

Special Meeting Minutes

**Board of County Commissioners
Hyde County, North Carolina**

Wednesday, May 11, 2016

Chairman Earl Pugh Jr. called the Special meeting of the Hyde County Board of Commissioners to order at 6:00pm on Wednesday, May 11, 2016 in the Hyde County Government Center, Multi-Use Room and Ocracoke School Commons Room using electronic conferencing equipment.

The following Board of Commissioners members were present on the mainland – Chairman Earl Pugh, Jr. and Commissioners Swindell and Tunnell. Also present were Attorney Fred Holscher, County Manager Bill Rich, Assistant County Manager Will Doerfer, Clerk to the Board Lois Stotesberry and members of the public. Commissioner John Fletcher, Public Information Officer Teresa Adams along with members of the public was present on Ocracoke.

The meeting was called to order following prayer by Chairman Pugh and pledge of allegiance.

Commissioner Simmons arrived at 6:20p.m.

Consideration of Agenda:

Commissioner Tunnell moved to approve the Hyde County Board of Commissioners Special Meeting Agenda as presented by the Clerk. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons, and Swindell; Nays – None; Absent or not voting – None.

Public Comment:

Chairman Pugh called for comments from the public.

Hearing no comments from the public, Chairman Pugh continued the meeting.

Items of Consideration:

Resolution to Accept State Aid To Airports Grant

Jane Hodges, Airport Manager, presented resolution to accept state aid to airports grant funds for Project No. 36237.57.10.1 – Beacon, Terminal Area Drainage, Entry Fencing and Signage at the Hyde County Airport.

Commissioner Swindell moved to adopt “Resolution To Accept State Aid To Airports Grant”. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons, Swindell and Tunnell; Nays – None; Absent or not voting – None.

Clerk's Note: A signed copy of "Resolution To Accept State Aid To Airports Grant" is attached herewith as Exhibit A and incorporated herein by reference.

Budget Matters:

Corrinne Gibbs, Finance Officer, presented the following fiscal year-end journal entries:

- | | |
|---|-------------|
| 1) Increase in Sales Tax Collected
(ART 42 = 60% to schools) | \$30,000.00 |
| 2) Increase in Sales Tax Collected
(ART 40 = 30% to schools) | \$27,500.00 |
| 3) Education
(reflects Board of Commissioners approval
for additional monies allocated to the Board of Education) | \$42,250.00 |

Commissioner Tunnell moved to approve fiscal year-end journal entries as presented by Finance Officer Corrinne Gibbs. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons, Swindell and Tunnell; Nays – None; Absent or not voting – None.

FY2016-2017 Hyde County Budget:

County Manager Bill Rich delivered his FY2016-2017 Hyde County Budget Message and the proposed FY16-17 Budget at the regular Board of Commissioners meeting on May 2, 2016. Mr. Rich reported the current fund balance equals 37%. After our FY2015-2016 balances and with the proposed implementation of FY2016-2017 budget the fund balance will be approximately 31% after our FY2016-2017 audit is presented. This fund balance will then be maintained and stay maintained thereafter and in fact with future reported and projected budget savings should even grow at a moderate rate.

County manager's proposed budget FY2016-2017 maintains the current tax rate of \$.64.

Line items discussed include:

EXPENDITURES:

Finance

104400.0200 – Salaries – \$98,808.19 increased to \$102,035.00
(reflects a two-step pay increase for deputy finance officer)
.0500 – FICA Tax Expense – \$7,971.93 decreased to \$7,805.68
.0600 – Group Insurance – \$10,344.02 increased to \$11,172.52
.0700 – Retirement Expense – \$7,014.20 increased to \$7,397.54
.1100 – Phone – \$3,000.00 – decreased to \$2,500.00
.1400 – Travel – \$4,000.00 increased to \$5,000.00
.1500 – Computer Support – \$13,000.00 increased to \$14,000.00
.2020 – Part-time – \$5,000.00 decreased to \$0.00
.3300 – Department Expense Forms Etc. – \$5,000.00 increased to \$5,500.00
.3400 – Consultant Fees – \$10,000.00 decreased to \$0.00
.9800 – Education Training – \$5,000.00 increased to \$6,000.00
Total Finance Expense – \$173,288.34 decreased to \$165,560.74

Manager Rich reported Group Insurance will increase 8% or more. He will meet with the insurance provider on May 19th and report his findings at the June 6 regular board of commissioners meeting.

Manager Rich proposed using FY16-17 appropriated re-valuation funds (\$50,000.00) to stabilize the fund balance. Mr. Rich reported increase in Tax Department salaries is based on an agreement made in FY15-16 to cover the two year-long re-valuation period.

Tax Administrator Linda Basnight reported NC General Statute mandates counties appropriate funds for re-valuation yearly. Ms. Basnight recommended at least \$5,000.00.

NOTE: **Commissioner John Fletcher** recommended the Board follow Tax Administrator Linda Basnight's advice as she has been Hyde County Tax Collector for 45-years.

Planner

10.4900.0500 – FICA Tax Expense – \$6,449.99 decreased to \$6,419.46
.0600 – Group Insurance Expense – \$10,344.00 increased to \$11,172.52
.0700 – Retirement Expense Local – \$5,960.97 increased to \$6,083.80
.1400 – Travel – \$10,000.00 increased to \$12,000.00
.7400 – Equipment – \$500.00 increased to \$3,000.00
.7507 – Building Reuse Grant – \$21,893.00
Total Planner Expense - \$156,701.51 increased to \$162,123.34

Planning/Development Director Kris Noble reported she plans to introduce training opportunities for the assistant planner who has excelled in this position and is an asset to the Planning Department.

Public Building Maintenance

10.5000.0200 – Salaries – \$95,343.71 increased to \$98,344.00
.0500 – FICA Tax Expense – \$8,252.34 decreased to \$7,702.00
.0600 – Group Insurance Expense – \$12,130.00 increased to \$20,908.00
.0700 – Retirement Expense – \$6,891.39 increased to \$7,299.00
.1101 – Cell Phone – \$600.00 increased to \$780.00
.1270 – Longevity – \$2,130.00 increased to \$2,330.00
.1700 – Vehicle & Equipment Maintenance – \$4,000.00 decreased to \$3,000.00
.2020 – Part-time – \$10,400.00 decreased to \$0.00
.3100 – Gas, Oil and Tires – \$9,817.00 decreased to \$9,074.00
.3300 – Department Supplies – \$7,000.00 increased to \$9,000.00
Total public building maintenance expense – \$410,124.44 decreased to \$408,997.00

Commissioner Fletcher inquired about the new attendant's building at the Ocracoke Convenience Site.

Utilities Director Clint Berry reported the old attendant's building was in disrepair.

Sheriff's Department

10.5100.0200 – Salaries Law Officers – requested \$563,348.85 decreased to \$523,348.85
minus \$40,000.00 (1-salary)
.0210 – Salaries Dispatchers – \$166,924.00 decreased to \$150,242.38
.0220 – Overtime Law Officers – \$35,000.00 decreased to \$30,000.00

- .0500 – FICA Tax Expense – \$59054.56 decreased to \$57,573.23
- .0600 – Group Insurance Expense – \$103,440.00 increased to \$111,715.20
- .0700 – Retirement Expense Local – \$13,243.81 decreased to \$12,052.57
- .0710 – Retirement Expense Law – \$43,350.80 increased to \$43, 676.16
- .1100 – Telephone – \$16,000.00 increased to \$16,500.00
- .1101 – Cell Phones - \$6,000.00 increased to \$14,500.00
plus \$8,500.00 (air cards in patrol cars)
- .1270 – Longevity Pay – \$4,400.00 increased to \$5,000.00
- .1500 – K-9 Maintenance – \$2,000.00 increased to \$3,000.00
(equipment)
- .1821 – Supplemental Retirement Expense – \$29,451.55 decreased to \$28,867.44
- .3100 – Gas, Oil, Tires – \$80,000.00 decreased to \$75,000.00
- .7400 – Equipment – Miscellaneous – \$15,000.00 increased to \$16,500.00
- .7425 – Miscellaneous Equipment/Capital Outlay – \$50,000.00 decreased to \$25,000.00
(requested 4 vehicles)

Total Sheriff Expense – \$1,303,145.72 decreased to \$1,270,625.84

Jail

- 10.5200.4701 – Inmate Safekeeping – \$75,000.00 increased to \$85,000.00
- Total Jail Expense – \$98,750.00 increased to \$108,750.00

Sheriff Guire Cahoon reported the D.A.R.E. (School Resource Officer) position may be discontinued from the Sheriff's Department; air cards are needed for use with new equipment (purchased at a reduced price) in patrol cars; with more arrest this fiscal year the safe-keeper line has increased; and, he initially requested four vehicles.

NOTE: Commissioner Dick Tunnell recommended an increased in capital outlay to \$50,000.00 to allow for purchase of two vehicles this year.

Emergency Management

- 10.5250.0600 – Group Insurance Expense – \$5,172.00 increased to \$5,585.76
 - .1100 – Telephone/Pager – \$20,000.00 decreased to \$16,000.00
 - .1600 – Radio System Maintenance – \$32,000.00 decreased to \$30,500.00
 - .1700 – Vehicle Maintenance – \$2,000.00 decreased to \$1,500.00
 - .3300 – Supplies – \$5,000.00 decreased to \$4,000.00
 - .6400 – Equipment – \$10,000.00 decreased to \$7,500.00
 - .7500 – Generator Maintenance – \$18,000.00 decreased to \$11,000.00
- Total Emergency Management Expense – \$192,626.05 decreased to \$176,539.85

Emergency Management/EMS Director Justin Gibbs recommended \$20,000.00 transfer from Emergency Management to Emergency Medical Services budget to begin a thrombolytic program in Hyde County EMS.

Hyde County Emergency Medical Services

- 10.5920.0200 – Salaries Full-time – \$605,613.00 increased to \$624,873.60
 - .0201 – EMS Housing Allowance – \$30,000.00 reduced to \$18,000.00
 - .0220 – Overtime – \$150,000.00 increased to \$165,000.00
 - .0230 – On-Call Pay – \$20,000.00 increased to \$52,632.00
 - .0500 – FICA Tax Expense – \$67,550.49 increased to \$70,801.18
 - .0600 – Group Insurance Expense – \$85,900.00 increased to \$103,944.00
 - .0700 – Retirement Expense – \$57,126.52 increased to \$62,386.66
 - .1101 – Cell Phone – \$8,000.00 reduced to \$6,500.00
 - .1270 – Longevity Pay – \$2,400.00 increased to \$3,000.00
 - .2020 – Salaries Part-time – \$75,000.00 decreased to \$65,000.00
 - .3100 – Gas, Oil & Tires – \$32,000.00 decreased to \$28,000.00
 - .4500 – Contract Services – \$40,000.00 decreased to \$38,000.00
 - .4506 – Building Rent for EMS – \$16,000.00 increased to \$24,000.00
 - .4507 – Mattamuskeet EMS Base Loan – \$10,000.00 increased to \$25,000.00
 - .4508 – First Responder Program – \$20,000.00 increased to \$30,000.00
 - .4600 – Medical Supplies – \$25,000.00 increased to \$60,000.00
 - .4601 – Oxygen – \$12,000.00 decreased to \$7,500.00
 - .5300 – Dues – \$800.00 increased to \$1,000.00
 - .9800 – Education – Training – \$3,000.00 increased to \$10,000.00
- Total Medical Services Expense – \$1,474,390.01 increased to \$1,609,637.43

Emergency Management/EMS Director Justin Gibbs recommended \$10,000.00 increase in First Responder Program funding. Mr. Gibbs reported no increase since the program began in 2009.

Mr. Gibbs also introduced a proposal to develop an EMS Medical Transport Service within Hyde County EMS. The service would be provided to citizens who need transport to Dialysis and other medically prescribed therapies. The unit will operate on a daily basis (scheduled to accommodate patient's needs) with two additional EMS employees hired to operate the program.

NOTE: Commissioner Barry Swindell recommended EMS Contract Services be decreased to \$25,000.00 and First Responder Program be decreased to \$25,000.00.

Forestry

10.5310.9700 – Forestry Fire Program – \$64,565.00 increased to \$76,775.00

Manager Rich reported the total forestry county portion equals 35% expenses.

Solid Waste

10.5750.0200 – Salaries Full-time – \$198,883.00 increased to \$199,986.00

.0500 – FICA Tax Expense – \$19,653.84 decreased to \$18,821.00

.0600 – Group Insurance Expense – \$41,376.00 increased to \$65,773.00

.0700 – Retirement Expense – \$ 18,163.75 decreased to \$17,837.00

.1500 – Site Improvements – \$6,000.00 increased to \$8,000.00

.1710 – Container Service Ocracoke – \$146,500.00 decreased to \$135,000.00

.1711 – Container Service Mainland – \$124,800.00 decreased to \$115,000.00

.2201 – Container Rent Ocracoke – \$8,500.00 increased to \$9,600.00

.2500 – Disposal Fees – \$175,500.00 increased to \$180,000.00

.2502 – Electronic Disposal – \$4,000.00 increased to \$6,000.00

.3100 – Gas, Oil & Tires – \$16,000.00 decreased to \$12,000.00

.4523 – Motor Oil Disposal – \$1,000.00 decreased to \$500.00

.4526 – Container Rent Mainland – \$24,000.00 increased to \$25,000.00

.5301 – Recycling Grant Center – \$10-434.00 decreased to \$0.00

Total Solid Waste – \$921,050.09 decreased to \$919,756.50

Manager Rich reported Solid Waste is an enterprise fund. No county money is used.

Hyde County Transit

10.5780.4500 – Contract – \$40,000.00 (state funds)

Elderly Nutrition

10.5980.4500 – Total Elderly Nutrition – \$33,723.00

Manager Rich reported Elderly Nutrition is an Albemarle Commission program that serves Mainland Hyde and Ocracoke citizens.

Medical Examiner

10.6000.4500 – Medical Examiner Contract – \$3,000.00

Emergency Management/EMS Director Justin Gibbs reported all Hyde County EMT-Paramedics are taking necessary training to become a certified medical examiner.

Juvenile Crime Prevention

10.6400.0000 – Total JCPC – \$54,888.00

Manager Rich reported JCPC is run by the Hyde County 4-H Program on 90% state & 10% county funding.

Cooperative Extension

10.6050.0693 – NCSU Send In Salary – \$75,507.00 increased to \$83,042.00

.0694 – NCSU Send In Benefits – \$36,313.00 increased to \$36,848.00

– 4-H Program Supplement – \$5,000.00

Total Cooperative Extension Expense – \$132,520.00 increased to \$145,590.00

Manager Rich reported Cooperative Extension is run through North Carolina State University with 50% county funding. The 4-H Director is paid by JCPC.

Soil Conservation

10.6060.0200 – Salaries – \$79,863.00 increased to \$84,696.85

.0500 – FICA Tax Expense – \$6,155.42 increased to \$6,479.31

.0600 – Group Insurance Expense - \$10,824.00 increased to \$11,689.92
.0700 – Retirement Expense – \$5,688.73 increased to \$6,140.52
.1400 – Travel – \$4,200.00 increased to \$5,000.00
.2600 – Information/Education – \$1,500.00 increased to \$2,000.00
.3100 – Gas, Oil & Tires – \$3,600.00 decreased to \$3,000.00
.3200 – Office Supplies – \$2,127.00 increased to \$2,664.00
.5300 – Dues & Subscriptions – \$1,707.00 increased to \$1,885.00
Total Soil Conservation – \$126,765.15 increased to \$134,655.60

Manager Rich reported the Soil & Water Board approved pay increases for its employees.

Department of Social Services

10.6100.0200 – Salaries – \$587,935.99 decreased to \$565,458.81
.0300 – Fees to Local Officials – \$2,500.00 increased to \$4,000.00
.0500 – FICA Tax Expense - \$45,872.16 decreased to \$44,190.90
.0600 – Group Insurance Expense – \$107,580.00 decreased to \$77,445.21
.0700 – Retirement Expense – \$42,217.52 decreased to \$41,415.48
.1200 – Postage – \$5,000.00 increased to \$6,000.00
.1270 – Longevity Pay – \$9,200.00 decreased to \$8,200.00
.1300 – Cost of Space – \$45,000.00 decreased to \$40,000.00
.1400 – Travel – \$20,000.00 increased to \$25,000.00
.1501 – Building Electrical Update – \$11,312.00 decreased to \$5,132.00
.2020 – Salaries Part-time – \$12,000.00 increased to \$37,000.00
.4503 – Contract Social Work Ocracoke – \$35,000.00 decreased to \$5,000.00
.5300 – Dues & Subscriptions – \$700.00 increased to \$1,500.00
.5710 – Alex vs Hill Penalty Pay – (\$812.00) increased to \$1,000.00
.5713 – Contract Child Support – \$52,000.00 increased to \$52,500.00
– Parking - \$0.00
– Retiree Medical – \$12,895.00
Total Social Services Administration – \$1,110,535.67 decreased to \$1,061,767.40

Manager Rich reported DSS operates with federal and state funding. The Social Services Board approved \$6,663.00 pay increase for the DSS Director.

Title III

10.6110.1400 – Title III Transportation – \$5,068.00 decreased to \$4,777.00
.4500 – In-Home Chore Title III – \$17,949.00 decreased to \$17,198.00
Total Title III – \$23,017.00 decreased to \$21,975.00

Manager Rich reported Title III is federally funded.

DSS Director Laurie Potter will inform Ocracoke citizens the Chore Worker service is available to them.

Cultural Arts

10.6300.1805 – Arts Council – \$1,000.00
.4201 – BHM Regional Library – \$42,000.00 increased to \$44,500.00
Total Cultural Arts – \$43,000.00 increased to \$45,500.00

Board of Commissioners – recommended reducing the proposed BHM Regional Library request by \$2,500.00.

Airport

10.6400.3300 – Departmental Supplies – \$1,000.00 increased to \$1,500.00
.3600 – Airplane Fuel – \$15,500.00 increased to \$25,000.00
.4200 – Drainage Assessment – \$7,600.00 increased to \$9,000.00
.5300 – Dues & Subscriptions – \$500.00 increased to \$1,000.00
.6400 – Insurance – \$5,000.00 decreased to \$4,500.00
Total Airport – \$81,600.00 increased to \$93,000.00

Airport Director, Jane Hodges reported drainage expense went up again this year and fuel sales increased by \$6,000.00 due to Whipping Creek Road fire suppression efforts.

Elderly – Handicap Transport

10.6500.0000 – Total Elderly – Handicap Transport runs through the County from State funds.
No cost to Hyde County.

Commissioner Ben Simmons recommends continued support of a Hyde County Recreation Program.

Planner Kris Noble reported the Hyde County Recreation Plan is completed.

Education

10.6810.0920 – Current Expense – \$1,428,086.00 increased to \$1,575,368.00
.0974 – Fund 40 – \$86,520.00 unchanged
.0975 – Fund 42 – \$185,400.00 unchanged
.0978 – QZAB-Bond Payment – BOE – \$55,964.00 unchanged
.0979 – QSCB-Bond Payment – BOE – \$220,657.83 decreased to \$218,796.16

Total Education – \$1,976,627.83 increased to \$2,122,048.16

Manager Rich reported on December 7, 2015, the Board of Commissioners funded \$42,250.00 for two teacher assistant positions at Mattamuskeet Elementary School for the rest of the fiscal year. Mr. Rich reported (per Superintendent, Dr. Randolph Latimore) \$73,000.00 has been cut from the salaries line of the education budget and total budget \$1,650,000.00 decreased to \$1,575,000.00.

General Fund Expenses

10.6938.0000 – Appropriation to Senior Center – \$92,223.13 increased to \$97,933.14

- IT Department - \$75,000.00 (new)
- Davis Maintenance Department - \$13,200.00
- Other Funds – \$92,223.13 increased to \$186,133.14

Total General Fund Expenses – \$12,767,632.07 decreased to \$12,582,390.34

Finance Officer Corrinne Gibbs will report Capital Outlay Fund Balance per request from Commissioner Pugh.

Hydeland Home Health

50.5800.0000 – \$349,944.11 total Hydeland Home Health expenses unchanged

Manager Rich reported Hydeland Home Health is self-funded. RFP's for the sale of Hydeland Home Health will be reviewed.

Homemaker Program

57.5850.0000 – \$33,821.75 total Homemaker Program expenses unchanged

Manager Rich reported the Homemaker Program is also self-funded.

Senior Center

65.6600.0200 – Salaries Full-time – \$34,635.00 increased to \$58,635.00

- .0500 – FICA Tax Expense – \$3,910.30 increased to \$4,485.58
- .0600 – Group Insurance Expense – \$8,984.00 increased to \$11,171.52
- .0700 – Retirement Expense Local – \$3,613.83 increased to \$4,251.04
- .1100 – Telephone – \$2,000.00 – decreased to \$1,900.00
- .1200 – Postage – \$1,000.00 increased to \$1,490.00
- .1300 – Utilities – \$7,000.00 decreased to \$6,000.00
- .1500 – Maintenance & Repair – \$5,000.00 decreased to \$3,800.00
- .2020 – Part-time Senior Center – \$16,480.00 decreased to \$0.00
- .3200 – Center Supplies – \$7,000.00 decreased to \$5,700.00
- .3300 – Activity Supplies – \$7,000.00 decreased to \$5,700.00
- .5500 – Contract Services – \$6,000.00 decreased to \$5,200.00

Total Senior Center – \$108,623.13 increased to \$114,333.14

Senior Center Director Darlene Berry requested current staffing (1-F/T and 1-P/T) be increased to 2 full-time positions.

Water/Sewer System

60.8100.0200 – Salaries – \$520,721.00 decreased to \$513,993.00

- .0500 – FICA Tax Expense – \$41,078.00 decreased to \$40,548.00
- .0700 – Retirement Expense – \$38,089.00 decreased to \$38,026.00
- .1100 – Telephone – \$17,000.00 increased to \$18,000.00
- .1270 – Longevity Pay – \$5,740.00 decreased to \$5,540.00
- .1300 – Utilities – \$160,000.00 decreased to \$155,000.00
- .3100 – Gas, Oil & Tires – \$54,000.00 decreased to \$47,000.00
- .3200 – Office Supplies – \$6,000.00 increased to \$7,000.00
- .3400 – Chemicals – \$74,000.00 increased to \$75,000.00
- .5300 – Dues, Subscriptions & Permits – \$9,000.00 increased to \$9,500.00
- .7401 – Capital Improvements – \$200,000.00 decreased to \$10,000.00
- .7425 – Capital Outlay – \$27,000.00 increased to \$32,000.00
- .7501 – Computer Support – \$9,000.00 decreased to \$6,000.00
- .9201 – Bond Interest – \$104,009.00 decreased to \$100,174.00
- .9202 – Bond Principal – \$128,063.00 increased to \$131,380.00

Total Water/Sewer System – \$1,820,823.00 decreased to \$1,616,284.00

Manager Rich reported the water/sewer system is an enterprise fund and uses no county funds.

Revaluation

70.6800.0045 – Contract Services – \$50,000.00 decreased to \$0.00

- .0000 – Revaluation Fund Balance – \$500.00 unchanged

Total Revaluation – \$500.00

Commissioners approved a \$5,000.00 increased.

4-H

73.6802.0045 – Miscellaneous Services – \$14,000.00 increased to \$19,000.00

.0046 – SHIP Grant – \$17,780.00 decreased to \$3,780.00

Total 4-H Expense – \$17,780.00 increased to \$22,780.00

Manager Rich reported the increase represents increase in 4-H activities.

E-911

74.7200.1100 – E-911 Wireless Charges Equipment – \$10,000.00 decreased to \$8,000.00

.1101 – E-911 Equipment Charges – \$8,000.00 decreased to \$7,000.00

.1102 – Telephone-Pager – \$35,000.00 decreased to \$25,000.00

.1500 – E-911 Equipment Maintenance – \$15,000.00 decreased to \$2,000.00

.1501 – Road Sign Maintenance – \$5,000.00 increased to \$15,000.00

.9800 – Training – \$2,500.00 decreased to \$1,000.00

Total E-911 Expense – \$141,092.58 decreased to \$127,592.58

Emergency Management/EMS Director Justin Gibbs reported \$25,592.00 his salary is supplemented with E-911 funds.

Occupancy Tax Ocracoke

76.4920.0000 – Occupancy Tax Ocracoke FY2015-2016 Expenses equal \$356,870.56

Emergency Management/EMS Director Justin Gibbs reported \$180,000.00 of the FY15-16 Ocracoke Occupancy Tax funds were used to up-staff a second EMS ambulance on Ocracoke. Eight additional employees were hired with these funds and Hyde County also funded \$60,000.00 for two additional part-time employees. The program has ended.

Airport Improvements

53.4100.0045 – Airport Improvements – \$160,000.00

Airport Manager Jane Hodges reported monies not used will roll into general reserve.

TOTAL ALL EXPENDITURES – \$15,250,616.02 (plus the Ocracoke Occupancy Tax Budget)

Manager Rich reported the Ocracoke Occupancy Tax Board will meet on Thursday, May 12. Budget reported will be included in the Hyde County FY2016-2017 Budget Public Hearing on June 6, 2016.

REVENUE:

Ad Valorem Taxes

10.3010.0000 – Ad Valorem Tax-Prior – \$275,000.00 decreased to \$225,000.00

.0010 – DMV-Prior – \$50,000.00 decreased to \$0.00 (no longer collected by the County)

.0091 – Ad Valorem Tax-Current – \$6,291,113.58 decreased to \$6,040,000.00

10.3020.0000 – DMV-Current – \$225,000.00 increased to \$275,000.00

10.3170.0000 – Tax Penalty & Interest – \$10,000.00 increased to \$15,000.00

.0001 – Tax Penalty & Interest-Prior Year – \$60,000.00 (unchanged)

.0002 – DMV Tax Penalty & Interest-Current – \$1,500.00 (unchanged)

.0003 – DMV Tax Penalty & Interest-Prior Year – \$5,000.00 (unchanged)

10.3171.0000 – Legal Fees-Delinquent Tax Collection – \$5,000.00 (unchanged)

10.3172.0000 – Delinquent Tax Garnishment Fees – \$0.00 (as of 03-31-2016)

Total Ad Valorem Taxes Revenue – \$6,922,613.58 decreased to \$6,626,500.00

Manager Rich reported the Hyde County tax base has decreased \$300,000.00. As of 03-31-2016 Ad Valorem Taxes collected total \$6,911,855.65. Revenue for DSS, Health and various other line items is restricted. Transfers and fund balance totals in the approved FY15-16 budget total \$12,767,632.07. As of 03-31-2016 fund totals is \$9,999,457.73. Departmental requests for FY2016-2017 total \$12,582,390.34.

Permits & Fees

Total Permits & Fees Revenue equal \$140,885.00

Vice-chairman Barry Swindell reported Hyde County has some of the cheapest fees and permits in the State.

TOTAL REVENUES – as of 03-31-2016 equal \$12,160,669.51.

FY2016-2017 departmental requested total revenues equal \$15,250,616.02

Manager Rich reported monies from fund balance will be needed along with increase sales taxes and revenue from collections. Mr. Rich reported the current fund balance equals 37%. As presented in his FY2016-2017 Hyde County Budget Message, with implementation of the proposed FY2016-2017 Budget the fund balance will be maintained at 31% and will continue to grow.

Commissioner Dick Tunnell asked whether or not the Hurricane Irene (August 26-27, 2011) FEMA money had been collected.

Manager Rich reported \$260,000.00 remains unpaid.

Finance Officer Corrinne Gibbs will make requested changes to the proposed budget and will present the final FY2016-2017 Hyde County Budget for Public Hearing and then to the Board of Commissioners for adoption on June 6, 2016.

Public Comments:

Chairman Pugh called for comments from the public.

There being no comments from the public, Chairman Pugh continued the meeting.

Closed Session: (none)

Adjourn:

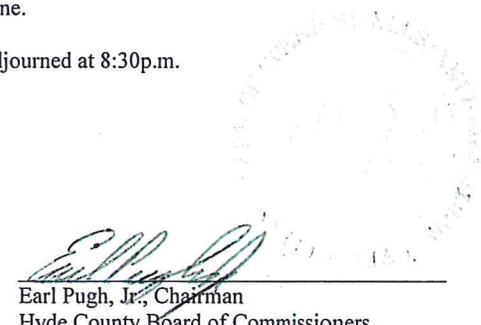
Commissioner Swindell moved to adjourn the May 11, 2016 Special Board of Commissioners Meeting. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons, Swindell and Tunnell; Nays – None; Absent or not voting – None.

The May 11, 2016 Special Board of Commissioners meeting adjourned at 8:30p.m.

Respectfully submitted:

Minutes approved on the 6th day of June, 2016.


Lois Stotesberry, CMC, NCCCC
Clerk, Hyde County Board of Commissioners


Earl Pugh, Jr., Chairman
Hyde County Board of Commissioners

Attachments:

Exhibit A: *“Resolution To Accept State Aid To Airports Block Grant”*

BLOCK GRANT/NON PRIMARY ENTITLEMENT AGREEMENT

STATE AID TO AIRPORTS BLOCK GRANT
BETWEEN
THE N. C. DEPARTMENT OF TRANSPORTATION,
AN AGENCY OF THE STATE OF NORTH CAROLINA
AND
COUNTY OF HYDE

AIRPORT: **HYDE COUNTY**
AIRPORT

PROJECT NO: **36237.57.10.1**

THIS AGREEMENT made and entered into this the _____ day of _____, 20____, by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (hereinafter referred to as "Department") and **COUNTY OF HYDE**, the owner of **HYDE COUNTY AIRPORT** (hereinafter referred to as "Sponsor").

WITNESSETH

WHEREAS, Chapter 63 of the North Carolina General Statutes authorizes the Department to administer a program of State Aid to Airports, subject to the limitations stated in that Chapter; and

WHEREAS, the Department has received the approval of the Federal Aviation Administration to administer certain Airport Improvement Program Funds in North Carolina under the provisions of the State Block Grant Program in accordance with Chapter 63-71; and the FAA Modernization and Reform Act of 2012; and

WHEREAS, the Department has approved a grant of funds to the Sponsor for State Block Grant and *Non Primary Entitlement* Program funds.

NOW THEREFORE, the Department and the Sponsor do hereby mutually agree as follows:

- 1) That the approved scope of this project shall consist of:

BEACON, TERMINAL AREA DRAINAGE, ENTRY FENCING & SIGNAGE

- 2) That the Grant of funds shall include maximum funding obligations for federal funds which shall be:

State Block Grant Program: **\$38,511** (not to exceed **90%** of the final total costs)

- 3) That the funding obligations referenced in (2) above shall be the maximum obligations based on the final cost of eligible work items in the approved project, as certified by the Sponsor

- 4) That the Sponsor shall promptly undertake the Project and complete all work on the Project no later than the **1st** day of **JANUARY 2017**, unless a written extension of time is granted by the Department.

RESOLUTION

A motion was made by Barry Swindell, Vice-chair and seconded by
(Name and Title)

Earl Pugh, Chairman for the adoption of the following resolution, and upon being put to a
(Name and Title)

vote was duly accepted:

WHEREAS, a Grant in the amount of \$38,511 has been approved by the Department based on total estimated cost of \$42,790; and

WHEREAS, an amount equal to or greater than ten percent (10%) of the total estimated project cost has been appropriated by the Sponsor for this Project.

NOW THEREFORE, BE AND IT IS RESOLVED THAT THE Hyde County Board of Commissioners
(Title)

of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department, thereby binding the Sponsor to the fulfillment of its obligation incurred under this Grant Agreement or any mutually agreed upon modification thereof.

I Lois Statesberry, Clerk of the
(Name and Title)

Hyde County Board of Commissioners do hereby certify that
(Sponsor)

the above is a true and correct copy of an excerpt from the minutes of the

Hyde County Board of Commissioners of a meeting
(Sponsor)

duly and regularly held on the 11th day of May, 20 16.

This, the 11th day of May, 20 16.

SPONSOR SEAL



Signed: Lois Statesberry

Title: Clerk

Of The: Hyde County Board of Commissioners