfer amounts between objects of expenditure within a department except salary amounts without limitations
- Transfer amounts up to \$10,000 between departments of the same fund with an official report of such transfers to be made available for approval at the next meeting of the Board of Commissioners
- Not transfer any amounts between funds nor from contingency within any fund
- Assign legal costs to departments based upon the legal issue involved

**RECOMMEND:** ADOPT

---

MOTION MADE BY:  PUGH  
 PAHL  
 SIMMONS  
 SWINDELL  
 TOPPING

MOTION SECONDED BY:  PUGH  
 PAHL  
 SIMMONS  
 SWINDELL  
 TOPPING

VOTE:  PUGH  
 PAHL  
 SIMMONS  
 SWINDELL  
 TOPPING

**Board of Commissioners**

Earl Pugh, Jr., Chair  
Barry Swindell, Vice-Chair  
Benjamin Simmons, III  
Tom Pahl  
Dick Tunnell

# COUNTY OF HYDE

30 Oyster Creek Road  
PO Box 188  
SWAN QUARTER, NORTH CAROLINA 27885  
252-926-4400  
252-926-3701 Fax

Bill Rich  
County Manager

Fred Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board



## **Resolution Authorizing County Manager to Reconcile Department Budgets**

**WHEREAS**, in accordance with the FY2019-2020 Budget Ordinance the County Manager, with Board of Commissioners authority, will reconcile departmental accounts prior to year-end closeout.

**NOW, THEREFORE, BE IT RESOLVED** that the Hyde County Board of Commissioners authorizes the County Manager to reconcile departmental budgets for year-end closeout under the following conditions:

- transfer amounts between objects of expenditure within a department except salary amounts without limitations
- transfer amounts up to \$10,000 between departments of the same fund with an official report of such transfers to be made available for approval at the next meeting of the Board of Commissioners
- not transfer any amounts between funds nor from contingency within any fund
- assign legal costs to departments based upon the legal issue involved

Adopted this the 24th day of June, 2019, in Hyde County, North Carolina.

---

Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners

Attest: \_\_\_\_\_  
Lois Stotesberry, Clerk to the Board  
Hyde County Board of Commissioners

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 24, 2019  
**Presenter:** County Manager Kris Cahoon Noble  
**Attachment:** Yes

**ITEM TITLE:** RESOLUTION – RELATING TO THE BUDGET FOR FISCAL YEAR  
2019-2020

**SUMMARY:** County Manager Kris Noble will present “Resolution of the Board of County Commissioners of Hyde County, North Carolina, Relating to the FY 2019-2020 Budget.

**RECOMMEND:** ADOPT

---

**MOTION MADE BY:** \_\_\_ PUGH  
\_\_\_ PAHL  
\_\_\_ SIMMONS  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**MOTION SECONDED BY:** \_\_\_ PUGH  
\_\_\_ PAHL  
\_\_\_ SIMMONS  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**VOTE:** \_\_\_ PUGH  
\_\_\_ PAHL  
\_\_\_ SIMMONS  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**Board of Commissioners**

Earl Pugh, Jr., Chair  
Tom Pahl, Vice-Chair  
Benjamin Simmons, III  
Shannon Swindell  
James Topping

# COUNTY OF HYDE

30 Oyster Creek Road  
PO Box 188  
SWAN QUARTER, NORTH CAROLINA 27885  
252-926-4400  
252-926-3701 Fax

Kris Cahoon Noble  
County Manager

Franz Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board



**RESOLUTION**  
**RELATING TO THE BUDGET FOR FISCAL YEAR 2019-2020**

**WHEREAS**, the Board of County Commissioners desires to establish a detailed fiscal year budget (July 1, 2019 through June 30, 2020) for the County of Hyde, North Carolina, and;

**WHEREAS**, the Board of Commissioners is adopting a Budget Ordinance for the July 1, 2019 through June 30, 2020 fiscal year and said Ordinance incorporates this Resolution into the Ordinance as the Budget for Hyde County for this period;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby adopts the following goals regarding items contained within the attached "FY 2019-2020 Hyde County Budget:"

1. The County Commissioners shall continue to support economic development initiatives that grow the economic sectors of agriculture, commercial fishing and tourism, while creating quality job opportunities, supporting workforce development to ready our workforce for those opportunities and increasing the tax base.
2. The County Commissioners shall continue to support community development activities that support our villages and communities to make them healthier, safer, and more prosperous.
3. The County Commissioners shall continue to support the expansion of infrastructure including but not limited to water and flood control infrastructure to the citizens of Hyde County.
4. The County Commissioners shall continue to expect a high level of customer service in all interactions with county departments and employees.

**BE IT FURTHER RESOLVED** that the Board of Commissioners hereby adopts the following County Manager's objectives regarding items contained within "FY 2019-2020 Hyde County Budget", and additional expectations and commitments as follows:

1. Continue to maintain a healthy unassigned fund balance.
2. Operate within the adopted budget with an emphasis on cost savings, reduced expenses and increased revenues.
3. Increase our ad valorem tax collection rate from a rate of 93.6% to a goal rate of 98% by 2024 by being aggressive in the utilization of tools including but not limited to:
  - a. Optimum use of the new Farragut tax software, including integration into other systems including Register of Deeds and Building Inspections,
  - b. Acceptance of credit card collections online, by phone, and in the tax office,
  - c. Implementation of the Debt Setoff collection system,
  - d. Utilizing legal assistance to collect delinquencies,
  - e. Adoption of a formal payment plan policy that is consistent with other local governments demonstrating more favorable collection rates.
4. Continue to be dedicated to increasing our services and public infrastructure through aggressive and targeted grant revenues in the areas of housing, water and sewer, public and critical facilities, water and flood control infrastructure, parks and recreation, transportation and economic development initiatives.

5. Continue to be dedicated to water and flood control infrastructure development by supporting our drainage entities with capital improvement projects, low cost financing and long term planning.
6. Support the Mattamuskeet Lake Restoration with the joint goals of maintaining water levels and increasing water quality, as the two are not mutually exclusive.
7. Continue to work diligently on hazard resilient infrastructure including but not limited to our highway and ferry systems and our waterways with tireless commitment towards the goal of being storm resilient and ensuring safe, convenient and timely travels across our waterways and along our highways.
8. Continue and further develop our partnership with East Carolina University and the North Carolina Wildlife Resources Commission to reopen the Mattamuskeet Lodge.
9. Continue to work with East Carolina University and local businesses and nonprofits to develop business plans and support ideas to create healthy economic growth of our small businesses based around agriculture, seafood and tourism development.
10. Continue to work with Hyde County Schools, Beaufort County Community College, the Northeast Workforce Development Board and other partners to offer expanded programming and technical assistance to get our young people and current workforce ready to meet the needs of existing businesses and new business developments.
11. Continue to support existing and start-up businesses with business planning, the Hyde County Revolving Loan Fund and offerings from the state including but not limited to NC Building Reuse Funding.
12. Continue to support the passenger ferry service between Hatteras and Ocracoke, the tram service and all infrastructure that supports the service. Continue to work with the NC DOT Ferry Division to keep transportation via ferry operating to meet the needs of our citizens and traveling public.
13. Continue to build partnerships with state, federal and foundational agencies, community groups and local board to realize our intended goals with resources, technical assistance and increased opportunities.
14. Strive to make every aspect of local government rewarding to those we serve in our offices, at our county facilities and through our programming.
15. Continue to be responsible stewards of our magnificent county.

**BE IT FURTHER RESOLVED** that any narrative language contained in the attached budget document and this Resolution is subordinate to any language in conflict with the Budget Ordinance in which this Resolution is referenced but that any figures and narrative language contained in this Resolution or the attached budget document is otherwise binding; and,

**BE IT FURTHER RESOLVED** that a copy of this Resolution, shall be recorded in the minutes of the Board of Commissioners but that the original version of the attached "FY 2019-2020 Hyde County Budget" with the Budget Officer's initials on each page shall be kept on file in the office of the Clerk to the Board of County Commissioners.

Duly adopted this, the 24th day of June, 2019.

Attested by:

---

Lois Stotesberry, Clerk  
Hyde County Board of Commissioners

---

Earl Pugh, Jr., Chair  
Hyde County Board of Commissioners

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** July 1, 2019  
**Presenter:** County Manager Kris Cahoon Noble  
**Attachment:** Yes

**ITEM TITLE:** CDBG INFRASTRUCTURE GRANTEE AGREEMENT

**SUMMARY:** Attached is a copy of the executed CDBG Infrastructure Grantee Agreement for the CDBG-1 Sewer Project. The agreement has been reviewed by the County Manager and County Attorney. We are asking for approval and execution of the grantee agreement.

**RECOMMEND:** APPROVE AGREEMENT AND EXECUTION

---

**MOTION MADE BY:** \_\_\_ PUGH  
\_\_\_ PAHL  
\_\_\_ SIMMONS  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**MOTION SECONDED BY:** \_\_\_ PUGH  
\_\_\_ PAHL  
\_\_\_ SIMMONS  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**VOTE:** \_\_\_ PUGH  
\_\_\_ PAHL  
\_\_\_ SIMMONS  
\_\_\_ SWINDELL  
\_\_\_ TOPPING

**STATE OF NORTH CAROLINA  
COMMUNITY DEVELOPMENT BLOCK GRANT  
DIVISION OF WATER INFRASTRUCTURE  
GRANT CONTRACT**

**CDBG-I PROJECT NUMBER: 18-I-3029**

**GRANTOR: NC DEPARTMENT OF ENVIRONMENTAL QUALITY (“DEQ” or “CDBG-I”), an agency of the State of North Carolina (“State”)**

**CONTRACT ADMINISTRATOR:**           **Stephanie Morris**  
1633 Mail Service Center  
Raleigh, North Carolina 27699-1633  
Phone: 919.707.9196; Fax: 919.715.6229  
Email: stephanie.morris@ncdenr.gov

**GRANT RECIPIENT:** Hyde County a North Carolina Local Government Unit [*county*], or a North Carolina Municipal Corporation [*town or city*] (“Grant Recipient”)

**CONTRACT ADMINISTRATOR:**           Ms. Kris Noble, County Manager  
Hyde County  
P.O. Box 188  
Swan Quarter, North Carolina 27885  
Phone: 252.926.4180  
Email: knoble@hydecountync.gov

**FEDERAL I.D. NUMBER: 56-6000308**

**FISCAL YEAR END DATE: June 30**

**CONTRACT EFFECTIVE DATE: Date of Last Signature (the “Effective Date”)**

**CONSTRUCTION CONTRACT DATE: April 30, 2021**

**CONTRACT EXPIRATION DATE: May 27, 2022 (the “Expiration Date”)**

**REIMBURSEMENT DATE: June 10, 2022**

**FINAL GRANT CLOSEOUT DATE: July 29, 2022**

**GRANT AMOUNT: up to \$1,200,000 (the “Grant”)**

**AWARD DATE: March 13, 2019 (the “Award Date”)**

**THIS GRANT CONTRACT** (the “Grant Contract”), is made and entered into as of the Effective Date by and between the DEQ and the Grant Recipient, both sometimes hereinafter referred to individually as a “Party” or collectively as the “Parties”.

**Inclusion of fields required by 2 CFR Part 200.331:**

Per requirements in 2 CFR Part 200.331, required information for this grantee is as follows:

- i) **Subrecipient name:** Hyde County, North Carolina.
- ii) **Subrecipient’s unique entity identifier:** DUNS number 037153376
- iii) **Federal Award Identification Number (FAIN):** B-18-DC-37-0001
- iv) **Federal Award Date:** 2/4/19
- v) **Subaward Period of Performance Start and End Date: Date of last signature:** \_\_\_\_\_ **End:** 7-29-2022
- vi) **Amount of Federal Funds obligated by this action by the pass-through entity to the subrecipient:** \$1,200,000
- vii) **Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current obligation:** \$1,200,000
- viii) **Total Amount of the Federal Award committed to the subrecipient by the pass-through entity:** \$1,200,000
- ix) **Federal award project description, required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA):** See Exhibit A for the project description.
- x) **Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity:** Federal awarding agency: U.S. Department of Housing and Urban Development. Pass-through entity: North Carolina Department of Environmental Quality, Division of Water Infrastructure. Awarding official of pass-through entity: Julie Haigler Cubeta.
- xi) **CFDA Number and Name; the pass-through entity must identify the dollar amount available under each Federal award and the CFDA number at the time of disbursement:** CFDA Number: 14.228, Name: Community Development Block Grants/States’ Program and Non-Entitlement Grants in Hawaii. Dollar Amount to the State of North Carolina: \$47,936,112. Dollar Amount to the Department of Environmental Quality: \$23,940,950
- xii) **Is the grant for research and development?** No
- xiii) **Indirect cost rate for the Federal award (including if the de minimis rate is charged per §200.414 Indirect (F&A) costs):** The indirect cost rate is zero.

**WITNESSETH:**

**WHEREAS**, Grant Recipient has submitted to the DEQ an application requesting a grant of monies (hereinafter the “Grant Application”) to engage in sanitary sewer system rehabilitation as more particularly described on Exhibit A (the “Project”).

**WHEREAS**, the Grant Recipient is a qualified applicant for Community Development Block Grant (CDBG) assistance under Title I of the Housing and Community Development Act of 1974, (P.L. 93-383), as amended.

**WHEREAS**, the Project shall be carried out for the purposes and in accordance to the schedule set out in the Notice of Intent to Fund letter, and pursuant to the budget set forth on Exhibit B based on the Grant Recipient’s application.

**WHEREAS**, the State Water Infrastructure Authority determined the Grant Recipient’s application at its meeting on March 13, 2019 is eligible for funding from the CDBG-I program.

**WHEREAS**, the Parties desire to enter into this Grant Contract and intend to be bound by its terms.

**NOW, THEREFORE**, for and in consideration of the Grant, the mutual promises each to the other made, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties mutually agree as follows:

1. **Grant Documents.** The documents described below are hereinafter collectively referred to as the “Grant Documents.” In the case of conflict between any of these documents, each shall have priority over all others in the order listed below. Upon execution and delivery of this Grant Contract, it and the other Grant Documents and items required hereunder will constitute a valid and binding agreement between the Parties, enforceable in accordance with the terms thereof. The Grant Contract constitutes the entire agreement between the Parties, superseding all prior oral and written statements or agreements.

The Grant Documents consist of:

- a. This Grant Contract
- b. Exhibit A – Project description, Conditions, and Schedule
- c. Exhibit B – Project Budget, Distribution of Funds, and Refunds
- d. Exhibit C – Reporting and Audit Requirements
- g. Exhibit D – DEQ Quarterly Progress Report Form
- h. Exhibit E – DEQ Request for Reimbursement Form
- i. Exhibit F – Definitions
- k. Exhibit G – General Terms and Conditions.

Upon execution and delivery of the Grant Contract, and once the Department of Environmental Quality has encumbered the grant, and the Grant Recipient has received its counterpart original of the Grant Contract, fully executed and with all dates inserted where indicated on the cover sheet of the Grant Contract, then the Grant Contract will constitute a valid and binding agreement between the Parties, enforceable with the terms thereof.

2. **Purpose.** The purpose of the Grant is for the “Engelhard Sanitary District Force Main Extension” project as described in Exhibit A.

3. **CDBG-I's Duties.** Subject to the appropriation, allocation, and availability to CDBG-I of funds for the Project, CDBG-I hereby agrees to pay the Grant funds to the Grant Recipient in accordance with the payment procedures set forth herein.

4. **Grant Recipient's Duties.** The Grant Recipient shall carry out the Project pursuant to the terms of this Contract and all applicable federal and State laws, executive orders, rules, and regulations that are generally applicable for public assistance programs and those specific to the CDBG program. In addition, the Grant Recipient shall ensure all contracts and subcontracts contain appropriate provisions to also meet applicable CDBG program requirements, including, but not limited to, the following:

- a. Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et seq).
- b. The CDBG program requirements, laws, rules, regulations and requirements, as may be amended, including those set forth in 24 C.F.R., Part 570.
- c. Environmental Review Procedures for the CDBG Program and the CDBG regulations contained in 24 CFR Part 58.
- d. Conflict of Interest provisions, including but not limited to those found at N.C. Gen. Stat. § 14-234, 2 C.F.R. § 200.317-318, 320-321, 323-326, 24 C.F.R. § 570.489 (g) and (h), and 24 C.F.R. § 570.611. Certain limited exceptions to the conflict of interest rules listed in 24 C.F.R. § 570.489 may be granted in writing by HUD and/or DEQ upon written request and the provision of information specified in 24 C.F.R. § 570.489(h)(ii)(4).

5. **Contract Period.** The DEQ's commitment to disburse Grant funds under this Grant Contract shall cease on the Reimbursement Date. It is the responsibility of the Grant Recipient to ensure that the Project is completed by the Expiration Date and that all costs to be reimbursed have been submitted to the DEQ by the Reimbursement Date. After the Expiration Date, any Grant monies remaining under this Grant Contract will no longer will be available to the Grant Recipient except to pay proper invoices for budgeted costs incurred by the Expiration Date. **The burden is on the Grant Recipient to request an extension of the Grant Contract if the Grant Recipient anticipates that the Project will not be completed by the Expiration Date.** The request for an extension must be made in a writing addressed to the DEQ, explaining why an extension is needed and proposing a new expiration date for the Grant Contract. DEQ must receive this request in its Division of Water Infrastructure office at least 60 days before the Expiration Date. DEQ, within its discretion, may or may not approve the extension, based on Project performance and other contributing factors. **The DEQ is not responsible for notifying the Grant Recipient of an approaching Expiration Date.**

No funds may be obligated or expended in any project activity except the administration activity until the Grant Recipient provides DEQ with documentation of registration in the Central Contractor Registration (CCR) system. The CCR system may be accessed online at [www.sam.gov](http://www.sam.gov).

6. **Grant Withdrawal for Failure to Enter into a Construction Contract.** This Grant Award shall be withdrawn if award conditions required for release of funds are not completed within one year of the Award Date, unless DEQ finds that the Grant Recipient has good cause for

failure. If DEQ finds good cause for Grant Recipient's documented, including the information made public and the means used to make it public.

7. **Local Economic Benefit** (Section 3 Regulation). For each year that a CDBG is active, the Recipient must describe a strategy whereby opportunities in employment and procurement arising out of a CDBG assisted project are identified and made available to low-income residents within the CDBG assisted area to the greatest extent feasible. This strategy must include (1) identification of training and technical assistance resources to prepare low-income residents for employment and procurement opportunities, (2) attempts to reach the numerical targets for new hires set forth in the Section 3 regulation, which applies to Recipients receiving \$200,000 or more in non-administrative line items expended for construction contracts and (3) education of low-income residents within the CDBG assisted area about the components and opportunities of the program. Compliance with the plan must be documented, including the information made public and the means used to make it public.

8. **Section 504 of the Rehabilitation Act of 1973.** Recipients must comply with the provision of Section 504 of the Rehabilitation Act of 1973, as amended, and HUD implementing regulations at 24 C.F.R., Parts 8 and 9. Recipient must complete the Section 504 Survey and adopt a Grievance Procedure as well as complete a Transition Plan, if applicable. The Grant contract requires recipients to complete the Section 504 Survey and Transition Plan (if applicable), covering policies, practices, and physical accessibility and notify affected persons that it does not discriminate on the basis of the handicap. Compliance with the plan must be documented, including the information made public and the means used to make it public.

9. **Americans with Disabilities Act (ADA).** State and local governments are required to comply with the provisions of Title I of the Americans with Disabilities Act (ADA) which protects qualified individuals with disabilities from discrimination in all state and local government programs and activities including employment.

Governments with 25 or more employees were subject to the law after July 26, 1992, and governments with 15 or more employees after July 26, 1994. If a government is not covered by Title I of the Act, Section 504 of the Rehabilitation Act of 1973 applies. All governments receiving federal financial assistance will continue to be covered by Section 504. The Division will continue to monitor for only Section 504 compliance until otherwise required by HUD.

10. **Language Access Plan (LAP).** Recipients of Federal financial assistance have an obligation to reduce language barriers that can preclude meaningful access by Limited English Proficient (LEP) persons to important government programs, services, and activities. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and its implementing regulations require that Recipients take responsible steps to ensure meaningful access by LEP persons. Compliance with the plan must be documented, including the information made public and the means used to make it public.

11. **Procurement Standards.** Where applicable, Recipient shall follow the procurement standards established in the CDBG-Infrastructure Procurement Policy, based on the " Uniform Administrative Requirements, Cost Principles, And Audit Requirements For Federal Awards" (2 C.F.R. § 200.317-318, 320-321, 323-326), NCGS 143-129, 143-131, and 143-64.31, and HUD implementing regulations contained in 24 C.F.R. § 570.489(g), which explicitly prohibit cost plus a percentage of cost and percentage of construction cost methods of contracting. In addition, all purchase orders and contracts shall include any clauses required by Federal Statutes, executive

orders, and implementing regulations including Section 3 clause, per 24 C.F.R. 570.489 (g) and 24 C.F.R. 135.38.

12. **Relocation Anti-Displacement and Relocation Assistance Plan.** A recipient must have a plan to minimize residential displacement and to provide relocation assistance to displaced residents in a timely manner. Compliance with the plan must be documented, including the information made public and the means used to make it public.

13. **Labor Standards.** Recipient shall follow all applicable laws, rules and regulations concerning the payment of wages, contract work hours, safety, health standards, and equal opportunity for CDBG-I programs, including but not limited to the rules set forth in 24 C.F.R. § 570.603 and the following (as may be applicable to CDBG-I projects):

a. Davis-Bacon Act (40 U.S.C.A. 276a). Among other provisions, this act requires that prevailing local wage levels be paid to laborers and mechanics employed on certain construction work assisted with CDBG funds.

b. Contract Work Hours and Safety Standards Act (40 U.S.C.A. 327 through 333). Under this act, among other provisions, laborers and mechanics employed by contractors and subcontractors on construction work assisted with CDBG funds must receive overtime compensation at a rate not less than one and one-half the basic rate of pay for all hours worked in excess of forty hours in any workweek. Violators shall be liable for the unpaid wages and in addition for liquidated damages computed in respect to each laborer or mechanic employed in violation of the act.

c. Fair Labor Standards Act (29 U.S.C. 201 et seq.), requiring among other things that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed work-week.

d. Federal anti-kickback laws (18 U.S.C. 874 and 40 U.S.C. 276), which, among other things, outlaws and prescribes criminal penalties for "kickbacks" of wages in federally financed or assisted construction activities. Weekly statements of compliance and weekly payrolls must be provided by all contractors and subcontractors. In addition, a Semiannual Labor report must be submitted on March 30th, and September 29th while the grant is open.

14. **Architectural Barriers.** Per 24 C.F.R. §§ 570.487 and 570.614 and other applicable law, all applicable buildings or facilities designed, constructed or altered with CDBG Grant funds shall be made accessible and useable to the physically handicapped as may be required by applicable laws, rules, regulations or requirements. Additionally, Recipient must comply with the following (as may be applicable to CDBG projects):

a. Architectural Barriers Act of 1968 (P.L. 90-480). This act requires Recipient to ensure that certain buildings constructed or altered with CDBG funds are readily accessible to the physically handicapped.

b. Minimum Guidelines and Requirements for Accessible Design 36 C.F.R. Part 1190.

c. Americans with Disabilities Act ["ADA"] and the ADA Accessibility Guidelines for Buildings and Facilities or the Uniform Federal Accessibility Standards.

d. North Carolina Building Code, Volume I, Chapter II-X. These provisions describe minimum standards Recipient must meet in constructing or altering building and facilities, to make them accessible to and useable by the physically handicapped.

24. **Excessive Force Provision.** Recipient must submit to DEQ an adopted “Excessive Force Provision”. Per Section 519 of Public Law 101-144, (1990 HUD Appropriations Act), the recipient of CDBG funds acknowledges its responsibility to enforce the policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any and all individuals engaged in non-violent civil rights demonstrations, and will enforce a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within the local government.

25. **Environmental Review.** Recipients of CDBG funds are required to comply with the requirements of the National Environmental Policy Act of 1969 (NEPA) found at 24 CFR Part 58 and complete an Environmental Review Record (ERR).

26. **Floodplain.** Recipients must provide the Division with a certification signed by the CEO stating that the project area is not in a floodplain along with a floodplain map of the project area; or with a certification stating the process that will be followed, if the project occurs in the following floodplain zones:

**If the project occurs in a Coastal High Hazard Area (V Zone) or a floodway, federal assistance may not be used at this location if the project is a critical action** pursuant to 24 CFR 55.1(c) and 55 Subpart B except as provided therein. For projects allowed under 24 CFR 55.1(c) and 55 Subpart B, the eight-step process shall be followed pursuant to 24 CFR 55.20.

**If the project occurs in a 100-year floodplain (A Zone),** the 8-Step Process is required as provided for in 40 CFR 55.20 or as reduced to the **5-Step Process** pursuant to 40 CFR 55.12(a), unless an exception is applicable pursuant to 40 CFR 55.12(b).

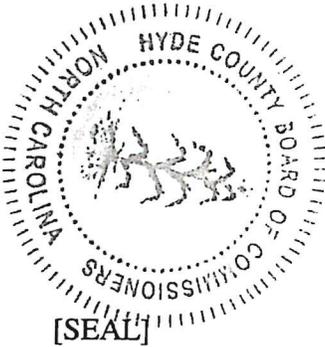
**If the project occurs in a 500-year floodplain (B Zone or shaded X Zone),** the 8-Step Process is required for critical actions as provided for in 40 CFR 55.20 or as reduced to the **5-Step Process** pursuant to 40 CFR 55.12(a), unless an exception is applicable pursuant to 40 CFR 55.12(b).

27. **Complaints and Grievance procedures for Compliance Plans.** Recipients must address complaints to the North Carolina Department of Commerce and DEQ, only, if the Compliance Plan covers multiple grants awarded by both departments. Recipients must address complaints to DEQ, only, if the Compliance Plans cover a grant or multiple grants awarded by DEQ.

28. **Deobligations of Unused Funds.** When project costs are less than the grant award amount, excess award funds shall be deobligated back to DEQ. Administration funds shall be deobligated in proportion to the amount of program funds being deobligated to DEQ.

IN WITNESS WHEREOF, the Grant Recipient and the Fund have executed this Grant Contract in two originals as of the Effective Date. One original shall be retained by each Party. If there is any controversy among the documents, the document on file in the Fund's office shall control.

**GRANT RECIPIENT:**



By: Earl Pugh, Jr.  
Name: Earl Pugh, Jr.  
Title: Chairman, Board of Commissioners  
Date: June 3, 2019

**ATTEST:**

By: Lois Statesberry  
Name: Lois Statesberry  
Title: Clerk, Board of Commissioners

**APPROVED AS TO FORM:**

[Signature]  
Town/City/County Attorney

**Department of Environmental Quality**

By: \_\_\_\_\_  
Name: Kim H. Colson  
Title: Director, Division of Water Infrastructure  
Date: \_\_\_\_\_







**HYDE COUNTY BOARD OF COMMISSIONERS  
2018/2019 BUDGET REVISIONS**

			DATE		
			06/24/2019		
				"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+" REV BUDGET
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	TO ACCOUNT DEBIT	FROM ACCOUNT CREDIT
	GOV BD	104100.1400	TRAVEL	\$ 2,500.00	
	GOV BD	104100.1800	GIFTS & CONTRIBUTIONS	\$ 1,500.00	
	GOV BD	104100.1900	EMPLOYEE APPREC. DINNER	\$ 1,000.00	
	ADMIN	104200.0400	AUDIT	\$ 25,000.00	
	ADMIN	104200.1100	TELEPHONE	\$ 10,000.00	
	ADMIN	104200.2600	ADVERTISING	\$ 300.00	
	ADMIN	104200.3200	OFFICE SUPPLIES	\$ 1,500.00	
	ADMIN	104200.4505	CODIFICATION OF ORNINANCES	\$ 225.00	
	ADMIN	104200.5300	DUES & SUBSCRIPTIONS	\$ 11,000.00	
	IT	104250.7400	EQUIPMENT	\$ 8,000.00	
	IT	104250.7401	GOOGLE CLOUD (EMAIL)	\$ 9,000.00	
	ELECTIONS	104300.0300	FEES TO LOCAL OFFICIALS	\$ 5,000.00	
	ELECTIONS	104300.3300	DEPT EXPENSE	\$ 15,000.00	
	FINANCE	104400.2020	PART-TIME	\$ 11,000.00	
	TAX	104600.7501	COMPUTER SUPPORT	\$ 8,000.00	
	GEN. LEGAL	104700.4500	GENERAL LEGAL SERVICE	\$ 30,000.00	
	GEN. LEGAL	104700.4501	DELINQUENT TAX COLLECTION	\$ 5,000.00	
	REG. OF DEEDS	104800.1100	TELEPHONE	\$ 1,750.00	
	REG. OF DEEDS	104800.7400	EQUIPMENT	\$ 500.00	
	PLANNER	104900.5300	DUES	\$ 300.00	
	PLANNER	104900.7502	PRINTING & PROMOTIONS	\$ 1,000.00	
	SHERIFF	105100.1101	CELL PHONES	\$ 1,500.00	
	SHERIFF	101500.1700	AUTO MAINTENANCE	\$ 600.00	
	SHERIFF	105100.3100	GAS, OIL & TIRES	\$ 3,000.00	
	SHERIFF	105100.3300	DEPT SUPPLIES	\$ 300.00	
	SHERIFF	105100.3600	UNIFORMS	\$ 400.00	
	SHERIFF	105100.7400	EQUIPMENT	\$ 1,000.00	
	ABC REHAB	105110.0000	ALCOHOLIC REHAB-BOTTLE TX	\$ 200.00	
	EM	105200.1500	COMPUTER MAINT.	\$ 500.00	
	INSPECTIONS	105400.0220	INSPECTIONS DEPT. OVERITME	\$ 525.00	
	INSPECTIONS	105400.1101	TELEPHONE	\$ 500.00	
	INSPECTIONS	105400.1700	AUTO MAINTENANCE	\$ 5,500.00	
	INSPECTIONS	105400.4500	CONTRACT SERVICES-BLDG	\$ 37,500.00	
	INSPECTIONS	105400.4501	CONTRACT FIRE INSPECTIONS	\$ 1,000.00	
	SOLID WASTE	105750.0200	SALARIES FULL TIME	\$ 25,000.00	
	SOLID WASTE	105750.0220	SOLID WASTE OVERTIME	\$ 100.00	
	SOLID WASTE	105750.0700	RETIREMENT EXPENSE LOCAL	\$ 1,500.00	
	SOLID WASTE	105750.1501	SITE IMPROVEMENTS MAINLAND	\$ 10,000.00	
	SOLID WASTE	105750.1711	CONTAINER SERV MAINLAND	\$ 30,000.00	
	SOLID WASTE	105750.2500	DISPOSAL FEES MAINLAND	\$ 5,000.00	
	SOLID WASTE	105750.2600	ADVERTISING	\$ 5,000.00	
	SOLID WASTE	105750.3200	OFFICE SUPPLIES	\$ 500.00	
	SOLID WASTE	105750.4523	MOTOR OIL DISPOSAL	\$ 500.00	
	ELDERLY NUTRITION	105980.4501	NUTRITION PROGRAM OCRACOKE	\$ 5,500.00	
	PLANNER	104900.0200	SALARY	\$ 41,000.00	
	HRA	104202.1500	HRA SUPPLEMENTAL ACCOUNT		\$ 100,000.00
	DRAINAGE	104260.7400	EQUIPMENT		\$ 3,000.00

**HYDE COUNTY BOARD OF COMMISSIONERS  
2018/2019 BUDGET REVISIONS**

			DATE		
			06/24/2019		
				"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+" REV BUDGET
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	TO ACCOUNT DEBIT	FROM ACCOUNT CREDIT
	FINANCE	104400.0200	SALARY		\$ 25,000.00
	FINANCE	104400.0700	RETIREMENT		\$ 4,500.00
	FINANCE	104400.1400	TRAVEL		\$ 4,000.00
	FINANCE	104400.3300	DEPT EXPENSE		\$ 3,000.00
	FINANCE	104400.7400	EQUIPMENT		\$ 2,000.00
	FINANCE	104400.9800	EDUCATION/TRAINING		\$ 4,000.00
	HR	104500.3500	TRAINING PROGRAM		\$ 1,000.00
	TAX	104600.4500	CONTRACT NEW PICK UPS		\$ 4,500.00
	TAX	104600.9800	TRAINING		\$ 2,000.00
	JAIL	105200.4600	MEDICAL SUPPLIES		\$ 8,000.00
	VOL. FIRE DEPT	105300.9200	ENGELHARD VFD		\$ 3,000.00
	VOL. FIRE DEPT	105300.9300	OCRACOKE VFD		\$ 2,000.00
	INSPECTIONS	105400.1400	TRAVEL		\$ 4,000.00
	INSPECTIONS	105400.3100	GAS, OIL & TIRES		\$ 4,000.00
	INSPECTIONS	105400.0200	SALARY		\$ 30,000.00
	DAVIS SCHOOL	104903.1500	SUPPLIES		\$ 4,000.00
	INSPECTIONS	105400.3300	DEPT SUPPLIES		\$ 2,500.00
	INSPECTIONS	105400.7400	EQUIPMENT		\$ 4,000.00
	SOLID WASTE	105750.2500	ELECTRONIC DISPOSAL		\$ 7,000.00
	IT	104250.3300	DEPT SUPPLIES		\$ 2,000.00
	DRAINAGE	104260.1400	TRAVEL		\$ 900.00
	FINANCE	104400.1200	POSTAGE		\$ 1,000.00
	HR	104500.1400	TRAVEL		\$ 700.00
	HR	104500.2600	ADVERTISING		\$ 200.00
	HR	104500.3200	DEPT EXPENSE		\$ 900.00
	TAX	104600.1400	TRAVEL		\$ 1,000.00
	REG. OF DEEDS	104800.3300	DEPT SUPPLIES		\$ 1,000.00
	BLDG MAINT	10500.1500	MAINT & REPAIRS		\$ 7,000.00
	BLDG MAINT	105000.3300	DEPT SUPPLIES		\$ 4,000.00
	BLDG MAINT	105000.7400	EQUIPMENT		\$ 1,000.00
	BLDG MAINT	105000.7426	OCRACOKE BLDG IMPROVE		\$ 2,000.00
	SHERIFF	105100.7525	EQUIPMENT CAPITAL OUTLAY		\$ 15,000.00
	SHERIFF	105100.9800	TRAINING		\$ 2,500.00
	EM	105250.1600	RADIO SYSTEM MAINT		\$ 5,000.00
	INSPECTIONS	105400.0500	FICA TAX EXPENSE		\$ 2,000.00
	INSPECTIONS	105400.0600	GROUP INSURANCE EXPENSE		\$ 4,500.00
	INSPECTIONS	105400.5300	DUES & SUBSCRIPTIONS		\$ 1,000.00
	EMS	105920.0220	OVERTIME		\$ 10,000.00
	ADMIN	104200.0200	SALARY		\$ 41,000.00
			<b>HYDE COUNTY GENERAL FUND DOES NOT INCREASE BUDGET</b>		
<b>REQUESTED BY:</b>				<b>DATE:</b>	
		(SIGNATURE)			
<b>APPROVED BY:</b>				<b>DATE:</b>	
	(CO MGR)		(BD CHAIR)	(CLERK)	
<b>ENTERED IN SYSTEM:</b>				<b>DATE:</b>	







**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 3, 2019  
**Presenter:** Citizens  
**Attachment:** No

**ITEM TITLE:** PUBLIC COMMENTS

**SUMMARY:** Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

**RECOMMEND:** Receive comments.

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 24, 2019  
**Presenter:** Board of Commissioners

**ITEM TITLE:** CLOSED SESSION

**SUMMARY:** The County Manager may request entering Closed Session in accordance with NCGS143A-318.11 (a)

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

**RECOMMEND:** Enter into Closed Session if required.

---

<b>MOTION MADE BY:</b> ___ PUGH (ENTER)        ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	<b>MOTION SECONDED BY:</b> ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	<b>VOTE:</b> ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
--	---	---

---

<b>MOTION MADE BY:</b> ___ PUGH (EXIT)            ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	<b>MOTION SECONDED BY:</b> ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	<b>VOTE:</b> ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
---	---	---

---

**ACTION TAKEN IN OPEN SESSION:**

---

---

---

<b>MOTION MADE BY:</b> ___ PUGH (ACTION)        ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	<b>MOTION SECONDED BY:</b> ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	<b>VOTE:</b> ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
---	---	---