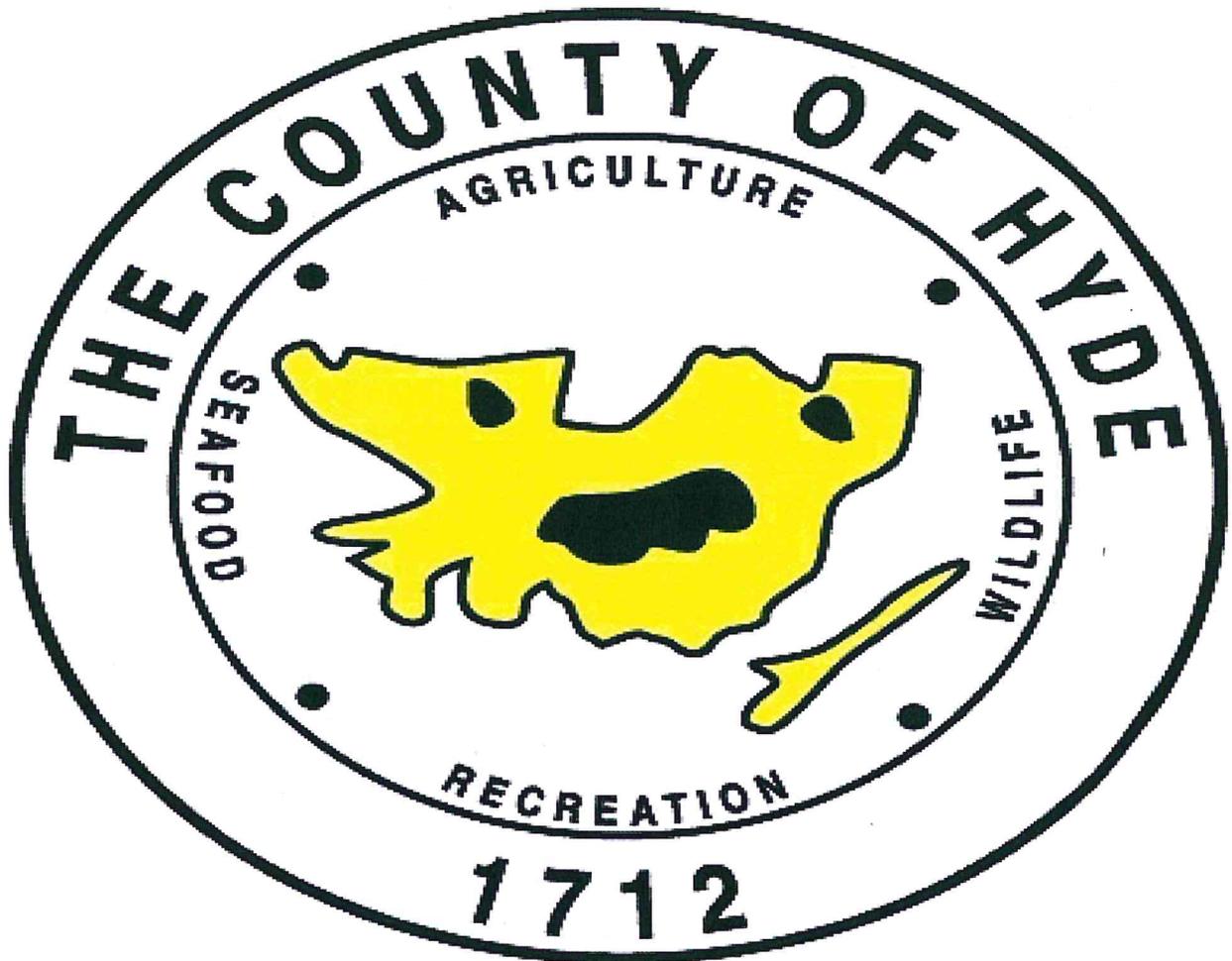


**HYDE COUNTY BOARD OF COMMISSIONERS
MEETING PACKET
JANUARY 5, 2015**



**HYDE COUNTY COURTHOUSE
MULTI-PURPOSE ROOM
30 OYSTER CREEK ROAD, SWAN QUARTER, NC
AND
OCRACOKE SCHOOL COMMONS AREA
120 SCHOOL HOUSE ROAD, OCRACOKE, NC**

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Chairman Barry Swindell
Attachment: No

ITEM TITLE: OPENING

SUMMARY: Call to Order
Opening Prayer
Pledge of Allegiance

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Chairman Barry Swindell
Attachment: Yes

ITEM TITLE: CONSIDERATION OF AGENDA

SUMMARY: Attached is the proposed Agenda for the January 5, 2015, Regular Meeting of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

AGENDA

HYDE COUNTY BOARD OF COMMISSIONERS' MEETING

MONDAY, JANUARY 5, 2015 – 6:00 PM

CALL TO ORDER

OPENING

CONSIDERATION OF AGENDA

CONSIDERATION OF MINUTES

- 1) December 1, 2014 – Regular Meeting Minutes

PUBLIC HEARINGS (none)

INTRODUCTION

- 1) Anna Schafer, MPH, Public Health Educator II

PRESENTATIONS

- 1) Jill Moore – Local Human Services Organization & Governance
- 2) Dr. Randolph Latimore and Kenneth Collier
 - a. Board of Education Request
 - b. School Funds Held

EMPLOYEE RECOGNITION

PUBLIC COMMENTS

Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action

ITEMS OF CONSIDERATION

- 1) Resolution (none)
- 2) Appointment
 - a. RPO Alternate (must be a commissioner) Mgr. Rich

- 3) Animal Control J. M. Eakes
- 4) Health Department Fee Schedule FY2014-15 Luana Gibbs
- 5) Health Department Services to Ocracoke Island Luana Gibbs
- 6) Ocracoke Occupancy Tax Board Funding Requests Mgr. Rich
- 7) Mainland Occupancy Tax Board Funding Requests Mgr. Rich
- 8) 2015 IRS Standard Mileage Rate Corrinne Gibbs
- 9) Swan Quarter Landing – Project Overview & Site PlanKris Noble
- 10) Swan Quarter Landing – Application for PARTF Kris Noble
- 11) Swan Quarter Landing – Application for CWMTF Kris Noble
- 12) Final Report on DSS Move to ECB Building Clint Berry
- 13) David’s Trash Service Update Mgr. Rich
- 14) Consideration of Ocracoke Leash Law Mgr. Rich

BUDGET MATTERS

- a) BR 20-15 – Health – Triple P
- b) BR 21-15 – Health – PC Telemedicinr
- c) BR 22-15 – Health – Environmental Health
- d) BR 23-15 – Health – Family Planning

MANAGEMENT REPORTS

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

MANAGER’S PROJECTS UPDATE

- Passenger Ferries
- Lifeguard Beach
- Regional 9-1-1
- Trip to Oregon and Washington
- Blackbeard’s Puddle
- Acknowledge Ocracoke VFD

PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

CLOSED SESSION (discussion and possible action if required)

ADJOURN

SUPPLEMENTAL INFORMATION

Department Reports

- 1) Tax Department (requires signature)
- 2) Social Services
- 3) Inspections
- 4) Mattamuskeet Senior Center
- 5) Health Department
- 6) Animal Control
- 7) Human Resources

Informational Items

- 1) ABC Board Meeting Minutes and Agenda
- 2) Orange County – Resolution In Support of Equal Access for Immigrant Children

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 5, 2015
Presenter: Lois Stotesberry, Clerk
Attachment: Yes

ITEM TITLE: CONSIDERATION OF MINUTES

SUMMARY: Attached are the December 1, 2014 Organizational & Regular Meeting Minutes of the Hyde County Board of Commissioners.

RECOMMEND: Review, Amend and Approve.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

1 **Meeting Minutes**

2 **Board of County Commissioners**
3 **Hyde County**

4
5 **Monday, December 1, 2014**

6 Chairman Barry Swindell called the Organizational/Regular Meeting of the Hyde County Board of
7 Commissioners to order at 6:12pm (after technical difficulties with Ocracoke meeting equipment) on
8 Monday, December 1, 2014, in the Hyde County Government Center, Multi-Use Room, and the
9 Ocracoke School Commons Room using electronic conferencing equipment.

10 The following members were present on the mainland: Commissioners Benjamin Simmons, III, Earl
11 Pugh, Jr. and Barry Swindell; Attorney Fred Holscher; County Manager Bill Rich; Clerk to the Board
12 Lois Stotesberry; and, members of the public.

13 The following members were present on Ocracoke: Commission John Fletcher; Public Information
14 Officer Sarah Johnson and members of the public.

15 Commissioner Tunnell was absent.

16 Following opening prayer by Commissioner Simmons and pledge of allegiance the meeting was called
17 to order.

18 **Organizational Meeting:**

19 **Oaths of Office**

20 Brandy Pugh, Clerk of Court, administered "Oath of Office" to Commissioners Swindell and
21 Simmons. Commissioner Tunnell was absent and will be sworn into office later this week.

22 **Nominations and Appointments**

23 Commissioner Pugh moved to nominate Commissioner Barry Swindell for Chairman of the Board of
24 Commissioners. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes
25 – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

26 Commissioner Swindell moved to nominate Commissioner Earl Pugh, Jr. for Vice-Chairman of the
27 Board of Commissioners. Mr. Fletcher seconded the motion. The motion passed on the following
28 vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

29 Commissioner Fletcher moved to re-appoint Lois Stotesberry as Clerk to the Board of Commissioners.
30 Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh,
31 Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

32 Commissioner Swindell moved to re-appoint Justin Gibbs and Sarah Johnson as Deputy Clerks to the
33 Board of Commissioners. Mr. Pugh seconded the motion. The motion passed on the following vote:
34 Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

35 Commissioner Pugh moved to re-appoint Attorney Fred Holscher as County Attorney for the Board of
36 Commissioners. Mr. Simmons seconded the motion. The motion passed on the following vote: Ayes
37 – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

38 **Resolution Establishing Regular Meeting Dates**

39 Commissioner Pugh moved to adopt Resolution No. 2014-12-01 – Resolution of The Hyde County
40 Board of Commissioners Establishing Regular Meeting Dates. Mr. Simmons seconded the motion.
41 The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays –
42 None; Absent or not voting – Tunnell.

1
2 **Clerk's Note:** A copy of "Resolution No. 2014-12-01 – Resolution of The Hyde County Board of Commissioners Establishing
3 Regular Meeting Dates" is attached herewith as Exhibit A and incorporated herein by reference.

4 **Agenda:**

5 Chairman Swindell asked for changes to the December 1, 2014 Meeting Agenda.

6 Commissioner Fletcher moved to approve the amended December 1, 2014 meeting Agenda as
7 presented by the Clerk with addition of Items of Consideration – Decrease In Ferry Statistics,
8 Employee Recognition, and Substitution of Collateral. Mr. Pugh seconded the motion. The motion
9 passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or
not voting – Tunnell.

10 **Employee Recognition:**

11 Manager Rich recognized Daniel Brinn, Tar-Pamlico River Basin & NCACSP Technician, as
12 employee of the month at the November 3rd Board meeting. Mr. Brinn was unable to attend the
13 November 3rd meeting. He was again thanked for his dedicated service to Hyde County and spun
14 the "Wheel of Thanks" where he won a gift certificate to Swan Quarter Supply.

15 **Consideration of Minutes:**

16 Commissioner Pugh moved to approve the November 3, 2014 Board of Commissioners Regular
17 Meeting Minutes as presented by the Clerk. Mr. Simmons seconded the motion. The motion passed
18 on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not
19 voting – Tunnell.

20 **Public Hearing – Application by Hyde County for Funding Under the Housing and Community
21 Development Act of 1974 (as Amended) – Water Grant:**

22 Commissioner Swindell moved to open Public Hearing on Application by Hyde County for Funding
23 Under the Housing and Community Development Act of 1974 (as Amended) – Water Grant.
24 Commissioner Fletcher seconded the motion. The motion passed on the following vote: Ayes –
25 Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

26
27 Chairman Swindell called for comments from the public.

28
29 There being no comments from the public, Chairman Swindell continued the meeting.

30 Chris Hilbert, Project Manager, Holland Consulting Planners, Inc. and Kris Noble, Hyde County
31 Planning and Economic Development Director reported Hyde County anticipates applying for CDBG
32 funds in FY2015 under the housing and community development act of 1974 as amended. Needs in
33 relation to the Community Development Block Grant (CDBG) funding for a project in our community
34 were discussed. Ms. Noble will work closely with Utilities Director Clint Berry to identify houses that
35 need public water.

36 Information on the amount of funding available, the requirements on benefit to low- and moderate-
37 income persons, eligible activities and, plans to minimize displacement and provide displacement
38 assistance as necessary is available. Citizens were given the opportunity to provide oral and written
39 comment on the County's use of CDBG funds.

40 Commissioner Simmons moved to close Public Hearing on Application by Hyde County for Funding
41 Under the Housing and Community Development Act of 1974 (as Amended) – Water Grant.
42 Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
43 Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

44
45 **Public Comments:**

46 Chairman Swindell called for comments from the public.

1 **Odessa Jarvis, Swan Quarter** – does not want the County to lose its E-9-1-1 service and recommends
2 conducting a public hearing before merging Animal Control with Tyrrell County.

3 **Cindy Carawan, Scranton** – presented examples of North Carolina counties who have consolidated
4 their PSAP (Public Safety Answering Point) systems. Ms. Carawan asked the commissioners to
5 update Hyde County Dispatch when needed instead of moving to another county and to use the
6 resources we have.

7 There being no further comments from the public, Chairman Swindell continued the meeting.

8 **Items of Consideration:**

9 **Appointments:**

10 **Ocracoke Sanitary District Board**

11

12 Commissioner Fletcher received notification of Jonie O’Neal’s resignation from the Ocracoke Sanitary
13 District (OSD) Board on November 16. When a member of the OSD Board resigns the County
14 Commissioners appoint a replacement. Jonie O’Neal was elected in 2012 therefore, someone is
15 needed to complete the two (2) remaining years of her term, ending in 2016.

16 Commissioner Fletcher moved to appoint Regina O’Neal to complete the two remaining years of Jonie
17 O’Neal’s four year term on the Ocracoke Sanitary District Board. Commissioner Pugh seconded the
18 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell;
19 Nays – None; Absent or not voting – Tunnell.

20

21 **RTAC Alternate Member**

22 Commissioner Pugh moved to appoint County Manager Bill Rich to serve as an alternate member
23 representing Hyde County on the Albemarle Commission RTAC Committee. Commissioner Simmons
24 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and
25 Swindell; Nays – None; Absent or not voting – Tunnell.

26

27 **Albemarle Commission Board of Delegates**

28 Commissioner Fletcher moved to re-appoint Commissioner Earl Pugh, Jr. to serve another two year
29 term representing Hyde County on the Albemarle Commission Board. Commissioner Swindell
30 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and
31 Swindell; Nays – None; Absent or not voting – Tunnell.

32

33 **Board of Education – Request Raise for Board Members:**

34

35 County Manager Bill Rich received request for increase in compensation for members of the Hyde
36 County Board of Education on November 28. Dr. Randolph Latimore was not present to discuss this
37 request as he was on the ferry to Ocracoke and would not arrive before 7:00pm.

38

39 Commissioner Fletcher moved to table discussion of request for increase in compensation for members
40 of the Hyde County Board of Education until the January 5, 2015 Hyde County Board of
41 Commissioners meeting when Superintendent Latimore and Finance Officer Chilcoat can present the
42 request. Commissioner Simmons seconded the motion. The motion passed on the following vote:
43 Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

44

45 **Deed of Release for CDBG Scattered Site Lien – Substitute Trustee:**

46 Kris Noble, County Planner/Developer, reported the County currently holds a lien on property
47 described in a Deed of Trust dated January 7, 2010, recorded in Hyde County Registry Book 240, Page
48 437. This property was taken as collateral as part of the CDBG Scattered Site program and contains
49 107 acres of unimproved property (+/-). The owner requested release of the lien on the unimproved
50 property and to substitute residential property located at 4668 Sladesville-Credle Road, Scranton, NC
51 and requested that Attorney Fred Holscher be appointed as substitute trustee and given authority to
52 work with the property owner’s attorney to execute a substitution of collateral.

1 Commissioner Pugh moved to approve "Deed of Release" on property recorded in Hyde County
2 Registry Book 240, Page 437, to appoint Attorney Fred Holscher as substitute trustee and authorize
3 him to work with the property owner's attorney to execute a substitution of collateral, and to authorize
4 Chairman Barry Swindell to execute necessary documents. Commissioner Simmons seconded the
5 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell;
6 Nays – None; Absent or not voting – Tunnell.

7 **Hyde County ABC Board Report:**

8 Meredith Nicholson, Chair, ABC Board, presented Hyde County Board of Alcohol Control Balance
9 Sheet – CY & PY as of October 31, 2014 and Year-To-Date Profit & Loss – CY & PY Consolidated
10 July through October, 2014. Ms. Nicholson reported net income \$31,323.04, an increase of
11 \$26,000.00. She invited Commissioners to attend ABC Board meetings. Meetings are held in the
12 Government Center, Multi-Use Room, and the Ocracoke School Commons Room using electronic
13 conferencing equipment on the second Monday (monthly) at 6:30pm.

14 **Installation of Pumps on West Canal:**

15 Daniel Brinn, Tar-Pamlico River Basin & NCACSP Technician, reported the Swan Quarter Steering
16 Committee met on Tuesday, November 25, 2014 to discuss the feasibility of installing pumps on West
17 Canal as part of a larger water quality project. The newly formed West Canal Water Quality (WCWQ)
18 District will provide drainage and flood control and will prevent salt water intrusion. The new District
19 includes West Canal, Berry Ditch and Quarter Canal. The Steering Committee would like to move
20 forward in having pumps installed at West Canal.

21 After Discussion, Commissioner Swindell moved to approve Commissioner Simmons' request to
22 abstain from voting on this issue due to conflict of interest. Commissioner Pugh seconded the motion.
23 The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays –
24 None; Absent or not voting – Tunnell.

25 Commissioner Swindell moved to allow the newly formed West Canal Water Quality Drainage
26 District to move forward contingent upon all legal requirements being met. Commissioner Pugh
27 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Simmons and Swindell;
28 Nays – Fletcher; Absent or not voting – Tunnell.

29 **West Canal Water Quality/Tideland EMC Loan:**

30 Manager Rich reported Tideland EMC has agreed to lend Hyde County \$300,000.00 for seven (7)
31 years at 0% interest to be used to build the West Canal Water Quality Pumping Station. Repayment of
32 the loan would be by assessment at a proposed rate of \$12.00 per acre per homeowner in the District.
33 Hyde County will not be obligated to repay the loan.

34 Commissioner Swindell stated at this time the Board can adopt Resolution of Support to Borrow
35 \$300,000.00 from Tideland EMC to construct the West Canal Water Quality Pumping Station only.
36 No action taken.

37 **Consolidate Existing CDBG Revolving Loan Fund With Golden LEAF Revolving Loan Fund:**

38 Kris Noble, County Planner/Developer, requested that the existing CDBG Revolving Loan Fund be
39 consolidated with the new Golden LEAF Revolving Loan Fund to increase availability of funds under
40 the new guidelines adopted at the November Board of Commissioners meeting. The combined fund
41 will operate under the new guidelines and be served by the newly appointed RLF Committee. The old
42 RLF Committee will be disbanded. Accounting for the fund will continue to be separate.

43
44 Commissioner Fletcher moved to approve combination of CDBG RLF with Golden LEAF RLF.
45 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes –
46 Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

47

1 **Hyde County Economic Development Grant Program Proposed Revisions to Program:**

2
3 Kris Noble, County Planner/Developer, proposed revision to the Hyde County Economic Development
4 Grant Program (established in 1998) to reflect changes in the grant percentage formula based on the
5 property value investment. The proposed change is based on a 20% reduction to the current levels.

6
7 Commissioner Fletcher moved to approve proposed revision to the Hyde County Economic
8 Development Grant Program. Commissioner Simmons seconded the motion. The motion passed on
9 the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting
10 – Tunnell.

11 **Hyde County CDC Lease:**

12 Kris Noble, County Planner/Developer, reported the lease that Hyde County holds with the Hyde
13 County Community Development Corporation (CDC) is expiring on December 31, 2014. All utilities
14 currently in the CDC's name will be transferred back to the County at that time. The County wants to
15 re-negotiate the leases to the existing clients using the Small Business Center (Hospice, Ken Chilcoat
16 and Casey Gibbs' Farm). There is not sufficient time to fully execute the leases prior to the expiration
17 date. Ms. Noble requested that Manager Rich and the County Attorney be given authority to negotiate
18 all leases currently held at the Hyde CDC Building.

19 Commissioner Fletcher resolved to follow the recommendations of Kris Noble, Planner and Fred
20 Holscher, Attorney. Commissioner Simmons seconded the motion. The motion passed on the
21 following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting –
22 Tunnell.

23
24 **Mainland Occupancy Tax Board Attribute \$7,500.00 to Lobbyist Contract:**

25 Manager Rich reported the Mainland Occupancy Tax Board voted unanimously to recommend Board
26 of Commissioners approval of \$7,500.00 from the Mainland Occupancy Tax fund to go towards
27 FY2015 McClees Consulting, Inc. (lobbyist) contract.

28 Commissioner Pugh moved to approve \$7,500.00 from Mainland Occupancy Tax funds go towards
29 FY2015 McClees Consulting, Inc. (lobbyist) contract. Commissioner Simmons seconded the motion.
30 The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays –
31 None; Absent or not voting – Tunnell.

32
33 **Ethics Training for Local Elected Officials:**

34 Lois Stotesberry, Clerk to the Board of Commissioners, reported that under North Carolina law,
35 members of governing boards of cities, counties, local boards of education, unified governments,
36 sanitary districts, and consolidated city-counties are required to receive at least two (2) clock hours
37 of ethics training within twelve months after each election or re-election to office. The ethics training
38 requirement is an ongoing obligation, triggered by each subsequent re-election or re-appointment
39 to office.

40 In collaboration with the North Carolina Association of County Commissioners (NCACC) and the
41 North Carolina Municipalities, the School of Government provides ethics training for city and county
42 governing board members. School board members receive their training through the North Carolina
43 School Boards Association. Sanitary District Board members may participate in city and county
44 programs conducted by the School of Government.

45 Commissioners Simmons and Swindell elected to attend Ethics Training on February 18-19 in New
46 Bern. Mr. Tunnell will be contacted for his preference.

47
48 **Voting Delegate Designation:**

1 Lois Stotesberry, Clerk to the Board of Commissioners, reported Vice-Chairman Earl Pugh, Jr. and
 2 County Manager Bill Rich are registered to attend the NCACC 2015 Legislative Goals Conference in
 3 Moore County on January 15-16, 2015. North Carolina Boards of County Commissioners have been
 4 asked to designate a commissioner or other official as a voting delegate for the 2015 Legislative Goals
 5 Conference to represent their county.

6 Commissioner Swindell moved to appoint Commissioner Pugh to represent Hyde County as Voting
 7 Delegate for the 2015 Legislative Goals Conference. Commissioner Simmons seconded the motion.
 8 The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays –
 9 None; Absent or not voting – Tunnell.

10

11 **Merging Hyde County Animal Control With Tyrrell County**

12 County Manager Bill Rich reported Tyrrell County Manager David Clegg has agreed to recommend to
 13 the Tyrrell County Board of Commissioners an Interlocal Agreement merging Hyde County’s Animal
 14 Control into Tyrrell County’s Animal Control for a 90-day trial period. Animal Control Officer calls
 15 fee would be \$20.00 per hour plus mileage at State rate and boarding fees would be \$15.00 the first
 16 day and \$5.00 for each additional day. All Hyde County calls will initially be based on the same
 17 criteria currently in use.

18 After further discussion, Commissioner Fletcher moved to table merging Hyde County’s Animal
 19 Control with Tyrrell County’s and to direct County Manager Rich to ask Animal Control Officer J. M.
 20 Eakes if he wishes to make a counteroffer. Commissioner Simmons seconded the motion. The motion
 21 passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or
 22 not voting – Tunnell.

23

24 **Ferry Statistics:**

25

26 Commissioner John Fletcher reported vehicle and passenger counts on Hyde County ferries has
 27 dropped from last year’s.

28

29 Manager Rich reported that a letter has been sent to NCDOT Ferry Division authorities requesting a
 30 proposed all-day pass program be approved for Ocracoke Island visitors.

31

32 **Budget Revision**

(FO Use) BR#	Department	Account #	Line Item Account Name/ Explanation	Debit	Credit
BR15-15	Health	10.5870.0200	Salaries	\$ 1,200.00	
	Immunization Action	10.5870.0500	FICA	\$ 91.80	
		10.5870.0600	Group Insurance	\$ 102.16	
		10.5870.0700	Retirement	\$ 86.04	
		10.3480.0038	Revenue – Immunization Action Plan (State)		\$ 1,480.00
<i>Hyde County Health Department has received additional funds to complete a communication plan for community awareness regarding new and revised immunization rules per NC Administrative Code 10A. The additional funds will increase the budget for Immunization Action plan; however no local appropriations are required as the State is providing this funding. The funds must be spent prior to 01/31/2015.</i>				\$ 1,480.00	\$ 1,480.00
BR16-15	Health	10.5870.1200	Postage	\$ 700.00	
	Immunization Action Plan	10.5850.3200	Office Supplies	\$ 884.00	
		10.3480.0038	Revenue – Immunization Action Plan (State)		\$ 1,584.00
	<i>Hyde County Health Department has received additional funds to implement the Communication Plan that raises awareness of new and revised immunization rules per NC Administrative Code 10A. The additional funds will increase the budget for Immunization Action plan; however no local appropriations are required, as the State is providing this funding. The funds must be spent prior to 05/31/2015.</i>				\$ 1,584.00
BR17-15	Health	10.5850.4503	Contract Lab Testing	\$ 500.00	
	Communicable Diseases (STD)	10.5850.1400	Travel		\$ 500.00
	<i>Transferring funds from Travel into Contract Lab Testing to cover costs of labs associated with determining an STD diagnosis. This revision does not increase the budget for Communicable Disease.</i>				\$ 500.00
BR18-15	Health	10.5820.4503	Contract Lab Service	\$ 350.00	
	Maternal Health	10.5820.4600	Medical Supplies		\$ 350.00
	<i>Transferring funds from Medical Supplies into Contract Lab Service to cover costs of labs associated with OB patients. This revision does not increase the budget for Maternal Health.</i>				\$ 350.00
BR19-15	Health	10.5832.3300	Department Supplies	\$ 6,000.00	
	Family Connects	10.5832.1400	Travel		\$ 6,000.00
				\$ 6,000.00	\$ 6,000.00

DSS	DSS	10.6100.4502	Software/Support 1571	\$ 4,000.00	
	DSS	10.6100.1501	Building Update		\$ 4,000.00
	<i>State Requirement for New Technology Program, replacing the current Program. This does not increase budget.</i>			\$ 4,000.00	\$ 4,000.00

1
2 Commissioner Pugh moved to approve Health BR15-15 Immunization Action, BR16-15 Immunization
3 Action Plan, BR17-15 Communicable Diseases (STD), BR18-15 Maternal Health, BR19-15 Family
4 Connects and DSS – Software/Support 1571 budget transfers as presented. Commissioner Simmons
5 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons, and
6 Swindell; Nays – None; Absent or not voting – Tunnell.

7
8 **Management Reports:**

9 **Commissioner Fletcher** – attended Ocracoke meetings.

10 **Commissioner Tunnell** – absent.

11 **Commissioner Simmons** – attended meetings about the pumping station issues.

12 **Commissioner Pugh** – attended the Albemarle Commission meeting in Hertford where the issue of
13 derelict vessels was discussed and reported this will be on the February 18 meeting agenda.

14 **Chairman Swindell** –thanked everyone who re-elected him. He will attend the Scranton Christmas
15 Show at 3:00pm and the Engelhard Christmas show begins at 4:00pm. Mr. Swindell attended a 4-H
16 Rabbit and Chicken Show in the parking garage of the Government Center.

17 **Manager Rich** – recognized newly elected Sherriff Guire Cahoon, and Clerk of Court Bandy Pugh
18 and thanked Brandy for administering the Oath of Office for the Commissioners and Clerks. Mr. Rich
19 will attend the Ocracoke ODO meeting on Friday, December 5th.

20 **Public Comments:**

21
22 Chairman Swindell called for comments from the public.

23
24 **Connie Leinbach, Ocracoke** – asked about the February 18 meeting with Coastal Resources
25 Commission about derelict boats.

26
27 **Manager Rich** will get GPS coordinates and pictures of the boats.

28
29 **Sundae Horn, Ocracoke** – asked about the lifeguard situation for this year’s beach season.

30
31 **Manager Rich** reported the NPS has agreed to do the same as they did last year.

32
33 **Dr. Randolph Latimore** – reported he and Kenneth Chilcoat will attend the January 5, 2015 Board of
34 Commissioners meeting and present request for increase in fee paid to Board of Education members.

35
36 There being no further comments from the public, Chairman Swindell continued the meeting.

37
38 **Closed Session**

39
40 Commissioner Pugh moved to enter into closed session in accordance with NCGS143A-318.11(a)(3)
41 at 7:50p.m. Commissioner Simmons seconded the motion. The motion passed on the following vote:
42 Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

43
44 Commissioner Pugh moved to come out of closed session in accordance with NCGS143A-
45 318.11(a)(3) at 8:55p.m. Commissioner Simmons seconded the motion. The motion passed on the
46 following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting –
47 Tunnell.

48

1 Commissioner Swindell moved to refund Mr. Ward Garrish for a tax error in the amount of \$393.41.
2 Commissioner Pugh seconded the motion. The motion passed on the following vote: Ayes – Fletcher,
3 Pugh and Swindell; Nays – Simmons; Absent or not voting – Tunnell.

4
5 Commissioner Pugh moved to permit budgetary changes requested by Sheriff Guire Cahoon.
6 Commissioner Simmons seconded the motion. The motion passed on the following vote: Ayes –
7 Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

8
9 **Adjourn**

10
11 Commissioner Simmons moved to adjourn the meeting. Mr. Pugh seconded the motion. The motion
12 passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or
13 not voting – Tunnell.

14 The meeting adjourned at 9:10p.m.

15
16 Respectfully submitted:

SEAL

17
18 Minutes approved on the 5th day of January, 2015.

19
20
21 _____
22 Lois Stotesberry, CMC, NCCCC
23 Clerk, Hyde County Board of Commissioners

Barry Swindell
Chair, Hyde County Board of Commissioners

24
25 Attachments:

26 Exhibit A: *“Resolution No. 2014-12-01 – Resolution of The Hyde County Board of Commissioners Establishing*
27 *Regular Meeting Dates”*

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Chairman Swindell
Attachment: No

ITEM TITLE: Introduction – Anna Schafer, MPH, Public Health Educator II

SUMMARY: Anna Schafer is the new health educator at Hyde County Health Department. Ms. Schafer hopes to create worksite wellness programs across the county by utilizing new funding received from Kate B. Reynolds. She believes this could not only benefit the health of our county employees directly, but also the county's health care expenditures. Anna would like to work with the different departments in the county to implement some wellness initiatives. She will present information about this at the monthly staff meeting in January with department heads.

RECOMMEND: Welcome.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Jill D. Moore, UNC-SOG Associate Professor of Public Law & Government
Attachment: Yes

ITEM TITLE: LOCAL HUMAN SERVICES ORGANIZATION & GOVERNANCE

SUMMARY: Hyde County Government is considering consolidation of the County Department of Public Health and Department of Social Services. Ms. Jill Moore will present the three options available under new law (H438) and benefits and key differences of each option.

RECOMMEND: Discussion.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Local Human Services Organization and Governance

Transylvania County, May 2014

Jill D. Moore, MPH, JD
UNC School of Government



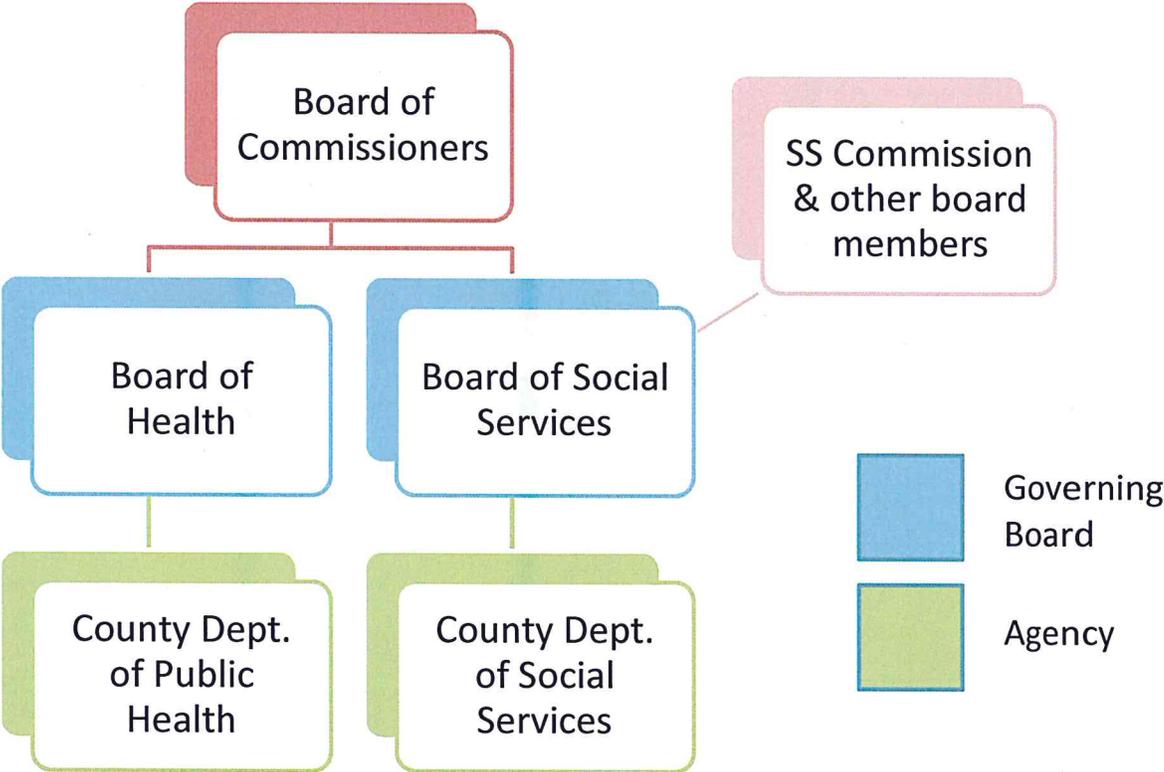
UNC
SCHOOL OF GOVERNMENT

www.sog.unc.edu

Options

- Stay the same
- Options under “old” laws
- Options under new law (H 438)

Transylvania County



Options Under “Old” Laws

- **Public health**
 - District health departments
 - Public health authorities
 - Public hospital authority (Cabarrus only)
- **Social services**
 - Share a Director
- **Both**
 - County departments
 - Interlocal agreements
 - Intra-county collaboration and consolidation

Options under New Law (H 438)

Option 1

- BOCC assumes powers and duties of local boards.
- Agencies stay the same.
- Employees subject to State Human Resources Act (SHRA)

Option 2

- BOCC creates a consolidated human services agency (CHSA).
- BOCC appoints a CHS board.
- BOCC decides if employees subject to SHRA or county personnel.

Option 3

- BOCC creates a CHSA.
- BOCC assumes powers and duties of the CHS board.
- BOCC decides if employees subject to SHRA or county personnel.

Decision Points for New Options

How will local human services be governed?

- Appointed board(s)
- BOCC assumes powers/duties of board(s); advisory committee(s)

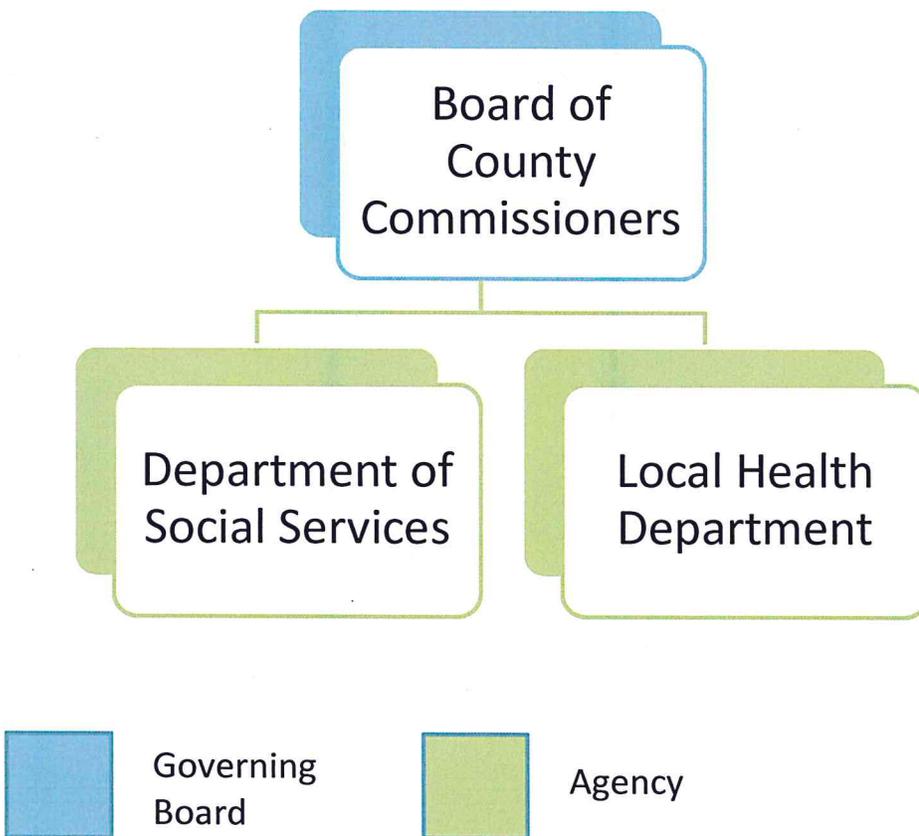
How will local human services be organized?

- Separate agencies
- Consolidated agency

If a CHSA is created, which personnel policies apply?

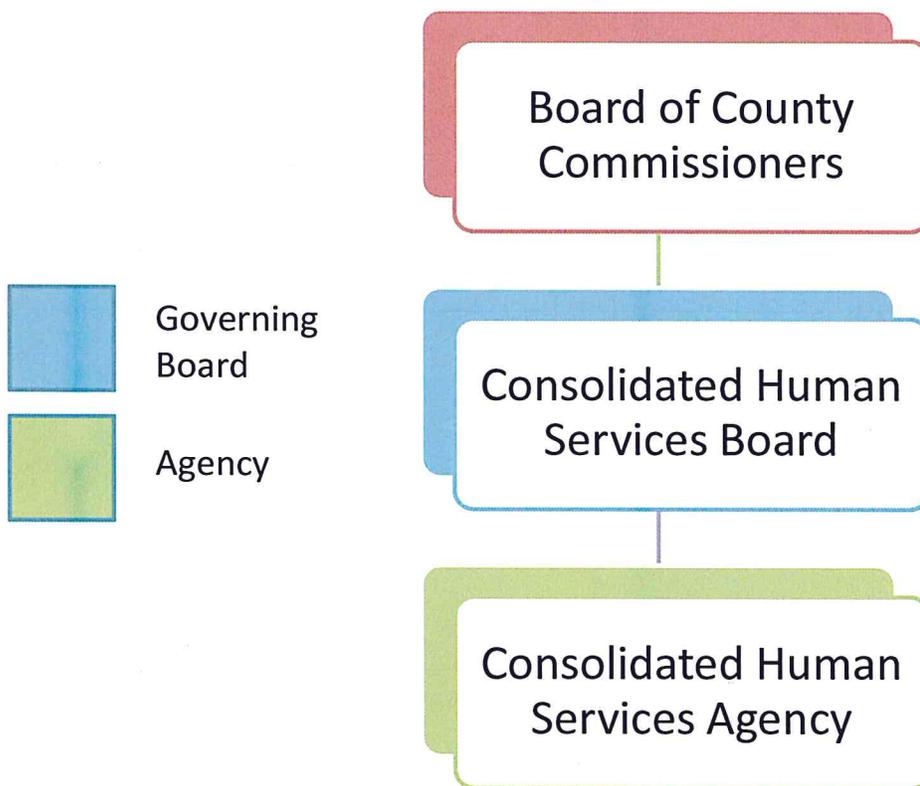
- County personnel policies
- State Human Resources Act

Option One



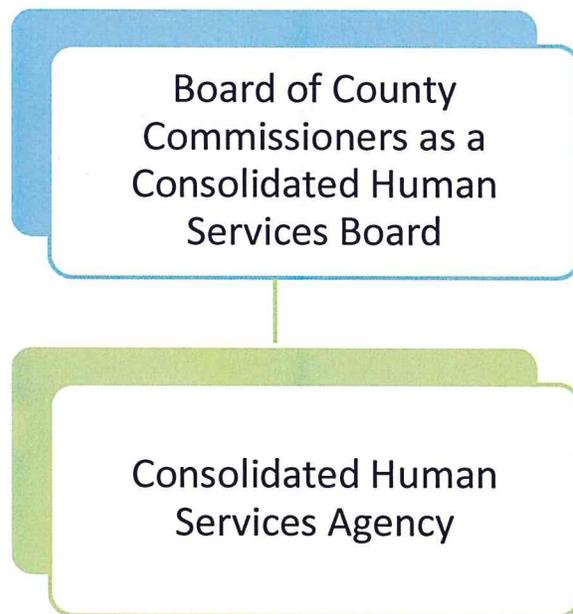
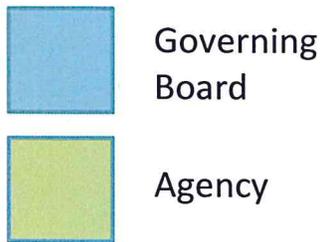
- Departments not consolidated
- BOCC assumes powers & duties of board(s) after public hearing w/30 days' notice
- BOCC appoints dept. directors
- If public health affected, must appoint health advisory committee
- Employees subject to SHRA

Option Two

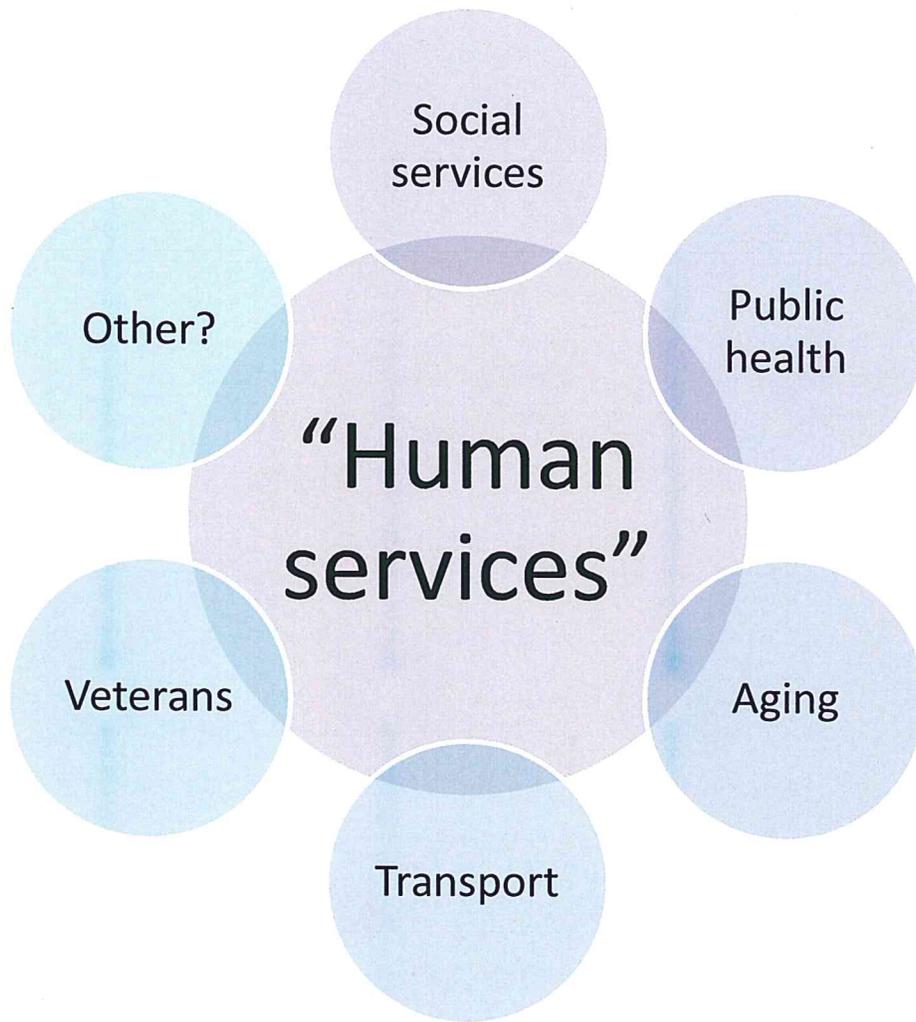


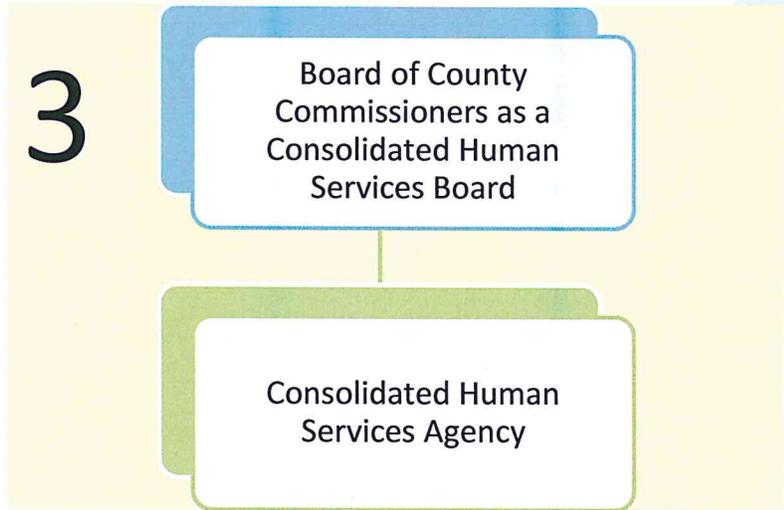
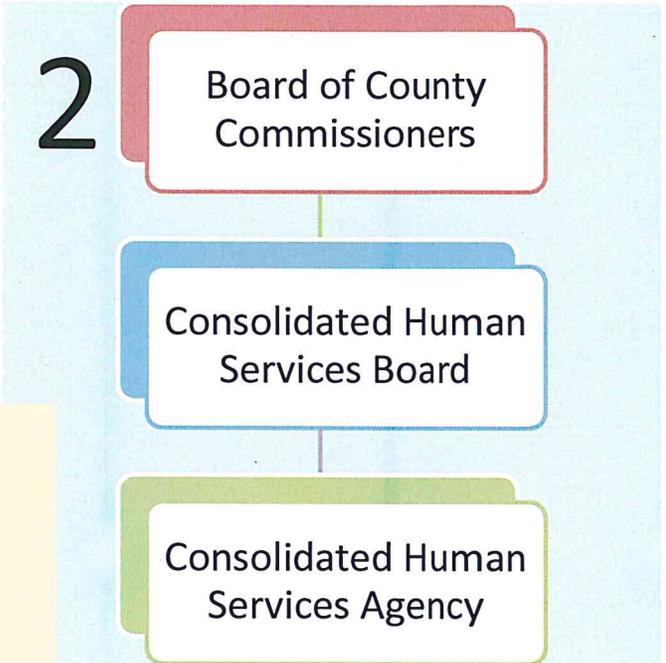
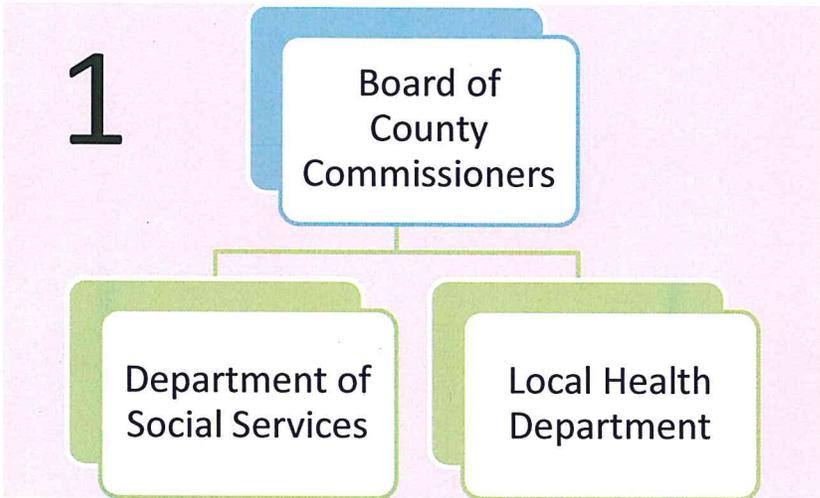
- BOCC creates CHSA & appoints CHS board
- Manager hires CHS director w/advice & consent of CHS board
- CHS director appoints person with health director qualifications
- SHRA option

Option Three



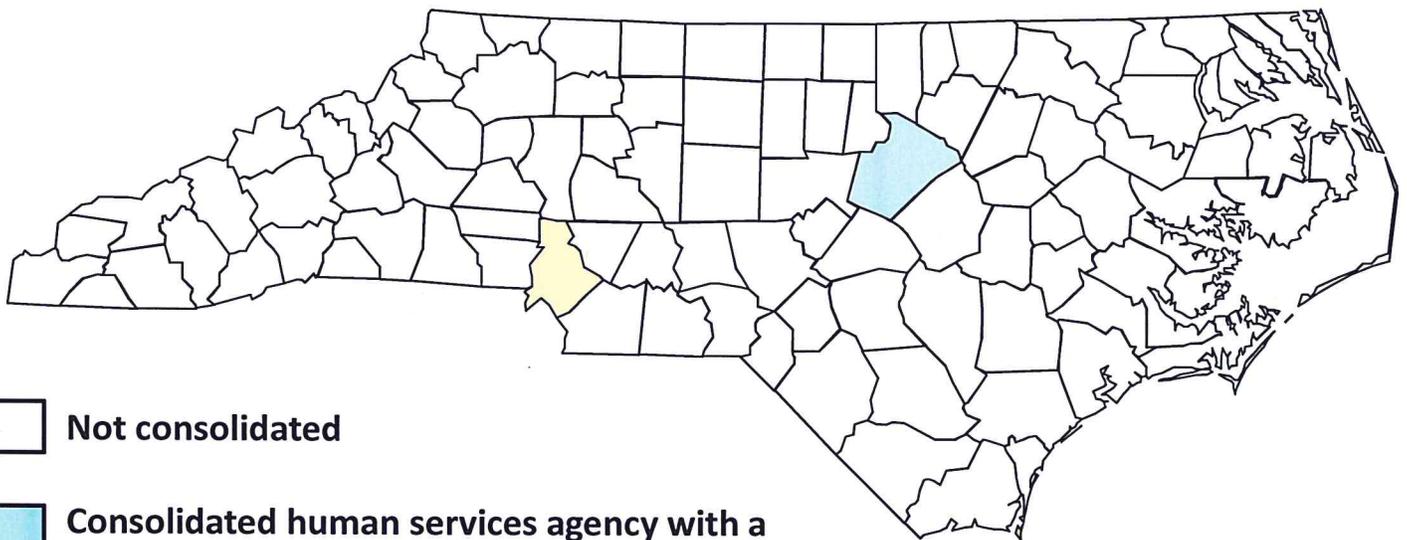
- BOCC creates CHSA & assumes powers & duties of CHS board
- Manager hires CHS director w/advice & consent of BOCC acting as CHS board
- CHS director appoints person with health director qualifications
- SHRA option
- If agency includes PH, must appoint health advisory committee





HS Organization and Governance

June 2012



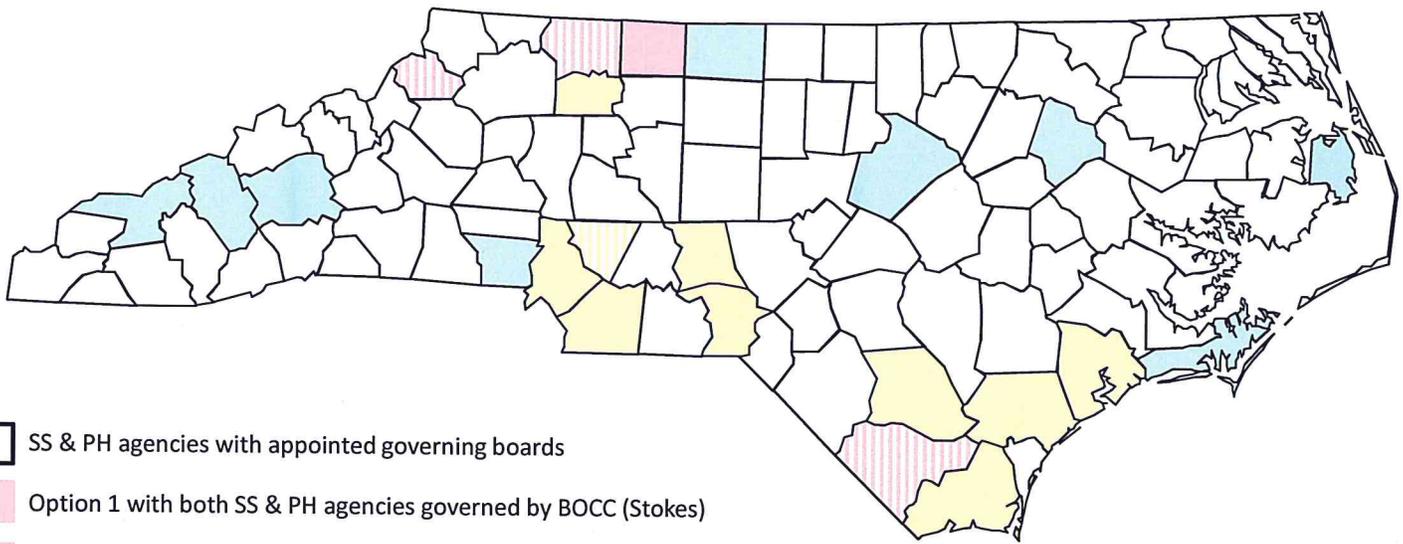
 Not consolidated

 Consolidated human services agency with a consolidated human services board (Wake)

 Consolidated human services agency with BOCC as governing board (Mecklenburg)

Public Health & Social Services in NC

May 1, 2014



-  SS & PH agencies with appointed governing boards
-  Option 1 with both SS & PH agencies governed by BOCC (Stokes)
-  Option 1 with SS agency governed by BOCC, PH agency with appointed governing board (Watauga, Surry, Columbus)
-  Option 2 with consolidated HS agency including SS & PH, appointed CHS board (Swain, Haywood, Buncombe, Gaston, Rockingham, Wake, Edgecombe, Carteret, Dare)
-  Option 3 with consolidated HS agency including SS & PH, governed by BOCC, health advisory committee (Yadkin, Mecklenburg, Union, Montgomery, Richmond, Bladen, Brunswick, Pender, Onslow)
-  Option 3 with consolidated HS agency including SS & other human services but not PH, governed by BOCC (Cabarrus)

Key Differences

	Board	Hire Agency Director	HR
DSS	Appointed; 3-5 members	Board hires	SHRA
PH	Appointed; 11 members	Board hires	SHRA
One	Elected (BOCC)*	BOCC hires	SHRA
Two	Appointed; up to 25 members	County manager hires with advice & consent of CHS board	SHRA Optional
Three	Elected (BOCC)*	County manager hires with advice & consent of BOCC	SHRA optional

* If public health affected, must appoint health advisory committee

Governing Boards

- If create a CHSA, governing board is either:
 - Consolidated Human Services Board, or
 - Board of County Commissioners
- Governing board
 - Assumes powers and duties of any board that is abolished (PH and/or SS), except the authority to appoint the director
 - Assumes other powers and duties set out in CHSA law, such as conducting program audits & reviews and assuring compliance

Hiring Director

- Traditional health & social services departments:
Governing board hires
- CHSA: County manager hires with *advice and consent* of governing board
- Decisions regarding CHSA leadership:
 - Hire new CHS director or assign responsibilities to current employee?
 - Delegate authority from CHS director to agency staff?
 - Whom to designate as person with local health director qualifications?

Personnel

- Employees of county health and social services departments are subject to State Human Resources Act (SHRA)*
- CHSA employees are subject to county personnel policies unless BOCC elects to keep them under SHRA
- County policies for CHSA employees must comply with Federal Merit Personnel Standards



*Formerly the State Personnel Act (SPA)

Federal Merit Personnel Standards

- Recruiting, selecting, and advancing employees based on merit
- Equitable and adequate compensation
- Training employees
- Retaining/separating employees on the basis of performance
- Correcting inadequate performance
- Assuring fair treatment of applicants and employees
- Assuring employees are protected against coercion for partisan political purposes

5 CFR § 900.603

Defining Goals

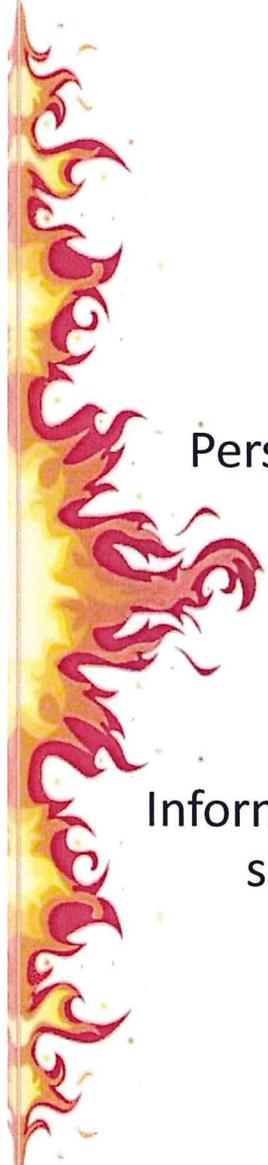
- What are the county's goals and what route will get you there?
 - Improve service delivery for citizens
 - Create a new vision for human services programs
 - Create a unified personnel system for all county personnel
 - Change the relationship between board of county commissioners and the departments
 - Identify efficiencies and reduce human services spending
 - Others?



Budget Impact

- Local decisions with potential budget impact:
 - If you create a CHSA, will you create a new position for CHS director or assign that role to an existing position? Will you eliminate any current department head positions?
 - Are there staff members who can work in more than one human services program area? What about administrative areas, such as finance, HR, or IT?
 - Will you make changes to your buildings or offices?
 - Will you make changes to service delivery?
 - Are you using inter-local agreements with other counties for some services? If so, will you keep them? If not, will you create them?

Hot Topics



Personnel

- What should we do before we remove employees from SHRA? After?
- Do we need to change our county's personnel policies to comply with federal regulations?

Information sharing

- Once we create a single CHSA, can we share information within the agency more freely?
- When the BOCC is the governing board, may the commissioners have access to confidential client information?

Hot Topics



Delegation

- Once the new CHSA director assumes the powers and duties of the DSS/PH director(s), what responsibilities may be delegated to others?
- How should delegation be accomplished?

Role of boards

- When the BOCC is the governing board, what is the role of the advisory board?
- What kind of training should the board receive?

Questions?



**ADDITIONAL INFORMATION ABOUT NC
LOCAL HUMAN SERVICES BOARDS**

Board of Health

Membership (BOCC appoints)

- Physician
- Dentist
- Optometrist
- Veterinarian
- Registered Nurse
- Pharmacist
- County Commissioner
- Professional Engineer
- Three general public

Powers and Duties

- Appoint local health director
- Make policy for local PH agency
- Adopt local PH rules
- Adjudicate disputes about local PH rules or locally imposed penalties (fines)
- Impose local PH fees (BOCC must approve)
- NC accreditation requirements for boards of health

Board of Social Services

Membership

- Two members appointed by board of county commissioners
- Two members appointed by NC Social Services Commission
- One member appointed by the other four members

Powers and Duties

- Appoint social services director
- Advise public officials
- Consult with director in preparing agency budget
- Monitor and evaluate programs
- Review suspected cases of fraud for some public assistance programs*
- Authority to inspect confidential social services and public assistance records

Consolidated Human Services Board

Membership (BOCC appoints from slate of nominees)

- Four consumers of human services
- Psychologist
- Pharmacist
- Engineer
- Dentist
- Optometrist
- Veterinarian
- Social Worker
- Registered Nurse
- Two physicians (one must be a psychiatrist)
- County commissioner
- Up to 12 others

Powers and Duties

- Acquires powers & duties of health & SS boards, except hiring director (county manager hires CHS director with advice and consent of CHS board)
- Other powers and duties
 - “Plan and recommend” a budget
 - Assure compliance with state/federal laws
 - Recommend creation of human services programs
 - Perform public relations and advocacy functions

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Dr. Randolph Latimore
Attachment: Yes

ITEM TITLE: Board of Education – Request Raise for Board Members

SUMMARY: Hyde County Schools Superintendent, Dr. Randolph Latimore, will present request for increase in fee paid to School Board members.

RECOMMEND: Discussion and action if required.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher



Superintendent
Dr. Randolph Latimore, Sr.
rlatimore@hyde.k12.nc.us

Hyde County Schools

1430 Main Street
P. O. Box 217
Swan Quarter, NC 27885
Office (252) 926 3281
Fax (252) 926 3083

BOARD OF EDUCATION
Thomas L. Whitaker, Chair
David G. Tolson, Vice Chair
Randy Etheridge
Myra Chandler
Aleta Cox

TO: Mr. Bill Rich
Hyde County Manager

FROM: Randolph H. Latimore, Sr.

DATE: November 28, 2014

SUBJECT: Compensation for Members of the Hyde County Board of Education

Currently the members of the Hyde County Board of Education are compensated as follows: Board Members at a rate of \$42.00 per meeting and the Chair at a rate of \$50.00 per meeting. In addition to the per meeting compensation, Board Members are compensated for expenses while carrying out the work of the Board and for attending required training sessions in order to meet NC Statute training requirements. The Board meets once per month for its regular meetings. However, in addition to its regular monthly meeting, the Board may have up to two or three additional meetings per month for personnel matters, policy work sessions, or other items that may necessitate the Board to meet in advance of its regular meeting.

Regular Board meetings are scheduled to begin at 4 PM; with the exception of the meetings held at the Ocracoke Community Center that begin at 2 PM. Meetings of the Board of Education generally last anywhere from three to six hours depending on agenda items; including closed sessions for personnel, student, or other legal matters.

From a review of Board minutes, the compensation for Board of Education Members has remained unchanged for quite some time. Due to the length and the frequency of meetings as required by the Board to address issues facing the school system and to be in compliance with policy changes based on changes to state and federal laws and regulations, the Board of Education is requesting the Hyde County Board of Commissioners to increase the compensation to its Members from the per meeting rate (\$42.00 per meeting per Board Member and \$50.00 per meeting for the Chair) to a monthly compensation rate of \$353.00 per Member and \$470.00 for the Chair. The annual compensation per Board Member would then be \$4236.00 and \$5640.00 for the Chair. The total annual compensation for the entire Board would be \$22,944.00 for a fiscal year beginning July 1 and ending June 30. If the request for increase in compensation were to take effect in January 2015, the total annual compensation for the remainder of this fiscal year would be \$11,472.00 (six months remaining in the current fiscal year). The revenue for the increase would be realized from current local funding as provided by the Hyde County Commissioners.

In addition to the length, frequency and duration of Board meetings, the change to a fixed monthly rate would allow for better planning as the school system would then be able to determine the exact monthly and annual compensation to Board Members for budgeting purposes. Currently, the per-meeting compensation rate does not afford the school system a solid way of planning how to budget for Board expense because of unexpected meetings and compliance with NC Statue relating to training. The fixed monthly rate of compensation would be the same regardless of the number of meetings held by the Board.

Thank you.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Commissioner Fletcher
Attachment: No

ITEM TITLE: OCRACOCKE SCHOOL FUNDS

SUMMARY: Commissioner Fletcher has been asked by Ocracoke residents to investigate why Pre-K School funds have not been distributed. Mr. Fletcher and Dr. Latimore, Superintendent, will discuss this matter to clear up any misunderstandings about the funds.

RECOMMEND: Discuss.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 5, 2015
Presenter: County Manager Bill Rich
Attachment: No

ITEM TITLE: EMPLOYEE OF THE MONTH

SUMMARY: Manager Bill Rich will announce the Employee of the Month. The employee will spin the “Wheel of Thanks.”

RECOMMEND: Congratulations.

Motion Made By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Motion Seconded By: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

Vote: Barry Swindell
 Dick Tunnell
 Ben Simmons
 John Fletcher
 Earl Pugh, Jr.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Citizens
Attachment: No

ITEM TITLE: PUBLIC COMMENTS

SUMMARY: Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

RECOMMEND: Receive comments.

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 5, 2015
Presenter: Manager Rich
Attachment: Yes

ITEM TITLE: APPOINTMENT RTAC COMMITTEE

SUMMARY: Albemarle Rural Planning Organization Planning Director, Angela Welsh, requests the Board of Commissioners appoint an alternate to represent Hyde County on the RTAC Committee.

On December 1, 2014, the Board appointed County Manager Bill Rich to fill this vacancy. Since that time we have been notified that this committee member must be a Commissioner.

RECOMMEND: Appoint commissioner.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

1 **Odessa Jarvis, Swan Quarter** – does not want the County to lose its E-9-1-1 service and recommends
2 conducting a public hearing before merging Animal Control with Tyrrell County.

3 **Cindy Carawan, Scranton** – presented examples of North Carolina counties who have consolidated
4 their PSAP (Public Safety Answering Point) systems. Ms. Carawan asked the commissioners to
5 update Hyde County Dispatch when needed instead of moving to another county and to use the
6 resources we have.

7 There being no further comments from the public, Chairman Swindell continued the meeting.

8 **Items of Consideration:**

9 **Appointments:**

10 **Ocracoke Sanitary District Board**

11
12 Commissioner Fletcher received notification of Jonie O’Neal’s resignation from the Ocracoke Sanitary
13 District (OSD) Board on November 16. When a member of the OSD Board resigns the County
14 Commissioners appoint a replacement. Jonie O’Neal was elected in 2012 therefore, someone is
15 needed to complete the two (2) remaining years of her term, ending in 2016.

16 Commissioner Fletcher moved to appoint Regina O’Neal to complete the two remaining years of Jonie
17 O’Neal’s four year term on the Ocracoke Sanitary District Board. Commissioner Pugh seconded the
18 motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and Swindell;
19 Nays – None; Absent or not voting – Tunnell.

20
21 **RTAC Alternate Member**

22 Commissioner Pugh moved to appoint County Manager Bill Rich to serve as an alternate member
23 representing Hyde County on the Albemarle Commission RTAC Committee. Commissioner Simmons
24 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and
25 Swindell; Nays – None; Absent or not voting – Tunnell.

26
27 **Albemarle Commission Board of Delegates**

28 Commissioner Fletcher moved to re-appoint Commissioner Earl Pugh, Jr. to serve another two year
29 term representing Hyde County on the Albemarle Commission Board. Commissioner Swindell
30 seconded the motion. The motion passed on the following vote: Ayes – Fletcher, Pugh, Simmons and
31 Swindell; Nays – None; Absent or not voting – Tunnell.

32
33 **Board of Education – Request Raise for Board Members:**

34
35 County Manager Bill Rich received request for increase in compensation for members of the Hyde
36 County Board of Education on November 28. Dr. Randolph Latimore was not present to discuss this
37 request as he was on the ferry to Ocracoke and would not arrive before 7:00pm.

38
39 Commissioner Fletcher moved to table discussion of request for increase in compensation for members
40 of the Hyde County Board of Education until the January 5, 2015 Hyde County Board of
41 Commissioners meeting when Superintendent Latimore and Finance Officer Chilcoat can present the
42 request. Commissioner Simmons seconded the motion. The motion passed on the following vote:
43 Ayes – Fletcher, Pugh, Simmons and Swindell; Nays – None; Absent or not voting – Tunnell.

44
45 **Deed of Release for CDBG Scattered Site Lien – Substitute Trustee:**

46 Kris Noble, County Planner/Developer, reported the County currently holds a lien on property
47 described in a Deed of Trust dated January 7, 2010, recorded in Hyde County Registry Book 240, Page
48 437. This property was taken as collateral as part of the CDBG Scattered Site program and contains
49 107 acres of unimproved property (+/-). The owner requested release of the lien on the unimproved
50 property and to substitute residential property located at 4668 Sladesville-Credle Road, Scranton, NC
51 and requested that Attorney Fred Holscher be appointed as substitute trustee and given authority to
52 work with the property owner’s attorney to execute a substitution of collateral.

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: J. M. Eakes, Animal Control Officer
Attachment: No

ITEM TITLE: CONSOLIDATION WITH TYRRELL COUNTY

SUMMARY: At the December 1st Board of Commissioners meeting, County Manager Bill Rich reported Tyrrell County Manager David Clegg has agreed to recommend to the Tyrrell County Board of Commissioners an Interlocal Agreement merging Hyde County's Animal Control into Tyrrell County's Animal Control for a 90-day trial period. Animal Control Officer calls fee would be \$20.00 per hour plus mileage at State rate and boarding fees would be \$15.00 the first day and \$5.00 for each additional day. All Hyde County calls will initially be based on the same criteria currently in use.

After further discussion, Commissioner Fletcher moved to table merging Hyde County's Animal Control with Tyrrell County's and to direct County Manager Rich to ask Animal Control Officer J. M. Eakes if he wishes to make a counteroffer.

Mr. Eakes has been invited to discuss consolidation of Hyde County Animal Control with Tyrrell County Animal Control.

RECOMMEND: Discussion.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Luana Gibbs, Interim Health Director
Attachment: Hyde County Health Department Fee Schedule FY 2014-15

ITEM TITLE: Fee Schedule for Health Department FY 2014-15

SUMMARY: At their quarterly meeting on December 16, 2014, the Hyde County Board of Health approved the attached Fee Schedule for FY 2014-15. Local health departments must receive approval of both the Board of Health and Board of County Commissioners for new or revised fee schedules.

RECOMMEND: APPROVE ATTACHED FEE SCHEDULE FOR FY 2014-15 EFFECTIVE JANUARY 6, 2015.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Hyde County Health Department

P.O. Box 100
1151 Main Street
Swan Quarter, N.C. 27885

(252) 926-4200



*From the Lodge to the Lighthouse
We're striving for a healthier Hyde*

*Wesley P. Smith
Health Director*

Fee Schedule FY 2014-15

CPT	Description	Fee
NEW PATIENTS		
99201	Office Visit 1—New/Problem	\$76.00
99202	Office Visit 2	\$129.00
99203	Office Visit 3	\$213.00
99204	Office Visit 4	\$307.00
99205	Office Visit 5	\$359.00
99381 EP	Office Visit <1—New/Prevent EP	\$132.00
99382 EP	Office Visit 1-4 EP	\$150.00
99383 EP	Office Visit 5-11 EP	\$151.00
99384	Office Visit 12-17 FP	\$213.00
99384 EP	Office Visit 12-17 EP	\$174.00
99385	Office Visit 18-39 FP	\$221.00
99385 EP	Office Visit 18-39 EP	\$143.00
99385	Office Visit 18-39 FP	\$231.00
99386	Office Visit 40-64	\$242.00
99387	Office Visit >65	\$285.00
ESTABLISHED PATIENTS		
99211	Office Visit Nurse—Est/Problem	\$49.00
99212	Office Visit 2	\$84.00
99213	Office Visit 3	\$136.00
99214	Office Visit 4	\$195.00
99215	Office Visit 5	\$268.00
99391 EP	Office Visit <1—Est/Prevent EP	\$110.00
99392 EP	Office Visit 1-4 EP	\$115.00
99393 EP	Office Visit 5-11 EP	\$130.00
99394 EP	Office Visit 12-17 EP	\$99.00
99394	Office Visit 12-17 FP	\$176.00
99395 EP	Office Visit 18-39 EP	\$99.00
99395	Office Visit 18-39 FP	\$193.00
99396	Office Visit 40-64	\$211.00
99397	Office Visit >65	\$403.00
LU230	Blood Pressure check	\$5.00

LU212	College Physical	\$35.00
LU203	Prison Exam	\$75.00
Q3014	Telemedicine Facility Fee	\$50.00
CHILD HEALTH		
92551	Hearing Screen with OAE	\$34.00
99173	Vision screen	\$13.00
D0145	Oral Evaluation	\$51.00
D1206	Fluoride Application	\$21.00
IMMUNIZATIONS		
90471	Vaccine Admin 1 st	\$13.71
90472	Vaccine Admin 2 nd	\$13.71
90473	Vaccine Admin oral/nasal	\$13.71
90474	Vaccine Admin oral/nasal in addition to 90471 or 90473	\$13.71
90660 / 90672	Flu Mist vaccine (private stock)	\$17.29
90658 / Q2038	Influenza 3+	\$12.29
	Private Vaccine Stock is charged "at cost"	
EPIDEMIOLOGY		
T1002	TB Cont/Rx	\$68.00 (3 rd party only)
86580	TB TST	\$15.00
LU102	TB Screening Form	\$10.00
FAMILY PLANNING		
J1055	Depo Provera	\$44.00
57170	Diaphragm Fitting	\$118.00
58300	IUD Insertion	\$168.00
58301	IUD Removal	\$204.00
J7302	Mirena	\$555.00
J7307	Nexplanon	\$630.00
11981	Nexplanon Insertion	\$113.00
11982	Nexplanon Removal	\$198.00
11983	Nexplanon Removal & Insertion	\$211.00
S9443	Pills	\$6.00
MATERNITY		
59425	Antepartum 4-6 vists	\$400.00
59426	Antepartum 7 or more visits	\$720.00
59430	Postpartum home visit	\$110.00
J2790	Rhogam	\$124.00
LABORATORY – IN HOUSE		
82120	Amine test	\$7.00
82947QW	Glucose (in-house)	\$13.00
82950	GTT 1 hour	\$19.00
82272	Hemoccult (3 specimens)	\$16.00
85018QW	Hemoglobin (in-house)	\$12.00
81025	Pregnancy test	\$21.00
87804	Rapid Influenza Test	\$21.00

87880	Rapid Strep Test	\$26.00
81002	Urinalysis	\$10.00
80100	Urine Drug Screen (Hyde Co Schools)	\$30.00
87210	Wet Mount	\$15.00
LABORATORY - REFERENCE		
36416	Capillary stick	\$7.00
99000	Lab Handling Fee	\$14.00
36415	Venipuncture	\$10.00
	Each lab test is charged the rate of the Reference Lab	
INJECTIONS		
96372	Injection only	\$48.00
J1200	Benadryl 50 mg	\$1.00
J1100	Decadron 4 mg	\$.16
J0170	Epinephrine up to 1 mL	\$8.00
90788	IM Antibiotic Injection	\$20.00
90774	IV Injection	\$20.00
J3301	Kenalog	\$11.00
J1940	Lasix 10 mg/1cc	\$.73
J2550	Phenegan 50 mg	\$2.00
J2920	Solumedrol	\$5.00
J1885	Toradol 60 mg	\$3.00
J3420	Vitamin B12	\$2.00
J2000	Lidocaine	\$4.00
31203	50% Dextrose	\$2.00
PROCEDURES		
92551	Audiometry	\$27.00
51701	Catherization	\$124.00
69210	Cerumen Disimpaction	\$122.00
11055	Cutting Benign Lesion	\$96.00
11720	Debridement of nails	\$25.00
11040	Debridement/Abrasion	\$55.00
69200	Ear – Foreign Body Removal	\$145.00
10120	Ear – Foreign Body Removal Uncomp	\$110.00
93000	EKG	\$50.00
10061	I & D Abscess Complex or Multiple	\$350.00
10060	I & D Abscess Simple	\$200.00
10140	I & D Hematoma	\$269.00
20610	Injection Joint - Large	\$74.00
20605	Injection Joint - Medium	\$103.00
11900	Injection of Lesion	\$108.00
G0101	Medicare Pelvic and Breast	\$72.00
G0102	Medicare Prostate	\$38.00
30901	Nasal Bleed Simple	\$150.00
94664	Nebulizer tx – Initial	\$36.00
94665	Nebulizer tx – Sub. Non covered Medicaid	\$36.00

94650	Oxygen Therapy	\$50.00
94150	Peak Flow	\$23.00
94760	Pulse Oxygen	\$6.26
11200	Removal Skin Tag	\$95.00
11300-11303	<i>Shave Biopsy</i>	\$126.00
99406	Smoking Cessation > 3 min – 10 min	\$13.27
99407	Smoking Cessation >10 min	\$25.82
12001-7	Staple Insertion and Removal	\$275.64
MISCELLANEOUS CHARGES		
	Ace Bandage	\$1.00
	Cath insertion tray	\$3.00
	Irrigation	\$2.00
	Large Dressing	\$3.00
	Medium Dressing	\$3.00
	Small Dressing	\$2.00
	Sterile Tray	\$10.00
	Unspecified Materials	\$11.00
LU021	Complete Form	\$5.00
LU018	Copy Medical Record	Per GS 90-411

This Fee Schedule, effective January 6, 2015, was reviewed and approved by the Hyde County Board of Health on December 16, 2104.

Randy Hignite
Chair, Hyde County Board of Health

12-16-14
Date

Chair, Hyde County Board of Commissioners

Date

Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET

Meeting Date: January 5, 2015
Presenter: Luana Gibbs, Interim Health Director
Attachment: Hyde County Health Department Services to Ocracoke Island

ITEM TITLE: HYDE COUNTY HEALTH DEPARTMENT SERVICES TO OCRAOKE ISLAND

SUMMARY: The HCHD offers multiple services to residents on Ocracoke Island.

- Food and Lodging –evaluations for safe food practices with restaurants, mobile food service, stands, hotels, B & B’s, etc.
- Environmental Health – Inspections for septic tank permitting or repairs; Private water sampling and permitting; Permitting and Inspections of Swimming Pools; Permitting and Inspections of Tattoo Facilities
- Animal Control – management dangerous animals or potentially rabid domestic animals
- WIC Services – nutritional supplements for Pregnant and Postpartum Women and infants and children to age 5; Fluoride services to children through age 3 ½
- Case Management for pregnant women and children to age 18
- Flu shots annually
- Mammograms and pap smears for women (age 40 and above)
- Medication assistance – free medicines to those eligible
- Home Health - Skilled nursing services, Homemaker aide, Physical Therapy
- Treatment of Communicable Disease

RECOMMEND: NONE.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

HYDE COUNTY HEALTH DEPARTMENT SERVICES FOR OCRACOKE

December 22, 12014

Environmental Health –

- ✓ Onsite wastewater inspections and permits
- ✓ Inspections and maintenance of innovative and experimental wastewater systems
- ✓ Private drinking water well permits
- ✓ Swimming pool and tattoo facility inspections and permits
- ✓ Investigations of food borne illness
- ✓ Food and lodging inspections of restaurants, hotels, etc.

Animal Control –

- ✓ Pick up and lodging of animals suspected of rabies (bites)
- ✓ Determination of dangerous or potentially dangerous dogs

Children's services –

- ✓ WIC - Nutritional services for and infants and children to age 5 (plus pregnant, postpartum women)
- ✓ Nurse home visits to newborns
- ✓ Dental varnishing for children through age 3 ½
- ✓ Flu shots – annually

Family Services –

- ✓ Mammograms and pap smears for women
- ✓ Treatment for communicable disease (TB, Pertussis)
- ✓ Medication Assistance

Home Health -

- ✓ Skilled nurse visits
- ✓ Homemaker aide services (light housekeeping)
- ✓ Physical Therapy

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Manager Rich
Attachment: Yes

ITEM TITLE: OCRACOCKE TAX BOARD FUNDING REQUESTS

SUMMARY: At its December 11, 2014 Ocracoke Occupancy Tax Board meeting, the Board in its advisory capacity unanimously approved the following three requests for the Commissioner's consideration.

- \$ 7,500 – Lobbyist 2015 Contract
- \$40,500 – WOVV 90.1 FM Station Renovations Project
- \$21,345 – Ocracoke Child Care Center Building Modifications

RECOMMEND: Approve.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

December 12, 2014

From: Ocracoke Occupancy Tax Board

To: Hyde County Board of Commissioners

Bill Rich, Hyde County Manager

Subject: Requests for Grants

At the Ocracoke Occupancy Tax Board's meeting on December 11, 2014, the Board in its advisory capacity unanimously approved the following requests for the Commissioner's consideration.

1. \$7,500 to Hyde County to retain lobbyist for 2015
2. \$40,500 to WOVV, 90.1 FM, Ocracoke Community Radio, a non-profit 501(c)3 corporation to enable it to complete renovations totaling over \$69,000 to their new facility on the second floor of the old Ocracoke firehouse before this summer. The attached grant request from WOVV lists the many advantages to the community in this project.
3. \$21,345 to the Ocracoke Child Care Center for urgent building modifications toward maximizing income with a 'robust' summer program including evening and weekend operations. The Ocracoke Child Care had lost its more profitable programs when pre-K and the after school program were moved to Ocracoke School. Child Care has worked diligently with a new Director and Board of Directors the last seven months, establishing financial accountability and a workable business plan going forward. Ocracoke Child Care provides an essential service to many working families and businesses in this community. Their grant request is also attached.

Thank you.

Frank Brown, Chairman

Memo To: Ocracoke Occupancy Tax Board

From: Ocracoke Child Care Center

Chaeli Moyer, Director; Gary Davis, Accountant; Amy Johnson, President of Board

Board Members: Karen Lovejoy, Teresa O'Neal, Connie Leinbach, Bob Kremser,

Carol Pahl, Janille Turner, Guille Moreno

RE: Request for Funding \$21,345.00

We come before the Occupancy Tax Board to request funding for building modifications in order to build a more robust summer program. Our annual economic cycle indicates need for a substantial increase in income during the high employment season for parents (March-October) in order to sustain operations through the fall months, when the center runs at a deficit due to lower enrollment (financials attached).

The child care center's fiscal challenges stem from a loss of volume/customer base during the school year, resulting primarily from the move of the pre-K program from the center to the school and the establishment and recent renewal of funding for the after-school program at the school. These were historically the two most profitable programs for the center and the shift in income to the school has resulted in significant loss of income. Aside from fee for service, the child care center does not receive federal or state funding.

While many of the operational changes to increase profitability presented to the Occupancy Tax Board in June and July have been implemented, additional measures will be necessary in order to build a stronger financial foundation for the child care center. To this end, the child care board and director have developed a new business plan more aligned with the economic cycle of the island.

This plan calls for operational and policy changes to take advantage of the increased need for child care services during the months the majority of parents are working. The center plans to be open Saturdays and Sundays and extended evening hours when warranted during the summer months for island children. The center will also provide special programming for tourist children up to age 12 which will be promoted to families renting houses in 2015. In addition, we have signed a contract to provide at least four (4) spaces and up to eight (8) spaces for the North Carolina Babies First program through 2015.

This will require additional staffing as well as modifications to the building (estimates attached) in order to maximize room capacities. One classroom will be enlarged by taking out a bathroom wall and another classroom will be doubled in size by relocating the washer, dryer and hot water system to a current storage space. Financial projections are attached which show best case scenario, income generation of approximately \$4k week during the summer months. (The most profitable month in the past year has generated only \$4k/month.)

Secondly, child care regulations for prevention of SIDS (Sudden Infant Death Syndrome) in infants requires maintenance of cool room temperatures. The HVAC system servicing half the building is at the end of its life (it failed three times last summer) and the last classroom (which carries temperatures too high in summer) was framed for a P.T.A.C. unit that was never installed.

Thirdly, the center requires for safety and compliance a safe and reliable route for evacuating infants in the event of an emergency. We are looking at 2015 attendance of up to twelve infants who would be evacuated in cribs down the ramps to the playground. Since the sand prohibits quick movement of the babies to the far end, we have estimated the cost for a wooden ramp-type path to the far end of the property.

Lastly, our consultants have recommended using the industry software ProCare for daily center management (ratios, attendance, staffing, reports, etc.) to coordinate staff assignments based on changing census throughout the day and week as well as other aspects of center management and billing without hiring additional administrative staff.

The center is aware of the Occupancy Tax Board's prudence and diligence with funding requests, and the board president, director, accountant, and almost-completely-new board have worked very hard over the past seven months to turn this operation around. Much of the delayed maintenance of the building has been completed and two health inspections and a licensing visit have resulted in 0 demerits and/or Superior Rating. The center has a stable, dedicated and flexible staff highly committed to creating a high-quality, child-centered environment. A stronger accounting system now allows budget projections to ensure greater accountability and eventual profitability, and the ProCare software would strengthen our ability to streamline operations.

Much progress has been made, but much remains to be undertaken in order to strengthen our financial position. While the child care center traditionally requested annual funding to build or support program development each year, that request was withheld in 2014 in order to tend to the more urgent business of financial solvency. The Occupancy Tax Board's grant of emergency funding in July, 2014 was used primarily to cover deficits and past expenses from remaining open the previous winter.

The Ocracoke Child Care Center at this time requests consideration of the attached funding proposal to enable greater profitability during summer months. Thank you for allowing us to submit this request, and we remain willing to provide any additional materials or information that will allow the Occupancy Tax Board to grant this request.

Thank you.

REQUEST SUMMARY

Itemized estimates attached

Building modifications to increase capacity (estimates attached for opening walls for two classrooms).....6,590.00

Remove and replace air handler and heat pump.....5,000.00

Add P.T.A.C. unit.....1,200.00

Safety modifications (boardwalk from ramp to move evacuation cribs safely away from building).....6,555.00

ProCare software\$2,000.00

TOTAL REQUESTED.....21,345.00

Grant request from Ocracoke Community Radio to the Ocracoke Occupancy Tax
Advisory Board.

Why the move from the present studios of WOVV 90.1 FM, located across from the Anchorage Inn, to the second floor of the old Fire Hall?

Ocracoke Community Radio is a non-profit 501(c)3 corporation which holds the broadcast license of WOVV, 90.1 FM, Ocracoke. Now in our fifth year on the air, WOVV has become an important element of the Ocracoke community for both locals and visitors. We cover and broadcast Ocracoke School athletic and other events, as well as community events like the fishing tournament and Ocracoke Festival. Our principal fundraisers, the Ocracoke Island 5K/10K run and the women's arm wrestling event draw large crowds to the island. Many tourist visitors to the studio say that they listen to our Internet stream, which also helps Ocracokers who live "off" to stay in touch with home. And, more than 30 businesses, on and off the island, find it worthwhile to make substantial financial contributions as underwriters. We recognize our underwriters on the air throughout the day, getting their names out to the public as supporters of community radio on Ocracoke.

As WOVV takes on more responsibility and strives to stay on-air longer during emergency situations, our present studio facility on the water does not provide a safe and accessible environment during storm conditions. During power failures, staff or volunteers must start, switchover, and keep two manual-start generators running, one at the studio and one at the transmitter hut behind the old Fire Hall. Our studio to transmitter (STL) microwave link between the two facilities is being compromised by tree growth between the two locations. Additionally, the current studio space, odd-shaped and less than 300 sq ft, is extremely cramped for live performers, does not permit full utilization of our equipment, and does not have running water or restroom facilities.

Our proposed new facility on the second floor of the old fire hall will combine the studio and the transmitter equipment into one location under one roof, eliminating the need for the STL link. A single, auto-start generator will provide backup power to the entire second floor, even when unattended. The second-floor location, well inland, is much more secure and accessible in high-water situations. All these features will improve the maintainability, safety, and reliability of our on-air radio and internet coverage. As an added benefit, placing the entire second floor on automatic generator power creates a space available for emergency event management, with an FM broadcast facility right there.

The new studios, office and transmitter space will more than double our current square footage. We'll use approximate 600 sq ft of space, still leaving more than half of the usable space on that floor for school or community usage. The facility will include a studio with enough space for a small band to perform live or record, a potential live small audience, or classroom space.

Adjacent to Ocracoke School, the new studios will simplify coverage of school events, plus provide much better and more convenient opportunities for students to gain hands-on experience in radio broadcasting, journalism, communication skills, and even engineering.

The Ocracoke Community Radio Board feels this move is a win/win for the Community, the School, and, of course provides a much better future for the continued operation and development of WOVV 90.1 FM.

Ocracoke Community Radio has made two previous grant requests to Occupancy. In 2009, approximately \$5,600 was awarded for electrical upgrades at the present studio and transmitter hut. In 2012, \$2,500 was awarded for marketing promotion of the Ocracoke Island 10k/5k and 1 Mile Family Fun Fun. This event has raised almost \$70,000.00 divided between Ocracoke Community Radio, Ocracoke Community Park, and the Ocracoke School Athletic Booster Club.

We make our request at this time because we wish to push the project to complete the "core" renovations at the new site before the 2015 tourist season gets fully under way and we lose the time or availability of key people. Ocracoke Community Radio will lease the old fire hall second-floor space for studios and operations at \$1.00 per year, beginning January 2015. Our project budget has increased significantly due to requirements to install a commercial grade wheelchair lift, and to build a handicap-accessible bathroom. In addition there are greater costs associated with soundproofing the studios.

The project budget is over \$60,000.00. We come to the Ocracoke Occupancy Tax Advisory Board requesting \$40,500.00. The remaining \$19,500.00 plus will be raised through fundraisers and additional grants.

Sincerely,

Greg Honeycutt
Chair, Ocracoke Community Radio Board

**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Manager Rich
Attachment: Yes

ITEM TITLE: MAINLAND OCCUPANCY TAX BOARD FUNDING REQUESTS

SUMMARY: At its November 21, 2014 Occupancy Tax Board meeting, the Board approved the following request for Commissioner's consideration.

- \$6,500.00 – Hyde County Chamber of Commerce Website

RECOMMEND: Approve.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Bill Rich

From: Spencer, Donna <DSpencer@AgCarolina.com>
Sent: Monday, December 29, 2014 12:49 PM
To: brich@hydecounync.gov
Cc: hydecocc@embarqmail.com
Subject: Mainland Occupancy Tax Board

A meeting was held by the Hyde County Mainland Occupancy Tax Board on November 21, 2014. During that meeting the following was approved:

- Funds to be paid to Hyde County Chamber of Commerce in the amount of \$6500.00 for the design and purchase of a new website (to benefit Hyde County businesses).

Would you put this on the Hyde County Board of Commissioners meeting agenda and request approval for the above funds to be paid to the Hyde County Chamber of Commerce?

Please let me know if you need anything further.

Thank you and Happy New Year,

Donna Spencer, Chair
Hyde County Mainland Occupancy Tax Board

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**Hyde County Board of Commissioners
AGENDA ITEM SUMMARY SHEET**

Meeting Date: January 5, 2015
Presenter: Corrinne Gibbs
Attachment: Yes

ITEM TITLE: 2015 IRS STANDARD MILEAGE RATE

SUMMARY: The IRS has increased its standard mileage rate from \$0.56 to \$0.575 for 2015.

RECOMMEND: We recommend the Board adopt the IRS standard mileage rate for 2015 of \$0.575.

Motion Made By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Motion Seconded By: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

Vote: Barry Swindell
 Earl Pugh, Jr.
 Dick Tunnell
 Ben Simmons
 John Fletcher

New Standard Mileage Rates Now Available; Business Rate to Rise in 2015

IR-2014-114, Dec. 10, 2014

WASHINGTON — The Internal Revenue Service today issued the 2015 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2015, the standard mileage rates for the use of a car, van, pickup or panel truck will be:

- **57.5 cents per mile for business miles driven, up from 56 cents in 2014**
- 23 cents per mile driven for medical or moving purposes, down half a cent from 2014
- 14 cents per mile driven in service of charitable organizations

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile, including depreciation, insurance, repairs, tires, maintenance, gas and oil. The rate for medical and moving purposes is based on the variable costs, such as gas and oil. The charitable rate is set by law.

Taxpayers always have the option of claiming deductions based on the actual costs of using a vehicle rather than the standard mileage rates.



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Standard Mileage Rates

The following table summarizes the *optional* standard mileage rates for employees, self-employed individuals, or other taxpayers to use in computing the deductible costs of operating an automobile for business, charitable, medical, or moving expense purposes.

Applicable Period	Rates (in cents per mile)		Source
2015	Business	57.5	IR-2014-114
	Charitable	14	
	Medical and moving	23	
2014	Business	56	IR-2013-95
	Charitable	14	
	Medical and moving	23.5	
2013	Business	56.5	IR-2012-95
	Charitable	14	
	Medical and moving	24	
2012	Business	55.5	IRB-2012-02
	Charitable	14	
	Medical and moving	23	
July 1 - December 31, 2011	Business	55.5	IR-2011-69
	Charitable	14	
	Medical and moving	23.5	
January 1 - June 30, 2011	Business	51	IR-2010-119
	Charitable	14	
	Medical and moving	19	
2010	Business	50	IR-2009-111
	Charitable	14	
	Medical and moving	16.5	
2009	Business	55	IR-2008-131
	Charitable	14	
	Medical and moving	24	

Earlier Years

2008: [IR-2008-82](#)
[IR-2007-192](#)

2007: [IR-2006-168](#)

2006: [IR-2005-138](#)

2005: [IR-2004-139](#)
[Pub. L. 109-73](#)
[IR-2005-99](#)

2004: [IR-2003-121](#)

2003: [Rev. Proc. 2002-61](#)

2002: [Rev. Proc. 2001-54](#)

2001: [Rev. Proc. 2000-48](#), 2000-2 C.B. 570

2000: [Rev. Proc. 99-38](#), 1999-2 C.B. 525

1999: [Announcement 99-7](#), 1999-1 C.B. 306
[Rev. Proc. 98-63](#), 1998-2 C.B. 818

1998: [Rev. Proc. 97-58](#), 1997-2 C.B. 587

1997: [Rev. Proc. 96-63](#), 1996-2 C.B. 420

Page Last Reviewed or Updated: 11-Dec-2014