

**Hyde County Board of Commissioners' Meeting  
November 20, 2006  
Minutes**

The Hyde County Board of Commissioners held its regular meeting on Monday, November 20, 2006 at 7:00 PM in the Mattamuskeet School Cafeteria.

Board Members present were:

Bea Emmert, Chair	Charles Spencer
Alice Armstrong	Jane Hodges

Staff members present were:

Kevin Howard, County Manager  
 Connie Burlison, Clerk to the Board  
 Sid Hassell, County Attorney

Chair Emmert called the meeting to order, Charles Spencer offered prayer and Bea Emmert led the Pledge of Allegiance.

**Approval of Agenda**

Upon motion made by Jane Hodges, seconded by Charles Spencer, with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the agenda as amended. The following issues were added:

Public Safety Center Change Order #5  
 Travel Reimbursement Sheriff Elect David Mason

**Public Comments**

The meeting was opened to receive public comments. Comments received on the following:

Rudy Austin Bridge Replacements Hwy 12

**Approval of Minutes November 6, 2006**

Upon motion made by Jane Hodges, seconded by Charles Spencer, with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the November 6, 2006 minutes as submitted.

**Approval of Closed Session Minutes**

Upon motion made by Jane Hodges, seconded by Alice Armstrong with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Closed Session Minutes of the following meetings:

July 17, 2006  
 August 7, 2006  
 September 5, 2006  
 September 18, 2006  
 October 2, 2006  
 November 6, 2006

**Budget Revisions and Transfers**

Upon motion made by Jane Hodges, seconded by Alice Armstrong, with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the following Budget Revisions and Transfers as submitted:

(FO USE) IDT	#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
	18	MATT SEN CTR	556600.3200	CENTER SUPPLIES	\$1,266.54	
			556600.3300	ACTIVITY SUPPLIES		\$190.54
			556600.3301	JANITORIAL SUPPLIES		\$150.00
			556600.3302	LIBRARY/AUDIO SUPPLIES		\$50.00
			556600.4600	HEALTH SUPPLIES		\$876.00
			556600.1400	TRAVEL	\$250.00	
			556600.1200	POSTAGE		\$250.00
				<b>TRANSFER FROM VARIOUS SUPPLY LINES TO CETNER SUPPLIES AND FROM POSTAGE TO TRAVEL</b>		
	17	RESCUE	105920.3600	UNIFORMS	\$700.00	
			105920.4500	CONTRACT SERVICES		\$700.00
				<b>TRANSFER FROM CONTRACT SERVICES TO UNIFORMS FOR PANTS</b>		

**Darrick Smith, Timberline LLC**

Mr. Smith presented a sketch plan for The Preserve Phase II and requested approval of the Board. No action was taken.

**Manager's Business**

There were several items presented to the Board.

1. **Contract Award for Prison Sewer Spray Field Project** – Upon motion made by Jane Hodges, seconded by Alice Armstrong with all Board members voting in favor, BE IT RESOLVED THAT the Board awarded the Prison Sewer Spray Field Contract to Central Builders, Low Bidder.

Bids received as follows:

Central Builder, Inc, Rocky Mount, NC	\$211,386.00
Hendrix-Barnhill Co, Inc, Greenville, NC	\$259,295.00
T.A. Loving Company, Goldsboro, NC	\$334,590.00

2. **Inspection Duties Assigned to Tony Spencer July 17, 2006** – Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board reversed the action taken on July 17, 2006 of assigning Tony Spencer to Ocracoke Island for inspections duties and enforcement officer for the Ocracoke Development Ordinance. Mr. Spencer will not receive the \$6,000 housing allowance or the \$2,000 salary increase.
3. **Public Safety Center Change Order #5** – Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Public Safety Center Change Order #5. Changing PVC Pipe to Cast Iron.
4. **Travel Reimbursement Sheriff Elect David Mason** – Upon motion made by Charles Spencer, seconded by Alice Armstrong with all Board members voting in favor, BE IT RESOLVED THAT the Board approved travel reimbursement for Sheriff Elect David Mason in the amount \$563.09 for Sheriff Training Class.

#### **Public Hearing Ocracoke Development Ordinance Amendment**

Upon motion made by Jane Hodges, seconded by Alice Armstrong with all Board members voting in favor, BE IT RESOLVED THAT the Board opened the Public Hearing to receive comments on the Ocracoke Development Ordinance Amendment.

County Attorney Sid Hassell gave an overview of the changes in the Ocracoke Development Ordinance Amendment. Civil Penalty \$50 and Height Elevation from 7' – 2' to 8' – 3'.

Upon motion made by Jane Hodges, seconded by Alice Armstrong with all Board members voting in favor, BE IT RESOLVED THAT the Board closed the Public Hearing.

#### **Approval of Ocracoke Development Ordinance Amendment**

Upon motion made by Jane Hodges, seconded by Alice Armstrong with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Ocracoke Development Ordinance Amendment as submitted.

#### **Connie Burleson, Interim County Manager**

Upon motion made by Jane Hodges, seconded by Alice Armstrong with all Board members voting in favor, BE IT RESOLVED THAT the Board approved a salary increase of \$1,000 for November 2006 and \$500 a month until a permanent full time County Manager begins employment with Hyde County.

#### **Public Safety Center – Charlie Joseph Cahoon Public Safety Center**

Upon motion made by Jane Hodges, seconded by Bea Emmert with all Board members voting in favor, BE IT RESOLVED THAT the Board adopted a resolution naming the Public Safety Center the Charlie Joseph Cahoon Public Safety Center.

#### **Informational Items**

- Letter to Delmar Sadler Re: County Offer of \$4,545
- Letter to Delmar Sadler Re: Property Dike Easement
- Email Re: Mattamuskeet Documentary Mattamuskeet Foundation
- Minutes Ocracoke Planning Board September 2006 and August 2006
- Christmas Cheer Request for Donations
- Resignation Letter Ronnie Swindell Soil and Water Conservation District Board
- EMC Monthly Report September 2006
- EMC Monthly Report October 2006
- Letter from DCA Re: CDBG-SS Reduction of \$33,351
- Letter from DCA Re: Budget Revision CDBG #05-I-1383

#### **Recessed**

The meeting recessed to reconvene on Tuesday, November 21, 2006 at 5:00PM in the Office of the County Manager, Swan Quarter, NC.

#### **Reconvened**

The meeting reconvened on Tuesday, November 21, 2006 at 4:00PM in the Office of the County Manager, Swan Quarter, NC.

Board Members present were:

Bea Emmert, Chair	Charles Spencer
Alice Armstrong	Jane Hodges

Staff members present were:

Connie Burleson, Interim County Manager/Clerk to the Board  
Sid Hassell, County Attorney

Chair Emmert reconvened the meeting and offered prayer.

#### **Connie Burleson Deputy Contracting Officer for the Swan Quarter Water Shed Project Phase XI**

Upon motion made by Alice Armstrong, seconded by Charles Spencer, BE IT RESOLVED THAT the Board appointed Connie Burleson Deputy Contracting Officer for the Swan Quarter Water Shed Project Phase XI. Swan Quarter Water Shed Dike Construction Contract #SQW -11 Project. The vote carried with a vote of 3 to 0. Jane Hodges abstained.

**Budget Revision Landing Road Utility Project**

Upon motion made by Alice Armstrong, seconded by Charles Spencer, BE IT RESOLVED THAT the Board approved the following budget revision. Motion carried with a vote of 3 to 0. Jane Hodges abstained.

<b>SQ DIKE</b>	104910.7400	LANDING ROAD UTILITY PROJ	\$8,600.00	
	103460.0005	SQ DIKE PROJ CO EXP REIMB		\$8,600.00

**INCREASE BUDGET TO REFLECT  
COUNTY PORTION OF LANDING  
ROAD PROJECT (PARTIAL  
REIMB BY ST GRANT)**

**Adjournment**

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the meeting adjourned.

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Clerk \_\_\_\_\_ Chair  
Hyde County Board of Commissioners