

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: June 5, 2017
Presenter: Chairman Earl Pugh, Jr.
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 5, 2017
Presenter: Chairman Earl Pugh, Jr.
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the June 5, 2017 Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING

MONDAY, JUNE 5, 2017 – 6:00 PM

CALL TO ORDER

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

May 1, 2017

- Regular Board of Commissioners Meeting Minutes

May 8, 2017

- Board of Commissioners Meeting Minutes
- FY2017-2018 Budget Workshop Meeting Minutes

May 15, 2017

- FY2017-2018 Budget Meeting Minutes

PUBLIC HEARINGS

- 1) Northeastern NC Regional Hazard Mitigation Plan Kris Noble
 - Resolution to Adopt Northeastern NC Regional Hazard Mitigation Plan
- 2) FY2017-2018 Hyde County Budget Mgr. Rich

INTRODUCTION

- 1) Colby Sawyer Kris Noble

PRESENTATIONS

- 1) Staffing at Hyde County Correctional Institute Rita Woods
- 2) FY2017 ROAP Budget Revisions Beverly Paul
- 3) ABC Board Update and Re-appointment Meredith Nicholson
- 4) Approval of 2% Ocracoke Occupancy Tax Increase Mgr. Rich

EMPLOYEE/ VOLUNTEER RECOGNITION

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

1) Resolutions, Ordinances, Proclamations

- a. FY2016-17 Hyde County Budget/ Set Tax Rate Mgr. Rich
 - Resolution – Authorizing County Manager to Reconcile Department Budgets
 - Resolution – Relating to The FY2017-2018 Budget
 - Ordinance – Hyde County FY2017-2018 Budget
- b. Proclamation – Naming Passenger Ferry – M/V Island Express Mgr. Rich
- c. Resolution – Opposing Mandatory Regionalization Laurie Potter
of Social Services Departments
- d. Ordinance – Hurricane Matthew Project Budget Ordinance Corrinne Gibbs

2) Appointments

- a. Hyde County Jury Commission Mgr. Rich

3) Disposal of Electronics Mgr. Rich

4) Dare County Fireworks Permit (July 3, 2017) Justin Gibbs

5) Woccocon Oyster Company – Revolving Loan Request Kris Noble

6) Cedar Bistro, LLC – Revolving Loan Request Kris Noble

7) Mediation Settlement Agreement with NC Dept. of Environmental Quality Mgr. Rich NC Division of Marine Fisheries and NC Marine Fisheries Commission

BUDGET MATTERS

Administration

- Finance – Fiscal Year-End Revisions \$ 58,900.00
- Finance – ART 40 Sales Tax Increase \$102,416.00
- Finance – ART 42 Sales Tax Increase \$ 30,623.00

Sheriff's Department

- Auto Maintenance \$ 10,000.00

Health Department

- BR62-17 – BCCCP Contract Radiology \$ 2,630.00
- BR63-17 – Travel \$ 550.00
- BR64-17 – Group Insurance & Postage \$ 198.05
- BR65-17 – Telephone \$ 470.00
- BR66-17 – Telecommunications \$ 1,750.00
- BR67-17 – Environmental Health \$ 6,140.00

MANAGEMENT REPORTS

The Commissioners, County Manager and Assistant County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) Tax Department (requires signature)
- 2) Inspections
- 3) Human Resources
- 4) Health Department
- 6) Department of Social Services

Informational Items

- 1) Public Notice – Ethics for Local Elected Officials Webinar
- 2) Perquimans County – Resolution Supporting Sales Tax Refund/Exemption for Public Schools
- 3) BHM Regional Library – Strategic Plan 2017-2022
- 4) Hyde County Health Department – Awarded Reaccreditation Status
- 5) Dr. Beach’s Top 10 US Beaches for 2017 – CNN Newsletter

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: June 5, 2017
Presenter: Lois Stotesberry, Clerk
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: The Board of Equalization and Review Meeting and the Regular Board of Commissioners Meeting on May 1, 2017 were cancelled and rescheduled for May 8, 2017 due to technical difficulties with electronic meeting equipment on Ocracoke.

Attached are the May 1st, 8th and 15th, 2017 Board of Commissioners Regular Meeting Minutes; the FY2017-2018 Hyde County Budget Workshop Meeting Minutes; and, the FY2017-2018 Hyde County Budget Meeting Minutes.

RECOMMEND: Review, Amend and Approve.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 Tom Pahl

1 Regular Meeting Minutes

2 **Board of County Commissioners**
3 **Hyde County**

4
5 **Monday, May 1, 2017**

6 Chairman Earl Pugh, Jr. called the Regular Meeting of the Hyde County Board of Commissioners to
7 order at 7:00pm on Monday, May 1, 2017, in the Hyde County Government Center, Multi-Use Room.

8 The following members were present from the mainland: Commissioners Benjamin Simmons, Tom
9 Pahl and Vice Chairman Barry Swindell; Commissioner Ben Simmons; Attorney Fred Holscher;
10 County Manager Bill Rich; Assistant County Manager Kris Noble; Deputy Clerk to the Board
11 Rosemary Johnson, and members of the public. Commissioners present on Ocracoke was Dick
12 Tunnell. Commissioners not present for the vote were Ben Simmons and Dick Tunnell.

13 Due to technical difficulties with the telecommunication equipment at the meeting location on
14 Ocracoke, board members and the general public on Ocracoke were not able to attend the meeting here
15 on the mainland. After some discussion of the circumstances, Chairman Pugh made a recommendation
16 that the regular board meeting be rescheduled for next Monday, May 8 at 6 pm following the Board of
17 Equalization meeting The regular commissioner's meeting will be held in conjunction with the
18 commissioner's budget workshop already scheduled for that date.

19 Chairman Pugh made a motion that the commissioners meeting be recessed and rescheduled for
20 Monday, May 8 at 6 pm. Commissioner Tom Pahl seconded the motion and the motion carried.
21 Commissioner Pahl then made a motion that the May 1 Board of Commissioners meeting be recessed.
22 Vice Chairman Barry Swindell seconded the motion; motion carried.

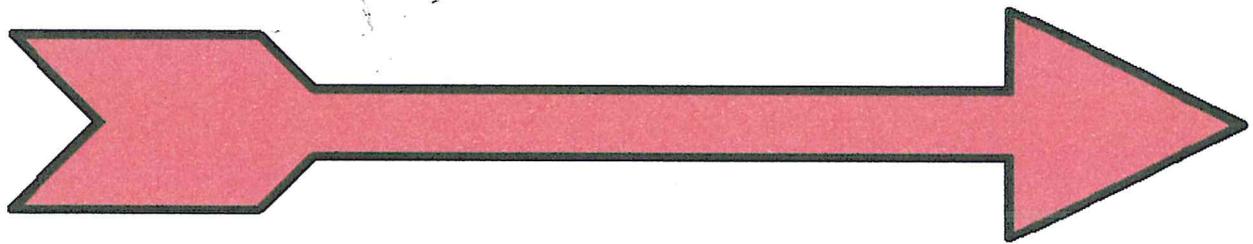
23
24 Approved the 5th day of June, 2017

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26 Respectfully Submitted:

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29 _____
30 Chairman of the Board of Commissioners

31 ATTEST:

32
33 _____
34 Deputy Clerk to the Board



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Regular Meeting Minutes

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**Board of County Commissioners
Hyde County**

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Monday, May 8, 2017

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After opening prayer by Vice-Chairman Barry Swindell and Pledge of Allegiance, Chairman Earl Pugh, Jr. reconvened the Regular Meeting of the Hyde County Board of Commissioners to order at 6:00pm on Monday, May 8, 2017 in the Hyde County Government Center, Multi-Use Room, and the Ocracoke Community Center using electronic conferencing equipment.

10

The following members were present on the mainland: Chairman Earl Pugh, Jr., Vice-Chairman Barry Swindell, Commissioners Dick Tunnell, Benjamin Simmons and Tom Pahl; Attorney Fred Holscher; County Manager Bill Rich; Assistant Manager Kris Cahoon Noble; Deputy Clerk to the Board Rosemary Johnson; and, members of the public.

14

The following members were present on Ocracoke: Public Information Officer Teresa Adams and members of the public.

15

16

Agenda:

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Due to technical difficulties with the telecommunication equipment on Ocracoke, the May 1 regular meeting of the Board of Commissioners was recessed and the agenda for that meeting was noted as revised as the agenda for May 8 and carried over to tonight's meeting. Commissioner Pahl moved to approve the Revised Agenda as presented by the Clerk. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons, Pahl and Swindell; Nays – None; Absent or not voting – None.

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Consideration of Minutes:

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Commissioner Pahl moved to approve the April 3, 2017 Joint Board of Education and the April 3, 2017 Board of Commissioners Meeting Minutes as presented by the Clerk with no amendments noted. Vice-Chairman Swindell seconded the motion. The motion passed on the following vote: Ayes – Pahl, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

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Presentations:

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JCPC Hyde County Funding

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Kris Noble presented the North Carolina Department of Public Safety County Funding Plan for Community Programs/JCPC Certification. Nancy Hodges, consultant at the NC Dept. of Juvenile Justice and Delinquency and Phillip Holloway, Northeast Workforce Development Board Career Advisor, were unable to attend the meeting tonight due to conflicts with their schedule and they asked Ms. Noble to present on their behalf. The Plan requires a 10% match (or \$4,990) from Hyde County to fund the Hyde Intervention & Prevention Program for Hyde County Schools and the Hyde Youth Services position (currently held by Lee Brimmage) in the Hyde County Cooperative Extension office. No action was taken.

40

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Albemarle Commission Annual Stewardship Report

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Cathy Davison, Executive Director of the Albemarle Commission presented background information on the Albemarle Commission, as well as a stewardship report for the period covering 2015-2016 which illustrated the return on the funds that Hyde County allocates to the Commission on an annual basis for Senior Nutrition, the Area Agency on Aging, the Rural Planning Organization and Economic Development and Administration. The Albemarle Commission is the Albemarle Region's Council of Government and Economic Development District whose mission is to improve the ability of member governments to enhance the quality of the lives of the citizens and businesses in the Region through creative regional solutions provided through direct services and assistance in planning, program development and management, public-private partnerships and leadership, including economic and community development, regional transportation planning, small business loans, meals at congregate sites and to home bound seniors, caregiver and senior ombudsman support, as well as senior games and senior quality of life training. The Albemarle Commission has provided support to Hyde County since 1968. Cathy noted that the Commission has expanded on its services to the county, which include expanded routes that include Ocracoke Island and safety checks on seniors. Commissioner Pahl asked how these services could be provided to Ocracoke. Ms. Davison replied that the Commission has been working with Gaffer's restaurant providing meals to seniors on the island.

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59 Mr. Rich and the Commissioners thanked Cathy for attending the meeting and presenting her report.
60 Report only.

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62 **Proclamation – Older Americans Month 2017**

63 Laura Alvarico, Director of the Albemarle Commission Area Agency on Aging, requested that the
64 Hyde County Commissioners adopt the “Proclamation for Older Americans Month 2017” and to
65 encourage residents to take time to acknowledge older adults and the people who serve them as
66 influential and vital parts of the community.

67

68 Vice-Chairman Swindell moved to adopt the Proclamation-Older Americans Month 2017.

69 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes-
70 Swindell, Pugh, Tunnell, Simmons and Pahl; Nays-None; Absent or not voting-None.

71

72 ***Clerk’s Note: A copy of “Proclamation-Older Americans Month 2017” is attached herewith as***
73 ***Exhibit A and incorporated herein by reference.***

74

75 **Proclamation-Vulnerable Adult and Elder Abuse Awareness Month in the County of Hyde, May**
76 **14-June 18, 2017**

77

78 Laura Alvarico, Director for the Albemarle Commission Area Agency on Aging, requested that the
79 Commissioners approve the Proclamation for Elder Abuse Awareness Month in Hyde County. The
80 Elder Abuse Awareness Month runs from May 14, 2017 to June 18, 2017.

81

82 Commissioner Pahl made a motion to approve the Proclamation for Elder Abuse Awareness Month in
83 Hyde County. Commissioner Simmons seconded the motion. The motion passed on the following
84 votes: Ayes-Swindell, Pugh, Tunnell, Simmons and Pahl; Nays-None; Absent or not voting-None.

85

86 ***Clerk’s Note: A copy of the “Proclamation for Elder Abuse Awareness Month in Hyde County” is***
87 ***attached herewith as Exhibit B and incorporated herein by reference.***

88

89 **Proclamation – Emergency Medical Services Week – May 17-27, 2017**

90 Emergency Management Director Justin Gibbs presented a proclamation for adoption designating the
91 week of May 17 through May 27, 2017 as Emergency Medical Services Week. This week recognizes
92 the value and accomplishments of emergency medical services providers who are ready to provide
93 lifesaving care to those in need 24 hours a day, seven days a week.

94

95 Commissioner Pahl made a motion to adopt the Proclamation designating the week of May 17 – May
96 27, 2017 as Emergency Medical Services Week in Hyde County. Commissioner Simmons seconded
97 the motion. The motion passed on the following vote: Ayes-Pahl, Tunnell, Swindell, Pugh and
98 Simmons; Nays-None; Absent or not voting-None.

99

100 ***Clerk’s Note: A copy of the Proclamation Adopting May 17-27, 2017 as Emergency Medical***
101 ***Services Week is attached herewith as Exhibit C and incorporated herein by reference.***

102

103 **2016 State of the County Health Report (SOTCH)**

104 Anna Motteler, Public Health Educator II, presented the 2016 SOTCH Report for Hyde
105 County. The SOTCH provides an overview of leading health priorities, emerging issues and
106 new health initiatives in the county. Ms. Motteler acknowledged that there is a substance abuse
107 problem in Hyde County and the health department has been taking steps to provide assistance
108 to citizens with substance abuse issues through the adoption of a standing order for the opioid
109 overdose antidote medication, Naloxone. This will allow health care providers to dispense
110 Naloxone kits to someone who uses or knows someone who uses opioids regularly. These kits
111 were provided through grant funding and are free of charge to patients. Mr. Rich asked if the
112 health dept is actively promoting the kits to the public. Ms. Motteler admitted that getting the
113 word out has been challenging, but they are working on it. The kits will be distributed at health
114 fairs and outreach efforts. Commissioner Pahl suggested that the churches would also be a
115 good way to help with distribution.

116

117 Mr. Rich and the Commissioners thanked Ms. Motteler for her report. Report only.

118

119 **Employee Benefits 2017**

120 Tammy Blake, Human Resources Director, talked about employee benefits and the plans for health
121 insurance, dental and vision. Staff has been working diligently over the last several months to shop for
122 the best and most affordable health insurance coverage for employees. A copy of the monthly
123 newsletter was shared with the Commissioners. No action was taken.

124 **Farragut Software Presentation**

125 Information Technology Manager Donnie Shumate discussed the NCACC Property Tax System, a
 126 cloud-based software package for tax administration. The system is jointly owned by the North
 127 Carolina Association of County Commissioners and Farragut. This system helps to identify delinquent
 128 taxes, manage payment plans, and initiate mass garnishments. It simplifies and automates many of the
 129 manual processes involved in enforced collections. The system is hosted in cloud storage, which
 130 means that staff will not be responsible for the upkeep of servers, licensing costs, or backups. This
 131 ensures that in the event of a catastrophic event, data is protected. The system integrates with the
 132 Register of Deeds, GIS, Building Inspections and Finance software, which will save time in these
 133 departments. There's also a web-based application that allows taxpayers to manage their accounts and
 134 research questions without contacting the tax office. Banking, real estate and surveying professionals
 135 can also access the site to search for tax bills, parcel information and abstracts. The Farragut system
 136 boasts an average state-wide collection rate of 99%, giving them the highest tax collection rate of any
 137 system available.

138

139 NCACC is actively promoting the use of the NCPTS/Farragut software in county tax offices. The
 140 implementation fee is \$160,000, with an annual fee of \$45,000, which includes cloud-based hosting
 141 and licensing of software and operating systems. There is no additional charge for upgrades to the
 142 system. The system is currently in use by 48% of the North Carolina property tax base, including
 143 large, medium and small counties.

144

145 Commissioner Simmons asked if collections for the Fairfield Drainage District could be integrated into
 146 the Farragut system. Mr. Shumate responded that it probably could be and will look for possible
 147 solutions.

148

149 The floor asked Tax Administrator Linda Basnight if she had any comments regarding the system; she
 150 had no additional comments to add.

151

152 After additional discussion, a motion was made by Commissioner Simmons to approve the purchase of
 153 the Farragut software with the stipulation that the Fairfield Drainage District collections can be
 154 integrated into the collection system. The motion was seconded by Commissioner Pahl. The motion
 155 carried on the following vote: Ayes-Pugh, Simmons, Pahl, Tunnell and Swindell; Nays-None; Absent
 156 or not voting-None.

157

158 **Occupancy Tax Discussion**

159 Manager Bill Rich informed the group that 81 counties in North Carolina currently impose occupancy
 160 taxes. Of those counties, 77 allocate occupancy tax revenue to tourism promotion and 67 allocate
 161 occupancy tax revenue to tourism-related expenditures. There are only 7 counties in North Carolina
 162 which direct some or all of their occupancy tax revenue into the general fund to be expended on any
 163 unspecified lawful public purpose. Hyde County's current occupancy tax rate is 3%. The current
 164 legislation mandates that Hyde County can levy up to an additional 2% in occupancy tax. Existing
 165 occupancy tax revenue can be used for any public purpose, with 90% of mainland tax revenue
 166 allocated to the mainland only and 90% of Ocracoke Island tax revenue allocated to the island only.
 167 Under the new 2 % tourism development authority, 2/3 of occupancy tax revenue must be used to
 168 promote travel and tourism, with the remainder used for tourism-related expenditures. Mr. Rich is
 169 proposing that the county consider imposing an additional 2% occupancy tax for Ocracoke to help
 170 provide improved services on the island, specifically emergency medical services. He stated that the
 171 additional 2% tax will bring in an additional \$300,000 in revenue, which can contribute to
 172 improvements. He pointed out that neighboring counties impose a 5-6% occupancy tax rate, with the
 173 exception of Pamlico County, which currently imposes 3%. He recommends that a tourism authority
 174 board be formed to regulate the use of tourism-related expenditures. He informed the group that a joint
 175 meeting with hospitality/hotel owners, the Occupancy Tax Board, and the Ocracoke Civic and
 176 Business Association is planned for May 15 at 3 pm to discuss the proposed 2% occupancy tax
 177 increase. A meeting to review the revenue portion of the 2017-2018 county budget and to receive
 178 public comments regarding the budget and 2% increase for occupancy taxes is scheduled for May 15 at
 179 6 pm. Finally a public hearing for the approval of the county budget is scheduled for June 5 at 6 pm.

180

181 A report that outlines the county's YTD expenditures as of April 30 was distributed.

182 No action taken.

183

184 Commissioner Simmons asked Finance Officer Corrinne Gibbs if she could write checks directly to the
 185 Fairfield Drainage District. Corrinne explained that the Fairfield Drainage District is under a separate
 186 statute than the West Quarter and Swan Quarter Drainage Districts

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189 **Budget Message**

190 Mr. Rich delivered his budget message for FY 2017-2018. In his message, Mr. Rich talked about the
191 past year's obstacles and achievements. Mr. Rich is confident that the county is still on-target for the
192 2017-2018 budget. He emphasized that if the county can maintain a fund balance of 30% or more, we
193 would be in good shape. Highlights were:

194

- 195 ✓ The creation of a new water and flood control department.
- 196 ✓ The retention of the BCBS insurance coverage for employees
- 197 ✓ The tax collection rate increased 1% over last year
- 198 ✓ Promotion of James Blount to the Director of Solid Waste
- 199 ✓ Clint Berry, Utilities Director will devote full time to utilities & maintenance matters
- 200 ✓ Fire Department grants for new equipment
- 201 ✓ BCCC offering classes in EMS for Hyde County residents
- 202 ✓ The creation of an information technology department and hiring of an Information Technology
203 Director
- 204 ✓ Improved tax collection by utilizing new tax collection software
- 205 ✓ Creation and participation in the Mattamuskeet Watershed project with USFWS and NCWRC,
206 and The Soil and Water Conservation District
- 207 ✓ The completion of the tax reevaluation. The new tax rate will take effect in June and is
208 expected to be in the \$.071 to \$.072 range.
- 209 ✓ Replacement of the HVAC at the government center

210

211 Positives are:

212

- 213 ✓ New construction is good
- 214 ✓ Sales tax is up
- 215 ✓ Tourism is growing
- 216 ✓ The Hyde County Revolving Loan Fund is growing
- 217 ✓ New breath with shrimpers
- 218 ✓ Crops look good
- 219 ✓ A pending merger involving Tri-County Telecommunications that could bring an additional
220 option for telecommunications and infrastructure to the county. Centurylink currently provides
221 these services to the county.

222

223 Mr. Rich thanked the Board of Commissioners for their support and expressed his optimism for the
224 coming year. The draft FY 2017-2018 budget was distributed. A budget workshop follows the
225 adjournment of the Board of Commissioners meeting tonight.

226

227 **Employee Recognition:**

228

229 **Kris Noble**

230 Bill Rich, County Manager, commended Kris Noble for graduating with honors from the UNC Chapel
231 Hill School of Government County Administration course on April 28. Ms. Noble spun the "Wheel of
232 Thanks" and won a \$25.00 Gift Certificate from Chris Groceries.

233

234 **Public Comments:**

235 Darlene Styron of Ocracoke thanked management for ensuring that Ocracoke residents were informed
236 about the upcoming meetings to discuss the occupancy tax. No comments from the mainland.

237

238 **Items of Consideration**

239

240 **Resolutions/Ordinances:**

241

242 **Resolution in Opposition to Sunday Duck Hunting**

243 The Hyde County Board of Commissioners have recently been made aware of the proposed House Bill
244 559/Senate Bill 624 that will permit Sunday hunting of waterfowl/migratory birds. The
245 Commissioners were polled concerning their position on Sunday hunting and all were against the
246 legislation. Reasons cited were that Sunday is a day of rest for both hunters and
247 ~~game~~ waterfowl/migratory birds, family time, among others. To formalize Hyde County's position,
248 approval of a resolution in opposition of Sunday hunting of waterfowl/migratory birds is requested.

249

250 Commissioner Pahl stated that he had spoken with a couple of Ocracoke residents that are hunters and
251 they are also against hunting on Sunday.

252

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253 Commissioner Simmons made a motion to approve the Resolution in Opposition to Sunday Duck
254 Hunting. The motion was seconded by Commissioner Tunnell. The motion carried on the following
255 vote: Ayes-Tunnell, Pugh, Simmons, Pahl and Swindell; Nays-None; Absent or not voting-None.
256

257 **Clerk's Note: A copy of "Resolution in Opposition to Sunday Duck Hunting" is attached herewith**
258 **as Exhibit D and incorporated herein by reference.**

260

261 **Resolution in Support of An Application for CAMA Funds for The Mattamuskeet Watershed**
262 **Planning Projects**

263 Kris Noble requested approval of a resolution in support of a NC Division of Coastal Management
264 Local Planning and Management Grant application for 2017-2018. The resolution supports an
265 application to the NC Division of Coastal Management for the amount of \$15,000 to support the
266 Mattamuskeet Watershed Restoration planning process.
267

268 Commissioner Simmons made a motion to approve the Resolution in Support of An Application for
269 CAMA Funds for the Mattamuskeet Watershed Planning Project. The motion was seconded by
270 Commissioner Pahl. The motion carried on the following vote: Ayes-Simmons, Pahl, Pugh, Swindell,
271 Tunnell; Nays-None; Absent or not voting-None.

272 **Clerk's Note: A copy of the "Resolution In Support of An Application for CAMA Funds for the**
273 **Mattamuskeet Watershed Planning Project is attached herewith as Exhibit E and incorporated**
274 **herein by reference.**
275

276

277 **Project Budget Ordinance for Hyde County Youth Athletics**

278 Kris Noble requested adoption of a Project Budget Ordinance for the Hyde County Youth Athletics in
279 the amount of \$1,365. The Hyde County Youth Athletics League is an organization that promotes
280 recreation for youth, utilizes school and county grounds and facilities for recreational activities,
281 increases recreational activities for the community by increasing recreational opportunities, and is
282 considered a county function. The appropriation is to cover student registrations for the year.
283

284 Commissioner Tunnell made a motion to adopt the Project Budget Ordinance for the Hyde County
285 youth Athletics as presented. The motion was seconded by Commissioner Simmons. The motion
286 carried on the following vote: Ayes-Simmons, Pahl, Pugh, Tunnell, Swindell; Nays-None; Absent or
287 not voting-None.
288

289 **Clerk's Note: A copy of the Project Budget Ordinance for Hyde County Youth Athletics is attached**
290 **herewith as Exhibit F and incorporated herein by reference.**

291

292 **Appointment**

293 No appointments
294

295 **Ocracoke Occupancy Tax Board Recommendations**

296 Bill Rich presented the proposed funding requests/recommendations from the Ocracoke Occupancy
297 Tax Board. There are 13 requests totaling \$468,434. The Occupancy Tax Board recommends
298 appropriating \$385,217 for these requests. The board's recommendations are as follows:
299

Ocracoke Friends of the Library	Requested: \$3,040	Board recommends \$3,040
Ocracoke Childcare	Requested: \$5,000	The Board recommends \$500 (\$4,500 in previous unused funds from 2016-2017 are carried over to 2017-2018)
Ocracoke Arts Week	Requested: \$6,000	The Board recommends \$6,000
Ocracoke Health Center	Requested: \$14,000	The Board recommended \$10,000
Ocracoke Alive	Requested: \$15,367	The Board recommends \$12,000
Ocracoke School	Requested: \$16,277	The Board recommends \$16,277
Ocracoke Preservation Society	Requested: \$18,000	The Board recommends \$11,000 (Balance of unused funds from 2016-2017 are carried over to 2017-2018)
Ocracoke Community Center	Requested: \$32,750	The Board recommends \$28,900
Hyde County Tram	Req: \$70,000 (\$35,000-17-18; \$35,000-18-19)	The Board recommends \$35,000
Ocracoke Youth Center	Requested: \$48,000	The Board recommends \$48,000
Ocracoke Foundation	Requested: \$75,000	The Board recommends \$34,500
Ocracoke Volunteer Fire Dept.	Requested: \$80,000	The Board recommends \$80,000
Ocracoke Civic & Business Association	Requested: \$120,000	The Board recommends \$100,000

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16
301 Commissioner Tunnell thanked the Ocracoke Occupancy tax board for their hard work.
302
303 Commissioner Pahl made a motion to approve the Ocracoke Occupancy Tax Board recommendations
304 as presented by Mr. Rich. Commissioner Simmons seconded the motion. The motion carried on the
305 following vote: Ayes-Simmons, Pahl, Tunnell, Pugh, Swindell; Nays-None; Absent or not voting-
306 None.
307
308 **Call for Public Hearing – FY 2017-2018 Budget**
309 Bill Rich made a recommendation to hold a public hearing for the Hyde County FY 2017-2018
310 proposed budget. The public will be able to comment and ask questions about the proposed budget.
311 The public hearing will be held on June 5, 2017 in conjunction with the June 5, 2017 Board of
312 Commissioners meeting.
313
314 Commissioner Swindell made a motion to approve Mr. Rich’s recommendation for a public hearing
315 for the Hyde County 2017-2018 proposed budget. Commissioner Simmons seconded the motion. The
316 motion carried on the following vote: Ayes-Swindell, Simmons, Pugh, Tunnell, Pahl; Nays-None;
317 Absent or not voting-None.
318
319 **Summer 2017 Work Schedule**
320 Human Resources Director, Tammy Blake requested approval for the Summer Flex-time schedule.
321 The Summer Flex-time schedule allows non-rotating shift employees to work hours that are not within
322 the standard 8:00 am to 5:00 pm, Monday through Friday range, while maintaining a high level of
323 service during the County’s peak operating hours, from Memorial Day, Monday May 29, 2017 through
324 Labor Day, Monday September 4, 2017.
325
326 Commissioner Simmons made a motion to approve the 2017 Summer Flex-time schedule request as
327 presented by Ms. Blake. The motion was seconded by Commissioner Swindell. The motion carried
328 on the following vote: Ayes-Swindell, Simmons, Pahl, Pugh, Tunnell; Nays-None; Absent or not
329 voting-None.
330
331 **Audit Contract Renewal**
332 Finance Officer Corrinne Gibbs requested approval to renew the audit services contract between Hyde
333 County and Alan W. Thompson, CPA for Fiscal Year 2017-2018. The current contract expired on
334 6/30/2017.
335
336 Commissioner Swindell made a motion to approve the renewal of the audit services contract between
337 Hyde County and Alan W. Thompson, CPA for FY 2017-2018. Commissioner Simmons seconded the
338 motion. The motion carried on the following vote: Ayes-Swindell, Simmons, Pahl, Pugh, Tunnell;
339 Nays-None; Absent or not voting-None.
340
341 **GovDeals.Com**
342 Finance Officer Corrinne Gibbs requested approval to sell three vehicles on GovDeals.com:
343 1. 2010 Dodge Charger (Sheriff’s Dept.)
344 2. 2010 Dodge Charger (Sheriff’s Dept.)
345 3. 2007 Dodge Durango (Inspections)
346
347 Commissioner Simmons made a motion to approve the sale of the above three vehicles on
348 GovDeals.com. Commissioner Pahl seconded the motion. The motion carried on the following vote:
349 Ayes-Simmons, Tunnell, Pahl, Swindell, Pugh; Nays-None; Absent or not voting-None.
350
351 **Free Lease for Two Ambulances**
352 EM Director Justin Gibbs informed the group that the County has entered into a lease agreement with
353 Select Apparatus for two ambulances. There is no obligation on the county’s part and rental fee is
354 \$1.00 per day. These ambulances will be used on Ocracoke Island. Commissioner Pahl asked if there
355 is another flood event on the island has a plan of action been put in place to protect the ambulances.
356 Justin replied that management is looking for more suitable and safer locations to keep the ambulances
357 when they are not in use. This item is for report only.
358
359 **Ocracoke Wildfire Response Equipment**
360
361 EM Director Justin Gibbs discussed the recent structure fire that occurred behind the Ocracoke Variety
362 Store. Justin will have planning discussions with representatives from the NC Forestry Service, the
363 National Park Service and the Ocracoke Fire Department to come up with a readiness plan for rapid
364 response to emergency situations involving fires.
365

366 **Hyde County FY2016-2017 Spending Freeze**

367 Corrinne Gibbs, Finance Officer reported in order to complete the FY2017-2018 Hyde County Budget,
368 a “spending freeze” is needed. A \$100 spending limit for all county departments (except Health and
369 DSS) through the end of FY2016-2017 will begin on Monday, May 15, 2017.

370 Commissioner Simmons made a motion to approve the request for a (\$100 limit) spending freeze.

371 Commissioner Pahl seconded the motion. The motion carried on the following vote: Ayes-Simmons,
372 Pahl, Pugh, Tunnell, Swindell; Nays-None; Absent or not voting-None.

373

374 **Formation of an Ocracoke Waterways Commission**

375 Commissioner Tom Pahl is proposing to form a commission to oversee matters relating to the
376 waterways on Ocracoke. The proposed Ocracoke Waterways Commission will serve as a central
377 clearinghouse for research, information, ideas and strategies regarding the future of Ocracoke’s critical
378 navigable waterways. The Commission will work to develop and recommend policies and actions that
379 would improve the long-term reliability and predictability of our key channels and waterways for
380 ferryboat, commercial fishing and recreational fishing traffic. The Commission will act as a liaison to
381 state and federal agencies and legislators who have shared interests in and authority over those
382 waterways. And they will work closely with the Dare County Waterways Commission with regard to
383 Hatteras Inlet. The Commission will serve as an advisory board, appointed by the Hyde County Board
384 of Commissioners. The Ocracoke Waterways Commission will recommend specific policies and
385 actions for implementation by the Hyde County Board of Commissioners. Commissioner Pahl has
386 spoken with the Dare County Waterways Commission and the National Park Service. Both parties are
387 supportive of the formation of the Ocracoke Waterways Commission. Discussion item only.

388

389 **Memorandum of Agreement to Write a Watershed Restoration Plan for Lake Mattamuskeet**

390

391 Bill Rich requested approval of a Memorandum of Agreement between Hyde County and the Coastal
392 Federation, the United States Fish & Wildlife Service and the North Carolina Wildlife Resources
393 Commission. The Coastal Federation will work cooperatively with the USFWS, the NCWRC and
394 Hyde County to produce a voluntary watershed restoration plan for Lake Mattamuskeet. The total
395 budget for the Lake Mattamuskeet Watershed Restoration Plan shall not exceed \$75,000. The total
396 cost will be shared between the USFWS, the NCWRC, and the county. The county will fund 20% of
397 the total cost of the plan, not to exceed \$15,000, identify a point of contact for plan development and
398 project administration and communicate in a timely and effective manner throughout the duration of
399 the plan development.

400

401 Copies of the memorandum of agreement were distributed at the beginning of this meeting.

402 Commissioner Pahl requested that if possible, he would like to receive walk-in materials in advance in
403 order to have enough time to review prior to the meeting.

404

405 Commissioner Tunnell commented that a representative from the Dept. of Transportation needed to be
406 involved in the watershed restoration process.

407

408 Commissioner Swindell made a motion to approve the execution of the Memorandum of Agreement to
409 Write a Watershed Restoration Plan for Lake Mattamuskeet. Commissioner Simmons seconded the
410 motion. The motion carried on the following vote: Ayes-Swindell, Simmons, Pahl, Pugh, Tunnell;
411 Nays-None; Absent or not voting-None.

412

413 ***Clerks Note: A copy of the Memorandum of Agreement to Write a Watershed Restoration Plan is***
414 ***attached herewith as Exhibit G and incorporated herein by reference.***

415

416 **Budget Revisions:**

417 Commissioner Pahl moved to approve budget revisions and amendments as presented by various
418 agencies. Commissioner Simmons seconded the motion. The motion passed on the following vote:
419 Ayes-Simmons, Swindell, Pahl, Pugh, Tunnell; Nays-None; Absent or not voting-None.

420

421 **Airport**

422 Aviation Fuel \$2,500.00
423 Aviation Fuel \$4,000.00

424

425 **Social Services**

426 Equipment \$1,350.00
427 Longevity \$ 600.00

428

429 **Health Department**

430 BR54-17 – Travel, Equipment, Salaries, Insurance \$ 6,998.04

22		
431	BR55-17 – Contract Physician	\$ 525.00
432	BR56-17 – Contract Operator	\$ 755.00
433	BR57-17 – Cell Phone	\$ 100.00
434	BR58-17 – Group Insurance, Retirement	\$ 350.00
435	BR59-17 – Contract Wages	\$ 220.00
436	BR60-17 – Health Dept., Phone, Utilities	\$ 5,000.00
437	BR61-17 – Salaries, Insurance, Retirement	\$ 608.00

438
439 **Management Reports:**

440
441 **Commissioner Pahl** – Attended the Ferry meeting on May 8; Working on formation of Ocracoke
442 Waterways Commission; attended the Hyde County Coalition for Children; attended the Ocracoke
443 Planning Board meeting; attended the Ocracoke Community Park meeting; attended the Occupancy
444 Tax Board meeting.

445 **Commissioner Simmons** – Attended the RPO meeting on April 26.

446 **Vice-Chairman Swindell** – No report.

447 **Chairman Pugh** – Attended the Working Watermen’s meeting; attended the 4H Livestock Show on
448 April 26; attended the NCACC District Assembly; attended the dedication of the Morgan Harris Sports
449 Complex at Mattamuskeet High School.

450 **Commissioner Tunnell** – Attended the dedication of the Morgan Harris Sports Complex at
451 Mattamuskeet High School; attended the Mid-East Commission meeting; attended the Dock of the Bay
452 event at the Eastern 4H Center in Columbia.

453 **Manager Rich** – Attended the 4H Livestock Show on April 26 and kissed the pig. Attended various
454 other functions and meetings as noted on manager’s calendar, which was distributed.

455
456 **Public Comments:**

457
458 Chairman Pugh called for comments from the public. No comments from the mainland or Ocracoke.
459

460 **Closed Session:**

461 There was no closed session held.
462

463 **Adjourn:**

464 Commissioner Simmons moved to adjourn the meeting. Commissioner Pahl seconded the motion.
465 The motion passed on the following vote: Ayes – Pahl, Pugh, Tunnell, Simmons, and Swindell; Nays
466 – None. Absent or not voting-None.
467

468 The meeting adjourned at 8:00 pm. A short break followed. The meeting reconvened at 8:15 pm to
469 review and discuss the FY 2017-2018 Hyde County Budget.

471 Respectfully submitted:

SEAL

472
473 Minutes approved on the 5th day of June, 2017.
474
475
476
477

478 _____
479 Rosemary O. Johnson
480 Deputy Clerk, Hyde County Board of Commissioners

478 _____
479 Earl Pugh, Jr.
480 Chair, Hyde County Board of
481 Commissioners

482 **Attachment:**

- 483
484 Exhibit A: Proclamation-Older Americans Month 2017
485 Exhibit B: Proclamation for Elder Abuse Awareness Month in Hyde County
486 Exhibit C: Proclamation Adopting May 17-27, 2017 as Emergency Medical Services Week
487 Exhibit D: Resolution in Opposition to Sunday Duck Hunting
488 Exhibit E: Resolution In Support of An Application for CAMA Funds for the Mattamuskeet Watershed Planning Project
489 Exhibit F: Project Budget Ordinance for Hyde County Youth Athletics
490 Exhibit G: Memorandum of Agreement to Write a Watershed Restoration Plan

