

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Kris Cahoon Noble
Attachment: Yes

ITEM TITLE: Flood Mitigation Assistance (FMA) Project Approval
FMA-PJ-04-NC-2015-004: Hyde County FMA SRL Priority 3 (90/10)

SUMMARY: Hyde County has received notification that Project FMA-PJ-04-NC-2015-004 has been approved through the Flood Mitigation Assistance Grant Program pursuant to the Congressional Appropriations for Fiscal Year 2015.

The total project cost is \$226,937.00. This consists of \$204,243.30 in federal funds, which will be awarded to the county and \$22,693.70 non-federal funds, which represent the homeowner's share. 2015 FMA funding will allow the county to facilitate the elevation of (2) residential properties located in Engelhard at 255 Lazy Lane and 275 Lazy Lane.

RECOMMEND: APPROVE KRIS CAHOON NOBLE AS THE DESIGNATED AGENT FOR THE PROJECT AND GRANT AUTHORITY TO ACCEPT THE GRANT AGREEMENT FOR PROJECT FMA-PJ-04-NC-2015-004.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher



U.S. Department of Homeland Security
FEMA Region IV
3003 Chamblee Tucker Road
Atlanta, GA 30341

FEMA

October 7, 2016

Michael A. Sprayberry, Director
NC Department of Public Safety
Division of Emergency Management
4236 Mail Service Center
Raleigh, NC 27699-4236

Attention: Nicholas Burk, Section Manager for Hazard Mitigation Grants

Reference: FLOOD MITIGATION ASSISTANCE (FMA) Project Approval:
FMA-PJ-04-NC-2015-004 Hyde County: FMA SRL Priority 3 (90/10)

Dear Mr. Sprayberry:

It is my pleasure to confirm that the following project sub-award has been approved through the FMA grant program pursuant to the Congressional appropriations for Fiscal Year 2015. The Scope of Work (SOW) and Budget submitted by the State for this project sub-award is approved except as noted in the Conditions below. Please be advised that any proposed change in the list of participating properties represents an SOW change and must be approved by our office prior to issuance of a contract or start of construction.

Project Number & Title	Federal Share	Non-Federal Share	Total Project Cost
FMA-PJ-04-NC-2015-004 Hyde County: FMA SRL Priority 3 (90/10)	\$ 204,243.30	\$ 22,693.70	\$ 226,937.00

This letter constitutes programmatic approval for use of FY2015 FMA funds. The Assistance Officer has issued the financial award and documentation in support of this approval through eGrants on September 22, 2016 and the State has accepted the award. The funds have been obligated to the appropriate PARS account.

The CATEX for this project has been issued in eGrants. After a review of the proposed project and its environment, and provided that the conditions listed below are met, it was determined that no extraordinary circumstances, as defined in 44 CFR 10.8(d)(3) exist regarding this proposed project. The conditions of approval placed on this project are listed in the Award Letter. The Record of Environmental Consideration (REC) Report is available for download from the Award section of the external eGrants system. Please review and abide by all REC Conditions.

Programmatic Conditions (Elevations):

In compliance with HMA Guidance the following requirements apply to any project sited within an SFHA:

1. When the project is implemented, all structures that will not be demolished or relocated out of the SFHA must be covered by an NFIP flood insurance policy to the amount at least equal to the project cost or to the maximum limit of coverage made available with respect to the particular property, whichever is less.
2. The subrecipient (or property owner) will legally record with the county or appropriate jurisdiction's land records a notice that includes the name of the current property owner (including book/page reference to record of current title, if readily available), a legal description of the property, and the following notice of flood insurance requirements:

“This property has received Federal hazard mitigation assistance. Federal law requires that flood insurance coverage on this property must be maintained during the life of the property regardless of transfer of ownership of such property, pursuant to 42 U.S.C. §5154a, failure to maintain flood insurance on this property may prohibit the owner from receiving Federal disaster assistance with respect to this property in the event of a flood disaster. The Property Owner is also required to maintain this property in accordance with the floodplain management criteria of 44 CFR 60.3 and City/County Ordinances.”

These documents must be submitted before closeout can be completed. If a subrecipient fails to provide these documents, FEMA has the authority to recoup grant funds provided for the project;

The terms and conditions of this award are provided in the Agreement Articles issued through eGrants. Please review these Articles thoroughly and abide by all provisions.

FEMA will not establish activity completion timelines for individual sub-awards. Recipients are responsible for ensuring that all approved activities are completed by the end of the Grant Period of Performance (POP). The POP for FY2015 FMA is **May 29, 2015** through **October 30, 2018**. The Recipient shall submit a Final SF-425 and Performance Report no later than 90 days after the end date of the POP, per 44 CFR §13.50.

Thank you for submitting an application to the FY2015 FMA grant program. If you have any questions, please contact Shemeeka Hopkins of my staff at (770) 220-8788.

Sincerely,



Jacky Bell, Chief
Hazard Mitigation Assistance Branch
Mitigation Division

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: County Manager Bill Rich
Attachment: No

ITEM TITLE: UPDATE – SALE OF HYDELAND HOME CARE AGENCY TO LIBERTY
HOMECARE GROUP, LLC

SUMMARY: Manager Rich will provide an update on sale of Hydeland Home Care
Agency to Liberty Homecare Group, LLC

RECOMMEND: DISCUSSION

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Bill Rich
Attachment: Yes – Job Description

ITEM TITLE: Creation of Water and Flood Coordinator Position

SUMMARY: Hyde County has identified protection of our homes, businesses, infrastructure, critical facilities and land resources as a critical need requiring county resources. Hyde County geography dictates that it may experience flooding both from rainfall and tides. The existing systems of canals and natural waterways are critical to manage these fluctuations in water levels.

Through work over the last several years with North Carolina Sea Grant and North Carolina Division of Coastal Management, coupled with the adverse weather, it has become increasingly evident that a county point person would benefit and enhance our efforts to protect Hyde County.

RECOMMEND: APPROVE POSITION AND AUTHORIZE COUNTY MANAGER TO WORK WITH DRAINAGE DISTRICTS, CITIZENS, BUSINESS OWNERS, STATE AND FEDERAL AGENCIES AND HYDE COUNTY'S HUMAN RESOURCE CONSULTANT TO DEFINE THE ATTACHED JOB DESCRIPTION AND CREATE AND ADVERTISE THE POSITION.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher

County of Hyde
Water and Flood Control Coordinator
Department: Planning & Economic Development

GENERAL DEFINITION OF WORK:

The Water and Flood Control Coordinator will work to achieve the primary goal of protecting our residents, homes, businesses, infrastructure, schools and farm land from flooding and coordinates the creation, operation and management of water control and flood control systems.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

The Water and Flood Control Coordinator will work to ensure that a primary system of canals and natural waterways connects to drainage districts and smaller neighborhood and farm systems to effectively manage floodwaters during heavy rain and tide events.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Facilitates relationships between the county, drainage districts, sanitary districts, local residents, property owners, business owners, farmers, in addition to state and federal agencies.
- Serves as a project manager for new and existing water management projects protecting neighborhoods, critical infrastructure and facilities and land resources.
- Develops and improves flood control and water management strategies.
- Develops strategies to improve adaptive capacity and respond to changes in water levels through planning and implementation.
- Assists stakeholders working towards shared water management goals by providing resources, and technical assistance in regard to engineering, permitting and project management.
- Coordinates with Hyde County Emergency Management and state and federal agencies during emergency events and crisis management.
- Develops operation and maintenance plans for water management systems that coordinate with and enhance county hazard mitigation plans and land use plans.
- Coordinates the development of watershed management plans and a county-wide comprehensive water management plan.
- Coordinates the implementation of recommended goals and strategies through complex project management.

KNOWLEDGE, SKILLS AND ABILITIES:

General knowledge of the practices, methods, and techniques of agriculture and forestry operation, general knowledge of planning and application of flood control and water management techniques and development activities; thorough knowledge of the geographic layout of the County; thorough knowledge of the drainage districts of the County; skilled in the use of geographic information systems and work-related computer software packages, office equipment, and other technology used to perform position duties; ability to research, compile, analyze, and present information and recommendations; understanding of the regulatory permitting process on both the federal and state levels; ability to communicate effectively orally and in writing; excellent interpersonal skills.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school supplemented by college-level course work in engineering, agriculture, construction management, environmental, or natural resources sciences or related field and experience in agriculture, forestry, or implementation of soil conservation practices.

PHYSICAL REQUIREMENTS:

Medium work requiring the exertion of up to 50 pounds of force occasionally, and/or 20 pounds of force frequently; work requires stooping, kneeling, reaching, standing, walking, pushing, pulling, lifting, grasping and feeling; vocal communication is required for expressing or exchanging ideas by means of the spoken word; operation of motor vehicles, neatness and thoroughness of work and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, and extreme cold.

SPECIAL REQUIREMENTS:

Possession of a valid North Carolina driver's license. Access to a personal vehicle for use at work.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Kris Noble
Attachment: Yes – Memo from NC Division of Coastal Management and Memo in response

ITEM TITLE: Response to NC DCM Recommendations

SUMMARY: Hyde County has worked with the NC Division of Coastal Management on an agricultural drainage study. In September 2016, the Executive Director of DCM sent a memorandum in regard to the progress of the study. The attached memorandum is a response. The project is slated to be completed by March 2017.

RECOMMEND: APPROVE MEMORANDUM.

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

MEMORANDUM

To: Braxton Davis, DCM Director
From: Hyde County Board of Commissioners
Date: November 7, 2016
Subject: Agricultural Drainage Initiative Project Update

The Hyde County Board of Commissioners appreciates the efforts on behalf of NC DCM to work on the agricultural drainage initiative. We also appreciate the update provided on September 2, 2016 and would like to respond as follows:

- It is agreed that Hyde County could greatly benefit from a point person capable of taking the lead on drainage related projects from conception through permitting, construction and on through operation/maintenance.
- It is agreed that there is interest in exploring the development of drainage districts within the County in order to establish easements for work corridors, responsible parties, operating procedures, etc.
- It is agreed that it would be beneficial for NC DCM to develop a document with a series of short and long-term recommendations, including a section on technical and funding sources available to the county. This document should include a step-by-step guide (tutorial) on the process for obtaining permits for various drainage related projects.
- It is agreed that there would be a benefit in including a case study of the Slocum District and how that area is formalizing a drainage district that could be used as a model for other areas in the county.
- Hyde County would like DCM to proceed in asking staff to explore options for CAMA rule modification to address common issues related to agricultural drainage including but not limited to the inability to clear and snag no more than the middle 50% of manmade agricultural drainage ditches.
- Hyde County will move forward in exploring the potential of a comprehensive water management plan.
- Hyde County will partner with US Fish and Wildlife Service, NC Wildlife Resources Commission and the Coastal Federation on a Comprehensive Water Management Plan for the Mattamuskeet Watershed. USFWS presented a proposal at the October Board of Commissioners meeting asking Hyde County to join USFWS and NC WRC in contracting the Coastal Federation to complete the study at a cost of \$75,000 with \$30,000 contributed by USFWS, \$30,000 contributed by NC WRC and the additional \$15,000 contributed by Hyde County. Given the recent proposed CAMA rule changes, intended to shift the primary focus of grant funding from local land use plans to a broad variety of local projects that address coastal issues and allow the Division of Coastal Management to focus on specific issues or areas of Coastal Resources Commission (CRC) interest in awarding grant funds, Hyde County would like to be considered for a \$15,000 CAMA grant to participate in the above outlined plan with USFWS and NC WRC.

We look forward to your feedback and in moving forward with the action items listed above. Hyde County thanks NC DCM for their commitment to the project and working on this important issue for our coastal communities in Eastern NC.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: 2017 CONTRACT WITH MCCLEES CONSULTING, INC.

SUMMARY: Manager Rich will present for discussion and approval the 2017 contract and agreement for services provided by McClees Consulting, Inc.

RECOMMEND: APPROVE

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

STATE OF NORTH CAROLINA
COUNTY OF PAMLICO

**CONTRACT AND AGREEMENT
FOR SERVICES BY
INDEPENDENT CONTRACTOR**

THIS CONTRACT AND AGREEMENT for services by an independent contractor (herein referred to as the "Contract") is made and entered into this ___ day of _____, 2016, by and between HYDE COUNTY, NORTH CAROLINA (herein "Client") and McCLEES CONSULTING, INC. (herein "Consultant").

BACKGROUND

Client is a duly organized county of the State of North Carolina, and having as its principal address: 30 Oyster Creek Road, PO Box 188, Swan Quarter, North Carolina 27885.

Consultant is a corporation, incorporated and operating under the laws of North Carolina, and having as its principal address: 45 White Farm Road, PO Box 430, Oriental, North Carolina 28571.

Client is in need of the expertise and services of Consultant to lobby on behalf of Client regarding issues including, but not be limited to, transportation issues, education issues, mariculture issues, and other issues as directed by the County Manager. Consultant has experience in

lobbying, is familiar with the goals of Client, and has skills, knowledge, abilities, and experience to benefit Client.

The parties desire to enter into this lobbying agreement.

THEREFORE, in consideration of the premises and of the agreements, stipulations, and covenants herein contained, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. **Consultation.**

(a) Client hereby engages Consultant to render lobbying services on transportation issues, educational issues, and such other economic development and lobbying issues as may be directed by Client; and, Consultant agrees to provide such services upon the terms and conditions of this Contract.

(b) Consultant is being retained because of the personal skills, expertise, and experience of Joseph D. McClees and S. Henri McClees. All services to be performed under this Contract shall be performed personally by Joseph D. McClees with the assistance of S. Henri McClees, Attorney at Law.

(c) Consultant shall report to the Hyde County Manager and the Chairman of the Hyde County Board of Commissioners.

2. **Term.** The term of the Contract shall begin on the first day of January, 2017 and shall continue through the thirty-first day of December, 2017.

3. **Consulting Fees.**

(a) The fee to be paid to Consultant is the sum of Twenty Seven Thousand Five Dollars (\$27,500.00), payable with a payment of Fifteen Thousand Dollars on or before the tenth day of January, 2017, and, further, payments of Five Thousand Dollars on or before the tenth day of February, 2017 and the tenth day of March, 2017, and a final payment of Two Thousand Five Hundred Dollars on or before the tenth day of April, 2017. All monies due under this Contract shall be paid in full on or before the tenth day of April, 2017.

(b) Consultant shall receive no reimbursement for costs or expenses incurred within the State of North Carolina; PROVIDED, HOWEVER, Client shall pay for lobbyists and principal registration fees to be paid to the NC Office of the Secretary of State. These annual fees totaling Seven Hundred Fifty Six Dollars (\$756.00) are payable at the time of the execution of this Contract, and in any event on or before the tenth day of January, 2017. Consultant shall prepare all necessary lobbying registration and expense documentation during the year, and the

County Manager shall execute the said documentation on behalf of the Client.

(c) In the event Consultant is specifically directed by Client to lobby in Washington, DC on federal issues, Client agrees to reimburse Consultant for all reasonable expenses incurred, including transportation, mileage, taxis, lodging, and meals during such federal lobbying activities. Consultant shall submit timely invoices with receipts regarding such out of state expenditures.

4. **Independent Contractor.** The parties agree the relationship of Consultant with Client is that of independent contractor. Except as provided herein, neither party shall exercise any control over the activities and operations of the other. Neither Client nor Consultant is liable or responsible for the acts, omissions, or defaults of the other in any manner. Joseph D. McClees and S. Henri McClees shall not be considered, under the provisions of this Contract or otherwise, to be employees of Client for any purpose whatsoever.

5. **Applicable Law.** The laws of North Carolina shall govern this Contract.

6. **Entire Agreement; Amendment.** This Contract supersedes all prior understandings and agreements and informal working

arrangements between the parties, written and oral. This Contract may not be amended orally, but only by a writing duly executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract the day and year first written above.

COUNTY OF HYDE, NORTH CAROLINA

By _____
Chairman of the Board
Hyde County Commissioners

Attest:

Officer
(SEAL)

McCLEES CONSULTING, INC.

By _____
Joseph D. McClees, President

Attest:

S. Henri McClees, Secretary
(CORPORATE SEAL)

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, a Notary Public in and for the said County and State, do hereby certify that _____, personally known to me, appeared before me as the duly authorized officer and agent of Hyde County, NC on this date and acknowledged the execution of the foregoing contract.

WITNESS my hand and notarial seal this the ____ day of _____, 2016.

Notary Public

My commission expires:

STATE OF NORTH CAROLINA
COUNTY OF PAMLICO

I, _____,
a Notary Public in and for the said County and State, do hereby
certify that JOSEPH D. McCLEES, President and S. HENRI MCCLEES,
Secretary of McClees Consulting, Inc., respectively, both known
to me, each appeared before me this date and acknowledged the
due execution of the foregoing contract.

WITNESS my hand and notarial seal this the ____ day of _____, 2016.

Notary Public

My commission expires:

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: County Manager Bill Rich
Attachment: Yes

ITEM TITLE: HURRICANE DEBRIS/FEMA UPDATE

SUMMARY: Manager Rich will provide an update on FEMA and ongoing debris pick-up on Ocracoke Island and the Hyde County mainland.

RECOMMEND: DISCUSSION

Motion Made By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Motion Seconded By: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Vote: ___ Earl Pugh, Jr.
___ Barry Swindell
___ Dick Tunnell
___ Ben Simmons
___ John Fletcher

Samir Simons B.C.S. in m.e. - at. from

Walter Doughty at 50 bus. out

Bill Ruch bricklay. labor. in. bus

John Sells gas. pump. repair. bus. co

John Tapp brick. masonry

Joe Simons brick. masonry

Jack Palmer brick. labor. & bus. driver

Michael Baker gas. laborer in yard. bus.

Cheryl Baker brick. masonry

Joseph Williams brick. masonry

ending street etc

at 50 bus. out

Call for more

**HYDE COUNTY BOARD OF COMMISSIONERS
2006 2007 BUDGET REVISIONS**

MEETING DATE

11-7-2016

(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"-" EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
	Inspections	10.5400.3100	Gas, Oil and Tires		\$ 1,000.00
		105400.1400	Auto Maintenance	\$ 1,000.00	
			To pay bills for the Durango and the Jeep Grand Cherokee Laredo		

REQUESTED *Jerry Henderson* DATE 11-7-16

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS**

MEETING DATE 11/7/2016					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	+" EXP BUDGET	-" EXP BUDGET
				-" REV BUDGET	+" REV BUDGET
				DEBIT	CREDIT
10-17	Health - Maternal	10-5820.4503	Labs	\$ 600.00	
		10-5820.7400	Equipment		\$ 600.00
				\$ 600.00	\$ 600.00
Transferring funds from equipment to Lab fees to cover the cost of labs. Budget is not increased.					

REQUESTED *Guana Gibbs* DATE *11-7-16*

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS**

MEETING DATE 11/7/2016					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+ " REV BUDGET
				DEBIT	CREDIT
11-17	Health - Family Connects	10-5832.1400	Travel	\$ 700.00	
		10-5832.0200	Salaries		\$ 611.08
		10-5832.0500	FICA		\$ 45.90
		10-5832.0700	Retirement		\$ 43.02
				\$ 700.00	\$ 700.00
Salaries are being reduced to cover travel until December 31, when this funding stream will expire. Budget is not increased from this revision.					

REQUESTED Sharon Gibbs DATE 11-7-16

APPROVED... CO MANAGER _____ CO COMMISSIONER-CHAIR _____ CLERK TO THE BOARD _____

ENTERED LEDGER/DATE _____

**HYDE COUNTY BOARD OF COMMISSIONERS
2011/2012 BUDGET REVISIONS**

MEETING DATE 11/7/2016					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"- " EXP BUDGET
				"- " REV BUDGET	"+ " REV BUDGET
				DEBIT	CREDIT
14-17	Healthy Communities	10-5830.0200	Salaries		\$ 1,000.00
		10-5830.7400	Equipment		\$ 400.00
		10-5830.2600	Advertising	\$ 1,400.00	
				\$ 1,400.00	\$ 1,400.00
<i>Transferring funding from salaries and equipment to advertising to cover a potential charge for billboard service. Budget is NOT increased.</i>					

REQUESTED *Duana Yorks* DATE *11-7-10*

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE _____

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Chairman, Vice-Chair, Commissioners and Manager
Attachment: No

ITEM TITLE: MANAGEMENT REPORTS

SUMMARY: This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager and Assistant County Manager will give an oral update on various projects and other administrative matters.

RECOMMEND: Receive reports. Discussion and possible action as necessary.

Motion Made By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Elatcher

Motion Seconded By: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Elatcher

Vote: Earl Pugh, Jr.
 Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Elatcher

Manager's Calendar (October 2016)

S	1	OCBA/Chip Stevens-3pm (award of public relations firm contract)
S	2	
M	3	Ferry - Ocracoke to SQ - 7 am; Superior Court until 2 pm;Commissioners Meeting - 6 pm
T	4	Ferry - SQ to Ocracoke - 10 am; 10:30 Ocracoke Control Group-via phone; 5 pm - Ocracoke Conrol Group
W	5	Ocracoke-11 am Ocracoke Control Group; 2 pm - Dept. Heads meeting
TH	6	Ocracoke - 11 am -Ocracoke Control Group
F	7	Ocracoke - 2 pm - Ocracoke Control Group
S	8	9 am - Ocracoke Control Group
S	9	4:30 pm - Ocracoke Control Group
M	10	Ocracoke - 9:30 call to Governor's office; 10:30-Ocracoke Control Group; 5:00 pm - Ocracoke Control Group
T	11	Ocracoke - 10:00 am - Ocracoke Control Group; 4:00 pm-Ocracoke Control Group
W	12	Ocracoke - Ocracoke Control Group - 10:00 am
TH	13	Ocracoke - 10 am - Ocracoke Control Group; 7 pm met with debris contractors, Tony and Mark and Solid Waste Supervisor James Blount
F	14	9 am-tour of Ocracoke Village with Tony, Mark, James; Ocracoke - 10 am - Ocracoke Control Group; 12:30 pm-lunch meeting with Tony, Mark, James, Corrinne to discuss debris
S	15	Allen Sutton-9:30 am (Hurricane Matthew); 10 am-Ocracoke Control Group; Debris review with Earl Pugh - afternoon
S	16	FEMA -debris discussion (private roads on Ocracoke); Staging for debris with National Park Service
M	17	Ferry - Ocracoke to SQ; letters to Tom Tillis, Richard Burr, Walter Jones for private road debris pick-up and pumps for Fairfield
T	18	Kris & Justin-met about Mattamuskeet Assoc.-11 am; Earl & Ben - 2 pm
W	19	Kris-2:30 pm; Kris & Daniel-3 pm; Justin-5:00 pm (discussion of drainage, town ditch and SQ Sanitary District; Debris pick-up on Ocracoke began
TH	20	Met with Kris - am -discuss Hyde drainage plan consultants-letter to Earl and Ben; Ferry - SQ to Ocracoke - 1 pm; 7 pm-met with debris contractor Buddy Smith, & Corrinne
F	21	Ocracoke; Debris Control; 7 pm-met with debris contractor Buddy Smith, & Corrinne
S	22	Debris Control
S	23	Debris Control; 7 pm-met with debris contractor Buddy Smith, & Corrinne
M	24	Ocracoke; Debris Control; Attended Candidates Night; 7 pm-met with debris contractor Buddy Smith, & Corrinne & Earl Pugh
T	25	Ferry - Ocracoke to SQ - 9:30 am
W	26	10 am-meet with Earl and Brian Dabson at Mattamuskeet Outpost; Meet with Barry King, Earl and Daniel - 12 pm; Toured Mattamuskeet Assoc. with Earl, Kris, Ben and Barry King - 3 pm
TH	27	Ferry to Ocracoke - 10 am; Met with FEMA all afternoon into the evening
F	28	Met with FEMA all day
S	29	Met with FEMA and Emergency Management all day
S	30	Drove to Kill Devil Hills and spent the night for early morning meeting meeting on 10/31
M	31	Met with FEMA, Emergency Management, Mattamuskeet Assoc., Fairfield Drainage and Ben Simmons at 9 am lasting until 5:30. Toured drainage districts

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

RECOMMEND: Receive comments.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: November 7, 2016
Presenter: Board of Commissioners

ITEM TITLE: CLOSED SESSION

SUMMARY: The County Manager may request entering Closed Session in accordance with NCGS143A-318.11 (a)

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

RECOMMEND: Enter into Closed Session if required.

Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. (Enter) <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher
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Motion Made By: <input type="checkbox"/> Earl Pugh, Jr. (Exit) <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher	Motion Seconded By: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher	Vote: <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> John Fletcher
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Department Reports

NORTH CAROLINA
HYDE COUNTY
HYDE COUNTY BOARD OF COMMISSIONERS

From: Linda M. Basnight Tax Administrator

This is to report all tax collections by the Hyde County Tax Office Employees during the
month of October, 2016.

CURRENT TAX

DEPOSITS	COUNTY WIDE	MOSQUITO TAX	SOLID WASTE	WEST QUARTER	INTEREST
\$1,038,900.75	\$1,023,510.57	\$9,770.20	\$0.00 Res \$0.00 Comm	\$2,259.80	\$199.26
	2016 SQWS				
	\$ 3,160.92				

CURRENT DMV

DEPOSITS	COUNTY WIDE	MOSQUITO TAX	INTEREST
\$0.00	\$0.00	\$0.00	\$0.00

DELIQUENT DMV

DELIQUENT TAX

2015	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2014	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2013	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2012	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2011	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2010	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
		\$0.00
2009	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2008	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2007	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2006	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2005	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2004	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00

2015	\$26,179.20
2014	\$4,016.77
2013	\$2,680.89
2012	\$1,797.13
2011	\$921.34
2010	\$400.23
2009	\$287.02
2008	\$500.62
2007	\$299.37
2006	\$76.51
2005	\$0.00
2004	\$0.00
2003	\$0.00
SQWS	\$232.00
MOSQUITO TAX	\$103.38
SOLID WASTE RES	\$0.00
SOLID WASTE COMM	\$0.00
INTEREST	\$6,270.37
WEST/QUARTER	\$4,830.51
LEGAL FEES	
	\$48,595.34

2017 prepayments

White, Endiana	201785	\$38.18
O'Neal, Reginald	208565	\$8.44
Precision Pallett, LLC	206797	\$346.36
Burrus, Margaret	202385	\$1.00
Cooper, Jessie	203253	\$0.96
Schmitt, Bryan	203297	\$15.00

\$0.00

INTEREST \$0.00
\$0.00
\$0.00

\$409.94

OVERPAYMENT

Respectfully Submitted

November 7, 2016

Linda M Basnight
Tax Administrator

Chairman of Commissioners

	2016		2015	
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
No. Permits Issued				
Residential:	0	0	0	0
Commercial:	0	0	0	1
Other:	10	14	21	3

	2016		2015		
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>	
<u>Inspections</u>					
Site Visits	9	4	2	8	8 Site Visits
Investigations	3	0	1	0	0 Investigations
Inspections	18	10	37	15	15 Inspections
Conferences	4	1	1	0	0 Conferences
ODO/Plan Reviews	2	0	0	1	1 ODO/Plan Reviews
School	0	0	0	0	School
ODO Meeting	0	0	0	1	1 ODO Meeting
Damage Assessment Mainland	0	0	1	0	Bull/Tierney Arbitration

Miles Driven:

Fees Collected from January 2013 to December 2013	\$ 32,158.57	January 2014 to December 2014	\$ 46,574.35	January 2015 to December 2015	\$ 18,906.20
Fees Collected since July 1, 2016	\$ 14,840.53				
Fees Collected this Month	\$ 900.00	County Projection for 2016/2017			

July 2015 to June 2016		County Projection for 2016/2017		
Building Permit Fees Collected		New Residential/Commercial Construction		
		Renovations, Docks, Bulkhead, etc	\$ 12,000.00	\$ 1,775.53
Inspection Fees Collected		Electrical, HVAC, Plumbing, insulation	\$ 15,000.00	\$ 12,840.00
Penalties Collected			\$ 1,000.00	\$ 225.00
				\$ 775.00

Human Resources Dept. Report – November 2016

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Generated a Human Resources employee newsletter
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Completed the Quarterly 941 & NC-5Q Reports
- Completed the NC Division of Employment Security quarterly report
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Coordinated and monitored Sylvia Johnson's Emergency Training meeting with department heads and supervisors
- Answered questions and assisted as needed the terminating employees in the Home Health Department
- Attended the Public Records Retention Workshop in Elizabeth City
- Updated the County Payroll and Holiday calendars for 2017
- Enrolled two full-time and two part-time employees

Respectively submitted,

Tammy Blake

OPERATION & MAINTENANCE CHECKLIST

FOR

SWAN QUARTER WATERSHED PROJECT

STORM EVENT

DATE OF INSPECTION: 10/7/16 TYPE OF INSPECTION ANNUAL RE-INSPECTION

INSPECTOR: Hyde Soil & Water Conservation District Staff: Daniel Brinn/Pre Storm

ITEM: Earthen Dike _____miles	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Maintain vigorous growth of vegetation	Reseed and fertilize bare areas on the dike system.			
Mow dike, berm, and around tide gates and vinyl floodwall system to assure a good root system for cover and protection and adequate access to all components.	Mowing required annually and when there is the presence of trees or woody vegetation on the dike or other areas.		Annual Mowing Completed in August	
Repair of vehicular damage or vandalism.	Repair areas of dike system damaged by vehicles or vandalism (tire ruts, eroded areas, destroyed vegetative cover, etc.). Gates may be needed to prevent further damage.			
Maintain dike at designed elevations.	All settlement, cracks, or eroded areas should be investigated to determine the cause and immediately repaired, reseeded, and fertilized.			

ITEM: Earthen Dike _____ miles	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Prevent rodent or burrowing animal damage.	Repair any damage caused by rodents or burrowing animal activity. If problem persists, eradicate rodents.			
Maintain installed fences or gates to prevent unauthorized human access to dike surfaces.	Replace fences or gates when damaged.			
Maintain rock riprap slope protection.	Replace rock riprap when existing rock is displaced and dike slopes are no longer protected or if erosion is evident.			
Keep debris off dike.	Remove all accumulated debris on dike top or slopes.			
ITEM: TIDEGATES & PIPES	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Maintain tide gates and pipes as designed.	Replace tide gate gaskets when damaged. Adjust gates if not closing properly. Remove displaced rock, debris, and silt bars (upstream and downstream of pipes) that prevent gates and pipes from functioning properly. Replace gates and/or pipe when damaged beyond repair.			
Keep trash racks functioning.	Keep trash racks in place and cleaned out. Replace when damaged.		Trash Racks Cleared in July	
Repair of vehicular damage or vandalism.	Repair or replace gates, pipe, and trash racks if damaged.			

ITEM: VINYL WALL AND COMPONENTS	CONDITIONS WHEN MAINTENANCE IS NEEDED	MAINTENANCE NEEDED (Y/N) DESCRIBE LOCATION	COMMENTS: DESCRIBE MAINTENANCE COMPLETED	RESULTS EXPECTED WHEN MAINTENANCE IS PERFORMED
Keep vinyl sheet pile & composite post piles in good condition.	Sheet or composite post piles should be replaced if damaged. Sheet pile interlock separation should be repaired.			
Maintenance of pile connections and pile caps.	Pile to wale tie bolts should be tighten if loose. Replace sheet and post caps when damaged or if loose, tighten by adding bolts or screws.		Berry Gate has been removed for repair. Boards are in place	
Maintenance of tide gates, pipe collars, support wales, & connection as designed.	Remove debris preventing gates from operating properly. Adjust gates if not closing properly. Replace worn or damaged gate gaskets. Tighten loose bolts/nuts on collars and wales. Replace damaged gates or wales.			
Maintain box culvert tide gates as designed.	Repair or replace damaged parts: headwall, gaskets, lifting rods, upper and lower locking clasps. Adjust gate or locking clasps if not functioning properly. Debris preventing gates from closing properly should be removed.			Large Accumulation of pine straw in Valley Gutter- Gates cleaned 10-6-16
Keep concrete barriers & valley gutters in good condition.	Damaged components or gutter settlement should be repaired.		Cleared of Debris July 2016	
Cleanout of drop inlets.	Accumulated debris or sediment on grates or in boxes should be removed.		Cleared of Debris July 2016	

No known damage has occurred to the dike due to TS Hermine



Public Health and Home Health Monthly Summary Report – September 2016

CLINICAL SERVICES	Current Month	Year To Date
Family Planning	9	37
Maternal Health	8	33
Adult Health: Wellness/Primary Care/Chronic Disease/Telemedicine	27	99
BCCCP	2	7
Immunizations	9	21
Seasonal Flu Shots/Flu Mists		
Adults	1	1
Children		
STD Treatments	6	8
Communicable Disease Cases/Investigations		
TB Treatments (Latent) & Skin Tests		8
Child Health (Wellness)	11	47
Child Health (Sick Care)	2	16
Rabies Treatments/Investigations**	0	1
Dental Varnishing	0	0
Lab Services	30	105
WIC (Women, Infant & Child Nutrition Assistance)		
WIC – Mainland		
Certifications	12	43
Mid-Certification Assessments	3	14
Pick-ups	6	36
Vendor Trainings		
WIC – Ocracoke (Quarterly)		
Certifications	5	5
Mid-Certification Assessments	6	6
Pick-ups	11	11
Vendor Trainings		
PREGNANCY/EARLY CHILDHOOD SERVICES		
Pregnancy Care Management (for healthy pregnancies and births)		
Current Case Load	6	22
Contacts this Month	16	56
Attempts (No Contact)	7	13
Care Coordination for Children (for healthy children 0-5 years)		
Current Case Load	23	39
Contacts this Month	70	244
Attempts (No Contact)	10	31
Family Connects (for healthy mother/child after birth)	6	19
MEDICATION ASSISTANCE PROGRAM		
New Patients Enrolled	2	4
Patients Served	9	23
New Requests	1	3
Reorder Requests	10	27
Medications Requested	11	30
Medications Received	3	18
Medications Delivered	3	18
ENVIRONMENTAL HEALTH		
Food and Lodging		
F&L Inspections	17	30
F&L Visits	10	27
F&L Pre-Opening Visits		
F&L Permits Issued		
F&L Permits Suspended		1
F&L Suspensions Lifted		
F&L Complaint Investigations	1	4
F&L Consults	9	34
General Sanitation		
Vector Control		
Animal Control		
Health Education		1

On-Site Wastewater		
Sites Visited/Evaluated	5	22
Improvement Permits Issued	1	4
Construction Authorizations	1	10
Other Authorizations		
Consultative Contacts	37	90
Operation Permits Issued	4	8
Migrant Housing Inspections		
On-Site Wells		
Well Site Evaluated		
Grouting Inspections	1	3
Well Site Construction Visits		
Well Construction Permits Issued		
Well Certificate of Completion		2
Bacteriological Samples Collected	2	6
Other Sample Collected	4	10
Well Consultative Contacts	7	22
HYDELAND HOME CARE		
Current Active Patients	26	
Home Health Medicare	5	
Home Health Medicaid	19	
Home Health Private Insurance	2	
Community Alternative Program (CAP)	3	
Homemaker	8	
Admissions	7	
Discharges	2	
Referrals Received	8	
Referrals Not Admitted	1	

Physical Activity & Nutrition Programming:

- Piyo classes are being offered free-of-charge to residents
 - Mondays & Wednesdays at 6:30PM (OA Peay)
 - Tuesdays & Thursdays at 6:00PM (Charlie Smith Center – Belhaven)
 - Farmers Market Saturdays at 10:00AM (Swan Quarter)
- KidShape Programming slated to begin in January 2017 on Ocracoke
- KBR funds will likely be carried over into a Year 4 (July 2017 – June 2018)

Prescription Drug Abuse Prevention:

- Drug drop boxes have been installed in both sheriff's offices
- HCHD dispensing Naloxone to those who use opioids or their family members

Project Direct LEGACY for Men (Chronic Disease Task Force):

- Advisory Committee is working towards obtaining 501 (c) 3 status; have formed workgroup to undertake process in coming months
- HCHD continues to support PDL as a community partner

Hyde County Farmers Market:

- PICH funding has been expended; therefore, there is no further funding for a Market Manager position
- Planning for a winter market is underway

Community Gardens

- HCHD staff is involved in a community garden project, which aims to support existing county community gardens
- Scranton and Engelhard Community Gardens have been serving their communities all summer
- Funding is needed for seeds and equipment in the future

MATTAMUSKEET SENIOR CENTER

Manager's Monthly Report

October, 2016

Participants on Meals-On-Wheels	Swan Quarter	Fairfield	Engelhard	Matt. Village	Ocracoke	TOTAL
	3	5	5	2	9	24
Total Meals-on-Wheels Served	388 (Nutrition Center (mainland) closed 7, 10-14 due to 4-H Center damaged from Hurricane Matthew)					
Congregate Meals Served	215					
Participants served for Congregate	23					
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)	273					

Attendance does not include:

Dance Class every Monday; AA Meetings every Tuesday;

Relay for Life Monthly Meetings Thursday, Various Meeting, etc

Information Technology Monthly Report Donnie Shumate November 2, 2016

In my report for August, I listed the top priorities for the department. The installation of a central anti-virus server that would ensure all county computers were always updated and protected was number one on that list. I have set that system up with one of the best anti-virus companies available, Avast. The Avast for Business suite is a cloud based system that does not require us to have a dedicated server in house to manage. Each computer runs a small client program and connects to the cloud server to receive updates. This system also allows me to see every computer's status in the county, make sure their system is up to date and schedule virus scans remotely. It also keeps records of all threats the system has intercepted and what computer triggered the alert. I'm currently still in the process of installing the clients on all systems. However, on the twenty clients that are currently up and running with Avast, forty-five threats have been blocked. In March 2015 the SoundSide Group provided a quote to Hyde County to install a similar system. The quote was \$8,800.00 for labor and \$3,078.00 for software and hardware, with \$3,078.00 recurring annually. I acquired the system at no cost thanks to a partnership with the Multi-State Information Sharing and Analysis Center (MS-ISAC).

"The Multi-State Information Sharing and Analysis Center is a voluntary and collaborative effort based on a strong partnership with the Office of Cybersecurity and Communications within the U.S. Department of Homeland Security (DHS). The MS-ISAC has been designated by DHS as the key resource for cyber threat prevention, protection, response and recovery for the nation's state, local, territorial and tribal (SLTT) governments. The MS-ISAC has built and nurtured a trusted environment of collaboration and cooperation that is improving the cyber posture of SLTT governments."

I joined the email distribution list that the MS-ISAC sends out when I was first hired to receive any information on cyber threats that affect government systems. In September, I officially enrolled Hyde County as a partner with the MS-ISAC. As a member we receive many benefits, including a dedicated team that is available to assist Members with malware analysis, forensics, code analysis and mitigation recommendations. There is no cost for the membership.

The fiber installation by CenturyLink at the Ocracoke Community Center has technically been done. However, they linked the connection to the DSS circuits instead of making it an independent network. While this setup does give the building internet access via the network, it does not make it possible for us to use the video conferencing equipment. The conferencing system needs a public IP address to be available to enable calls to be sent to it from other systems. It also needs certain ports to be opened at the firewall to allow video and voice packets to be sent and received. Opening those ports on the DSS system would constitute a security risk to the DSS systems and violate HIPAA policies.

Once again the lack of communication from CenturyLink has prevented this from being fixed. I have sent multiple emails and calls over the last two months to address the issue. Even more frustrating is that we explained very clearly to them before the install what this was being used for and what we needed and it was not done. Mr. Rich and I had to setup a conference call with the Head of Accounts for the entire east coast to finally get them to finish the installation in the first place. We expressed our extreme disappointment in the way this has been handled and how we've been treated as a customer given the amount of money Hyde County spends with them. I was finally contacted by the engineer today and once again explained the problems. She is looking into how to fix it now.

I have received the contract information from Google for the cloud system and will be moving forward with that as soon as this CenturyLink issue is resolved. As I stated in my previous report this will be a very time consuming process to convert everything over. I do not want to start it without being able to devote my full attention and time to it. Since it will include our email server, once I start the process I need to be able to finish it as quickly as possible to prevent any downtime. One of my other top priorities was setting up backup solutions for every computer and server in the county. The cloud system will be a big part of that process so once we get setup with Google I will start that as well.

I have opened an account with Dell for our computers purchases, as well as any other equipment we may need. Everyone except the Health Department uses Dell computers. I am proposing that we start leasing our computers from the Dell Financial Services Center instead of purchasing them outright. The benefits of this are vast. Instead of replacing systems every three years, which is the typical life-cycle for systems in government offices, we could lease them at a cost that would be cheaper than buying and replacing them. They would also be covered under warranty during the lease instead of having the standard one year protection. This also gives us predictable and set budget information since the lease is at a fixed price. We would start this slowly by phasing out the oldest systems that need to be replaced first. Then as our newer computers age and need to be replaced we get the replacement added to the master lease.

Our current website is hosted by what is called a content management system. These types of websites are typically used for newspapers and news outlets to allow each section to be edited by different people. It is a very feasible system to use for us as well, however the current provider does not allow for any databases or custom pages to be added to the site. This limits what we can do. For example, the tax office software company has created a web based system that can search the database for all residents to look up their tax information. Our current website is not able to host this. I am planning to move our site to a real web server and create a new site that can do this. We are in the process of setting up a credit card processing system for the entire county that can do point of sale transactions and web based. With the new website we could allow residents to search and pay their taxes, apply and pay for permits and pay their utility bills all on the same system.

Hurricane Mathew sent a surge that corrupted the Board of Elections (BOE) server and disabled their network/internet access. I was able to restore the network using a backup of the settings that I created as part of my initial network assessment and a spare router that we had. I was also able to get the BOE computers connected to the backup server hosted at the State Board of Elections site with the assistance of the NCBOE's IT Manager. This all happened one day before all county records were required to be uploaded to the state. We managed to get everything done in time. The following week the state sent a team here to replace the server and network equipment.

I setup two new computers at the Senior Center for staff and at the Director's request used the old computer to setup a public access workstation for the clients. I added web filtering and firewall protection to block the public computer from accessing inappropriate sites. I also setup a public Wi-Fi access point at the Mattamuskeet Opportunities building for their clients to use donated tablets.

Helpdesk Tickets

Emergency Services: 1 closed ticket (30 minutes)
Mattamuskeet Op: 3 closed tickets (4 hours)
Cooperative Extension: 1 closed ticket (30 minutes)
Senior Center: 2 closed tickets (2.5 hours)
Elections Office: 1 closed ticket (8 hours)
Administration: 3 closed tickets (2 hours)
Social Services: 1 closed ticket (15 minutes)
Soil and Water: 2 closed tickets (45 minutes)
Utilities: 1 closed ticket (30 minutes)

Helpdesk Totals: 15 tickets (19 hours)

Supplemental Information

LEGAL TIDES

From the North Carolina Coastal Resources Law, Planning and Policy Center • Autumn 2016

Looking to the Future of Oyster Aquaculture in North Carolina

A Comparison of Regulations among Mid-Atlantic States

BY **PALMER HILTON**, RESEARCH LAW FELLOW, N.C. COASTAL RESOURCES LAW, PLANNING AND POLICY CENTER
JANE HARRISON, COASTAL ECONOMICS SPECIALIST, NORTH CAROLINA SEA GRANT, AND
LISA SCHIAVINATO, EXTENSION DIRECTOR, CALIFORNIA SEA GRANT

Oyster aquaculture recently has boomed across the Mid-Atlantic. The industry's success varies across the region because of factors such as investment in aquaculture science and technology, ecosystem conditions, entrepreneurial culture, and regulatory differences among the states.

Virginia boasts an oyster aquaculture industry that produced more than \$17 million in farm-gate value in 2014. Maryland and New Jersey are expanding their oyster aquaculture industries quickly as well. In comparison, North Carolina's 2014 farm-gate value was less than \$500,000, according to the N.C. Division of Marine Fisheries, or NCDMF.

The bright spot in this data is that North Carolina has the potential to develop its oyster aquaculture industry to Virginia's level. North Carolina has ample and high-quality coastal waters with salinity levels in which oysters thrive. It is important to note that in 2005, Virginia and North Carolina had similar-sized industries, with farm-gate values hovering around \$250,000 for both states.

Growing the North Carolina oyster industry presents a huge economic

opportunity for the state to generate revenue and jobs in coastal regions. Oyster aquaculture also benefits the environment and improves water quality. Each oyster filters about 50 gallons of water daily, consuming phytoplankton while removing other substances like dirt and nitrogen. In fact, oysters are one of the few aquaculture products that leave water cleaner by their production. Since 2003, a group of stakeholders from varied government agencies, growers and aquaculture partners from related industries has been working to strengthen the industry in North Carolina by creating an evolving action plan for oyster industry growth.

While the template for expansion of North Carolina's oyster aquaculture industry is in place, regulatory differences are one reason why the state's oyster industry is growing slower than Virginia's. Maryland and Virginia have spurred industry expansion by streamlining their regulations and providing resources to help current and potential growers. This issue of *Legal Tides* will address these regulatory differences for oyster aquaculture leasing

programs and their effects on aquaculture development in North Carolina, Maryland, New Jersey and Virginia.

Why Leases?

Oyster growers in North Carolina who want to develop or expand their businesses must lease tracts of water and pay annual fees to the state. In addition, these leases are subject to inspection by government entities. Growers cannot own the area outright because leased-water rights for oyster aquaculture are subject to the Public Trust Doctrine. This legal doctrine holds that no person shall own the navigable bodies of water of the United States, as well as any beachfront sand (either up to the mean high-water mark or mean low-water mark). Instead of individual ownership, these waters are held in trust by the federal and state governments for use by the public. North Carolina defines public trust rights as "rights held in trust by the State for the use and benefit of the people of the state in common."

The major tenets of the Public Trust Doctrine differ from state to state, but in each instance, use of public trust waters

for businesses is allocated in the form of a lease or permit. Such leases allow individuals to restrict others access to their leased area. In return, the individuals usually are required to make beneficial use of the leased waters, for example through activities such as shellfish aquaculture. Regulations that govern oyster aquaculture leases vary by state.

North Carolina's Oyster Lease Requirements

North Carolina's oyster lease program has been slow to expand, while efforts in other Mid-Atlantic states have grown in recent years. This is partially due to strict requirements under Nationwide Permit 48, put in place by the U.S. Army Corps of Engineers, or ACOE, which applies regional conditions to North Carolina that are not required in other states. This permit establishes ACOE authority over shellfish aquaculture activities in public trust waters.

Prior to 2016, the ACOE Wilmington District banned leases in areas with any presence of submerged aquatic vegetation, or SAV. As such, in North Carolina, oyster leases typically are in conflict with the presence of SAV. These regional conditions are in the process of being updated for 2017 (see page 3).

Another regulatory challenge stems from the typically lengthy application process. Oyster growers in North Carolina must apply for lease approval through the NCDMF, in addition to the ACOE. Also, siting requirements may require individual surveys on a case-by-case basis, a step other states have eliminated. The timeline from application to approval — a nine-step process — often can take months or years to complete.

The following sections detail how Virginia, Maryland and New Jersey have simplified their leasing processes. Their examples might provide some lessons for North Carolina as the state moves to strengthen its oyster aquaculture industry.

Virginia Streamlines the Application Process

Through a permitting system, Virginia has streamlined the application process for oyster growers. Unlike the individual application process for leases in North Carolina, Virginia predesignates areas that are suitable for aquaculture. The grower then only needs to apply for a permit with the state in order to establish a new operation. If he or she applies for a permit outside of a preapproved location, the state will seek approval from the ACOE on behalf of the prospective grower.

In addition, Virginia has no permit or leasing requirement for bottom growth of oysters, as long as cages do not rise more than 12 inches from the bottom. This regulation helps new growers establish their operations independent from state supervision while in the start-up phase of their business.

Water-column leases still require a multistep process in Virginia because rights to the bottom must be obtained in order to use the water column. In addition, the farmer must obtain General Permit #4 from the Virginia Marine Resources Commission. This permit sets forth the regulations for shellfish-growing enclosures in the water column, including racks and cages that do not sit on the bottom nor float at the surface. Floating enclosures are not covered by this permit. The placement of enclosures may not interfere with navigation channels or riparian rights of boaters, other fishermen and riparian landowners.

Additionally, this permit regulates how shellfish-growing enclosures interact with existing SAV. Generally, the permit prohibits equipment from being placed in "SAV beds." However, the statute gives no definition of SAV beds or the density that triggers the prohibition. The Virginia Institute of Marine Science estimates the effects of aquaculture on SAV at a given location and recommends whether

a lease would be disruptive for each proposed lease or prior to sites becoming preapproved.

Maryland Establishes Aquaculture Enterprise Zones

Maryland has worked for more than a decade to solve regulatory issues associated with oyster leasing. The two Maryland-specific solutions most applicable to North Carolina are the co-mingling of state regulatory agencies and the establishment of Aquaculture Enterprise Zones, or AEZs. These actions have enabled Maryland to streamline its lease process and reduce the number of steps growers must take to establish their businesses.

In 2011, Maryland conjoined the oyster-leasing efforts of the Maryland Department of Agriculture and the Maryland Department of the Environment into the Aquaculture Division of the Maryland Department of Natural Resources, or DNR. Previously, potential growers had to receive approval from six different state and federal agencies before being granted a lease.

Along with this, Maryland has preapproved areas for aquaculture under COMAR 08.02.23. This statute, enacted in 2009, designated 176 acres as AEZs for such purposes. AEZs function much like a sublease of public trust waters from the state to individual growers. The Aquaculture Division acquires all permits necessary from the ACOE, and approves areas that comply with state regulations. The grower must submit an application to the Maryland DNR to lease a preapproved location. This removes the need to survey individual leasing sites on a case-by-case basis. This process also helps the grower, who has to submit only one application for approval instead of having to obtain federal permitting separately from state approval.

The AEZ program and streamlined application process have encouraged the

growth of oyster aquaculture in Maryland. From 2010 to 2014, the total number of leases grew from 250 to 318, and leased acreage increased from 2,245 to 3,993.

New Jersey Grows Quickly with Aquaculture Development Zones

In the past decade, New Jersey has revamped the state's oyster aquaculture industry by enabling collaboration among several state agencies, advisory groups and state universities. The New Jersey Department of Environmental Protection (NJDEP) Division of Fish and Wildlife, N.J. Aquaculture Advisory Council, N.J. Shellfisheries Council and Rutgers University worked together to create a successful proposal to implement Aquaculture Development Zones, or ADZs, a concept similar to AEZs. The program was authorized in 2006, but not actually implemented until 2012, after the state finalized the permitting process. Four locations, totaling 1,250 acres, have been established as ADZs. Started as a pilot program to test the concept's effectiveness, growers may obtain a water-column lease up to 10 acres for a 5-year period.

The process for growers to obtain the lease is fairly simple. The NJDEP Division of Land Use Regulation, or DLUR, acquires the general permits for the ADZ zones. DLUR then subleases to applicants through a lottery process, along with determination of eligibility and approval of business plans by the Bureau of Shellfisheries.

This system has effectively increased the acreage of aquaculture leases, as well as the total number of leaseholders. Prior to ADZ approval in 2005, New Jersey had 163 leases. As of 2016, this number has grown to 851 with 2,237 total acres.

Lessons for North Carolina

Introducing AEZs

While each state has different growing conditions and factors that



affect the output of their respective oyster industries, a common theme among states with successful oyster aquaculture is implementation of AEZs to streamline the leasing process. The concept puts the onus on the state to seek approval for permitting in public trust waters, instead of individual growers navigating the process.

This regulatory change could jumpstart the North Carolina oyster aquaculture industry by removing barriers and shortening the process currently required for growers to have leases approved. Growers may be more willing to enter the industry if the barriers are lowered. In addition, the state could reap the fruits of the economic and environmental benefits provided by increased oyster production.

The implementation of an AEZ program in North Carolina would make the state the only authority responsible for subleasing to applicants in these preapproved areas, rather than the multiple state and federal entities that currently are involved in the process. An AEZ-permitting program also would lower costs for the state and growers alike by eliminating the need for individual site inspections that expend state resources. Rather, a site inspection would occur once over the whole tract of water proposed as the AEZ.

Location is the key for successful AEZs. Ideally, to encourage a high density of leases, AEZs should be located

in more populated areas to provide easy access. Oyster growers could be more likely to request leases in areas that are closer to them.

Managing Conflict on the Bottom

SAV improves water quality and provides habitat for fish. Some signs point to the gear used in oyster aquaculture as beneficial for SAV growth, but more research is needed to find a conclusive answer.

Conflict of use regarding SAV is a complicated issue because regulations pertaining to SAV are not entirely controlled by the state. The ACOE has federal jurisdiction over public trust waters. Since the ACOE is tasked with governing and managing the navigable waters nationwide under U.S. constitutional authority, the ACOE's authority supersedes North Carolina's regulations of the state's waterways.

The regional conditions for SAV are currently in an interim agreement between the ACOE Wilmington District and the state, with a more permanent regulation to be implemented in 2017 by ACOE. This interim agreement — allowing for leases in which 15 percent or fewer samples taken contain SAV — is less restrictive than the zero-tolerance policy on SAV interference previously in place. This update could be good news for oyster growers in North Carolina.

States without the regional conditions required through ACOE Nationwide Permit 48 take the approach of banning

shellfish leases in areas that are deemed SAV habitat. Maryland is the only state that mentions a specific density in defining SAV habitat areas. The other states take a case-by-case approach to determine if an area is covered by this prohibition. Virginia takes into account the potential negative impact on SAV and weighs that against the positive economic and environmental effects of an aquaculture lease. Maryland provides resources for continued mapping of SAV areas in order to have up-to-date siting information for potential lease sites.

Conclusion

North Carolina's oyster aquaculture industry seems to be at a crossroads. There is potential for tremendous growth given the abundance of unused public trust waters — historically known as productive oyster habitat — that could be leased in the second-largest estuary in

the country. Additionally, current demand for oysters in North Carolina is served primarily by growers in Virginia, the Gulf states and the Pacific Northwest. In a market that craves local seafood — and oysters in particular — this represents a huge opportunity for the oyster aquaculture industry.

Growth in the industry could provide a well-needed economic boost to North Carolina coastal counties that currently lack a diverse range of industries, often relying on seasonal tourism. A systematic overhaul of regulations of the oyster lease program could help spur that growth.

Other Mid-Atlantic states have had success in recent years with the growth of oyster aquaculture. Virginia, in particular, has seen an explosion in growth. This difference in development is largely a factor of the regulatory structure in North Carolina.

To receive *Legal Tides*, comment on articles, or suggest topics, contact Jack Thigpen at jack_thigpen@ncsu.edu or 919-515-3012. Or write to *Legal Tides*, North Carolina Sea Grant, NC State University, Box 8605, Raleigh, NC 27695-8605. Let Jack know if you want to receive *Legal Tides* electronically, or by regular mail.

Loosening regulations to site oyster leases in areas with some SAV, streamlining the lease approval process and implementing AEZs may spur industry growth in North Carolina. These changes could amount to a major step in enabling the North Carolina's oyster aquaculture program to compete with our neighbors to the north.

References

For a list of references, go to go.ncsu.edu/oe9rcd.



Nonprofit Organization
U.S. Postage
PAID
Raleigh, NC
Permit No. 896

LEGAL TIDES
North Carolina Sea Grant
North Carolina State University
Box 8605
Raleigh, NC 27695-8605

Lois Stotesberry

From: Caldwell, Raymond B. <raymond.caldwell@sba.gov>
Sent: Thursday, October 20, 2016 3:00 PM
To: lstotesberry@hydecourtync.gov
Subject: SBA opens business recovery center at ECU
Attachments: NC_14911_Fact_Sheet.pdf

Hello Ms. Stotesberry,

My name is Bradford Caldwell and I serve as a public affairs specialist with the US Small Business Administration. I am based here in North Carolina helping the survivors of Hurricane Matthew.

I am reaching out to various groups and was hoping you could share information with your commissioners about the SBA Disaster Loan Program. I am attaching the fact sheet about the program.

The SBA has opened a Business Recovery Center in the Willis Building on 1st Street in Greenville at ECU and would be happy to help not just businesses, but homeowners and renters as well.

Let me know if you have any questions.

Thanks,
Bradford Caldwell

Raymond "Bradford" Caldwell

Public Affairs Specialist

U.S. Small Business Administration

Office of Disaster Assistance

Field Operations Center East

101 Marietta Street, NW, Suite 700

Atlanta, Georgia 30303-2725

T: 470-217-5115

Raymond.caldwell@sba.gov

Federal Disaster Loans for Homeowners, Renters and Businesses of all Sizes

This data distribution has been determined to contain sensitive or personally identifiable information. As such, the distribution must be protected and managed in accordance with the procedures described in SBA Procedural Notice 9000-1709, available on the SBA website. Individuals in receipt of this data are required to be familiar with the Notice, and to protect and dispose of the data in accordance with its terms. A copy of this advisory, and the deletion deadline must accompany any further distribution of the data



U. S. SMALL BUSINESS ADMINISTRATION FACT SHEET - DISASTER LOANS

NORTH CAROLINA Declaration 14911 & 14912

(Disaster: NC-00081)

Incident: HURRICANE MATTHEW

occurring: October 4, 2016 and continuing

Application Filing Deadlines:

Physical Damage: December 9, 2016 Economic Injury: July 10, 2017

If you are located in a declared disaster area, you may be eligible for financial assistance from the U. S. Small Business Administration (SBA).

What Types of Disaster Loans are Available?

- Business Physical Disaster Loans – Loans to businesses to repair or replace disaster-damaged property owned by the business, including real estate, inventories, supplies, machinery and equipment. Businesses of any size are eligible. Private, non-profit organizations such as charities, churches, private universities, etc., are also eligible.
- Economic Injury Disaster Loans (EIDL) – Working capital loans to help small businesses, small agricultural cooperatives, small businesses engaged in aquaculture, and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.
- Home Disaster Loans – Loans to homeowners or renters to repair or replace disaster-damaged real estate and personal property, including automobiles.

What are the Credit Requirements?

- Credit History – Applicants must have a credit history acceptable to SBA.
- Repayment – Applicants must show the ability to repay all loans.
- Collateral – Collateral is required for physical loss loans over \$25,000 and all EIDL loans over \$25,000. SBA takes real estate as collateral when it is available. SBA will not decline a loan for lack of collateral, but requires you to pledge what is available.

What are the Interest Rates?

By law, the interest rates depend on whether each applicant has Credit Available Elsewhere. An applicant does not have Credit Available Elsewhere when SBA determines the applicant does not have sufficient funds or other resources, or the ability to borrow from non-government sources, to provide for its own disaster recovery. An applicant, which SBA determines to have the ability to provide for his or her own recovery is deemed to have Credit Available Elsewhere. Interest rates are fixed for the term of the loan. The interest rates applicable for this disaster are:

	No Credit Available Elsewhere	Credit Available Elsewhere
Business Loans	4.000%	6.250%
Non-Profit Organization Loans	2.625%	2.625%
Economic Injury Loans		
Businesses and Small Agricultural Cooperatives	4.000%	N/A
Non-Profit Organizations	2.625%	N/A
Home Loans	1.563%	3.125%

What are Loan Terms?

The law authorizes loan terms up to a maximum of 30 years. However, the law restricts businesses with credit available elsewhere to a maximum 7-year term. SBA sets the installment payment amount and corresponding maturity based upon each borrower's ability to repay.

What are the Loan Amount Limits?

- Business Loans – The law limits business loans to \$2,000,000 for the repair or replacement of real estate, inventories, machinery, equipment and all other physical losses. Subject to this maximum, loan amounts cannot exceed the verified uninsured disaster loss.

- **Economic Injury Disaster Loans (EIDL)** – The law limits EIDLs to \$2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. EIDL assistance is available only to entities and their owners who cannot provide for their own recovery from non-government sources, as determined by the U.S. Small Business Administration.
- **Business Loan Ceiling** – The \$2,000,000 statutory limit for business loans applies to the combination of physical, economic injury, mitigation and refinancing, and applies to all disaster loans to a business and its affiliates for each disaster. If a business is a major source of employment, SBA has the authority to waive the \$2,000,000 statutory limit.
- **Home Loans** – SBA regulations limit home loans to \$200,000 for the repair or replacement of real estate and \$40,000 to repair or replace personal property. Subject to these maximums, loan amounts cannot exceed the verified uninsured disaster loss.

What Restrictions are there on Loan Eligibility?

- **Uninsured Losses** – Only uninsured or otherwise uncompensated disaster losses are eligible. Any insurance proceeds which are required to be applied against outstanding mortgages are not available to fund disaster repairs and do not reduce loan eligibility. However, any insurance proceeds voluntarily applied to any outstanding mortgages do reduce loan eligibility.
- **Ineligible Property** – Secondary homes, personal pleasure boats, airplanes, recreational vehicles and similar property are not eligible, unless used for business purposes. Property such as antiques and collections are eligible only to the extent of their functional value. Amounts for landscaping, swimming pools, etc., are limited.
- **Noncompliance** – Applicants who have not complied with the terms of previous SBA loans may not be eligible. This includes borrowers who did not maintain flood and/or hazard insurance on previous SBA loans.

Note: Loan applicants should check with agencies / organizations administering any grant or other assistance program under this declaration to determine how an approval of SBA disaster loan might affect their eligibility.

Is There Help with Funding Mitigation Improvements?

If your loan application is approved, you may be eligible for additional funds to cover the cost of improvements that will protect your property against future damage. Examples of improvements include retaining walls, seawalls, sump pumps, safe rooms, etc. Mitigation loan money would be in addition to the amount of the approved loan, but may not exceed 20 percent of total amount of physical damage to real property, including leasehold improvements, and personal property as verified by SBA to a maximum of \$200,000 for home loans. It is not necessary for the description of improvements and cost estimates to be submitted with the application. SBA approval of the mitigating measures will be required before any loan increase.

Is There Help Available for Refinancing?

- SBA can refinance all or part of prior mortgages that are evidenced by a recorded lien, when the applicant (1) does not have credit available elsewhere, (2) has suffered substantial uncompensated disaster damage (40 percent or more of the value of the property or 50% or more of the value of the structure), and (3) intends to repair the damage.
- **Businesses** – Business owners may be eligible for the refinancing of existing mortgages or liens on real estate, machinery and equipment, up to the amount of the loan for the repair or replacement of real estate, machinery, and equipment.
- **Homes** – Homeowners may be eligible for the refinancing of existing liens or mortgages on homes, up to the amount of the loan for real estate repair or replacement.

What if I Decide to Relocate?

You may use your SBA disaster loan to relocate. The amount of the relocation loan depends on whether you relocate voluntarily or involuntarily. If you are interested in relocation, an SBA representative can provide you with more details on your specific situation.

Are There Insurance Requirements for Loans?

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance. SBA requires that flood insurance coverage be the lesser of 1) the total of the disaster loan, 2) the insurable value of the property, or 3) the maximum insurance available.

For more information, contact SBA's Disaster Assistance Customer Service Center by calling (800) 659-2955, emailing disastercustomerservice@sba.gov, or visiting SBA's Web site at <http://www.sba.gov/disaster>. Deaf and hard-of-hearing individuals may call (800) 877-8339. Applicants may also apply online using the Electronic Loan Application (ELA) via SBA's secure Web site at <https://disasterloan.sba.gov/ela>.

Lois Stotesberry

From: Rosemary Johnson <rjohnson@hydecountync.gov>
Sent: Thursday, October 27, 2016 9:37 AM
To: Lois Stotesberry
Subject: FW: Hyde County Commercial Auto Coverage
Attachments: doc05358120161027094302.pdf

Importance: High

Lois,

Bill wants this email from Angela Bryant and the attached sales tax report added to the agenda as informational items.

Thanks,

Rosemary O. Johnson
Administrative Assistant/Planning Assistant
Hyde County Administration/Hyde County Manager's Office
PO Box 188
30 Oyster Creek Road
Swan Quarter, NC 27885
Office: (252) 926-4178
Fax: (252) 926-3701
rjohnson@hydecountync.gov

From: Bill Rich [<mailto:brich@hydecountync.gov>]
Sent: Wednesday, October 26, 2016 4:16 PM
To: [Rjohnson@hydecountync.gov](mailto:rjohnson@hydecountync.gov)
Subject: FW: Hyde County Commercial Auto Coverage

From: Angela Bryant [<mailto:abryant@johnhackneyagency.com>]
Sent: Friday, October 07, 2016 11:51 AM
To: brich@hydecountync.gov
Cc: Will WF. Faircloth
Subject: Hyde County Commercial Auto Coverage

Hi Bill,

Will asked that I email you regarding the liability symbol on the commercial auto policy for Hyde County. The symbol is 1 meaning you have liability coverage for any vehicle that is being driven on business for Hyde County. You also have liability for hired and non-owned vehicles.

Please contact us if you have questions.

Our thoughts are with you and the people of Hyde County. Stay safe as this storm passes.

Thank you,

Angela Bryant, CISR
John Hackney Agency Inc.
3700 Nash Street N
Wilson NC 27896
PO Box 998
Wilson NC 27894
Direct dial - 252-265-5441
Fax - 252-291-9714



This email has been checked for viruses by Avast antivirus software.
www.avast.com

SALES TAX PAID AND REFUNDS

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
TOTAL SALES TAX	53,422.41	80,830.82	48,825.06	45,508.04	72,155.64
ORIGINAL SUBMISSION & REFUND RECEIVED	53,880.73	30,815.24	20,145.82	16,210.63	10,328.42
DIFFERENCE	(458.32)	50,015.58	28,679.24	29,297.41	61,827.22
PERCENTAGE RECEIVED OF TOTAL SALES TAX	101%	38%	41%	36%	14%

A CHANGE WAS MADE IN SYSTEM CAUSING NOT ALL TAXES PAID TO BE CAPTURED PROPERLY.
This was discovered in August of 2016.

COUNTY HAS FILED AN AMENDED RETURN FOR BOTH FISCAL YEARS 2013-2014 & 2014-2015.

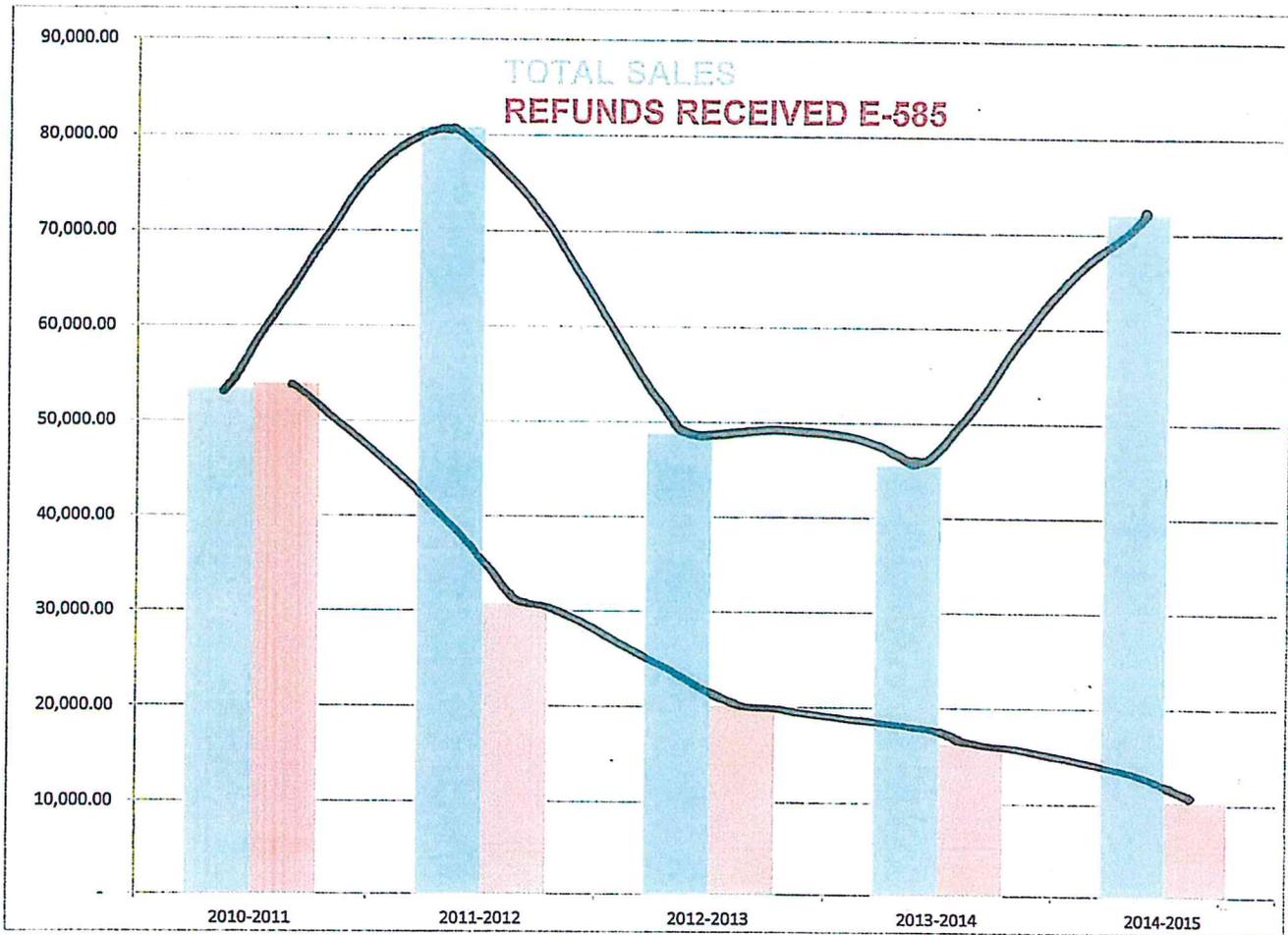
ADDITIONAL INCOME WITH ADDENDUM SUBMISSION	6,670.55	37,755.10	44,425.65
PERCENTAGE OF ADDITIONAL SALES TAX	15%	52%	

** NONREFUNDABLE ITEMS INCLUDE: ELECTRICITY, TELECOMMUNICATIONS, PURCHASE OR LEASEE VEHICLES, LOCAL OCCUPANCY & FOOD TAXES, AND TRAVEL EXPENSES.

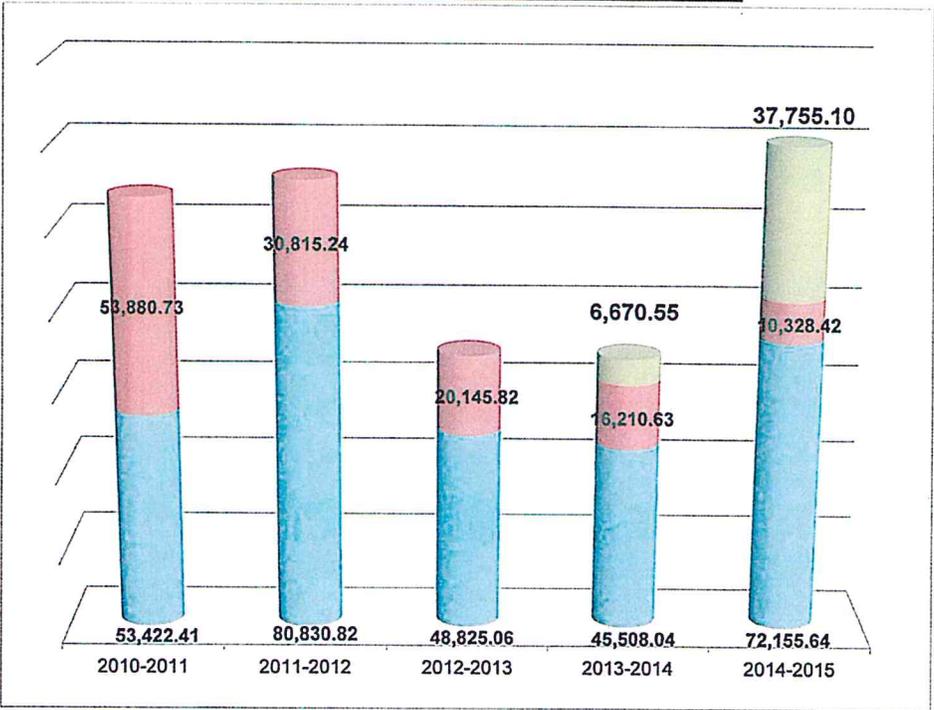
SALES TAX PAID AND ADDITIONAL REFUNDS

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
TOTAL SALES TAX	53,422.41	80,830.82	48,825.06	45,508.04	72,155.64
ORIGINAL SUBMISSION & REFUND RECEIVED	53,880.73	30,815.24	20,145.82	22,881.18	48,083.52
DIFFERENCE	(458.32)	50,015.58	28,679.24	22,626.86	24,072.12
PERCENTAGE RECEIVED OF TOTAL SALES TAX	101%	38%	41%	50%	67%

SALES TAX PAID BY COUNTY



REFUNDS TO BE RECEIVED
 REFUNDS RECEIVED
 TOTAL SALES TAX PAID



DHV

Davis High Ventures Corp.
33478 US Hwy 264 East
PO Box 95
Engelhard, NC 27824

October 20, 2016

Bill Rich
Hyde County Manager
30 Oyster Creek Rd. PO Box 188
Swan Quarter, NC 27885

Subject: Regarding Davis Center Roof Repair

Dear Mr. Rich

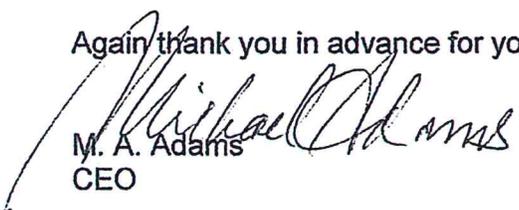
The Davis High Ventures Corporations' Board of Directors has held several meetings and has held in-depth discussion on the options presented at the August 23rd meeting regarding the roof repair at the Davis Center. After much discussions it is the general consensus of the Board that we work together and explore every avenue possible to repair the roof on the existing building.

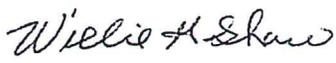
We believe with the roof repaired and new windows this will make Davis one of the most structurally sound buildings in the area. We feel we must again point out the historic significance of Davis to the Engelhard community in particular the black citizens. Davis has been part of our culture for over 60 plus years.

Over the years we have provided much needed services for the Engelhard area as well as the surrounding areas in the county in terms of Youth Recreation, Religious, and Cultural events. Once this issue has been resolved with good faith we will be able to continue providing these services and even on a larger scale.

We look forward to continue the dialogue and again work in a good faith effort to resolve this issue.

Again thank you in advance for your cooperation.


M. A. Adams
CEO


Willie Shaw
Board Chair

Lois Stotesberry

From: Rosemary Johnson <rjohnson@hydecourtnc.gov>
Sent: Wednesday, November 02, 2016 11:42 AM
To: tadams@hydecourtnc.gov; Jed Dixon; Connie Leinbach;
sundaehorn@embarqmail.com; thpahl@earthlink.net
Cc: Bill Rich; Kris Noble; Lois Stotesberry
Subject: Ferry Meeting - November 14

Importance: High

Everyone,

Mr. Rich has decided to cancel the ferry meeting scheduled for November 14 at 1 pm due to other commitments. Please call if you have any questions.

Regards,

Rosemary O. Johnson
Administrative Assistant/Planning Assistant
Hyde County Administration/Hyde County Manager's Office
PO Box 188
30 Oyster Creek Road
Swan Quarter, NC 27885
Office: (252) 926-4178
Fax: (252) 926-3701
rjohnson@hydecourtnc.gov



This email has been checked for viruses by Avast antivirus software.
www.avast.com