

Meeting Minutes

Board of County Commissioners Hyde County

Monday, October 6, 2014

Chairman Barry Swindell called the Regular Meeting of the Hyde County Board of Commissioners to order at 6:00pm on Monday, October 6, 2014, in the Hyde County Government Center, Multi-Use Room, and the Ocracoke School Commons Room using electronic conferencing equipment.

The following members were present on the mainland: Commissioners Benjamin Simmons, III, Earl Pugh, Jr. and Barry Swindell; Attorney Fred Holscher; County Manager Bill Rich; Clerk to the Board Lois Stotesberry; and, members of the public. Commissioner Fletcher was absent.

The following members were present on Ocracoke: Commissioner Dick Tunnell; Public Information Officer Sarah Johnson and members of the public.

Following opening prayer by Commissioner Simmons and pledge of allegiance the meeting was called to order.

Agenda:

Chairman Swindell asked for changes to the October 6, 2014 meeting Agenda.

Commissioner Tunnell moved to approve the amended October 6 meeting Agenda as presented by the Clerk with addition of Item 11.(c) Fairfield Drainage System and Closed Session in accordance with NCGS143A-318.11 (a)(6) – Personnel. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Consideration of Minutes:

Commissioner Pugh moved to approve the September 2, 2014 Board of Commissioners Regular Meeting Minutes as presented by the Clerk. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Introduction:

Manager Rich introduced Phillip A. (Andy) Holloway, Adult & Employment Specialist with the Northeastern Workforce Development Board (NWDB). Andy grew up here and is happy to return to Hyde County. His office is located in the Hyde County Government Center. His duties include, but are not limited to, workforce placement, training assistance, transportation assistant and child care assistance to unemployed adult individuals and individuals who have been displaced from employment.

Employee Recognition:

Manager Rich recognized Health Director Wesley Smith as the employee of the month. Mr. Rich complimented Mr. Smith for his total professionalism and presented him with a \$25.00 Gift Certificate to Golden Corral in New Bern. Wesley will be transferring to Jones County in November.

Proclamation:

Eve Richardson, Client Services Director, presented “National Domestic Violence Awareness Month”. Sponsoring an official proclamation to recognize October as Hyde County’s National Domestic Violence Awareness Month demonstrates the Board of Commissioners support in ending domestic violence and educating the public on the seriousness of domestic violence.

Commissioner Pugh moved to adopt “Proclamation – National Domestic Violence Awareness Month”. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Clerk’s Note: A copy of “Proclamation – National Domestic Violence Awareness Month” is attached herewith as Exhibit A and incorporated herein by reference.

Public Hearing – Rural Operating Assistance Program FY2015:

Commissioner Simmons moved to open Public Hearing on Rural Operating Assistance Program FY2015 (ROAP). Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Beverly Paul, Hyde Transit Director, reported ROAP is a state-funded, public transportation grant program administered by the NC Department of Transportation. ROAP consists of the Elderly and Disabled Transportation Assistance Program (EDTAP), the Employment Transportation Assistance Program (EMPL) and the Rural General Public (RGP) Transportation Program. The period of performance for these funds (\$85,246.00) will be July 1, 2014 to June 30, 2015.

Commissioner Pugh moved to close Public Hearing on Rural Operating Assistance Program FY2015 (ROAP). Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Commissioner Swindell moved to adopt Resolution – Certified Statement – FY2015 Rural Operating Assistance Program. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Commissioner Pugh moved to approve sub-allocation recommendation (\$41,781.00) for the Elderly and Disabled Transportation Assistance Program (EDTAP). Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Clerk’s Note: A copy of “Resolution – Certified Statement – FY2015 Rural Operating Assistance Program – County of Hyde” is attached herewith as Exhibit B and incorporated herein by reference.

Appointment – Hyde County Transit Board of Directors:

Beverly Paul, Hyde Transit Director, presented nominees Kris Noble and Justin Gibbs for appointment to the Hyde County Transit Board of Directors. She hopes to nominate an Ocracoke Transit Board member in November.

Commissioner Simmons moved to appoint Kris Noble and Justin Gibbs to serve on the Hyde County Transit Board of Directors. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Proposed Ocracoke Transit Project:

Beverly Paul, Hyde Transit Director and Kris Noble, Hyde County Planner presented overview of a proposed Ocracoke Transit Project. Ms. Paul and Ms. Noble propose using existing ferry equipment to increase capacity during the 100-day summer peak season on Ocracoke Island. Visitors would walk on the passenger ferry (no vehicles) and then take a bus to their destination. They will continue working on this project and present update when necessary. No action is required at this time.

Presentation – Smoke-Free Hyde County:

Patricia Harrison and Jasmine Adame from Mattamuskeet TRU (Tobacco.Reality.Unfiltered) Club along with Lisa Phillips presented Certificate of Appreciation to the Board of County Commissioners for their participation in the TRU Club’s “Smoke Free Hyde County” campaign.

On May 6, 2013 the Board received presentation of a video created by Mattamuskeet TRU Club Students, Ocracoke I SPEAK (Island Students Promoting Empowerment Among Kids) Club Students and Dr. Erin Baker from the Ocracoke Health Center promoting the health benefits of a smoke-free Hyde County. Later, on March 10, 2014, the Board of Commissioners adopted (4 to 1 vote)

“Resolution In Support of Smoking and Use of Vapor Products In County Buildings, On County Grounds (within 25 linear feet of county buildings) and In County Vehicles.

No action required.

Public Comments:

Chairman Swindell called for comments from the public.

Cindy Carawan, Scranton – is a Hyde County Sheriff’s Office Dispatch employee. Ms. Carawan presented opposition to consolidation of a joint PSAP (Public Safety Answering Point) serving Dare, Tyrrell and Hyde Counties to form a regional dispatch center.

Barbara Jean Gibbs, Engelhard – asked what it will cost the County to send our dispatchers to Dare County. Ms. Gibbs is concerned about unemployment in Hyde County.

There being no further comments from the public, Chairman Swindell continued the meeting.

Appointments:

Engelhard Sanitary District Board

Kris Noble, Planner, requested Board appointment of Tony Spencer to the Engelhard Sanitary District (ESD) Board. Ms. Noble reported the ESD Board has five (5) seats on its board with two seats being vacant. Mr. Spencer has expressed a willingness to serve on the ESD Board.

Commissioner Simmons moved to appoint Tony Spencer to serve on the Engelhard Sanitary District Board. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

NC Local Government Debt Setoff Hearing Officer

Manager Rich reported someone is needed to serve as Debt Setoff Hearing Officer. Since adopting resolution to join (November 2009), Hyde County has participated in the North Carolina Association of County Commissioners (NCACC) Debt Setoff Program. Lois Stotesberry currently serves as the designated Hearing Officer (October 2012) and has recently become the Debt Setoff Contact Person for Hyde County.

Corrinne Gibbs has served as Hearing Officer in the past and has been asked to serve as the Debt Setoff Hearing Officer for Hyde County. The Hearing Officer position requires Board appointment.

Commissioner Pugh moved to appoint Corrinne Gibbs as Debt Setoff Hearing Officer. Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Interim Health Director

Wesley P. Smith, Health Director, submitted his resignation as Health Director for Hyde County, with an effective date of October 24, 2014. At their quarterly meeting on September 23, 2014, the Hyde County Board of Health appointed Luana Gibbs, RN, Public Health Nursing Supervisor II, as Interim Health Director, effective October 25, 2014. Ms. Gibbs will serve as Interim Health Director until a Permanent Health Director has been appointed for the Hyde County Health Department. For the duration of the Interim Assignment, Ms. Gibbs shall receive a pay adjustment of 10% in the amount of \$671.00 per month.

Mr. Smith stated he has enjoyed the past 6 ½ years as Health Director and that Luana Gibbs has been at the Health Department for the past 12 years.

Commissioner Pugh moved to appoint Luana Gibbs as Interim Health Director for Hyde County, effective October 25, 2014, with a salary adjustment in the amount of \$671.00 for the duration of the interim assignment. Commissioner Simmons seconded the motion. The motion passed on the

following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Items of Consideration:

Revision to Hyde County Animal Control Fee Schedule

Wesley Smith, Health Director, requested revision of the current Animal Control Fee Schedule. The schedule was approved by the Hyde County Board of Commissioners effective July 1, 2010 and included a boarding fee in the amount of \$2.00 per day, as well as the option of a one year rabies vaccination in the amount of \$7.00 or a three year rabies vaccination in the amount of \$14.00. At their quarterly meeting on September 23, 2014, the Hyde County Board of Health approved a revised Animal Control Fee Schedule, which increases the boarding fee to \$10.00 per day and removes the option of a one-year rabies vaccination. Increasing the daily boarding fee will serve as a deterrent to owners who allow their pets to run at-large. Requiring a three year rabies vaccination (at a reduced rate) extends the period of time a dog or cat is protected from exposure to rabies, which is in the best interest of public safety. Local health departments must receive approval of both the Board of Health and Board of County Commissioners for new or revised fee schedules.

Commissioner Swindell moved to approve revision to Animal Control Fee Schedule, effective October 6, 2014. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Revision to Environmental Health Fee Schedule

Wesley Smith, Health Director, reported effective with State Fiscal Year 2014-15, the NC State Laboratory of Public Health (NCLPH) revised its Well Water Testing Fee Schedule to cover their costs. Environmental Health Specialists in local health departments were made aware of this revision in August of 2014. In order for the Health Department to absorb the increased cost in certain well water tests, the Hyde County Board of Health at their quarterly meeting on September 23, 2014 approved a revised Environmental Health Fee Schedule. There were only three (3) water sample tests that needed to be increased. Local health departments must receive approval of both the Board of Health and Board of County Commissioners for new or revised fee schedules.

Commissioner Pugh moved to approve revision to Environmental Health Fee Schedule, effective October 6, 2014. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Ocracoke Community Center

Barbara Jemison and Clint Berry, Utilities Director, presented slide show update on the Ocracoke Community Center project. Roof damage to the Community Center occurred as a result of Hurricane Arthur. Signs of significant mold in the drop ceiling required removal of the entire ceiling and HVAC duct work. Mold in the insulation in the walls and damaged wiring required removal also. AES treated the mold, sprayed a fungicide on the walls and fogged UVL in the building. An air scrubber ran for seven days after the treatment to the building.

Ms. Jemison bid the project out two years ago but funds to pay for repairs were not available. The Ocracoke Occupancy Tax Board approved funds in the amount of \$29,000.00 (in FY2014) for a new floor and these funds had to be used to pay for the repairs. Hyde County's portion of the bill is less than \$10,000.00.

No action required.

Update on Various Projects Ongoing In The County

Clint Berry, Utilities Director, presented update on construction projects ongoing in the county. Mr. Berry reported repairs are near completion at the Government Center. A storm door will be placed

on the roof access door to prevent water from blowing in; repairs to the Public Safety Center roof started today with an expected 60-day completion; and, renovations to the East Carolina Bank – DSS Building are progressing with a November 7 to 14 move in date.

Swan Quarter Christian Church Parking Lot Upkeep

Clint Berry, Utilities Director, requested approval to purchase a load of rocks for the Swan Quarter Christian Church parking lot. Citizens use the parking lot on court days and other visits to the Government Center. Mr. Berry will use Maintenance Department funds to pay for the rocks.

Commissioner Simmons moved to approve purchase of a load of rocks for the Swan Quarter Christian Church parking lot. Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Wireless Telecommunications Facility Located at Nebraska Road, Engelhard, NC

Kris Noble, Planner, reported American Towers, LLC is applying for a new self-support wireless telecommunications tower (known as AT&T Site #176-070 “Fall Guy”), to be located at Nebraska Road, Engelhard, NC. An application was previously submitted for a tower to be located in the same general vicinity on Great Ditch Road. That application was approved at the July 7 Board of Commissioners meeting. It was later determined that the Great Ditch location is deemed to be in a “Historical District” and was therefore not a suitable location. This application replaces the one submitted in July. This tower represents AT&T’s commitment to improve its service coverage in Hyde County and has determined this location as an area of particular need. This tower is built for the use of AT&T, as well as the use of other carriers in the future. Scope of work includes the installation of a 315’ (including the lightning rod) self-support wireless telecommunications tower. The Planner has reviewed the Telecommunications Ordinance and found the application and proposed scope of work to be compliant under the Ordinance. The Board of Commissioners must review and approve applications before the building inspector can permit construction.

Commissioner Pugh moved to approve AT&T application for the installation of a 315’ (including the lightning rod) self-support wireless telecommunications tower at Nebraska Road, Engelhard, NC. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Resolutions – Plat Review Officer

Kris Noble, Planner, requested approval of Resolution to approve Rosemary Johnson for appointment as a Plat Review Officer and Resolution for revocation of Averi Simmons as a Plat Review Officer. Ms. Johnson was approved as a Plat Review Officer at the September 9 meeting. Resolution appointing Ms. Johnson and revoking Ms. Simmons are presented for approval so that they will be officially recorded in the Register of Deeds office.

Commissioner Simmons moved to approve revocation of Averi Simmons as a Plat Review Officer for Hyde County. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Clerk’s Note: A copy of “Resolution to Revoke Averi Simmons as Plat Review Officer for Hyde County, North Carolina” is attached herewith as Exhibit C and incorporated herein by reference.

Commissioner Simmons moved to approve appointment of Rosemary Johnson as a Plat Review officer for Hyde County. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Clerk’s Note: A copy of “Resolution to Appoint Rosemary Johnson as Plat Review Officer for Hyde County, North Carolina” is attached herewith as Exhibit D and incorporated herein by reference.

Official Depository – Yadkin Bank

Corrinne Gibbs, Finance Officer reported on August 5, 2013 Vantage South Bank was declared the Central Depository (retroactive to May 1, 2013) for Hyde County. Yadkin Bank recently purchased Vantage South Bank (formerly ECB) and the County needs to declare Yadkin Bank its Central Depository, effective Monday, September 22, 2014.

Commissioner Simmons moved to declare Yadkin Bank the Central Depository for Hyde County, effective September 22, 2014. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Renewal of Lobbyist Contract – McClees Consulting

Manager Rich reported the current lobbyist contract with McClees Consulting will expire December 31, 2014. Mr. Rich requests Board of Commissioners approval to renew contract with McClees Consulting at a cost of \$30,000.00. The McClees's are requesting an additional \$15,000.00 due to dealing with Hyde County's federal issues. He reported that if funding is approved the additional \$15,000.00 will come from Occupancy Tax, Manager's allocation for an assistant and grant funds. There will be no increase to the budget.

Commissioner Simmons moved to direct the County Manager to present a counter-offer of \$25,000.00 to McClees Consulting for a one year contract. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

NC DOT Encroachment Agreement – Outer Banks National

Manager Rich reported the Outer Banks National Scenic Byway Committee requests Hyde County Board of Commissioners approval of NC DOT Right of Way Encroachment Agreement for Non-Utility Encroachments on Primary and Secondary Highways. The Scenic Byway Committee plans to develop orientation panels for the Outer Banks National Scenic Byway. NC12 and various locations beginning at the north end of Ocracoke Island proceeding to the NC DOT Ferry Terminal within the Village of Ocracoke will be affected by this project. Elements include route signs, entrance signs, orientation panels, medallion signs and other elements necessary to define and delineate the Scenic Byway in Hyde County.

Commissioner Pugh moved to approve NC DOT and Hyde County Right of Way Encroachment Agreement for Non-Utility Encroachments on Primary and Secondary Highways. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Commissioner's Concerns

Commissioner Fletcher – Tabled to next Board of Commissioners meeting on November 3rd due to Mr. Fletcher's absence.

Commissioner Simmons – Fairfield Drainage System needs to be repaired. Mr. Simmons reported \$146,000.00 operating budget for the system and suggested Golden LEAF grant application for funding. Kris Noble, Planner will work with Debbie Cahoon and Daniel Brinn (S&W) to find the money for this project.

Commissioner Swindell – Discussed employees use of electronic messaging and the need to revise the County's Personnel Policy. Mr. Swindell stated citizens tax dollars are used to pay employees to work. Some employees are defrauding County government by spending excessive time on smart phones and/or Facebook, etc. Revisions to the Personnel Policy will be drafted and presented to the Board for further discussion.

Budget Revision

(FO Use) BR#	Department	Account #	Line Item Account Name/ Explanation	Debit	Credit
BR09-15	Healthy Communities	10.5830.4502	Community Health Assessment	\$ 4,500.00	
		10.3480.0005	Vidant Beaufort Hospital Grant		\$ 4,500.00
	<i>Hyde County Health Department is collaborating with Vidant Beaufort Hospital and the Outer Banks Hospital on completing the 2014 Hyde County Community Health Assessment (CHA). To assist with funding this joint collaborative, the Health Department has received \$4,500.00 from Vidant Community Benefit Grant Program to help cover primary data collection and report write-up through contract with ECU. While this budget revision does increase the budget for Healthy Communities, it does not require any local finding.</i>			\$ 4,500.00	\$ 4,500.00

Commissioner Pugh moved to approve BR09-15 Healthy Communities budget transfer as presented. Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes – Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Management Reports:

Commissioner Fletcher – absent.

Commissioner Tunnell – asked that everyone remember Scott Coble’s family in their prayers. Mr. Coble died from injuries sustained in an accident.

Commissioner Simmons – reported on the need to maintain County dikes to avoid salt water intrusion.

Commissioner Pugh – attended the NC School District I meeting and Secretary of Commerce Sharon Decker’s visit; and will attend the Albemarle Commission meeting in Manteo on the 16th.

Chairman Swindell – attended the Health Department Board meeting.

Manager Rich – reported four newly installed signs on Ocracoke are missing and Highway 12 will be re-named Irvin Garrish Highway. Mr. Rich attended Secretary Decker’s visit and complimented Kris Noble for a presentation made at the meeting. Golden LEAF has granted \$500,000.00 to the new Revolving Loan Fund. New RLF Board members will be appointed and new guidelines to borrow from will be written. He also proposed drainage around the trash containers at the Ocracoke Solid Waste site; welcomed Assistant Finance Director Mimi VanNortwick; and reported Kris Noble is working on two proposals for repairing the Engelhard Sanitary District Lagoon. Mr. Rich attended a meeting in Tyrrell County on September 23rd where Seymour Johnson AFB Joint Land Use Study was discussed; hosted the Partnership for Sounds meeting on September 30; and, joined the Boy Scouts of America BTWH Committee. Manager Rich challenged the OSHA Public Safety Center Citation and reported Hyde County is on the docket. He will meet with Jed Dixon, Ferry Director, to discuss adding a ferry run to Swan Quarter. He also presented his September Calendar.

Public Comments:

Chairman Swindell called for comments from the public. There being no comments from the public, Chairman Swindell continued the meeting.

Closed Session

Commissioner Swindell moved to enter into closed session in accordance with NCGS143A-318.11 (a)(6) – Personnel Matters. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Commissioner Simmons moved to come out of closed session. Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Tunnell, Simmons and Swindell; Nays – None; Absent or not voting – Fletcher.

Commissioners entered into closed session at 7:30p.m. and came out at 7:50p.m. No action taken.

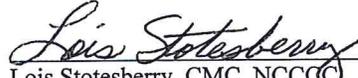
Adjourn

Commissioner Simmons moved to adjourn the meeting. Mr. Pugh seconded the motion. The motion passed on the following vote: Ayes –Pugh, Simmons, Swindell and Tunnell; Nays – None; Absent or not voting – Fletcher.

The meeting adjourned at 7:55p.m.

Respectfully submitted:

Minutes approved on the 3rd day of November, 2014.


Lois Stotesberry, CMC, NCCC
Clerk, Hyde County Board of Commissioners


Barry Swindell
Chair, Hyde County Board of Commissioners



Attachments:

Exhibit A: *"Proclamation – National Domestic Violence Awareness Month"*

Exhibit B: *"Resolution – CERTIFIED STATEMENT – FY2015 Rural Operating Assistance Program – County of Hyde"*

Exhibit C: *"Resolution to Revoke Averi Simmons as Plat Review Officer for Hyde County, North Carolina"*

Exhibit D: *"Resolution to Appoint Rosemary Johnson as Plat Review Officer for Hyde County, North Carolina"*

PROCLAMATION

WHEREAS, the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including abuse to children and the elderly.

WHEREAS, the problems of domestic violence are not confined to any group or groups of people, but cut across all economic, racial and societal barriers, and are supported by societal indifferences, and

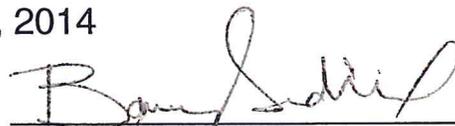
WHEREAS, the impact of domestic violence is wide ranging, directly effecting individuals and society as a whole, here in this community, throughout the United States and the world, and

WHEREAS, it is battered women themselves who have been in the forefront of efforts to bring peace and equality to the home.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED, in recognition of the important work done by domestic violence programs, that the Hyde County Board of Commissioners do hereby proclaim the month of October to be ***National Domestic Violence Awareness Month***, and urge all citizens to actively participate in the scheduled activities and programs to work toward improving victim safety and holding perpetrators of domestic abuse accountable for their actions against individual victims and our society as a whole.

Duly adopted this the 6th day of October, 2014

Attested by:


Barry Swindell, Chairman
Hyde County Board of Commissioners


Lois Stotesberry, Clerk
Hyde County Board of Commissioners



CERTIFIED STATEMENT
FY2015
RURAL OPERATING ASSISTANCE PROGRAM
County of Hyde

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2014 to June 30, 2015 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Hyde North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2015 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2015 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	41,781	41,781
Employment Transportation Assistance Program (EMPL)	4,756	4,756
Rural General Public Program (RGP)	38,709	38,709
TOTAL	85,246	85,246

WITNESS my hand and county seal, this 6th day of October, 2014



 Signature of County Manager/Administrator

Bill Rich

 Printed Name of County Manager/Administrator

State of North Carolina County of

County Seal Here

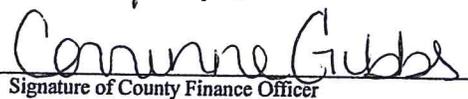




 Signature of Board of County Commissioners Chairperson

Barry Swindell

 Printed Name of Chairperson



 Signature of County Finance Officer

Corrinne Gibbs

 Printed Name of County Finance Officer

**Resolution to Revoke Averi Simmons
As Plat Review Officer for Hyde County, North Carolina**

WHEREAS, an Act to improve the procedures for recording maps and plats, to revise the law governing the disposition of certain birth and death certificates, and to establish a study of land title registration procedures was ratified the 8th day of July, 1997 by the North Carolina General Assembly;

WHEREAS, G.S. 47-30.2 of this General Statute requires the Board of Commissioners of each county designate by name one or more persons experienced in mapping or land records management as Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the Register of Deeds for recording;

WHEREAS, upon that person's departure from employment with the county, their responsibilities as a Review Officer will be revoked;

WHEREAS, A Resolution Revoking a Review Officer shall be recorded in the county registry and indexed on the grantor index in the name of the Review Officer;

THEREFORE, BE IT RESOLVED, that the Hyde County Board of Commissioners hereby revokes Averi Simmons as Plat Review Officer.



**Barry Swindell, Chair
Hyde County Board of Commissioners**

ATTEST:



**Lois Stotesberry
Clerk to the Board**



**Resolution to Appoint Rosemary Johnson
As Plat Review Officer for Hyde County, North Carolina**

WHEREAS, an Act to improve the procedures for recording maps and plats, to revise the law governing the disposition of certain birth and death certificates, and to establish a study of land title registration procedures was ratified the 8th day of July, 1997 by the North Carolina General Assembly;

WHEREAS, G.S. 47-30.2 of this General Statute requires the Board of Commissioners of each county designate by name one or more persons experienced in mapping or land records management as Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the Register of Deeds for recording;

WHEREAS, each person designated a Review Officer shall, if reasonably feasible, be certified as a property mapper pursuant to G.S. 147-54.4;

WHEREAS, A Resolution Designating a Review Officer shall be recorded in the county registry and indexed on the grantor index in the name of the Review Officer;

THEREFORE, BE IT RESOLVED, that the Hyde County Board of Commissioners hereby appoints Rosemary Johnson as Plat Review Officer.



**Barry Swindell, Chair
Hyde County Board of Commissioners**

ATTEST:



**Lois Stotesberry
Clerk to the Board**

