

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** November 5<sup>th</sup>, 2018  
**Presenter:** Kris Cahoon Noble  
**Attachment:** Yes

**ITEM TITLE:** Change in Salary Grade for Building Inspections Position

**SUMMARY:** Hyde County is currently advertising the open Building Inspector position and would like a salary grade increase to be considered to make the compensation more commensurate with the duties, and advanced knowledge and skills required to fulfill the position.

GRADE	HIRING RATE		MINIMUM			MIDPOINT			MAXIMUM			Range Spread	GRADE	
	Year	Month	HR	Year	Month	HR	Year	Month	HR	Year	Month			HR
67	\$33,232.11	\$2,769.34	15.97698	\$34,892.80	\$2,907.73	16.77538	\$42,370.32	\$3,530.86	20.37035	\$51,508.33	\$4,292.36	24.76362	0.476188	67
72	\$41,019.52	\$3,418.29	19.72092	\$43,070.53	\$3,589.21	20.70699	\$52,300.54	\$4,358.38	25.14449	\$63,580.20	\$5,298.35	30.5674	0.476188	72

**RECOMMEND:**

**AUTHORIZE THE COUNTY MANAGER TO CHANGE THE GRADE LEVEL OF THE BUILDING INSPECTIONS POSITION FROM A GRADE 67 TO A GRADE 72.**

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Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** November 5, 2018  
**Presenter:** Donnie Shumate  
**Attachment:** None. Structural analysis and drawings available upon request.

**ITEM TITLE:** COLLOCATION OF TELECOMMUNICATIONS EQUIPMENT ON EXISTING TOWER – CEDAR ROAD, OCRACOKE

**SUMMARY:** US Cellular has submitted a permit application to install a 2 foot microwave dish on an existing tower located on Cedar Road, Ocracoke.

Per Hyde County Ordinance Sec. 40-225, this facility should be considered as a (a) (2) antenna located on existing WTS facility, and a higher order WTS preference was not chosen because the existing tower is not a stealth structure.

Hightower Communications will be the contractors handling the installation. All parties involved have submitted the necessary paperwork and the application meets the requirements of the Hyde County Wireless Telecommunications Facility Ordinance.

**RECOMMEND:** APPROVE

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Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** November 5, 2018  
**Presenter:** Donnie Shumate  
**Attachment:** None. Structural analysis and drawings available upon request.

**ITEM TITLE:** COLLOCATION OF TELECOMMUNICATIONS EQUIPMENT ON EXISTING TOWER – OCRACOCKE WATER TOWER

**SUMMARY:** US Cellular has submitted a permit application to install a 2 foot microwave dish on an existing tower located on the Ocracoke Water Tower.

Per Hyde County Ordinance Sec. 40-225, this facility should be considered as a (a) (2) antenna located on existing WTS facility, and a higher order WTS preference was not chosen because the existing tower is not a stealth structure.

The Ocracoke Sanitary District, which operates the tower, approved this addition at their October meeting.

Hightower Communications will be the contractors handling the installation. All parties involved have submitted the necessary paperwork and the application meets the requirements of the Hyde County Wireless Telecommunications Facility Ordinance.

**RECOMMEND:** APPROVE

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Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** November 5, 2018  
**Presenter:** Donnie Shumate  
**Attachment:** None. Structural analysis and drawings available upon request.

**ITEM TITLE:** COLLOCATION OF US CELLULAR TELECOMMUNICATIONS FACILITY ON EXISTING TOWER – BISHOP ROAD, SCRANTON

**SUMMARY:** US Cellular is proposing to construct and operate a new Wireless Telecommunications Facility to be collocated on the existing Bishop Road Tower in Scranton, NC. US Cellular does not currently have adequate coverage in this area.

Per Hyde County Ordinance Sec. 40-225, this facility should be considered as a (a) (2) antenna located on existing WTS facility, and a higher order WTS preference was not chosen because the existing tower is not a stealth structure.

New Horizon Towers will be the contractors handling the installation. All parties involved have submitted the necessary paperwork and the application meets the requirements of the Hyde County Wireless Telecommunications Facility Ordinance.

**RECOMMEND:** APPROVE

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Motion Made By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Motion Seconded By:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

Vote:  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl







**DIVISION OF SOCIAL SERVICES**

**FUNDING SOURCE: CRISIS INTERVENTION PAYMENT**

**EFFECTIVE DATE: 07/01/2018**

**AUTHORIZATION NUMBER: 2**

**ALLOCATION PERIOD**

**FROM JUNE 2018 THRU MAY 2019 SERVICE MONTHS**

**FROM JULY 2018 THRU JUNE 2019 PAYMENT MONTHS**

Co. No.	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	77,000.00	77,000.00	598,849.00	598,849.00	675,849.00	675,849.00
02	ALEXANDER	16,000.00	16,000.00	124,461.00	124,461.00	140,461.00	140,461.00
03	ALLEGHANY	6,500.00	6,500.00	52,127.00	52,127.00	58,627.00	58,627.00
04	ANSON	22,500.00	22,500.00	173,389.00	173,389.00	195,889.00	195,889.00
05	ASHE	13,500.00	13,500.00	105,665.00	105,665.00	119,165.00	119,165.00
06	AVERY	8,500.00	8,500.00	64,529.00	64,529.00	73,029.00	73,029.00
07	BEAUFORT	34,000.00	34,000.00	264,941.00	264,941.00	298,941.00	298,941.00
08	BERTIE	18,500.00	18,500.00	146,162.00	146,162.00	164,662.00	164,662.00
09	BLADEN	33,500.00	33,500.00	262,279.00	262,279.00	295,779.00	295,779.00
10	BRUNSWICK	54,500.00	54,500.00	425,905.00	425,905.00	480,405.00	480,405.00
11	BUNCOMBE	108,000.00	108,000.00	842,669.00	842,669.00	950,669.00	950,669.00
12	BURKE	49,500.00	49,500.00	386,420.00	386,420.00	435,920.00	435,920.00
13	CABARRUS	68,500.00	68,500.00	535,603.00	535,603.00	604,103.00	604,103.00
14	CALDWELL	44,500.00	44,500.00	345,249.00	345,249.00	389,749.00	389,749.00
15	CAMDEN	3,000.00	3,000.00	22,158.00	22,158.00	25,158.00	25,158.00
16	CARTERET	27,000.00	27,000.00	211,040.00	211,040.00	238,040.00	238,040.00
17	CASWELL	14,500.00	14,500.00	113,901.00	113,901.00	128,401.00	128,401.00
18	CATAWBA	68,000.00	68,000.00	530,814.00	530,814.00	598,814.00	598,814.00
19	CHATHAM	23,500.00	23,500.00	182,692.00	182,692.00	206,192.00	206,192.00
20	CHEROKEE	15,500.00	15,500.00	122,196.00	122,196.00	137,696.00	137,696.00
21	CHOWAN	10,000.00	10,000.00	78,830.00	78,830.00	88,830.00	88,830.00
22	CLAY	5,500.00	5,500.00	41,305.00	41,305.00	46,805.00	46,805.00
23	CLEVELAND	67,000.00	67,000.00	524,111.00	524,111.00	591,111.00	591,111.00
24	COLUMBUS	47,500.00	47,500.00	370,074.00	370,074.00	417,574.00	417,574.00
25	CRAVEN	51,000.00	51,000.00	395,686.00	395,686.00	446,686.00	446,686.00
26	CUMBERLAND	216,000.00	216,000.00	1,684,282.00	1,684,282.00	1,900,282.00	1,900,282.00
27	CURRITUCK	7,500.00	7,500.00	58,080.00	58,080.00	65,580.00	65,580.00
28	DARE	11,500.00	11,500.00	89,291.00	89,291.00	100,791.00	100,791.00
29	DAVIDSON	80,500.00	80,500.00	627,946.00	627,946.00	708,446.00	708,446.00
30	DAVIE	15,500.00	15,500.00	121,331.00	121,331.00	136,831.00	136,831.00
31	DUPLIN	41,500.00	41,500.00	322,280.00	322,280.00	363,780.00	363,780.00
32	DURHAM	143,000.00	143,000.00	1,116,769.00	1,116,769.00	1,259,769.00	1,259,769.00
33	EDGECOMBE	51,500.00	51,500.00	399,806.00	399,806.00	451,306.00	451,306.00
34	FORSYTH	190,500.00	190,500.00	1,485,064.00	1,485,064.00	1,675,564.00	1,675,564.00
35	FRANKLIN	31,500.00	31,500.00	243,736.00	243,736.00	275,236.00	275,236.00
36	GASTON	114,000.00	114,000.00	889,487.00	889,487.00	1,003,487.00	1,003,487.00
37	GATES	6,500.00	6,500.00	50,203.00	50,203.00	56,703.00	56,703.00
38	GRAHAM	5,000.00	5,000.00	39,064.00	39,064.00	44,064.00	44,064.00
39	GRANVILLE	26,000.00	26,000.00	202,580.00	202,580.00	228,580.00	228,580.00
40	GREENE	15,500.00	15,500.00	119,283.00	119,283.00	134,783.00	134,783.00
41	GUILFORD	290,500.00	290,500.00	2,263,835.00	2,263,835.00	2,554,335.00	2,554,335.00
42	HALIFAX	51,500.00	51,500.00	399,411.00	399,411.00	450,911.00	450,911.00
43	HARNETT	68,500.00	68,500.00	532,060.00	532,060.00	600,560.00	600,560.00
44	HAYWOOD	31,000.00	31,000.00	242,765.00	242,765.00	273,765.00	273,765.00
45	HENDERSON	40,000.00	40,000.00	309,999.00	309,999.00	349,999.00	349,999.00
46	HERTFORD	22,000.00	22,000.00	171,441.00	171,441.00	193,441.00	193,441.00
47	HOKE	35,500.00	35,500.00	276,171.00	276,171.00	311,671.00	311,671.00

	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	4,000.00	4,000.00	29,645.00	29,645.00	33,645.00	33,645.00
49	IREDELL	51,000.00	51,000.00	398,473.00	398,473.00	449,473.00	449,473.00
50	JACKSON	21,500.00	21,500.00	167,180.00	167,180.00	188,680.00	188,680.00
51	JOHNSTON	87,000.00	87,000.00	678,800.00	678,800.00	765,800.00	765,800.00
52	JONES	8,000.00	8,000.00	61,879.00	61,879.00	69,879.00	69,879.00
53	LEE	34,500.00	34,500.00	269,705.00	269,705.00	304,205.00	304,205.00
54	LENOIR	50,000.00	50,000.00	387,784.00	387,784.00	437,784.00	437,784.00
55	LINCOLN	32,500.00	32,500.00	253,519.00	253,519.00	286,019.00	286,019.00
56	MACON	17,000.00	17,000.00	134,282.00	134,282.00	151,282.00	151,282.00
57	MADISON	11,500.00	11,500.00	88,377.00	88,377.00	99,877.00	99,877.00
58	MARTIN	19,500.00	19,500.00	153,744.00	153,744.00	173,244.00	173,244.00
59	MCDOWELL	27,500.00	27,500.00	213,618.00	213,618.00	241,118.00	241,118.00
60	MECKLENBURG	416,000.00	416,000.00	3,273,883.00	3,273,883.00	3,689,883.00	3,689,883.00
61	MITCHELL	8,000.00	8,000.00	61,258.00	61,258.00	69,258.00	69,258.00
62	MONTGOMERY	16,500.00	16,500.00	127,488.00	127,488.00	143,988.00	143,988.00
63	MOORE	34,500.00	34,500.00	268,232.00	268,232.00	302,732.00	302,732.00
64	NASH	56,000.00	56,000.00	434,971.00	434,971.00	490,971.00	490,971.00
65	NEW HANOVER	106,000.00	106,000.00	826,348.00	826,348.00	932,348.00	932,348.00
66	NORTHAMPTON	18,500.00	18,500.00	144,114.00	144,114.00	162,614.00	162,614.00
67	ONSLow	75,500.00	75,500.00	590,763.00	590,763.00	666,263.00	666,263.00
68	ORANGE	45,500.00	45,500.00	355,119.00	355,119.00	400,619.00	400,619.00
69	PAMLICO	7,000.00	7,000.00	52,728.00	52,728.00	59,728.00	59,728.00
70	PASQUOTANK	24,000.00	24,000.00	185,087.00	185,087.00	209,087.00	209,087.00
71	PENDER	30,500.00	30,500.00	239,361.00	239,361.00	269,861.00	269,861.00
72	PERQUIMANS	8,000.00	8,000.00	62,435.00	62,435.00	70,435.00	70,435.00
73	PERSON	21,500.00	21,500.00	166,870.00	166,870.00	188,370.00	188,370.00
74	PITT	117,500.00	117,500.00	916,576.00	916,576.00	1,034,076.00	1,034,076.00
75	POLK	8,500.00	8,500.00	65,953.00	65,953.00	74,453.00	74,453.00
76	RANDOLPH	67,500.00	67,500.00	525,944.00	525,944.00	593,444.00	593,444.00
77	RICHMOND	44,500.00	44,500.00	345,966.00	345,966.00	390,466.00	390,466.00
78	ROBESON	138,000.00	138,000.00	1,077,491.00	1,077,491.00	1,215,491.00	1,215,491.00
79	ROCKINGHAM	53,000.00	53,000.00	411,915.00	411,915.00	464,915.00	464,915.00
80	ROWAN	72,500.00	72,500.00	563,453.00	563,453.00	635,953.00	635,953.00
81	RUTHERFORD	41,000.00	41,000.00	317,950.00	317,950.00	358,950.00	358,950.00
82	SAMPSON	46,000.00	46,000.00	356,477.00	356,477.00	402,477.00	402,477.00
83	SCOTLAND	35,500.00	35,500.00	274,669.00	274,669.00	310,169.00	310,169.00
84	STANLY	26,500.00	26,500.00	205,463.00	205,463.00	231,963.00	231,963.00
85	STOKES	19,000.00	19,000.00	147,499.00	147,499.00	166,499.00	166,499.00
86	SURRY	40,500.00	40,500.00	313,894.00	313,894.00	354,394.00	354,394.00
87	SWAIN	7,500.00	7,500.00	56,280.00	56,280.00	63,780.00	63,780.00
88	TRANSYLVANIA	16,500.00	16,500.00	128,422.00	128,422.00	144,922.00	144,922.00
89	TYRRELL	3,500.00	3,500.00	26,208.00	26,208.00	29,708.00	29,708.00
90	UNION	63,000.00	63,000.00	489,767.00	489,767.00	552,767.00	552,767.00
91	VANCE	39,000.00	39,000.00	305,071.00	305,071.00	344,071.00	344,071.00
92	WAKE	284,000.00	284,000.00	2,212,127.00	2,212,127.00	2,496,127.00	2,496,127.00
93	WARREN	16,000.00	16,000.00	126,715.00	126,715.00	142,715.00	142,715.00
94	WASHINGTON	11,000.00	11,000.00	87,235.00	87,235.00	98,235.00	98,235.00
95	WATAUGA	24,500.00	24,500.00	190,680.00	190,680.00	215,180.00	215,180.00
96	WAYNE	87,500.00	87,500.00	682,371.00	682,371.00	769,871.00	769,871.00
97	WILKES	39,000.00	39,000.00	304,370.00	304,370.00	343,370.00	343,370.00
98	WILSON	57,500.00	57,500.00	449,719.00	449,719.00	507,219.00	507,219.00
99	YADKIN	16,000.00	16,000.00	124,587.00	124,587.00	140,587.00	140,587.00
100	YANCEY	11,000.00	11,000.00	84,097.00	84,097.00	95,097.00	95,097.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	5,000,000.00	5,000,000.00	38,982,501.00	38,982,501.00	43,982,501.00	43,982,501.00

**FUNDING SOURCE:** Federal Low Income Home Energy Assistance Funds

**CFDA Number:** 93.568

**CFDA Name:** Low-Income Home Energy Assistance

**Award Name:** Low-Income Home Energy Assistance

**Award Number:** G18B1NCLIEA & G19B1NCLIEA

**Award Date:** FFY 2018 & 2019

**Federal Agency:** DHHS/ACF

**GRANT INFORMATION:** This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law 2018-5 (Senate Bill 99).

**XS411 Heading:** CRISIS

Tracked on XS411: Federal Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

**AUTHORIZED SIGNATURE**

**DATE:**

  
\_\_\_\_\_

July 3, 2018  
\_\_\_\_\_

HYDE COUNTY BOARD OF COMMISSIONERS  
2011/2012 BUDGET REVISIONS

MEETING DATE 11/5/2018					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+ " REV BUDGET
				DEBIT	CREDIT
5-19	PME	10-5910.1500	Maintenance & Repairs	\$ 5,000.00	
		10-2600.0014 (18)	Reserve Public Management Entity		\$ 5,000.00
				\$ 5,000.00	\$ 5,000.00
			Obtaining parts and labor for the repair of a pump for one of the PME customers. Reserve is set up for the purpose. Customer is applying for FEMA funds to cover broken pump as this is storm related. If she is granted the funding, that money will be deposited back to Reserve. <b>No local appropriations needed.</b>		
<b>Notes:</b>					

REQUESTED *Duane G. Hobb* DATE 11-5-18

APPROVED... CO MANAGER    CO COMMISSIONER-CHAIR    CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_

# **Department Reports**

## Human Resources Dept. Report – November 2018

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Generated the Human Resources employee newsletter
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Completed the Quarterly 941 & NC-5Q Reports
- Completed the NC Division of Employment Security quarterly report
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Compiled and completed the School of Government's Annual Salary Study
- Attended the "Payroll and Compliance: Timekeeping Integration" Webinar
- Updated the County Payroll and Holiday calendars for 2019
- Enrolled three full-time employees

Respectively submitted,

*Tammy Blake*

## Health Department Monthly Summary Report – September 2018

<b>CLINICAL SERVICES</b>	Current Month	Year To Date
Family Planning	16	51
Maternal Health	8	23
Adult Health: Wellness/Primary Care/Chronic Disease/Telemedicine	56	170
BCCCP	3	18
Immunizations	7	15
Seasonal Flu Shots/Flu Mists		
Adults	1	1
Children	0	0
STD Treatments	0	7
Communicable Disease Cases/Investigations	2	5
TB Treatments (Latent) & Skin Tests	4	9
Child Health (Wellness)	16	70
Child Health (Sick Care)	3	26
Rabies Treatments/Investigations**	0	2
Dental Varnishing	0	10
Lab Services	33	106
<b>WIC (Women, Infant &amp; Child Nutrition Assistance)</b>		
WIC – Mainland		
Certifications	8	26
Mid-Certification Assessments	7	19
Pick-ups	11	34
Vendor Trainings	0	1
WIC – Ocracoke (Quarterly)		
Certifications	0	0
Mid-Certification Assessments	0	0
Pick-ups	0	0
Vendor Trainings	0	0
<b>PREGNANCY/EARLY CHILDHOOD SERVICES</b>		
<b>Pregnancy Care Management (for healthy pregnancies and births)</b>		
Current Case Load	6 m, 0 l, p 0	////////////////////
Contacts this Month	71	////////////////////
Attempts (No Contact)	10	////////////////////
<b>Care Coordination for Children (for healthy children 0-5 years)</b>		
Current Case Load	h 0, m 5m l 0, p 0	////////////////////
Contacts this Month	40	////////////////////
Attempts (No Contact)	6	////////////////////
<b>BEHAVIOR HEALTH AND SUBSTANCE ABUSE SERVICES</b>		
	0	
<b>Behavior Health Services</b>		
Licensed Clinical Counselor visits		
Psychiatrist Visits		
<b>Substance Abuse Services</b>		
Educational Programs in the Community		
Navigated Services		
Media Events		
Needle Exchange Pick Ups		
Narcan dispensed		

<b>FOREIGN INTERPRETER/OUTREACH WORKER</b>		
Outreach programs		
Home visits:	0	////////////////////
Phone calls:	19	////////////////////
Letters sent:	0	////////////////////
Patients served in clinic:	26	////////////////////
Community work:		////////////////////
Request for transportation:	0	////////////////////
Other: Ocracoke E.H.; NNO; Focus Groups; Matt Seafood	2	////////////////////
<b>ENVIRONMENTAL HEALTH</b>		
<b>Food and Lodging</b>		
F&L Inspections	13	27
F&L Visits	2	12
F&L Pre-Opening Visits		1
F&L Permits Issued		1
F&L Permits Suspended		1
F&L Suspensions Lifted		
F&L Complaint Investigations		1
F&L Consults	13	43
General Sanitation		
Vector Control		
Animal Control	1	2
Health Education		1
<b>On-Site Wastewater</b>		
Sites Visited/Evaluated	11	27
Improvement Permits Issued	5	9
Construction Authorizations	5	10
Other Authorizations	6	9
Consultative Contacts	36	91
Operation Permits Issued		5
Migrant Housing Inspections		
<b>On-Site Wells</b>		
Well Site Evaluated		
Grouting Inspections		
Well Site Construction Visits		
Well Construction Permits Issued		
Well Certificate of Completion		
Bacteriological Samples Collected		
Other Sample Collected		
Well Consultative Contacts	4	4

HYDE COUNTY COOPERATIVE EXTENSION

# COUNTY COMMISSIONER REPORT

OCTOBER 2018



*Hyde County Employee  
Halloween Costume Contest*



**AGRICULTURE  
ANDREA GIBBS**

September 25 - Hyde County Pesticide Collection Day - We had a great turn out! 1,418.8 pounds of pesticides were collected and properly disposed of through the NCDA&CS Pesticide Disposal Program.

September 28 - Private Pesticide Applicator Training (15 pesticide applicators attended the training to re-certify their pesticide license)

October 3 - Met Governor Roy Cooper and discussed agricultural damages from Hurricane Florence

Dr. Carl Crozier (NC State Extension Soil Science Specialist) received a grant to study several aspects of salt water intrusion. One part of the project is to monitor the salinity of the ground water to determine if saltwater intrusion is occurring through the groundwater in addition to coming over the land with hurricanes/tropical storms. Six shallow ground water wells were installed in Engelhard on October 5th. I am currently recording salinity levels several days a week.

Problem calls:

- Checked salinity levels in ditches/canals for four farmers and two duck impoundment managers to determine if the water needed to be removed from the land or it will was fresh enough to be pumped into duck impoundments.
- Post-Florence soil samples (to determine sodium/soluble salt levels in the soil)
  - Wildlife food plot issues
  - Sick calf
  - Wheat seeding rates
  - Farm visits
  - Emails

## 4-H YOUTH DEVELOPMENT LEE BRIMMAGE

September 20th - Hyde County Farm Bureau Meeting 4-H Presentation – 11

September 29th - Eastern 4-H Center Community Fun Day – Archery  
Instructor – 120

October 3rd 4-H/FFA Shooting Sports Volunteer Training – 8

October 10th 4-H Baked Potato Fundraiser – 140 potatoes sold

October 13th Engelhard Medical Health Fair – Healthy Eating Booth – 50

October 23rd- Beaufort-Hyde Community Foundation Meeting – 8

October 24th 4-H Growing Chefs Club – 12 participants

October 25th - 4-H Shooting Sports Meeting – Rules/Standard Operating  
Procedures (Club Leader)

October 26th – 28th 4-H Shooting Sports Instructor Training – 8

October 27th 4-H "Scurry The Quarter" 5K Race Fundraiser – 60

The Hyde County 4-H, Growing Chefs 4-H Club, held its first class on October 24, 2018. There were 12 youth in attendance. They learned how to cook homemade pizza pockets for dinner. There has been very high enrollment and interest in this newly formed club being instructed by Macy Sadler Williams. The next classes are scheduled for November 7th and November 28th with more classes to follow in the winter and spring seasons.

The annual "Scurry The Quarter" 5K race was held on October 27th. There were approximately 60 participants in attendance for this event. The winners for the event were as follows:

Top Female Runner – Cora Noble – 27:08 time

Top Male Runner – Dane Thomas – 25:01 time

Most Creative Costume – Bridget Melvin

Most Original Costume – Brandon Lewis, Samantha Lewis, Mason (dog)  
(Scooby Doo Family)

## HY.D.E. KIDS / JCPC CATIE JO BLACK

- Currently working with teachers and school support services to gather student referrals.

Our max capacity is 15 students;

9 students registered

1 completed in parent's possession

3 meetings planned with guardians next week to complete paperwork

2 still attempted to set up meeting

During this school year, I will work with students during school hours with academic help and/or behavioral monitoring/assisting teachers.

Academic: pull students out of classroom or during class time and work with them individually and/or small groups (up to three students) for academic tutoring.

Behavioral: observe students' interactions with each other and teachers in class.

We plan to meet for an after-school group three or four times a month (about weekly) for 1.5 hours. Students will then return to the after-school program at MES until the bus brings them home. Students will be registered and regularly attending the daily after-school program as well this year.

Group meetings have not yet begun as after-school has not begun at MES yet. In the meantime, I am working with students during the school day with academic needs.

I am in the process of recruiting a high school volunteer to assist with the after-school group. The goal of this position will be to help work with students in small groups so more students can have individualized and/or small group attention while working on projects, assignments, group work, academic skills, etc. during that time. This position is fully voluntary and is not a paid position. Students can use the hours worked toward their required volunteer hours towards graduation requirements.

## HYDE COUNTY PARKS & RECREATION

Hyde County's Parks and Recreation program is now being managed by the Hyde County Cooperative Extension. Hyde County has a wide variety of recreational activities available to its residents and visitors. Hyde County features some of the best areas in the state for hunting, fishing, boating, and beach access. There are also multiple youth athletics programs available.



### Schedule

November 5rd @ 9 am  
Mattamuskeet  
November 10th @ 9 am  
Creswell/Columbia  
November 17th @ 8:50 am  
Soccer Tournament  
Creswell

# MATTAMUSKEET SENIOR CENTER

## Manager's Monthly Report

### October, 2018

	Swan Quarter	Fairfield	Engelhard	Matt. Village	Ocracoke	TOTAL
Participants on Meals-On-Wheels	5	4	11	1	7	28
Total Meals-on-Wheels Served				644		
Congregate Meals Served				174		
Participants served for Congregate				13		
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)				362		
Halloween Party - 72 children attended from the school Attended Congregate Picnic in Elizabeth City - 9 seniors went Night Painting Class - 5 attended, Day Painting class 10 attended ECU Nursing: Topic Medication Safety - 8 attended Funky Day - 9 attended and dressed up. Coffee with a Cop: Sherriff and two deputies attended and 8 seniors						

# **Supplemental Information**

## HYDE COUNTY NURSING HOME COMMUNITY ADVISORY COMMITTEE

---

<u>Committee Member</u>	<u>Address</u>	<u>Phone</u>
Frances House	624 W. Waterway Drive Belhaven, NC 27810	(252) 943-9943
Linda Flowers	32380 US Hwy 264 Engelhard, NC 27824	(252) 943-5432
Karen Meekins	870 Nebraska Road Engelhard, NC 27824	(252) 473-0835
Jan Moore	782 NC Hwy 45 Swan Quarter, NC 27885	(252) 385-1826
Glen Credle	5071 Sladesville-Credle Rd. Scranton, NC 27875	(252) 926-9641

**VACANCY (0)**

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**REGIONAL LONG-TERM CARE OMBUDSMAN  
ALBEMARLE COMMISSION AREA AGENCY ON AGING**

Brandi Jordan, MSW  
512 S. Church Street  
Hertford, NC 27944  
**Phone: (252) 426-5753 Ext. 225**  
**Email: [bjordan@accog.org](mailto:bjordan@accog.org)**

**HYDE COUNTY DEPARTMENT OF SOCIAL SERVICES  
ADULT PROTECTIVE SERVICES  
PHONE (252) 926-4199**

## Community Advisory Committee Quarterly/Annual Visitation Report

County <i>Hyde</i>	Facility Type - <input type="checkbox"/> Family Care Home <input type="checkbox"/> Adult Care Home <input checked="" type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name <i>Cross Creek Health Care Center</i>
Visit Date <i>5/29/18</i>	Time Spent in Facility <i>1</i> hr <i>1/2</i> min	Arrival Time <i>11:00</i> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm <i>12:30</i>
Name of Person Exit Interview was held with <i>Karen Moton, M. Torres</i>		Interview was held <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Phone <small>(Name &amp; Title)</small>
Committee Members Present: <i>Jan Moore, Alan Credler, Linda Flowers, Frances House</i>		Report Completed by: <i>Frances House</i>
Number of Residents who received personal visits from committee members: <i>20</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Ombudsman contact information is correct and clearly posted. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
The most recent survey was readily accessible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(Required for Nursing Homes Only)</small>		Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Profile	Comments & Other Observations	
<ol style="list-style-type: none"> <li>1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>3. Did you see or hear residents being encouraged to participate in their care by staff members? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>4. Were residents interacting w/ staff, other residents &amp; visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> </ol>	<p><i>Personal care delayed because of power outage.</i></p>	
Resident Living Accommodations	Comments & Other Observations	
<ol style="list-style-type: none"> <li>8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> <li>12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> Inside only <input type="checkbox"/> Both Inside &amp; Outside.</li> <li>13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>14. Did staff answer call bells in a timely &amp; courteous manner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</li> </ol>		
Resident Services	Comments & Other Observations	
<ol style="list-style-type: none"> <li>15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>17. Are residents asked their preferences about meal &amp; snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>17a. Are they given a choice about where they prefer to dine? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> <li>20. Does the facility have a Resident's Council? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Family Council? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> </ol>	<p><i>Planning activities are still in progress.</i></p>	
Areas of Concern	Exit Summary	
<p>Are there resident issues or topics that need follow-up or review at a later time or during the next visit?</p>	<p>Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.</p>	

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Top Copy is for the Regional Ombudsman's Record. Bottom Copy is for the CAC's Records.

**Community Advisory Committee  
Quarterly/Annual Visitation Report**

County <i>Hyde</i>	Facility Type - <input type="checkbox"/> Family Care Home <input type="checkbox"/> Adult Care Home <input checked="" type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name <i>Cross Creek Health Care Center</i>
Visit Date <i>9/26/18</i>	Time Spent in Facility / hr <i>30 min</i>	Arrival Time <i>11:00</i> <input type="checkbox"/> am <input type="checkbox"/> pm
Name of Person Exit Interview was held with <i>Karen Metcalf</i>		Interview was held <input checked="" type="checkbox"/> in Person <input type="checkbox"/> Phone <small>(Name &amp; Title)</small>
Committee Members Present: <i>Linda Flowers, Karen Mackins, Jan Moore, Glen Credle</i>		Report Completed by: <i>Linda Flowers</i>
Number of Residents who received personal visits from committee members: <i>15</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The most recent survey was readily accessible. <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Required for Nursing Homes Only)</small>		Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Resident Profile</b>		<b>Comments &amp; Other Observations</b>
1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Resident Living Accommodations</b>		<b>Comments &amp; Other Observations</b>
8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> Inside only <input type="checkbox"/> Both Inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Resident Services</b>		<b>Comments &amp; Other Observations</b>
15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Family Council? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<i>Many residents were enjoying entertainment from Baptist Church in dining area.</i>
<b>Areas of Concern</b>		<b>Exit Summary</b>
Are there resident issues or topics that need follow-up or review at a later time or during the next visit?  <i>Activity participation</i>		Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.  <i>Administrator reported that facility is continuing to research activities residents will enjoy and participate in.</i>

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**Senior Tar Heel Legislature Agenda  
October 2-3, 2018  
Sheraton Chapel Hill Hotel  
1 Europa Drive, Chapel Hill**

**Tuesday, October 2, 2018**

- 10:30 - 12:00 Friends of Senior Tar Heels meeting (Boardroom)
- 11:00 - 1:00 Sign in and pick up meeting folder
- 11:00 - 12:00 **General Orientation for New Delegates and Alternates – Amsterdam-London Room (Distribute copies of Proposed Resolutions – Bill Mueller)**
- ✓ 1:00 **Issues Committee Meetings to Review and Discuss All Proposed Resolutions:**  
Long Term Care; Chairperson Rev. Howard Whitehurst (Paris 1)  
General Legislation; Chairperson Kay White (Paris 2)  
Health; Chairperson Linda Blake (Zurich)  
Enrichment Opportunities; Chairperson Dr. Earlena Lowry (Vienna C)  
Crime/Safety/Security; Chairperson Rosalyn Pettyford (Vienna B)  
Service Access; Chairperson Charles Jefferson (Brussels)
- ✓ 2:30 **BREAK**
- 3:00 **GENERAL SESSION– Please turn off cell phones.**
- ✓ / **Call to Order:** Rev. Dwight Cartner, Speaker
- ✓ / **Moment of Silence in Memory of Deceased Delegates and Alternates**
- ✓ / **Invocation:** Rev. Tom Southern, Chaplain
- ✓ / **Pledge of Allegiance:** Clinton Jones, Martin County Delegate
- ✓ / **Announcements:** Norma Duncan, Speaker Pro Tempore
- ✓ / **First Report by Elections and Credentials Committee:** Robert Allen, Chair
- ✓ / **Determination of quorum**
- ✓ / **Approval of Minutes:** Rev. Dwight Cartner, Speaker
- ✓ / **Review of Agenda and Packet:** Rev. Dwight Cartner, Speaker
- ✓ / **Introduction of Special Guests:** Rev. David Boone, Deputy Speaker Pro Tempore
- ✓ / **Presentation and administration of oath to newly appointed Delegates and Alternates**
- 3:15 ✓ / **Speaker:** Mary Edwards, staff to the Senior Tar Heel Legislator
- 3:30 Distribute ballots and vote on Resolutions
- 4:00 Adjourn
- 5:30 – 7:00 **25<sup>th</sup> Anniversary Celebration**

3/20  
76 D  
41A  
216

Wednesday, October 3, 2018

60 D  
26 A  
13 G

- ✓ 8:15 a.m. Sign in begins
- ✓ 8:30 **Second Report of the Credentials Committee:**
- ✓ 8:35 **Speaker:** Bill Mueller; Announces results of the ballot
- ✓ 9:00 **Speaker:** Alicia Blater, Dementia Services Coordinator, NC Lifespan Respite Project Coordinator, DAAS
- ✓ 9:45 **Speaker:** Kristel Robison, Research Associate, UNC Highway Safety Research Center
- 10:30 **NETWORKING BREAK**
- 11:00 **Report from Friends of Senior Tar Heels**  
**Other Business and Announcements**  
**Closing Comments**
- 12:00 **Adjourn**
- After Adjournment Executive Committee Meeting (main meeting room-open meeting)

Next Meeting: March 12-13, NC Rural Center in Raleigh

Senior Tar Heel Legislature

June 12-13, 2018

Sheraton Chapel Hill Hotel, 1 Europa Drive, Chapel Hill, N. C.

**General Session – Tuesday, June 12, 2018**

**Call to Order:** Speaker Dwight Cartner, Davidson, called the 74<sup>th</sup> Session to order at 1 p.m.

The Speaker asked the sergeant-at-arms to escort Gene Knoefel, Buncombe, to the front of the stage where the Speaker presented him with a Certificate of Service for his term as parliamentarian. The body gave a standing ovation in recognition of his service.

The Speaker introduced the new parliamentarian, Dr. Terry Oliver, Guilford, who gave a brief reminder of the correct manner to address the speaker and the body.

**Moment of Silence:** The Speaker announced the death of Willie Mae Currin, a former delegate. The Speaker also reported that the husband of Elizabeth Grace, New Hanover, is critically ill and asked for prayers and thoughts followed by a moment of silence.

**Invocation:** Speaker Cartner called on chaplain, Delegate Tom Southern, Stokes, to offer the invocation.

**Pledge:** Speaker Cartner called on Delegate Clinton Jones, Martin, to lead the body in the Pledge. Delegate Jones recognized all present who were service members. Delegate Jones is always inspiring in his reminder of our gratitude to our veterans. He then led the body in the Pledge of Allegiance.

**Announcements:** Speaker Pro Tem Duncan thanked the body for the prayers and calls during her recent illness. She recognized Althea Taylor-Jones, Forsyth, who was the recipient of the Rhoda Jennings Distinguished Older Advocate Award presented by the Southern Gerontological Society at its annual conference.

**Elections/Credentials Committee Report:** The Speaker called on Delegate Robert Allen, Person, chair of Elections and Credentialing Committee for a report of attendance. Delegate Allen reported there were 71 delegates present, 36 alternates, 25 visitors and there is a quorum present.

**Minutes:** Speaker Cartner called for action on the March 13-14, 2018 minutes. Delegate Knoefel, Buncombe, made a **motion** to approve the minutes as printed, second by Delegate Jefferson, Warren. Motion passed.

**Agenda:** Speaker Cartner called for action on the agenda as presented. Delegate DiBello, Currituck, made a **motion** to approve the printed agenda, second by Delegate Jefferson, Warren. Motion passed.

**Introduction of Guests:** Deputy Speaker Pro Tem Boone introduced the AAA directors and staff present, as well as spouses of delegates and alternates, supporters and advocates in attendance.

**Presentation/Oath of Newly Appointed Delegates and Alternates:** 3 Delegates – Jan Lounsbury, Madison; Pat Roberts, Transylvania; Jennifer Black, Rockingham; and 3 Alternates – Sherrye Perry, Madison; Bill Lamb, Wake; Kenneth Johnson, Durham; were presented to the body. The Speaker administered their oath of office and welcomed them.

**Speaker:** Deputy Speaker Pro Tempore Boone introduced John Maron, Director, Investor Protection and Education Service Program, Securities Division, N. C. Secretary of State's office. He informed members that it is the duty of the Secretary of State to enforce investor laws. Persons who want to sell investments in N. C. must be registered with the Secretary's office. He described Ponzi schemes. Reminded members there is no insurance or guarantees on investments. He discussed affinity funding fraud. He also informed members 97% of sites for drug sales are fraud. He urged members to inform others to check out websites before purchasing drugs.

**Speaker:** Deputy Speaker Pro Tempore Boone introduced Bill Mueller, Halifax, Resolutions Committee chair. Delegate Mueller reported there were 49 resolutions submitted. Each committee has 7-9 to consider during committee meetings. The committees are to consider resolutions and then present a maximum of three (3) to the Resolution Committee.

B. Mueller also stated that all delegates and alternates will receive 18 resolutions in August to review and be prepared to consider at the October meeting.

**DAAS Report:** Mary Edwards gave a report on action of the General Assembly. She reported that Senate Bill 99 was the state budget, the governor vetoed it, veto was overridden and budget was passed. She reported on legislative outcomes. There is \$5 million in HCCBG funding. She thanked the delegates and alternates for their high attendance. She concluded with directions on meeting sites for various committees.

**Committee Meetings** The Speaker thanked Mary Edwards for her service and dismissed the body at 2:15 for Issues Committees meetings followed by Standing Committee meetings.

## Wednesday, June 13

**Committees Meetings:** The Standing Committees reconvened at 8:30 a.m., followed by Issues Committees meetings.

**BREAK – 10:30 – 11:00 a.m.**

**General Session Reconvenes:** Speaker Cartner called the session to order at 11:00 a.m.

**Second Report of Credential s Committee:** Delegate Allen reported there were 61 Delegates, 46 Alternates and 10 guests present, a quorum exist.

**Moment of Privilege:** Delegate Taylor-Jones asked for privilege to announce that this Friday, June 15, is World Elder Abuse Day. Some areas are having walks and other methods of recognition of the issue. She then made a **motion** that a letter of thanks be written to the Governor and legislators for their help this year. Second by Delegate Regan, motion passed.

### **Reports by Chairs of Issues Committees:**

**Long Term Care:** Chair Whitehurst reported the Committee considered 8 Resolutions. Their final 3: Support Working Family Caregivers, Support for Project Care, Support for Dementia Training and the committee would also like to see PACE Expansion.

**General Legislation:** Chair White reported the Committee recommends as Resolutions: #8 – Drivers License Changes, #4+31 – Auto Insurance Discounts and Safe Driving, and #48 – Appoint Study Commission for Visitable Homes.

**Health:** Chair Blake reported the Committee recommends #1, #33+37 Mandate Ratio of CNA to Residents in Skilled Nursing Facilities, and #48 – Raise Personal Needs Allowance.

**Enrichment Opportunities:** Chair Lowry reported the Committee recommends: Restore Funding and Maintain Senior Centers, Increase funds for N. C. Housing Trust Fund, and Restore Funds for support of STHL.

**Crime/Safety/Security:** Chair Pettyford reported the Committee recommends: Combine the Resolutions on APS and use the wording in #19, and #16, Payday Lending.

**Service Access:** Chair Jefferson reported the Committee recommends: the 4 resolutions on HCCBG be combined, #45 – Malnutrition, and #41 – Long Term Care.

Resolutions Chair Mueller thanked the group for its efficient work. He asked for a motion to have the Crime/Safety/Security Committee to cede their extra resolution to the Long Term Care Committee. Delegate Regan made a **motion**, second by Delegate Knoefel. Motion passed.

Chair Mueller asked all chairs to submit the final draft of their Resolutions to Mary Edwards. All delegates will be provided the final draft of the Resolutions for their consideration prior to the October session. All delegates will be provided a ballot on Day 1 of the October session. They will be allowed to vote for up to 5 Resolutions. The Resolution Committee will count the votes and report to the body on Day 2 of the session. If there is a tie, there will be a hand vote at the session.

**Report from Friends of Senior Tar Heels:** Delegate White reported that there are vacancies from 2 regions on the Friends Board. She reported the 25<sup>th</sup> Anniversary celebration will be held on October 2, 5:30 – 7:00 p.m. Attendees must make reservations. Friends will pay for one representative from each county, cost is \$30. They are asking the AAA to pay the reservation for the second county representative by Sept. 1. After that date the registration is \$40. Evening/party attire.

Delegate White stated new directories are being produced. Photos are accepted until July 1. Memorials or honor can be purchased \$200./pg, \$100/1/2 page.

Speaker Cartner expressed appreciation for Friends.

**Other items:** Delegate Lutz expressed concern that the vote on Resolutions in October might result in dropping some of the current issues.

Mary Edwards announced the October STHL meeting will be held at this venue. The March meeting will be held at the N. C. Rural Center, Poole Road, Raleigh. She reported that the state now budgets \$1,000.00 per meeting and meetings cost over \$4,000.00 each. There was a discussion on parking availability. Some delegates reported they have been to the Rural Center and it will be a great facility.

**Closing Comments:** Speaker Cartner thanked all in attendance for their presence. He stated if he can be of assistance in the various regions to please contact him.

It was reported that the committee members for the 25<sup>th</sup> celebration are: K. White, M. Edwards, C. Southard, B. Hunt, T. Oliver and the speaker.

**Adjournment:** 11:40 a.m.

## Resolutions Voted on to Present to the General Assembly for Approval 2018-19

Strengthen and Fund North Carolina's Adult Protective Services Program

Maintain and Increase Funding for Senior Centers

Increase Funding for Project CARE

Increase Funding for Home and Community Care Block Grant

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** November 5, 2018  
**Presenter:** Chair, Vice-Chair, Commissioners, Manager  
**Attachment:** Yes

**ITEM TITLE:** MANAGEMENT REPORTS

**SUMMARY:** This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager will give an oral update on various projects and other administrative matters.

**RECOMMEND:** Receive reports. Discussion and possible action as necessary.

---

**Motion Made By:**  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

**Motion Seconded By:**  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

**Vote:**  Earl Pugh, Jr.  
 Barry Swindell  
 Dick Tunnell  
 Ben Simmons  
 Tom Pahl

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** November 5, 2018  
**Presenter:** Citizens  
**Attachment:** No

**ITEM TITLE:** PUBLIC COMMENTS

**SUMMARY:** The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**RECOMMEND:** Receive comments.

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** November 5, 2018  
**Presenter:** Board of Commissioners

**ITEM TITLE:** CLOSED SESSION

**SUMMARY:** The County Manager may request entering Closed Session in accordance with **NCGS143A-318.11 (a)**

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

**RECOMMEND:** Enter into Closed Session if required.

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<b>Motion Made By:</b> ___ Earl Pugh, Jr. (Enter) ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl	<b>Motion Seconded By:</b> ___ Earl Pugh, Jr. ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl	<b>Vote:</b> ___ Earl Pugh, Jr. ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl
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<b>Motion Made By:</b> ___ Earl Pugh, Jr. (Exit) ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl	<b>Motion Seconded By:</b> ___ Earl Pugh, Jr. ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl	<b>Vote:</b> ___ Earl Pugh, Jr. ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl
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**Action Taken In Open Session:**

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<b>Motion Made By:</b> ___ Earl Pugh, Jr. ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl	<b>Motion Seconded By:</b> ___ Earl Pugh, Jr. ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl	<b>Vote:</b> ___ Earl Pugh, Jr. ___ Barry Swindell ___ Dick Tunnell ___ Ben Simmons ___ Tom Pahl
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Rosemary Johnson <rjohnson@hydecountync.gov>

## 2019 Legislative Goals Conference Voting Delegate Designation

2 messages

**Alisa Cobb** <alisa.cobb@ncacc.org> Mon, Oct 29, 2018 at 3:35 PM  
To: County Managers <CountyManagers@ncacc.org>, County Clerks <countyclerks@ncacc.org>  
Cc: Amy Bason <amy.bason@ncacc.org>, Adam Pridemore <adam.pridemore@ncacc.org>

Dear County Managers and Clerks,

Each Board of County Commissioners is asked to designate a commissioner or other official as a voting delegate for the 2019 NCACC Legislative Goals Conference. Please include the designation of a voting delegate on your next Board meeting agenda. After your meeting, complete the attached Voting Delegate Designation Form and return the signed form to [Alisa Cobb](#). The deadline for returning the signed form is Friday, December 28, 2018. If you have questions about this request, please contact Alisa Cobb at [alisa.cobb@ncacc.org](mailto:alisa.cobb@ncacc.org) or (919) 715-2685.

Please note the 2019 NCACC Legislative Goals Conference will be held January 10-11, 2019, at the Raleigh Marriott Crabtree Valley in Wake County. Please [click here to register](#). The Association's two-day Legislative Goals Conference represents the culmination of a thorough, deliberate and inclusive process to set our legislative agenda for the 2019-20 Legislative Biennium. The [Legislative Goals Handbook](#) provides a complete overview on how the NCACC's legislative agenda is developed. A main objective of the conference is to learn why our counties' legislative proposals matter and then agree upon those that impact all 100 counties. The education that results from the deliberation and debate represents the beginning of the Association's legislative work.

Thank you for your participation in this important process.

Alisa A. Cobb  
Executive Assistant  
North Carolina Association of County Commissioners  
353 E. Six Forks Road, Suite 300 | Raleigh, NC 27609  
Phone (919) 715-2685 | Fax (919) 733-1065  
[www.ncacc.org](http://www.ncacc.org)  
[www.welcometoyourcounty.org](http://www.welcometoyourcounty.org)





**Voting Delegate Designation Form**  
**Legislative Goals Conference**  
January 10-11, 2019 (Thursday – Friday)  
Raleigh Marriott Crabtree Valley – Wake County

**NOTE: Please place this action on your board meeting agenda.**

Each Board of County Commissioners is hereby requested to designate a commissioner or other official as a voting delegate for the 2019 Legislative Goals Conference. Each voting delegate should complete and sign the following statement and **return it to the Association no later than Friday, December 28, 2018.**

**Please return form to Alisa Cobb, Executive Assistant, by email at [alisa.cobb@ncacc.org](mailto:alisa.cobb@ncacc.org) or by fax at 919-733-1065.**

I, \_\_\_\_\_, hereby certify that I am the duly designated voting delegate for \_\_\_\_\_ County at the North Carolina Association of County Commissioners 2019 Legislative Goals Conference.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Article VI, Section of the Association's Constitution provides:

"On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues."

**Hyde County  
Conflict of Interest Policy  
Adopted June 6, 2016**

In accordance with Board policy and related legislation, no employee, officer, agent, immediate family member, or Board member of the agency shall participate in the selection, award, or administration of a contract supported by Federal and/or State funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- The employee, officer, agent, or Board member,
- Any member of his/her immediate family,
- His or her partner, or
- An organization that employs, or is about to employ, any of the above.

The agency's officers, employees, agents, or Board members will neither solicit nor accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.

County employees, officers, agents, or Board members shall not use County supplies, equipment, vehicles or facilities for any private enterprise or personal convenience. Equipment, supplies, materials and tools purchased by and for County business may not be removed from the County premises except where authorized in the conduct of official duties.

Employees, officers, agents or Board members shall not disclose to others or use to further their personal interests any confidential information acquired by them in the course of their official duties. Employees, officers, agents or Board members shall not endorse commercial products or services or any private enterprise where there exists, directly or indirectly, a personal or family economic interest whether or not such endorsement is for compensation. Employees, officers, agents or Board members shall not grant any special considerations, treatment or advantage to any citizen or public or private entity beyond that which is available to every other citizen or entity.

Participation by an employee, officer, agent or Board member in a sexual or romantic relationship or in any way initiating, soliciting or encouraging such a relationship with a client, vendor or employee shall be grounds for the immediate termination of employment for reasons of unacceptable personal conduct. Employees, officers, agents or Board members shall not invest nor hold any investment directly or indirectly in any financial business, commercial or private enterprise that creates a conflict or is incompatible with their official duties. Employees, officers, agents or Board members may purchase products and services affiliated with the County so long as they do not use their employment/association with the County as the basis for eligibility for discounts, loans, favors or other personal benefits not routinely available to customers of those companies. Employees, officers, agents and Board members are specifically

prohibited from giving or lending money or other items of value to any client and from borrowing or receiving money or other items of value from any client or vendor.

The undersigned hereby acknowledges, understands, and agrees to abide by this policy.

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(Printed Name)

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(Signature)

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(Date)