

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Chairman Earl Pugh, Jr.
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 7, 2016
Presenter: Chairman Earl Pugh, Jr.
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the November 7, 2016, Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' MEETING

MONDAY, NOVEMBER 7, 2016 – 6:00 PM

CALL TO ORDER

OPENING

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

- 1) October 3, 2016 – Regular Meeting Minutes
- 2) October 4, 2016 – Emergency Meeting Minutes

PUBLIC HEARINGS (none)

INTRODUCTION (none)

PRESENTATIONS

- 1) Ocracoke Verizon Tower ModificationsKris Noble
- 2) Adoption of Schedule of Tax Values Linda Basnight
- 3) Acceptance of Airport Block Grant/Non Primary Entitlement AgreementJane Hodges
- 4) Lake Mattamuskeet Watershed Restoration Plan Project Pete Campbell

EMPLOYEE RECOGNITION

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.

ITEMS OF CONSIDERATION

1) Ordinances and Resolutions

- a. Designation of Authority – ABC License Kris Noble
- b. Resolution Expressing Support for the US FWS Proposed Plan Debbie Cahoon
to Cooperatively Address Lake Mattamuskeet Water Issues

2) Appointment

- a. Mid-East Regional Housing Authority Board Bill Rich
- b. Hyde Transit BoardBill Rich

3) Update on Hyde County Personnel Policy Dress Code Tammy Blake

4) Records Retention Schedule Amendments Bill Rich

5) Salary Assessment – Tax Office Comm. Fletcher

6) Permit Application for Installation of Pipe Daniel Brinn

7) Flood Mitigation Assistance Project Approval Kris Noble

8) Update – Sale of Hydeland Home Care Agency Bill Rich

9) Creation of Water and Flood Coordinator Position Bill Rich

10) Response to NC DCM Recommendations Kris Noble

11) 2017 Contract with McClees Consulting, Inc. Bill Rich

12) Hurricane Debris/ FEMA UpdateBill Rich

BUDGET MATTERS

Inspections

- i. Auto Maintenance

Health

- i. 10-17 – Maternal
- ii. 11-17 – Family Connects
- iii. 12-17 – Adult Health
- iv. 13-17 – Healthy Communities

MANAGEMENT REPORTS

The Commissioners, County Manager and Assistant County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) Tax Department (requires signature)
- 2) Inspections
- 3) Human Resources
- 4) Soil & Water – Swan Quarter Watershed Maintenance Checklist
- 5) Health Department
- 6) Senior Center
- 7) IT Department

Informational Items

- 1) Legal Tides – Looking to the Future of Oyster Aquaculture in North Carolina
- 2) SBA Business Recovery Center at ECU (e-mail 10-20-2016)
- 3) Hackney Agency – Hyde County Commercial Auto Coverage (e-mail 10-27-2016)
- 4) Sales Tax Paid and Refunds
- 5) Davis Center Roof Repair
- 6) Ferry Meeting Cancelled

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Lois Stotesberry, Clerk
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached are the October 3, 2016 Regular Meeting Minutes of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

1 Meeting Minutes

2 **Board of County Commissioners**
3 **Hyde County**

4
5 **Monday, October 3, 2016**
6

7 Chairman Earl Pugh, Jr. called the Regular Meeting of the Hyde County Board of Commissioners to order on
8 Monday, October 3, 2016, in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School
9 Commons Room using electronic conferencing equipment.

10 The following members were present on the mainland: Chairman Earl Pugh, Jr., Vice-chairman Barry Swindell,
11 John Fletcher, Dick Tunnell and Ben Simmons; Attorney Fred Holscher; County Manager Bill Rich; Clerk to the
12 Board Lois Stotesberry; and, members of the public.

13 Public Information Officer Teresa Adams and members of the public were present on Ocracoke.

14 Following opening prayer by Commissioner Simmons and pledge of allegiance, the meeting was called to order.

15 **Agenda:**

16 Commissioner Fletcher moved to approve the October 3, 2016 Hyde County Board of Commissioners Regular
17 Meeting Agenda as presented by the Clerk with addition of Items of Consideration – Item No. 6.c. Drainage and
18 Item No. 7. Surplus Guns and with Item No. 2.b. ODO Board of Adjustments appointments tabled. Mr. Simmons
19 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Fletcher, Tunnell, Simmons and
20 Swindell; Nays – None; Absent or not voting – none.

21 **Consideration of Minutes:**

22
23 Commissioner Swindell moved to approve the September 6, 2016 Hyde County Board of Commissioners Regular
24 Meeting Minutes as presented by the Clerk with correction on page 4 line 26 – ~~Tunnell~~ Swindell and on page 7 line
25 16 – ~~Simmons~~ Pugh. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh,
26 Fletcher, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

27 **Approval of Schedule of Tax Values**

28 Linda Basnight, Tax Administrator, presented “Order Approving 2017 Revaluation Schedules, Standards and
29 Rules”. Ms. Basnight reported a property owner who asserts that the schedules, standards and rules are invalid may
30 except to the order and appeal therefrom to the North Carolina Property Tax Commission within 30 days of the date
31 when the notice of the order adopting the schedules, standards and rules was first published. Final adoption of the
32 2017 Revaluation Schedules, Standards and Rules will be November 7, 2016.

33 Commissioner Fletcher moved to approve “Order Approving 2017 Revaluation Schedules, Standards and Rules”.
34 Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Fletcher, Tunnell,
35 Simmons and Swindell; Nays – None; Absent or not voting – None.

36 **FY17-18 NCDOT/PTD 5310 Elderly and Disabled Program Capital Grant**

37 Luana Gibbs, Interim Health Director and Beverly Paul, Hyde Transit Director reported Hyde County Health
38 Department and Hyde County Transit are applying for a NCDOT/Public Transportation Division Grant to provide
39 medical transportation services for Hyde County residents.

1 Commissioner Fletcher moved to adopt “Public Transportation Consolidated Capital Call For Projects Program
2 Resolution”. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Fletcher,
3 Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

4 *Clerk’s Note: A copy of “Public Transportation Consolidated Capital Call For Projects Program Resolution” is
attached herewith as Exhibit A and incorporated herein by reference.*

5
6

Presentations:

7 **CAC Quarterly/ Annual Visitation Report**

8 Linda Flowers, CAC member, presented the Cross Creek Health Care Center Community Advisory Committee
9 (CAC) Quarterly/ Annual Visitation Report and requested appointments to fill two vacancies on the Community
10 Advisory Committee. Mr. Charles Green resigned his position on the committee on July 16, 2016 and Mrs. Judy B.
11 Harris resigned her position on the committee on August 24, 2016. Mr. Glen Credle of Scranton and Ms. Jan Moore
12 of Swan Quarter have expressed interest in serving on the committee.

13 Commissioner Fletcher moved to appoint Jan Moore to serve on the Community Advisory Committee and to appoint
14 Glen Credle to serve on the CAC contingent upon his acceptance of the position. Mr. Tunnell seconded the motion.
15 The motion passed on the following vote: Ayes – Pugh, Fletcher, Tunnell, Simmons and Swindell; Nays – None;
16 Absent or not voting – None.

17 **Update – State of Lake Mattamuskeet**

18 Pete Campbell, Mattamuskeet National Wildlife Refuge Manager accompanied by Dr. Michelle Moorman, presented
19 “Declining Waterfowl Habitat As a Result of Declining Water Quality at Lake Mattamuskeet National Wildlife
20 Refuge” and “Nine Minimum Elements to Be Included in a Watershed Plan for Impaired Waters Funded Using
21 Incremental Section 319 Funds”.

22 Dr. Moorman’s report explains:

23 *“The aquatic grasses have all but disappeared from Lake Mattamuskeet, the Centerpiece of Mattamuskeet NWR. Aquatic grasses, also
24 referred to as submerged aquatic vegetation (SAV), include beds of aquatic plants like wild celery, redhead grass, sago pondweed,
southern naiad, muckgrass, and nitella. Located on the Albemarle-Pamlico Peninsula in eastern North Carolina, Mattamuskeet
25 Refuge was established to promote and maintain wetlands for migratory bird populations, specifically wintering waterfowl, as well as
habitat for other wetland-dependent wildlife. Many of the Refuge wildlife and habitat conservation goals, outlined in the
26 Comprehensive Conservation Plan, are supported by having grasses in the lake because the vegetation provides key food resources for
migratory birds, particularly the hundreds of thousands of waterfowl which migrate to the lake each winter. Thus determine why
27 grasses have disappeared and approaches that can be used to restore SAV has become a priority management goal for the Refuge and
its many partners which include NC Wildlife Resources Commission (NCWRC), Hyde County Government, Hyde County Soil and
Water Conservation District, NC Division of Water Resources, local land owners and researchers”.*

28 *“As a technical working group composed of USFWS and NCWRC staff, we have been working to understand declines in SAV through
29 the lens of a conceptual model published by Davis and Brinson (1980). Our trend analysis has demonstrated that over the past 20
years there has been a significant increase in the nutrients, nitrogen and phosphorus and suspended sediments in the lake. These
30 nutrients stimulate plant growth, specifically algae, which can result in algal blooms dominated by cyanobacteria and capable of
producing cyanotoxin, cylindrospermopsin, at a level of concern to recreational users. As a result, Lake Mattamuskeet has
31 transformed from a clear lake full of SAV to a turbid lake full of undesirable algae. We are able to make these assessments based on
monitoring data that has been collected over the past 20 years with an increase in monitoring efforts occurring over the past 4 years.
32 Through collaboration, we have worked together to identify, prioritize and conduct monitoring and research at Mattamuskeet NWR
that will inform a watershed plan and future management actions aimed at restoring SAV and water quality in the lake”.*

33 Mr. Campbell presented: “Nine Minimum Elements to Be Included in a Watershed Plan for Impaired Waters Funded Using
34 Incremental Section 319 Funds” identified by the EPA for achieving improvements in water quality.

1. *Identification of causes of impairment and pollutant sources or groups of similar sources.*
2. *An estimate of the load reductions expected from management measures.*
3. *A description of the nonpoint source management measures that will need to be implemented to achieve load reductions and a description of the critical areas in which those measures will be needed to implement this plan.*
4. *Estimate of the amounts of technical and financial assistance required, associated costs, and/or the sources and authorities that will be relied upon to implement this plan.*
5. *An information and education component used to enhance public understanding of the project and encourage their early and continued participation in selecting, designing and implementing the nonpoint source management measures that will be implemented.*
6. *Schedule for implementing the nonpoint source management measures identified in this plan that is reasonable expeditious.*
7. *A description of interim measurable milestones for determining whether nonpoint source management measures or other control actions are being implemented.*
8. *A set of criteria that can be used to determine whether loading reductions are being achieved over time and substantial progress is being made toward attaining water quality standards.*
9. *A monitoring component to evaluate the effectiveness of the implementation efforts over time, measured against the criteria established under item 8 immediately above.*

Chairman Pugh asked that Mr. Campbell, Manager Rich and Assistant Manager Noble develop a list of individuals and organizations associated with drainage issues in Hyde County to form a committee to focus on a comprehensive management plan for Lake Mattamuskeet. Mr. Pugh asked that the list be presented at the next regularly scheduled Hyde County Board of Commissioners meeting on November 7, 2016 for appointment.

Public Comments:

Peter Vankevich, Ocracoke – recommends including safety language in advisories on storm water.

Items of Consideration:

Resolution – Approving Transaction with Liberty

Bill Rich, County Manager, presented resolution approving the sale of Hydeland Home Health Agency to Liberty and requested approval to sign the APA and transaction documents.

Commissioner Simmons moved to put \$125,000.00 from the sale of Hydeland Home Health in an Escrow account to be used to buy back Hydeland Home Health if needed. Mr. Fletcher seconded the motion. The motion passed on the following vote: Ayes – Pugh, Fletcher, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

Commissioner Swindell moved to adopt Resolution of the Hyde County Board of Commissioners to close the sale of Hydeland Home Health to Liberty and to approve County Manager Rich to execute the approved Asset Purchase Agreement and ancillary transaction documents. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell and Swindell; Nays – Fletcher and Simmons; Absent or not voting – None.

1 *Clerk's Note: A copy of "Resolution of the Hyde County Board of Commissioners Approving Transaction of Sale of*
2 *Hydeland Home Health Agency to Liberty Homecare Group, LLC ("Liberty")" is attached herewith as Exhibit B and*
3 *incorporated herein by reference.*

4 **Resolution for Post-Employment Benefits Trust and Appointment of Trustee for Benefits Trust**

5 Luana Gibbs, Interim Health Director, reported on July 1, 2007 four counties from Tideland Mental Health merged
6 with Albemarle Mental Health, while other qualified employees retired. Because of the retirement, these employees
7 were entitled to post-retirement health insurance benefits. Tideland and the State of NC provided funding for this
8 benefit.

9 Hyde County, as well as nine other counties, remained a member of Albemarle mental Health, though this is no
10 longer an ongoing entity. At this time, the 10 counties wish to establish a Trust Fund – Other Post-Employment
11 Benefits (OPEB) Trust Fund, in which each county manager will be appointed as Trustee. The Trust Fund will
12 qualify as an irrevocable tax-exempt trust performing an essential governmental function.

13 Commissioner Fletcher moved to adopt Resolution for Post-Employment Benefits Trust. Mr. Swindell seconded the
14 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays –
15 None; Absent or not voting – None.

16 *Clerk's Note: A copy of "A Resolution of The Board of Commissioners of The County of Hyde, North Carolina,*
17 *Authorizing An Other Post-Employment Benefits (OPEB) Trust Fund and Related Trust Agreement; Appointment of*
18 *Trustee For and a Contribution to OPEB Trust Fund" is attached herewith as Exhibit C and incorporated herein by*
19 *reference.*

20 Commissioner Fletcher moved to appoint the County Manager as the Trustee for Benefits Trust for Hyde County.
21 Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,
22 Simmons and Swindell; Nays – None; Absent or not voting – None.

23 **Proclamation To Terminate State of Emergency**

24 Effective September 15, 2016, Chairman Earl Pugh, Jr. proclaimed "Termination of the State of Emergency for
25 Hyde County – Hurricane Hermine.

26 *Clerk's Note: A copy of "Proclamation – Termination of The State of Emergency for Hyde County – Hurricane*
27 *Hermine" is attached herewith as Exhibit C and incorporated herein by reference.*

28 **Appointments:**

29 **Health Board**

30 Luana Gibbs, Interim Health Director, reported at the quarterly meeting held on September 20, 2016 the Hyde
31 County Board of Health recommended the re-appointment of Randy Hignite, Chair; Randy Clayton, Vice-chair;
32 Tynia Harris and Cheryl Ballance, RN.

33 Commissioner Swindell moved to re-appoint Randy Hignite and Cheryl Ballance (expiring 10/2019), Randy Clayton
34 (expiring 01-2019) and Tynia Harris (expiring 6/2018) to serve another three year term each on the Hyde County
35 Board of Health. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
36 Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

37 **Ocracoke Board of Adjustment Appointments (tabled)**

Ocracoke Development Ordinance – Planning Advisory Board

John Fletcher, Commissioner, reported ODO Planning Board member John Simpson resigned his position on the
Board.

1 Commissioner Simmons moved to appoint Albert O’Neal to complete the term of John Simpson on the ODO
2 Planning Advisory Board. Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes –
3 Fletcher, Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

4 **Pay Home Health Nurses Longevity Pay**

5 Luana Gibbs, Interim Health Director, reported at the September 20, 2016 Board of Health meeting, the Board voted
6 for consideration by the Commissioners to pay the two Hydeland Home Health Registered Nurses their Longevity
7 checks for December 2016. The Hydeland Home Care is being sold effective November 1, so the nurses will not be
8 employed by Hyde County effective December 1; however they have provided remarkable service to the County for
9 14 and 17 years. Their employment is being terminated one month prior to longevity requirement.

10 Commissioner Swindell moved to approve longevity pay for the two Hydeland Home Health nurses. Mr. Fletcher
11 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and
12 Swindell; Nays – None; Absent or not voting – None.

13 **CDBG – Commerce Fellows Approval of Program Policies**

14 Kris Cahoon-Noble, Assistant County Manager, reported Hyde County has accepted a Grant Agreement and
15 Funding Approval to participate in the CDBG Commerce Fellows Training Grant. In order to meet requirements,
16 the Hyde County Board of Commissioners is required to approve all related CDBG plans and policies:

- 17 1. Project Budget Ordinance
- 18 2. Financial Management Resolution
- 19 3. Section 3 Plan, Local Economic Benefit for Low and Very Low Income Persons Plan
- 20 4. Equal Employment and Procurement Plan/Policy
- 21 5. Fair Housing Plan
- 22 6. Citizen Participation Plan
- 23 7. Anti-Displacement Plan
- 24 8. Environmental Review Record for Exempt Projects

25 Commissioner Swindell moved to approve CDBG-Commerce Fellows Blanket Resolution. Mr. Fletcher seconded
26 the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and Swindell;
27 Nays – None; Absent or not voting – None.

28 **Proposed Distribution From Home Health**

29 Bill Rich, County Manager, discussed the proposed distribution of funds from the sale of Hydeland Home Health.

30 Commissioner Swindell moved to approve distribution of net cash proceeds from sale plus one jeep – General
31 Fund/County for Inspections Department; and, Escrow balance plus one jeep – Hyde County Health Department.
32 Mr. Tunnell seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell,
33 Simmons and Swindell; Nays – None; Absent or not voting – None.

34 **Commissioner Concerns**

35 Commissioner John Fletcher suggested utilization of available resources (crabs in the fall and drum fish in the
36 summer) to compensate income on Ocracoke Island during shoulder seasons.

1 Mr. Fletcher asked hypothetically {if an agency hires a person who has a bad record and decides he/she shouldn't
2 use county property is the county liable for his/her action during employment}.

3 Fred Holscher, County Attorney, stated the county is liable for any employee's act within the scope of employment.

4 **Drainage**

5 Commissioner Ben Simmons discussed drainage crisis in Hyde County.

6 J. W. Spencer, Hyde Soil & Water discussed replacement costs of aluminum floodgates.

7 Kris Cahoon-Noble, Assistant Manager, will contact an engineer to get a quote on project to pump water through a
8 dike.

9 **Surplus Guns**

10 Sergeant Joe Smith, reported the Hyde County Sheriff's Office has 16 pistols in property that are not being used.
11 These pistols are old revolvers that have no further use. The Sheriff's Office is requesting they be allowed to trade
12 the weapons. This trade would take place at Lawman's Supply in Raleigh, NC. The guns will be valued based on
13 condition, then the Sheriff's Department will receive a credit toward their account with Lawman's Supply.

14 Commissioner Fletcher moved to approve the trade of 16 Hyde County Sheriff's Department pistols. Mr. Simmons
15 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Tunnell, Simmons and
16 Swindell; Nays – None; Absent or not voting – None.

17 **Budget Transfers:**

18 Bill Rich, County Manager presented the following budget transfers for Board of Commissioner approval.

19 **Administration**

20 Swan Quarter Dike \$ 5,000.00

21 Revaluation \$100,000.00

22 **Health Department**

23 BR09-17 – Adult & PC \$ 6,000.00

24

25 Commissioner Swindell moved to approve Health Department Budget Revisions BR09-17 and Administration
26 transfers as presented. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes –
27 Pugh, Fletcher, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – None.

28 **Management Reports:**

29 **Commissioner John Fletcher** – reported he had been in the hospital. Mr. Fletcher discussed the need for home
30 health assistance on Ocracoke.

31 **Commissioner Ben Simmons** – reported he has been busy farming. Mr. Simmons also noted Mattamuskeet beat
32 Creswell.

33 **Commissioner Barry Swindell** – attended the Hyde County Health Board meeting.

34 **Commissioner Dick Tunnell** – Attended the Swan Quarter Festival, Albemarle RC&D meeting and the Mid-
35 East Housing Commission meeting and announced Lynn Alligood is the new CEO and he is the Vice-chairman.

1 **Chairman Earl Pugh, Jr.** – attended the Ocracoke Ferry meeting, Albemarle Commission meeting and the
2 Davis Center ribbon cutting.

3 **County Manager Bill Rich** – presented review of meetings and events he attended in September and the Davis
4 Center BCCC Ribbon Cutting ceremony. Mr. Rich’s calendar was provided.

5 **Assistant County Manager Kris Noble** – reported on meetings and events she attended in September and
6 reported she started the Municipal County Administration course at UNC-School of Government.

7 **Public Comments:**

8 Chairman Pugh called for comments from the public.

9 Sundae Horne, Ocracoke – recommended ways to put information out about evacuations.

10 There being no comment from the public, Chairman Pugh continued the meeting.

11 **Closed Session**

12 Commissioner John Fletcher moved to enter into closed session in accordance with NCGS143A-318.11(a) (6) *to*
13 *consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial*
14 *employment of an individual public officer or employee or prospective public officer or employee.* Mr. Simmons seconded
15 the motion. The motion passed on the following vote: Ayes –Pugh, Fletcher, Tunnell, Simmons and Swindell; Nays
16 – None; Absent or not voting – None.

17 Commissioner Barry Swindell moved to come out of closed session in accordance with NCGS143A-318.11(a).
18 Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes –Pugh, Fletcher, Tunnell,
19 Simmons and Swindell; Nays – None; Absent or not voting – None.

20 Commissioner John Fletcher moved to include, in the Hyde County Personnel Policy – Dress Code, a policy
21 requiring employees with tattoos to cover their arms and legs (if tattoo is showing) when working with the public for
22 Hyde County. Hearing no second, Mr. Fletcher withdrew the motion and directed the Human Resources manager to
23 look into surrounding counties policy on this issue.

24 Commissioner Fletcher also requested the Human Resources manager look into diversity in employees of Hyde
25 County.

26 **Adjourn**

27

28 Commissioner Fletcher moved to adjourn the meeting. Mr. Simmons seconded the motion. The motion passed on
29 the following vote: Ayes –Pugh, Fletcher, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting –
30 None.

31 The meeting adjourned at 8:00p.m.

32

33 Respectfully submitted:

34

35 Minutes approved on the 7th day of November 2016.

36

37 Attest:

38

39

40

1
2 Lois Stotesberry, CMC, NCCCC
3 Clerk, Hyde County Board of Commissioners

Earl Pugh, Jr.
Chair, Hyde County Board of Commissioners

4
5 Attachments:

6 **Exhibit A: “Public Transportation Consolidated Capital Call For Projects Program Resolution”**

7
8 **Exhibit B: “Resolution of the Hyde County Board of Commissioners Approving Transaction of Sale of Hydeland Home**
9 **Health Agency to Liberty Homecare Group, LLC (“Liberty”)”**

10 **Exhibit C: “A Resolution of The Board of Commissioners of The County of Hyde, North Carolina, Authorizing An Other**
11 **Post-Employment Benefits (OPEB) Trust Fund and Related Trust Agreement; Appointment of Trustee For and**
12 **a Contribution to OPEB Trust Fund”**

13 **Exhibit D: “Proclamation – Termination of The State of Emergency for Hyde County – Hurricane Hermine”**

DRAFT

1 Emergency Meeting Minutes

2 **Hyde County Board of County Commissioners**
3 **Tuesday, October 4, 2016 at 11:00a.m.**

4
5 Chairman Earl Pugh, Jr. called the Emergency Meeting of the Hyde County Board of Commissioners to order on
6 Tuesday, October 4, 2016 at 5:00p.m., in the Hyde County Government Center, Multi-Use Room, and the Ocracoke
7 Volunteer Fire Department using telephone conferencing equipment.

8 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
9 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
10 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs and ES Administrative
11 Assistant/Clerk to the Board Lois Stotesberry; and, from Mainland Hyde County – Chairman Earl Pugh, Jr., Vice-
12 chairman Barry Swindell, Commissioners Dick Tunnell and Ben Simmons.

13 **Discussion:**

14 Hyde County Emergency Services Director Justin Gibbs is monitoring Hurricane Matthew. Matthew is forecast to
15 be a Category Two Hurricane that has the potential to pass through or very near to Eastern NC. This is a storm that
16 should be taken very seriously for its potential to result in catastrophic impacts across Eastern North Carolina.
17 Matthew is forecast to make landfall between South Carolina and North Carolina sometime between Friday, October
18 7 and Sunday, October 9, 2016. Matthew has the potential to bring dangerous and potentially life threatening storm
19 surge and high surf; damaging strong winds that could produce prolonged power outages; heavy rainfall and flash
20 flooding; tornadoes; extremely dangerous conditions for boaters; and, rip currents.

21 After discussion, Commissioner Swindell moved to adopt “Proclamation – State of Emergency for Hyde County and
22 Mandatory Visitor Evacuation for Ocracoke Island – Hurricane Matthew” and “Proclamation – State of Emergency
23 for Hyde County and Mandatory Property Owners Evacuation for Ocracoke Island – Hurricane Matthew”. Mr.
24 Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and
25 Swindell; Nays – None; Absent or not voting – Fletcher.

26 *Clerk’s Note: A copy of “Proclamation – State of Emergency for Hyde County and Mandatory Visitor Evacuation for
Ocracoke Island – Hurricane Matthew” is attached herewith as Exhibit A and incorporated herein by reference.*

27
28 *Clerk’s Note: A copy of “Proclamation – State of Emergency for Hyde County and Mandatory Property Owners
Evacuation for Ocracoke Island – Hurricane Matthew” is attached herewith as Exhibit B and incorporated herein by
29 reference.*

30
31 Mr. Gibbs reported a mandatory evacuation for Ocracoke Island will begin at 5:00a.m. Wednesday, October 5, 2016.
32 Residents and non-resident property owners, vendors and critical infrastructure providers will be permitted to travel
33 to and from the island on Wednesday, October 5, 2016. Property owners are required to show documentation of the
34 aforementioned statuses to gain access to the island on Wednesday, October 5, 2016. A mandatory evacuation for
35 Ocracoke Island property owners including resident and non-resident will begin at 5:00a.m. Thursday, October 6,
36 2016. Only emergency personnel and vendors will be granted access to Ocracoke Island Thursday, October 6, 2016.
37 All ferries to and from Ocracoke Island will run as scheduled on Wednesday and Thursday. No ferries will run on
38 Friday, October 7, 2016. A decision on mandatory evacuation for Hyde County mainland is expected to be
39 determined on Wednesday, October 5, 2016 and will be communicated if necessary.

1 Commissioner Swindell moved to recess the Emergency Meeting of the Hyde County Board of Commissioners and
2 reconvene on Wednesday, October 5, 2016 at 11:00a.m. Mr. Tunnell seconded the motion. The motion passed on
3 the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.
4

5 **Reconvened Emergency Meeting Minutes**
6 **Wednesday, October 5, 2016 @ 11:00a.m.**

7 Chairman Earl Pugh, Jr. reconvened the Emergency Meeting of the Hyde County Board of Commissioners on
8 Wednesday, October 5, 2016 at 5:00p.m., in the Hyde County Government Center, Multi-Use Room, and the
9 Ocracoke Volunteer Fire Department using telephone conferencing equipment.

10 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
11 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
12 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs, Assistant County
13 Manager Kris Cahoon-Noble and ES Administrative Assistant/Clerk to the Board Lois Stotesberry; and, from
14 Mainland Hyde County – School Superintendent Dr. Randolph Latimore; Chairman Earl Pugh, Jr., and
15 Commissioners Barry Swindell, Ben Simmons and Dick Tunnell.
16

17 **Discussion:**

18 Hyde County Emergency Services Director Justin Gibbs reported Hyde County remains under a State of Emergency
19 at this time. The Hyde County Emergency Services Department is continuing to monitor Hurricane Matthew. Mr.
20 Gibbs reported most models now predict the Atlantic high pressure ridge will keep Matthew to the South. The latest
21 possible track shows the storm turning east into the Atlantic before it reaches the North Carolina coast, according to
22 the National Hurricane Center. The NC coastline could be spared a direct hit from Matthew if the forecast track
23 issued by the National Hurricane Center holds over the next three days. While the latest path of Matthew is much
24 more favorable, state and local officials warn that Hyde County will still be subject to storm impacts. This is a storm
25 that should be taken very seriously for its potential to result in catastrophic impacts for portions of the area.

26 Mr. Gibbs reported all ferries to and from Ocracoke Island will run as scheduled on Wednesday, October 5, 2016
27 and Thursday, October 6, 2016. No ferries will run on Friday, October 7, 2016, but this may be reconsidered if the
28 forecast remains consistent.

29 Commissioner Swindell moved to recess the Emergency Meeting of the Hyde County Board of Commissioners and
30 reconvene on Wednesday, October 5, 2016 at 5:00p.m. Mr. Tunnell seconded the motion. The motion passed on
31 the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.
32

33 **Reconvened Emergency Meeting Minutes**
34 **Wednesday, October 5, 2016 @ 5:00p.m.**

35 Chairman Earl Pugh, Jr. reconvened the Emergency Meeting of the Hyde County Board of Commissioners on
36 Wednesday, October 5, 2016 at 5:00p.m., in the Hyde County Government Center, Multi-Use Room, and the
37 Ocracoke Volunteer Fire Department using telephone conferencing equipment.

38 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
39 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
40 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs, Assistant County
41 Manager Kris Cahoon-Noble and ES Administrative Assistant/Clerk to the Board Lois Stotesberry; and, from
42 Mainland Hyde County – School Superintendent Dr. Randolph Latimore; Chairman Earl Pugh, Jr. and
43 Commissioners Barry Swindell and Dick Tunnell.
44

1 **Discussion:**

2 Hyde County Emergency Services Director Justin Gibbs reported Hyde County officials have suspended the
3 mandatory evacuation order issued for residents and non-resident property owners.

4 Commissioner Swindell moved to adopt “Proclamation – Suspending Mandatory Evacuation for Ocracoke Island
5 Resident and Non-Resident Property Owners – Hurricane Matthew”. Mr. Tunnell seconded the motion. The motion
6 passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting –
7 Fletcher.

8 *Clerk’s Note: A copy of “Proclamation – Suspending Mandatory Evacuation for Ocracoke Island for Resident and
Non-Resident Property Owners – Hurricane Matthew” is attached herewith as Exhibit C and incorporated herein by
reference.*

10 Mr. Gibbs reported both, resident and non-resident property owners, vendors and critical infrastructure providers
11 will be permitted to travel to and from the Island until ferry service is suspended on Friday, October 7, 2016.
12 Individuals wishing to gain access to the Island will need to have the appropriate re-entry tag or they will be required
13 to produce evidence of property ownership or residency.

14 NC DOT Ferry Division Deputy Director Jed Dixon reported, as of 2:00p.m. Wednesday, October 5, 2016,
15 971 people have been moved off Ocracoke Island.

16 The model trend to keep the storm off the coast has continued through the day and the latest National Hurricane
17 Center forecast has shifted a bit further south as it recurves south of the North Carolina coast. The threat of
18 dangerous and life threatening conditions diminishes with this track update, but continued caution across Hyde
19 County is recommended.

20 Commissioner Swindell moved to recess the Emergency Meeting of the Hyde County Board of Commissioners and
21 reconvene on Wednesday, October 5, 2016 at 11:00a.m. Mr. Tunnell seconded the motion. The motion passed on
22 the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

23
24
25 **Reconvened Emergency Meeting Minutes**
26 **Thursday, October 6, 2016 @ 11:00a.m.**

27 Chairman Earl Pugh, Jr. reconvened the Emergency Meeting of the Hyde County Board of Commissioners on
28 Thursday, October 6, 2016 at 11:00a.m., in the Hyde County Government Center, Multi-Use Room, and the
29 Ocracoke Volunteer Fire Department using telephone conferencing equipment.

30 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
31 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
32 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs and ES Administrative
33 Assistant/ Clerk to the Board Lois Stotesberry.

34 **Discussion:**

35 Hyde County Emergency Services Director Justin Gibbs reported the North Carolina Department of Transportation’s
36 Ferry Division will be moving several vessels out of harm’s way as Hurricane Matthew moves closer to the
37 southeastern coast of North Carolina. The precautionary measures being implemented by the NCDOT Ferry
38 Division will require schedule modifications. Today, Thursday, October 6, 2016, the Ferry Division will operate on
39 a normal schedule as conditions allow. Water levels have been abnormally high over the past several days due to
40 previous rainfall events and winds are already approaching speeds that could result in suspensions of service.
41 Tomorrow, Friday, October 7, 2016, the NCDOT Ferry Division will implement a limited schedule on the Hatteras-
42 Ocracoke ferry route.

1 The model trends keeping the storm off the coast have been consistent over the past day and the latest National
2 Hurricane Center forecast has maintained a track which recurves south of the North Carolina coast. The threat of
3 dangerous and life threatening conditions diminished with each favorable track update, but citizens are urged to
4 continue being cautious across the County. ES Director Gibbs reported it is still within the margin of error for the
5 storm to pass closer to the coast which would increase the impacts across coastal areas and inland. The mandatory
6 visitor evacuation orders are still necessary and the evacuation has proceeded smoothly according to the NCDOT
7 Ferry Division. The mandatory evacuation for Ocracoke Island visitors will remain in effect until conditions can be
8 assessed after the event.

9 NC DOT Ferry Division Deputy Director Jed Dixon reported, as of 5:00a.m. on Thursday, October 6, 2016,
10 1095 people have been moved off Ocracoke Island.

11 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
12 Friday, October 7, 2016 at 6:00p.m.
13

14 **Reconvened Emergency Meeting Minutes**
15 **Friday, October 7, 2016 @ 6:00p.m.**

16 Chairman Earl Pugh, Jr. reconvened the Emergency Meeting of the Hyde County Board of Commissioners on
17 Friday, October 7, 2016 at 6:00p.m., in the Hyde County Government Center, Multi-Use Room, and the Ocracoke
18 Volunteer Fire Department using telephone conferencing equipment.

19 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
20 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
21 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs and ES Administrative
22 Assistant/ Clerk to the Board Lois Stotesberry; and, from Mainland Hyde County – Chairman Earl Pugh, Jr., Vice-
23 chairman Barry Swindell and Commissioner Ben Simmons.
24

25 **Discussion:**

26 Hyde County Emergency Services Director Justin Gibbs reported at 2:00p.m. Ferry Division Director Jed Dixon
27 released a statement reporting the NCDOT Ferry Division will begin suspending routes. Operations to and from
28 Ocracoke Island (after the 4:00p.m. departure from Ocracoke to Cedar Island on Friday, October 7, 2016) were
29 suspended. The final run from Ocracoke to Swan Quarter departed at 1:30p.m. Hyde County officials and NCDOT
30 Ferry Division officials will determine when to suspend operations on the Ocracoke-Hatteras route. Deteriorating
31 weather conditions could preemptively suspend departure routes. Significant rainfall events over the past several
32 months have resulted in abnormally high water levels in the Pamlico Sound and the current rainfall could impact the
33 Ferry Division’s ability to dock their vessels long before the onset of tropical storm force winds. The threat of
34 dangerous and life threatening conditions has increased. Based on the current official forecast, the most likely
35 impacts for Eastern NC will be: 6” – 12” of rainfall with localized amounts up to 15”, dangerous flood levels from
36 flash flooding and storm surge combined, significant inundation of water that could result in three 3’ or more across
37 low lying roadways, homes and other buildings, areas accessible by low lying roads being cut off, higher winds that
38 have resulted in the issuance of Tropical Storm Warnings for Eastern North Carolina and an increased potential for
39 downed trees and numerous power outages. It is still within the margin of error for the storm to pass closer to the
40 coast which would increase the impacts across coastal areas and inland.

41 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
42 Saturday, October 8, 2016 at 12:00p.m.
43

1 **Reconvened Emergency Meeting Minutes**
2 **Saturday, October 8, 2016 @ 12:00 (noon)**

3 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
4 Commissioners on Saturday, October 8, 2016 at 12:00p.m., in the Hyde County Emergency Operations Center
5 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

6 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
7 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
8 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs and ES Administrative
9 Assistant/Clerk to the Board Lois Stotesberry.
10

11 **Discussion:**

12 Hyde County Emergency Services Director Justin Gibbs reported due to the approach of Hurricane Matthew, the
13 NCDOT Ferry Division suspended operations on the Hatteras Inlet route after it departed from Ocracoke to Hatteras
14 at 8:00a.m. The threat of dangerous and life threatening conditions has increased with the recent track updates. As
15 of 11:00a.m. this morning (National Hurricane Center Advisory #42), Matthew is a minimal Category One (1)
16 hurricane with 75 mph maximum sustained winds and the storm is moving to the northeast at 12 mph. The current
17 forecast track brings Matthew approximately 80 miles south of Ocracoke as a strong tropical storm and the most
18 likely impacts for Eastern NC will be: 8”- 15” of rainfall with locally higher amounts possible, dangerous flood
19 levels from flash flooding and storm surge combined, significant inundation of water that could result in 3” or more
20 across low lying roadways, homes and other buildings, areas accessible by low lying roads being cut off, higher
21 winds that have resulted in the issuance of Tropical Storm Warnings for Eastern North Carolina and an increased
22 potential for downed trees and numerous power outages. It is still within the margin of error for the storm to pass
23 closer to the coast which would increase the impacts across coastal areas and inland. Given the forecast and timing
24 of peak conditions, Hyde County public safety services may be suspended later tonight as sustained winds reach 45-
25 50 mph. Therefore, citizens need to be prepared for service delays or denials of service. Citizens are advised to
26 maintain awareness and monitor for updates from Hyde County Public Information regarding conditions in Hyde
27 County or to report damages by calling 252-926-4365.

28 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
29 Monday, October 10, 2016 at 10:30a.m.
30

31 **Reconvened Emergency Meeting Minutes**
32 **Monday, October 10, 2016 @ 10:30a.m.**

33 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
34 Commissioners on Monday, October 10, 2016 at 10:30a.m., in the Hyde County Emergency Operations Center
35 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

36 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
37 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
38 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs, Assistant County
39 Manager Kris Cahoon-Noble and ES Administrative Assistant/Clerk to the Board Lois Stotesberry.
40

41 **Discussion:**

42 Hyde County Emergency Services Director Justin Gibbs reported Hyde County is currently assessing damages from
43 Hurricane Matthew. Mainland Hyde and Ocracoke Island emergency responders are currently conducting structural

1 damage assessments. Primary and secondary routes have been cleared of debris and are passable barring any high
2 water.

3 NCDOT Ferry Division resumed operations on the sound routes for first responders and essential personnel at
4 1:00pm today from Swan Quarter and Cedar Island. Only first responders and essential personnel will be permitted
5 at this time. The NCDOT Ferry Division is currently evaluating the Hatteras ferry route. The Hatteras route will
6 reopen as soon as possible, however impacts to Hwy 12 will effect when that ferry route will be available. The NC
7 DOT Ferry Division will continue to assess the situation and will allow property owners and residents access as soon
8 as possible. This information including ferry schedules will be communicated as soon as available.

9
10 Tideland EMC is still working to restore power across the mainland and on Ocracoke. Tideland crews have made
11 tremendous progress and services could be totally restored by this evening or tonight. Hyde County officials and the
12 NCDOT Highway Division are planning and preparing for the collection of debris, vegetative and household, and
13 more information will be forthcoming.

14 Fairfield Drainage District has declared a drainage emergency due to inundation from the Alligator River which is
15 impacting mitigation structures in the district. Citizens in Fairfield community and surrounding area, need to be
16 aware that the significant flooding has the potential to produce mitigation structure failures, resulting in damages to
17 homes and businesses. Hyde County is coordinating with the Fairfield Drainage District and Mattamuskeet
18 Association to identify and obtain resources for their response and recovery efforts. There is standing water on NC
19 Highway 94 between Fairfield and Columbia at the Northwest Fork. NCDOT and County of Hyde officials urge
20 commuters to find alternate routes to and from Hyde County. Hyde County is currently working with NCDOT
21 Highway Division to verify a route that can be taken from the western parts of the state for those wishing to travel
22 into Hyde County. Major riverine flooding is making most traditional routes into Hyde County impassable. A
23 verified route will be communicated as soon as it is received.

24 ES Director Justin Gibbs continues to advise citizens to please do not drive through flood waters or on flooded
25 roads. Water only two feet deep can sweep away most automobiles. Death can occur as a result of careless or
26 unsuspecting motorists who attempt to drive through flooded roads. Turn Around. Don't Drown. If your vehicle has
27 been flooded, please disconnect the battery cables to prevent a fire from occurring. Please be advised, flood waters
28 may contain sewage and other harmful contaminants. Keep children and pets out of flood waters. Please maintain
29 awareness and monitor for further updates from Hyde County Public Information.

30 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
31 Tuesday, October 10, 2016 at 5:00p.m.

32
33 **Reconvened Emergency Meeting Minutes**
34 **Monday, October 10, 2016 @ 5:00p.m.**

35 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
36 Commissioners on Monday, October 10, 2016 at 5:00p.m., in the Hyde County Emergency Operations Center
37 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment. The following
38 members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information Officer Teresa
39 Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde County Emergency
40 Operations Center (EOC) – Emergency Services Director Justin Gibbs, Assistant County Manager Kris Cahoon-
41 Noble and ES Administrative Assistant/Clerk to the Board Lois Stotesberry; and, from Mainland Hyde County –
42 Chairman Earl Pugh, Jr.

1 **Discussion:**

2 Hyde County Emergency Services Director Justin Gibbs reported the National Weather Service has issued a Coastal
3 Flood Advisory for Ocracoke and counties adjacent to the Pamlico Sound for minor sound side flooding through late
4 this evening. Continued large swells will produce dangerous rip currents especially north of Cape Lookout. High
5 water levels across the Pamlico Sound will lead to minor sound side flooding for adjacent land areas.

6 NCDOT Ferry Division began runs from Swan Quarter and Cedar Island this morning following their regular winter
7 schedule. At this time residents, non-resident property owners, vendors and essential service personnel are allowed
8 access to the village. Individuals wishing to gain access will need to have the appropriate re-entry tag or they will be
9 required to produce evidence of property ownership or residency. There has been no determination as to when
10 visitors will be allowed access.

11 NCDOT Ferry Division reports that it is working conjunctively with the US Army Corp of Engineers and the United
12 States Coast Guard to restore complete service on the Hatteras route and will open that route as soon as possible.
13 Additionally, Dare County law enforcement officers will be enforcing the entry/re-entry priorities and restrictions,
14 established by Hyde County, at their checkpoints on NC Highway 12.

15 Hyde County officials will be issuing a debris removal notice to proceed. Instructions were provided detailing how
16 your debris should be separated and placed within the NCDOT right-of-way to be retrieved. Please do not transport
17 storm debris to the convenience sites as the facilities have limited capacity for the volumes expected. In addition,
18 the convenience sites in Swan Quarter and Fairfield are closed today due to flooding and there is substantial flooding
19 on the roadways leading to the Sladesville convenience site.

20 Fairfield Drainage District continues to be impacted by a drainage emergency due to inundation from the Alligator
21 River. Hyde County is coordinating with the Fairfield Drainage District and Mattamuskeet Association to identify
22 and obtain resources for their response and recovery efforts. Standing water on NC Hwy 94 between Fairfield and
23 Columbia at the Northwest Fork remains a hazard and NCDOT and Hyde County urge commuters to find alternate
24 routes to and from Hyde County.

25 Tideland EMC reports services have been fully restored. Hatteras dropped transmission at 12 noon to replace the
26 broken pole on Hwy 12. Tideland EMC sent a text informing Ocracoke residents that transmission restoration was
27 underway.

28 ES Director Justin Gibbs recommended if traveling throughout North Carolina, refer to <https://www.ncdot.gov/traffictravel>
29 or <https://tims.ncdot.gov/tims/regionsummary.aspx> for the latest road closures and routes open to travel.

30 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
31 Tuesday, October 11, 2016 at 10:00a.m.

32

33 **Reconvened Emergency Meeting Minutes**
34 **Tuesday, October 11, 2016 @ 10:00a.m.**

35 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
36 Commissioners on Tuesday, October 11, 2016 at 10:00a.m., in the Hyde County Emergency Operations Center
37 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

38 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
39 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
40 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs, Assistant County
41

1
2 Manager Kris Cahoon-Noble and ES Administrative Assistant/Clerk to the Board Lois Stotesberry; and, from
3 Mainland Hyde County – Chairman Earl Pugh, Jr.
4

5 **Discussion:**

6 Hyde County Emergency Services Director Justin Gibbs reported Hyde County is transitioning from response to
7 recovery and the coalition of federal, state, local, and private partners have made significant progress. The list of
8 accomplishments and pending items include:

- 9 • Local propane vendors are assessing damages, resetting propane tanks and making repairs.
- 10 • National Park Service is assessing beach access ramps, boat ramps and other infrastructure. The NPS boat
11 ramp is not accessible.
- 12 • Ocracoke Health Center is open and has received medicine and supplies with assistance from the United
13 States Coast Guard.
- 14 • Emergency Medical Service (EMS) ground transports have resumed with the restoration of ferry services to
15 Hatteras.
- 16 • Hyde County Department of Social Services will be initiating post-disaster programs to help those who
17 receive food and nutrition services, once the necessary declarations have been received. Please contact Hyde
18 DSS at 252-926-4476 for more information on the Supplemental Nutrition Assistance Program (SNAP).
- 19 • Hyde County has waived all permit fees for reconstruction necessary due to Hurricane Matthew, however
20 permits are still required by the Hyde County Building Inspector's Office.
- 21 • Insurance adjusters are being allowed access to Ocracoke if they possess valid credentials.
- 22 • A delivery of groceries to the island will not occur until Thursday, October 20th at the earliest.
- 23 • Hyde County Health Department and Building Inspector's Office need to visit Ocracoke to assess food and
24 building safety.
- 25 • Hyde County has requested an Individual Assistance declaration.

26 Hyde County has not yet established a date for releasing visitor restrictions on travel to Ocracoke, however, it will
27 not be this weekend. Restrictions will be lifted only after all issues regarding health and safety have been addressed.

28 A State of Emergency remains in effect and Ocracoke still has much work to do before lifting the visitor restriction.
29 Hyde County's debris removal contractor will be on island this evening to determine equipment and personnel needs.
30 Instructions detailing how debris (to be retrieved) should be separated and placed within the NCDOT right-of-way
31 has been posted. Please do not transport storm debris to the convenience sites as the facilities have limited capacity
32 for the volumes expected. Most Hyde County convenience sites are now open and operating on normal schedules,
33 except the Fairfield site which remains flooded.

34 Fairfield Drainage District has declared a drainage emergency due to inundation from the Alligator River which
35 continues to impact mitigation structures in the district. Hyde County is coordinating with the Fairfield Drainage
36 District and Mattamuskeet Association to identify and obtain resources for their response and recovery efforts.
37 Standing water remains on NC Hwy 94 between Fairfield and Columbia at the Northwest Fork.

38 Tideland EMC has almost completely restored services in Hyde County however, there have been intermittent power
39 outages since restoration of transmission to Ocracoke.

40 NCDOT Ferry Division has restored all services to Ocracoke Island. The Ferry Division began runs to and from
41 Hatteras this morning. For today, operations will be restricted to daylight hours only. Please refer to
42 https://twitter.com/ncdot_ferry for the latest ferry information.

43

1 At this time residents, non-resident property owners, vendors and essential service personnel are allowed access to
2 the village. There has been no determination as to when visitors will be allowed access. If traveling throughout
3 North Carolina, refer to <https://www.ncdot.gov/traffictravel/> or <https://tims.ncdot.gov/tims/regionsummary.aspx> for
4 the latest road closures and routes open to travel.

5 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
6 Tuesday, October 11, 2016 at 4:00p.m.
7

8 **Reconvened Emergency Meeting Minutes**
9 **Tuesday, October 11, 2016 @ 4:00p.m.**

10 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
11 Commissioners on Tuesday, October 11, 2016 at 4:00p.m., in the Hyde County Emergency Operations Center
12 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

13 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
14 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
15 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs, Assistant County
16 Manager Kris Cahoon-Noble and ES Administrative Assistant/Clerk to the Board Lois Stotesberry; and, from
17 Mainland Hyde County – The following members were present via telephone: Commissioner Earl Pugh, Jr.
18

19 **Discussion:**

20 Hyde County Emergency Services Director Justin Gibbs reported Hyde County continues to transition from response
21 to recovery. A State of Emergency remains in effect for Hyde County and our citizens are still on the road to
22 recovery, however, Hyde County officials anticipate lifting the mandatory evacuation order and entry/re-entry
23 restrictions for Ocracoke visitors on Monday, October 17, 2016.

24 Hyde County's debris removal contractor has completed an initial assessment to determine debris volumes and
25 equipment needs. Ocracoke debris removal operations will begin on Wednesday, October 19, 2016 and will continue
26 until volumes have diminished to a locally manageable level. Citizens may transport vegetative storm debris to the
27 designated mainland convenience sites or place it on the shoulder of the NCDOT right-of-way. The Swan Quarter
28 and Engelhard convenience sites will accept vegetative storm debris. The debris contractor will not collect storm
29 debris on private property or private roads.

30 Hyde County continues to coordinate with Fairfield Drainage District and Mattamuskeet Association to identify and
31 obtain resources for their response and recovery efforts.

32 Tideland EMC has completely restored services in Hyde County, however there have been intermittent power
33 outages since restoration of transmission to Ocracoke.

34 NCDOT Ferry Division has restored all services to Ocracoke Island. The Ferry Division began runs to and from
35 Hatteras yesterday and operations will be restricted to daylight hours only. Refer to https://twitter.com/ncdot_ferry
36 for the latest ferry information. At this time residents, non-resident property owners, vendors and essential service
37 personnel are allowed access to the village.

38 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
39 Tuesday, October 12, 2016 at 10:00a.m.
40

1 **Reconvened Emergency Meeting Minutes**
2 **Wednesday, October 12, 2016 @ 10:00a.m.**

3 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
4 Commissioners on Wednesday, October 12, 2016 at 10:00a.m., in the Hyde County Emergency Operations Center
5 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

6 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
7 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from Hyde County
8 Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs, Assistant County Manager Kris
9 Cahoon-Noble and ES Administrative Assistant/Clerk to the Board Lois Stotesberry; and, from Mainland Hyde
10 County – Commissioner Earl Pugh, Jr.
11

12 **Discussion:**

13 Hyde County Emergency Services Director Justin Gibbs reported on a tentative schedule for lifting Ocracoke visitor
14 restriction, debris removal, and assistance from UNCOR.

15 United Methodist Committee on Relief will conduct Ocracoke unmet needs assessments.

16 NCDOT Ferry Division has restored all services to Ocracoke Island. Runs to and from Hatteras will be restricted to
17 daylight hours only. Please refer to https://twitter.com/ncdot_ferry for the latest ferry information.

18 Water is still standing on many roadways and properties in Hyde County.

19 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
20 Wednesday, October 12, 2016 at 4:00p.m.

21
22 **Reconvened Emergency Meeting Minutes**
23 **Wednesday, October 12, 2016 @ 4:00p.m.**

24 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
25 Commissioners on Wednesday, October 12, 2016 at 4:00p.m., in the Hyde County Emergency Operations Center
26 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

27 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
28 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from Hyde County
29 Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs and ES Administrative
30 Assistant/Clerk to the Board Lois Stotesberry; and, from Mainland Hyde County – Commissioner Earl Pugh, Jr. and
31 Assistant County Manager Kris Cahoon-Noble.
32

33 **Discussion:**

34 Hyde County Emergency Services Director Justin Gibbs reported United Methodist Committee on Relief (UMCOR)
35 volunteers are en route to Ocracoke Island, this afternoon, to assess unmet needs in the wake of Hurricane Matthew.
36 The UMCOR caseworkers will establish a case intake center at the Ocracoke Community Center, 999 Irvin Garrish
37 Highway, on Friday, October 14, 2016. The hours of operation will be 9:00 AM to 7:00 PM on Friday and 8:00 AM
38 to 12:00 PM on Saturday.
39

40 WOVV radio tower was destroyed during Hurricane Matthew and they are unable to broadcast. Citizens can tune in
41 and obtain the most current Ocracoke news by live streaming their programs at www.wovv.org.

42 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
43 Thursday, October 13, 2016 at 10:00a.m.

1 **Reconvened Emergency Meeting Minutes**
2 **Thursday, October 13, 2016 @ 10:00a.m.**

3 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
4 Commissioners on Thursday, October 13, 2016 at 10:00a.m., in the Hyde County Emergency Operations Center
5 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

6 The following members joined the meeting from Ocracoke Island - Commissioner Earl Pugh, Jr., County Manager
7 Bill Rich, Public Information Officer Teresa Adams, Ocracoke Deputy Control Group, Federal, State and local
8 representatives; from the Hyde County Emergency Operations Center (EOC) – Emergency Services Director Justin
9 Gibbs and ES Administrative Assistant/Clerk to the Board Lois Stotesberry.

10
11 **Discussion:**

12 Hyde County Emergency Services Director Justin Gibbs reported a State of Emergency remains in effect for Hyde
13 County and our citizens are still on the road to recovery, however, Hyde County officials anticipate lifting the
14 mandatory evacuation order and entry/re-entry restrictions for Ocracoke visitors on Monday, October 17, 2016. The
15 Ocracoke Deputy Control Group will meet on Saturday, October 15, 2016, to verify that the weather conditions and
16 recovery efforts have provided a conducive and safe environment for returning visitors.

17
18 Hyde County's debris removal contractor has completed an initial assessment to determine debris volumes and
19 equipment needs. Ocracoke debris removal operations will begin on Wednesday, October 19, 2016 and will
20 continue until volumes have diminished to a locally manageable level.

21
22 United Methodist Committee on Relief (UMCOR) volunteers are en-route to Ocracoke Island, this afternoon, to
23 assess unmet needs in the wake of Hurricane Matthew. The UMCOR caseworkers will establish a case intake center
24 at the Ocracoke Community Center, 999 Irvin Garrish Highway, on Friday, October 14, 2016. The hours of
25 operation will be 9:00 AM to 7:00 PM on Friday and 8:00 AM to 12:00 PM on Saturday.

26 WOVV radio remains unable to broadcast. Citizens can tune in and obtain the most current Ocracoke news by live
27 streaming their programs at www.wovv.org.

28 Hyde County is transitioning from response to recovery and the coalition of federal, state, local, and private partners
29 have made significant progress. The list of accomplishments and pending items include:

- 30 • Local propane vendors are assessing damages, resetting propane tanks and making repairs.
- 31 • National Park Service is assessing beach access ramps, boat ramps and other infrastructure. As of today,
32 three beach access ramps are available (63, 67, and 70) and the NPS boat ramp is not accessible.
- 33 • Ocracoke Health Center is open and has received medicine and supplies with assistance from the United
34 States Coast Guard.
- 35 • Emergency Medical Service (EMS) ground transports have resumed with the restoration of ferry services to
36 Hatteras.
- 37 • Hyde County Department of Social Services has initiated post-disaster programs to help those who receive
38 food and nutrition services, once the necessary declarations have been received. Please contact Hyde DSS at
39 252-926-4476 for more information on the Supplemental Nutrition Assistance Program (SNAP).
- 40 • Hyde County has waived all permit fees for reconstruction necessary due to Hurricane Matthew, however
41 permits are still required by the Hyde County Building Inspector's Office.
- 42 • Insurance adjusters and building contractors are being allowed access to Ocracoke if they possess valid
43 credentials.
- 44 • A delivery of groceries to the island will not occur until Saturday, October 15th at the earliest.
- 45 • Hyde County has requested an Individual Assistance declaration.

1 Fairfield Drainage District mitigation structures continue to be impacted. Hyde County continues efforts to
2 coordinate with the Fairfield Drainage District and Mattamuskeet Association to identify and obtain resources for
3 their response and recovery efforts.

4 Although conditions have improved, there has been standing water on NC Hwy 94 between Fairfield and Columbia
5 at the Northwest Fork and these conditions may fluctuate. The NCDOT and County of Hyde are urging commuters
6 to remain alert and aware of the road conditions while traveling in the Northwest Fork area.

7 Tideland EMC has completely restored services in Hyde County, however there have been intermittent power
8 outages since restoration of transmission to Ocracoke.

9 NCDOT Ferry Division began runs to and from Hatteras yesterday and operations will be restricted to daylight hours
10 only. Please refer to https://twitter.com/ncdot_ferry for the latest ferry information.

11 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
12 Friday, October 14, 2016 at 10:00a.m.

13

14 **Emergency Meeting Minutes**
15 **Friday, October 14, 2016 @ 10:00a.m.**

16 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
17 Commissioners on Friday, October 14, 2016 at 10:00a.m., in the Hyde County Emergency Operations Center (EOC),
18 and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.

19 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
20 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
21 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs and ES Administrative
22 Assistant/Clerk to the Board Lois Stotesberry; and, from Mainland Hyde County – Commissioner Earl Pugh, Jr.
23

24 **Discussion:**

25 Hyde County Emergency Services Director Justin Gibbs reported Hyde County has received a FEMA Individual
26 Assistance (IA) Declaration. On October 10, 2016, President Obama issued a major disaster declaration for the State
27 of North Carolina triggering the release of Federal funds to help individuals and communities recover from
28 Hurricane Matthew that began on October 4, 2016, and continuing. A FEMA Individual Assistance (IA) Declaration
29 allows homeowners, renters, and businesses to apply for vital short-term and long-term recovery assistance.
30

31 Assistance can include grants for:

- 32 • Temporary housing
- 33 • Essential home repairs
- 34 • Uninsured and underinsured personal property losses
- 35 • Other serious disaster-related needs not covered by insurance

36 Applicants will be asked for the following information:

- 37 • Social Security number
- 38 • Address of the damaged primary residence
- 39 • Description of the damage
- 40 • Information about insurance coverage

41

- 1 • A current contact telephone number
- 2 • An address where they can receive mail
- 3 • Bank account and routing numbers for direct deposit of funds

4 Residents can apply at www.disasterassistance.gov, 800-621-3362 or (TTY) 800-462-7585. Applicants who use 711
5 or Video Relay Service may also call 800-621-3362. The toll-free numbers are open 7 a.m. to 11 p.m., seven days a
6 week, and multilingual operators are available. Disaster Recovery Centers will be opening in flood-impacted
7 communities during the next several weeks for those who would like to talk with someone in person.

8 United Methodist Committee on Relief (UMCOR) volunteers have established a case intake center at the Ocracoke
9 Community Center, 999 Irvin Garrish Highway. The hours of operation will be 9:00 AM to 7:00 PM today and 8:00
10 AM to 12:00 PM on Saturday.

11 Hyde County disaster survivors requiring mental health services in the wake of Hurricane Matthew may visit the
12 Trillium Health Resources kiosk located at the Hyde County Government Center, 30 Oyster Creek Road; Swan
13 Quarter, NC 27885, or citizens can call Trillium Health Resources Access to Care at 1-877-685-2415.

14 A State of Emergency remains in effect for Hyde County and our citizens are still on the road to recovery, however,
15 Hyde County officials anticipate lifting the mandatory evacuation order and entry/re-entry restrictions for Ocracoke
16 visitors on Monday, October 17, 2016. The Ocracoke Deputy Control Group will meet on Saturday, October 15,
17 2016, to verify that weather conditions and recovery efforts have provided a conducive and safe environment for
18 returning visitors.

19 Hyde County's debris removal contractor, DRC, has completed an initial assessment to determine debris volumes
20 and equipment needs. Ocracoke debris removal operations will begin on Wednesday, October 19, 2016 and will
21 continue until volumes have diminished to a locally manageable level. Citizens may transport vegetative storm
22 debris to the designated mainland convenience sites or place it on the shoulder of the NCDOT right-of-way. The
23 Swan Quarter and Engelhard convenience sites will accept your vegetative storm debris. The debris contractor will
24 not collect storm debris on private property or private roads. Citizens are asked to not transport storm debris to the
25 Temporary Debris Storage Sites (TDSS) on Ocracoke Island or the mainland.

26 Hyde County is transitioning from response to recovery and the coalition of federal, state, local, and private partners
27 continue making significant progress.

28 Fairfield Drainage District mitigation structures continue to be impacted. Hyde County continues efforts to
29 coordinate with the Fairfield Drainage District and Mattamuskeet Association to identify and obtain resources for
30 their response and recovery efforts. Water is still standing on many roadways and properties in Hyde County.
31 Standing water may fluctuate on NC Hwy 94 between Fairfield and Columbia at the Northwest Fork.

32 Tideland EMC has completely restored services in Hyde County, however intermittent power outages continue since
33 restoration of transmission to Ocracoke.

34 NCDOT Ferry Division has restored all services to Ocracoke Island. At this time residents, non-resident property
35 owners, vendors and essential service personnel are allowed access to the village.

36 Cape Hatteras National Seashore visitor services and facilities on Ocracoke Island, including the visitor center, off-
37 road vehicle permit office, and campground, will re-open on Monday, October 17. The status of beach access ramps
38 will be posted on the Cape Hatteras National Seashore Facebook page: <https://www.facebook.com/CapeHatterasNS/>.

1 WOVV radio tower was destroyed during Hurricane Matthew and a temporary antenna is providing limited coverage
2 within the village. Citizens can tune in and obtain the most current Ocracoke news by live streaming their programs
3 at www.wovv.org.

4 The Ocracoke Deputy Control Group will meet on Saturday, October 15, 2016, to verify that the weather conditions
5 and recovery efforts have provided a conducive and safe environment for returning visitors.

6 The Emergency Meeting of the Hyde County Board of Commissioners was recessed and scheduled to reconvene on
7 Saturday, October 15, 2016 at 10:00a.m.

8 **Emergency Meeting Minutes**
9 **Saturday, October 15, 2016 @ 10:00a.m.**

10 Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of
11 Commissioners on Saturday, October 15, 2016 at 10:00a.m., in the Hyde County Emergency Operations Center
12 (EOC), and the Ocracoke Volunteer Fire Department using telephone conferencing equipment.
13

14 The following members joined the meeting from Ocracoke Island - County Manager Bill Rich, Public Information
15 Officer Teresa Adams, Ocracoke Deputy Control Group, federal, state and local representatives; from the Hyde
16 County Emergency Operations Center (EOC) – Emergency Services Director Justin Gibbs; and, from Mainland
17 Hyde County – Commissioner Earl Pugh, Jr.
18

19 **Discussion:**

20 Hyde County Emergency Services Director Justin Gibbs reported the Ocracoke Deputy Control Group (ODCG) met
21 today and unanimously voted to recommend lifting the Ocracoke visitor restriction and mandatory evacuation order.

22 The recommendation submitted by the ODCG will require a vote by the Hyde County Board of Commissioners and
23 if approved, a proclamation will be signed to allow visitors entry on Monday, October 17, 2016, at 5:00a.m.

24 Visitors, returning on Monday, need to be mindful of the ongoing recovery efforts and exercise caution before and
25 after the debris removal operations begin on Wednesday, October 19, 2016. Heavy machinery will be working in
26 and around the village next week as they remove tremendous amounts of storm debris.

27 The United Methodist Committee on Relief (UMCOR) case intake center at the Ocracoke Community Center, 999
28 Irvin Garrish Highway, is now closed. Based upon the needs assessments completed, which totaled twenty-eight
29 (28), UMCOR volunteers will be establishing teams and a base of operations on Ocracoke Island. The UMCOR
30 Coordinator reported that they are hoping to begin work within the next couple of weeks.

31 Hyde County's debris removal contractor has completed an initial assessment to determine debris volumes and
32 equipment needs. Ocracoke debris removal operations will begin on Wednesday, October 19, 2016 and will
33 continue until volumes have diminished to a locally manageable level.

34 Tideland EMC has completely restored services in Hyde County.

35 NCDOT Ferry Division has restored all services to Ocracoke Island.

36 The WOVV radio tower was destroyed during Hurricane Matthew and a temporary antenna is providing limited
37 coverage within the village.

38 Cape Hatteras National Seashore visitor services and facilities on Ocracoke Island, including the visitor center, off-
39 road vehicle permit office, and campground, will re-open on Monday, October 17. The status of beach access ramps
40 will be posted on the Cape Hatteras National Seashore Facebook page: <https://www.facebook.com/CapeHatterasNS/>.

Emergency Meeting Minutes
Sunday, October 16, 2016 @ 4:00p.m.

Emergency Services Director Justin Gibbs reconvened the Emergency Meeting of the Hyde County Board of Commissioners on Sunday, October 16, 2016 at 4:00p.m., using telephone conferencing equipment. Chairman Earl Pugh, Jr., Vice-chairman Barry Swindell, Commissioner Ben Simmons and Hyde County Emergency Services Director Justin Gibbs attended the meeting.

Discussion:

Hyde County Emergency Services Director Justin Gibbs reported the Hyde County Board of Commissioners unanimously agreed to lift the Ocracoke visitor restriction and mandatory evacuation order. The recommendation submitted by the Ocracoke Deputy Control Group will require a vote by the Hyde County Board of Commissioners and if approved, a proclamation will be signed to allow visitors entry on Monday, October 17, 2016, at 5:00a.m.

Information was presented about the eligibility of roads on Ocracoke. It was decided the county would move forward on efforts to request FEMA approve debris pick up on private roads.

After discussion, Commissioner Ben Simmons moved to adopt “Proclamation – Termination of The Mandatory Visitor Evacuation Order Issued for Ocracoke Island – Hurricane Matthew”. Mr. Earl Pugh, Jr. seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher and Tunnell.

Clerk’s Note: A copy of “Proclamation – Termination of The Mandatory Visitor Evacuation Order Issued for Ocracoke Island – Hurricane Matthew” is attached herewith as Exhibit D and incorporated herein by reference.

The meeting recessed at 5:00p.m.

Respectfully submitted:

Minutes approved on the ____ day of November 2016.

Attest:

Lois Stotesberry, CMC, NCCCC
Clerk, Hyde County Board of Commissioners

Earl Pugh, Jr.
Chair, Hyde County Board of Commissioners

Attachments:

Exhibit A: *“Proclamation – State of Emergency for Hyde County and Mandatory Visitor Evacuation for Ocracoke Island – Hurricane Matthew”*

Exhibit B: *“Proclamation – State of Emergency for Hyde County and Mandatory Property Owners Evacuation for Ocracoke Island – Hurricane Matthew”*

Exhibit C: *“Proclamation – Suspending Mandatory Evacuation for Ocracoke Island for Resident and Non-Resident Property Owners – Hurricane Matthew”*

Exhibit D: *“Proclamation – Termination of The Mandatory Visitor Evacuation Order Issued for Ocracoke Island – Hurricane Matthew”*

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 7, 2016
Presenter: Kris Cahoon Noble
Attachment: Yes. Letter of Request & Structural Analysis Report

ITEM TITLE: WIRELESS TELECOMMUNICATIONS FACILITY LOCATED AT 124 CEDAR ROAD, OCRACOKE, NC

SUMMARY: Verizon Wireless is proposing modification to an existing wireless telecommunications facility located at 124 Cedar Road, Ocracoke. This modification will enhance service to the surrounding community for various mobile devices.

According to construction drawings submitted by Jacobs Engineering Group, scope of work includes “modification of an existing self- support (lattice) tower facility. Three (3) antennas are to be removed. Six (6) new antennas and three (3) radio units will be added on the tower located within the existing fenced compound. Verizon Wireless antennas are to be mounted on an 85’ centerline on existing tower. No additional equipment cabinets are being proposed in the existing Verizon shelter for the project. No electrical work is required for this project.” No height increase to the tower and no footprint changes on the ground are to occur.

The Planner has reviewed the Telecommunications Ordinance specifically Article III, Wireless Telecommunications Facilities in regards to the application and has found the application and proposed scope of work to be compliant under the Ordinance. The Board of Commissioners must review and approve applications before the building inspector can permit construction.

RECOMMEND: REVIEW AND APPROVE REQUEST.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

ERS

Egan Realty Services

October 25, 2016

Rosemary O. Johnson
Hyde County
30 Oyster Creek Road
Swan Quarter, NC 27885

RE: Verizon Wireless: Ocracoke #114914
Project Site Address: 124 Cedar Road

Dear Ms. Johnson:

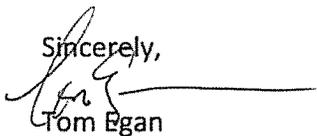
Verizon Wireless has proposed modifications to their existing Wireless Telecommunications Facility located on a tower owned by Century Link as referenced above and understands that the County's Ordinance requires the following:

- Verizon is fully aware as a tenant on this tower that the tower owner is responsible to maintain a four foot by four foot sign that will be clearly visible, identifying the owners and operators of the communication tower site. In addition, a local emergency phone number for each operator shall be provided on this sign located at the entrance of the tower site.
- Verizon is fully aware as a tenant on this tower that any wireless telecommunication tower and antenna that is not used for one year shall be deemed abandoned and the property owner shall remove and dispose of the tower and antenna in an appropriate manner. Please note that if the property owner fails to remove the tower and antenna after one year, it may be removed by the county with the costs of such removal assessed against the property owner of the site.

Verizon is aware of the above requirements and will work with the tower owner to insure that the tower stays compliant with the County's Ordinance.

Should you have any questions or concerns, please feel free to contact me.

Sincerely,



Tom Egan
Egan Realty Services

10700 SIKES PLACE • SUITE 360 • CHARLOTTE • NORTH CAROLINA • 28277

Phone: 980.202.5580

FAX: 888-210-3155

melodyw@eganrs.com

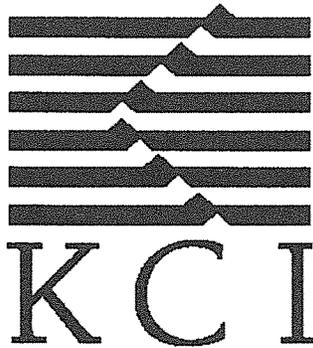
STRUCTURAL ANALYSIS REPORT

OCRACOKE SITE

115' SELF SUPPORTED TOWER
HYDE COUNTY, NORTH CAROLINA

Prepared for.
KGP LOGISTICS, Inc.
500-B Sumner Way
New Century, Kansas 66031

February 8, 2016
KCI J.O.: 02157329 AE



4601 Six Forks Road, Suite 220
Raleigh, North Carolina 27609-5210
(919) 783-9214

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EXECUTIVE SUMMARY

KCI Associates of North Carolina, P.A. Inc. has completed a rigorous structural analysis of the Ocracoke Tower. Verizon is proposing to alter the appurtenance configuration on the tower.

KCI studied two loading cases for the tower. The first consisted of the existing and proposed appurtenances with a 135-mph (3 second gust) wind speed with no ice and an Exposure Category C, Topographic Category 1, and Structure Classification II per the 2012 North Carolina Building Code for Hyde County, North Carolina. The second included the existing and proposed appurtenances with a 30-mph wind speed with 1/4-inch of radial ice and an Exposure Category C, Topographic Category 1, and Structure Classification II per the ANSI/TIA-222-G standard. This analysis assumes that Verizon shall reuse existing transmission lines for the proposed appurtenances, and all additional transmission lines shall be stacked such that no more than (5) Verizon transmission lines are exposed.

The results of this analysis indicate that with modifications, none of the structural components of the tower will exceed the nominal loads established by the ANSI/TIA-222-G standard for the proposed appurtenance configuration at the specified loadings.

This analysis assumes that modifications as described in KCI modification drawings, job no. 01100166C, dated 14 April 2010, and in the KCI structural analysis report, job no. 01110137Q, dated 13 March 2012, have been satisfactorily completed. Finally we assume the current modifications as described in the modification drawings, job no. 02157329AE, dated 8 February 2016, have been satisfactorily installed.



The purpose of this report is to assess the impact of adding antennas and transmission lines to the existing structure, including whether or not structural modifications are required. Any modifications recommended herein are conceptual only. This is not a construction document. The report provides only structural capability of the tower and tower foundation. The elevations listed herein for the appurtenances are not verified as to whether or not there may be interference with other carrier appurtenances or tower components. This report may not be suitable for bidding and definitely is not a substitute for complete and properly engineered plans/specifications required to accomplish any recommended modifications. KCI Associates of North Carolina, P.A. assumes no liability for use of this report for any other purpose than that for which it was intended.

A. PURPOSE / BACKGROUND

Pursuant to the request of Mr. Enrique Chacon with KGP Logistics, Inc., KCI Associates of North Carolina, P.A. was retained to conduct a structural analysis of the Ocracoke Tower. Verizon is proposing to alter the appurtenance configuration on the tower. KGP Logistics provided the following information:

- Centurylink Space/Power Application with proposed appurtenances, dated 20 May 2015.

For a previous analysis, the following information was provided to KCI:

- Tower design plans by Stainless, Inc, Report No. 2402, dated 22 October 1973.
- Portion of the tower foundation plans from D.J. Rose & Son, Inc.

Note: KCI did not visit the site for this analysis. For a previous analysis, KCI conducted a site visit for this analysis to inventory the structural components, existing appurtenances, and to document the general tower condition. Terracon conducted a geotechnical investigation project no. 72085036 dated, 11 July 2008.

B. CONDITIONS INVESTIGATED

This 115-ft self-supported tower (100-ft tower with 15-ft extension) was designed and manufactured by Stainless, Inc. Refer to the design load below.

The Ocracoke tower is located at 124 Cedar Road, Ocracoke, Hyde County, North Carolina.

KCI analyzed the self-supported tower using Guymast-G software by Weisman Consultants Inc.

KCI examined two loading cases including the existing and proposed appurtenances. These cases included the following:

Loading Case	Code	Wind Speed and Ice Loading
1	2012 North Carolina Building Code and ANSI/TIA-222-G for Hyde County, North Carolina	135 mph, No ice (3 second gust)
2	ANSI/TIA-222-G for Hyde County, North Carolina	30 mph (3 second gust), ¼" Radial Ice

Design load: Per EIA Specifications RS-222-B for a wind pressure of 100 psf.

Number	Elevation	Mount	Antenna Information	Transmission Lines
1	Top	N/A	N/A	(1)- ¾" conduit
2	95'	Leg	(1)- Andrew HP8-19D w/ radome antennas	(1)- 1 5/8"
3	60'	Leg	(1)- Andrew PL6-19C w/ radome antennas	(1)- 1 5/8"

Existing Appurtenances:

Number	Elevation	Carrier	Mount	Antenna Information	Transmission Lines
1	115'	AT&T	Leg	(3)- SBNHH-1D65C panel antennas w/ (6)- E15S09P80 TMAs, (3)- RRUS12 w/ A2 Module, (3)- Ericsson RRUS 11, and (1)- Raycap DC6-48-60-8-8F	(12)- 1 1/4" (1)- 3/8" (1)- 7.0mm Fiber (2)- 8.0 awg Power
2	100'	Century Link	Leg	(1)- PAR8-59 Standard microwave antenna w/ radome	(1)- EW52
3	95'	Century Link	Leg	(1)- UHX10-59J HP microwave antenna	(1)- EW52
4	85'	Verizon Wireless	Sector	(2)- Antel BXA-70040-8CF-2 and (1)- Antel BXA-70080-8CF-2 panel antennas *(2)- Antel BXA-70040-8CF-2 and *(1)- Antel BXA-70063-8CF-2 panel antennas	(12)- 1 5/8"
5	75'	Century Link	Leg	(1)- PA8-59 standard microwave antenna w/ radome	(1)- EW52
6	60'	Century Link	Leg	(1)- PAR8-59 Standard microwave antenna w/ radome	(1)- EW52

*- Denotes appurtenances to be removed and not considered in the analysis.

Proposed Appurtenances (In addition to the Existing Appurtenances):

Number	Elevation	Carrier	Mount	Antenna Information	Transmission Lines
7	85'	Verizon Wireless	Sector	(3)- Andrew HBXX-6516DS-A2M, (2)- CSS X7C-FRO-840-VR0, and (1)- CSS X7C-FRO-860-VR0 panel antennas w/ (3)- Ericsson RRUS32 and (2)- RRFDC-3315-PF Raycap boxes	(2)- 1 5/8" Hybrid Cables

C. APPLICABLE CODES AND PROVISIONS OF ANALYSIS

KCI utilized the following codes and criteria to conduct the structural analysis:

Standard	Title	Date
ANSI/TIA-222-G-2005	Structural Standard for Antenna Supporting Structures and Antennas	August 2005
ANSI/TIA-222-G-1-2007	Structural Standard for Antenna Supporting Structures and Antennas – Addendum 1	April 2007
ANSI/TIA-222-G-2-2009	Structural Standard for Antenna Supporting Structures and Antennas – Addendum 2	December 2009

Nominal Strengths used to evaluate the integrity of the structure were also in accordance with the above standard.

The following assumptions were made in the analysis:

1. The tower has been erected and maintained according to the manufacturer's plans and specifications.
2. The structural integrity of the tower has not been compromised.
3. All connections and fasteners are in accordance with AISC LRFD specifications.
4. **This analysis assumes that modifications as described in KCI modification drawings, job no. 01100166C, dated 14 April 2010, and in the KCI structural analysis report, job no. 01110137Q, dated 13 March 2012, have been satisfactorily completed.**
5. **Modifications as described in the modification drawings, job no. 02157329AE, dated 8 February 2016, have been satisfactorily installed.**
6. Verizon shall reuse existing transmission lines for the proposed appurtenances, and all additional transmission lines shall be stacked such that no more than (5) Verizon transmission lines are exposed.
7. KCI assumes that the proposed appurtenances will fit on the tower and has not verified whether or not there may exist interference with other appurtenances.
8. All information provided by KGP Logistics, Inc. and Verizon is accurate and correct.

D. RESULTS

The results of this analysis indicate that with modifications, none of the structural components of the tower will exceed the nominal loads established by the ANSI/TIA-222-G standard for the proposed appurtenance configuration at the specified loadings.

Results Summary:

Item	Results	Elevation	% Capacity (Maximum)	Modifications
Legs	OK	All	92.4	None
Diagonals	OK	All	95.7	None
Horizontals	OK	All	92.1	None
Leg Bolts	OK	All	86.1	None
Diagonal Bolts	OK	All	98.6	None
Horizontal Bolts	OK	All	88.7	None
Anchor Bolts	OK	All	84.5	None
Foundation	OK	All	*/**104.3	None

*- Foundation capacity based on provided foundation plans, KCI foundation modification drawings, and Terracon geotechnical report.

** - KCI believes that this minor overload in the foundation is not severe enough to warrant modifications of further study.

E. RECOMMENDATIONS

The results of this analysis indicate that with modifications, none of the structural components of the tower will exceed the nominal loads established by the ANSI/TIA-222-G standard for the proposed appurtenance configuration at the specified loadings.

This analysis assumes that Verizon shall reuse existing transmission lines for the proposed appurtenances, and all additional transmission lines shall be stacked such that no more than (5) Verizon transmission lines are exposed.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Linda Basnight, Tax Administrator
Attachment: Yes

ITEM TITLE: RESOLUTION

SUMMARY: Tax Administrator Linda Basnight will present:

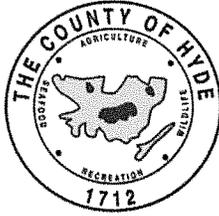
**RESOLUTION ADOPTING 2017 REVALUATION
SCHEDULES, STANDARDS AND RULES**

RECOMMEND: Adopt.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher



**HYDE COUNTY
NORTH CAROLINA**

RESOLUTION

**ADOPTING
2017 REVALUATION SCHEDULES, STANDARDS AND RULES**

The schedules, standards and rules to be used in the 2017 scheduled reappraisal of Real property in Hyde County have been adopted and are open to examination In the Office of the Hyde County Tax Assessor.

A property owner who asserts that the schedules, standards, and rules are invalid may except to the order and appeal therefrom to the North Carolina Property Tax Commission within 30 days of the date when the notice of the order adopting the schedules, standards and rules was first published.

Upon motion made by _____, seconded by _____, with all Board members voting in favor,
BE IT RESOLVED THAT THE 2017 REVALUATION SCHEDULES, STANDARDS AND RULES BE ADOPTED THIS THE 7TH. DAY OF NOVEMBER, 2016.

EARL PUGH, JR. CHAIRMAN

LOIS M. STOTESBERRY CLERK TO THE BOARD

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 7, 2016
Presenter: Jane Hodges
Attachment: Yes

ITEM TITLE: Acceptance of Block Grant/Non Primary Entitlement Agreement
Project 36237.57.12.1 and Project 36237.57.12.2

SUMMARY: This is the acceptance of the agreement for the New Beacon Construction and
for the Terminal Area Drainage Construction

RECOMMEND: ACCEPTANCE OF BOTH AGREEMENTS

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

BLOCK GRANT/NON PRIMARY ENTITLEMENT AGREEMENT

STATE AID TO AIRPORTS BLOCK GRANT

AIRPORT: **HYDE COUNTY**

BETWEEN

AIRPORT

THE N. C. DEPARTMENT OF TRANSPORTATION,
AN AGENCY OF THE STATE OF NORTH CAROLINA

AND

PROJECT NO: **36237.57.12.2**

HYDE COUNTY

THIS AGREEMENT made and entered into this the _____ day of _____, 20____, by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (hereinafter referred to as "Department") and **HYDE COUNTY**, the owner of **HYDE COUNTY AIRPORT** (hereinafter referred to as "Sponsor").

WITNESSETH

WHEREAS, Chapter 63 of the North Carolina General Statutes authorizes the Department to administer a program of State Aid to Airports, subject to the limitations stated in that Chapter; and

WHEREAS, the Department has received the approval of the Federal Aviation Administration to administer certain Airport Improvement Program Funds in North Carolina under the provisions of the State Block Grant Program in accordance with Chapter 63-71; and the FAA Modernization and Reform Act of 2012; and

WHEREAS, the Department has approved a grant of funds to the Sponsor for State Block Grant and *Non Primary Entitlement* Program funds.

NOW THEREFORE, the Department and the Sponsor do hereby mutually agree as follows:

- 1) That the approved scope of this project shall consist of:

TERMINAL AREA DRAINAGE CONSTRUCTION

- 2) That the Grant of funds shall include maximum funding obligations for federal funds which shall be:

State Block Grant Program: **\$107,073** (not to exceed **90%** of the final total costs)

- 3) That the funding obligations referenced in (2) above shall be the maximum obligations based on the final cost of eligible work items in the approved project, as certified by the Sponsor

- 4) That the Sponsor shall promptly undertake the Project and complete all work on the Project no later than the **1st** day of **JULY 2017**, unless a written extension of time is granted by the Department.

- 5) That all work performed on the Project shall conform to the approved scope of work referenced in this Agreement. Any amendments or modifications to the approved scope of work, approved grant amounts, or this Agreement shall not be authorized by the Department unless they are contained in a written modification to this Agreement and fully executed by both the Sponsor and the Department.
- 6) Debarment and Suspension: The Grantee agrees to comply, and assures the compliance by each of its third party contractors and subrecipients at any tier, with the provisions of Executive Orders Nos. 12549 and 12689, "Debarment and Suspension," 31 U.S.C. § 6101 note, and U.S. DOT regulations on Debarment and Suspension at 49 C.F.R. Part 29.
- 7) The Sponsor certifies that it has adhered to all applicable laws, regulations, and procedures in the application for and Sponsor's approval of this Grant.
- 8) For a material breach of this Agreement or the Sponsor's Assurances, the Sponsor shall be liable to the Department for the return of all grant monies received.
- 9) The Sponsor agrees to adhere to the standards and procedures contained in the State Aid to Airports Program Guidance Handbook (third edition, dated January 1997), unless the Department issues a written waiver to the contrary.
- 10) The Sponsor agrees to adhere to and be bound by the Grant Assurances of the Federal Aviation Administration, said Grant Assurances contained in Appendix I of this Grant Agreement. Further, the Sponsor agrees that it shall be responsible to the Federal Aviation Administration, or its designated agent, for enforcement of such Grant Assurances including any penalties, sanctions, or other actions which may be legally enforceable for lack of compliance with said Grant Assurances.
- 11) The Sponsor agrees to comply with the "Sponsor Assurances" contained as part of this Agreement.
- 12) N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this grant agreement, you attest, for your entire organization and its employees or agents that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

IN WITNESS WHEREOF, THE PARTIES HERETO EXECUTED THIS GRANT AGREEMENT THE DAY AND YEAR FIRST WRITTEN ABOVE:

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION:

NCDOT SEAL

BY: _____
Deputy Secretary for Transit

ATTEST: _____

SPONSOR:

Signed: _____

Title: _____

SPONSOR SEAL

Attest: _____

STATE OF NORTH CAROLINA, COUNTY OF _____

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally came before me this day and acknowledged that he is _____ of the _____
(Title) (Sponsor)

(hereinafter referred to as "Sponsor" and by authority duly given and as an act of said Sponsor, the foregoing instrument was signed by him, attested by _____ of the Sponsor, and
(Name and Title)

Seal of the Sponsor affixed hereto.

WITNESS my hand and Notarial Seal, this the _____ day of _____ 20_____

Notary Public (Signature)

My Commission expires: _____

SEAL

RESOLUTION

A motion was made by _____ and seconded by

(Name and Title)

_____ for the adoption of the following resolution, and upon being put to a

(Name and Title)

vote was duly accepted:

WHEREAS, a Grant in the amount of **\$107,073** has been approved by the Department based on total estimated cost of **\$118,970**; and

WHEREAS, an amount equal to or greater than **ten percent (10%)** of the total estimated project cost has been appropriated by the Sponsor for this Project.

NOW THEREFORE, BE AND IT IS RESOLVED THAT THE _____

(Title)

of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department, thereby binding the Sponsor to the fulfillment of its obligation incurred under this Grant Agreement or any mutually agreed upon modification thereof.

I _____ of the

(Name and Title)

_____ do hereby certify that

(Sponsor)

the above is a true and correct copy of an excerpt from the minutes of the

_____ of a meeting

(Sponsor)

duly and regularly held on the _____ day of _____, 20_____.

This, the _____ day of _____, 20_____.

SPONSOR SEAL

Signed: _____

Title: _____

Of The: _____

SECTION A: SPONSOR'S ASSURANCES: GENERAL CONDITIONS

A-1. The Sponsor certifies that it holds fee simple title to the property on which this project is to be constructed. In the event any work is proposed on property which has an easement or lease in the Sponsor's name, the Sponsor agrees that it will comply with the Department's conditions and receive written approval prior to any construction on such lease or easements. This condition does not apply to planning projects.

A-2. The Sponsor agrees to operate the Airport for the use and benefit of the general public and shall not deny reasonable access to public facilities by the general public.

A-3. The Sponsor agrees to operate, maintain, and control the Airport in a safe and serviceable condition for a minimum of twenty (20) years following the date of this Agreement and shall immediately undertake, or cause to be undertaken, such action to correct safety deficiencies as may be brought to its attention by the Department.

A-4. The Sponsor agrees that any land purchased, facilities constructed, or equipment acquired under this Agreement shall not be sold, swapped, leased or otherwise transferred from the control of the Sponsor without written concurrence of the Department.

A-5. The Sponsor agrees that the state share of any land purchased, facilities constructed, or equipment acquired under this Agreement shall be credited to the Department in a manner acceptable to the Department in the event such land, facilities or equipment are subsequently disposed of through sale or lease.

A-6. Insofar as it is within its power and reasonable, the Sponsor shall, either by the acquisition and retention of property interest, in fee or easement, or by appropriate local zoning action, prevent the construction of any object which may constitute an obstruction to air navigation under the appropriate category of Federal Air Regulation Part 77, 14 CFR 77.

A-7. Insofar as it is within its power and reasonable, the Sponsor shall, restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and taking off of aircraft and the noise produced by such operations by adoption of zoning laws, by acquisition and the retention of property interest, in fee or easement.

A-8. Terminal building spaces constructed under this Grant Agreement shall be for the use of the general public. The Sponsor agrees that it will not use any space so constructed for private use, or charge fees for the use of such space, without the written approval of the Department.

SECTION B: SPONSOR'S ASSURANCES: PROJECT ADMINISTRATION

B-1. The Airport shall comply with all requirements of the State Aid to Airports Program Guidance Handbook (third edition, January 1997).

B-2. It is the policy of this State, to encourage and promote participation by disadvantaged minority owned and women owned businesses (MBE and WBE) in contracts let by the Department pursuant to GS 136-28.4 for the planning, design, preconstruction, construction, alteration, or maintenance of State transportation infrastructure construction, and in the procurement of materials for these projects. All State agencies, institutions, and political subdivisions shall cooperate with the Department of Transportation and among themselves in all efforts to conduct outreach and to encourage and promote the use of disadvantaged minority owned and women owned businesses in these contracts. This is designed to ensure minority MBEs and WBEs have maximum opportunity to participate in performance of NCDOT contracts let using state funding. The sponsor assures and certifies with respect to this grant that they will pursue these requirements as stipulated by the Department in the advertising, award and administration of all contracts, and require the same for all contractors, sub recipient or subcontractors.

MBE\WBE program is governed by G.S. 136-28.4 and administered in accordance with Title 19A Chapter 02 SubChapter D Section .1101 - .1112 of North Carolina Administrative Code (19A NCAC 02D.1101).

B-3. The Sponsor shall submit draft plans and specifications, or approved alternate, for the project for review by the Department prior to advertising for bids on the Project. Should bids not be required on the project, the Sponsor shall submit a detailed scope of work and estimated costs prior to requesting "Project Concurrence and Notice to Proceed" form (AV-CONCUR/AV-503) for undertaking the project. All plans (and alternate) shall be supported by engineer's report. A list of deliverable(s) from the Sponsor to the Department is as follows:

Planning Projects

1. Interim Planning Submittals – All Airport Layout Plan Sheets, Reports, Projections, Construction Cost Estimate, drawings, sketches and all other pertinent information – electronic copy: PDF format. Paper copy, if requested: bond copy – true half-size.
2. Final Submittal - All Airport Layout Plan Sheets, Reports, Projections, Construction Cost Estimate, drawings, sketches and all other pertinent information – electronic copies: PDF format and AutoCAD or MicroStation format - Paper copy: bond– true half-size for plan sheets / sketches
 - a. All reports, projections – PDF Format. Any element of the documents shall be delivered in its original electronic format (i.e. MSWord, Excel, AutoCAD...) if requested by the Department
 - b. Sketches and drawings – electronic copies: PDF format and AutoCAD or MicroStation format - Paper copy: bond – true half-size for plan sheets / sketches.

Construction Projects

1. Interim Design Submittals (i.e. 30%, 60%, 90%....) – Plan Sheets, Technical Specifications, Itemized Construction Cost Estimate and Engineers Report – electronic copy: PDF format. Paper copy, if requested: bond true half-size for plan sheets.
2. 100% Design and Issue for Bid Submittals – Plan Sheets, Technical Specifications, Itemized Construction Cost Estimate, Engineer's Report, and Bid Tab – Any element of the documents shall be delivered in electronic format (i.e. MS Excel and PDF format) and AutoCAD or MicroStation format and Paper copy: bond– true half-size for plan sheets.
3. As-built / Record Drawings
 - a. Contract Documents (Plan and Detail Sheets, Technical Specifications) – electronic copies: PDF format and AutoCAD or MicroStation format and Paper copy: bond– true half-size for plan sheets.
 - b. Technical Specifications – electronic copies: MS Word File and PDF format
 - c. Final Engineers Report – electronic copies: PDF format unless otherwise requested.

B-4. Bids will be taken in accordance with N. C. General Statute 143-129. Following bid opening or final contract negotiations, the Sponsor shall submit the "Project Concurrence and Notice to Proceed" (AV-CONCUR/AV-503) request along with the bid tabulations to the Department for review. The Department will take action on the request including the approval or disapproval of the Sponsor's Employment of specific contractors within ten (10) days of receipt. Approval will be communicated via a Contract Goal Requirements Letter sent directly to the Sponsor.

B-5. All contractor(s) who bid or submit proposals for contracts in connection with this project must submit a statement of non-collusion to the Sponsor.

B-6. The Sponsor shall not commence construction or award construction contracts on the project until a written "Project Concurrence and Notice to Proceed" (AV-CONCUR/AV-503) is co-signed by the Sponsor's Representative and the Department or alternate written approval is provided by the Department.

B-7. The Sponsor shall submit quarterly status reports (AV-STATUS/AV-502) to the Department, unless otherwise instructed, and will immediately notify the Department of any significant problems which are encountered in the completion of the project.

B-8. The Sponsor shall notify the Department of any significant meetings or inspections involving the Sponsor, his contractor(s), consultant(s), and/or federal funding agencies concerning Project.

B-9. The Sponsor shall notify the Department within thirty (30) days of completion of all work performed under this agreement for the purpose of final acceptance inspection and completion of audit requirements by the Department.

B-10. The Sponsor has full responsibility for assuring the completed Project meets the requirements of the Department and appropriate federal funding agencies. The Sponsor further certifies that all local, state, and federal requirements for the conduct of this Project shall be met.

B-11. It is the policy of the Department not to award contracts to contractors who have been removed from the Department's list of pre-qualified bidders without subsequent reinstatement. Therefore, no State funds will be provided for any work performed by the contractor(s), or sub-contractor(s) which had been removed from the Department's list of pre-qualified bidders without subsequent reinstatement as of the date of the signing of the construction contract. It shall be the responsibility of Sponsor to insure that only properly qualified contractors are given construction contracts for work.

SECTION C: SPONSOR'S ASSURANCES: PROJECT ACCOUNTING AND PAYMENT

C-1. The Sponsor shall record all funds received under this Agreement and shall keep the same in an identifiable Project account. The Sponsor, and his contractor(s) and/or consultant(s), shall maintain adequate records and documentation to support all Project costs incurred under this Grant. All records and documentation in support of the Project costs must be identifiable as relating to the Project and must be acceptable costs only. Acceptable costs are defined as those costs which are acceptable under "Federal Acquisition Regulations 1-31.6, 48 CFR (OMC Circular A-87)". Acceptable items of work are those referenced in the State Aid to Airports Program Guidance Handbook and North Carolina General Statutes. The Sponsor's accounting procedures which were established for work as set out in this Agreement must be reviewed and accepted by the Department prior to the final execution of this Agreement and payment of State funds, except for Sponsor reporting under OMB Circular A-133.

C-2. The Sponsor and his contractor(s) and/or consultant(s) shall permit free access to its accounts and records by official representatives of the State of North Carolina. Furthermore, the Sponsor and contractor(s) and/or consultant(s) shall maintain all pertinent records and documentation for a period of not less than five (5) years from the date of final payment.

C-3. In accordance with OMB Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations" (www.whitehouse.gov/wh/eop/omb), the Airport shall arrange for an independent financial and compliance audit of its fiscal operations. The Airport shall furnish the Department with a copy of the independent audit report within thirty (30) days of completion of the report, but not later than nine (9) months after the Airports fiscal year ends.

The Airport shall maintain all books, documents, papers, accounting records, and such other evidence as may be appropriate to substantiate costs incurred under this Agreement. Further, the Airport shall make such materials available at its office at all reasonable times during the contract period, and for five (5) years from the date of final payment under this agreement, for inspection and audit by the Department's Fiscal Section

C-4. Payment of the funds obligated under this Grant Agreement shall be made in accordance with the following schedule, unless otherwise authorized by the Department:

A. Payments from NCDOT to the Sponsor are made on a reimbursement basis. The Sponsor must pay all contractors/vendors prior to or within 3 business days of receipt of the Department's reimbursement.

B. Payments will be made on the basis of progress payments which may be requested by the Sponsor as costs are incurred, but not more frequently than monthly. Progress payments will be made provided the following requirements have been met.:

(1) The Grant Agreement has been executed and a Project Concurrence (AV-CONCUR/AV-503) issued.

(2) The Project has received an appropriate environmental finding.

(3) The Sponsor has submitted a Proposed Project Budget (AV-BUDGET/AV-504) accurately reflecting costs to date. The initial and revised AV-BUDGET/AV-504 shall be approved by the Department. With each AV-BUDGET/AV-504, the Sponsor shall provide the following documentation:

a) Scope of Services for the project, Consultant Fee - Man-hours Breakdown by task with hourly rates, Breakdown of Sub-consultant and / or Vendor Cost, Schedule of Deliverables, Estimated Construction Cost, Plan Sheet List

b) Actual Bidding Cost (once a project is bid) – Bid Tabulation / Bid Schedule, Recommendation for Award.

(4) Additional information shall be provided as requested.

(5) The Sponsor has submitted an executed Interim Payment Request (AV-PAY/AV-505) accurately reflecting costs incurred to date.

(6) The Sponsor has complied with all applicable conditions of the State Aid to Airports Program Guidance Handbook

C. The submission of progress payments is expected to parallel the value of work actually completed and costs incurred. At such point the Sponsor has requested payments equaling 100% of the State Grant, it is expected that the approved Project will be 100% complete.

D. Upon receipt of 100% of the State Grant, the Sponsor will promptly complete Project acceptance and submit the Project Completion and Final Payment Request (AV-FINAL/AV-506).

C-5. If after the acceptance of the Project by the Department, the final State share of approved eligible items is less than the amount of State funds actually disbursed for the Project, the Sponsor shall reimburse the Department in an amount equal to the difference between the amount of State funds actually disbursed and the final State share of the final, audited, approved eligible Project costs within thirty (30) days of notification by the Department of the amount due.

C-6. If after the acceptance of the Project by the Department, the final State share of approved eligible Project costs shall be more than the amount of State funds obligated for the Project, the Sponsor may make application to the Department for a corresponding increase which will be considered for funding in accordance with their relative priority versus other applications for available State funds.

C-7. Under certain conditions, projects originally involving only state and local funds may subsequently be eligible for reimbursement from federal funding agencies. In such cases, the Sponsor shall notify the Department of its intent to apply for federal reimbursement and shall keep the Department informed of the status of such application. In the event federal funds are obtained for all or a portion of the Project, the Sponsor shall refund to the Department an amount equal to the difference between State funds originally disbursed for the work item(s) subsequently receiving federal funds and the final State share of the costs of the affected item(s) of work. Reimbursement will be made within ninety (90) days of the date of the final execution of the FAA Grant Agreement affecting the work elements in the approved Project.

C-8. For the purpose of calculating the State share of the Project, federal funds are defined as funds provided by an agency of the federal government for the specific purpose of undertaking the Project, including Block Grant funds administered by the Department.

SECTION D: SPONSOR'S ASSURANCES: REAL PROPERTY ACQUISITION

D-1. The acquisition of land, buildings, and other real property involving the use of State Airport Aid funds shall be in compliance with the provisions of this Section.

D-2. The Sponsor shall depict each parcel to be acquired on an airport property map containing the identity of the parcel and its metes and bounds.

D-3. The acquisition cost of each parcel, building, or other real property acquired with State financial assistance shall be based on the fair market value of the property as determined by an appraisal process acceptable to the Department.

D-4. For each parcel or building with an estimated cost of \$100,000 or less, fair market value shall be established by a single original appraisal and a review appraisal. For complex acquisitions, fair market value shall be established by two original appraisals and one review appraisal.

D-5. All original and review appraisals shall be conducted by qualified appraisers who have no financial or other interest in the property to be acquired.

D-6. The fair market value of a parcel will be established by the review appraiser based upon the information contained in the original appraisal or appraisals.

D-7. No negotiation for property acquisition shall be commenced between the Sponsor and the property owner until the fair market value of the property has been established. Initial negotiations shall be based upon the fair market value.

D-8. Negotiated values above the fair market value shall not be eligible for State funds unless, prior to the final agreement for acquisition, the Sponsor has received the concurrence of the Department for paying such negotiated values in lieu of the appraised fair market value.

D-9. Sponsors who adhere to the federal "Uniform Guidelines for the Acquisition of Property" shall be deemed to have conformed to the Department's guidelines, except that Paragraph 8 above shall also be applicable under such acquisitions.

D-10. In the event the Project is a low value, non-complex acquisition, the Department, at its option, may accept the original appraisal without the review appraisal. In such cases, all other provisions of this Section shall apply.

D-11. Failure to follow the requirements of this Section shall disqualify the property from State participation for any parcel which has not been acquired in accordance with such standards.

SECTION E: Sponsor's Acknowledgement of Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32

E-1 Sponsor acknowledges and agrees that it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor). This prohibition covers those vendors and contractors who:

- (1) have a contract with a governmental agency; or
- (2) have performed under such a contract within the past year; or
- (3) anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Executive Order 24 and G.S. Sec. 133-32.

Revised 1/2/13

BLOCK GRANT/NON PRIMARY ENTITLEMENT AGREEMENT

STATE AID TO AIRPORTS BLOCK GRANT

AIRPORT: **HYDE COUNTY**
AIRPORT

BETWEEN

THE N. C. DEPARTMENT OF TRANSPORTATION,
AN AGENCY OF THE STATE OF NORTH CAROLINA

AND

PROJECT NO: **36237.57.12.1**

HYDE COUNTY

THIS AGREEMENT made and entered into this the _____ day of _____, 20____, by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (hereinafter referred to as "Department") and **HYDE COUNTY**, the owner of **HYDE COUNTY AIRPORT** (hereinafter referred to as "Sponsor").

WITNESSETH

WHEREAS, Chapter 63 of the North Carolina General Statutes authorizes the Department to administer a program of State Aid to Airports, subject to the limitations stated in that Chapter; and

WHEREAS, the Department has received the approval of the Federal Aviation Administration to administer certain Airport Improvement Program Funds in North Carolina under the provisions of the State Block Grant Program in accordance with Chapter 63-71; and the FAA Modernization and Reform Act of 2012; and

WHEREAS, the Department has approved a grant of funds to the Sponsor for State Block Grant and *Non Primary Entitlement* Program funds.

NOW THEREFORE, the Department and the Sponsor do hereby mutually agree as follows:

- 1) That the approved scope of this project shall consist of:

NEW BEACON CONSTRUCTION

- 2) That the Grant of funds shall include maximum funding obligations for federal funds which shall be:

State Block Grant Program: **\$92,476** (not to exceed **90%** of the final total costs)

- 3) That the funding obligations referenced in (2) above shall be the maximum obligations based on the final cost of eligible work items in the approved project, as certified by the Sponsor

- 4) That the Sponsor shall promptly undertake the Project and complete all work on the Project no later than the **31st** day of **MARCH 2017**, unless a written extension of time is granted by the Department.

IN WITNESS WHEREOF, THE PARTIES HERETO EXECUTED THIS GRANT AGREEMENT THE DAY AND YEAR FIRST WRITTEN ABOVE:

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION:

NCDOT SEAL

BY: _____
Deputy Secretary for Transit

ATTEST: _____

SPONSOR:

Signed: _____

Title: _____

SPONSOR SEAL

Attest: _____

STATE OF NORTH CAROLINA, COUNTY OF _____

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally came before me this day and acknowledged that he is _____ of the _____
(Title) (Sponsor)

(hereinafter referred to as "Sponsor" and by authority duly given and as an act of said Sponsor, the foregoing instrument was signed by him, attested by _____ of the Sponsor, and
(Name and Title)

Seal of the Sponsor affixed hereto.

WITNESS my hand and Notarial Seal, this the _____ day of _____ 20 _____

Notary Public (Signature)

My Commission expires: _____

SEAL

- 5) That all work performed on the Project shall conform to the approved scope of work referenced in this Agreement. Any amendments or modifications to the approved scope of work, approved grant amounts, or this Agreement shall not be authorized by the Department unless they are contained in a written modification to this Agreement and fully executed by both the Sponsor and the Department.
- 6) Debarment and Suspension: The Grantee agrees to comply, and assures the compliance by each of its third party contractors and subrecipients at any tier, with the provisions of Executive Orders Nos. 12549 and 12689, "Debarment and Suspension," 31 U.S.C. § 6101 note, and U.S. DOT regulations on Debarment and Suspension at 49 C.F.R. Part 29.
- 7) The Sponsor certifies that it has adhered to all applicable laws, regulations, and procedures in the application for and Sponsor's approval of this Grant.
- 8) For a material breach of this Agreement or the Sponsor's Assurances, the Sponsor shall be liable to the Department for the return of all grant monies received.
- 9) The Sponsor agrees to adhere to the standards and procedures contained in the State Aid to Airports Program Guidance Handbook (third edition, dated January 1997), unless the Department issues a written waiver to the contrary.
- 10) The Sponsor agrees to adhere to and be bound by the Grant Assurances of the Federal Aviation Administration, said Grant Assurances contained in Appendix I of this Grant Agreement. Further, the Sponsor agrees that it shall be responsible to the Federal Aviation Administration, or its designated agent, for enforcement of such Grant Assurances including any penalties, sanctions, or other actions which may be legally enforceable for lack of compliance with said Grant Assurances.
- 11) The Sponsor agrees to comply with the "Sponsor Assurances" contained as part of this Agreement.
- 12) N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this grant agreement, you attest, for your entire organization and its employees or agents that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

RESOLUTION

A motion was made by _____ and seconded by

(Name and Title)

_____ for the adoption of the following resolution, and upon being put to a

(Name and Title)

vote was duly accepted:

WHEREAS, a Grant in the amount of **\$92,476** has been approved by the Department based on total estimated cost of **\$102,752**; and

WHEREAS, an amount equal to or greater than **ten percent (10%)** of the total estimated project cost has been appropriated by the Sponsor for this Project.

NOW THEREFORE, BE AND IT IS RESOLVED THAT THE _____

(Title)

of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department, thereby binding the Sponsor to the fulfillment of its obligation incurred under this Grant Agreement or any mutually agreed upon modification thereof.

I _____ of the

(Name and Title)

_____ do hereby certify that

(Sponsor)

the above is a true and correct copy of an excerpt from the minutes of the

_____ of a meeting

(Sponsor)

duly and regularly held on the _____ day of _____, 20_____.

This, the _____ day of _____, 20_____.

SPONSOR SEAL

Signed: _____

Title: _____

Of The: _____

SECTION A: SPONSOR'S ASSURANCES: GENERAL CONDITIONS

A-1. The Sponsor certifies that it holds fee simple title to the property on which this project is to be constructed. In the event any work is proposed on property which has an easement or lease in the Sponsor's name, the Sponsor agrees that it will comply with the Department's conditions and receive written approval prior to any construction on such lease or easements. This condition does not apply to planning projects.

A-2. The Sponsor agrees to operate the Airport for the use and benefit of the general public and shall not deny reasonable access to public facilities by the general public.

A-3. The Sponsor agrees to operate, maintain, and control the Airport in a safe and serviceable condition for a minimum of twenty (20) years following the date of this Agreement and shall immediately undertake, or cause to be undertaken, such action to correct safety deficiencies as may be brought to its attention by the Department.

A-4. The Sponsor agrees that any land purchased, facilities constructed, or equipment acquired under this Agreement shall not be sold, swapped, leased or otherwise transferred from the control of the Sponsor without written concurrence of the Department.

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A-6. Insofar as it is within its power and reasonable, the Sponsor shall, either by the acquisition and retention of property interest, in fee or easement, or by appropriate local zoning action, prevent the construction of any object which may constitute an obstruction to air navigation under the appropriate category of Federal Air Regulation Part 77, 14 CFR 77.

A-7. Insofar as it is within its power and reasonable, the Sponsor shall, restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and taking off of aircraft and the noise produced by such operations by adoption of zoning laws, by acquisition and the retention of property interest, in fee or easement.

A-8. Terminal building spaces constructed under this Grant Agreement shall be for the use of the general public. The Sponsor agrees that it will not use any space so constructed for private use, or charge fees for the use of such space, without the written approval of the Department.

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B-1. The Airport shall comply with all requirements of the State Aid to Airports Program Guidance Handbook (third edition, January 1997).

B-2. It is the policy of this State, to encourage and promote participation by disadvantaged minority owned and women owned businesses (MBE and WBE) in contracts let by the Department pursuant to GS 136-28.4 for the planning, design, preconstruction, construction, alteration, or maintenance of State transportation infrastructure construction, and in the procurement of materials for these projects. All State agencies, institutions, and political subdivisions shall cooperate with the Department of Transportation and among themselves in all efforts to conduct outreach and to encourage and promote the use of disadvantaged minority owned and women owned businesses in these contracts. This is designed to ensure minority MBEs and WBEs have maximum opportunity to participate in performance of NCDOT contracts let using state funding. The sponsor assures and certifies with respect to this grant that they will pursue these requirements as stipulated by the Department in the advertising, award and administration of all contracts, and require the same for all contractors, sub recipient or subcontractors.

MBE\WBE program is governed by G.S. 136-28.4 and administered in accordance with Title 19A Chapter 02 SubChapter D Section .1101 - .1112 of North Carolina Administrative Code (19A NCAC 02D.1101).

B-3. The Sponsor shall submit draft plans and specifications, or approved alternate, for the project for review by the Department prior to advertising for bids on the Project. Should bids not be required on the project, the Sponsor shall submit a detailed scope of work and estimated costs prior to requesting "Project Concurrence and Notice to Proceed" form (AV-CONCUR/AV-503) for undertaking the project. All plans (and alternate) shall be supported by engineer's report. A list of deliverable(s) from the Sponsor to the Department is as follows:

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 - a. All reports, projections – PDF Format. Any element of the documents shall be delivered in its original electronic format (i.e. MSWord, Excel, AutoCAD...) if requested by the Department
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1. Interim Design Submittals (i.e. 30%, 60%, 90%....) – Plan Sheets, Technical Specifications, Itemized Construction Cost Estimate and Engineers Report – electronic copy: PDF format. Paper copy, if requested: bond true half-size for plan sheets.
2. 100% Design and Issue for Bid Submittals – Plan Sheets, Technical Specifications, Itemized Construction Cost Estimate, Engineer's Report, and Bid Tab – Any element of the documents shall be delivered in electronic format (i.e. MS Excel and PDF format) and AutoCAD or MicroStation format and Paper copy: bond– true half-size for plan sheets.
3. As-built / Record Drawings
 - a. Contract Documents (Plan and Detail Sheets, Technical Specifications) – electronic copies: PDF format and AutoCAD or MicroStation format and Paper copy: bond– true half-size for plan sheets.
 - b. Technical Specifications – electronic copies: MS Word File and PDF format
 - c. Final Engineers Report – electronic copies: PDF format unless otherwise requested.

B-4. Bids will be taken in accordance with N. C. General Statute 143-129. Following bid opening or final contract negotiations, the Sponsor shall submit the "Project Concurrence and Notice to Proceed" (AV-CONCUR/AV-503) request along with the bid tabulations to the Department for review. The Department will take action on the request including the approval or disapproval of the Sponsor's Employment of specific contractors within ten (10) days of receipt. Approval will be communicated via a Contract Goal Requirements Letter sent directly to the Sponsor.

B-5. All contractor(s) who bid or submit proposals for contracts in connection with this project must submit a statement of non-collusion to the Sponsor.

B-6. The Sponsor shall not commence construction or award construction contracts on the project until a written "Project Concurrence and Notice to Proceed" (AV-CONCUR/AV-503) is co-signed by the Sponsor's Representative and the Department or alternate written approval is provided by the Department.

B-7. The Sponsor shall submit quarterly status reports (AV-STATUS/AV-502) to the Department, unless otherwise instructed, and will immediately notify the Department of any significant problems which are encountered in the completion of the project.

B-8. The Sponsor shall notify the Department of any significant meetings or inspections involving the Sponsor, his contractor(s), consultant(s), and/or federal funding agencies concerning Project.

B-9. The Sponsor shall notify the Department within thirty (30) days of completion of all work performed under this agreement for the purpose of final acceptance inspection and completion of audit requirements by the Department.

B-10. The Sponsor has full responsibility for assuring the completed Project meets the requirements of the Department and appropriate federal funding agencies. The Sponsor further certifies that all local, state, and federal requirements for the conduct of this Project shall be met.

B-11. It is the policy of the Department not to award contracts to contractors who have been removed from the Department's list of pre-qualified bidders without subsequent reinstatement. Therefore, no State funds will be provided for any work performed by the contractor(s), or sub-contractor(s) which had been removed from the Department's list of pre-qualified bidders without subsequent reinstatement as of the date of the signing of the construction contract. It shall be the responsibility of Sponsor to insure that only properly qualified contractors are given construction contracts for work.

SECTION C: SPONSOR'S ASSURANCES: PROJECT ACCOUNTING AND PAYMENT

C-1. The Sponsor shall record all funds received under this Agreement and shall keep the same in an identifiable Project account. The Sponsor, and his contractor(s) and/or consultant(s), shall maintain adequate records and documentation to support all Project costs incurred under this Grant. All records and documentation in support of the Project costs must be identifiable as relating to the Project and must be acceptable costs only. Acceptable costs are defined as those costs which are acceptable under "Federal Acquisition Regulations 1-31.6, 48 CFR (OMC Circular A-87)". Acceptable items of work are those referenced in the State Aid to Airports Program Guidance Handbook and North Carolina General Statutes. The Sponsor's accounting procedures which were established for work as set out in this Agreement must be reviewed and accepted by the Department prior to the final execution of this Agreement and payment of State funds, except for Sponsor reporting under OMB Circular A-133.

C-2. The Sponsor and his contractor(s) and/or consultant(s) shall permit free access to its accounts and records by official representatives of the State of North Carolina. Furthermore, the Sponsor and contractor(s) and/or consultant(s) shall maintain all pertinent records and documentation for a period of not less than five (5) years from the date of final payment.

C-3. In accordance with OMB Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations" (www.whitehouse.gov/wh/eop/omb), the Airport shall arrange for an independent financial and compliance audit of its fiscal operations. The Airport shall furnish the Department with a copy of the independent audit report within thirty (30) days of completion of the report, but not later than nine (9) months after the Airports fiscal year ends.

The Airport shall maintain all books, documents, papers, accounting records, and such other evidence as may be appropriate to substantiate costs incurred under this Agreement. Further, the Airport shall make such materials available at its office at all reasonable times during the contract period, and for five (5) years from the date of final payment under this agreement, for inspection and audit by the Department's Fiscal Section

C-4. Payment of the funds obligated under this Grant Agreement shall be made in accordance with the following schedule, unless otherwise authorized by the Department:

A. Payments from NCDOT to the Sponsor are made on a reimbursement basis. The Sponsor must pay all contractors/vendors prior to or within 3 business days of receipt of the Department's reimbursement.

B. Payments will be made on the basis of progress payments which may be requested by the Sponsor as costs are incurred, but not more frequently than monthly. Progress payments will be made provided the following requirements have been met.:

(1) The Grant Agreement has been executed and a Project Concurrence (AV-CONCUR/AV-503) issued.

(2) The Project has received an appropriate environmental finding.

(3) The Sponsor has submitted a Proposed Project Budget (AV-BUDGET/AV-504) accurately reflecting costs to date. The initial and revised AV-BUDGET/AV-504 shall be approved by the Department. With each AV-BUDGET/AV-504, the Sponsor shall provide the following documentation:

a) Scope of Services for the project, Consultant Fee - Man-hours Breakdown by task with hourly rates, Breakdown of Sub-consultant and / or Vendor Cost, Schedule of Deliverables, Estimated Construction Cost, Plan Sheet List

b) Actual Bidding Cost (once a project is bid) – Bid Tabulation / Bid Schedule, Recommendation for Award.

(4) Additional information shall be provided as requested.

(5) The Sponsor has submitted an executed Interim Payment Request (AV-PAY/AV-505) accurately reflecting costs incurred to date.

(6) The Sponsor has complied with all applicable conditions of the State Aid to Airports Program Guidance Handbook

C. The submission of progress payments is expected to parallel the value of work actually completed and costs incurred. At such point the Sponsor has requested payments equaling 100% of the State Grant, it is expected that the approved Project will be 100% complete.

D. Upon receipt of 100% of the State Grant, the Sponsor will promptly complete Project acceptance and submit the Project Completion and Final Payment Request (AV-FINAL/AV-506).

C-5. If after the acceptance of the Project by the Department, the final State share of approved eligible items is less than the amount of State funds actually disbursed for the Project, the Sponsor shall reimburse the Department in an amount equal to the difference between the amount of State funds actually disbursed and the final State share of the final, audited, approved eligible Project costs within thirty (30) days of notification by the Department of the amount due.

C-6. If after the acceptance of the Project by the Department, the final State share of approved eligible Project costs shall be more than the amount of State funds obligated for the Project, the Sponsor may make application to the Department for a corresponding increase which will be considered for funding in accordance with their relative priority versus other applications for available State funds.

C-7. Under certain conditions, projects originally involving only state and local funds may subsequently be eligible for reimbursement from federal funding agencies. In such cases, the Sponsor shall notify the Department of its intent to apply for federal reimbursement and shall keep the Department informed of the status of such application. In the event federal funds are obtained for all or a portion of the Project, the Sponsor shall refund to the Department an amount equal to the difference between State funds originally disbursed for the work item(s) subsequently receiving federal funds and the final State share of the costs of the affected item(s) of work. Reimbursement will be made within ninety (90) days of the date of the final execution of the FAA Grant Agreement affecting the work elements in the approved Project.

C-8. For the purpose of calculating the State share of the Project, federal funds are defined as funds provided by an agency of the federal government for the specific purpose of undertaking the Project, including Block Grant funds administered by the Department.

SECTION D: SPONSOR'S ASSURANCES: REAL PROPERTY ACQUISITION

D-1. The acquisition of land, buildings, and other real property involving the use of State Airport Aid funds shall be in compliance with the provisions of this Section.

D-2. The Sponsor shall depict each parcel to be acquired on an airport property map containing the identity of the parcel and its metes and bounds.

D-3. The acquisition cost of each parcel, building, or other real property acquired with State financial assistance shall be based on the fair market value of the property as determined by an appraisal process acceptable to the Department.

D-4. For each parcel or building with an estimated cost of \$100,000 or less, fair market value shall be established by a single original appraisal and a review appraisal. For complex acquisitions, fair market value shall be established by two original appraisals and one review appraisal.

D-5. All original and review appraisals shall be conducted by qualified appraisers who have no financial or other interest in the property to be acquired.

D-6. The fair market value of a parcel will be established by the review appraiser based upon the information contained in the original appraisal or appraisals.

D-7. No negotiation for property acquisition shall be commenced between the Sponsor and the property owner until the fair market value of the property has been established. Initial negotiations shall be based upon the fair market value.

D-8. Negotiated values above the fair market value shall not be eligible for State funds unless, prior to the final agreement for acquisition, the Sponsor has received the concurrence of the Department for paying such negotiated values in lieu of the appraised fair market value.

D-9. Sponsors who adhere to the federal "Uniform Guidelines for the Acquisition of Property" shall be deemed to have conformed to the Department's guidelines, except that Paragraph 8 above shall also be applicable under such acquisitions.

D-10. In the event the Project is a low value, non-complex acquisition, the Department, at its option, may accept the original appraisal without the review appraisal. In such cases, all other provisions of this Section shall apply.

D-11. Failure to follow the requirements of this Section shall disqualify the property from State participation for any parcel which has not been acquired in accordance with such standards.

SECTION E: Sponsor's Acknowledgement of Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32

E-1 Sponsor acknowledges and agrees that it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor). This prohibition covers those vendors and contractors who:

- (1) have a contract with a governmental agency; or
- (2) have performed under such a contract within the past year; or
- (3) anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Executive Order 24 and G.S. Sec. 133-32.

Revised 1/2/13

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Pete Campbell
Attachment: Yes

ITEM TITLE: LAKE MATTAMUSKEET WATERSHED RESTORATION PLAN PROJECT

SUMMARY: Pete Campbell, Refuge Manager of the Mattamuskeet Wildlife Refuge, will make a presentation of the Lake Mattamuskeet Watershed Restoration Plan and submit a draft list of stakeholder groups that will be important to engage in the project moving forward. A Plan of work that includes estimated costs from the Coastal Federation is also attached.

RECOMMEND: DISCUSSION

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Draft List of Potential Stakeholders, Lake Mattamuskeet Watershed Planning

11/2/2016

Hyde County Government

Hyde County Soil and Water Board

U.S. Fish and Wildlife Service

N.C. Wildlife Resources Commission

N.C. Department of Transportation

Representatives from residential communities (Fairfield and St. Lydia)

Representatives from farming community

Representatives from waterfowl impoundment owners

Representatives from Hospitality Business owners

Representative from Fairfield Drainage district

Potential other stakeholder groups to consider, but who don't hold land within the watershed

Division of Marine Fisheries

Recreational User Groups

October 28,2017

MEMORANDUM

TO: Michelle Moorman, U.S. Fish and Wildlife Service
FROM: Erin Fleckenstein, North Carolina Coastal Federation
SUBJECT: Lake Mattamuskeet Watershed Restoration Plan Project

Background and purpose

Lake Mattamuskeet is experiencing declining water quality and is currently considered to have water quality impairments that violate state and federal water quality classifications and standards. It has high *Chlorophyll a* and *pH* levels. Declines in submerged aquatic vegetation (SAV) habitats and increases in the occurrence of harmful algal blooms are also concerns. Several research initiatives are underway to better understand issues with the lake's water quality and SAV habitats.

The existing *Mattamuskeet Technical Working Group* is a collaborative that works to identify, prioritize and conduct monitoring and research at Mattamuskeet National Wildlife Refuge. It has identified the need to develop a watershed restoration plan that will identify achievable and realistic goals for improving water quality in the lake, and then outline practical steps that can be implemented to achieve those goals. Key to the development of the plan is engagement of stakeholders with interests in the lake in an open process. These stakeholders are needed to identify and quantify the problems that need to be addressed and forge solutions and management actions. The North Carolina Coastal Federation proposes to assist the stakeholders in facilitating the development of this plan using a proven methodology that has been used for the Mattamuskeet Drainage District and other North Carolina coastal communities. This plan, once approved, will meet federal and state requirements that will position the stakeholders to apply for grants that fund the implementation of watershed management strategies outlined in the plan.

What is a watershed restoration plan?

A watershed restoration plan is a voluntary plan that can be used to provide the framework to restore an impaired waterbody and can provide guidance for future protection of that waterbody. Plans are specific to a watershed and identify waterbody pollutants. The plan recommends management strategies that have been devised by all stakeholders based on the sources and stressors identified that when implemented will work to restore water quality.

In accordance with the U.S. Environmental Protection Agency's (EPA) Watershed Program there are nine key elements which must be present within any given plan in order to qualify for 319 Grant funding (319 refers to Section 319 of the Clean Water Act). Section 319 of the Clean Water Act allows EPA to provide money to states for projects that address nonpoint source pollution. Funding can be used for the implementation of approved watershed restoration

plans. In addition, the plan provides a basis and support for securing other funding from an array of federal and state agencies that support water quality enhancement efforts.

Goals of developing a watershed restoration plan for Lake Mattamuskeet

The process for developing this plan will be transparent and inclusive. The ultimate goal of the plan is to improve water quality so that the lake meets its water quality classifications and standards. There are likely to be interim goals and benchmarks established that will include a suite of projects to be completed that will contribute to the water quality goals that stakeholders establish. The timeframe for completing recommended actions in the plan will be determined by stakeholders, but is likely to extend over several decades. Progress in achieving benchmarks in the plan should be thoroughly evaluated every five years, and the plan should be periodically updated to reflect lessons learned and water quality benefits that have been achieved.

How is a Watershed Restoration Plan developed?

The development of the watershed restoration plan is an inclusive and transparent process that uses local stakeholder knowledge as well as scientific research to develop a set of voluntary steps that can be followed to improve water quality. The process allows for it to be an adaptive and evolving process so that as projects are implemented and lessons are learned the plan can be improved or modified.

Key Steps in developing a Watershed Restoration Plan for Lake Mattamuskeet

In developing a plan for Lake Mattamuskeet, the federation will follow these key steps:

1. Convene an inclusive group of stakeholders: (a) Outline the process of watershed restoration plan development; (b) Come to consensus on the framework and process for how the plan will be developed and how decisions will be made with the diverse group of stakeholders; and (c) Develop and agree upon primary goals of the plan and interim goals
2. Organize technical and management experts who understand the water quality concerns: (a) Local experts who understand the landscape and water management concerns; and (b) Elected and agency officials who understand the reality of accomplishing the goals and plan outlined.
3. Summarize all current research to discuss current status and trend of the lake water quality: (a) Develop outreach materials that explain current status and trends; (b) Present summary of research to stakeholders in a public meeting; and (c) Analyze historic and current lake hydrology through a GIS study.
4. Capture oral and written history of changes to or improvements in hydrology around the lake: (a) Capture history of changes to lake water management ; (b) Capture history of changes to the surrounding landscape; and (c) Analyze historic (pre-water quality impairment) hydrology and current hydrology.

5. Engage stakeholders and surrounding landowners in watershed plan development:
 - (a) Ensure community awareness and understanding of issues facing the lake;
 - (b) Understand community concerns so they can be addressed in developing solutions;
 - (c) Meet one-on-one with key stakeholders and community members to discuss their concerns; and
 - (d) Summarize and present findings from community discussions.
6. Research and develop possible solutions for addressing water quality concerns:
 - (a) Incorporate input from stakeholders and technical advisors;
 - (b) Incorporate novel technology and hydrologic restoration when appropriate; and
 - (c) Identify conservation lands that could be used and/or purchased for future water management.
7. Analyze impact of solutions:
 - (a) Evaluate the potential water quality benefit of the possible solutions;
 - (b) Analyze future hydrologic conditions if various proposals are implemented; and
 - (c) Present and rank possible solutions with stakeholders.
8. Summarize priorities and next steps, develop outreach materials and submit watershed restoration plan for EPA approval.

Scope of work

The federation will coordinate and facilitate the development of the watershed restoration plan. This will include multiple community engagement initiatives and stakeholder meetings. It will perform a GIS watershed analysis of the historic and current watershed and hydrologic conditions as well as analyze the potential outcomes from future management actions. A full watershed restoration plan will be prepared and submitted to the Division of Water Resources for approval. A summary document for public education and outreach will also be developed.

This project will cost \$70,000 and will include federation staff time and expenses to conduct stakeholder meetings and engagement as well as technical analysis and plan writing. The budget covers travel, hiring a GIS contractor for the watershed analysis; and the design and printing of outreach materials. The plan development would take approximately 18 months.

Qualifications

With previous financial support from EPA, the federation has developed a guidebook that it distributes through its website for preparing watershed plans. This guidebook was developed based upon experience in devising plans for numerous coastal communities, including the nearby Mattamuskeet Drainage District. The federation has a proven track record in Hyde County for working with stakeholders in a cooperative and constructive fashion to devise practical and effective watershed restoration strategies and projects.

Please do not hesitate to contact me if you have questions or suggestions about this project. The federation looks forward to helping address the community's concerns about the lake, and helping to find solutions to these issues.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 7, 2016
Presenter: County Manager Bill Rich
Attachment: No

ITEM TITLE: EMPLOYEE OF THE MONTH

SUMMARY: Manager Bill Rich will announce the Employee of the Month.
The employee will spin the "Wheel of Thanks."

RECOMMEND: Congratulations.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: November 7, 2016
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Kris Cahoon Noble
Attachment: Yes – Resolution

ITEM TITLE: Resolution to the North Carolina Alcoholic Beverage Control Commission to change the authorized designee for recommendations on ABC permit applications

SUMMARY: Former Sheriff David Mason is currently listed as the authorized designee for recommendations to the NC Alcoholic Beverage Control Commission on ABC permit applications. The attached resolution removes David Mason’s name and designates the current Sheriff, Guire Cahoon as the authorized designee.

RECOMMEND: APPROVE RESOLUTION

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

**NORTH CAROLINA
ALCOHOLIC BEVERAGE CONTROL COMMISSION
(919) 779-0700**

Location: 400 E. Tryon Road
Raleigh, NC 27610

Mail: 4307 Mail Service Center
Raleigh, NC 27699-4307

RESOLUTION OF THE CITY OF _____, COUNTY OF
Hyde, REGARDING THE DESIGNATION OF AN OFFICIAL TO
MAKE RECOMMENDATIONS TO THE NORTH CAROLINA ALCOHOLIC BEVERAGE
CONTROL COMMISSION ON ABC PERMIT APPLICATIONS.

WHEREAS G.S.18B-904(f) authorizes a governing body to designate an official, by name or by
position, to make recommendations concerning the suitability of persons or locations for ABC permits;
and

WHEREAS the City of _____, County of
Hyde, wishes to notify the NC ABC Commission of its
designation as required by G.S.18B-904(f);

BE IT THEREFORE RESOLVED that Guire Cahoon, Sheriff,
(Name of Official) (Title or Position)

is hereby designated to notify the North Carolina Alcoholic Beverage Control Commission of the
recommendations of the City of _____, County of
Hyde, regarding the suitability of persons and locations for ABC
permits within its jurisdiction.

BE IT FURTHER RESOLVED THAT notices to the City of _____, County
of Hyde, should be mailed or delivered to the official designated above
at the following address:

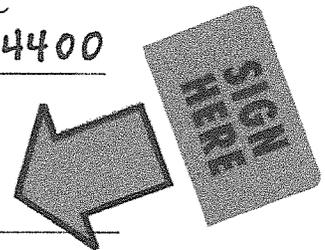
Mailing address: County of Hyde
Office location: 30 Oyster Creek Rd.
P.O. Box 188
City: Swan Quarter, NC
Zip Code: 27885 Phone #: 252-926-4400

This the 7th day of November, 2016.

(Mayor/Chairman)

Sworn to and subscribed before me this the _____ day of _____, 20____.

(Clerk)



**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Debbie Cahoon
Attachment: Yes

ITEM TITLE: Resolution supporting proposed plan to cooperatively address Lake Mattamuskeet water issues that seeks ways to protect the water quality on the lake that does not prove to be detrimental to the sustainability of the agriculture industry in the county.

SUMMARY: The Hyde Soil & Water Conservation District Board supports agriculture landusers while promoting the wise use of our natural resources through implementation of best management practices. The Hyde Soil & Water Conservation District Board encourages seeking ways to protect the water quality on the lake that does not prove to be detrimental to the sustainability of the agriculture industry in the county. The Hyde Soil & Water Conservation District Board is committed to serving as the stakeholders of a local plan that promotes the sustainability of agriculture and works to improve water quality on Mattamuskeet Lake.

RECOMMEND: The Hyde Soil & Water Conservation District Board recommends and is committed to serving as the stakeholders of a local plan that promotes the sustainability of agriculture and works to improve water quality on Mattamuskeet Lake.

Motion Made By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Motion Seconded By: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

Vote: ___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher
___ Earl Pugh, Jr.

HYDE SOIL & WATER CONSERVATION DISTRICT

Hyde Government Center • P.O. Box 264 • Swan Quarter, NC 27885
Phone: (252) 926-4195 • Fax: (252) 926-3705

Resolution Expressing Support for the US Fish and Wildlife Service's (FWS) Proposed Plan to Cooperatively Address Lake Mattamuskeet Water Issues

WHEREAS, the Hyde Soil & Water Conservation District Board acknowledge that the Mattamuskeet National Wildlife Refuge, including Lake Mattamuskeet, is one of the premier waterfowl wintering areas in the Eastern Flyway and an important natural, cultural and economic asset for the County and its residents; and,

WHEREAS, the Hyde Soil & Water Conservation District Board acknowledge that the natural resources of Mattamuskeet National Wildlife Refuge and Lake Mattamuskeet attract thousands of people from North Carolina and surrounding states each year to enjoy outdoor recreational activities such as hunting, fishing, crabbing and waterfowl observation; and,

WHEREAS, the Hyde Soil & Water Conservation District Board acknowledge that over time the water quality in Lake Mattamuskeet has been significantly degraded causing a significant loss of vegetation which is the foundation of the aquatic community supporting both waterfowl and the lake's recreational fisheries; and,

WHEREAS, the Hyde Soil & Water Conservation District Board acknowledge that if the water quality in Lake Mattamuskeet continues to degrade it will result in additional losses of the remaining aquatic vegetation sufficient in scope to cause waterfowl to seek other wintering grounds and the recreational fisheries to further decline resulting in a negative impact to the economy of the County and the recreational enjoyment of its residents; and,

WHEREAS, the FWS has met with representatives from the Hyde County Board of Commissioners, the Hyde Soil & Water Conservation District Board and the North Carolina Wildlife Resources Commission to discuss a cooperative undertaking that seeks to identify the causes of the lake's degraded water quality, which is impacting the extent of both waterfowl and fishery habitat in the lake, and to develop adaptive management strategies, based on sound science, to improve water quality and water management in the lake in concert with the mission of the Refuge for the benefit of the resource and the general public,

WHEREAS, The Hyde Soil & Water Conservation District Board supports agriculture landusers while promoting the wise use of our natural resources through implementation of best management practices. The Hyde Soil & Water Conservation District Board encourages seeking ways to protect the water quality on the lake that does not prove to be detrimental to the sustainability of the agriculture industry in the county. The Hyde Soil & Water Conservation District Board is committed to serving as the stakeholders of a local plan that promotes the sustainability of agriculture and works to improve water quality on Mattamuskeet Lake.

Board of Supervisors: J.W. Spencer • Daren Hubers • Earl O'Neal • Darren Armstrong • Chad Spencer

"Soil and Water, Yours for Life"

HYDE SOIL & WATER CONSERVATION DISTRICT



Hyde Government Center • P.O. Box 264 • Swan Quarter, NC 27885
Phone: (252) 926-4195 • Fax: (252) 926-3705

NOW THEREFORE, BE IT RESOLVED THAT the Hyde Soil & Water Conservation District Board endorse the FWS proposal to partner with Hyde County, appropriate federal and state agencies and other contributing entities in a cooperative venture to improve conditions in Lake Mattamuskeet while promoting the sustainability of the agriculture industry in Hyde County.

Duly adopted this the 1st day of November, 2016.

J. W. Spencer, Chairman
Hyde Soil & Water Conservation District

Earl O'Neal, Secretary-Treasurer
Hyde Soil & Water Conservation District