

**Hyde County Board of Commissioners' Meeting**  
**October 29, 2007**  
**Special Meeting Minutes**

Chairman Charles Spencer called a Special meeting of the Hyde County Board of Commissioners to order at 3:30 PM on Monday, October 29, 2007 in the Multi-Purpose Room of the Hyde County Government Center, Swan Quarter. The following members were present: Alice Armstrong; Gene Ballance, Tom Davis, and Barry Swindell. Also present were Interim County Manager Carl Classen and Lois Stotesberry, Clerk to the Board.

Agenda: Chairman Spencer asked for any changes to the October 29, 2007 meeting Agenda. No modifications were made. Mr. Swindell moved to approve the agenda. Mr. Davis seconded the motion. The motion passed on the following vote: Ayes – Commissioners Armstrong, Ballance, Swindell, Davis and Chairman Spencer; Nays – None; Absent or Not Voting – None.

Appointments:

Finance Officer: Jessica Gibbs has accepted the position of Finance Officer. Mr. Davis moved to approve appointment of Jessica Gibbs as Acting Finance Officer at 80% of the minimum salary for the Finance Officer position, to be increased to 90% of the minimum of the Finance Officer position upon successful completion of the UNC School of Government's first county government accounting course and to Finance Officer at the minimum salary upon successful completion of the second county government accounting course and he further moved that she shall attend the UNC School of Government budget course in FY2008-09, if at all possible. Chairman Spencer seconded the motion. The motion passed on the following vote: Ayes – Armstrong, Ballance, Swindell, Davis and Chairman Spencer; Nays – None; Absent or Not Voting - None.

Finance Advisor: Ms. Armstrong moved to approve the appointment of Kenneth Chilcoat, CPA, as a financial advisor to Hyde County, to assist Jessica Gibbs with Finance Officer duties, to perform a pre-audit of the Government Center and Public Safety Center project finances, and to make recommendations to the County Manager and Finance Officer on methods to reduce the financial paperwork in the County's financial system. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Armstrong, Ballance, Swindell, Davis and Chairman Spencer; Nays – None; Absent or Not Voting - None.

Other Matters: County Manager Carl Classen asked for consideration of a temporary, part time EMS Accounting Technician position to assist David Warren, acting EMS Director, as he sorts out EMS files following the move and director transition, plus to assist the County in its EMS payables and receivables. Mr. Davis moved to approve appointment of a temporary, part-time accounting technician in EMS to assist David Warren, Acting EMS Director. Commissioner Ballance seconded the motion. The motion passed on the following vote: Ayes – Armstrong, Ballance, Swindell, Davis and Chairman Spencer; Nays – None; Absent or Not Voting - None.

County Commissioner Reports:

Commissioner Spencer spoke on the reduction of speed limit in Engelhard.

County Manager's Report: Chairman Spencer asked for a report from the Interim County Manager.

NCDOT SECONDARY ROAD IMPROVEMENT: Mr. Classen reported that NCDOT is scheduled to finish lining roads that were rocked earlier this year.

NO PARKING: Mr. Classen reported questions have been received from the public in reference to the No Parking signs erected in front of Gibbs Enterprise Store, Engelhard. Mr. Classen reported this was done by NCDOT; not Hyde County.

DEDICATION: Mr. Classen reported a tentative date for dedication of the new Government Center and the Public Safety Center has been set for December 14, 2007. Details not yet finalized.

There being no further matters to come before the Commissioners, Mr. Davis moved to adjourn the meeting. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes – Armstrong, Ballance, Swindell, Davis and Chairman Spencer; Nays – None; Absent or Not Voting - None.

The meeting adjourned at 3:55 PM.

Respectfully submitted:

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Lois Stotesberry, Clerk to the Board of Commissioners

Minutes approved on 6<sup>th</sup> day of November, 2007.

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Charles Spencer, Chairman,  
Hyde County Board of Commissioners