

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: County Manager Kris Cahoon Noble
Attachment: Yes

ITEM TITLE: LAWN MAINTENANCE & CLEANING CONTRACT
HYDE DAVIS CENTER

SUMMARY: The County's annual contract for lawn maintenance and cleaning services at the Hyde Davis Center will expire on June 30, 2019. Mr. Michael Adams has been providing these services under the contract since 2015. Attached is the proposed contract with Mr. Adams for 2019-2020. We are requesting approval of the contract as presented with no changes in the terms or requirements.

RECOMMEND: APPROVE CONTRACT

MOTION MADE BY: ___ PUGH
___ PAHL
___ SIMMONS
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ PAHL
___ SIMMONS
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ PAHL
___ SIMMONS
___ SWINDELL
___ TOPPING



Hyde Davis Center Lawn Maintenance & Cleaning Contract

This agreement for lawn maintenance & cleaning services between **The County of Hyde** (hereafter referred to as "Client") and **Michael Adams** (hereafter referred to as "Contractor") is made and entered into upon the following date: 06/01/2019.

The lawn and property stated in this agreement is found at the following address:

33460 US 264, Engelhard, North Carolina, 27885, known as the "Hyde Davis Center"

The Client would like to have the above mentioned lawn and property maintained and cleaned on a regular basis. The Client and Contractor hereby agree to the following terms:

1. The Client will grant the Contractor access to the lawn & property during regular business hours Monday – Friday (8:00am – 5:00pm) EST and additional mutually agreed upon times.
2. Grass is to be mowed at a 1 ¾" to 2" cutting height. Grass is to be mowed to avoid grass clippings on sidewalks and or driveways. If this cannot be done, grass clippings shall be cleared from said area(s).
3. Contractor will provide all equipment and supplies that are necessary to perform normal maintenance services on the above mentioned yard.
4. Cleaning supplies will be provided by the Client. Services to be performed by Contractor include the following: vacuuming of carpets, dusting and polishing of furniture, cleaning of wood floors, kitchen appliances, toilets, sinks and all sink fixtures; in addition removal of trash from the interior trash containers and brought to the outdoor dumpster.
5. Client will pay Contractor **\$1,000.00** on an annual basis for lawn maintenance and **\$2,580.00** annually for cleaning based on 5 hours a week, for a total annual price of **\$3,580.00**. This contract shall commence on **July 1, 2019** and expire on **June 30, 2020**. Invoices are to be submitted by the 15th of each month to the Planning office. Contractor is to include a record of mowing schedule when invoice is presented for payment. Approved invoices will be paid within thirty days of the invoice date. Monthly payments for mowing will commence beginning July 31 and will be paid according to the following schedule:

- Payment for cleaning will be monthly at a rate of \$298.34 beginning July 31, 2019 for a total of \$3,580.00 annually, ending June30, 2020.
6. Client will pay Contractor for additional maintenance or repair that may become required for the lawn to sustain an acceptable appearance. The Contractor shall bill the Client for the cost of work that is needed that is above and beyond what is considered reasonable and customary for normal maintenance of the lawn. This additional "above and beyond" repair hereafter shall be referred to as "ad hoc work".
 7. If during the course of cleaning, it is discovered that plumbing is not in working order, Contractor shall notify the Client immediately.
 8. Ad hoc work that has a cost that is less than or equal to \$50 shall be performed by the Contractor without the Client's consent. However, work that is to be estimated greater than \$50 the Contractor must receive authorization by the Client before the additional maintenance is provided.
 9. "Regular lawn maintenance" will include the following: removal of debris from the yard, mowing of the lawn and trimming of trees and shrubs and any other plants that are in need of pruning, inspection of plants and soil for insects, also the extermination of any insects or rodents that are discovered during normal maintenance activities. Client will provide pest supplies to include insect sprays and rodent traps. If an infestation occurs that requires professional extermination, Contractor is to notify Client immediately.
 10. Contractor will begin performing regular lawn maintenance and cleaning services on the following date: 07/01/2019. Thereafter, regular lawn maintenance and cleaning services will be performed on a mutually agreed upon schedule.
 11. Either party may terminate this contract at any time by supplying a written notice of termination on a specified date to the other party, with at least two weeks' notice prior to the stated date of termination. Hyde County will have the option of cancelling this contract in the event of unacceptable work performance.

If there is any litigation needed between the Client and Contractor it shall be filed and tried in the Contractor's local jurisdiction.

In agreement to the above mentioned terms the Client and Contractor sign below:

Applicable Law

This contract shall be governed by the laws of the State of North Carolina in Hyde County and any applicable Federal Law.

_____ Date
The County of Hyde (Client)

_____ Date
Michael Adams (Contractor)

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: Kris Cahoon Noble, County Manager
Attachment: Yes

ITEM TITLE: OCRACOKE OCCUPANCY TAX BOARD RECOMMENDATIONS

SUMMARY: Manager Noble will present recommendations for appropriations to be made from the Ocracoke Occupancy Tax Fund during the 2019/2020 Fiscal Year as submitted by Ocracoke Occupancy Tax Board Chairman Robert Chestnut.

Ocracoke Friends of Library	\$ 3,165.00
Ocracoke School Arts Week	\$ 4,500.00
Hyde County Sheriff Department	\$ 7,500.00
Hyde County/ Lobbyist	\$ 10,000.00
Ocracoke School/ Gym Floor Covering	\$ 19,000.00
Ocracoke Civic & Business Association/ Fireworks	\$ 26,500.00
Ocracoke Alive	\$ 28,000.00
Ocracoke Community Center	\$ 29,570.00
Ocracoke Health Center	\$ 38,600.00
Ocracoke Preservation Society	\$ 47,490.00
North Carolina Coastal Land Trust	\$100,000.00
Ocracoke Civic & Business Association/ Events	\$ 61,061.00
Ocracoke Volunteer Fire Department	\$ 54,426.00
Ocracoke Foundation	\$ 54,426.00
TOTAL	\$500,000.00

RECOMMEND: Approve

MOTION MADE BY: PUGH
 PAHL
 SIMMONS
 SWINDELL
 TOPPING

MOTION SECONDED BY: PUGH
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 SIMMONS
 SWINDELL
 TOPPING

VOTE: PUGH
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 SWINDELL
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April 29, 2019

Hyde County Board of Commissioners
PO Box 188
Swan Quarter, NC 27885

Dear Hyde County Commissioners,

The Ocracoke Occupancy Tax Board recommends the following appropriations be made from the Ocracoke Occupancy Tax Fund during the 2019/2020 Fiscal Year.

Ocracoke Friends of Library	3,165
Ocracoke School Arts Week	4,500
Hyde County Sheriff Dept	7,500
Hyde County/Lobbyist	10,000
Ocracoke School/Gym Floor Covering	19,000
Ocracoke Civic and Business Association/Fireworks	26,500
Ocracoke Alive	28,000
Ocracoke Community Center	29,570
Ocracoke Health Center	38,600
Ocracoke Preservation Society	47,490
NC Coastal Land Trust	100,000
Ocracoke Civic & Business Association/Events	61,061
Ocracoke Volunteer Fire Department	70,188
Ocracoke Foundation	54,426
Total	500,000

Respectfully,
Robert Chestnut, Chairman
Ocracoke Occupancy Tax Board

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: Kris Cahoon Noble, County Manager
Attachment: Yes

ITEM TITLE: MAINLAND OCCUPANCY TAX BOARD RECOMMENDATIONS

SUMMARY: Manager Noble will present recommendations for appropriations to be made from the Mainland Occupancy Tax Fund during the 2019/2020 Fiscal Year as submitted by Mainland Occupancy Tax Board Secretary Karen Meekins.

Total available funding is \$10,711.04

MATTIE Art Center	\$2,500.00
Hyde County Chamber of Commerce	\$2,500.00
TOTAL	\$5,000.00

RECOMMEND: Approve

MOTION MADE BY: PUGH
 PAHL
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 SWINDELL
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MOTION SECONDED BY: PUGH
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VOTE: PUGH
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Occupancy Tax Meeting

April 23, 2019

In Attendance: Karen Meekins, Brooke Dunbar, Elizabeth Gurganus, Corrine Gibbs

Meeting called to order at 1:56 pm

Minutes approved from last meeting

Old Business: We discussed about notifying Corrine by February to let people know to apply for money to be given out. Also Corrine said she would ask commissioners about sending a letter to businesses who do not send in tax money.

New Business:

The request for this year from Mattie art center is \$2600 for signage and advertising.

The request from Hyde County Chamber is \$5500 for business directory, welcome sign

The total income to spend is \$10,711.04

There was some discussions on the operations of the Art Center and The Chamber on being visitor centers and how they might serve the county together.

Next year maybe notify local fire departments on requesting money for support.

Motion made by Karen to give Chamber \$2500 seconded by Brooke motion passed.

Motion made by Brooke to give Mattie Art Center \$2500 seconded by Elizabeth motion passed.

Lamar Spencer has resigned so we had some discussion on who might be interested in the position.

Motion made to adjourn at 2:52 pm

Karen Meekins, Secretary

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019

Presenter: Tammy Blake, Human Resources Director

Attachment: No

Item Title: Summer Flex Schedule

SUMMARY: Summer Flex-time is a work schedule which allows non-rotating shift employees to work hours that are not within the standard 8:00 AM to 5:00 PM, Monday – Friday range, while maintaining a high level of service during the County's peak operating hours.

Recommendation: Discuss and approve.

MOTION MADE BY: ___ PUGH
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MOTION SECONDED BY: ___ PUGH
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___ TOPPING

VOTE: ___ PUGH
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**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: Finance Officer Corrinne Gibbs
Attachment: No

ITEM TITLE: HYDE COUNTY FY 2019-2020

SUMMARY: In order to complete the FY 2019-2020 Hyde County Budget, a “Spending Freeze” needs to be set. Finance Officer Corrinne Gibbs recommends \$100 for all county departments through the end of FY 2018-2019, effective May 6, 2019. Requests exceeding \$100 will be reviewed by the County Manager and approved as she deems necessary.

The Health Department and Department of Social Services will not be affected by the freeze.

RECOMMEND: APPROVE

MOTION MADE BY: ___ PUGH
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MOTION SECONDED BY: ___ PUGH
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VOTE: ___ PUGH
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**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: County Manager Kris Cahoon Noble
Attachment: Yes

ITEM TITLE: BUDGET MESSAGE FY 2019-2020

SUMMARY: Manager Noble will deliver her budget message for the Hyde County 2019-2020 Fiscal Year.

RECOMMEND: INFORMATION

MOTION MADE BY: ___ PUGH
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___ SWINDELL
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MOTION SECONDED BY: ___ PUGH
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VOTE: ___ PUGH
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**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: County Manager Kris Cahoon Noble
Attachment: No

ITEM TITLE: CALL FOR PUBLIC HEARING- FY 2019-2020 BUDGET

SUMMARY: Manager Kris Noble will make a recommendation to hold a public hearing for the Hyde County FY 2019-2020 proposed budget in order to answer questions from the public and receive comments.

RECOMMEND: APPROVE

MOTION MADE BY: ___ PUGH
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___ SWINDELL
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MOTION SECONDED BY: ___ PUGH
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___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
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___ SIMMONS
___ SWINDELL
___ TOPPING



DIVISION OF SOCIAL SERVICES

Low-Income Home Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2018

AUTHORIZATION NUMBER: 3

ALLOCATION PERIOD

FROM DECEMBER 2018 THRU MAY 2019 SERVICE MONTHS

FROM JANUARY 2019 THRU JUNE 2019 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	675,849.00	675,849.00	0.00	0.00	675,849.00	675,849.00
02	ALEXANDER	140,461.00	140,461.00	0.00	0.00	140,461.00	140,461.00
03	ALLEGHANY	84,928.00	84,928.00	0.00	0.00	84,928.00	84,928.00
04	ANSON	283,768.00	283,768.00	0.00	0.00	283,768.00	283,768.00
05	ASHE	172,464.00	172,464.00	0.00	0.00	172,464.00	172,464.00
06	AVERY	105,797.00	105,797.00	0.00	0.00	105,797.00	105,797.00
07	BEAUFORT	429,855.00	429,855.00	0.00	0.00	429,855.00	429,855.00
08	BERTIE	238,551.00	238,551.00	0.00	0.00	238,551.00	238,551.00
09	BLADEN	295,779.00	295,779.00	0.00	0.00	295,779.00	295,779.00
10	BRUNSWICK	567,971.00	567,971.00	0.00	0.00	567,971.00	567,971.00
11	BUNCOMBE	950,669.00	950,669.00	0.00	0.00	950,669.00	950,669.00
12	BURKE	435,920.00	435,920.00	0.00	0.00	435,920.00	435,920.00
13	CABARRUS	604,103.00	604,103.00	0.00	0.00	604,103.00	604,103.00
14	CALDWELL	430,000.00	430,000.00	0.00	0.00	430,000.00	430,000.00
15	CAMDEN	25,158.00	25,158.00	0.00	0.00	25,158.00	25,158.00
16	CARTERET	238,040.00	238,040.00	0.00	0.00	238,040.00	238,040.00
17	CASWELL	186,087.00	186,087.00	0.00	0.00	186,087.00	186,087.00
18	CATAWBA	398,814.00	398,814.00	0.00	0.00	398,814.00	398,814.00
19	CHATHAM	237,246.00	237,246.00	0.00	0.00	237,246.00	237,246.00
20	CHEROKEE	170,435.00	170,435.00	0.00	0.00	170,435.00	170,435.00
21	CHOWAN	128,551.00	128,551.00	0.00	0.00	128,551.00	128,551.00
22	CLAY	67,681.00	67,681.00	0.00	0.00	67,681.00	67,681.00
23	CLEVELAND	591,111.00	591,111.00	0.00	0.00	591,111.00	591,111.00
24	COLUMBUS	466,522.00	466,522.00	0.00	0.00	466,522.00	466,522.00
25	CRAVEN	446,686.00	446,686.00	0.00	0.00	446,686.00	446,686.00
26	CUMBERLAND	1,600,282.00	1,600,282.00	0.00	0.00	1,600,282.00	1,600,282.00
27	CURRITUCK	60,580.00	60,580.00	0.00	0.00	60,580.00	60,580.00
28	DARE	100,791.00	100,791.00	0.00	0.00	100,791.00	100,791.00
29	DAVIDSON	653,446.00	653,446.00	0.00	0.00	653,446.00	653,446.00
30	DAVIE	111,831.00	111,831.00	0.00	0.00	111,831.00	111,831.00
31	DUPLIN	183,780.00	183,780.00	180,000.00	180,000.00	363,780.00	363,780.00
32	DURHAM	1,059,769.00	1,059,769.00	0.00	0.00	1,059,769.00	1,059,769.00
33	EDGECOMBE	586,232.00	586,232.00	0.00	0.00	586,232.00	586,232.00
34	FORSYTH	1,675,564.00	1,675,564.00	0.00	0.00	1,675,564.00	1,675,564.00
35	FRANKLIN	309,855.00	309,855.00	0.00	0.00	309,855.00	309,855.00
36	GASTON	903,487.00	903,487.00	0.00	0.00	903,487.00	903,487.00
37	GATES	82,029.00	82,029.00	0.00	0.00	82,029.00	82,029.00
38	GRAHAM	60,725.00	60,725.00	0.00	0.00	60,725.00	60,725.00
39	GRANVILLE	178,580.00	178,580.00	0.00	0.00	178,580.00	178,580.00
40	GREENE	194,783.00	194,783.00	0.00	0.00	194,783.00	194,783.00
41	GUILFORD	2,054,335.00	2,054,335.00	0.00	0.00	2,054,335.00	2,054,335.00
42	HALIFAX	653,478.00	653,478.00	0.00	0.00	653,478.00	653,478.00
43	HARNETT	450,560.00	450,560.00	0.00	0.00	450,560.00	450,560.00
44	HAYWOOD	273,765.00	273,765.00	0.00	0.00	273,765.00	273,765.00
45	HENDERSON	349,999.00	349,999.00	0.00	0.00	349,999.00	349,999.00
46	HERTFORD	280,290.00	280,290.00	(30,000.00)	(30,000.00)	250,290.00	250,290.00
47	HOKE	311,671.00	311,671.00	0.00	0.00	311,671.00	311,671.00

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: 3

	COUNTY	Initial (or Previous) Allocation		Additional Allocation		Grand Total Allocation	
		Funding Authorization					
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	48,696.00	48,696.00	0.00	0.00	48,696.00	48,696.00
49	IREDELL	349,473.00	349,473.00	0.00	0.00	349,473.00	349,473.00
50	JACKSON	158,680.00	158,680.00	0.00	0.00	158,680.00	158,680.00
51	JOHNSTON	765,800.00	765,800.00	0.00	0.00	765,800.00	765,800.00
52	JONES	99,855.00	99,855.00	0.00	0.00	99,855.00	99,855.00
53	LEE	195,610.00	195,610.00	0.00	0.00	195,610.00	195,610.00
54	LENOIR	437,784.00	437,784.00	0.00	0.00	437,784.00	437,784.00
55	LINCOLN	256,019.00	256,019.00	0.00	0.00	256,019.00	256,019.00
56	MACON	151,282.00	151,282.00	0.00	0.00	151,282.00	151,282.00
57	MADISON	138,406.00	138,406.00	0.00	0.00	138,406.00	138,406.00
58	MARTIN	235,507.00	235,507.00	0.00	0.00	235,507.00	235,507.00
59	MCDOWELL	349,420.00	349,420.00	0.00	0.00	349,420.00	349,420.00
60	MECKLENBURG	2,939,883.00	2,939,883.00	0.00	0.00	2,939,883.00	2,939,883.00
61	MITCHELL	99,855.00	99,855.00	0.00	0.00	99,855.00	99,855.00
62	MONTGOMERY	143,988.00	143,988.00	0.00	0.00	143,988.00	143,988.00
63	MOORE	292,732.00	292,732.00	0.00	0.00	292,732.00	292,732.00
64	NASH	490,971.00	490,971.00	0.00	0.00	490,971.00	490,971.00
65	NEW HANOVER	932,348.00	932,348.00	0.00	0.00	932,348.00	932,348.00
66	NORTHAMPTON	235,652.00	235,652.00	0.00	0.00	235,652.00	235,652.00
67	ONSLow	666,263.00	666,263.00	0.00	0.00	666,263.00	666,263.00
68	ORANGE	400,619.00	400,619.00	0.00	0.00	400,619.00	400,619.00
69	PAMLICO	73,188.00	73,188.00	0.00	0.00	73,188.00	73,188.00
70	PASQUOTANK	302,899.00	302,899.00	0.00	0.00	302,899.00	302,899.00
71	PENDER	269,861.00	269,861.00	0.00	0.00	269,861.00	269,861.00
72	PERQUIMANS	102,029.00	102,029.00	0.00	0.00	102,029.00	102,029.00
73	PERSON	252,609.00	252,609.00	0.00	0.00	252,609.00	252,609.00
74	PITT	1,034,076.00	1,034,076.00	0.00	0.00	1,034,076.00	1,034,076.00
75	POLK	83,333.00	83,333.00	0.00	0.00	83,333.00	83,333.00
76	RANDOLPH	593,444.00	593,444.00	0.00	0.00	593,444.00	593,444.00
77	RICHMOND	565,797.00	565,797.00	0.00	0.00	565,797.00	565,797.00
78	ROBESON	1,215,491.00	1,215,491.00	0.00	0.00	1,215,491.00	1,215,491.00
79	ROCKINGHAM	622,899.00	622,899.00	0.00	0.00	622,899.00	622,899.00
80	ROWAN	635,953.00	635,953.00	0.00	0.00	635,953.00	635,953.00
81	RUTHERFORD	422,464.00	422,464.00	(60,000.00)	(60,000.00)	362,464.00	362,464.00
82	SAMPSON	402,477.00	402,477.00	0.00	0.00	402,477.00	402,477.00
83	SCOTLAND	353,043.00	353,043.00	0.00	0.00	353,043.00	353,043.00
84	STANLY	328,406.00	328,406.00	0.00	0.00	328,406.00	328,406.00
85	STOKES	183,623.00	183,623.00	0.00	0.00	183,623.00	183,623.00
86	SURRY	513,043.00	513,043.00	0.00	0.00	513,043.00	513,043.00
87	SWAIN	80,870.00	80,870.00	0.00	0.00	80,870.00	80,870.00
88	TRANSYLVANIA	167,246.00	167,246.00	0.00	0.00	167,246.00	167,246.00
89	TYRRELL	42,899.00	42,899.00	0.00	0.00	42,899.00	42,899.00
90	UNION	552,767.00	552,767.00	0.00	0.00	552,767.00	552,767.00
91	VANCE	508,548.00	508,548.00	0.00	0.00	508,548.00	508,548.00
92	WAKE	1,996,127.00	1,996,127.00	0.00	0.00	1,996,127.00	1,996,127.00
93	WARREN	204,203.00	204,203.00	0.00	0.00	204,203.00	204,203.00
94	WASHINGTON	141,449.00	141,449.00	0.00	0.00	141,449.00	141,449.00
95	WATAUGA	165,180.00	165,180.00	0.00	0.00	165,180.00	165,180.00
96	WAYNE	889,275.00	889,275.00	0.00	0.00	889,275.00	889,275.00
97	WILKES	497,391.00	497,391.00	0.00	0.00	497,391.00	497,391.00
98	WILSON	608,116.00	608,116.00	(90,000.00)	(90,000.00)	518,116.00	518,116.00
99	YADKIN	140,587.00	140,587.00	0.00	0.00	140,587.00	140,587.00
100	YANCEY	136,087.00	136,087.00	0.00	0.00	136,087.00	136,087.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	\$ 43,982,501.00	\$ 43,982,501.00	\$ -	\$ -	\$ 43,982,501.00	\$ 43,982,501.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 3

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant
CFDA Number: 93.568
CFDA Name: Low-Income Home Energy Assistance
Award Name: Low-Income Home Energy Assistance
Award Number: G18B1NCLIEA & G19B1NCLIEA
Award Date: FFY 2018 & 2019
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

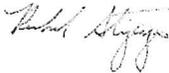
This allocation represents the entire amount as designated in Session Law 2018-5 (Senate Bill 99).

These funds cannot be spent until after December 1, 2018.

XS411 Heading: LIHEAP
Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE



DATE:

February 12, 2019

NRCS Site Visit to Hyde

May 8, 2019 @ 11:00 am

Hyde Government Center Multi-Purpose Room

Tim Beard	State Conservationist
_____	State Engineer
Renee Melvin	Regional Conservationist
Amy Halker	Supervisory District Conservationist Team 14
Eric Pare	Regional Area Coordinator – Division
Vernon Cox	NC Division of Soil & Water Director
Anthony Hester	Soils Technician NRCS
J.W. Spencer	Chairman Hyde SWCD
	Sladesville Township Representative
	Ponzer Township Representative
	Fairfield Township Representative
	Engelhard Township Representative
	Swan Quarter Township Representative
	Hyde County Manager
	Flood & Water Coordinator
	District Resource Specialist- Hyde SWCD
	District Administrator- Hyde SWCD
Kris Noble	
Daniel Brinn	
Allie Mulligan	
Debbie Cahoon	

Lunch Menu

Shrimp (fried)

Pork loin

String Beans

Slaw \$ 450.00

Potatoes

HYDE SOIL & WATER CONSERVATION DISTRICT

Hyde Government Center • P.O. Box 264 • Swan Quarter, NC 27885
Phone: (252) 926-4195 • Fax: (252) 926-3705

March 15, 2019

Mr. Tim Beard
State Conservationist
USDA Natural Resources Conservation Service
4407 Bland Rd., Suite 117
Raleigh, NC 27609

Re: Hyde Soil & Water Conservation District Invitation for Visit to Discuss Drainage
Concerns and Needs within Hyde County, North Carolina

Dear Mr. Beard,

Thank you so much for attending the North Carolina Association of Soil and Water Conservation Districts (NCASWCD) meeting in January, where you discussed drainage concerns and needs with J.W. Spencer, Chairman of the Hyde Soil & Water Conservation District. As you are aware, Hyde County and other counties within the coastal plain of North Carolina continue to experience frequent and prolonged rainfall and flooding events associated with both tropical and non-tropical systems. These frequent and damaging events directly impact the county's agricultural sector, resulting in destruction of crops, salinization of soils, and abandonment of once-productive cropland.

Some producers within Hyde County have turned to pumps to facilitate necessary drainage of cropland following rainfall or storm events. Pumps in Hyde County have been shown to reduce crop loss from flooding and soil salinization due to pump drainage quickly removing excess or salty water from cropland when compared to traditional drainage methods. The continued need for pump drainage is apparent, but associated costs are a limiting factor in producer ability to procure and utilize pump drainage. The Hyde Soil & Water Conservation District has identified the need for development of a best management practice for pump drainage through the Environmental Quality Incentives Program (EQIP) and/or the North Carolina Agriculture Cost Share Program (NCACSP).

On behalf of the Hyde Soil & Water Conservation District Board of Supervisors, we would like to extend an invitation to you and your staff to visit Hyde County to discuss in the field the need for pump drainage as a best management practice.

Sincerely,



J.W. Spencer, Chairman
Hyde Soil & Water Conservation District Board of Supervisors

Board of Supervisors: J.W. Spencer • Daren Hubers • Earl O'Neal • Darren Armstrong • Chad Spencer

"Soil and Water; Yours for Life"

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE 5/6/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"-." EXP BUDGET
				"-." REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
28-19	Family Planning	10-5950.4507	Pharmacy	\$ 700.00	
		10-5950.7400	Equipment	\$ 3,000.00	
		10-5950.3200	Office Supplies	\$ 2,200.00	
		10-5950.2600	Advertising	\$ 2,185.00	
		10-3480.003	Revenue		\$ 8,085.00
				\$ 8,085.00	\$ -
Additional Revenue received from NC DHHS for family planning services. Funds are being used for equipment, office supplies, educational materials for teens, and to cover Pharmacist through year end. Budget is increased, no local funds necessary.					

REQUESTED Maral Gibbs DATE 5-6-19

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE 5/6/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+ EXP BUDGET	"- EXP BUDGET
				"- REV BUDGET	"+ REV BUDGET
				DEBIT	CREDIT
29-19	Maternal Health	10-5820.1200	Postage	\$ 100.00	
		10-5820.4600	Medical Supplies	\$ 430.00	
		10-5820.1400	Travel		\$ 100.00
		10-5950.4500	Contract Physician		\$ 430.00
				\$ 530.00	\$ 530.00
Transferring funds from Travel and Contract Physician to cover Postage and Medical Supplies through year end. Budget is not increased.					

REQUESTED Quana Gibbs DATE 5-6-19

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS**

MEETING DATE 5/6/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
30-19	Adult Health	10-5890.1200	Postage	\$ 100.00	
		10-5890.1400	Travel		\$ 100.00
				\$ 100.00	\$ 100.00
			Transferring funds from Travel to cover Postage through year end. Budget is not increased.		

REQUESTED Quana Gibson DATE 5-6-19

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS**

MEETING DATE 5/6/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
31-19	Chld Health	10-5960.1200	Postage	\$ 100.00	
		10-5960.1400	Travel		\$ 100.00
				\$ 100.00	\$ 100.00
Transferring funds from Travel to cover Postage through year end. Budget is not increased.					

REQUESTED *Deanna Gibbs* DATE 5-6-19

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____
 ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE 5/6/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"- EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
32-19	Communicable Disease	10-5850.1400	Travel	\$ 117.30	
		10-5850.4600	Medical Supplies		\$ 117.30
				\$ 117.30	\$ 117.30
			Transferring funds to Travel from Medical Supplies to cover through year end. Budget is not increased.		

REQUESTED *Quana Gibbs* DATE 5-6-19

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD
ENTERED LEDGER/DATE _____

HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS

MEETING DATE 5/6/2019					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"- EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
33-19	Food & Lodging	10-5760.1400	Travel	\$ 500.00	
		10-5760.3300	Department Supplies		\$ 500.00
				\$ 500.00	\$ 500.00
			Transferring funds to Travel from Department Supplies to cover through year end. Budget is not increased.		

REQUESTED Guanaal Gibbs DATE 5-6-19

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: Chair, Vice-Chair, Commissioners, Manager
Attachment: Yes

ITEM TITLE: MANAGEMENT REPORTS

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: May 6, 2019
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: May 6, 2019
Presenter: Board of Commissioners

ITEM TITLE: CLOSED SESSION

SUMMARY: The County Manager may request entering Closed Session in accordance with NCGS143A-318.11 (a)

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into Closed Session if required.

MOTION MADE BY: ___ PUGH (ENTER) ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	MOTION SECONDED BY: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	VOTE: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
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MOTION MADE BY: ___ PUGH (EXIT) ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	MOTION SECONDED BY: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	VOTE: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
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ACTION TAKEN IN OPEN SESSION:

MOTION MADE BY: ___ PUGH (ACTION) ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	MOTION SECONDED BY: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING	VOTE: ___ PUGH ___ SIMMONS ___ PAHL ___ SWINDELL ___ TOPPING
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