

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 1, 2015  
**Presenter:** Chairman Barry Swindell  
**Attachment:** No

**ITEM TITLE:** OPENING

**SUMMARY:** Call to Order  
Opening Prayer  
Pledge of Allegiance

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 1, 2015  
**Presenter:** Chairman Barry Swindell  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF AGENDA

**SUMMARY:** Attached is the proposed Agenda for the June 1, 2015, Regular Meeting of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

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**Motion Made By:** \_\_\_ Barry Swindell  
\_\_\_ Earl Pugh, Jr.  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Motion Seconded By:** \_\_\_ Barry Swindell  
\_\_\_ Earl Pugh, Jr.  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

**Vote:** \_\_\_ Barry Swindell  
\_\_\_ Earl Pugh, Jr.  
\_\_\_ Dick Tunnell  
\_\_\_ Ben Simmons  
\_\_\_ John Fletcher

# AGENDA

## HYDE COUNTY BOARD OF COMMISSIONERS' MEETING

MONDAY, JUNE 1, 2015 – 6:00 PM

### CALL TO ORDER

### OPENING

### CONSIDERATION OF AGENDA

### CONSIDERATION OF MINUTES

- 1) May 4, 2015 Regular Meeting ..... Mgr. Rich
- 2) May 19, 2015 Special Meeting – Budget Workshop Minutes ..... Mgr. Rich

### PUBLIC HEARINGS

- 1) Pamlico Sound Regional Hazard Mitigation Plan ..... Kris Noble
- 2) Hyde County FY2015-2016 Budget ..... Mgr. Rich

### INTRODUCTIONS (none)

### PRESENTATIONS

- 1) Pungo District Hospital ..... Dr. Charles O. Boyette
- 2) JCPC Hyde Funding ..... Kathy Ballance
- 3) Hyde County Hotline ..... Kathy Ballance

### EMPLOYEE RECOGNITION

### PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

**1) Ordinances**

- a. Hyde County FY2015-2016 Budget Ordinance ..... Mgr. Rich
- b. Hyde County Hurricane Irene Recovery Project Budget Ordinance ..... Corrinne Gibbs
  
- c. Ordinance Amendments** ..... Corrinne Gibbs
  - Hyde County Government Center Water Penetration Remediation Project  
Project Ordinance 2014-05-05
  - Hyde County Public Safety Center Roof Repair Project  
Project Ordinance 2014-06-02
  - Hyde County ECB Renovations Project  
Project Ordinance 2014-07-02

**2) Resolutions**

- a. Resolution Relating To The Budget for Fiscal Year 2015-2016 ..... Mgr. Rich
- b. Resolution Authorizing County Manager to Reconcile Department Budgets ..... Mgr. Rich
- c. Resolution Supporting the NC Eastern 4-H Environmental Education Center ..... Mgr. Rich
- d. Resolution: Adoption of the Pamlico Sound Regional Hazard Mitigation Plan .... Kris Noble

**3) Proclamation**

- a. Proclamation – Vulnerable Adult and Elder Abuse Awareness Month ..... Mgr. Rich  
In the County of Hyde, May 8 – June 22, 2015

**4) Appointments**

- a. Hyde County Jury Commission Appointment ..... Brandy Pugh
- b. Ocracoke Community Center Board (2 new members) ..... John Fletcher
- c. Hyde County ABC Board Appointment ..... Meredith Nicholson

5) Hyde County ABC Board Quarterly Financial Report ..... Meredith Nicholson

6) Proposal for Hyde County Revaluation Services ..... Linda Basnight

**7) Response to Budget Workshop Questions** ..... Mgr. Rich

- a) EMS Contract for Heart Monitors
- b) DSS Funds for Ocracoke Day Care

8) Summer Schedule 2015..... Tammy Blake

9) ECU Summer Interns ..... Kris Noble

10) DSS Interim Director Position Continued .....Mgr. Rich

11) FY2015-2016 Auditor Contract .....Corrinne Gibbs

12) Solar Farm Discussion ..... Kris Noble

13) Projects Update ..... Mgr. Rich

- a) Ferry
- b) Ocracoke EMS Station
- c) Sales Tax
- d) Miscellaneous Legislation

14) Health Department and DSS Consolidation ..... Comm. Fletcher

**BUDGET MATTERS**

- a) BR47-15 – Health – MCD Escrow/WIC – Contract
- b) BR48-15 – Health – Immunization Action Plan
- c) BR49-15 – Home Health – Training
- d) BR50-15 – Health – PHPR
- e) BR51-15 – Health – General (revised)
- f) BR52-15 – Health – Salary
- g) BR53-15 – Health – Medication Assistance Program
- h) Cooperative Extension – Phone/Postage/Supplies
- i) DSS - Overpayment

**MANAGEMENT REPORTS**

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

**PUBLIC COMMENTS**

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**CLOSED SESSION** (discussion and possible action if required)

**ADJOURN**

**SUPPLEMENTAL INFORMATION**

**Department Reports**

- 1) Tax Department (requires signature)
- 2) Mattamuskeet Senior Center
- 3) Human Resources
- 4) Social Services
- 5) Health Department

### **Informational Items**

- 1) Perquimans County – A Resolution Requesting that the North Carolina State Legislature Develop a Jobs Incentive Program Geared Toward Tier I Counties
- 2) Moore County – Resolution Requesting the North Carolina General Assembly to Change the Requisite Funding Formula to Increase the Number of Allotted Classroom Teachers' Positions by Applying the Formula to Individual Schools and Grades Rather Than Districtwide and Fund These Positions by the Current Budgeted Amount
- 3) Town of Sunset Beach – Resolution For the Establishment of a National Task Force to Globally Address Coastal Issues
- 4) Letter from Dr. Patricia Mitchell, CECD, Rural Economic Development Division – FY14/15 Building Reuse Program Award Notification
- 5) Invitation – Tyrrell County EMS Station
- 6) Letter to Dr. Louis Daniel, NC MFC – Southern Flounder Fishery Management Plan
- 7) Town of Columbia - Resolution Supporting the NC Eastern 4-H Environmental Education Center
- 8) Letter - Conversion of Existing Septic Waste Water Systems from Eddie Goodrich, WWP

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 1, 2015  
**Presenter:** Lois Stotesberry, Clerk  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF MINUTES

**SUMMARY:** Attached are the May 4, 2015 Regular and May 19, 2015 Special – Budget Workshop – Meeting Minutes of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

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Motion Made By:  Barry Swindell  
 Earl Pugh, Jr.  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Motion Seconded By:  Barry Swindell  
 Earl Pugh, Jr.  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

Vote:  Barry Swindell  
 Earl Pugh, Jr.  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher

1 **Regular Meeting Minutes**

2 **Board of County Commissioners**  
3 **Hyde County**

4  
5 **Monday, May 4, 2015**

6 Chairman Barry Swindell called the Regular Meeting of the Hyde County Board of Commissioners to  
7 order at 6:00pm on Monday, May 4, 2015, in the Hyde County Government Center, Multi-Use Room,  
8 and the Ocracoke School Commons Room using electronic conferencing equipment.

9 The following members were present on the mainland: Commissioners Earl Pugh, Jr., Dick Tunnell,  
10 Benjamin Simmons and Barry Swindell; Attorney Fred Holscher; County Manager Bill Rich; Clerk to  
11 the Board Lois Stotesberry; and, members of the public.

12 The following members were present on Ocracoke: Commissioner John Fletcher, Public Information  
13 Officer Sarah Johnson and members of the public.

14 Following opening prayer by Commissioner Simmons and pledge of allegiance the meeting was called  
15 to order.

16 **Agenda:**

17 Chairman Swindell asked for changes to the May 4, 2015 Meeting Agenda.

18 Commissioner Pugh moved to approve the May 4, 2015 meeting Agenda as presented by the Clerk  
19 with addition of Items: Budget Revisions 46-15 – Health – WIC and EMS – Personnel Expenses for  
20 the remainder of the fiscal year; Inspection Department monthly report; E-mail from Mickey Baker on  
21 Ocracoke Occupancy Tax; and, mainland Hyde County EMS – Disposition Type Breakdown. Mr.  
22 Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,  
23 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.  
24

25 **Consideration of Minutes:**

26  
27 Commissioner Pugh moved to approve the April 6, 2015 Board of Commissioners Regular Meeting  
28 Minutes as presented by the Clerk with corrections made on Page 1, line 26 – Board of Education  
29 Local Revenue Budget was ~~approved~~ accepted by the Board and line 28 - \$3,518.00; and on Page 6,  
30 line 4 & 5 – Ayes – ~~Fletcher~~, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not  
31 voting – Fletcher. Mr. Fletcher seconded the motion. The motion to approve the April 6, 2015 Board  
32 of Commissioners Regular Meeting Minutes passed on the following vote: Ayes – Fletcher, Pugh,  
33 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

34 **Presentation:**

35 **NCDOT Maintenance Budget**

36 Sterling Baker, PE, Division One Maintenance Engineer accompanied by Glenn Cooke, Acting  
37 County Maintenance Engineer and Win Bridgers, Assistant Division Maintenance Engineer presented  
38 the NCDOT Hyde County Maintenance Budget – 3 Year Resurfacing and Treatment Plan. Mr.  
39 Baker's presentation included Division One Standing Maintenance Budget; Hyde County Historical

1 Look at the Standing Maintenance Budget; “OFF THE TOP” Funding Items; Contract Resurfacing &  
2 Preservation-Hyde County; and, Division One and Hyde County 2015 to 2018 Retreatment/  
3 Resurfacing Plan Maps. No action required.

4  
5 **Employee Recognition:**

6  
7 Tabled until the next regularly scheduled Board of Commissioners meeting on June 1, 2015.

8  
9 **Public Comments:**

10  
11 Chairman Swindell called for comments from the public.

12 **Connie Leinback, Ocracoke Civic and Business (OCBA)** – stated infrastructure is the primary route  
13 to tourism and shorter wait lines for ferries are needed. Ms. Leinback would like to explore the state of  
14 Ocracoke Tourism and welcomes Economic Development Office staff to join her.

15 **Mickey Baker, Ocracoke resident & business owner** – believes the Ocracoke Occupancy Tax Board  
16 does not need to put \$100,000.00 into tourism efforts. She would prefer to see more interest and funds  
17 go toward the NCDOT for more ferries, dredging and transportation in the Village than for advertising.

18 **John Fletcher, Commissioner** – travels to Dare County once a week. Road repairs and ferry delays  
19 make the trip much longer.

20  
21 **Proclamation:**

22  
23 **Older Americans Month – April 2015**

24  
25 Bill Rich, County Manager, reported Albemarle Commission Director of Area Agency on Aging  
26 Laura Alvarico asks that Hyde County adopt “Proclamation – Older Americans Month 2015” and  
27 encourage communities in Hyde County to celebrate and honor older adults and those who serve and  
28 support them daily. Ms. Alvarico reported 2015 is also the 50<sup>th</sup> anniversary of the Older American’s  
29 Act, which provides a nationwide aging services network and funding.

30 Commissioner Fletcher moved to proclaim “May 2015 Older Americans Month”. Mr. Pugh seconded  
31 the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and  
32 Swindell; Nays – None; Absent or not voting – None.

33  
34 *Clerk’s Note: A copy of “Proclamation – “Older Americans Month – May 2015” is attached herewith as Exhibit A  
and incorporated herein by reference.*

35  
36 **Resolutions:**

37 **Resolution to Support HR1288 WW II Merchant Mariner Service Act**

38 Bill Rich, County Manager reported J. Don Horton, President of WW II Coastwise Merchant Mariners,  
39 has attempted (for over 8 years) to obtain recognition for some WW II coastwise barge and tug seamen  
40 and has reported his organization gets closer each session of Congress. The last session the Resolution  
41 to Support HR1288 WW II Merchant Mariner Service Act cleared the House and very closely cleared  
42 the Senate via the 2015 NDAA through an amendment but didn’t make it. Mr. Horton reported that on  
43 March 4<sup>th</sup>, Representatives George K. Butterfield, D-NC-01 and Walter Jones, R-NC-03 have

1 reintroduced HR 1288 WW II Merchant Mariners Service Act. The organization now must gather  
2 support for one more attempt at gaining recognition before the few hundred Merchant Mariners are no  
3 longer with us.

4  
5 Hyde County has stepped up over and over again to support this effort and has been asked again for  
6 that same support. This year the organization is taking an approach with a single resolution to avoid  
7 any possibility of misinterpretation from any source. It is rather lengthy but has all the facts possible  
8 regarding official actions taken against these mariners and recommendations to correct these  
9 oversights.

10 Commissioner Fletcher moved to adopt “Resolution to Support HR1288 WWII Merchant Mariner  
11 Service Act”. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes –  
12 Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

13  
14 *Clerk’s Note: A copy of “Resolution to Support HR1288 WWII Merchant Mariner Service Act” is attached herewith  
as Exhibit B and incorporated herein by reference.*

15  
16 **Resolution Approving Northeastern Workforce Development Consortium Agreement and**  
17 **Appointment of WIOA Board Member**

18  
19 Bill Rich, County Manager, presented “Resolution Approving Northeastern Workforce Development  
20 Consortium Agreement”. Mr. Rich reported in a message from David Whitmer, MBA, Director,  
21 Northeastern Workforce Development Board – Albemarle Commission it is reported that on June 30,  
22 2015 the Workforce Investment Act of 1998 (WIA) will end and the Workforce Innovation and  
23 Opportunity Act (WIOA) will take its place. Because of this, our current 10-county WIA Consortium  
24 and our WIA Workforce Development Board will end and we will need to have a WIOA Consortium  
25 and Workforce Development Board in place. The resolution authorizes a “County Appointed  
26 Representative” to serve on the Consortium for WIOA purposes. Hyde County’s current  
27 Representative/Consortium Board Member is Commissioner Earl Pugh, Jr. The resolution will also  
28 authorize Commissioner Pugh (if re-appointed) to sign the “Consortium Agreement” which establishes  
29 the Consortium. Everything will need to be in place and running on July 1, 2015.

30 Commissioner Tunnell moved to re-appoint Commissioner Earl Pugh, Jr. to represent Hyde County on  
31 the Workforce Innovation and Opportunity Act (WIOA) Board and to sign “Resolution Approving  
32 Northeastern Workforce Development Consortium Agreement”. Mr. Pugh seconded the motion. The  
33 motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays –  
34 None; Absent or not voting – None.

35  
36 *Clerk’s Note: A copy of “Resolution Approving Northeastern Workforce Development Consortium Agreement” is  
attached herewith as Exhibit C and incorporated herein by reference.*

37  
38 **Appointments:**

39  
40 **ECBH Central Regional Advisory Board**

41  
42 Bill Rich, County Manager, reported East Carolina Behavioral Health has consolidated and is forming  
43 a Central Regional Advisory Board. Agreements with the 20 participating counties have been  
44 approved and it is now time to nominate two members to serve on the Central Regional Advisory  
45 Board. The nominees shall consist of one commissioner and a representative that has a background in  
46 the 122C 118 board structure.

1 October, 2013 ECBH was restructured and a Commissioner Representative would not be needed until  
2 October, 2016. However, on February 3, 2014 Commissioner Benjamin Simmons was appointed to  
3 serve as Commissioner Representative on the ECBH Finance Committee, to complete the term of  
4 Commissioner Anson Byrd. Commissioners serve the length of their term in office.  
5

6 David Howard, Health Director has some background with four years working with the Governor's  
7 Institute on Substance Abuse (NC) where he worked closely with Mental Health during the NC  
8 MH/DD/SA system reform on co-occurring illness staff-development and research, and a year as  
9 Executive Director of a large Free Clinic in Wilmington where he ran a mental health clinic with the  
10 help of local practitioners. Mr. Howard is interested in serving on the ECBH Central Regional  
11 Advisory Board.  
12

13 Commissioner Tunnell moved to appoint Commissioner Benjamin Simmons, III and Health Director  
14 David Howard, to represent Hyde County on the East Carolina Behavioral Health (ECBH) Central  
15 Advisory Board. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes –  
16 Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.  
17

### 18 **Hyde County FY2015-2016:**

19  
20 Bill Rich, County Manager, presented the current State of the County and Manager's FY2015-2016  
21 Hyde County Budget Message. When Mr. Rich became County Manager in March of 2013 (the last  
22 audit available) unrestricted fund balance was from June 30, 2012 in the amount of \$2,784,182.  
23 Mr. Rich reported the fund balance is now \$4,191,188 as of June 30, 2014 audit. Hyde County is  
24 financially sound with an unrestricted fund balance of 37.35%. He presented his accomplishments and  
25 challenges over the past two plus years. Mr. Rich takes great pride and pleasure in being the budget  
26 finance officer.  
27

28 Commissioner Pugh moved to set a spending freeze of \$100.00 for all county departments (except  
29 Health and Social Services) through the end of FY2014-2015, effective May 15, 2015. Mr. Simmons  
30 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,  
31 Simmons and Swindell; Nays – None; Absent or not voting – None.  
32

### 33 **Ocracoke Deputy Control Group:**

34  
35 Justin Gibbs, Emergency Management Director, will present the 15 member Ocracoke Deputy Control  
36 Group at the June 1, 2015 Board of Commissioners meeting.  
37

### 38 **Ocracoke Occupancy Tax Board Meeting Minutes/Recommendations:**

39  
40 Bill Rich, County Manager, presented the Ocracoke Occupancy Tax recommended appropriations for  
41 FY2015-2016, totaling \$356,870.56.  
42

#### 43 **Occupancy Tax Appropriation Requests Overview**

- 44 • 14 requests totaling \$456,353.56
- 45 • The Board recommends appropriating a total of \$356,870.56

#### 46 **Recommendations by Group**

- 47  
48 Ocracoke Brownie Girl Scout Troop
- 49 • Requested \$650
- 50  
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- The Board recommends appropriating \$650
  
- Ocracoke Friends of the Library
  - Requested \$2,165
  - The Board recommends appropriating \$2,165
  
- Greater Hyde County Chamber of Commerce
  - Requested \$2,500
  - The Board recommends appropriating \$2,500
  
- Ocracoke Alive
  - Requested \$6,000
  - The Board recommends appropriating \$6,000
  
- Hyde County for McClees Consulting Services
  - Requested \$10,000
  - The Board recommends appropriating \$10,000
  
- Ocracoke Preservation Society
  - Requested \$10,500
  - The Board recommends appropriating \$10,500
  
- Ocracoke Health Center
  - Requested \$22,000
  - The Board recommends appropriating \$11,000
  
- Ocracoke School
  - Requested \$23,381.56
  - The Board recommends appropriating \$23,381.56
  
- Ocracoke Youth Center (Ocracoke Community Park)
  - Requested \$48,000
  - The Board recommends appropriating \$48,000
  
- Ocracoke Community Center
  - Requested \$60,983
  - The Board recommends appropriating \$32,500
  
- Ocracoke Child Care
  - Requested \$43,000
  - The Board recommends appropriating \$43,000
  
- Ocracoke Fire Protection Association
  - Requested \$85,000
  - The Board recommends appropriating \$85,000
  
- Ocracoke Civic and Business Association
  - Requested \$82,174
  - The Board recommends appropriating \$82,174
  
- Hyde County for marketing and tourism plan
  - Requested \$60,000
  - No vote made

Commissioner Fletcher moved to approve the Ocracoke Occupancy Tax Board recommended appropriations for FY2015-2016, totaling \$356,870.56. Mr. Pugh seconded the motion. The motion

1 passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None;  
2 Absent or not voting – None.

3  
4 **Hyde County Utilities Rules and Regulations Revision:**

5  
6 Clint Berry, Utilities Director, reported the Hyde County Utilities Department will no longer be billing  
7 for the Engelhard Sanitary District and no longer bills for Trash Collection. Mr. Berry requested  
8 Board approval to amend the “NC Instructions 1933-A.1 Guide 3 – Rules and Regulations of Hyde  
9 County Water System – Section XII. Suspension of Service (c)” by reducing the water reconnect fee  
10 from \$150.00 to \$75.00.

11  
12 Commissioner Fletcher moved to approve revision of Section XII. Suspension of Service (c) of the  
13 Hyde County Utilities Rules and Regulations to reduce the water reconnect fee to \$75.00. Mr.  
14 Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,  
15 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

16  
17 **Engelhard Sanitary District Billing:**

18  
19 Clint Berry, Utilities Director, reported the Engelhard Sanitary District will resume responsibility for  
20 its sewer billing, effective May 1, 2015. The April bill issued by the County will be the last combined  
21 invoice, and the County will continue to accept payments until May 31 under the existing terms. Any  
22 combined water and sewer payments received on June 1 or thereafter will be applied to water accounts  
23 only and any sewer only payments will be returned to the consumer.

24  
25 Commissioner Fletcher moved to approve request for Hyde County Utilities to no longer do the billing  
26 for Engelhard Sanitary District, effective April 27<sup>th</sup> and to approve computer programmers to do a  
27 mass adjustment and remove Engelhard Sanitary District accounts. Mr. Pugh seconded the motion.  
28 The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell;  
29 Nays – None; Absent or not voting – None.

30  
31 **2015 Community Waste Reduction and Recycling Grant:**

32  
33 Clint Berry, Utilities Director, reported Hyde County Solid Waste has applied for a 2015 Community  
34 Waste Reduction and Recycling Grant project titled “Improving Special Waste and Recycling  
35 Collections in Hyde County”. Funds will be used to upgrade solid waste sites in the County. The  
36 grant will be for \$14,916.00 and the local match will be \$2,984.00 for a total project of \$17,900.00.

37  
38 Commissioner Fletcher moved to approve DENR Grant Contract No. 6456 between the North  
39 Carolina Department of Environment and Natural Resources and Hyde County for a 2015 Community  
40 Waste Reduction and Recycling Grant project titled “Improving Special Waste and Recycling  
41 Collections in Hyde County” and the local match of \$2,984.00. Mr. Simmons seconded the motion.  
42 The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell;  
43 Nays – None; Absent or not voting – None.

44  
45 **Water Line Extension:**

46  
47 Clint Berry, Utilities Director, reported Hyde County Utilities picked four of the 49 roads that are  
48 currently not served by County water to install water mains on. A Request for Qualifications (RFQ)  
49 was put out and three Engineering firms submitted a qualifications package. The RFQ’s were ranked

1 by Clint Berry, Kris Noble, and Rosemary Johnson. Green Engineering received the highest ranking  
2 and a proposal was requested to perform the services required to design and permit the installations  
3 with (NCDENR) Public Water Supply for the lump sum amount of \$14,800.00. Hyde County Utilities  
4 has budgeted funds for this fiscal year and next year to perform the work. The project will consist of  
5 the extensions of water mains on the following roads:  
6

- 7 • Bridgman Road (SR 1126) ± 2,700 LF
- 8 • Mapletown Lane (SR 1165) ± 3,500 LF
- 9 • Seth Road (SR 1307) ± 4,200 LF
- 10 • Refuge Road (SR 1363) ± 3,500 LF

11  
12 Commissioner Pugh moved to approve proposal to install water mains on Bridgman, Mapletown, Seth  
13 and Refuge Roads. Mr. Simmons seconded the motion. The motion passed on the following vote:  
14 Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.  
15

#### 16 **RFP for Health Insurance for County Employees:**

17  
18 Tammy Blake, Human Resources Director, reported three companies responded to the Request For  
19 Proposal for Health Insurance for Hyde County employees. They are John Hackney Insurance  
20 Agency, JWB Insurance Group and Snipes Insurance Service. Ms. Blake reported JWB Insurance  
21 Group will save the County \$310,000.00 off expected increase in insurance premiums with \$42,000.00  
22 saved next fiscal year. Hyde County will provide BCBS health insurance with vision and dental  
23 coverage and life insurance.  
24

25 Commissioner Simmons moved to award the contract for Health Insurance for County Employees to  
26 JWB Insurance Group. Mr. Fletcher seconded the motion. The motion passed on the following vote:  
27 Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.  
28

#### 29 **Update – Property Search for Ocracoke EMS Station:**

30  
31 Bill Rich, County Manager, presented update on Hyde County’s search for property on Ocracoke to  
32 relocate the EMS Station. Mr. Rich reported 3 out of 8 properties show potential for the project. He  
33 will continue research and present update at the Board meeting on June 1, 2015.  
34

#### 35 **Sunday Hunting:**

36  
37 Bill Rich, County Manager, reported House Bill 640 – Sunday Hunting passed on May 4 and will be  
38 presented to the Senate for approval.  
39

#### 40 **Topics for Discussion:**

41  
42 Commissioner John Fletcher discussed issues of concern to Ocracoke citizens:  
43

- 44 • Hatteras Ferry Runs – lines are too long and wait time can be hours.
- 45 • Day Pass for Beach – US FWS meeting on Ocracoke tonight.
- 46 • Sales Tax Resolution – Motion to support Senator Harry Brown endorsing his plan to base  
47 sales tax return on population made by Commissioner Fletcher and seconded by Commissioner  
48 Pugh failed with 2 votes Aye and 3 votes Nay.

- North Carolina Driver's Licenses for Ocracoke Summer Workers – investigate option to issue temporary driver's license.

**Budget Revisions:**

Bill Rich, County Manager, presented the following departmental budget revisions and amendments for Board discussion and approval:

• BR16-15	Health Immunization Action Plan (reversal)	\$ 884.00
• Planning	Printing & Promotions (reversal)	\$ 2,000.00
• Planning	Travel & Printing & Promotions	\$ 2,000.00
• Finance	Fiscal Year End Journal Entries – Various Departments	\$102,850.00
• Finance	Fiscal Year End Journal Entries – Register of Deeds	\$ 10,000.00
• Finance	Fiscal Year End Journal Entries – Maintenance	\$ 20,000.00
• BR41-15	Health – Maternal Health – Postage	\$ 100.00
• BR42-15	Health – WIC – Postage	\$ 100.00
• BR43-15	Health – Home Health – Physical Therapy	\$ 12,000.00
• BR44-15	Health – PDL – Trainings	\$ 4,550.00
• BR45-15	Health – Promotion – Prescription Drug Disposal	\$ 13,000.00
• BR46-15	Health – Add Expense Line – WIC	\$ ----
• DSS	Gas/Oil/Tires – Until Fiscal Year End	\$ 1,500.00
• DSS	Equipment – Repairs	\$ 1,700.00
• DSS	Utilities – Until Fiscal Year End	\$ 2,300.00
• DSS	Travel Job Programs – Overpayment	\$ 35,184.00

Commissioner Simmons moved to approve Health and Planning reversals; Planning; Finance; DSS; EMS; and, Health Department BR41-15 through BR46-15 as presented. Commissioner Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

**Management Reports:**

**Commissioner Fletcher** – attended the Emergency Resiliency Workshop at the Government Center and Ocracoke meetings.

**Commissioner Simmons** – reported MECHS ball field is completed. Little League teams are playing baseball.

**Commissioner Pugh** – attended NC Northeast meeting in Plymouth, 4H Livestock Show, Volunteer Breakfast at the Senior Center, Scholarship Program at the 4H Center and met with Ralph Jarvis in Swan Quarter.

**Commissioner Tunnell** – attended 4H Center – Bulls Bay, 4H Livestock Show, Flood Resiliency Workshop and commends Rosemary Johnson for work done conducting the meeting and Ferry meetings. He will attend the Albemarle RC&D meeting on Tuesday. Mr. Tunnell reported the dike is being repaired but traffic problems continue.

1 **Chairman Swindell** – attended Health Board Budget meeting, 4H Livestock Show and games at the  
2 MECHS new ball field.

3  
4 **Manager Rich** – requested a Budget Workshop meeting on Monday, May 18, 2015.  
5

6 Commissioner Simmons moved to hold a Budget Workshop meeting at 6:00pm on Tuesday, May 19,  
7 2015 in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School Commons  
8 Room using electronic conferencing equipment. Commissioner Pugh seconded the motion. The  
9 motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays –  
10 None; Absent or not voting – None.  
11

12 Mr. Rich reported Hyde County is now one of the counties in (85 out of 100) NCGS 153A-15 –  
13 Consent of board of commissioners necessary in certain counties before land may be condemned or  
14 acquired by a unit of local government outside the county. He also reported David Hallac,  
15 Superintendent NPS recently discussed beach passes; Peter Vankevich thanks the Board for a Lost &  
16 Found location at the Ocracoke Sheriff's Department; action to create a \$150.00 ferry priority pass  
17 died in the Senate and House; and, Representatives Torbett and Tine introduced HB927 to move ferry  
18 funds into bridges – the Good Roads Act.  
19

20 **Public Comments:**  
21

22 Chairman Swindell called for comments from the public.  
23

24 **Darlene Styron, Ocracoke** – thanked the Board for respecting the Ocracoke Occupancy Tax Board's  
25 appropriations list and asked if the passenger ferry study includes South Dock.  
26

27 **Peter Vankevich, Ocracoke** – thanked the Board for approving a Lost & Found Box on Ocracoke.  
28

29 **Commissioner Fletcher, Ocracoke** – asked if the passenger ferry could be used anywhere in the  
30 State. Manager Rich confirmed.  
31

32 There being no further comments from the public, Chairman Swindell continued the meeting.  
33

34 **Closed Session** (none)  
35

36 **Adjourn:**  
37

38 Commissioner Simmons moved to adjourn the meeting. Mr. Pugh seconded the motion. The motion  
39 passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None;  
40 Absent or not voting – None.  
41

42 The meeting adjourned at 7:40p.m.  
43

44 Respectfully submitted:  
45

46 Minutes approved on the 1<sup>st</sup> day of June, 2015.  
47  
48  
49

SEAL

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Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of Commissioners

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Barry Swindell  
Chair, Hyde County Board of Commissioners

Attachments:

- Exhibit A: *“Proclamation – “Older Americans Month – May 2015”*
- Exhibit B: *“Resolution to Support HR1288 WW II Merchant Mariner Service Act”*
- Exhibit C: *“Resolution Approving Northeastern Workforce Development Consortium Agreement”*



1 Special Budget Workshop Meeting Minutes

2 **Board of County Commissioners**  
3 **Hyde County**

4  
5 **Tuesday, May 19, 2015**

6 Vice-Chairman Earl Pugh, Jr. called the Special Budget Workshop Meeting of the Hyde County Board of  
7 Commissioners to order at 6:05pm on Tuesday, May 19, 2015, in the Hyde County Government Center, Multi-  
8 Use Room, and the Ocracoke School Commons Room using electronic conferencing equipment.

9 The following members were present on the mainland: Commissioners Earl Pugh, Jr. and Benjamin Simmons;  
10 Attorney Fred Holscher; County Manager Bill Rich; Clerk to the Board Lois Stotesberry; and, members of the  
11 public.

12 The following members were present on Ocracoke: Commissioners John Fletcher and Dick Tunnell, and  
13 members of the public. Ms. Paula Privette operated the Ocracoke electronic conferencing equipment.

14 Following opening prayer by Commissioner Simmons and pledge of allegiance the meeting was called to order.

15 **Agenda:**

16 Vice-Chairman Pugh asked for changes to the May 19, 2015 Meeting Agenda.

17 Commissioner Tunnell moved to approve the May 19, 2015 meeting Agenda as presented by the Clerk. Mr.  
18 Fletcher seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell and  
19 Simmons; Nays – None; Absent or not voting – Swindell.

20  
21 Chairman Swindell arrived at 6:12pm.

22  
23 **Public Comments:**

24  
25 Chairman Swindell called for comments from the public.

26  
27 **Sundae Horne, Ocracoke** – asked the Commissioners to approve funding the School Board for art classes.

28  
29 **Clint Berry, Utilities Director** – thanked the Commissioners, Manager Rich, Human Resources Director  
30 Tammy Blake and Finance Officer Corrinne Gibbs for changes made to employee insurance.

31 **Hyde County FY2015-2016 Budget Discussion:**

32  
33 **Bill Rich, County Manager**, presented the history of the FY2015-2016 Hyde County Budget since the May 4  
34 Board of Commissioners meeting when the draft budget was delivered to the Board of Commissioners. Mr.  
35 Rich and Finance Officer Corrinne Gibbs met with department heads and then re-visited the draft budget. Mr.  
36 Rich presented changes that were made since the draft budget was delivered and revisions were presented for  
37 approval.

38  
39 **EXPENDITURES**

40  
41 **Administration**

42 **10.4200.5437 – Engelhard Recreational Park - \$1,800.00 increased to \$10,000.00**

43 **.9207 – Hyde County Hotline - \$5,000.00 increased to \$10,000.00**

44 **.0000 – Land Use Fee (new line will be added) - \$10,000.00**

1 **Total Administration Expenses increased from \$1,002,856.87 to \$1,026,055.87**

2  
3 **Commissioner John Fletcher** asked if Ocracoke drainage issues could be handled internally.

4  
5 **Manager Rich** explained these funds will be used to pay engineering costs related to the Ocracoke drainage  
6 project.

7  
8 **Public Building Maintenance**

9 **10.5000.0000 – Utilities - \$130,000.00 increased to \$140,000.00**

10 **Total Public Building Maintenance Expenses increased from \$400,124.44 to \$410,124.44**

11  
12 **Manager Rich** explained the additional \$10,000.00 for maintenance reflects additional costs of operating the  
13 Davis Center in Engelhard.

14  
15 **Sheriff**

16 **10.5100.000 – D.A.R.E. (new line will be added) – \$52,494.20**

17 **Total Sheriff Expenses will increase from \$1,303,145.71 to \$1,355,639.91**

18 **Manager Rich** explained the D.A.R.E. program is grant funded.

19  
20 **Inspections**

21 **10.5400.0200 – Salaries - \$75,586.29 increased to \$77,599.17**

22 **.0500 – FICA - \$5,874.15 increased to \$6,028.14**

23 **.0700 – Retirement Expense - \$5,428.79 increased to \$5,571.10**

24 **Total Inspections Expenses increased from \$131,283.23 to \$133,592.41**

25  
26 **Manager Rich** explained the salary and benefits increase equals 5%.

27 **Hyde County Emergency Medical Service (EMS)**

28 **10.5920.4506 – Building Rent for EMS - \$6,000.00 increased to \$16,000.00**

29 **Total Hyde County EMS Expenses increased from \$1,464,390.01 to \$1,474,390.01**

30 **Manager Rich** explained anticipated increase in rent expense for Ocracoke EMS building.

31 **GRAND TOTAL OF ALL EXPENSE FUNDS APPROVED IS \$15,855,964.12**

32  
33 **REVENUE**

34  
35 **Ad Valorem Tax**

36 **.0091 - Ad Valorem Tax-Current - \$6,283,554.16 increased to \$6,291,113.58**

37  
38 **Restricted - Other**

39 **.0003 – D.A.R.E. Program 100% School - \$52,494.20**

40 **.0011 – Davis Center Rent (new line will be added) - \$13,200.00**

41 **Total Restricted – Other \$305,296.00 increased to \$370,990.20**

42  
43 **Manager Rich** explained that the rent from our only tenant will pay all the Davis Center expenses.

44  
45 **Fund Balance Appropriated**

46  
47 **Manager Rich** reported the Revenue from Fund Balance Appropriated has increased by \$24,000.00, from  
48 \$400,000.00 to \$424,749.76. Mr. Rich explained the County has revenue to cover the other new expenses.

1 **GRAND TOTALS OF ALL REVENUE FUNDS IS \$15,855,964.12**

2  
3 **County Manager Rich** reported no raises were given in this budget except to Building Inspector Jerry Hardison  
4 for certifications earned; and, a 10% increase for additional duties performed by Tax Administrator Linda  
5 Basnigh and Assistant Tax Administrator Sue Gurganus during the upcoming two year-long revaluation. After  
6 the revaluation is completed Tax Department staff salaries will return to normal.

7  
8 Manager Rich reported \$150,000.00 less spending and anticipated loss in revenue of \$240,000.00 in Fiscal Year  
9 2015-2016. He reported no money is anticipated to be actually taken from fund balance.

10  
11 **Commissioner John Fletcher** understands the Engelhard Recreational Park funding request. Mr. Fletcher also  
12 asked questions about the following accounts:

13  
14 **Planner**

15 **10.4900.0600 – Group Insurance Expense – requested \$17,968.00 – approved \$10,344.00**

16  
17 **Kris Noble, Planner**, explained she did not know exactly what the new group insurance expense was going to  
18 be and had to estimate.

19  
20 **10.4950.4504 – Various Grants - \$80,000.00**

21  
22 **Kris Noble, Planner**, explained funds are put in this account (a grant pool) to be used for grant match dollars.

23  
24 **Sheriff**

25 **10.5100.1500 – K-9 Maintenance – 2014-15 Actual as of 03/31/2015 - \$12,651.23**

26  
27 **Joey Williams, Deputy**, reported the Sheriff's Department purchased a new drug dog.

28  
29 **Corrinne Gibbs, Finance Officer**, reported the Sheriff's Department had enough money left over to pay for the  
30 drug dog.

31  
32 **10.5100.9800 – Education Training – 2014-15 Actual as of 03/31/2015 - \$8,000.00**

33  
34 **Joey Williams, Deputy**, explained this account pays for conferences and training attended and membership  
35 dues, etc.

36  
37 **Commissioner Fletcher** recommended the Sheriff's Department strike the Canine Unit because it causes too  
38 much liability for the County.

39  
40 **Corrinne Gibbs, Finance Officer**, reported the County is insured for this.

41  
42 **Commissioner Dick Tunnell** asked why EMS Overtime has increased over the past few years and questioned  
43 funds needed for EMS salaries.

44  
45 **Emergency Medical Services (EMS)**

46 **10.5920.0200 – Salaries Full Time – approved \$605,613.00**

47 **.0220 – Overtime – approved \$150,000.00**

48  
49 **Justin Gibbs, EM Director** explained EMS employee anticipated overtime pay is calculated based on average  
50 overtime per month per employee. Based on current scheduling each employee averages 24 hours overtime per  
51 month. Overtime will fluctuate contingent upon how the year goes. Over the past few years overtime has come  
52 down until now. Contributing factors have increased the overtime allotment. Mr. Gibbs reported Occupancy  
53 Tax funds were used to hire additional staff on Ocracoke. He reported this year he would be going back to  
54 seasonal trucks on Ocracoke.

1  
2 **Commissioner John Fletcher** asked about the First Responder Program.

3  
4 **10.5920.4508 – First Responder Program – approved \$20,000.00**

5  
6 **Justin Gibbs, EM Director**, explained the County has a contract with the Volunteer Fire Departments for a  
7 maximum limit of \$20,000.00 allotted for first responder calls answered by each station. Once a year these  
8 funds are divided and paid to the departments based on the number of calls answered.

9  
10 **Commissioners Swindell, Pugh, Fletcher, Simmons and Tunnell** asked about the EMS Lease for Equipment  
11 funding.

12  
13 **10.5920.7401 – Lease for Equipment – approved \$45,000.00**

14  
15 **Justin Gibbs, EM Director**, explained the County leases 7 heart monitors (2 on Ocracoke and 5 on the  
16 Mainland) at a cost of \$2,880.16 per month plus additional costs for upgrades. There is no heart monitor on the  
17 Ocracoke beach unit. Mr. Gibbs reported a heart monitor costs approximately \$20,000.00 and the life  
18 expectancy of a heart monitor is approximately 5 years.

19  
20 Mr. Gibbs explained operating procedures followed for mainland EMS calls. The medic responds in the Quick  
21 Response Vehicle (QRV) and EMT's respond in the ambulance. The QRV is licensed at EMT-P (paramedic)  
22 level and carries response equipment and drugs that the medic is certified to administer. The Paramedic may  
23 travel with the patient to the hospital on the ambulance, return to the station in the QRV or respond to a second  
24 call in progress based on the patient's condition. Hyde County EMS has staff on duty at the Mattamuskeet EMS  
25 Station around the clock and staff on call to respond to a second call. In the event of a third call for EMS, the  
26 Paramedic on duty will instruct Dispatch to send out an all-call request asking any available EMS staff in the  
27 County to respond.

28  
29 **Commissioner Ben Simmons** questioned EMS insurance costs.

30  
31 **10.5920.5400 – Insurance – approved \$110,000.00**

32  
33 **Corrinne Gibbs, Finance Officer**, explained the policy covers vehicles, flood, the Medical Director's  
34 insurance requirements, etc.

35  
36 **Total Hyde County Emergency Medical Services Expenses – approved \$1,474,390.01**

37  
38 **Commission John Fletcher** asked about various expenses in the Health Department budget.

39  
40 **Health**

41 **10.5760.0000 – Food & Lodging Expenses – approved \$45,112.83**

42  
43 **David Howard, Health Director**, explained these funds pay the Health Inspectors salary and related expenses  
44 for restaurant and lodging inspections.

45  
46 **10.5832.0000 – Family Connects Program – approved \$49,282.86**

47  
48 **David Howard, Health Director**, explained the Family Connect Program provides nurse home visits.

49  
50 **10.5850.4501 – Communicable Diseases – Contract Pungo District Hospital – approved \$500.00**

51  
52 **David Howard, Health Director**, explained these funds pay part of the Medical Director's expense. Reference  
53 to Pungo District Hospital (PDH) should be changed to Vidant Care.

1 **10.5973.4500 – Medication Assistance Program – Contract Pharmacist – approved \$2,420.00**

2 **David Howard, Health Director**, explained by law a pharmacist must oversee the Health Department  
3 Pharmacy.

4  
5 **10.5950.4506 – Family Planning – State – Contract Lab Testing – approved \$5,000.00**

6  
7 **David Howard, Health Director**, explained the Health Department can no longer use the State Lab and has  
8 contracted with Lab Corp., which caused a significant increase in this expense.

9  
10 **Commissioner Barry Swindell** asked about various line items in the Health Department budget.

11  
12 **10.6180.0000 – Mosquito Control – approved \$3,609.00**

13  
14 **David Howard, Health Director**, explained these funds are tax proceeds (fund 40) and are paid to Ocracoke  
15 Mosquito Control.

16  
17 **10.5870.4500 – Immunization Action Plan – Contract Physician – approved \$1,000.00**

18  
19 **Corrinne Gibbs, Finance Officer**, reported Health Director David Howard re-submitted this budget.

20  
21 **10.5890.0000 – Adult Health – approved \$142,211.01**

22  
23 **David Howard, Health Director**, explained the increase in Adult Health is due to hiring a Family Nurse  
24 Practitioner (FNP) who will be replacing the Telemedicine program. A 40% increase in revenue is anticipated  
25 and is expected to offset the expense.

26  
27 **Commissioner John Fletcher** asked why the Health Department is still paying for offsite storage.

28  
29 **10.5900.4516 – Contract Offsite Medical Records Storage – approved \$550.00**

30  
31 **David Howard, Health Director**, explained the Health Department is legally mandated to be HIPPA (Health  
32 Information Privacy Protection Act) compliant. Also, the department is provided with qualified destruction  
33 when needed, shredding services and secure records retrieval and transport.

34  
35 **Commissioner Dick Tunnell** asked about funds for Ocracoke Day Care.

36  
37 **Day Care**

38 **10.6090.0000 – Day Care Support Services – approved \$80,000.00**

39 **10.6091.0026 – Day Care – approved \$282,953.00**

40  
41 **Suzanne Johnson, Interim DSS Director**, reported account 6090 and 6091 are separate departments. Funding  
42 for Day Care is provided by federal money. Hyde County Day Care only gets what it spends. Ocracoke Day  
43 Care receives funding when parents go back to work and need the service, months the center is open and not  
44 year round.

45  
46 **Commissioner Ben Simmons** asked about the Water System budget.

47  
48 **Water/Sewer System**

49 **60.8100.00 – Water System Total – approved \$1,820,823.00**

50  
51 **Clint Berry, Utilities Director**, explained the Water System operates through an enterprise fund and is self-  
52 sustaining. He reported the Department never spends more than the revenue it has made. He also reported a  
53 \$70,000.00 payment for one of the County's water plants is due in June.

1 **Commissioner Dick Tunnell** asked about West Quarter Dike and Swan Quarter Dike.

2  
3 **Dike Projects**

4 **71.6932.0045 – West Quarter – Services & Maintenance – approved \$4,090.00**

5 **72.6929.0045 – Swan Quarter – Services & Maintenance – approved \$5,000.00**

6  
7 **Corrinne Gibbs, Finance Officer**, reported a budget revision will be done in June and will reflect the increase  
8 in property tax collections.

9  
10 **Debbie Cahoon, S&W District Tech/Education Coordinator**, reported maintenance on West Quarter and  
11 Swan Quarter dike is done by Reid Sadler and Josh Gibbs.

12  
13 **Commissioner Dick Tunnell** asked about reduced taxes for seniors.

14  
15 **Ad Valorem Tax**

16 **.0091 – Current – approved \$6,283,554.16**

17  
18 **Linda Basnight, Tax Administrator**, explained the “Homestead Exclusion” Property Tax Relief for Elderly or  
19 Permanently Disabled Persons Law – NCGS 105-277.1. To qualify for property tax relief the tax payer must  
20 live in North Carolina; be at least 65 years of age or older or totally and permanently disabled on or before  
21 January 1 of the current year; own and occupy a permanent residence; and his/her income can't exceed  
22 \$29,000.00. Qualifying citizens can select one-half off or \$25,000.00 off property value taxed depending on  
23 what's greater. Veterans qualify for \$45,000.00 value off their property value taxed.

24  
25 **Commissioner John Fletcher**, asked about E-911 funds for furniture; and, where the funds will go if Hyde  
26 County Dispatch consolidates with Tyrrell and Dare Counties.

27  
28 **E-911**

29 **74.7200.0000 – Furniture – approved \$5,000.00**

30  
31 **Justin Gibbs, EM Director**, explained E-911 funds are held in a State fund (not County money). Funds  
32 appropriated for furniture are refunded to the County from E-911 funds. Funds for Hyde County dispatch are  
33 returned to the State if not used as appropriated for Hyde County Dispatch or Dare/Tyrrell/Hyde Consolidated  
34 Dispatch.

35  
36 **Bill Rich, County Manager**, reported the Board of Education local revenue budget for the FY2015-2016 school  
37 year was restored to the 2009 appropriation along with funds for Mainland and Ocracoke School art classes  
38 (\$119,402.00); funds to support the Ocracoke Ballpark (\$10,000.00); funds for Driver's Education training  
39 (\$10,398.00); and, funds for a part-time custodial position at Ocracoke School. Hyde County Board of  
40 Education will receive an extra \$145,000.00.

41  
42 **Vice-Chairman Earl Pugh** asked about the HRA fund and total expenditures.

43  
44 **10.4200.0000 – HRA Supplemental Expense – approved \$156,000.00**

45  
46 **Corrinne Gibbs, Finance Officer**, explained the Health Reimbursement Arrangement (HRA) Supplemental  
47 Expense Account is the County's health insurance deductible account (up to \$2,000.00 each) for employees.  
48 Ms. Gibbs confirmed total expenditures over all approved are approximately \$421,000.00 less than  
49 FY2014-2015.

50  
51 **Commissioner John Fletcher** asked Tax Administrator Linda Basnight what would happen if the County  
52 dropped property tax \$.01. Ms. Basnight stated Hyde County would need \$109,000.00. She reported the  
53 County might possibly need to increase the tax rate based on the revaluation.

1 **Closed Session** (none)

2  
3 **Adjourn:**

4  
5 Commissioner Tunnell moved to adjourn the meeting. Mr. Fletcher seconded the motion. The motion passed  
6 on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not  
7 voting – None.

8  
9 The meeting adjourned at 7:45p.m.

10  
11 Respectfully submitted:

12  
13 Minutes approved on the 1<sup>st</sup> day of June, 2015.

SEAL

14  
15  
16  
17  
18  
19 \_\_\_\_\_  
20 Lois Stotesberry, CMC, NCCCC  
21 Clerk, Hyde County Board of Commissioners

22 \_\_\_\_\_  
23 Barry Swindell  
Chair, Hyde County Board of Commissioners

24 Attachments: (none)

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** June 1, 2015  
**Presenter:** Kris Cahoon Noble  
**Attachment:** Yes

**ITEM TITLE:** Public Hearing

**SUMMARY:** The Hyde County Board of Commissioners will conduct a public hearing on June 1, 2015, at 6:00 p.m., or as soon thereafter as the agenda will allow, to discuss the Pamlico Sound Regional Hazard Mitigation Plan. Following the public hearing, the Board will consider adoption of the plan. All citizens are encouraged to attend. The public hearing will take place utilizing electronic conferencing equipment in the Hyde County Government Center Multipurpose Room, 30 Oyster Creek Road, Swan Quarter and the Ocracoke School Commons, 120 Schoolhouse Road, Ocracoke.

The public is encouraged to review the draft plan. A copy of the plan is available for review at [http://hydecountync.gov/departments/planning\\_and\\_economic\\_development.php](http://hydecountync.gov/departments/planning_and_economic_development.php)

**RECOMMEND:** CONDUCT PUBLIC HEARING

---

Motion Made By:  Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

Motion Seconded By:  Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

Vote:  Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 John Fletcher  
 Earl Pugh, Jr.

# COUNTY OF HYDE

## Board of Commissioners

Barry Swindell, Chair  
Earl Pugh, Jr., Vice-chair  
Ben Simmons  
John Fletcher  
Dick Tunnell

30 Oyster Creek Road  
PO Box 188  
SWAN QUARTER, NORTH CAROLINA 27885  
252-926-4400  
252-926-3701 Fax

Bill Rich  
County Manager

Fred Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board of Commissioners



May 11, 2015

## PUBLIC HEARING

### Pamlico Sound Regional Hazard Mitigation Plan

The Hyde County Board of Commissioners will conduct a public hearing on June 1, 2015, at 6:00 p.m., or as soon thereafter as the agenda will allow, to discuss the Pamlico Sound Regional Hazard Mitigation Plan. Following the public hearing, the Board will consider adoption of the plan. All citizens are encouraged to attend. The public hearing will take place utilizing electronic conferencing equipment in the Hyde County Government Center Multipurpose Room, 30 Oyster Creek Rd., Swan Quarter and the Ocracoke School Commons, 120 Schoolhouse Rd., Ocracoke.

The public is encouraged to review the draft plan. A copy of the plan is available for review at:  
[http://hydecountync.gov/departments/planning\\_and\\_economic\\_development.php](http://hydecountync.gov/departments/planning_and_economic_development.php)

For questions and/or additional information, please contact Rosemary Johnson in the Office of Planning and Economic Development at (252) 926-4474 or email [rjohnson@hydecountync.gov](mailto:rjohnson@hydecountync.gov).

###

Sarah Johnson  
Hyde County PIO  
(252) 542-0842

[sarah.johnson@hydecountync.gov](mailto:sarah.johnson@hydecountync.gov)

### Hyde County Board of Commissioners AGENDA ITEM SUMMARY SHEET

**Meeting Date:** June 1, 2015  
**Presenter:** Bill Rich, County Manager  
**Attachment:** Yes

**ITEM TITLE:** PUBLIC HEARING

**SUMMARY:** Attached please find notice of Public Hearing – FY2015-2016 Hyde County Budget. Following the public hearing, the Board will consider adoption of the plan.

**RECOMMEND:** Conduct Public Hearing.

---

Motion Made By:  Barry Swindell      Motion Seconded By:  Barry Swindell      Vote:  Barry Swindell  
(Enter)       Earl Pugh, Jr.       Earl Pugh, Jr.       Earl Pugh, Jr.  
                   Dick Tunnell       Dick Tunnell       Dick Tunnell  
                   Ben Simmons       Ben Simmons       Ben Simmons  
                   John Fletcher       John Fletcher       John Fletcher

---

Motion Made By:  Barry Swindell      Motion Seconded By:  Barry Swindell      Vote:  Barry Swindell  
(Exit)       Earl Pugh, Jr.       Earl Pugh, Jr.       Earl Pugh, Jr.  
                   Dick Tunnell       Dick Tunnell       Dick Tunnell  
                   Ben Simmons       Ben Simmons       Ben Simmons  
                   John Fletcher       John Fletcher       John Fletcher

---

Motion Made By:  Barry Swindell      Motion Seconded By:  Barry Swindell      Vote:  Barry Swindell  
(Action)       Earl Pugh, Jr.       Earl Pugh, Jr.       Earl Pugh, Jr.  
                   Dick Tunnell       Dick Tunnell       Dick Tunnell  
                   Ben Simmons       Ben Simmons       Ben Simmons  
                   John Fletcher       John Fletcher       John Fletcher

# COUNTY OF HYDE

## Board of Commissioners

Barry Swindell, Chair  
Earl Pugh, Jr., Vice-chair  
Ben Simmons  
John Fletcher  
Dick Tunnell

30 Oyster Creek Road  
PO Box 188  
SWAN QUARTER, NORTH CAROLINA 27885  
252-926-4400  
252-926-3701 Fax

Bill Rich  
County Manager

Fred Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board of Commissioners



May 20, 2015

## PUBLIC HEARING

Hyde County Board of Commissioners

FY2015-2016 Hyde County Budget

The Hyde County Board of Commissioners will conduct public hearing on the Fiscal Year 2015-2016 Hyde County Budget on Monday, June 1, 2015, beginning at 6:00 p.m. or as soon thereafter as possible, in the Hyde County Government Center, Multi-Use Room, Swan Quarter and Ocracoke School Commons Area utilizing electronic conferencing equipment.

The purpose of this Public Hearing is to receive citizen questions and/or comments on the proposed Hyde County FY2015-2016 Budget.

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board of Commissioners

###

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** January 5, 2015  
**Presenter:** Dr. Charles O. Boyette  
**Attachment:** No

**ITEM TITLE:** PUNGO DISTRICT HOSPITAL

**SUMMARY:** Dr. Charles Boyette will discuss Pungo District Hospital.

**RECOMMEND:** Discussion by Commissioners

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<b>Motion Made By:</b>	<input type="checkbox"/> Barry Swindell	<b>Motion Seconded By:</b>	<input type="checkbox"/> Barry Swindell	<b>Vote:</b>	<input type="checkbox"/> Barry Swindell
	<input type="checkbox"/> Earl Pugh, Jr.		<input type="checkbox"/> Earl Pugh, Jr.		<input type="checkbox"/> Earl Pugh, Jr.
	<input type="checkbox"/> Dick Tunnell		<input type="checkbox"/> Dick Tunnell		<input type="checkbox"/> Dick Tunnell
	<input type="checkbox"/> Ben Simmons		<input type="checkbox"/> Ben Simmons		<input type="checkbox"/> Ben Simmons
	<input type="checkbox"/> John Fletcher		<input type="checkbox"/> John Fletcher		<input type="checkbox"/> John Fletcher