

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: Chairman Earl Pugh, Jr.
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 4, 2019
Presenter: Chairman Earl Pugh, Jr.
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the March 4, 2019 Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING

MONDAY, MARCH 4, 2019 – 6:00 PM

CALL TO ORDER

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

February 4, 2019

- **Joint Board of Commissioners and Board of Education Meeting Minutes**
- **Regular Board of Commissioners Meeting Minutes**

PUBLIC HEARINGS

- **An Act To Provide for Safe Distances for Hunting Migratory Wild Waterfowl
In Mainland Hyde County**

INTRODUCTIONS

PRESENTATIONS

- 1) **Tax Collections Report – February 2019 (handout after March 1) Linda Basnight**
- 2) **Set Dates for Board of Equalization & Review Linda Basnight**
- 3) **Proclamation – Week of the Young Child April 7th – 13th, 2019 Lisa Woolard**
- 4) **Proclamation – Child Abuse Prevention Month April 2019 Laurie Potter**

RECOGNITION OF EMPLOYEE/ VOLUNTEER/ FRIEND OF HYDE COUNTY

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

- 1) **Ordinances – Resolutions – Proclamations (none)**

- 2) Appointments Tom Pahl
 - Ocracoke Development Ordinance Board of Adjustments
 - Ocracoke Waterways Commission
 - Ocracoke Township Tourism Development Authority
 - EIC Board of Directors Kris Noble
- 3) Interlocal Agreement for Existing Public Defender’s Office Kris Noble
- 4) Ferryview Partners Tram Building Lease Bill Rich

BUDGET MATTERS

Health Department

- 18-19 Child Health – Departmental Supplies \$ 182.90
- 19-19 WIC – Office & Departmental Supplies \$ 116.40
- 20-10 Maternal Health – Capital Outlay \$12,293.25

Department of Social Services

- LIEAP \$15,051.00
- Foster Care \$ 1,000.00
- Foster Care \$10,000.00
- Interpreter \$ 1,000.00
- Social Worker \$ 3,000.00

Drainage

- Travel \$ 1,500.00

MANAGEMENT REPORTS

The Commissioners, County Manager and Assistant County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) **Tax Department (requires signature)**
- 2) **Inspections**
- 3) **Human Resources**
- 4) **IT Department**
- 5) **Health Department**
- 6) **Department of Social Services**
- 7) **Senior Center**
- 8) **Soil & Water**
- 9) **Cooperative Extension**
- 10) **Airport**

Informational Items

- 1) **Albemarle Commission – Community Advisory Committee (CAC) Visitation Report**
- 2) **Dare County – Resolution Opposing the Proposed Increase for Homeowners Insurance**
- 3) **Coastal Barrier Resources System: Changes to Flood Insurance Rate Maps**

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: Lois Stotesberry, Clerk
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached are the February 4, 2019 Joint Board of Education Meeting Minutes and the Regular Meeting Minutes of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

1 Joint Meeting Minutes

2
3 **Hyde County Board of Commissioners**
4 **and**
5 **Hyde County Board of Education**

6
7 **Monday, February 4, 2019**

8 Following a reception and introduction of Hyde County Board of Education Superintendent Stephen Basnight
9 Commissioner Swindell moved to open the joint meeting of the Hyde County Board of Commissioners and Board
10 of Education on Monday, February 4, 2019 at 5:00p.m. Commissioner Pahl seconded the motion. The motion
11 passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping; Nays – None; Absent or not voting –
12 Simmons.

13
14 The following county members were present on the mainland: Chairman Earl Pugh, Jr.; Vice-chairman Tom Pahl;
15 Commissioners Shannon Swindell and James Topping; County Manager Kris Cahoon Noble; Attorney Franz
16 Holscher; Clerk to the Board Lois Stotesberry and members of the public. Commissioner Ben Simmons was
17 absent. Teresa Adams and members of the public were present on Ocracoke.

18
19 The following Board of Education members were present on the mainland: Chairman Randy Etheridge, Vice-Chair
20 Thomas Whitaker, Aleta Cox and Lindsey Mooney; Finance Officer Ken Chilcoat; and Teacher Julio Morales.
21 Board member Angela Todd was present on Ocracoke.

22
23 IT Director/ Deputy Clerk Donnie Shumate ran the electronic conferencing equipment on the Mainland and Teresa
24 Adams ran the electronic conferencing equipment on Ocracoke.

25
26 **Consideration of Agenda:**

27 Commissioner Swindell moved to approve the Monday, February 4, 2019 Joint Meeting Agenda as presented by
28 the Clerk. Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,
29 Swindell and Topping; Nays – None; Absent or not voting – Simmons.

30
31 **Introduction:**

32 Hyde County Schools Superintendent Stephen Basnight was introduced and began the meeting by distributing
33 copies of “Mindset – The New Psychology of Success” by Carol S. Dweck, Ph.D. Mr. Basnight plans to adopt this
34 mindset in the school system and recommends everyone read the book. County Manager Kris Cahoon Noble
35 distributed Hyde County pins and cutting boards.

36
37 **Presentations:**

38 **School Resource Officer**

39 Manager Noble reported FY2019-2020 budget discussions begin next month. The need for a School Resource
40 Officer (SRO) will be included in budget discussion.

41
42 Superintendent Basnight discussed the importance of a School Resource Officer on campus. Mr. Basnight and
43 Sheriff Guire Cahoon discussed the increased presence of deputies on school campuses this year and SRO options
44 to consider for next school year.

45
46 **Public Safety Career Day/Career Technical Pathways**

47 Dale Cole, Director of Instructional Programs, CTE and Assessments for Hyde County Schools, presented the
48 Career and Technical Education (CTE) Program in Hyde County. Mr. Cole discussed programs and projects
49 available to students and the Hyde County Schools partnership with Beaufort County Community College (BCCC).
50 He reported options to offer the CTE programs at Ocracoke School are being evaluated.

51
52 **Opioid Task Force Update**

53 Luana Gibbs, Health Director, discussed the new Behavioral Health Program – Telepsychiatry, offered through
54 ECU.

55
56 Caroline Gurganus, Substance Awareness Coordinator, discussed programs that have been implemented to address
57 the Opioid Crisis in Hyde County such as Naloxone, prescription take back, and the needle exchange program.

58
59 Anna Schaffter, Public Health Educator, presented update on the Martin/Tyrrell/Washington/Beaufort/ Hyde
60 Regional Task Force and its plan to create a drug court in 2020.

1 **Adjourn**

2 Commissioner Swindell moved to adjourn the meeting. Commissioner Pahl seconded the motion. The motion
3 passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping; Nays – None; Absent or not voting –
4 Simmons.

5
6 The meeting adjourned at 5:50p.m.

7
8 Respectfully submitted:

9
10 Minutes approved on the 4th day of March, 2019.

11
12 Attest:

13

14

15

16 _____
17 Lois Stotesberry, CMC, NCCCC
Clerk, Hyde County Board of Commissioners

_____ Earl Pugh, Jr.
Chair, Hyde County Board of Commissioners

DRAFT

1 Regular Meeting Minutes

2
3 **Hyde County Board of Commissioners**

4
5 **Monday, February 4, 2019**

6 Following a joint meeting with the Hyde County Board of Education at 5:00p.m., opening prayer by Chairman Pugh
7 and pledge of allegiance the Regular Meeting of the Hyde County Board of Commissioners was called to order at
8 6:25p.m. on Monday, February 4, 2019 in the Hyde County Government Center Multi-Use Room and the Ocracoke
9 Community Center using electronic conferencing equipment.

10
11 The following members were present on the mainland: Chairman Earl Pugh, Jr.; Vice-chairman Tom Pahl;
12 Commissioners Shannon Swindell and James Topping; County Manager Kris Cahoon Noble; Attorney Franz
13 Holscher; Clerk to the Board Lois Stotesberry and members of the public.

14
15 Teresa Adams and members of the public were present on Ocracoke.

16
17 Commissioner Ben Simmons was absent.

18
19 IT Director/ Deputy Clerk Donnie Shumate ran the electronic conferencing equipment on the Mainland and Teresa
20 Adams ran the electronic conferencing equipment on Ocracoke.

21
22 **Consideration of Agenda:**

23 Commissioner Swindell moved to approve the Monday, February 4, 2019 Meeting Agenda as presented by the Clerk
24 with addition of:

25
26 **Item No. 1**

- 27 • "First Amendment to 1997 Resolution Modifying and Amending Resolutions Creating The Regional Planning
28 Commission Known As The Albemarle Commission"

29 **Item No. 2**

- 30 • appointment of Albemarle Commission Delegate
31 • appointment to Ocracoke Board of Adjustments
32 • appointment to Ocracoke Waterways Commission
33 • deletion of appointment to Ocracoke Township Tourism Development Authority (TDA)

34 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell
35 and Topping; Nays – None; Absent or not voting – Simmons.

36
37 **Consideration of Minutes:**

38 **January 7, 2019 Regular Meeting Minutes**

39 Commissioner Topping re-visited Lease Renewal and Proposed Expansion of BHM Library on page 4, lines 33 – 45.

40
41 After discussion, Commissioner Swindell moved to approve the Monday, January 7, 2019 Regular Meeting Minutes as
42 presented by the Clerk. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –
43 Pugh, Pahl, Swindell and Topping; Nays – None; Absent or not voting – Simmons.

44
45 **Presentation:**

46 **NC Complete Count Commission 2020 Census**

47 James Cofield, a member of the North Carolina Complete Count Commission presented information concerning the
48 2020 Census. Mr. Cofield reported Governor Roy Cooper signed Executive Order 79 establishing the North Carolina
49 Complete Count Commission, an advisory membership charged with increasing awareness and understanding about
50 the importance of the 2020 census and encouraging the citizens of North Carolina to participate in the 2020 Census.
51 He is the Hyde County representative during this Census and asks for the Board of Commissioners participation
52 particularly with hard to count populations. For statistics – go to: www.census.nc.gov.

53
54 **Employees of the Month:**

55 County Manager Kris Cahoon Noble commended Tax Department employees, for undergoing training and
56 conversion to Farragut Software (a new tax software system). Ms. Noble presented Certificates of Appreciation and
57 Hyde County pins to Linda Basnight, Tax Administrator; Sue Gurganus, Deputy Tax Administrator; Justin Gibbs,
58 Emergency Services Director; Lois Stotesberry, Clerk/ ES Administrative Assistant and Donnie Shumate, IT Director.

1 **Public Comments:**

2 Timmy Hodges, Swan Quarter – discussed his disappointment with no 911 services in Hyde County.
3
4 Peter Vankevich, Ocracoke – requested funding to be used to address derelict boats in Hyde County.
5
6 Hearing no further comment from the public Chairman Pugh continued the meeting.
7

8 **Items of Consideration:**

9
10 **Resolution – First Amendment to 1997 Resolution Modifying and Amending Resolution Creating the Regional**
11 **Planning Commission Known As The Albemarle Commission**

12 County Manager Kris Cahoon Noble presented a resolution amending Articles I through VIII of the 1997 resolution
13 creating the Albemarle Commission to change the method for appointment of delegates and the terms for delegates to
14 two years, ending on December 31 regardless of the date of appointment by the appointing authority.

15 Commissioner Pahl moved to adopt First Amendment to 1997 Resolution Modifying and Amending Resolution
16 Creating the Regional Planning Commission Known as The Albemarle Commission. Commissioner Swindell
17 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping; Nays –
18 None; Absent or not voting – Simmons.

19 *Clerk's Note: A copy of "First Amendment to 1997 Resolution Modifying and Amending Resolution Creating the*
20 *Regional Planning Commission Known as The Albemarle Commission" is attached herewith as Exhibit A and*
21 *incorporated herein by reference.*
22

23 **Resolution – Designation of Applicant's Agent**

24 Justin Gibbs, Director, Emergency Management, presented North Carolina Emergency Management Resolution for
25 Designation of Applicant's Agent for Disaster Number: FEMA-4393-NC.
26

27 Commissioner Swindell moved to adopt Resolution – Designation of Applicant's Agent naming Corrinne Gibbs
28 Primary Agent and Justin Gibbs Secondary Agent authorized to execute and file applications for federal and/or state
29 assistance on behalf of Hyde County for the purpose of obtaining certain state and federal financial assistance.
30 Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, and Swindell;
31 Nays – Topping; Absent or not voting – Simmons.

32 *Clerk's Note: A copy of "Designation of Applicant's Agent – FEMA-4393-NC" is attached herewith as Exhibit B and*
33 *incorporated herein by reference.*
34

35 **Appointments:**

36 **Ocracoke Occupancy Tax Board**

37 Commissioner Pahl recommended re-appointment of Trudy Austin to serve a three-year term on the Ocracoke
38 Occupancy Tax Board ending on July 6, 2021.
39

40 **Ocracoke Board of Adjustment**

41 Commissioner Pahl recommended re-appointment of John Giagu to serve a three-year term on the Ocracoke Board of
42 Adjustments ending on January 14, 2021.
43

44 **Ocracoke Waterways Commission (OWC)**

45 Commissioner Pahl recommended re-appointment of Justin LeBlanc to serve a three-year term on the Ocracoke
46 Waterways Commission ending on July 10, 2020.
47

48 **Albemarle Commission Delegate**

49 Commissioner Pahl recommended Earl Pugh, Jr. remain Hyde County Delegate on the Albemarle Commission.
50

51 Commissioner Pahl moved to approve all appointments as recommended by Commissioner Pahl. Commissioner
52 Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping;
53 Nays – None; Absent or not voting – Simmons.
54

55 **Agreement for Hyde County Medical Director**

56 Justin Gibbs, Director, Emergency Management, requested authorization for County Manager Kris Noble to approve
57 the medical director contract once the County receives the signed contract from ECU.
58

59 Commissioner Swindell moved to authorization County Manager Kris Noble to approve the medical director contract
60 once the County receives the signed contract from ECU. Commissioner Pahl seconded the motion. The motion passed
61 on the following vote: Ayes – Pugh, Pahl, Swindell and Topping; Nays – None; Absent or not voting – Simmons.

1 **Procurement of Legal/Appraisal Services for the Hyde County HMGP Rescopement Program**

2 County Manager Kris Cahoon Noble reported proposals have been requested and received for legal services for the
3 HMGP Rescopement Program – Hurricane Irene. Proposals were received from Misa B. Raynor PA and from
4 Rodman, Holscher, Peck & Edwards.

5
6 Commissioner Swindell moved to award the contract for legal services to Rodman, Holscher, Peck & Edwards of
7 Washington, NC. Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh,
8 Pahl, Swindell and Topping; Nays – None; Absent or not voting – Simmons.

9
10 **Parks & Recreation Hyde County Mainland Ballfield Land Request**

11 County Manager Kris Cahoon Noble reported the Hyde County Mainland Ballfield Committee has been working
12 towards the goal of a ballfield complex that would be suitable to house Hyde County mainland youth recreation and to
13 host tournaments in the area. The group composed of parents, teachers, coaches, Hyde County Cooperative Extension,
14 Hyde County Health Department, Hyde County Schools and Hyde County Baseball & Softball League have been
15 working to find a site and apply for a 2018-19 NC Parks & Recreation Trust Fund (PARTF) Grant for the 2018-19
16 funding year. The group has identified a site, owned by Hyde County, and located behind the Mattamuskeet EMS
17 Station on Juniper Bay Road. The site is approximately 7.821 acres minus the roughly one acre tract where the EMS
18 lot is located.

19
20 The PARTF Grant match is 50/50 however the appraised value of the land does qualify as a match. The current tax
21 value of the land is \$57,000.00. The group asked that the Board of Commissioners consider the donation of this land
22 towards this project and to allow the group to use the proposed site in their PARTF Grant Application.

23
24 Over the next two months, the group will be finalizing improvement budgets, developing a long-term operation and
25 maintenance budget, looking at long-term lease options, completing a site evaluation that includes a private appraisal
26 and title search, surveying and drainage analysis with corresponding drainage plan.

27
28 If the submitted PARTF grant application is accepted and funded, the group will present to the Hyde County Board of
29 Commissioners with a plan to operate and maintain the property over the long term and proposed long term lease
30 terms. If PARTF grant funds are received and accepted, the county will be the administrator of the funds and the land
31 must remain in recreational use in perpetuity.

32
33 Commissioner Pahl moved to endorse the group to work with Hyde County staff to develop a PARTF grant application
34 with the purpose of building a mainland ballfield complex on the Mattamuskeet EMS property. Commissioner
35 Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping;
36 Nays – None; Absent or not voting – Simmons.

37
38 **Davis Center Lease Renewal for Beaufort County Community College**

39 County Manager Kris Cahoon Noble reported the existing lease between Hyde County and Beaufort County
40 Community College for the space leased within the Davis Center is set for renewal. BCCC President Dr. David
41 Loope, has reviewed and signed the lease renewal and is in agreement with the terms.

42
43 Commissioner Swindell moved to correct a typographical error on page one of the lease and to approve renewal of the
44 Davis Center Lease for Beaufort County Community College. Commissioner Swindell seconded the motion. The
45 motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping; Nays – None; Absent or not voting –
46 Simmons.

47
48 **Budget Revisions:**

49 **Soil & Water**

50 Stream Cleanup \$184,025.00

51
52 **Health Department**

53 09-19 – Maternal Health – Postage \$ 120.00
54 10-19 – Adult Health – Lab Testing \$ 500.00
55 11-19 – Communicable Disease – Contract Pharmacy \$ 275.00
56 12-19 – Family Planning – Postage \$ 261.00
57 13-19 – BCCCP – Radiology \$ 370.00
58 15-19 – General – Equipment Lease \$ 5,000.00
59 16-19 – General – Dues & Fees \$ 500.00
60 17-19 – PME – Postage \$ 100.00

1 Commissioner Pahl moved to approve the S&W budget transfer as presented. Commissioner Swindell seconded the
2 motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping; Nays – None; Absent or
3 not voting – Simmons.

4
5 Commissioner Pahl moved to approve the eight Health Department budget transfers as presented. Commissioner
6 Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Topping;
7 Nays – None; Absent or not voting – Simmons.

8
9 **Management Reports**

10 Chairman Pugh – attended the NCACC Legislative Goals Conference meeting in Raleigh and the Trillium Health
11 Resources meeting in Washington and the red wolf listening session. He also met with NC Insurance Commissioner
12 Mike Causey at Swan Quarter VFD, and attended a meeting with Senator Steinburg and Commissioner Simmons.

13
14 Vice-chairman Pahl – thanked James Blount and Gwen Cahoon for training site-attendants and clean up at the
15 Ocracoke transfer station. Mr. Pahl discussed meetings with the Ocracoke Planning Board Community Volunteer
16 Group, Waterways Commission and Ocracoke Civic & Business Association. He attended a session on radio with
17 Peter Vankevich and has reviewed Hyde County Building Permit procedure.

18
19 Commissioner Topping – attended Essentials of County Government and Ethics Training for newly elected county
20 officials. He met with Senator Steinburg. Mr. Topping requested that materials for the commissioners meetings be
21 delivered earlier.

22
23 Commissioner Simmons – was absent.

24
25 Commissioner Swindell – attended Essentials of County Government and Ethics Training for newly elected county
26 officials. He attended a meeting with Senator Steinburg and Commissioner Topping where water management and
27 broadband service for under-served areas in the state were discussed.

28
29 County Manager Kris Cahoon Noble – presented update on projects and activities during the month. Ms. Noble's
30 calendar was provided for the month of January, 2019.

31
32 **Public Comment**

33 Barry Swindell, Scranton – thanked the Board on behalf of the Recreation Committee for opportunities for Hyde
34 County youth.

35
36 Donnie Shumate, Swan Quarter – discussed broadband in rural counties and reported TriCounty and River Street are
37 ready to come to Hyde County.

38
39 **Closed Session (none)**

40
41 **Adjourn**

42 Commissioner Swindell moved to adjourn the meeting. Commissioner Pahl seconded the motion. The motion passed
43 on the following vote: Ayes – Pugh, Pahl, Swindell and Topping; Nays – None; Absent or not voting – Simmons.

44
45 The meeting adjourned at 8:20p.m.

46
47 Respectfully submitted:

48
49 Minutes approved on the 4th day of March, 2019.

50
51 Attest:

52
53
54
55 _____
56 Lois Stotesberry, CMC, NCCCC
57 Clerk, Hyde County Board of Commissioners

52
53
54
55 _____
56 Earl Pugh, Jr.
57 Chair, Hyde County Board of Commissioners

58
59 **Attachments**

60 Exhibit A: *“First Amendment to 1997 Resolution Modifying and Amending Resolution Creating the Regional
61 Planning Commission Known as The Albemarle Commission”*

62 Exhibit B: *“Designation of Applicant's Agent – FEMA-4393-NC”*

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: County Manager Kris Cahoon Noble
Attachment: Notice of Public Hearing

ITEM TITLE: PUBLIC HEARING – MIGRATORY WILD WATERFOWL HUNTING LEGISLATION

SUMMARY: The public will be given an opportunity to provide oral and written comment concerning legislation regulating matters related to migratory wild waterfowl hunting within permanent established hunting locations using blinds, floats, rafts, mats, or other buoyant craft.

RECOMMEND: HOLD PUBLIC HEARING

Motion Made By: Earl Pugh, Jr.
 Tom Pahl
 James Topping
 Ben Simmons
 Shannon Swindell

Motion Seconded By: Earl Pugh, Jr.
 Tom Pahl
 James Topping
 Ben Simmons
 Shannon Swindell

Vote: Earl Pugh, Jr.
 Tom Pahl
 James Topping
 Ben Simmons
 Shannon Swindell

Board of Commissioners

Earl Pugh, Jr., Chair
Tom Pahl, Vice-Chair
Benjamin Simmons, III
Shannon Swindell
James Topping

COUNTY OF HYDE

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA 27886
252-926-4400
252-926-3701 Fax

Kris Cahoon Noble
County Manager

Franz Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



February 19, 2019

NOTICE OF PUBLIC HEARING

On Monday, March 4, 2019 beginning at 6:00 p.m. (or as soon thereafter as possible), the Hyde County Board of Commissioners will conduct a public hearing concerning a potential legislative act to provide for safe distances for hunting migratory wild waterfowl in mainland portions of Hyde County.

This act proposes to make it unlawful to take migratory wild waterfowl within 500 yards of another person's permanently established hunting location except:

- (1) On property of which he is the landholder or has the landholder's permission to hunt; or
- (2) Within the riparian water area of property of which he is the landholder or has the landholder's permission to hunt; or
- (3) If he comes within 500 yards of another person's permanently established hunting location only after legally shooting at migratory wild waterfowl and while in active pursuit of a visible, crippled bird.

A "permanently established hunting location" is a blind, float, raft, mat or other buoyant craft or any other location, position, or device that is permanently established for hunting migratory wild waterfowl at a specific site by:

- (1) The landholder of the property; or
- (2) The riparian landholder, if the site is on or in water and hunting rights in that water are not controlled by someone other than the riparian landholder; or
- (3) A person who has written permission to establish the permanent site from a landholder who would qualify under subdivisions (1) or (2).

This act would apply to the mainland area of Hyde County and does not apply to Ocracoke Island.

A full version of the proposed legislation can be found at www.hydecourtnc.gov

Lois Stotesberry, CMC, NCCCC
Clerk to the Board of Commissioners

###

NORTH CAROLINA GENERAL ASSEMBLY
2019 SESSION

AN ACT TO PROVIDE FOR SAFE DISTANCES FOR HUNTING MIGRATORY WILD WATERFOWL IN MAINLAND HYDE COUNTY.

The General Assembly of North Carolina enacts:

SECTION 1. Except as provided in Section 2 of this act, it is unlawful to take migratory wild waterfowl within 500 yards of another person's permanently established hunting location.

SECTION 2. This act does not apply to a person taking migratory wild waterfowl:

- (1) On property of which he is the landholder or has the landholder's permission to hunt; or
- (2) Within the riparian water area of property of which he is the landholder or has the landholder's permission to hunt; or
- (3) If he comes within 500 yards of another person's permanently established hunting location only after legally shooting at migratory wild waterfowl and while in active pursuit of a visible, crippled bird.

SECTION 3. The definitions of Subchapter IV of Chapter 113 of the General Statutes apply in interpreting this act. A "permanently established hunting location" is a blind, float, raft, mat or other buoyant craft or any other location, position, or device that is permanently established for hunting migratory wild waterfowl at a specific site by:

- (1) The landholder of the property; or
- (2) The riparian landholder, if the site is on or in water and hunting rights in that water are not controlled by someone other than the riparian landholder; or
- (3) A person who has written permission to establish the permanent site from a landholder who would qualify under subdivisions (1) or (2).

SECTION 4. Any person who violates this act is guilty of a Class 3 misdemeanor. An offense is punishable by a fine of not less than \$50.00 plus court costs.

SECTION 5. This act applies to the mainland area of Hyde County and does not apply to Ocracoke Island.

SECTION 6. This act is enforceable by law enforcement officers of the Wildlife Resources Commission, by sheriffs and deputy sheriffs, and by other peace officers with general subject matter jurisdiction.

SECTION 7. This act is effective upon ratification.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: Linda M. Basnight, Tax Administrator
Attachment: No

ITEM TITLE: Date(s) for 2019 Board of Equalization and Review

SUMMARY: Each year the Board is required to hold Board of Equalization and Review. In accordance with GS 105-322(e) the first meeting cannot be held before the first Monday in April or later than the first Monday in May and must adjourn on or before the third Monday following the first meeting.

RECOMMEND: Set Board of E&R meeting dates.

Motion Made By: ___ Earl Pugh, Jr.
___ Shannon Swindell
___ James Topping
___ Ben Simmons
___ Tom Pahl

Motion Seconded By: ___ Earl Pugh, Jr.
___ Shannon Swindell
___ James Topping
___ Ben Simmons
___ Tom Pahl

Vote: ___ Earl Pugh, Jr.
___ Shannon Swindell
___ James Topping
___ Ben Simmons
___ Tom Pahl

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: Lisa Woolard, Executive Director, Partnership for Children
Attachment: Yes

ITEM TITLE: Proclamation: Week of the Young Child

SUMMARY: The Beaufort/Hyde Partnership for Children is requesting that the Hyde County Commissioners proclaim April 7th – 13th, as Week of the Young Child and to encourage all citizens to work to make a good investment in early childhood.

RECOMMEND: Adopt.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING



**BOARD OF COMMISSIONERS
OF THE COUNTY OF HYDE,
NORTH CAROLINA**

**PROCLAMATION
WEEK OF THE YOUNG CHILD
APRIL 2019**

Whereas, the Beaufort/Hyde Partnership for Children and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child, April 7th – 13th, 2019; and

Whereas, these organizations are working to improve early learning opportunities, including early literacy programs, that can provide a foundation of learning for children in Hyde County, NC; and

Whereas, child care providers, teachers, parents, and others who make a difference in the lives of young children in Hyde County, NC deserve thanks and recognition; and

Whereas, public policies that support early learning for all young children are crucial to young children's futures;

NOW, THEREFORE BE IT RESOLVED that the Hyde County Board of Commissioners do hereby proclaim April 7th – 13th as the Week of the Young Child in Hyde County, NC and encourage all citizens to work to make a good investment in early childhood.

Adopted this the 4th day of March, 2019 in Hyde County, North Carolina.

Chairman Earl Pugh, Jr.

Vice-Chairman Tom Pahl

Commissioner James Topping

Commissioner Benjamin Simmons, III

Commissioner Shannon Swindell

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: Laurie Potter, Director, DSS
Attachment: Yes

ITEM TITLE: Proclamation: Child Abuse Prevention Month April 2019

SUMMARY: The Hyde County Department of Social Services in conjunction with Beaufort/Hyde Partnership for Children is requesting that the Hyde County Commissioners proclaim April 2019 as Child Abuse Prevention month and call upon its citizens to increase their participation in efforts to support families.

RECOMMEND: Adopt.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING



**BOARD OF COMMISSIONERS
OF THE COUNTY OF HYDE,
NORTH CAROLINA**

**PROCLAMATION
CHILD ABUSE PREVENTION MONTH
APRIL 2019**

Whereas, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

Whereas, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

Whereas, child abuse and neglect is a community responsibility affecting both the current and future quality of life o a community;

Whereas, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE BE IT RESOLVED that the Hyde County Board of Commissioners do hereby proclaim April as "CHILD ABUSE PREVENTION MONTH," and call upon all citizens, community agencies, faith groups, medical facilities, other elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in Hyde County.

Adopted this the 4th of March 2019 in Hyde County, North Carolina.

Chairman Earl Pugh, Jr.

Vice-Chairman Tom Pahl

Commissioner Shannon Swindell

Commissioner Benjamin Simmons, III

Commissioner James Topping

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: County Manager Kris Noble
Attachment: No

ITEM TITLE: EMPLOYEE/VOLUNTEER/FRIEND OF THE MONTH

SUMMARY: Manager Kris Noble will announce the Employee, Volunteer and/or Friend of the County for the month of March 2019.

RECOMMEND: Congratulations.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 4, 2019
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 4, 2019
Presenter: Vice-Chairman Tom Pahl
Attachment: No

ITEM TITLE: APPOINTMENT

SUMMARY: Vice-Chairman Tom Pahl will make a recommendation to appoint a replacement for Wayne Clark on the OTTDA board.

RECOMMEND: APPROVE APPOINTMENT

Motion Made By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Motion Seconded By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Vote: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 4, 2019
Presenter: Vice-Chairman Tom Pahl
Attachment: No

ITEM TITLE: APPOINTMENT

SUMMARY: Vice-Chairman Tom Pahl will make a recommendation to appoint Scott Bradley to replace Erik O'Neal on the Ocracoke Waterways Commission.

RECOMMEND: APPROVE APPOINTMENT

Motion Made By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Motion Seconded By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Vote: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 4, 2019
Presenter: Vice-Chairman Tom Pahl
Attachment: No

ITEM TITLE: REAPPOINTMENT

SUMMARY: Vice-Chairman Tom Pahl will make a recommendation to re-appoint James Johnson to the Ocracoke Board of Adjustments.

RECOMMEND: APPROVE RE-APPOINTMENT

Motion Made By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Motion Seconded By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Vote: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

MEETING DATE: JULY 10, 2017
PRESENTER: COUNTY MANAGER KRIS CAHOON NOBLE
ATTACHMENT: YES

ITEM TITLE: EIC BOARD OF DIRECTORS MEMBERSHIP

SUMMARY: The Economic Improvement Council Inc. is searching for a “Representative of Private Organizations” to fill a Hyde County vacancy on the EIC Board of Directors.

RECOMMEND: Appointments

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

Board of Directors' Membership Roster

Total Seats Per Agency Bylaws	18	Total Current Vacant Seats	0
Total Number of Seats Reserved for Each Sector	6	Public	6
Total Number of Vacant Seats Per Each Sector	0	Public	0
		Private	6
		Private	0

Name	County of Residence	Community Group/ Area Represented	Date Initially Seated [month/year]	Number of Terms Served [completed]	Current Term Expiration [month/year]
Representatives of the Poor					
1. Shirley Leary	Pitt	Head Start Policy Council	11/2017	0	10/2019
2. Preciosa Diaz	Chowan	Head Start Policy Council	11/2017	0	10/2019
3. Shelia Gregorv	Currituck	Currituck County Community	06/2012	1	05/2022
4. Jessica Davenport	Dare	Dare County Community	06/2012	1	06/2022
5. Fred Yates	Perquimans	Perquimans County Community	09/2015	0	09/2020
6. Wanda Harvey	Beaufort	Beaufort County Community	11/2017	0	08/2022
Public Elected Officials					
1. Brenda Lassiter	Perquimans	County Commissioners	09/2017	0	07/2020
2. Robert Williams	Gates	County Commissioners	09/2012	2	08/2019
3. Nina Griswell	Tyrrell	County Commissioners	11/2015	0	11/2020
4. Judy Rankins	Chowan	County Commissioners	07/2016	0	07/2021
5. William Sawyer	Camden	County Commissioners	05/2015	0	07/2022
6. Jerry McCrary	Marth	County Commissioners	07/2017	0	04/2022
Representatives of Private Organizations					
1. Oliver Jones	Pasquotank	Pasquotank County Community	05/2009	2	05/2019
2. Willie Shaw	Hyde	Hyde County Community	11/2008	2	11/2018
3. Melvin Norman	Washington	Washington County Community	03/2013	1	07/2018
4. Thomas Wood	Chowan	Chowan County Community	11/2015	0	11/2020
5. Linda Layden White	Perquimans	Perquimans County Community	01/2017	0	01/2021
6. Ray Blount	Washington	Washington County Community	11/2009	2	11/2019

The signature of the Board of Directors Chairperson certifies that the persons representing the poor were selected by a democratic process and that there is documentation on file that confirms the selection of all board members. In addition, by signing below, the Board of Directors Chairperson confirms that the selection of all board members coincides with the directives outlined in the agency's bylaws and that a current Board of Directors Member Profile is on file for each member.

Board of Directors Chairperson

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: County Manager Kris Cahoon Noble
Attachment: Yes

ITEM TITLE: INTERLOCAL AGREEMENT FOR EXISTING PUBLIC DEFENDER'S OFFICE

SUMMARY: Please see attached Interlocal Agreement for the existing Public Defender's Office located in Beaufort County.

RECOMMEND: DISCUSS AND APPROVE

Motion Made By: Earl Pugh, Jr.
 Tom Pahl
 James Topping
 Ben Simmons
 Shannon Swindell

Motion Seconded By: Earl Pugh, Jr.
 Tom Pahl
 James Topping
 Ben Simmons
 Shannon Swindell

Vote: Earl Pugh, Jr.
 Tom Pahl
 James Topping
 Ben Simmons
 Shannon Swindell

NORTH CAROLINA

BEAUFORT COUNTY

AMENDMENT #1 TO INTERLOCAL AGREEMENT

INTERLOCAL AGREEMENT BETWEEN THE COUNTIES OF BEAUFORT, HYDE, MARTIN, TYRELL AND WASHINGTON (ORIGINALLY EXECUTED DECEMBER 3, 2012)

THIS **AMENDMENT #1** executed this _____ day of _____, 2019, by and between the **Counties of Beaufort, Hyde, Martin, Tyrrell, and Washington**, bodies politic and corporate of the State of North Carolina,

WHEREAS, the above listed counties executed an interlocal agreement on December 3, 2012 to share, on a prorated basis, the cost of providing office space for the Office of Indigent Defense Services after determining that financial and certain procedural matters were mutually desirable and would provide greater efficiency and accountability in the legal representation services of indigents in the Second Judicial District, and;

THAT, the office space leased under the interlocal agreement was with a private party, was subject to periodic lease rate increases and was on the second floor of a building without an elevator, and:

THAT, Beaufort County purchased a one-story building adjacent to the Beaufort County Courthouse that previously served as attorney offices, renovated that building to provide offices for the Office of Indigent Defense Services and made the building accessible, and;

THAT, the intent of Beaufort County is to provide the building for use by the Office of Indigent Defense Services as addressed in the original interlocal agreement, eliminate periodic lease rate increases, and minimize ongoing costs for all the counties participating in the agreement, and;

THAT, the building was purchased for \$226,105 with renovations of \$47,000 for a total cost of \$273,105, and keeping the original prorated county lease payment shares constant, the retirement of this debt will occur in 8.6 years (July 2027, spreadsheet attached) with Beaufort County being responsible for building maintenance during this period, and;

THAT, at the end of the 8.6 years (July 2027) the participating counties will cease prorated lease payments and will develop an agreement to provide for sharing in future maintenance costs of the facility as long as it is used exclusively by the Office of Indigent Defense Services, and;

THAT, the remaining provisions of the original interlocal agreement, including termination, will remain in place.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as of the day and year first above written.

ATTEST:

Clerk

COUNTY OF BEAUFORT

Chairman

ATTEST:

Clerk

COUNTY OF HYDE

Chairman



ATTEST:

Clerk

COUNTY OF MARTIN

Chairman

ATTEST:

Clerk

COUNTY OF TYRRELL

Chairman

ATTEST:

Clerk

COUNTY OF WASHINGTON

Chairman

STATE OF NORTH CAROLINA
COUNTY OF BEAUFORT

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally appeared before me and acknowledged that _he is the Clerk of the COUNTY OF BEAUFORT and that _he acknowledged the execution of the foregoing instrument by its Chairman of the Board of Commissioners.

Witness my hand and Notary Seal, this ____ day of _____, 2019

Notary Public

My Commission expires: _____

STATE OF NORTH CAROLINA
COUNTY OF HYDE

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally appeared before me and acknowledged that _he is the Clerk of the COUNTY OF HYDE and that _he acknowledged the execution of the foregoing instrument by its Chairman of the Board of Commissioners.

Witness my hand and Notary Seal, this ____ day of _____, 2019

Notary Public

My Commission expires: _____

STATE OF NORTH CAROLINA

COUNTY OF MARTIN

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally appeared before me and acknowledged that _he is the Clerk of the COUNTY OF MARTIN and that _he acknowledged the execution of the foregoing instrument by its Chairman of the Board of Commissioners.

Witness my hand and Notary Seal, this ____ day of _____, 2019

Notary Public

My Commission expires: _____

STATE OF NORTH CAROLINA

COUNTY OF TYRRELL

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally appeared before me and acknowledged that _he is the Clerk of the COUNTY OF TYRRELL and that _he acknowledged the execution of the foregoing instrument by its Chairman of the Board of Commissioners.

Witness my hand and Notary Seal, this ____ day of _____, 2019

Notary Public

My Commission expires: _____

STATE OF NORTH CAROLINA

COUNTY OF WASHINGTON

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally appeared before me and acknowledged that _he is the Clerk of the COUNTY OF WASHINGTON and that _he acknowledged the execution of the foregoing instrument by its Chairman of the Board of Commissioners.

Witness my hand and Notary Seal, this ____ day of _____, 2019

Notary Public

My Commission expires: _____

Payment Schedule		
Date	Payment	Debt Amount
		\$ 273,105.00
Jan-19	\$2,650.00	\$ 270,455.00
Feb-19	\$2,650.00	\$ 267,805.00
Mar-19	\$2,650.00	\$ 265,155.00
Apr-19	\$2,650.00	\$ 262,505.00
May-19	\$2,650.00	\$ 259,855.00
Jun-19	\$2,650.00	\$ 257,205.00
Jul-19	\$2,650.00	\$ 254,555.00
Aug-19	\$2,650.00	\$ 251,905.00
Sep-19	\$2,650.00	\$ 249,255.00
Oct-19	\$2,650.00	\$ 246,605.00
Nov-19	\$2,650.00	\$ 243,955.00
Dec-19	\$2,650.00	\$ 241,305.00
Jan-20	\$2,650.00	\$ 238,655.00
Feb-20	\$2,650.00	\$ 236,005.00
Mar-20	\$2,650.00	\$ 233,355.00
Apr-20	\$2,650.00	\$ 230,705.00
May-20	\$2,650.00	\$ 228,055.00
Jun-20	\$2,650.00	\$ 225,405.00
Jul-20	\$2,650.00	\$ 222,755.00
Aug-20	\$2,650.00	\$ 220,105.00
Sep-20	\$2,650.00	\$ 217,455.00
Oct-20	\$2,650.00	\$ 214,805.00
Nov-20	\$2,650.00	\$ 212,155.00
Dec-20	\$2,650.00	\$ 209,505.00
Jan-21	\$2,650.00	\$ 206,855.00
Feb-21	\$2,650.00	\$ 204,205.00
Mar-21	\$2,650.00	\$ 201,555.00
Apr-21	\$2,650.00	\$ 198,905.00
May-21	\$2,650.00	\$ 196,255.00
Jun-21	\$2,650.00	\$ 193,605.00
Jul-21	\$2,650.00	\$ 190,955.00
Aug-21	\$2,650.00	\$ 188,305.00
Sep-21	\$2,650.00	\$ 185,655.00
Oct-21	\$2,650.00	\$ 183,005.00
Nov-21	\$2,650.00	\$ 180,355.00
Dec-21	\$2,650.00	\$ 177,705.00
Jan-22	\$2,650.00	\$ 175,055.00
Feb-22	\$2,650.00	\$ 172,405.00
Mar-22	\$2,650.00	\$ 169,755.00
Apr-22	\$2,650.00	\$ 167,105.00
May-22	\$2,650.00	\$ 164,455.00

Jun-22	\$2,650.00	\$	161,805.00
Jul-22	\$2,650.00	\$	159,155.00
Aug-22	\$2,650.00	\$	156,505.00
Sep-22	\$2,650.00	\$	153,855.00
Oct-22	\$2,650.00	\$	151,205.00
Nov-22	\$2,650.00	\$	148,555.00
Dec-22	\$2,650.00	\$	145,905.00
Jan-23	\$2,650.00	\$	143,255.00
Feb-23	\$2,650.00	\$	140,605.00
Mar-23	\$2,650.00	\$	137,955.00
Apr-23	\$2,650.00	\$	135,305.00
May-23	\$2,650.00	\$	132,655.00
Jun-23	\$2,650.00	\$	130,005.00
Jul-23	\$2,650.00	\$	127,355.00
Aug-23	\$2,650.00	\$	124,705.00
Sep-23	\$2,650.00	\$	122,055.00
Oct-23	\$2,650.00	\$	119,405.00
Nov-23	\$2,650.00	\$	116,755.00
Dec-23	\$2,650.00	\$	114,105.00
Jan-24	\$2,650.00	\$	111,455.00
Feb-24	\$2,650.00	\$	108,805.00
Mar-24	\$2,650.00	\$	106,155.00
Apr-24	\$2,650.00	\$	103,505.00
May-24	\$2,650.00	\$	100,855.00
Jun-24	\$2,650.00	\$	98,205.00
Jul-24	\$2,650.00	\$	95,555.00
Aug-24	\$2,650.00	\$	92,905.00
Sep-24	\$2,650.00	\$	90,255.00
Oct-24	\$2,650.00	\$	87,605.00
Nov-24	\$2,650.00	\$	84,955.00
Dec-24	\$2,650.00	\$	82,305.00
Jan-25	\$2,650.00	\$	79,655.00
Feb-25	\$2,650.00	\$	77,005.00
Mar-25	\$2,650.00	\$	74,355.00
Apr-25	\$2,650.00	\$	71,705.00
May-25	\$2,650.00	\$	69,055.00
Jun-25	\$2,650.00	\$	66,405.00
Jul-25	\$2,650.00	\$	63,755.00
Aug-25	\$2,650.00	\$	61,105.00
Sep-25	\$2,650.00	\$	58,455.00
Oct-25	\$2,650.00	\$	55,805.00
Nov-25	\$2,650.00	\$	53,155.00
Dec-25	\$2,650.00	\$	50,505.00
Jan-26	\$2,650.00	\$	47,855.00
Feb-26	\$2,650.00	\$	45,205.00
Mar-26	\$2,650.00	\$	42,555.00

Apr-26	\$2,650.00	\$	39,905.00
May-26	\$2,650.00	\$	37,255.00
Jun-26	\$2,650.00	\$	34,605.00
Jul-26	\$2,650.00	\$	31,955.00
Aug-26	\$2,650.00	\$	29,305.00
Sep-26	\$2,650.00	\$	26,655.00
Oct-26	\$2,650.00	\$	24,005.00
Nov-26	\$2,650.00	\$	21,355.00
Dec-26	\$2,650.00	\$	18,705.00
Jan-27	\$2,650.00	\$	16,055.00
Feb-27	\$2,650.00	\$	13,405.00
Mar-27	\$2,650.00	\$	10,755.00
Apr-27	\$2,650.00	\$	8,105.00
May-27	\$2,650.00	\$	5,455.00
Jun-27	\$2,650.00	\$	2,805.00
Jul-27	\$2,650.00	\$	155.00

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: Bill Rich
Attachment: No

ITEM TITLE: FERRYVIEW PARTNERS TRAM BUILDING LEASE

SUMMARY: Bill Rich will present and discuss the proposed building lease between Hyde County and Ferry View Partners. The building will be used as a storage facility for the Ocracoke trams.

RECOMMEND: APPROVE BUILDING LEASE

Motion Made By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Motion Seconded By: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Vote: ___ Earl Pugh, Jr.
___ Tom Pahl
___ James Topping
___ Ben Simmons
___ Shannon Swindell

Attachment to Ferry View Partners Presentation

These are the items that the Commissioners are being asked to approve at the March 4, 2019 meeting

**TERMS OF AGREEMENT FOR LEASE
FERRY VIEW PARTNERS & HYDE COUNTY**

- On April 2, 2019, Hyde County will pay Ferry View Partners \$2,700.00 in past land rent. As you know, we will have been delayed over a year on the proposed delivery of the first passenger ferry and have accrued rent to Ferry View and have also accrued the expense of taking delivery of the 6 vehicles (trams) in September 2018 and paying insurance and arranging storage and maintenance on these. This is just background information to help the partners understand.
- Begin April 1, 2019 with a monthly land and building rent of \$1,150.00. This will be for six (6) months.
- Beginning October 1, 2019, the rent will rise to \$1,187.00 per month for the next twelve (12) months to account for the increase in the cost of the portion of the total rent which is attributed to land.
- Beginning October 1, 2020, the rent will rise to \$1,225.00 per month for the next eighteen (18) months to once again account for the increase in the cost of the portion of the total rent which is attributed to land.
- Beginning April 1, 2022, the total cost of the building will have been recaptured and I would suggest that the rent be reduced to the land portion of \$575.00 per month for the next twenty-four (24) months so we would have enjoyed a full five (5) years of occupancy in the building.
- I would suggest that the tenant pay the cost to insure the building as well as the taxes for the increase in value contributed to the building.

Attachment to Ferry View Partners Presentation

These are the items that the Commissioners are being asked to approve at the March 4, 2019 meeting

- I would once again ask for 180 day notice of termination by both the Landlord and Tenant with an early termination cost to the Landlord if notice is given Tenant during the first Thirty Six (36) months of this lease of an amount equal to \$283.33 for each month the Tenant has paid rent. This would reimburse Tenant for the accelerated portion of rent paid to pay the building off in thirty six (36) months as opposed to sixty (60). If notice is given from the Tenant to the Landlord during the first thirty six (36) months of this lease, \$700.00 per month will be due to the Landlord for thirty six (36) months minus the number of months rented and paid for by the Tenant.
- If termination is given during the final twenty four (24) months, I would ask that the Landlord pay Tenant an amount equal to \$416.67 per month for the total number of months the Tenant has paid rent minus sixty (60). Once again, this would reimburse Tenant that portion paid of the total twenty five thousand (\$25,000.00) credited toward the building which they did not get benefit from during the five (5) year period.

On Tue, Feb 19, 2019 at 11:38 PM Robert Orr <info@theberkleymanor.com> wrote:
Mr. Bill,

I had a number of conversations with David today, and am waiting to hear from Jim/Jeremy. Things didn't start out too positively, but they improved during our later conversations and I think we made some progress.

Below is a general synopsis of where we ended up, along with the questions they had:

1. Its going to be up to me to get the building here and built, and based on the research I have done its probably going to take me a month to get it all ready for your use. I would say if we do it I can have it up and ready by March 25. Would this work for you?
2. They asked me to ask you what the status of payments on the current lease is? Jeremy said he has not received any checks yet for the land rental and he thought it was to begin on Oct. 1.
3. Would you be agreeable to keeping the land rent as it is, and adding a monthly premium for the building? They proposed \$700 per month for the next 36 months. That would pay off the building over the next three years. They wanted to add interest charges to that and pay if off in two years, but I recommended that the County probably couldn't pay it all off in the initial two years so we ended up at three.

Thanks,

Rob



Rosemary Johnson <rjohnson@hydecourtnc.gov>

Re: Tram Building

6 messages

Bill Rich <brich@hydecourtnc.gov>

Thu, Feb 21, 2019 at 4:48 PM

To: Robert Orr <info@theberkleymanor.com>, Kris Noble <knoble@hydecourtnc.gov>, Corrinne Gibbs <cgibbs@hydecourtnc.gov>, Franz Holscher <ffh@rhpe.net>, Joseph Ramunni <josephramunni@gmail.com>, Thomas Pahl <thppahl@gmail.com>, Earl Pugh <middletownfarms@embarqmail.com>, Bill Rich <brich@hydecourtnc.gov>

Rob,

Thank you for your speedy turnaround on this and thank you and David and Jim and Jeremy for considering another modification to our agreement.

Assuming an agreement is reached March 25th for the building being up is great. We could have a start date of April 1st, 2019.

Concerning the status regarding payments on the current lease you are correct regarding the start date of October 1st, 2018. I am copying our finance officer with a copy of our correspondence. The county owes you all \$2,250.00 through February (5 months @ \$450.00 per month). Assuming a start date for the land and the building of April 1st the total will rise to \$2700.00. Let me suggest the following for Ferry Views consideration and approval based on my Commissioners approval.

* April 1st, 2019 we pay Ferry View \$2700.00 in past land rent. As you know we will have been delayed over a year on the proposed delivery of the first passenger ferry and have accrued rent to Ferry View and have also accrued the expense of taking delivery of the 6 vehicles (trams) in September 2018 and paying insurance and arranging storage and maintenance on these. This is just background information to help the partners understand.

* Begin April 1st, 2019 with a monthly land and building rent of \$1,150.00. This will be for six (6) months.

* Beginning October 1st, 2019 the rent will rise to \$1187.50 per month for the next twelve (12) months to account for the increase in the cost of the portion of the total rent which is attributed to land.

* Beginning October 1st, 2020 the rent will rise to \$1225.00 per month for the next eighteen (18) months to once again account for the increase in the cost of the portion of the total rent which is attributed to land.

* Beginning April 1st, 2022 the total cost of the building will have been recaptured and I would suggest that the rent be reduced to the land portion of \$525.00 per month for the next twenty four (24) months so we would have enjoyed a full five (5) years of occupancy in the building.

I would suggest that the tenant pay the cost to insure the building as well as the taxes for the increase in value contributed to the building.

I would once again ask for 180 day notice of termination by both the Landlord and Tenant with an early termination cost to the Landlord if notice is given Tenant during the first Thirty Six (36) months of this lease of an amount equal to \$283.33 for each month the Tenant has paid rent. This would reimburse Tenant for the accelerated portion of rent paid to pay the building off in thirty six (36) months as opposed to sixty (60).

If termination is given during the final twenty four (24) months I would ask that the landlord pay tenant an amount equal to \$416.67 per month for the total number of months the tenant has paid rent minus sixty (60). Once again this would reimburse tenant that portion paid of the total twenty five thousand (\$25,000.00) credited towards the building which they did not get benefit from during the five (5) period.

Early termination by tenant would remain the same as we currently have in place which is the rent due during the 180 day termination period.

Rob, I think at the end of the day this gets us all where we need to be and gives the county worst case a 6 month window if we have to leave and gives the Ferry View partners the vehicle they need if they need to gain possession of their building and of course eliminates any need for accelerated depreciation.

Thanks again to all and if this is agreeable I will get the changes before the Commissioners at their March 4th meeting. Because of the sensitive time nature of getting the building up and going I would really appreciate a response so I can get it to Commissioners in their packets for review by next Wednesday the 27th. I am copying the brain trust on all this so they will have a heads up assuming you all approve it.

Bill Rich <brich@hydecourtync.gov> Wed, Feb 27, 2019 at 9:14 PM
To: Robert Orr <info@theberkleymanor.com>, Kris Noble <knoble@hydecourtync.gov>, Thomas Pahl <thppahl@gmail.com>, Earl Pugh
<middletownfarms@embarqmail.com>, Corrinne Gibbs <cgibbs@hydecourtync.gov>, Franz Holscher <ffh@rhpe.net>, Bill Rich <brich@hydecourtync.gov>

Thanks Rob. This sounds very fair to me especially with the larger land parcel. I will present to the BOC Monday night but I don't see a problem.

Bill

On Wed, Feb 27, 2019 at 3:52 PM Robert Orr <info@theberkleymanor.com> wrote:
Mr. Bill,

I've been trying to track everyone down to get answers. I just spoke to the last one.

They accepted your proposal, with two modifications.

1. If the county terminates the lease within the first 36 months, 700 per month will be due to Landlord for 36 minus the number of months rent has been paid. This will protect the Landlord in the event the Tenant leaves before the building is paid for. The Partners did not want to put the money up to build the building with the risk that it would not be reimbursed.

2. Add \$50 per month to the lease for months 37-60 for..... I've heard everything from damage, depreciation, upkeep, interest on money contributed upfront, etc... David's biggest deal was that the original land lease rate was based on 800 square feet and now its up to 1300+. They wanted to add interest on the 700 per month and on and on and on. Been through the ringer on this one. I explained the Counties situation, and asked that the reconsider and come back more reasonable. This is the best compromise that I could reach right now.

While trying to get responses from everyone I have been working hard to nail down building cost, timetables etc... I feel reasonably confident that we can deliver it and have it installed before April 1. Sandy is working on timetable and budget for the electrical work now. I'm getting a box blade on Monday to level the ground, and will do some additional clearing as well.

Let me know how I can assist further.

Thanks,

Robert Orr
Manager
Berkley Manor
Office: 252-926-9453
Cell: 910-612-6673
info@theberkleymanor.com

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE 3/4/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
18-19	Child Health	10-5960.1200	Postage	\$ 50.00	
		10-5960.3300	Department Supplies	\$ 132.90	
		10-5960.1400	Travel		\$ 132.90
		10-5960.2600	Advertising		\$ 50.00
				\$ 182.90	\$ 182.90
<p>Need to transfer funds from Advertising to Postage and Travel to Department Supplies for coverage through year end. Budget is NOT increased. No local appropriations needed.</p>					

REQUESTED Amanda Hobbs DATE 3-4-19

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE
3/4/2019

(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+ " REV BUDGET
				DEBIT	CREDIT
19-19	WIC	10-5970.3200	Office Supplies	\$ 51.40	
		10-5970.3300	Department Supplies	\$ 65.00	
		10-5970.2600	Advertising		\$ 116.40
				\$ 116.40	\$ 116.40
<p><i>Need to transfer funds from Advertising to Office & Department Supplies for coverage through year end. Budget is NOT increased. No local appropriations needed.</i></p>					

REQUESTED Quanaal Hicks DATE 3-4-19

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE 3/4/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	+" EXP BUDGET	-" EXP BUDGET
				-" REV BUDGET	+" REV BUDGET
				DEBIT	CREDIT
20-19	Maternal Health	10-5820.7425	Capital Outlay	\$ 12,293.25	
		10-5820.4600	Medical Supplies		\$ 10,000.00
		10-5820.7400	Equipment		\$ 2,293.25
				\$ 12,293.25	\$ 12,293.25
Transferring funds to capital outlay for construction to make clinic "teen friendly" as required by grant funding from DHHS. This increased the budget in January 2019 and now is being refined based on quote from contractor. No local appropriations are needed.					

REQUESTED Quana Gibbs DATE 3-4-19

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: 2

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
		48	HYDE	33,645.00	33,645.00	15,051.00	15,051.00
49	IREDELL	449,473.00	449,473.00	0.00	0.00	449,473.00	449,473.00
50	JACKSON	188,680.00	188,680.00	0.00	0.00	188,680.00	188,680.00
51	JOHNSTON	765,800.00	765,800.00	0.00	0.00	765,800.00	765,800.00
52	JONES	69,879.00	69,879.00	29,976.00	29,976.00	99,855.00	99,855.00
53	LEE	304,205.00	304,205.00	0.00	0.00	304,205.00	304,205.00
54	LENOIR	437,784.00	437,784.00	0.00	0.00	437,784.00	437,784.00
55	LINCOLN	286,019.00	286,019.00	0.00	0.00	286,019.00	286,019.00
56	MACON	151,282.00	151,282.00	0.00	0.00	151,282.00	151,282.00
57	MADISON	99,877.00	99,877.00	38,529.00	38,529.00	138,406.00	138,406.00
58	MARTIN	173,244.00	173,244.00	62,263.00	62,263.00	235,507.00	235,507.00
59	MCDOWELL	241,118.00	241,118.00	108,302.00	108,302.00	349,420.00	349,420.00
60	MECKLENBURG	3,689,883.00	3,689,883.00	0.00	0.00	3,689,883.00	3,689,883.00
61	MITCHELL	69,258.00	69,258.00	30,597.00	30,597.00	99,855.00	99,855.00
62	MONTGOMERY	143,988.00	143,988.00	0.00	0.00	143,988.00	143,988.00
63	MOORE	302,732.00	302,732.00	0.00	0.00	302,732.00	302,732.00
64	NASH	490,971.00	490,971.00	0.00	0.00	490,971.00	490,971.00
65	NEW HANOVER	932,348.00	932,348.00	0.00	0.00	932,348.00	932,348.00
66	NORTHAMPTON	162,614.00	162,614.00	73,038.00	73,038.00	235,652.00	235,652.00
67	ONSLow	666,263.00	666,263.00	0.00	0.00	666,263.00	666,263.00
68	ORANGE	400,619.00	400,619.00	0.00	0.00	400,619.00	400,619.00
69	PAMLICO	59,728.00	59,728.00	13,460.00	13,460.00	73,188.00	73,188.00
70	PASQUOTANK	209,087.00	209,087.00	93,812.00	93,812.00	302,899.00	302,899.00
71	PENDER	269,861.00	269,861.00	0.00	0.00	269,861.00	269,861.00
72	PERQUIMANS	70,435.00	70,435.00	31,594.00	31,594.00	102,029.00	102,029.00
73	PERSON	188,370.00	188,370.00	64,239.00	64,239.00	252,609.00	252,609.00
74	PITT	1,034,076.00	1,034,076.00	0.00	0.00	1,034,076.00	1,034,076.00
75	POLK	74,453.00	74,453.00	8,880.00	8,880.00	83,333.00	83,333.00
76	RANDOLPH	593,444.00	593,444.00	0.00	0.00	593,444.00	593,444.00
77	RICHMOND	390,466.00	390,466.00	175,331.00	175,331.00	565,797.00	565,797.00
78	ROBESON	1,215,491.00	1,215,491.00	0.00	0.00	1,215,491.00	1,215,491.00
79	ROCKINGHAM	464,915.00	464,915.00	157,984.00	157,984.00	622,899.00	622,899.00
80	ROWAN	635,953.00	635,953.00	0.00	0.00	635,953.00	635,953.00
81	RUTHERFORD	358,950.00	358,950.00	63,514.00	63,514.00	422,464.00	422,464.00
82	SAMPSON	402,477.00	402,477.00	0.00	0.00	402,477.00	402,477.00
83	SCOTLAND	310,169.00	310,169.00	42,874.00	42,874.00	353,043.00	353,043.00
84	STANLY	231,963.00	231,963.00	96,443.00	96,443.00	328,406.00	328,406.00
85	STOKES	166,499.00	166,499.00	17,124.00	17,124.00	183,623.00	183,623.00
86	SURRY	354,394.00	354,394.00	158,649.00	158,649.00	513,043.00	513,043.00
87	SWAIN	63,780.00	63,780.00	17,090.00	17,090.00	80,870.00	80,870.00
88	TRANSYLVANIA	144,922.00	144,922.00	22,324.00	22,324.00	167,246.00	167,246.00
89	TYRRELL	29,708.00	29,708.00	13,191.00	13,191.00	42,899.00	42,899.00
90	UNION	552,767.00	552,767.00	0.00	0.00	552,767.00	552,767.00
91	VANCE	344,071.00	344,071.00	164,477.00	164,477.00	508,548.00	508,548.00
92	WAKE	2,496,127.00	2,496,127.00	0.00	0.00	2,496,127.00	2,496,127.00
93	WARREN	142,715.00	142,715.00	61,488.00	61,488.00	204,203.00	204,203.00
94	WASHINGTON	98,235.00	98,235.00	43,214.00	43,214.00	141,449.00	141,449.00
95	WATAUGA	215,180.00	215,180.00	0.00	0.00	215,180.00	215,180.00
96	WAYNE	769,871.00	769,871.00	119,404.00	119,404.00	889,275.00	889,275.00
97	WILKES	343,370.00	343,370.00	154,021.00	154,021.00	497,391.00	497,391.00
98	WILSON	507,219.00	507,219.00	100,897.00	100,897.00	608,116.00	608,116.00
99	YADKIN	140,587.00	140,587.00	0.00	0.00	140,587.00	140,587.00
100	YANCEY	95,097.00	95,097.00	40,990.00	40,990.00	136,087.00	136,087.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	\$ 43,982,501.00	\$ 43,982,501.00	\$ -	\$ -	\$ 43,982,501.00	\$ 43,982,501.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 2

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant
CFDA Number: 93.568
CFDA Name: Low-Income Home Energy Assistance
Award Name: Low-Income Home Energy Assistance
Award Number: G18B1NCLIEA & G19B1NCLIEA
Award Date: FFY 2018 & 2019
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law 2018-5 (Senate Bill 99).

These funds cannot be spent until after December 1, 2018.

XS411 Heading: LIHEAP

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE



DATE:

February 8, 2019

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: March 4, 2019
Presenter: Chair, Vice-Chair, Commissioners, Manager
Attachment: Yes

ITEM TITLE: MANAGEMENT REPORTS

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 4, 2019
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: March 4, 2019
Presenter: Board of Commissioners

ITEM TITLE: CLOSED SESSION

SUMMARY: The County Manager may request entering Closed Session in accordance with NCGS143A-318.11 (a)

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into Closed Session if required.

MOTION MADE BY: ___ PUGH (ENTER) ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	MOTION SECONDED BY: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	VOTE: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
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MOTION MADE BY: ___ PUGH (EXIT) ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	MOTION SECONDED BY: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	VOTE: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
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ACTION TAKEN IN OPEN SESSION:

MOTION MADE BY: ___ PUGH (ACTION) ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	MOTION SECONDED BY: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	VOTE: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
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Department Reports

Human Resources Dept. Report – March 2019:

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Daily Tasks - Directed employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Compiled Human Resources newsletter for employees
- Scheduled drug testing for employees for 1st quarter of year and new safety sensitive employees.
- Enrolled one new full-time and one part-time employees
- Filed the death claims and reports for deceased employee's family
- Attended webinar, "Innovation and Change in Drug Testing for Employers"
- Attended insurance meeting with the League of Municipalities
- Set up and participated in interviews for Planning & Code Enforcement Director candidates
- Updated one workers comp claim
- Participated in the Community Health Assessment meeting

Respectively submitted,

Tammy Blake