

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 4, 2019
Presenter: Chairman Earl Pugh, Jr.
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 4, 2019
Presenter: Chairman Earl Pugh, Jr.
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the November 4, 2019 Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

MOTION SECONDED BY: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

VOTE: ___ PUGH
___ SIMMONS
___ PAHL
___ SWINDELL
___ TOPPING

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING

MONDAY, NOVEMBER 4, 2019 – 6:00 PM

CALL TO ORDER

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

October 7, 2019

- Regular Meeting Minutes

PUBLIC HEARING (none)

PRESENTATIONS

- 1) Tax Collections Report – October 2019 (requires approval) Linda Basnight
- 2) Albemarle Commission Melody Wilkins
- 3) Trillium – Back at Home Program Lauren Swain
- 4) Juvenile Jail Project Sheriff's Office

RECOGNITION OF EMPLOYEE/ VOLUNTEER/ FRIEND OF HYDE COUNTY

- NCACC Youth Voice Program – Bianca Torres Lee Brimmage

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

- 1) Ordinances – Resolutions – Proclamations
 - Proclamation Lifting The Curfew for Ocracoke – Amendment No. 8 Manager Noble
 - Resolution to Ratify Hurricane Dorian Proclamation Manager Noble

2) Appointments

- Selection of Complete Count Committee Members for the 2020 Census Manager Noble
- Appointment to Board of Health Luana Gibbs
- Re-appointment to Board of Health Luana Gibbs

3) Designation of Applicants Agent – Disaster No. 4465 Corrinne Gibbs

4) Mattamuskeet Restoration – CWMTF Grant Contract Daniel Brinn

5) Personnel Policy – Housing Stipend Tammy Blake

6. Waterfowl Blind Committee Update Donnie Shumate

BUDGET MATTERS

Health Department

- BR04-20 Help Connect \$71,163.00

MANAGEMENT REPORTS

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION - In accordance with NCGS143A-318.11 (a)

(5) To establish or instruct the public body’s staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) Tax Department**
- 2) Inspections**
- 3) Human Resources Report/ 2020 Holiday Calendar/ Payroll Schedule**
- 4) IT Department**
- 5) Health Department**
- 6) Department of Social Services**
- 7) Senior Center**
- 8) Soil & Water**
- 9) Cooperative Extension**
- 10) Airport**

Informational Items

- 1) Letter from Governor Cooper's office to County Manager Noble**
- 2) Albemarle RC&D 2018-2019 Annual Report**
- 3) DSS Christmas Cheer Project**

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 4, 2019
Presenter: Lois Stotesberry, Clerk
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached is the October 7, 2019 Special Meeting Minutes of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

MOTION MADE BY: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

MOTION SECONDED BY: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

VOTE: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

1 REGULAR MEETING MINUTES

2
3 **HYDE COUNTY BOARD OF COMMISSIONERS**
4 **MONDAY, OCTOBER 7, 2019**

5
6 Following opening prayer by Commissioner Swindell; and, Pledge of Allegiance, Chairman Pugh called the Regular
7 Meeting of the Hyde County Board of Commissioners to order at 6:00p.m., on Monday, October 7, 2019 in the Hyde
8 County Government Center Multi-Use Room and the Ocracoke Community Center using electronic conferencing
9 equipment.

10
11 The following members were present on the mainland: Chairman Earl Pugh, Jr.; Vice-Chair Tom Pahl; Commissioners
12 Ben Simmons, Shannon Swindell and James Topping; County Manager Kris Cahoon Noble; Attorney Franz Holscher;
13 Clerk to the Board Lois Stotesberry; IT Director Donnie Shumate; and, members of the public.

14
15 Emergency Services Director Justin Gibbs; Finance Officer Corrinne Gibbs; Teresa Adams and members of the public
16 were present on Ocracoke.

17
18 **CONSIDERATION OF AGENDA:**

19 Commissioner Simmons moved to approve the combined Tuesday, September 3 and Monday, October 7, 2019 Regular
20 Meeting Agenda as presented by the Clerk with corrections and additions as presented:

- 21
- 22 • Minutes:
 - 23 ○ ~~September 3, 2019~~ August 5, 2019 Regular Meeting
 - 24 ○ Add September 20, 2019 Emergency Meeting
 - 25 • Tax Collections Report:
 - 26 ○ Add September 2019 TR-407 Daily Distribution Report
 - 27 • Recognition:
 - 28 ○ Table – NCACC Youth Voice Program – Bianca Torres
 - 29 • Hurricane Dorian:
 - 30 ○ Add discussion – Hurricane Dorian reports and petitions
 - 31 ○ Resolution to ratify Hurricane Dorian proclamations
 - 32 ○ Amend Hurricane Dorian proclamations lifting the sale of alcohol ban and extending the curfew to
33 11:00 p.m. on Ocracoke
 - 34 ○ Move Item 8. Waive building permit fees and Item 9. Refund of building permit fees to Hurricane
35 Dorian reports and discussion
 - 36 • Add Items:
 - 37 ○ 10. Request for Six-Month Waiver Forgiveness on Revolving Loans for Ocracoke
 - 38 ○ 11. Letter of Contractor Recommendation/ Bid Tabulation
 - 39 ○ 12. Designation of Applicant’s Agent – Tropical Storm Michael applicants
 - 40 ○ 13. Influenza immunization pricing
 - 41 ○ 14. Volunteer Fire Department grants and loans.
 - 42 • Budget matters:
 - 43 ○ ~~Department of Social Services~~ Health Department
 - 44 • Add Informational Items:
 - 45 ○ Press Release – Funding Awarded to Develop Engineered Plan for Active Water Management Within
46 the Lake Mattamuskeet Watershed
 - Newsletter – North Carolina Senior Center Alliance

1 Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons,
2 Swindell and Topping; Nays – None; Absent or not voting – None.

3
4 **CONSIDERATION OF MINUTES:**

5 **August 5, 2019 – Regular Meeting Minutes**

6 Commissioner Pahl moved to approve the Monday, August 5, 2019 Regular Meeting Minutes as presented by the
7 Clerk. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,
8 Simmons, Swindell and Topping; Nays – None; Absent or not voting – none.

9
10 **September 20, 2019 – Emergency Meeting Minutes**

11 Commissioner Pahl moved to approve the Friday, September 20, 2019 Emergency Meeting Minutes as presented by
12 the Clerk. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh,
13 Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – none.

14
15 **PRESENTATIONS:**

16 **TR-407 Daily Distribution Tax Report – August and September 2019**

17 Tax Administrator Linda Basnight presented the August and September 2019 Daily Distribution Tax Reports.

18
19 Commissioner Pahl moved to approve both TR-407 Reports as presented by Ms. Basnight. Commissioner Swindell
20 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping;
21 Nays – None; Absent or not voting – None.

22
23 **2019 Hyde County Community Health Assessment (CHA)**

24 Public Health Educator II, Anna Schaffer, presented the 2018 Hyde County Community Health Assessment (CHA).
25 Ms. Schaffer reported the “CHA findings are drawn from an analysis of an extensive set of secondary data (over 100
26 indicators from national and state data sources) and in-depth primary data from community leaders, health and non-
27 health professionals who serve the community at large, vulnerable populations, and populations with unmet health
28 needs. Through a synthesis of the primary and secondary data the significant health needs were determined for Hyde
29 County”.

30
31 Significant health needs include: (1) access to health services, (2) diabetes, (3) economy, (4) exercise, nutrition &
32 weight, (5) social environment, and (6) substance abuse.

33
34 Selected priority areas include: (1) healthy living, (2) access to mental health services, and (3) substance use/abuse.

35 In conclusion “this report describes the process and findings of a comprehensive health needs assessment for the
36 residents of Hyde County, North Carolina. The prioritization of the identified significant health needs will guide
37 community health improvement efforts of Hyde County. Following this process, Hyde County will outline how they
38 plan to address the prioritized health needs in their implementation plan.”

39
40 Commissioner Simmons moved to approve the 2018 Hyde County Community Health Assessment (CHA) as presented
41 by Anna Schaffer. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes –
42 Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

43
44 **Juvenile Jail Report**

45 Deputy Sheriff Charlie Herina reported no update on the juvenile jail project is available due to Sheriff Cahoon and his
46 deputies being on Ocracoke Island during Hurricane Dorian response and recovery. They will continue develop a plan
47 of action for the project. The juvenile jail report will be presented at the next regularly scheduled Board of

1 Commissioners meeting on November 4th.

2
3 **RECOGNITION:**

4 **NCACC Youth Voice Program – Bianca Torres (tabled)**

5 **PUBLIC COMMENT:**

6 Wayland Moore, Engelhard – reported Water Department employees are driving company trucks for personal
7 business. He requested animal control be reinstated.

8
9 Michael J. Hurt, Treasurer, and Clavon Woods introduced DanCo Builders, Inc. – East Coast Disaster Relief Team
10 and offered DanCo’s services for rebuilding Ocracoke properties.

11
12 Kelley Shinn, Ocracoke – discussed statistics being collected by Tiffany Rhodes to be included in a film documentary.

13
14 Peter Vankevich, Ocracoke – requested fallen cedar trees be chipped to prevent fire hazard on the Island.

15
16 Bill Jones, Ocracoke – discussed flood insurance coverage.

17
18 **Hurricane Dorian Reports and Petitions**

19 Emergency Services Director Justin Gibbs reported on where Hyde County is now and where it is going and the
20 response transitioning into recovery after Hurricane Dorian. Volunteers assisting Ocracoke total 3,928 with 33,348.5
21 hours served to date. The Baptist Men’s Group has served 25,000 meals to date and will be demobilizing on October
22 13. Logistical supports are in place to start repairs. The NC Ferry Division will announce a new schedule on
23 Tuesday. Containers for volunteer groups to store supplies are available on the National Park Service lot. A second
24 EMS crew will be on the Island to help keep ambulance service available at all times. Housing assessments and unmet
25 needs are being addressed through the Joint Recovery Center on the Island. Three hundred twenty people have visited
26 the Center (all programs available) to date.

27
28 Commissioner Tom Pahl thanked citizens for the incredible amount of support received from outside the Island and
29 among residents. Dorian has been the worst hurricane to hit Ocracoke Island since 1944. He presented an overview of
30 hurricane related statistics calculated to date:

- 31 • Winds 100 to 120 mph with flooding.
- 32 • Seventy businesses replied to the OCBA storm damage survey reporting in one business closed permanently,
33 seven businesses are now open, four opening soon and twenty-five will reopen in the Spring.
- 34 • Twelve hundred homes assessed with 413 electric meters (34%) pulled and 120 not yet restored (most were
35 local residents).
- 36 • Two hundred fifty-nine homes were assessed by flood insurance adjusters with 110 (42%) damaged beyond
37 50% of their value. Uninsured homes were not included in this assessment.
- 38 • One hundred sixty-eight (56%) of the 300 cottages managed by Ocracoke Realty have some damage and need
39 repair, (29%) are off the market until Spring or later, (3%) were destroyed and thirty-six (12%) have not been
40 analyzed.
- 41 • Seven demolition permits and six elevation permits have been issued to date.
- 42 • Four to five hundred residents were displaced by Hurricane Dorian. Ocracoke Realty and Blue Herron Rental
43 reported sixty-seven units (approximately 168 residents) being used. Other residents (approximately 200)
44 were taken in by friends and/or family while some residents evacuated from the Island.
- 45 • One hundred sixty to 200 homes are uninhabitable.
- 46 • Little to no hotel/motel activity reported at this time.

1 Commissioner Topping discussed an email received by the Board of Commissioners questioning opening the village
2 to tourist.

3
4 Commissioner Pahl received a petition with 28 to 30 signatures requesting the village be open to visitors. Some
5 residents recommend benchmarks be put in place and met before re-opening the village to visitors.

- 6 • Ocracoke Control Group recommended the ban on alcohol be lifted after food distribution ends and
7 recommends the visitor evacuation order be lifted.
- 8 • Benchmark No. 1
 - 9 ○ Completion of the first round of debris removal. Corrinne Gibbs, Finance Officer, predicts completion
10 by mid-November.
 - 11 ○ Ferry access improves (space limitations)
 - 12 ○ Concern about the need for another evacuation this month. Twenty-four to 36 additional hours will be
13 needed to move people and equipment off the Island.
- 14 • Benchmark No. 2
 - 15 ○ Re-open Highway 12
 - 16 ○ Discuss re-opening National Park Service facility with Superintendent Dave Hallac (1/3 of Cape
17 Hatteras National Seashore is closed at this time)

18 Commissioner Pahl moved to approve the Ocracoke Control Group benchmarks as presented. Commissioner
19 Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and
20 Topping; Nays – None; Absent or not voting – None.

21
22 Commissioner Pahl moved to lift the restriction on alcohol sales on Ocracoke and to expand the curfew to 11:00p.m.
23 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,
24 Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

25 **Waiving Building Permit Fees**

26 Jane Hodges, Inspections, requested Board of Commissioners approval to waive building permit fees for any and all
27 people who have had damage from Hurricane Dorian.

28 Commissioner Pahl moved to approve waiving building permit fees as requested. Commissioner Simmons seconded the
29 motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None;
30 Absent or not voting – None.

31 **Refund of Building Permit Fees**

32 Jane Hodges, Permit Technician/Airport Manager, requested Board of Commissioners approval to refund fees for two
33 building permits that a general contractor from Ocracoke paid for on September 11, 2019.

34
35 Commissioner Pahl moved to approve refund of building permit fees paid as requested. Commissioner Simmons
36 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping;
37 Nays – None; Absent or not voting – None.

38 39 **ITEMS OF CONSIDERATION:**

40 **Hurricane Dorian Proclamations & Resolution**

41 Commissioner Pahl moved to ratify all proclamations enacted by Chairman Pugh on behalf of the Hyde County Board
42 of Commissioners during a declared “State of Emergency – Hurricane Dorian” to include Proclamation No. 7 lifting the
43 ban on alcohol sales and modifying curfew for Ocracoke on October 14, 2019. Commissioner Swindell seconded the

1 motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None;
2 Absent or not voting – None.

3 *Clerk's Note: A copy of "Proclamation – State of Emergency for Hyde County Hurricane Dorian" is attached herewith as
4 Exhibit A and incorporated herein by reference.*

5 *Clerk's Note: A copy of "Amended Proclamation – State of Emergency for Hyde County – Mandatory Evacuation of
6 Ocracoke Island" is attached herewith as Exhibit B and incorporated herein by reference.*

7 *Clerk's Note: A copy of "Amended Proclamation - State of Emergency for Hyde County – Mandatory Evacuation of Hyde
8 County" is attached herewith as Exhibit C and incorporated herein by reference.*

9 *Clerk's Note: A copy of "Amended Proclamation - State of Emergency for Hyde County – Termination of The Mainland
10 Hyde County Evacuation" is attached herewith as Exhibit D and incorporated herein by reference.*

11 *Clerk's Note: A copy of "Amended Proclamation - State of Emergency for Hyde County – Termination of The Mandatory
12 Evacuation for Ocracoke Residents" is attached herewith as Exhibit E and incorporated herein by reference.*

13 *Clerk's Note: A copy of "Resolution to Ratify Board Action Related to Hurricane Dorian" is attached herewith as
14 Exhibit F and incorporated herein by reference.*

15 *Clerk's Note: A copy of "Hyde County State of Emergency Proclamation – Hurricane Dorian – Amendment No. Seven –
16 Lifting the Ban on Alcohol Sales & Modifying Curfew for Ocracoke – October 14, 2019" attached herewith as Exhibit G
17 and incorporated herein by reference.*

18 **Selection of Complete Count Committee Members for The 2020 Census** (tabled)

19 After a five minute recess, Chairman Pugh continued the meeting.

20 **Hyde County Government Wireless Tower Agreement With RiverStreet Networks**

21 Susan Chatham, Business Development Manager, reported RiverStreet Networks a subsidiary of Wilkes Telephone
22 Membership Corporation (formerly TriCounty Telephone) entered a new partnership with North Carolina's 26 Electric
23 Cooperatives (includes Tideland EMC) that will enable the expansion of high-speed internet to unserved and
24 underserved rural North Carolinians. Several pilot demonstration projects will be executed that could become models
25 for providing needed high-speed internet access. This partnership will evaluate the effectiveness of leveraging existing
26 electric cooperative investment in fiber networks to develop models and deliver broadband services to homes and
27 businesses in several rural North Carolina communities.

28
29 Donnie Shumate, IT Director, presented an agreement between Hyde County and RiverStreet for placement of radio or
30 other communication equipment on the Hyde County Water System Tower. Hyde County, RiverStreet and Tideland
31 EMC have been developing a pilot project for North Carolina based in Hyde County to provide high speed internet to
32 underserved communities utilizing new technologies. Special legislation was passed during the most recent long
33 session to allow utility companies to participate in providing internet services, which was one of the first milestones
34 needed to move forward in the pilot program.

35 This agreement allows RiverStreet to place and operate communications equipment on Hyde County's elevated water
36 storage tanks located in Ponzer, Engelhard, Swan Quarter and Fairfield. This will be a non-exclusive license. The
37 installation and use of the communications equipment will not interfere with the primary use of water storage. If
38 unresolved conflict should arise, the County will have the right to ask RiverStreet to vacate the premises, and at no
39 time will representatives for RiverStreet be present upon the premises without prior approval of an authorized
40 representative of the Water Department.

1 The initial term for the agreement will be ten (10) years. Hyde County will be compensated with high speed internet
2 service and equipment at our water system facilities, the Ponzer Community Center, Mainland Volunteer Fire
3 Departments, NC Forest Service and the Hyde County offices, etc. If the agreement/lease is approved, RiverStreet will
4 work with Donnie Shumate for IT coordination, Jane Hodges for permitting and Clint Berry for placement. The
5 agreement has been reviewed by our county attorney. Mr. Shumate reported Hyde County has been in an agreement
6 with Tideland EMC for use of the Ponzer Water Tower for the past ten years.

7
8 Ms. Chatham reported RiverStreet now has another pilot program with Hyde County Schools to provide internet
9 services to students' homes.

10
11 Commissioner Swindell moved to approve the Hyde County Government Tower Agreement with RiverStreet
12 Networks pending County Attorney approval. Commissioner Simmons seconded the motion. The motion passed on
13 the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

14
15 Commissioner Topping left the meeting.

16 **Hyde County Youth Athletics Service Contract**

17 Natalie Wayne, Director, Cooperative Extension, reported Hyde County previously had a contract for youth athletics
18 services with Bryant Morrison, who was the Athletic Director at Mattamuskeet Early College High School and has
19 now moved away. Ms. Wayne recommended Cody Horton, current Athletic Director at MECHS, take over the Hyde
20 Youth Athletics Program.

21
22 Commissioner Simmons moved to approve the Hyde County Youth Athletics Service Contract with Cody Horton
23 pending County Attorney approval. Commissioner Swindell seconded the motion. The motion passed on the
24 following vote: Ayes – Pugh, Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

25
26 **Resolutions and Policies for Hyde County CDBG-I Project**

27 County Manager Kris Cahoon Noble presented resolutions and policies for the Hyde County CDBG-I Sewer Force
28 Main Extension Project located in Hycienda Heights Subdivision in Engelhard.

29
30 Commissioner Pahl moved to approve the CDBG-I Sewer Force Main Extension Project resolutions and policies as
31 presented. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh,
32 Pahl, Simmons and Swindell; Nays – None; Absent or not voting – Topping.

33 *Clerk's Note: A copy of "Hyde County CDBG-I Blanket Resolution Approving Plans and Policies" attached herewith as*
34 *Exhibit H and incorporated herein by reference.*

35
36 *Clerk's Note: A copy of "Hyde County CDBG-I Project Ordinance" attached herewith as Exhibit I and incorporated*
herein by reference.

37
38 *Clerk's Note: A copy of "Hyde County CDBG-I Financial Management Resolution" attached herewith as Exhibit J and*
39 *incorporated herein by reference.*

40 Commissioner Topping returned.

41
42 **Designation of Applicant's Agent – Hyde County Hurricane Florence HMGP 4393**

43 County Manager Kris Cahoon Noble reported the North Carolina Division of Emergency Management requires
44 recipients of disaster grant funding to designate a primary and secondary agent authorized to represent the organization
45

1 in all dealings with the State of North Carolina and the Federal Emergency Management Agency (FEMA) for all
2 matters pertaining to disaster assistance required by the grant agreement.

3
4 Commissioner Swindell moved to designate Kris Cahoon Noble as Primary Agent and Corrinne Gibbs as Secondary
5 Agent for the Hyde County Hurricane Florence HMGP grant. Commissioner Simmons seconded the motion. The
6 motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or
7 not voting – None.

8
9 **Request for Six-Month Waiver Forgiveness On Revolving Loans For Ocracoke**

10 Bill Rich, Consultant, requested a six-month waiver for forgiveness on loan payments for Ocracoke business owners
11 who have a revolving loan with the County. Because of the effects from Hurricane Dorian on Island residents. Mr.
12 Rich recommended the forgiveness portion be added on to the original term of their loan at no additional cost.

13 The following Ocracoke residents have active revolving loans:

- 14 • Graceful Bakery – Lauren Strohl
- 15 • Ocracoke Bar & Grille – Sean and Laurie Death
- 16 • Ocracoke Brewing – Garick and Jacqueline Kalna
- 17 • Devil Shoal Oyster & Clam Co. – Arlene Burley & Heather O’Neal (2 loans)
- 18 • Sorella’s Italian Cuisine – Victor McNally
- 19 • MRB Publishing/Coyote Music Den – Marcy Brenner & Lou Castro
- 20 • Wococcon Oyster Company – Dylan Bennick, Stephen Wilson and Albert O’Neal (2 loans)
- 21 • Cedar Bistro – Joseph Ramunni
- 22 • Sweet Tooth Deli – Darlene Styron
- 23 • Helio’s Hideaway – Lynne Murphree
- 24 • Sea Breeze of Ocracoke – Darlene Styron

25 Commissioner Pahl moved to approve the six-month waiver for forgiveness on revolving loan payments for business
26 owners on Ocracoke. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes
27 – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

28
29 After further discussion, Commissioner Topping moved to approve the six-month waiver for forgiveness on revolving
30 loan payments for business owners on Ocracoke and Mainland Hyde County. Commissioner Simmons seconded the
31 motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None;
32 Absent or not voting – None.

33 **Letter of Contractor Recommendation/Bid Tabulation**

34 County Manager Kris Cahoon Noble, on behalf of Utilities Director Clint Berry, presented a letter of recommendation
35 from Green Engineering for award for the water main relocation on Sladesville-Credle Road. Green Engineering
36 received construction bids on September 30. Only one bid package was received from Ralph Hodge Construction
37 Company. The NCDOT would like to have this work installed as soon as possible as they intend to let the bridge
38 project at the end of this month.

39
40 Commissioner Swindell moved to award the contract to Ralph Hodge Construction Company for the completion of the
41 water main relocation at a bid price of \$70,725.00. Commissioner Pugh seconded the motion. The motion passed on
42 the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting – None.

1 **Designation of Applicant’s Agent – Tropical Storm Michael Applicants**

2 County Manager Kris Cahoon Noble reported the County of Hyde is currently applying for the HMGP Tropical Storm
3 Michael grant program. Approval is requested to designate a primary and secondary agent who will be authorized on
4 behalf of Hyde County to execute and file applications for federal and/or state assistance through FEMA. The
5 authorized agents will represent and act for Hyde County in all dealings with the State of North Carolina and FEMA
6 for all matters pertaining to such disaster assistance required by the grant agreements.

7
8 Commissioner Pahl moved to designate Kris Cahoon Noble, Primary Agent, and Corrinne Gibbs, Secondary Agent to
9 represent Hyde County for federal and/or state assistance with FEMA. Commissioner Simmons seconded the motion.
10 The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent
11 or not voting – None.

12
13 **Influenza Immunization Pricing**

14 Luana Gibbs, Interim Health Director, reported each year the flu shot pricing changes based on the cost of vaccine and
15 the fee for administration. According to policy, this year’s flu vaccine should be priced at \$110 for the high dose shot
16 and \$70 for the regular shot. Ms. Gibbs reported the Hyde County Board of Health approved this pricing at its
17 September 17, 2019 meeting.

18 Commissioner Swindell moved to approve the recommended flu vaccine prices as presented. Commissioner Pahl
19 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping;
20 Nays – None; Absent or not voting – None.

21 **Fire Department Grant Program**

22 Commissioner Ben Simmons recommended Hyde County approve a loan for every volunteer fire department to pay
23 for their annual fire grant matches.

24
25 Manager Noble and Emergency Manager Justin Gibbs will research options to use for this type loan. She and Mr.
26 Gibbs will present their findings at the next regularly scheduled Board of Commissioners meeting on November 4,
27 2019.

28 **BUDGET REVISIONS:**

29 **Health Department**

30 WIC – Satellite Clinic \$5,167.14

31 Commissioner Pahl moved to approve the Health Department budget transfer as presented. Commissioner Simmons
32 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping;
33 Nays – None; Absent or not voting – None.

34
35 **MANAGEMENT REPORTS:**

36 Chairman Pugh, Vice-chairman Pahl, Commissioners Topping, Swindell and Simmons and County Manager Kris
37 Cahoon Noble – presented report on their work representing the County and gave update on projects and activities
38 attended during the month.

39
40 **PUBLIC COMMENT:**

41 Clavon Woods, DanCo. Builders – thanked the commissioners for the opportunity to speak. DanCo will be on
42 Ocracoke on Thursday.

43
44 Justin Gibbs, Emergency Services Director – thanked everyone for their support during the disaster and recovery from
45 Hurricane Dorian.

1 Hearing no further comment from the public, Chairman Pugh continued the meeting.

2
3 **CLOSED SESSION:** (none)

4
5 **ADJOURN:**

6 Commissioner Simmons moved to adjourn the meeting. Commissioner Swindell seconded the motion. The motion
7 passed on the following vote: Ayes – Pugh, Pahl, Simmons, Swindell and Topping; Nays – None; Absent or not voting
8 – None.

9
10 The meeting adjourned at 9:15p.m.

11
12 Respectfully submitted:

13
14 Minutes approved on the 4th day of November, 2019.

15
16 Attest:

17
18
19 _____
20 Lois Stotesberry, CMC, NCCCC
21 Clerk, Hyde County Board of Commissioners

22 _____
23 Earl Pugh, Jr.
24 Chair, Hyde County Board of Commissioners

25
26 **Attachments**

27 Exhibit A: *“Proclamation – State of Emergency for Hyde County Hurricane Dorian”*

28 Exhibit B: *“Amended Proclamation – State of Emergency for Hyde County – Mandatory Evacuation of Ocracoke Island”*

29 Exhibit C: *“Amended Proclamation - State of Emergency for Hyde County – Mandatory Evacuation of Hyde County”*

30 Exhibit D: *“Amended Proclamation - State of Emergency for Hyde County – Termination of The Mainland Hyde
31 County Evacuation”*

32 Exhibit E: *“Amended Proclamation - State of Emergency for Hyde County – Termination of The Mandatory
33 Evacuation for Ocracoke Residents”*

34 Exhibit F: *“Hyde County State of Emergency Proclamation – Hurricane Dorian – Amendment No. Seven – Lifting the
35 Ban on Alcohol Sales & Modifying Curfew for Ocracoke – October 14, 2019”*

36 Exhibit G: *“Resolution to Ratify Board Action Related to Hurricane Dorian”*

37 Exhibit H: *“Hyde County CDBG-I Blanket Resolution Approving Plans and Policies”*

38 Exhibit I: *“Hyde County CDBG-I Project Ordinance”*

39 Exhibit J: *“Hyde County CDBG-I Financial Management Resolution”*

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 4, 2019
Presenter: Linda Basnight
Attachment: Yes

ITEM TITLE: Tax Report

SUMMARY: Tax Administrator Linda Basnight will present the October 2019 Daily Distribution Tax Reports.

RECOMMEND:

MOTION MADE BY: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

MOTION SECONDED BY: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

VOTE: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 4, 2019
Presenter: Melody Wilkins
Attachment: Yes

ITEM TITLE: Albemarle Commission

SUMMARY: Presentation

RECOMMEND:

MOTION MADE BY: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

MOTION SECONDED BY: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING

VOTE: PUGH
 SIMMONS
 PAHL
 SWINDELL
 TOPPING



The Albemarle Commission

Founded in 1969 by the General Assembly

Mission:

Improve member governments ability to enhance quality of lives of citizens.

Objective:

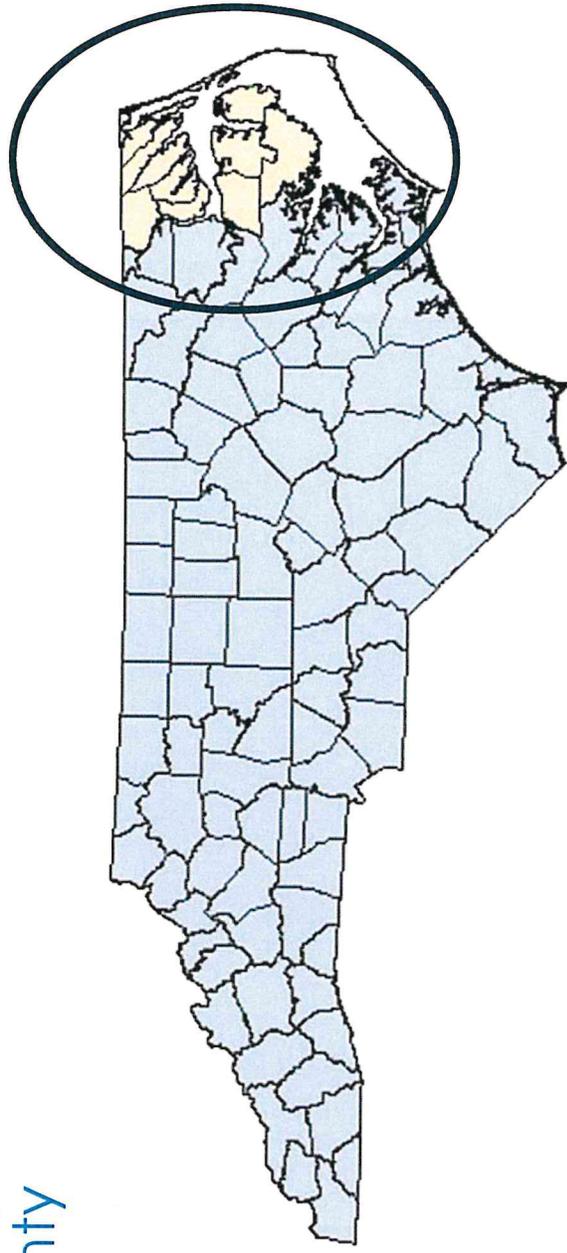
Designed for the purpose of providing continuous program of comprehensive assistance to the Region. Promote intergovernmental cooperation in establishing a framework for joint Federal, State and local efforts in a program of regional development.

Represent:

Counties of Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Proudly Serving

- Camden County
- Chowan County
- Currituck County
- Dare County
- Gates County
- Hyde County
- Perquimans County
- Pasquotank County
- Tyrrell County
- Washington County

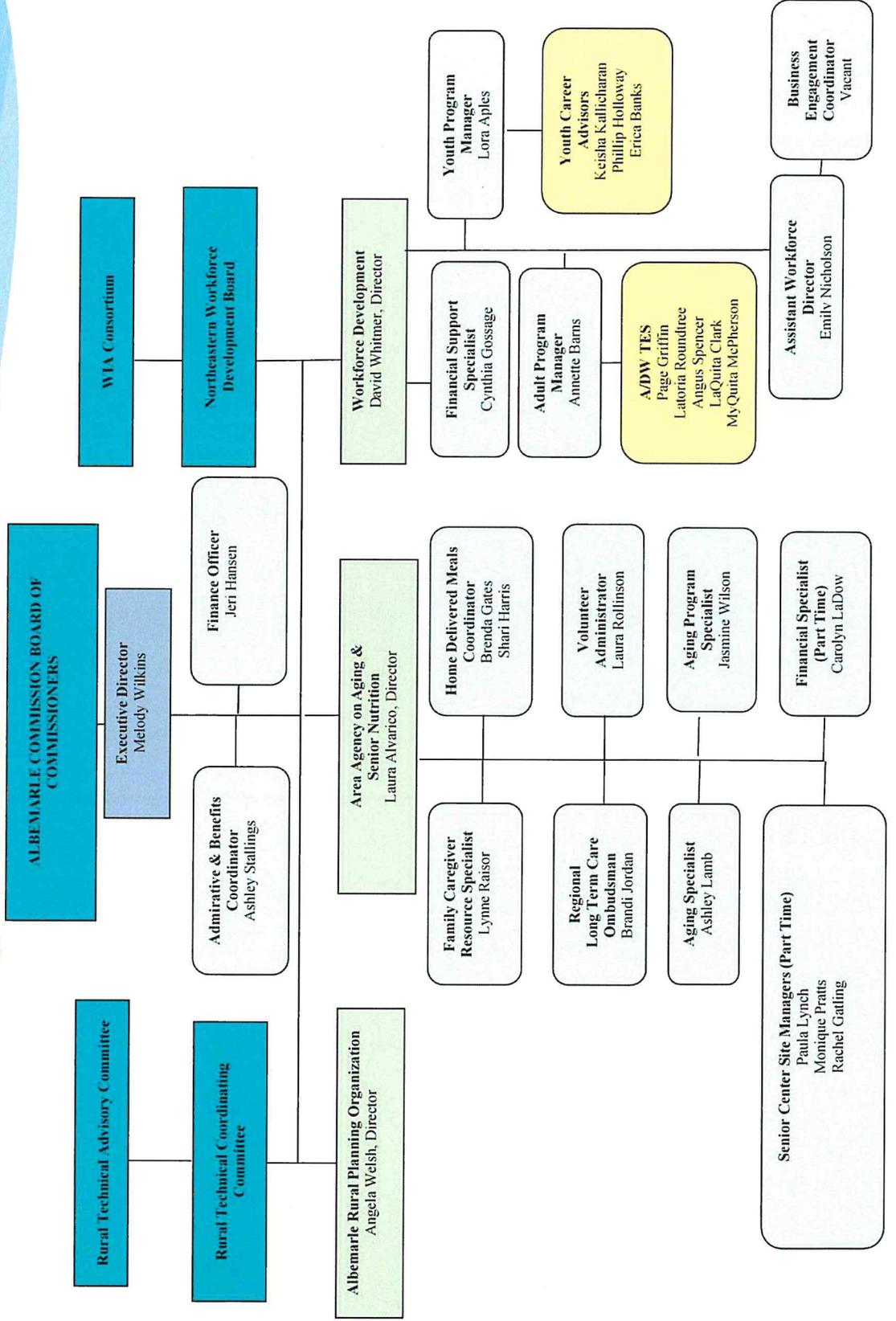


Albemarle Commission Board Composition

- Ten (10) total “Commissioner” Delegates appointed by each of the member government’s governing board that stay on the board until resignation, or no longer hold office as an elected member of their member government’s governing board.
- Four (4) At-Large Members which rotate off the board every two (2) years.
- One (1) Immediate past chair serving as Ex-Officio, non-voting member for one (1) year unless they can be and are appointed as a Commissioner Delegate or an At-Large Delegate.

Albemarle Commission

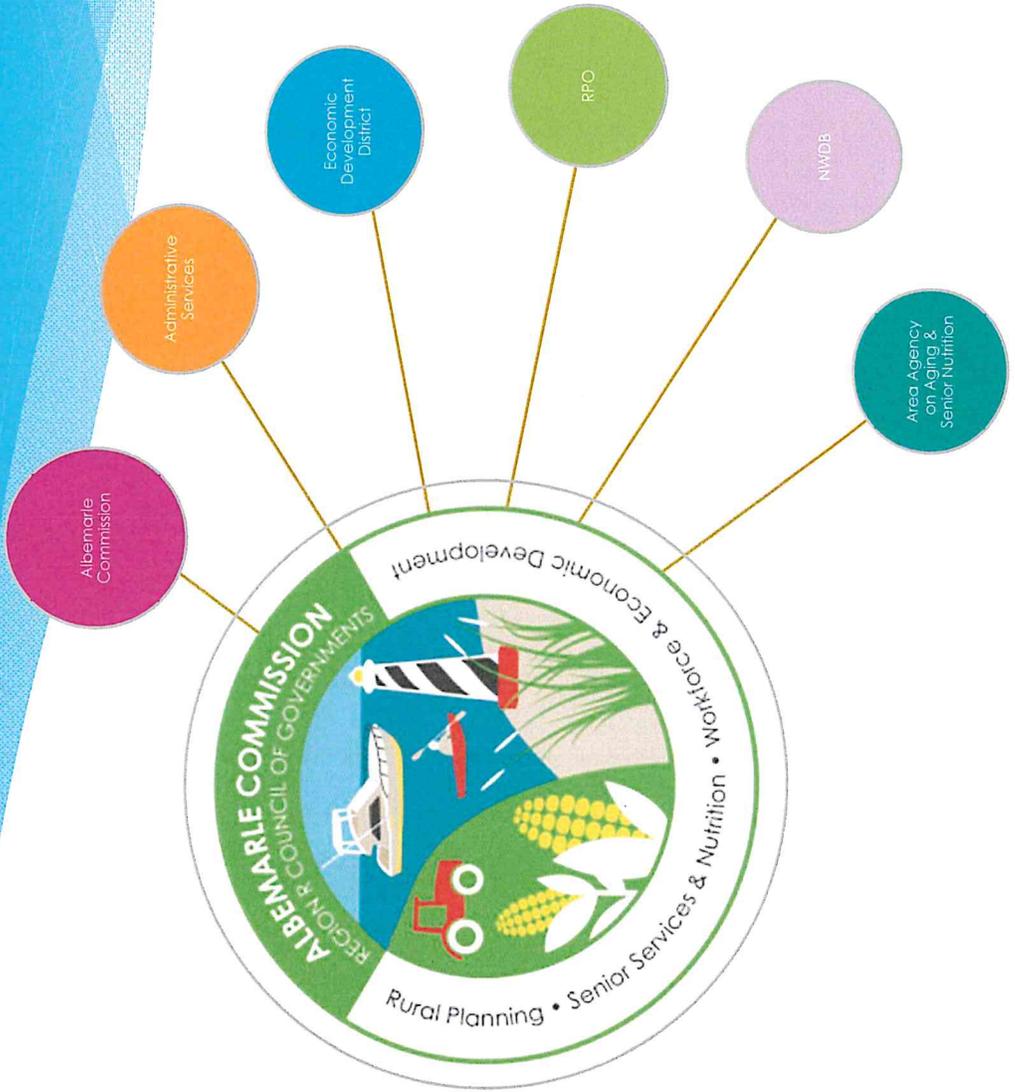
Organizational Chart



Albemarle Commission Programs



Albemarle Commission Programs



Albemarle Commission Programs



- Albemarle Rural Planning Organization
- Area Agency on Aging
- Economic Development District
- General Administrative Services
- Northeastern Workforce Development Board

Albemarle Commission Programs

Administrative Services

- Convener for the region to share challenges, opportunities and solutions
- Retreat Facilitation
- Project Coordination
- Education Seminars (planning, local government, economic development, HR, trends)
- Regional Legislative Agenda

Albemarle Commission Programs

Economic Development District

- Federal Economic Development District for EDA
- Coordinate and implement economic development activities in the District.
- Work closely with all local governments in the Region and assist grant applicants.
- Development and implementation of Comprehensive Regional Economic Development Strategy (CREDS)

Albemarle Commission Rural Planning Organization

- Represents ten (10) Counties and 15 Towns
- Largest RPO in the State
 - Develop multi-modal transportation plans.
 - Prioritize transportation projects.
 - Forum for public participation.
 - Provide transportation related information to local governments and other interested organization.

Albemarle Commission Programs

- Manage 3 Certified NCWorks Career Centers and 9 other outpost sites
- Youth Programs including OJT, Real World Experience, Youth Summit, Paid Work Experiences and fund costs of education
- Adult Dislocated Worker Programs with education and job placement support
- Coordinates the Certified Work Ready Communities Program
- Business Services Support



NWDB

Albemarle Commission Workforce Development

- Youth Program Services including tutoring: 602 Services
- Adult & Dislocated Worker services: 224 Individuals
- Business Services: 770 Business

- Total Services Provided: 64,093 Services
- Total Individuals Receiving at least 1 service: 7,257 Individuals

* Data is for PY 2018 (07/01/2018-06/30/2019).

Albemarle Commission Programs

Area Agency on Aging & Senior Nutrition

- Area Agency on Aging
- Senior Nutrition Program
- Senior Games
- Evidence Based Health Programs and Assistance
- Family Caregiver Programs
- Regional Ombudsman for Long Term Health Care Centers

Albemarle Commission Senior Nutrition

- * USDA Approved Meals
- Five (5) days a week, except for Holidays and the week between Christmas and New Year.
- Shelf ready meals are provided during this time, as well as during inclement weather events (i.e. hurricanes).

Congregate Meals:

- * Meals Served – 40,566
- * Number of Recipients – 705

Home Delivered Meals:

- * Meals Served – 75,464
- * Number of Recipients – 539

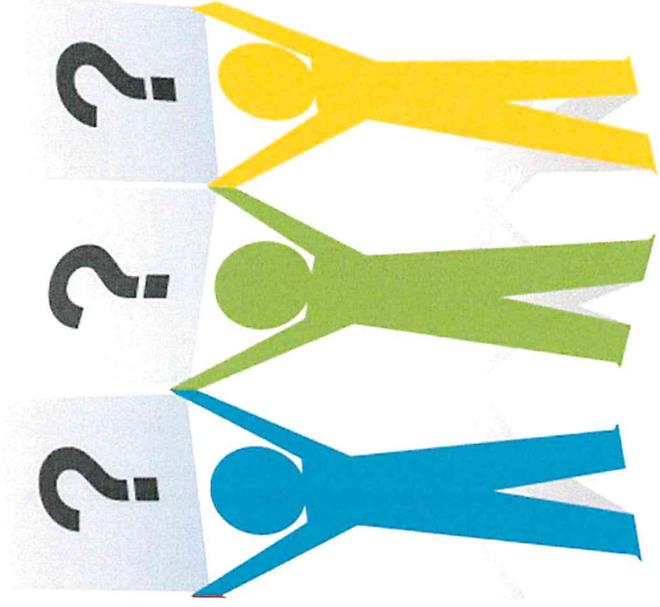
Meals Served: 116,030
Number of Recipients: 1,244

Albemarle Commission Area Agency on Aging

- Medical Transportation 174 clients / 3,074 trips
- General Transportation 705 clients/ 13,484 trips
- Adult Day Health Care 30 clients/ 2,076 days
- In-Home Aide 259 clients/ 42,172 hours
- Respite Care 24 clients/ 4,277 hours
(in-home and institutional)
- Liquid Nutritional Supplements 11 clients/ 105 cases
- Incontinent Supplies 5 clients/ 295 units
- Legal Assistance 172 clients/ 464 hours

- * Ombudsman Program (Care Center Liaison) 425 Services Provided
- * Senior Games (does not include Dare County): 406 Participants
- * Family Caregiver: 100+ Clients

Are there any questions?



Thank you!



Melody Wilkins
Executive Director
Phone: (252) 404-7094
mwilkins@albemarlecommission.org

www.albemarlecommission.org