

**Hyde County Board of Commissioners' Meeting  
October 3, 2005  
Minutes**

The Hyde County Board of Commissioners held its regular meeting on Monday, October 3, 2005 at 7:00 PM in the Board of Education Conference room at O.A. Peay School.

Board members present were:

Bea Emmert, Chair	Charles Spencer, Vice-chair	
W. Mack Carawan, Jr.	Jane Hodges	Nathan Sears

Staff members present were:

Kevin Howard, County Manager	Connie Burluson, Clerk to the Board
Ranee Holbrook, Attorney Sitting in for County Attorney Sid Hassell	

Media present were:

Nikie Mayo, The Coastland Times  
Doug Gibbs, The Washington Daily News

Chair Emmert called the meeting to order, Steve Bryan offered prayer and Bea Emmert led the Pledge of Allegiance.

**Approval of Agenda**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the agenda as amended. Faith Sumner was removed from the agenda.

**Earl Pugh – Lake Road Tract Subdivision Plat**

Upon motion made by W. Mack Carawan, Jr., seconded by Nathan Sears with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Lake Road Tract Subdivision Final Plat.

**Northeastern Workforce Development Board Appointment**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board appointed David Mason, Sr. to the Northeastern Workforce Development Board.

**Budget Revisions and Transfers**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Budget Transfers and Revisions as presented.

Budget Transfers:

<u>Department</u>	<u>Account #</u>	<u>Line Item Account Name and Explanation</u>	<u>Debit</u>	<u>Credit</u>
Elderly/	106500.1405	EDTAP-DSS	\$ 5,000	
Handicap	106500.1406	EDTAP-Health	\$ 200	
Transportation	106500.1407	EDTAP-TMH	\$ 1,000	
	106500.1408	EDTAP- Cooperative Extension	\$ 500	
	106500.1409	EDTAP-HFOA	\$15,000	
	106500.1410	EDTAP-OCRA	\$ 6,825	
	106500.1401	Work First Transportation	\$ 6	
	106500.1402	Rural General Public Program	\$ 9,871	
	106500.1405	EDTAP-HCT		\$16,385
	109990.0001	Contingency		\$ 6
	109990.0001	Contingency		\$ 9,871
	109990.0001	Contingency		\$12,140
		Transfer funds to set up individual lines for the elderly Handicap appropriation-also adjust overall dept budget To match funding approval received from the dept of Transportation-ROAP FY 2006		

Budget Revision

Solid Waste	105750.4523	Motor Oil Disposal	\$600
	105750.4522	White Goods Disposal	\$600

There is charge of \$69 per site to pick up used motor oil

**Approval of Minutes September 6, 2005 and September 19, 2005**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the minutes of the September 6, 2005 and September 19, 2005 meetings as submitted.

**Policy Forbidding Disclosure of Certain Information Pertaining to the Letting of Public Contracts.**

Upon motion made by Jane Hodges, seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board adopted a policy forbidding disclosure of certain information pertaining to the letting of public contracts.

FOR COMPLETE POLICY – SEE MINUTE DOCKET FOLDER – COUNTY MANAGER’S OFFICE

**W. Mack Carawan, Jr. NC Ferry Services**

Mr. Carawan requested the Board submit a letter to NC DOT Ferry Division requesting they research the feasibility of a fast ferry between Ocracoke and Swan Quarter. Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board requested County Manager Kevin Howard send a letter to Hyde County Representatives and NC DOT Ferry Division requesting they research the feasibility of a fast ferry between Swan Quarter and Ocracoke.

## Manager's Business

County Manager Kevin Howard presented several items to the Board.

1. **Holiday Pay** – W. Mack Carawan, Jr., made a motion to give an additional day of sick leave to all full-time county employees scheduled on call for county holidays and an additional day of sick leave for working a county holiday. An employee could receive two additional days of sick leave if they are on call and actually work a scheduled county holiday. Nathan Sears seconded the motion. Motion carried with a vote of 3 to 1. Bea Emmert cast the opposing vote and Jane Hodges was excused from voting. Previous policy stated all full-time employees would receive an additional sick day for working a holiday.
2. **Resolution Proclaiming October 23-29, 2005 as Homelessness Awareness Week in Hyde County**  
Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board adopted the Resolution Proclaiming October 23-29, 2005 as Homelessness Awareness Week in Hyde County.
3. **Update of Meeting between Board of Education Chair and Vice-chair and Commissioners Chair and Vice-chair** – County Manager Kevin Howard updated the Board of the meeting between the Board of Education Chair and Vice-chair and Commissioners Chair and Vice-chair. Dr. Womble discussed the new facilities to be constructed on Ocracoke and funds. The Board of Education may in the future need to request funds from the Commissioners to complete the facilities but at the present time just want to make the Board of Commissioners aware of where things stand. The Board of Commissioners agreed that meetings in the future would be between the complete Boards not just chairs and vice chairs.
4. **Ordinance Amending Hyde County Manufactured Housing and Travel Trailer Park Ordinance and Ordinance Amending Hyde County Subdivision Ordinance** – Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board adopted the Ordinances Amending Hyde County Manufactured Housing and Travel Trailer Park Ordinance and Amending Hyde County Subdivision Ordinance.
5. **Designated Agents Hurricane Ophelia** – Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board appointed Kevin Howard Primary Agent and Janet Dodge Secondary Agent for Hurricane Ophelia.
6. **Participation Agreement for Cooperative Extension Service Employee 40-Hour Annual Leave Bonus 2005-2006** – Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board voted not to participate in the Bonus offered at this time to Cooperative Extension Employees.
7. **Brennan Associates** – Brennan Associates will be meeting with Department Heads on Friday, October 7, 2005 at 10:00AM.
8. **Commander Richard Keyes OLF** – Commander Richard Keyes is scheduling a meeting with the Board to discuss the OLF Environmental Impact.

## Nathan Sears

Mr. Sears asked about the status of the PA System. County Manager Kevin Howard informed the Board it had been ordered. Mr. Sears inquired into the progress on the Hyde County Airport. Mr. Howard stated there was not any response from the RFP for a fixed based operator and the airport committee would meet next month.

## Next Regularly Scheduled Meeting – October 17, 2005

The next regularly scheduled Board of Commissioner meeting will be October 17, 2005 in the Ocracoke School Gym at 7:00 PM.

## Public Comments

The meeting opened to receive public comments. Steve Bryan announced the Swan Quarter Service Group was meeting with Congressman Jones about the Swan Quarter Post Office.

## Closed Session – Economic Development

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board entered into closed session at 8:10PM for economic development.

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board came out of closed session at 8:57PM with no action taken.

## Land Use Plan Committee Update

County Planner Alice Keeney informed the Board that the attendance for the Land Use Plan Committee had dropped greatly and that it was a critical time for the committee.

## Informational Items

Letter from Charlie E. Thompson, DCA Re: Monitoring Visit CDBG No. 04-C-1272 along with Summary

Letter From Roger Davis, USDA Re: Notice for Financial Assistance Approval

Hyde County Emergency Management Department Year 1 Status Report

Letter From Congressman Jones Stating His Willingness to Provide Assistance with CAMA on the Paving of Montgomery Road

## Adjournment

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board adjourned the meeting at 9:01 PM.

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Clerk \_\_\_\_\_ Chairman

Hyde County Board of Commissioners