

**Hyde County Board of Commissioners' Meeting  
September 6, 2005  
Minutes**

The Hyde County Board of Commissioners held its regular meeting on Tuesday, September 6, 2005 at 7:00 PM in the Board of Education meeting room at O.A. Peay School

Board members present were:

|                      |                             |              |
|----------------------|-----------------------------|--------------|
| Bea Emmert, Chair    | Charles Spencer, Vice-chair |              |
| W. Mack Carawan, Jr. | Jane Hodges                 | Nathan Sears |

Staff members present were:

Kevin Howard, County Manager  
Sid Hassell, County Attorney  
Connie Burlison, Clerk to the Board

Media present were:

Nikie Mayo, The Coastland Times  
Doug Gibbs, The Washington Daily News

Chair Emmert called the meeting to order, Charles Spencer led with prayer and led the Pledge of Allegiance.

**Approval of Agenda**

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the agenda as amended. Clint Berry was removed and the private sector appointment to the Workforce Development Board was also removed.

**Approval of Minutes**

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the minutes of the August 15, 2005 and the August 23, 2005 meetings as submitted.

**Budget Revisions and Transfers**

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Budget Revisions and Transfers as presented.

Budget Revision:

|          |      | <b>MEETING DATE</b>                |  |   |   |             |
|----------|------|------------------------------------|--|---|---|-------------|
|          |      | <b>09/06/2005</b>                  |  |   |   |             |
| (FO USE) | BR # | DEPARTMENT                         | ACCOUNT #  | LINE ITEM ACCOUNT NAME / EXPLANATION  | DEBIT                                     | CREDIT      |
|          | 1    | ELDERLY-HANDICAP<br>TRANSPORTATION | 103586.0890<br>106500.1400                               | REFUND PRIOR YEAR ROAP-HCT<br>ROAP REFUND PRIOR FY  | \$ 3,828.83                               | \$ 3,828.83 |
|          |      |                                    |  | <b>REFUND HYDE TRANSIT UNUSED<br/>ALLOCATION FROM LAST FY-NC DOT<br/>RURAL OPERATING ASSIST PROGRAM</b>               |   |             |
|          | 2    | EMERGENCY<br>MANAGEMENT            | 103580.0002<br>105250.1600                               | INSURANCE CLAIMS REGULAR<br>RADIO MAINTENANCE   | \$ 3,459.06                               | \$ 3,459.06 |
|          |      |                                    |  | <b>TO COVER REPAIRS DUE TO<br/>LIGHTNING HIT TO CONSOLE &amp;<br/>TRANSMITTERS - NCACC L&amp;P INS<br/>CK#8757262</b> |   |             |
|          | 3    | FINANCE                            | 104400.1500<br>104400.1400<br>104400.3300<br>103350.0000 | COMPUTER MAINTENANCE<br>TRAVEL<br>DEPT EXPENSE/FORMS<br>MISC REVENUE-NCACC BEST<br>IMPROVED NCACC L&P                 | \$ 2,000.00<br>\$ 1,500.00<br>\$ 1,500.00 | \$ 5,000.00 |
|          |      |                                    |  | <b>TO COVER COMPUTER MAINT DUE TO<br/>NEW SYSTEM SET-UP</b>   |   |             |

Budget Transfers:

|          |       | <b>MEETING DATE</b> |             |   |             |             |
|----------|-------|---------------------|-------------|---|-------------|-------------|
|          |       | <b>09/06/2005</b>   |             |   |             |             |
| (FO USE) | IDT # | DEPARTMENT          | ACCOUNT #   | LINE ITEM ACCOUNT NAME / EXPLANATION  | DEBIT       | CREDIT      |
|          | 3     | ADMINISTRATION      | 104200.5400 | INSURANCE-LIABILITY & PROPERTY  |             | \$ 1,041.00 |
|          |       | ADMINISTRATION      | 104200.5400 | INSURANCE-LIABILITY & PROPERTY  |             | \$ 6,480.00 |
|          |       | WATER               | 608100.5400 | WATER-INSURANCE   | \$ 6,480.00 |             |
|          |       | SEWER               | 618200.5400 | SEWER-INSURANCE   | \$ 1,041.00 |             |
|          |       |                     |             | <b>TO REALLOCATE INSURANCE<br/>BUDGET TO ALLOW WATER/SEWER<br/>PORTION TO REFLECT IN CORRECT<br/>FUND---S/B BUDGETED IN THESE<br/>FUNDS NEXT FY</b> |             |             |

**Northeastern Workforce Development Board Appointment – Steve Bryan**

Upon motion made by Jane Hodges, seconded by W. Mack Carawan, Jr. with all Board members voting in favor, BE IT RESOLVED THAT the Board reappointed Steve Bryan to the Northeastern Workforce Development Board.

**Ocracoke Community Center Board Appointment**

This issue was tabled until the next meeting scheduled for September 19, 2005

**Reed Whitesell, Holland Consulting Planners -- Letter to Stephanie Morris Re: Hyde County Revitalization Strategies Project Incubator Kitchen Construction Procurement**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved sending a letter to Stephanie Morris Re: Hyde County Revitalization Strategies Project Incubator Kitchen Construction Procurement. The project in not to exceed the budget submitted in the amount of \$172,000.

**Bobby Mayo – Tax Foreclosure Attorney Fees**

Mr. Mayo discussed the delinquent taxes he paid and the attorney fees charged by County Attorney Sid Hassell in preparation for collection of the delinquent taxes. Mr. Mayo paid \$6,331.50, which included \$1,249.50 for attorney fees.

**Jason Mizelle – Lake Landing Subdivision**

Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the Lake Landing Subdivision Preliminary Plat as submitted.

**Ocracoke Development Ordinance**

Issue tabled until September 12, 2005

**Manager’s Business**

County Manager Kevin Howard presented several items to the Board.

1. **New Courthouse and Public Safety Center Contracts** – Contracts were submitted to allow General Contractor for Courthouse Project and Construction Management for Public Safety Center. Tabled until April 12, 2005.
2. **2005 Homeland Security Grant Agreement** –Upon motion made by W. Mack Carawan, Jr., seconded by Jane Hodges with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the 2005 Homeland Security Grant Agreement as submitted. State will place tower on County owned property and maintain ownership of the tower.
3. **NC ACC 4<sup>th</sup> Annual Most Improved Loss Ration Award** – Hyde County was awarded a plaque and a check for \$5,000 for Most Improved Loss Ration Award from the NC Association of County Commissioners.
4. **Historic Courthouse Preservation Committee** – The following names were submitted for consideration as appointments to the Historic Courthouse Preservation Committee:
  - **Hyde County Historical Society** – Roy Clarke and Ellen Williams
  - **Swan Quarter Service Group** – David Mason, Jr. and George Williams
  - **Chamber of Commerce** – Leonora Bright
  - **General Request** – Sophia Jarvis

The appointments were tabled until the next meeting.
5. **Unmet Needs Committee** – Upon motion made by W. Mack Carawan, seconded by Charles Spencer BE IT RESOLVED THAT the Board approved the unmet needs committee as presented. The members of the new Unmet Needs Committee for this project are as follows:
  - Margie Brooks, Executive Director – Hyde CDC (Chairman)
  - Kevin Howard, County Manager
  - Alice Keeney, County Planner
  - Nicole Ahearn, Program Administrator – Holland Consulting Planners, Inc.
  - Gary Miller, Housing Inspector – Holland Consulting Planners

The motion carried with a vote of 4 to 1. Commissioner Emmert cast the opposing vote.

6. **Sherri Equils Employment as Telecommunicator** – Upon motion made by W. Mack Carawan, Jr., seconded by Charles, BE IT RESOLVED THAT the Board approved Sheriff Johnson hiring Sherri Equils as a Telecommunicator. Ms. Equils is the sister of Sgt. Mark Dodge. The motion carried with a vote of 4 to 1. Commissioner Hodges cast the opposing vote.

7. **PA System** – Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the following budget revision to allow County Manager Kevin Howard to purchase a PA System to be utilized during Board meetings.

| <b><u>Department</u></b> | <b><u>Account #</u></b> | <b><u>Line Item Account Name and Explanation</u></b>                                | <b><u>Debit</u></b> | <b><u>Credit</u></b> |
|--------------------------|-------------------------|---|---------------------|----------------------|
| Admin                    | 104200.7400             | Equipment   | \$2,000             |                      |
| Contingency              | 109990.0001             | Contingency   |                     | \$2,000              |
|                          |                         | Transfer from Contingency to cover purchase of PA System for Board of Commissioners |                     |                      |

**Closed Session – Personnel and Economic Development**

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board entered into closed session at 8:42PM for personnel and economic development. Dr. Russell King attended the closed session. Dr. King left the closed session at 9:05 PM.



**P.A. System**

Upon motion made by W. Mack Carawan, Jr., seconded by Charles Spencer with all Board members voting in favor, BE IT RESOLVED THAT the Board approved the following budget revision to allow for an additional \$300 be appropriated for the purchase of the P.A. System.

| <b><u>Department</u></b> | <b><u>Account #</u></b> | <b><u>Line Item Account Name and Explanation</u></b>                                   | <b><u>Debit</u></b> | <b><u>Credit</u></b> |
|--------------------------|-------------------------|--|---------------------|----------------------|
| Admin                    | 104200.7400             | Equipment  | \$300               |                      |
| Contingency              | 109990.0001             | Contingency  |                     | \$300                |
|                          |                         | Transfer from Contingency to cover purchase of<br>PA System for Board of Commissioners |                     |                      |

**Next Regularly Scheduled Meeting – September 19, 2005**

Chair Emmert announced the Board's next regularly scheduled meeting would take place on Monday, September 19, 2005 at 7:00PM in the Board of Education Conference Room in O.A. Peay School in Swan Quarter.

**Adjournment**

Upon motion made by Charles Spencer, seconded by Nathan Sears with all Board members voting in favor, BE IT RESOLVED THAT the Board adjourned the meeting at 7:40 PM.

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Clerk \_\_\_\_\_ Chairman  
Hyde County Board of Commissioners