

Code Enforcement

	2012 Totals		2013 Totals	
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
No. Permit Applications				
Residential:	3	0	3	0
Commercial:	0	0	0	0
Other:	20	13	23	1

	2012 Totals		2013 Totals	
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
No. Permits Issued				
Residential:	3	0	3	0
Commercial:	0	0	0	0
Other:	20	13	23	1

	2012 Totals		2013 Totals	
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
<u>Inspections</u>				
Site Visits	21	3	10	10
Investigations	1	0	2	0
Call Returned	71	13	0	0
Inspections	46	17	50	33
Conferences	8	5	2	4
ODO/Plan Reviews	0	1	0	1
School	0	1	1	
ODO Meeting		1		1

Moved back to courthouse

Miles Driven:

Fees Collected from January 2013 to December 2013	\$ 10,005.85	January 2011 to December 2012	\$ 33,928.86
Fees Collected since July 1, 2012	\$23,787.91		
Fees Collected this Month	\$ 3,372.80		

		County Projection for 2012/2013	July 1, 2011 to June 30, 2012
July 01, 2012 to December 31, 2012			
Building Permit Fees Collected	\$ 11,004.51	New Residential/Commercial Construction Renovations, Docks, Bulkhead, etc	\$ 11,000.00 \$ 18,106.01
Inspection Fees Collected	\$ 8,220.00	Electrical, HVAC, Plumbing, insulation	\$ 10,000.00 \$ 19,801.94
Penalties Collected	\$ 1,050.00		\$ 1,000.00 \$ 350.00

MATTAMUSKEET SENIOR CENTER

Manager's Monthly Report

May, 2013

Participants on Meals-On-Wheels	Swan Quarter	Fairfield	Engelhard	Mattamuskeet Village	Total
	7	4	12	4	27
Total Meals-on-Wheels Served	590				
Congregate Meals Served	352				
Participants served for Congregate	26				
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)	442				

Attendance does not include:

Dance Class every Monday; Girl Scouts every Tuesday. Cub Scouts Thursdays, Various Meeting, etc

Hyde County Health Department Monthly Summary Report – May 2013

Clinic Nursing Services (Luana Gibbs, Margie Keech, Melissa Sadler, Jenna Brinn):

<u>Program</u>	<u># Visits</u>	<u>Purpose</u>
Family Planning	16	Physicals (5); Depo Injections (9); Follow-up/IUD Checks (2)
Maternal Health	10	Initial Visits (2); Return Visits (7); Consultations (1)
Adult Health	12	Physicals (2); Primary Care/Telemedicine (10)
BCCCP	6	Physicals (6)
Immunizations	5	Independent of Physical Exams (5)
STD	1	Exams (1)
Communicable Disease	-	N/A
TB Control	2	Readings (2)
Epi Team Outbreak	-	N/A
Monitoring/Audits	-	STD; Family Planning; CD Chart Audits & CAPs; Maternal Health Chart Audit
Nursing Consults	-	N/A
Outreach/Community	-	Meeting with Engelhard Medical Center PA to review PCM and CC4C Programs and acceptance of referrals
Lab Services	11	Independent of Physical Exams (4); Drug Screens (7)
Ocracoke Services	1	Office Visit – Initial (1)
Trainings/Updates	-	ICD-10 Coding; CD Annual Conference; H1N9 Webinar; Basic PIO Training; Breastfeeding Training; Online Class – Breastfeeding Supply Issuance
Update of Policies	-	Family Planning; Immunization Standing Orders; TB Policy
Home Health	-	N/A
WIC – Mainland	20	Certifications (9); Re-Certifications (0); Pick-ups (11)
PCM	5	Case Load at End of Month (5)
CC4C	7	Case Load at End of Month (7)
PCM/CC4C	43	Total Combined Contacts (43); Completed (34)
Flu Vaccinations	-	N/A
Meetings	-	Epi Team; Staff; Radio Check; GETS card check; TB; Supervisor; Nurse; Public Health Preparedness; Post Clinic; PC Coordinator; LEP; LICC; PIO; NENCAPHN

Miscellaneous Desk Work that is required every month:

- E-mail, voicemail, copying, faxing, mailing
- Patient contacts by telephone
- Scheduling appointments, with follow-up to missed appointments
- Reminder notices for appointments/immunizations/final notices for Women's Health
- Pre & Post clinic review of charts/charting
- Daily NCEDDS check and follow-up
- Referrals and follow-ups
- Inventory (ordering, stocking, tracking) – Immunizations, clinic supplies
- Employee Travel Requests/Time Studies/Time Sheets
- Printing and mailing immunization records upon request
- Immunization consulting to parents/teachers
- Daily Lab check-in
- Blood lead notification letters to patients
- Results notification letters to patients
- Prep lab and exam rooms for clinic
- Calendar meeting, and preparation of Monthly Activity Report
- Weekly Huddle for work assignments & planning

Meetings/Coordination and Collaboration

- SNS Workgroup planning meeting for upcoming POD exercise
- Public Officials Conference
- Two (2) 3-hour Transformation Zone meetings

Quality Improvement

- Update of Vaccine Information sheets
- Review of Ocracoke encounters and dispensing of medications
- Reconfigured lab for ease of access

Prep work for monitors/audits

- PH Preparedness & Response

Assistance/Information provided to Outside Providers, Agencies

- Measles Outbreak measures

Clinical Workgroup/Post Conference/Public Relations

- Post clinic conference (2)

Accreditation:

- Discussions with regional nurse consultant – Susan Little, RN – regarding tool for Re-Accreditation in 4 years
- Discussions with staff (one-on-one)

WIC:

- Inventory VOC, preprints, breast pumps and formula
- Breastfeeding community assessment
- Breastfeeding bulletin board
- Store audits
- New vendor agreements

Monthly In-service/Trainings:

- Workplace Safety Policy

Health Education/Promotion (Elizabeth Mumm):

Healthy Communities/Health Education/Promotion – Facilitated Ocracoke Local Eats Food Group field trip of local CSA's - 1 attendee was no show. Ridge Community Garden formed by Garden Manager Dennis Bentston and sponsored by Pleasant Grove Missionary Baptist Church; dedication held and attended. Attended Active Living and Healthy Eating Conference in New Bern. Conetoe Family Life Center Garden field trip scheduled for June 26th. Recreation Commission meeting attended. Next meeting scheduled June 19th. Provided health education and information to clients in clinic on May 1st and 15th.

Hyde Partners for Health – Partnership met to discuss collaborative network agreement. Communication plan developed with consensus to use Google blog site. Pilot to be tested by next scheduled quarterly meeting September 16th from 5:30-6:30 pm. Chronic Disease Task Force participated and supported TRU and ISPEAK teens at Board of Commissioners meeting May 7th. Tobacco, Substance, and Alcohol Abuse Task Force met May 14, 2013 from 2:00-3:30pm. TSA next meeting is June 11th. Local Physical Activity Nutrition and Obesity task force met May 22nd from 4:00-5:00 pm for submission of Electronic Billboard Monthly Tag line Marketing Plan. Next meeting scheduled for July 24th.

Change for Good/KBR/CTG/P – Joint Use Agreement draft document received with approval of county attorney; finalization awaiting approval from School Board and Commissioners. Spanish translation completed and sent to designer for design update. Product prints in line for print. Strategic Plan meeting scheduled June 6th. Planning for Community/County Health initiative to be finalized by June 12th for regional support at next CTG/P meeting, which will be held on June 14th.

Administrative – Regular meeting updates, preparation, and implementation, minutes/notes, reports; travel; timesheets; and continuing education completed monthly.

Medication Assistance Program (Kristi Williams):

Total Patients (371) – Active (215), Inactive (156); Active Requests (141); Patients Served (19); New Patients (1); New Requests (1); Reorder Requests (14); Total Requests (15); Medications Requested (15); Medications Received (11); Medications Delivered (10); Average Wholesale Price of Medications Requested (\$15,018.00)

Environmental Health Services (Hugh Watson & Roni Collier):

<u>Service Provided</u>	<u># Visits</u>	<u>Purpose</u>
F&L Inspections	24	Restaurant (4); Food Stand (1); Mobile Food Unit (2); School Lunchroom (1); Meat Market (1); Lodging (6); B&B Home (1); B&B Inn (1); Swimming Pool (7)
F&L Visits	17	Restaurant (6); Temporary Food Unit (1); Mobile Food Unit (1); Push Cart (1); Lodging (1); B&B Home (1); Swimming Pool (6)
F&L Pre-Opening Visits	1	Restaurant (1)
F&L Permits Issued	13	Restaurant (2); Food Stand (2); Mobile Food Unit (2); Swimming Pool (7)

F&L Consults	27	Restaurants (7); Food Stands (8); Mobile Food Unit (4); Lodging (1); Swimming Pool (7)
Vector Control	1	Consultative Contacts (1)
Animal Control	3	Consultative Contacts (3) (See separate report from Health Director)
Health Education	4	Group Meetings (2); Professional Meetings (1); Consultative Contacts (1)
On-Site Wastewater	60	Sites Visited/Evaluated (18); Construction Authorizations (3); Other Authorizations (1); Migrant Housing Inspections (2); Consultative Consults (36)
On-Site Well Activity	5	Well Site Consultative Visits (1); Bacteriological Sample Collected (1); Consultative Contacts (3)

Hydeland Home Care Agency (Rita Clayton, Crystal Gibbs, Candace Howell & Stephanie Watson):

Patients Served	54	Medicare (3); Medicaid (31); Private (2); Homemaker (10); CAP (6); Proj. Care (1)
Referrals	6	Medicare (7); Medicaid (1); Private (1)
Admissions	4	Medicare (2); Medicaid (1); Private (1)
Discharges	9	Medicare (7); Medicaid (1); Private (1)

Health Director Activity: Attended Board of Commissioners regular meeting; attended Hyde County JCPC assembly at Ocracoke School; attended Hyde County JCPC and Hyde Collaborative for Children advisory committee meetings on Ocracoke; attended CTG/P Tobacco-Free Living Action (TFLA) team meeting in Engelhard; attended Eastern NC Cancer Coalition quarterly meeting in Greenville; participated in CQI 101 Health Director conference call; conducted meals on wheels in Swan Quarter area; attended Board of Commissioners special budget meeting; conducted monthly staff meeting; participated in Hyde Partners for Health Tobacco/Substance Abuse task force meeting; participated in monthly Strategic Planning under facilitation of Nurse Consultant Susan Little; participated in Beaufort/Hyde Partnership for Children (BHPC) Executive Board meeting (via phone); participated in HCHD full scale POD exercise joint meeting with Hyde partners; met with Donetta Godwin, Eastern AHEC, to discuss expansion to electronic medical records; participated in NENCPH Executive Committee conference call; participated in Hyde Change for Good advisory meeting to discuss future application with Kate B. Reynolds for continued funding; participated in conference call to review agenda for June's CTG/P TFLA team meeting; attended BHPC Board of Directors meeting in Washington; attended Hyde County Hotline Board of Directors meeting; compiled and submitted mandatory program reports; other daily work

Hyde County Health Department
Animal Control Report
May 2013

Total **Documented** Calls/Requests for Assistance - 1

Breakdown of Calls by Type:

- Bite – 0
- Vicious/Dangerous – 0
- Rabies – 1

Detail of Calls by Type:

- **Bite (0)**
- **Vicious/Dangerous (0)**
- **Rabies (1):**
 - Received report of raccoons in chimney from resident on Ocracoke; concerned about possible rabies; small children in home; Animal Control Officer II dispatched to Ocracoke to set traps overnight; no raccoons in trap next day, so ACO II left traps for owner to monitor

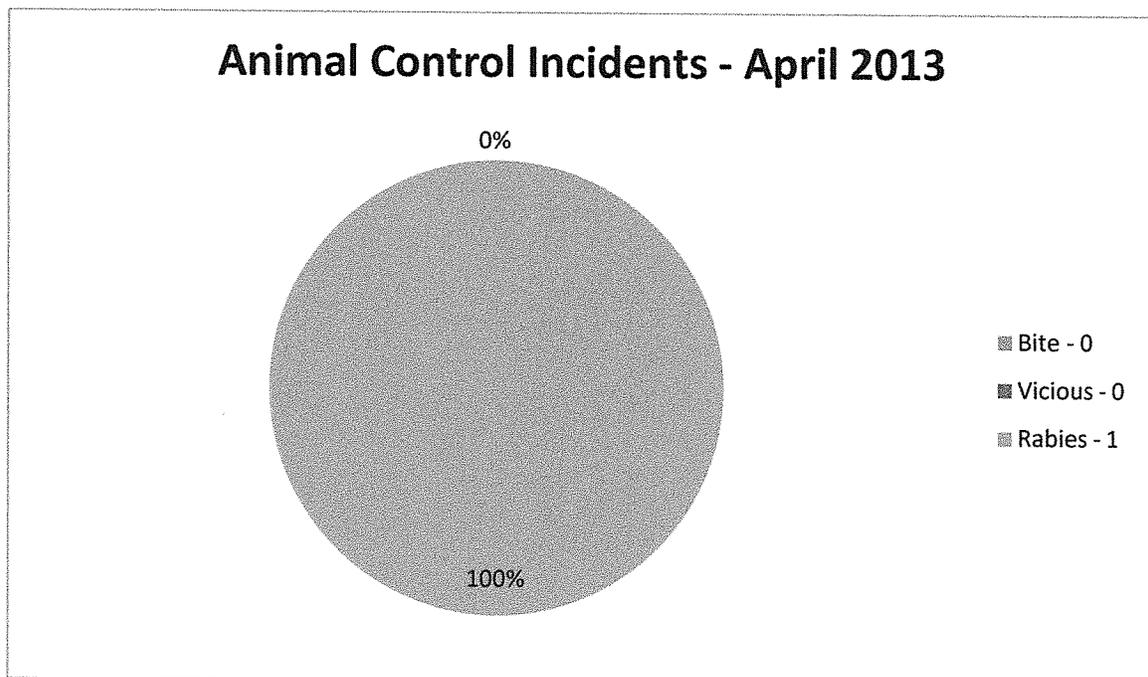
Report Compiled and Authorized by:

Wesley P. Smith

June 6, 2013

Wesley P. Smith, Health Director

Date





2012 Annual Drinking Water Quality Report HYDE COUNTY WATER SYSTEM



04-48-010

We're very pleased to provide you with this year's Annual Quality Water Report. We want to keep you informed about the water and services we have delivered to you over the past year. Our goal is and always has been, to provide to you a safe and dependable supply of drinking water. I'm pleased to report that our drinking water is safe and meets Federal and State requirements.

What EPA Wants You to Know

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the Safe Drinking Water Hotline 1-800-426-4791.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water

which must provide the same protection from public health. All sources of drinking water are subject to potential contamination by substances that are naturally occurring or man made. These substances can be microbes, inorganic or organic chemicals, and radioactive substances. All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk.



More information about contaminants and potential health effects can be obtained by calling The Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

WHERE DOES MY WATER COME FROM?

The water that we provide to our customers comes from three separate locations in the county. The first location is the Ponzer area just off Highway 45, where our water sources are two deep wells which draw from the Castle Hayne Aquifer. The second location is the Fairfield area just off SR 1305, where our water sources are two shallow wells which draw from the Yorktown Aquifer and the third location is in Engelhard where our sources are two wells that draw water from the Yorktown Aquifer.

HOW IS MY WATER TREATED AND PURIFIED?

All the water from the Hyde County Water System is treated with three state of the art Reverse Osmosis water plants. The treatment process (in general) consists of pumping water from the wells through a set of 5 micron cartridge filters. Then a R/O booster pump forces the water through an array of semipermeable membranes. The R/O unit rejects 98% of all minerals and

recovers 75% of all the water that passes through the unit. The water is then aerated, chlorinated, and pH balanced before pumping to sanitized ground storage tanks, elevated tanks, and into your home or business. If you would like more details on the treatment process, please call the Utilities office at 252-926-4196.



WATER QUALITY DATA TABLE of DETECTED CONTAMINANTS

We routinely monitor for over 120 contaminants in your drinking water according to Federal and State laws. The table below lists all the drinking water contaminants that we *detected* in the last round of sampling for the particular contaminant group. The presence of contaminants does *not* necessarily indicate

that water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1—December 31, 2012. The EPA or the State requires it to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old.

The sources of drinking water (both tap and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive materials, and can pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water include microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife; inorganic contaminants, such as salts and metals, which can be naturally –occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming; pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses; organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems; and radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

Important Drinking Water Definitions:

Not-Applicable (N/A) – information not applicable/ not required for that particular water system or for that particular Rule.

Non-Detects (ND) – laboratory analysis indicates that the contaminant is not present at the level of detection set of the particular methodology used.

Parts per million (ppm) or Milligrams per liter (mg/l) – one part per million corresponds to one minute in two years, or a single penny in \$10,000.

Parts per billion (ppb) or Micrograms per liter – one part per billion corresponds to the minute in 2000 years, or in a single penny in \$10,000,000.

Maximum Contaminant Level – The "Maximum Allowed" (MCL) is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal – The "Goal" (MCLG) is the level of a contaminant in drinking water below which there is no known or expected risk to health, MCLGs allow for a margin of safety.

Million Fibers per Liter (MFL) - Million fibers per liter is a measure of the presence of asbestos fibers that are longer than 10 micrometers.

Extra Note: MCL's are set at very stringent levels. To understand the possible health effects described for many related constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

Determination of Asbestos Structures >10m in Drinking Water

Contaminant (units)	Sample Date	Your Water	MCL	Likely Source of Contamination
Chrysotile (MFL)	2012	.2	7.0	AC pipe that is still in system

Disinfection By-Product Contaminant—regulated at the user’s tap

Contaminant (units)	Sample Date	MCL Violation Y/N	Your Water	Range		MCLG	MCL	Likely Source of Contamination
				Low	High			
TTHM (ppm) [Total trihalomethanes]	2012	N	.023	ND	.046	N/A	.080	By-product of drinking water chlorination
HAA5(ppm)	2012	N	.0072	ND	.0144	N/A	.060	By-Product of drinking water disinfection

Secondary Contaminants, required by the NC Public Water Supply Section, are substances that affect the taste, odor, and/or color of drinking water. These aesthetic contaminants normally do not have any health effects and normally do not affect the safety of your water.

Water Characteristics Contaminants

Contaminant (units)	Sample Date	Your Water	Range		Secondary MCL
			Low	High	
Sodium (ppm)	2011	10.4			N/A
pH	2011	7.3			6.5 to 8.5
Sulfate (ppm)	2011	15.2			250 mg/l

The North Carolina Department of Environment and Natural Resources (DENR), Public Water Supply (PWS) Section, Source Water Assessment Program (SWAP) conducted assessments for all drinking water sources across North Carolina. The purpose of the assessments was to determine the susceptibility of each drinking water source (well or surface water intake) to Potential Contaminant Sources (PCSs). The results of the assessment are available in SWAP Assessment Reports that include maps, background information and a relative susceptibility rating in Higher, Moderate, and Lower.

The relative susceptibility rating of each source for Hyde County Water System was determined by combining the contaminant rating (number and location of PCSs within the assessment area) and the inherent vulnerability rating (i.e., characteristics or existing conditions of the well or watershed and its delineated assessment area.)

Susceptibility of Sources to Potential Contaminant Sources (PCSs)

Source Name	Susceptibility Rating	SWAP Report Date
Fairfield Well #1	Moderate	March 12, 2010
Fairfield Well #2	Moderate	March 12, 2010
Ponzer Well #1	Lower	March 12, 2010
Ponzer Well #2	Lower	March 12, 2010
Engelhard Well #1	NA	NA
Engelhard Well #2	NA	NA

The complete SWAP Assessment report for Hyde County Water System may be viewed on the Web at: www.ncwater.org/pws/swap. Note that because SWAP results and reports are periodically updated by the PWS Section, the results available on this web site may differ from the results that were available at the time this CCR was prepared. If you are unable to access your SWAP report on the web, you may mail a written request for a printed copy to: Source Water Assessment Program – Report Request, 1634 Mail Service Center, Raleigh, NC 27699-1634, or email requests to swap@ncdenr.gov. Please indicate your system name, number, and provide your name, mailing address and phone number. If you have any questions about the SWAP report please contact the Source Water Assessment staff by phone at 919-707-9098.

It is important to understand that a susceptibility rating of “higher” does not imply poor water quality, only the system’s potential to become contaminated by PCSs in the assessment area.

We at the Hyde County Water System work around the clock to provide top quality water to every tap. We ask that all our customers help us protect our water sources, which are the heart of our community, our way of life, and our children's future. If you have any questions about this report or concerning your water utility, please contact Clint Berry (Public Works Director) at 252-926-4196. We want our valued customers to be informed about their water utility.

MINUTES
Of
Hyde Soil and Water Conservation District
Held at: The Hyde Government Center in Swan Quarter, NC 27885

Meeting Number 5

Date: May 21, 2013

Supervisors Present:

Others Present:

**Earl O'Neal
Chad Spencer
J. W. Spencer
Darren Armstrong**

**Daniel Brinn
Debbie Cahoon
Rodney Woolard
Eric Pare**

The meeting was called to order by J. W. Spencer, Chairman.

Minutes of meeting held March 21, 2013 were presented and a motion was made to accept minutes as presented by Darren and the motion was seconded by Chad and the motion carried.

Next, was review of the meeting agenda and Chad made a motion to accept the agenda as presented and it was seconded by Darren and the motion carried.

The first item of business was a review of the Budget Report for April. Debbie shared with the Board that all budget lines were within their approved limits. Debbie shared with the Board she was submitting a budget revision request on behalf of the Board to move money from Gas, Oil & Tires to Travel & Training to cover any Division shortfalls on Supervisor travel reimbursements for the remainder of the fiscal year so that the District could reimburse if necessary.

Next, the Board reviewed the application submitted by Monica Chappell, a rising sophomore at Mattamuskeet Early College High School to attend the Resource Conservation Workshop at North Carolina State University during the week of June 23rd-28th, 2013. Darren made a motion for the District to sponsor this student to attend the Resource Conservation Workshop. Earl seconded the motion and the motion was approved.

The next item of business was a North Carolina Agriculture Cost Share update. Daniel presented the following application for approval:

**David Eakes – Water Control Structure in the amount of \$3,697.00
remaining cost share funds in the amount of \$2,646.00 with a supplemental
application to follow in the fall for \$1,051.00**

Chad made a motion to approve application as presented, the motion was seconded by Earl and the motion was approved

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Hyde SWCD
May 21, 2013

Daniel requested the following name change on the Rodney Alons application previously approved by the board:

Rodney Alons –Water Control Structure Application changed to business name Rodlee Pork, Inc.

Darren made a motion to accept the name change as presented and it was seconded by Chad and the motion was approved.

Next, the Board reviewed the proposed 2014 North Carolina Agriculture Cost Share Strategy Plan to include recommended changes from the Division. After some discussion Earl made a motion to accept the plan as presented with the following changes: to add the word “nutrient” to the best management practice entitled, “Precision Management” on the Priority Ranking Worksheet for the North Carolina Agriculture Cost Share Program and to remove the fourth priority entitled, Agri-Chemical Storage Handling Facility from the worksheet. The motion was seconded by Darren and the motion was approved.

The Board then reviewed the Technical Assistance Survey responses gathered by Area V Staff. After review of responses the Board was in favor of submitting the survey with the answers given. The Board reviewed the letter from Tom Jones concerning 319 grant funds expiring in June 2014 which now funds Daniel’s position. Debbie shared with the Board the email correspondence with County Manager notifying him of status of the funding and laying groundwork for 50% match from the County for Fiscal Year 2014/2015.

The next item of business was an update on Swan Quarter Watershed. Debbie reported that the Coastal Mitigation site had received its first treatment with the aquatic herbicide, Habitat on Saturday, May 4, 2013 with a follow-up treatment to be completed in the fall of this year. Daniel shared with the Board the issues the District was having concerning maintenance of the tidegates and the cost involved in repairing leaking gates. This presentation included pictures of Juniper Bay gate structure that has been removed for repair. Daniel then presented two assessment options for Board consideration concerning the West, Quarter, Double and Bay Water Management District. After much discussion Chad offered a motion to recommend to the Board of Commissioners an increase in the West Quarter Double and Bay Water Management District assessment to reflect a \$0.35 tax rate per \$100.00 of tax value. The motion was seconded by Darren and the motion was approved.

Next, the Board reviewed a letter and resolution from the New Jersey Association of Conservation Districts concerning issues arising in the aftermath of Hurricane Sandy. After some discussion no action was taken by the Board.

Next, the NRCS Report was given. Rodney reported that four Environmental Quality Incentive Program (EQIP) contracts were approved for Hyde County farmers in the amount of \$88,211.00. He reported that this is an increase in funding of almost \$34,000 compared to last year. Next, Rodney reviewed the Operational, Cooperative and Mutual Agreements with the Board. Rodney reported that Brad and Daniel have been conducting Wetland Reserve Program (WRP) monitoring reports on Hyde County easements.

Next, Eric gave a Division of Soil and Water Conservation Report update. Eric highlighted items in his April report, a copy of which was included in the Supervisor meeting packets.

The last item of business was Staff Activity Reports. Daniel reported that he and Debbie had attended a site visit with staff from the Agriculture Development and Farmland Preservation Program concerning a grant application submitted by J. W. and Kathy Spencer. He reported that the District Staff had toured the East Carolina Bank property that is being donated to the County and give input to the feasibility of acquisition of this property. He reported that the District staff had participated in the Health Fair by having a booth and had served as judges at the Ocracoke School Stem Fair. Daniel reported that he had completed his Local Advisory Committee Meetings in Hyde, Beaufort and Washington counties and had completed his Tar-Pamlico Reports. Daniel shared that he had been assisting Brad with monitoring Wetland Reserve Program easements. Daniel shared that he had two contracts that received Division approval and that he had been assisting land owners with culvert and riser designs. Debbie reported in addition to the items Daniel mentioned that she had partnered with Vonnie Wescott, Dare SWCD in having a booth at Jennette's Pier for Earth Day in April and she had met with County Manager to review the proposed District budget for 2013-2014. The budget request for a truck was denied at this time but the request for additional funds in the budget to purchase a total station surveying equipment was approved. Debbie reported that she had been working on the North Carolina Agriculture Cost Share Strategy Plan for Board review. She reported that the District Staff was partnering with Hyde County 4-H in hosting the 6th Annual Hyde Seek & Discover Day Camp in June at the Mattamuskeet National Wildlife Refuge.

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Hyde SWCD
May 21, 2013

Chad made a motion to adjourn the meeting. The motion was seconded by Earl and the motion carried.

The next meeting will be scheduled at a later date.

Signed: Earl O'Neal
State Soil & Water Conservation Commission, DENR
1614 Mail Service Center, Raleigh, NC 27699-1614

HYDE COUNTY

SOIL & WATER



**BUSINESS PLAN
ACCOMPLISHMENTS**

FOR

FISCAL YEAR 2013

FISCAL YEAR 2013 BUSINESS PLAN ACCOMPLISHMENTS
FOR THE
HYDE SOIL AND WATER CONSERVATION DISTRICT
AND
USDA -NATURAL RESOURCES CONSERVATION SERVICE STAFF

ORGANIZATION

The District is a governmental subdivision of the State, a public body corporate and politic, organized in accordance with the provisions of Chapter 139 of the General Statutes of North Carolina and is subject to the powers and restrictions as set forth in G.S. 139. Under this law, the District has the responsibility of conserving soil, water, and related natural resources within the District boundary. (When districts were first organized in 1937, their main responsibility was the control of soil erosion caused by water and wind.) The District board is made up of five supervisors: three elected (J.W. Spencer, Daren Hubers and Darren Armstrong) and two appointed (Earl O'Neal and Chad Spencer). The Board meets monthly to handle current business and stay up to date on environmental matters.

Annual and long-range programs of conservation and development within the District boundaries are developed and carried out with the assistance of local, state, and federal agencies. The Long-Range Program and Work Plan was updated in 2013. The North Carolina Agriculture Cost Share Program (initiated in 1984 as a pilot program and gradually extended to all counties) has been a great initiative to encourage landowners and landusers to apply best management practices (BMPs). The USDA-Natural Resources Conservation Service, working through a Mutual Agreement, is a major source of assistance. This agreement enables the District to furnish technical service to individuals, groups, and other agencies and units of government.

DISTRICT SERVICES

The public is encouraged to use the assistance provided on request through the Hyde Soil and Water Conservation District. Assistance is generally provided without charge and without regard to race, color, sex, age, religion or national origin. The Hyde SWCD, with the assistance from USDA-Natural Resources Conservation Service, offers county residents/landowners the following:

1. Consultative Assistance
2. Technical and Financial Assistance to Land Users
3. Technical Assistance to Units of Government
4. Informational and Educational Programs

FY 2013 BUSINESS PLAN ACCOMPLISHMENTS
FOR THE
HYDE SOIL AND WATER CONSERVATION DISTRICT
AND
USDA-NATURAL RESOURCES CONSERVATION SERVICE

GOALS:

1. **HIGH QUALITY, PRODUCTIVE SOILS** – The quality of intensively used soils is maintained or enhanced to enable sustained production of a safe, healthy and abundant food supply.
2. **CLEAN AND ABUNDANT WATER** – The quality of surface water and groundwater is improved and maintained to protect human health, support a healthy environment, and encourage a productive landscape. Additionally, water is conserved and protected to ensure an abundant and reliable supply for Hyde County.
3. **HEALTHY PLANT AND ANIMAL COMMUNITIES** – Grassland, rangeland and forest ecosystems are productive, diverse, and resilient; working lands and waters provide habitat for diverse and healthy wildlife, aquatic species, and plant communities; and, wetlands provide quality habitat for migratory birds and other wildlife, protect water quality, and reduce flood damages.
4. **CLEAN AIR** – Agriculture makes a positive contribution to local air quality and the Nation’s efforts to sequester carbon.
5. **AN ADEQUATE ENERGY SUPPLY** - Agricultural activities conserve energy and agricultural lands are a source of environmentally sustainable biofuels and renewable energy.
6. **WORKING FARMS AND RANCH LANDS** – Connected landscapes sustain a viable agricultural sector and natural resource quality.
7. **ENSURING CIVIL RIGHTS** – Establish an equal opportunity standard for excellence through a highly skilled workforce that is diverse at all levels and ensures a commitment to equal access to NRCS programs and services.
8. **IMPROVING INTERNAL MANAGEMENT** – Establish internal business processes that enable efficient program operations to provide high quality customer service and make effective use of the public investment.
9. **HUMAN CAPITAL MANAGEMENT** – Manage human capital strategically to ensure the right skills in the right location to deliver high quality products and services.
10. **ELECTRONIC GOVERNMENT** – Make effective use of Internet-based technology to provide customer focused service.
11. **FINANCIAL PERFORMANCE** - Improve the quality and timeliness of Federal financial information.
12. **BUDGET AND PERFORMANCE INTEGRATION** - Use performance information to manage activities and programs, justify requests for funds on the basis of the performance expected, and continually improve the efficiency of operations and program.

FY 2013 BUSINESS PLAN ACCOMPLISHMENTS
FOR THE
HYDE SOIL AND WATER CONSERVATION DISTRICT
AND
USDA-NATURAL RESOURCES CONSERVATION SERVICE

DISTRICT GOALS:

13. WORK WITH OTHER AGENCIES AND GROUPS TO PROMOTE CONSERVATION – Establish good working relationships in order to maximize conservation efforts.
14. CONTINUE AND STRENGTHEN INFORMATION AND EDUCATION PROGRAMS – Public education promotes conservation awareness.

Approved by Board of Directors: _____ Date: _____

GOAL 1. HIGH QUALITY, PRODUCTIVE SOILS – The quality of intensively used soils is maintained or enhanced to enable sustained production of a safe, healthy and abundant food supply.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Assist customers to apply conservation practices that improve soil quality on 3,000 acres using NCACSP and EQIP.	Staff	July-June	Improved soil quality on acres as of
2. Develop conservation plans on 2,500 acres.	Staff	July-June	Developed plans on acres as of
3. Continue support of Swan Quarter Watershed Project to control salt water intrusion on cropland.	Supervisors & Staff	July-June	Annual Inspection on 6/6/13

GOAL 2. CLEAN AND ADUNDANT WATER – The quality of surface and groundwater is improved and maintained to protect human health, support a healthy environment, and encourage a productive landscape. Additionally, water is conserved and protected to ensure an abundant and reliable supply for Hyde County.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Administer N.C. Agriculture Cost Share Program in Hyde County.	Supervisors & Staff	July-June	\$37,351 in funds contracted as of 5/31
2. Conduct five percent spotchecks of BMPs installed through the NCACSP since PY 1999 and show EQIP practices during Annual Conservation Tour.	Supervisors & Staff	January	Spot Check tour held Feb. 5, 2013
3. Promote Precision Ag Practices in EQIP.	Woolard	Oct. – Feb.	Accomplished Between Jan .2013 to To Feb. 2013
4. Publicize NCACSP allocation for Hyde County.	Woolard Cahoon	October	Sept. 23, 2012 Coastland Times
5. Review NCACSP applications and address needs as funding permits while addressing priorities as set in Strategy Plan.	Supervisors & Staff	Monthly	At SWCD mtgs on Nov., March April
6. Formulate plans and send NCACAP forms to Division.	Marshall Cahoon	January-April	Completed 5/28/13
7. Draft NCACSP Strategy Plan for FY 2012.	Supervisors	May	Completed 5/21/13
8. Perform monitoring reports on WRP easements.	Woolard	September	Completed by Brinn and Alligood
9. Make wetland determinations/delineations as requested for FSA as required by the Farm Bill.	Woolard	July-June	Ongoing

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
10. Fulfill CREP Agreement with DENR.	Alligood Cahoon	July-June	Annually
11. Invoice DSWC semi-annually or quarterly for CREP reimbursement.	Cahoon	December June	Quarterly as needed

GOAL 3. HEALTHY PLANT AND ANIMAL COMMUNITIES – Grassland, rangeland and forest ecosystems are productive, diverse, and resilient; working lands and waters provide habitat for diverse and healthy wildlife, aquatic species, and plant communities; and, wetlands provide quality habitat for migratory birds and other wildlife, protect water quality, and reduce flood damages.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Seek WHIP application from Bryan Hulka.	Woolard	October	No funding sought
2. Promote CP-33 practice in CRP.	Alligood	July-June	Ongoing
3. Keep Tar-Pamlico Local Advisory Committee active and keep County Commissioners informed.	Woolard Marshall	July-June	LAC mtg.held 3/21/13
4. Assist land users to obtain wildlife planting materials.	Staff	July-June	Ongoing

GOAL 4. CLEAN AIR – Agriculture makes a positive contribution to local air quality and the Nation’s efforts to sequester carbon.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Continue to promote the use and adoption of long term no-till to reduce greenhouse emissions and increase carbon sequestration.	Woolard	Ongoing	Ongoing
2. Continue to promote tree planting practices through CRP on marginal cropland.	Alligood	Ongoing	Ongoing

GOAL 5. AN ADEQUATE ENERGY SUPPLY – Agricultural activities conserve energy and agricultural lands are a source of environmentally sustainable biofuels and renewable energy.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Continue to promote the use and adoption of long term no-till to reduce energy consumption.	Woolard	Ongoing	Ongoing

GOAL 6. WORKING FARMS AND RANCH LANDS – Connected landscapes sustain a viable agricultural sector and natural resource quality.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Support efforts to create a Vountary Ag	Supervisors	July-June	Ongoing
2. Hold easements for customers that want to preserve farms through the N.C. Agricultural Development and Farmland Preservation Trust Fund.	Supervisors	July-June	Ongoing

GOAL 7. ENSURING CIVIL RIGHTS – Establish an equal opportunity standard for excellence through a highly skilled workforce that is diverse at all levels and ensures a commitment to equal access to NRCS programs and services.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Review Mutual, Operational, and Cooperative Working Agreements annually and incorporate discussion of EEO and CR opportunities and the benefits of diversity.	Woolard	May	Performed at 5/21/13 SWCD mtg.
2. Maintain Civil Rights Compliance Folder and Outreach Plan.	Woolard	July- June	Ongoing
3. Review EEO and CR policy and responsibilities with staff at regular staff meetings.	Woolard	July-June	Ongoing
4. Review PRS parity reports monthly and make adjustments in servicing as necessary to maintain parity.	Woolard	July-June	Ongoing
5. Contact all minority cooperators and landowners about conservation programs through Outreach activities.	Woolard	July	Ongoing
6. Seek updated list of minority landowners from FSA	Woolard	July	Ongoing
7. Send letter on available services and programs to minority leaders.	Woolard	July	Ongoing

GOAL 8. IMPROVING INTERNAL MANAGEMENT – Establish internal business processes that enable efficient program operations to provide high quality customer service and make effective use of the public investment.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Report progress in PRS as practices are certified.	Woolard Alligood	Ongoing	Throughout year
2. Review PRS.	Woolard	Monthly	Throughout year
3. Correct PRS errors.	Woolard	Monthly	Throughout year
4. Discuss workload and schedules.	Staff	Weekly	Weekly
5. Hold Staff Meetings.	Woolard	Monthly	As needed
6. Attend all DC Meetings.	Woolard	Quarterly	Ongoing
7. Attend all Department Head Meetings.	Cahoon	Monthly	Once a Month

GOAL 9. HUMAN CAPITAL MANAGEMENT – Manage human capital strategically to ensure the right skills in the right location to deliver high quality products and services.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Use TSPs for nutrient and pest management plan development.	Woolard	Ongoing	Continued use of TSPs in prec ag practices
2. Attend all required training.	Staff	Ongoing	CET Training 8/13-16/12 2012
3. Review technical work of each employee during Quality Assurance and Spot Check processes.	Woolard	Ongoing	Accomplished

GOAL 10. ELECTRONIC GOVERNMENT – Make effective use of Internet-based technology to provide customer-focused service.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Study new computer forms for NCACSP.	Cahoon/Brinn	July	Ongoing
2. Website created for District and updated as needed.	Cahoon	July-June	Ongoing

GOAL 11. FINANCIAL PERFORMANCE – Improve the quality and timeliness of Federal financial information.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Submit Requests for Payment as soon as possible and no later than the same month as received.	Woolard Cahoon/Brinn	July-June	Ongoing

GOAL 12. BUDGET AND PERFORMANCE INTEGRATION – Use performance information to manage activities and Programs, justify requests for funds on the basis of the performance expected, and continually improve the efficiency of operations and program.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Provide PRS data for SWCD accomplishments to County Manager.	Cahoon	As requested.	May 8, 2013

GOAL 13. WORK WITH OTHER AGENCIES AND GROUPS TO PROMOTE CONSERVATION – Establish good working relationships in order to maximize conservation efforts.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Work with FSA and CE to get important information in their newsletters.	Woolard Cahoon	June-July	Ongoing
2. Attend area and state association meetings for soil and water conservation districts.	Supervisors	November January February	November 8, 2012 January 6-8, 2013 February 13, 2013
3. Continue working with Mr. Campbell, Mattamuskeet NWR Manager to stabilize NC 94 across Lake Mattamuskeet.	Supervisors	June-July	As needed
4. Establish Beaver Control Program for Hyde County.	Supervisors	September-November	Established 2009 Ongoing
5. Attend local work group meetings as needed and review plans for CREP, CRP, EQIP, and CSP.	Supervisors	Monthly	LWG meeting scheduled for 9/11/12
6. Receive updates on the RC&D Program and work to make the following measures realities.	Charles Tooley	Quarterly	Ongoing

- Matchapungo Park (Mattamuskeet Foundation)
- Countywide Drainage Study
- Alligator Weed & Phragmites Spraying
- Longterm Maintenance of West and Quarter Canals
- CWMTF Project for Fairfield Drainage District

GOAL 14 CONTINUE AND STRENGTHEN INFORMATION AND EDUCATION PROGRAMS – Public education promotes conservation awareness.

<u>Action</u>	<u>Who</u>	<u>When</u>	<u>Accomplished</u>
1. Sponsor Annual Environmental Field Days for all fourth graders in the County.	Staff	November	October 25, 2012
2. Conduct poster contest among third through sixth graders in the County.	Cahoon	March-April	March 1, 2013
3. Install repaired sign on NC 94 near Fairfield Bridge.	Staff	October- December	
4. Encourage Envirothon participation.	Staff	August	March 19,2013 2 teams
5. Sponsor student attendance to Resource Conservation Workshop.	Supervisors	June	June 23-28, 2013
6. Publish newsletter and annual report.	Cahoon	July-June	Posted on Website
7. Recognize Soil Stewardship Week.	Cahoon	April	April 28- May 5th 2012
8. Co-sponsor HYDE Seek & Discover Day Camp with Hyde County 4-H , Hyde Co. Health Dept.& Mattamuskeet National Refuge	Staff	June	June 10-13, 2013 Mattamuskeet Refuge

Adopted this , day of September, 2013 as the Hyde Soil and Water Conservation District's Business Plan for Fiscal Year 2013.

J.W. Spencer, Chairman

Earl O'Neal, Secretary-Treasurer

Informational Items



County of Scotland

507 West Covington Street
Laurinburg, North Carolina 28352
Telephone: (910) 277-2406
Fax: (910) 277-2411
www.scotlandcounty.org



Kevin Patterson
County Manager

Ann W. Kurtzman
Clerk to the Board

Board of Commissioners
Guy McCook, Chairman
Carol McCall, Vice Chair
John T. Alford
John C. Cooley
Bob Davis
Whit Gibson
Clarence McPhatter II

Resolution in Support of Legislation for Drug Testing of Social Services Program Recipients

WHEREAS, the Scotland County Board of Commissioners supports legislation regarding drug testing of Social Services program recipients; and

WHEREAS, despite that support, the Scotland County Board of Commissioners does have concern regarding administration and funding of a program for drug testing of Social Services recipients; and

WHEREAS, the Scotland County Board of Commissioners agrees with the concerns presented by directors of Social Services statewide regarding the administration of a drug screening program that would create "cost concerns for both applicants and counties," and the Scotland County Board of Commissioners agrees with the Scotland County Board of Social Services recommendation that any such program would involve random testing and would not create an unfunded mandate to counties.

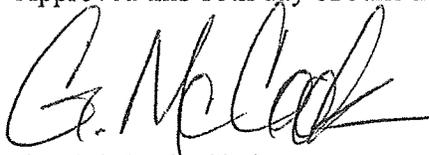
NOW, THEREFORE, BE IT RESOLVED that the Scotland County Board of Commissioners requests that the House and Senate consider the following recommendations when preparing legislation.

1. Federal Plans for each program must be updated and approved by their respective Federal Agencies before implementation.
2. Reimbursement for drug screens, and administrative processes completed by the local DSS must be established first or the county will assume the cost of another unfunded mandate.
3. Drug Screening should be random, and no more than a 2% sample size per month.
4. The cost of drug screening that has been applied to the individual has been overturned by the courts, so this should not be required.
5. The type of drug test or screen must be reasonably priced and readily available in the community. A five-panel urine test for example would require a lab and immediate ability to schedule since we cannot delay processing an application past federally mandated timelines. Delay of benefits due to waiting on drug screens could incur a penalty to the state or county. A swab test for \$8-\$20 with 10 minute wait time, done

by the local Health Department is an example, but the process would need to be set up to administer tests daily, and produce results in as little as 72 hours for emergency benefits.

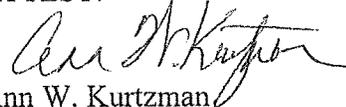
6. A secure process of payee establishment must be developed in advance of implementation. For example, how should the payee be tested as a pre-requisite, how would fraud policy be enforced for the payee, and a delay of payee establishment cannot affect other eligible benefit recipients.
7. Substance Abuse treatment services must be available for those referred. Under the current Mental Health structure this service is not readily available. The State would need to mandate the LMEs to provide this service in a timely manner for each county. In addition treatment costs would need to be covered, as many adults are not eligible for Medicaid.

Approved this 10th day of June 2013



Guy McCook, Chairman
Scotland County Board of Commissioners

ATTEST:



Ann W. Kurtzman
Clerk to the Board





CHOWAN COUNTY, NORTH CAROLINA

P.O. Box 1030
Edenton, NC 27932
(252) 482-8431
(252) 482-4925 fax

June 4, 2013

Hyde County Board of Commissioners
P.O. Box 188
Swan Quarter, NC 27885
Attention: H. Anson Byrd

Re: Resolution In Support of Senate Bill 352 – Black Bear Management

Dear Commissioner Byrd,

At their regular meeting on June 3, 2013 the Chowan County Board of Commissioners voted unanimously to support Hyde County's efforts in their Resolution In Support of Senate Bill 352 – Black Bear Management (attached). Please accept this letter of support and forward to your Representatives. Chowan County will forward this letter and attachment to Representative Bob Steinburg and Senator Clark Jenkins.

If you have any questions, please do not hesitate to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Keith Nixon". The signature is fluid and cursive.

D. Keith Nixon
Chairman

(attachment)

COUNTY OF HYDE

Board of Commissioners

Barry Swindell, Chair
Dick Tunnell, Vice-chair
Anson Byrd
John Fletcher
Earl Pugh, Jr.

30 Oyster Creek Road
PO Box 188
SWAN QUARTER, NORTH CAROLINA
252-926-4400
252-926-3701 Fax

Bill Rich
County Manager

Fred Holscher
County Attorney

Lois Stotesberry, CMC, NCCCC
Clerk to the Board



Resolution In Support of Senate Bill 352 – Black Bear Management

WHEREAS, Senate Bill 352 – A BILL TO BE ENTITLED “AN ACT TO ESTABLISH A BLACK BEAR MANAGEMENT STAMP THAT MUST BE PROCURED BEFORE TAKING BEAR WITHIN THE STATE AND TO AMEND THE LAW RESTRICTING THE TAKING OF BLACK BEAR WITH BAIT” sponsored by Senators Brown and Newton has been presented to the North Carolina General Assembly – Session 2013 for approval; and,

WHEREAS, Section 2. G.S. 113-291.1(b) [Edition 1 - (2) lines 18 – 21] reads as rewritten: No black bear may be taken with the use or aid of any salt, salt lick, grain, fruit, honey, sugar-based material, animal parts or products, or other bait, and no except as provided by the rules of the Wildlife Resources Commission; and,

WHEREAS, Sections 1 and 4 of this act become effective July 1, 2014 and the remainder of this act is effective when it becomes law; and,

WHEREAS, recreational hunting is important to the economy of Hyde County; and,

WHEREAS, the Hyde County Board of Commissioners supports transfer of control of black bear hunting in the State to the North Carolina Wildlife Resources Commission; and,

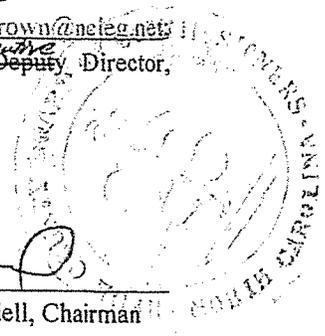
NOW, THEREFORE, BE IT RESOLVED that the Hyde County Board of Commissioners supports A Bill To Be Entitled “An Act To Establish A Black Bear Management Stamp That Must Be Procured Before Taking Bear Within The State And To Amend The Law Restricting The Taking Of Black Bear With Bait”.

NOW, THEREFORE, BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Senator Harry Brown at Harry.Brown@ncleg.net, Senator E. S. (Buck) Newton at Buck.Newton@ncleg.net, and Gordon Myers, ^{Executive} Deputy Director, NCWRC at gordon.myers@newildlife.org.

Adopted this the 6th day of May, 2013, in Hyde County, North Carolina.

ATTEST: Lois Stotesberry, CMC, NCCCC
Lois Stotesberry, Clerk to the Board

Barry Swindell
Barry Swindell, Chairman



BOARD OF COMMISSIONERS

TOMMY BOWEN, CHAIRMAN
RONNIE SMITH, VICE CHAIRMAN
ELMO "BUTCH" LILLEY
BOB HYMAN
DEMPSEY BOND, JR.



DAVID B. BONE
COUNTY MANAGER

MARION B. THOMPSON
CLERK TO THE BOARD

P.O. BOX 668
WILLIAMSTON, NC 27892
PHONE (252) 789-4300
FAX (252) 789-4309
EMAIL martln@martincountyncgov.com

Resolution in Support of Senate Bill 352 – Black Bear Management

WHEREAS, Senate Bill 352 – A BILL TO BE ENTITLED “AN ACT TO ESTABLISH A BLACK BEAR MANAGEMENT STAMP THAT MUST BE PROCURED BEFORE TAKING BEAR WITHIN THE STATE AND TO AMEND THE LAW RESTRICTING THE TAKING OF BLACK BEAR WITH BAIT” sponsored by Senators Brown and Newton has been presented to the North Carolina general Assembly – Session 2013 for approval; and

WHEREAS, Section 2. G. S. 113-291.1(b) [Edition 1 – (2) lines 18 – 21] reads as rewritten: No black bear may be taken with the use or aid of any salt, salt lick, grain, fruit, honey, sugar-based material, animal parts or products, or other bait ~~and no~~ except as provided by the rules of the Wildlife Resources Commission; and

WHEREAS, Sections 1 and 4 of this act become effective July 1, 2014 and the remainder of this act is effective when it becomes law; and

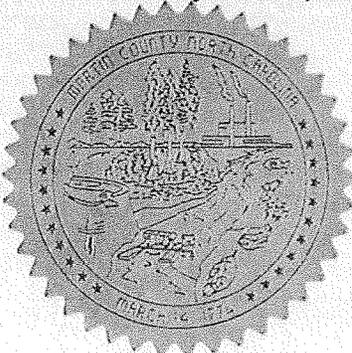
WHEREAS, recreational hunting is important to the economy of Martin County; and

WHEREAS, the Martin County Board of Commissioners supports transfer of control of black bear hunting in the State to the North Carolina Wildlife Resources Commission; and

NOW, THEREFORE, BE IT RESOLVED that the Martin County Board of Commissioners supports A Bill To Be Entitled “An Act to Establish A Black Bear Management Stamp That Must Be Procured Before Taking Bear Within The State And To Amend The Law Restricting The Taking Of Black Bear With Bait”.

NOW, THEREFORE, BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Senator Harry Brown at harry.brown@ncleg.net; Senator E. S. (Buck) Newton at Buck.Newton@ncleg.net, and Gordon Myers, Deputy Director, NCWRC at Gordon.myers@ncwildlife.org.

Approved this 12th day of June, 2013.



A handwritten signature in cursive script, reading "Tommy Bowen".

Tommy Bowen, Chairman

A handwritten signature in cursive script, reading "Marion B. Thompson".

Marion B. Thompson, NCCCC
Clerk to the Board

BOARD OF COMMISSIONERS

**TOMMY BOWEN, CHAIRMAN
RONNIE SMITH, VICE CHAIRMAN
ELMO "BUTCH" LILLEY
BOB HYMAN
DEMPSEY BOND, JR.**



**DAVID B. BONE
COUNTY MANAGER**

**MARION B. THOMPSON
CLERK TO THE BOARD**

**P.O. BOX 668
WILLIAMSTON, NC 27892
PHONE (252) 789-4300
FAX (252) 789-4309
EMAIL martin@martincountyncgov.com**

**RESOLUTION
OPPOSITION TO HOUSE BILL 870
AN ACT TO REQUIRE ALL PUBLIC BODIES
TO RECORD MEETINGS HELD IN CLOSED SESSION**

WHEREAS, the N. C. Open Meetings Statute, G. S. §143-318.11 allows public bodies to meet in closed session for certain purposes; *and*

WHEREAS, the Statue requires "full and accurate minutes" and a "general account" of all closed session meetings, and requires these documents be made public once it is determines that public inspection would no longer frustrate the purpose of a closed session; *and*

WHEREAS, House Bill 870 has been introduced to the General assembly would require that all closed sessions held by public bodies be either audio or video taped, with the exception of G. S. §143-318.11(a)(6) (personnel); *and*

WHEREAS, the *North Carolina Association of County Clerks* previously registered opposition to past legislation introduced in the General assembly on this issue and has again gone on record in strong opposition to current House Bill 870.

NOW, THEREFORE, BE IT RESOLVED, that the Martin County Board of Commissioners does hereby oppose House Bill 870 for the following reasons:

- The recording of closed sessions is unnecessary because Clerks across the State, in almost all cases, are keeping accurate and sufficient records of the closed meetings as required by North Carolina General Statues, and are making those records public as soon as possible.
- Public bodies include all governing boards, but also include all boards, committees, commissions, authorities and councils appointed by the governing boards, all of which would be required to record closed sessions.
- In County governments alone, there are thousands of appointed boards, committees, commissions, authorities or councils and as stated, would be archiving recordings of closed sessions.
- House Bill 870 is an unfunded mandate and in order to comply, large and unnecessary expenditures would be imposed on country governments, as well as smaller local public bodies.

- In order to avoid asking the public to move, many closed sessions are held in a different chamber than the regular meeting place; therefore, further expenses would be incurred for additional equipment purchases.
- Each item discussed in closed session would require a separate recording as some items may be permanently sealed while others are not.
- Storage space of multiple recordings would become a problem with some being sealed indefinitely.
- Maintaining recordings indefinitely would be virtually impossible as recording mechanisms wear out or become obsolete with technology changes. The recordings would have to be periodically checked and likely re-recorded.
- Requiring recorded closed sessions may well have an adverse affect on free and frank discussions on matters of recognized sensitivity and may have the unintended effect of encouraging the public bodies to find ways to circumvent the Open Meetings Law.

BE IT FURTHER RESOLVED, that based on the reasons listed above, the Martin County Board of Commissioners respectfully requests that members of the North Carolina General Assembly consider the ramifications of this unfunded mandate and vote against legislation requiring the recording of closed sessions, which would impose unnecessary, unrealistic and costly requirements on public bodies and the Clerks to the Boards of County Commissioners and other recording secretaries charged with the responsibility of keeping the records of public bodies across the State.

Adopted this the 12th day of June 2013.



Tommy Bowen
Tommy Bowen, Chairman

Marion B. Thompson
Marion B. Thompson, NCCCC
Clerk to the Board

**RESOLUTION SUPPORTING SENATE BILL 236
AUTHORIZING COUNTIES TO ASSUME THE RESPONSIBILITIES
FOR SCHOOL CONSTRUCTION**

WHEREAS, Senate Bill 236, AN ACT AUTHORIZING COUNTIES TO ASSUME RESPONSIBILITY FOR CONSTRUCTION, IMPROVEMENT, OWNERSHIP, AND ACQUISITION OF PUBLIC SCHOOL PROPERTY, was filed in the North Carolina Senate March 7, 2013.

WHEREAS, Senate Bill 236 passed its first reading in the North Carolina Senate on March 11, 2013.

WHEREAS, Senate Bill 236 passed its second reading in the North Carolina Senate on May 15, 2013.

WHEREAS, Senate Bill 236 passed its third reading in the North Carolina Senate on May 15, 2013.

WHEREAS, Senate Bill 236 was sent to the North Carolina House of Representatives on May 16, 2013.

WHEREAS, Senate Bill 236 passed its first reading in the North Carolina House on May 20, 2013.

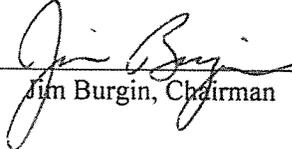
WHEREAS, this local act legislation would allow the following counties to be responsible for the Construction, Improvement, Ownership and Acquisition of Public School Property: Beaufort, Dare, Guilford, Harnett, Lee, Rockingham, Rowan and Wake Counties.

NOW, THEREFORE BE IT RESOLVED, the Harnett County Board of Commissioners supports Senate Bill 236 to give Counties the option to be responsible for the construction, improvement, ownership and acquisition of public school property,

BE IT FURTHER RESOLVED, the Harnett County Board of Commissioners encourages the North Carolina Legislature to enact this legislation as soon as practical within the current legislative session.

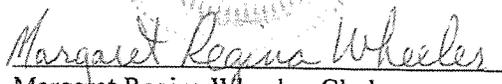
Adopted this 17th Day of June, 2013.

HARNETT COUNTY BOARD OF COMMISSIONERS



Jim Burgin, Chairman

Attest:



Margaret Regina Wheeler, Clerk

HYDE COUNTY BOARD OF HEALTH MEETING
March 19, 2013

Members Present: Dr. Erin Baker, Cheryl Ballance, Randy Clayton, Ken Collier, Tynia Harris, Randy Hignite, Homer Robbins, Willie Shaw, Kathy Spencer, Barry Swindell

Members Absent: None

Others Present: Rita Clayton, Roni Collier, Luana Gibbs, Elizabeth Mumm, Wesley Smith, Annette Swindell, Hugh Watson

The Hyde County Board of Health quarterly meeting was held in the conference room of the Health Department on March 19, 2013. The meeting was called to order by Chairman Randy Hignite. The roll was called by Wesley Smith, Secretary ex-officio, to establish a quorum – quorum established.

The first order of business was to open the floor for public comments. There were no public comments.

During the meal, the Board of Health members viewed a two (2) hour presentation “Orientation for Local Board of Health”. A Board of Health Training Manual dated March 19, 2013 was handed out to each board member for reference during the presentation, as well as for them to keep. Four (4) sections were covered during the presentation – (1) Ten Great Public Health Achievements of the 20th Century; (2) Understanding the Work of a Board of Health; (3) Legal Responsibilities and Authority; and (4) Guidelines and Expectations for Board Members. All new board members must receive Board of Health orientation within one (1) year being appointed to the board, as well as annual updates on board governance rules and regulations. The presentation tonight will be counted towards our re-accreditation in 2017.

Smith asked to add to the amend the agenda, under the section New Business, to include the following changes: move 1(f) to the before Old Business, add new 1(f) approval of Health Director’s job description and 1(g) approval of Health Department Strategic Plan for FY 2013-2014. A motion was made by Barry Swindell to accept added items, second by Homer Robbins. The motion carried.

Old Business:

There were two sets of minutes to be approved – minutes from the regular meeting held on December 18, 2012 and the special-called meeting on February 11, 2013. Hignite requested a change be made on page 2 of the minutes of February 11, 2013, fourth paragraph. He had used the name of a soil scientist at that meeting, and requested a change by removing the individual’s name and let it read “N.C. DENR Soil Scientist”. A motion was made by Robbins to accept the minutes of December 18, 2012 as presented, and the amended minutes of February 11, 2013, second by Swindell. The motion carried.

Smith gave an update on the renovations to the health department along with a spreadsheet to show how the funds from the department’s Medicaid Escrow accounts had been spent. Of the money pulled from Medicaid Escrow, \$4,915.14 still remains. This will be used to tie in the fiber optic cable from the health department to the mental health building. RHA Behavioral Health out of New Bern has installed a poly com to do tele-psychiatry, which requires the fiber optic to be connected.

We began providing Primary Care through telemedicine on February 26, 2013. Through March 12, 2013, we have seen 12 clients. Kelley Newman, RN, is working with this project and is looking for

ways to promote the project in the community. Cheryl Ballance commented that she has heard that CCNC in Jacksonville (the physician group that provides physicians for our telemedicine project) was no longer accepting Medicaid patients and wanted to know if we had any feedback on this. She has not talked with Phil Donahue or Sheila Davies (with Albemarle Hospital Foundation) yet, but heard that CCNC is no longer accepting Medicaid patients at all and are discharging 3,000 patients. Most of our patients so far have been self pay or covered by Blue Cross and Blue Shield insurance.

DMA's Program Integrity Audit, which had sent us a Notice of Overpayment in the amount of \$32,393.00, did a re-review of our documentation after Smith sent them a letter asking for a "compromise and release", as we no longer participated in the PCS program, and as a result did not have any funding from that program to pay such an exorbitant amount. As a result of their own re-review, they recommended the overpayment be reduced to \$88.16, which has been paid.

Elizabeth Mumm presented the 2012 State of the County Health (SOTCH) report to the Board of Commissioners on January 7, 2013. Also at that meeting, Randy Clayton was reappointed to the Board of Health for a three year term. One other action taken by the Board of Commissioners was to donate the unused mosquito chemical to the Swan Quarter ferry terminal, since our health department no longer operates a mosquito control program and the ULV machines have been sold or disposed of.

As Health Director, Smith has been granted Delegation of Authority for Qualification Determinations by the NC Office of State Personnel (OSP). He can now qualify applications for positions with the Health Department, rather than send them to the OSP.

New Business:

The Board of Health Chair and Health Director met with the Division of Public Health Section Chief of Environment Health (Layton Long) and Deputy State Health Director (Danny Staley) to discuss the position of the county and the recent vote of the Board of Health not to allow On-site Water Protection staff to come into the county for monitoring purposes. Smith stated that it was a positive meeting, and that Mr. Long would like to set up a round table meeting with health department directors and environmental health staff in the Northeastern NC coastal counties to discuss on-site rules. He agreed that there need to be special rules for the coastal counties. Hignite stated that we will take the point deduction in Accreditation by not allowing them to monitor our on-site programs. This is the first time that the State has expressed a desire to discuss these issues at the local level.

Everyone is working hard on Accreditation and the Board of Health orientation is just one of the many requirements we must do to pass Accreditation. Luana Gibbs is working with Susan Little, Nurse Consultant, to prepare us for our site visit April 9-11, 2013. The Health Department Self Assessment Instrument (HDSAI) has to be turned in by the end of the month. We will need two Board members to interview with the site visit team on the second day (April 10, 2013). Smith felt the Board Chair should be one of the members interviewed, and Hignite suggested the Board Vice Chair be the other one interviewed. The interview will take place between 3:10 pm and 3:40 pm. It was also suggested that Randy Clayton be present if possible as he was the past Board Chair. Hignite thanked the staff for working through difficult conditions during the renovation project. Smith mentioned that as part of accreditation, certain areas of the health department had to be secured and can only be accessed with a key.

Several Board Governance Policies and Procedures were reviewed:

1. Board of Health Operating Procedures: The Board has previously approved operating procedures; however, these need to be revised due to change in meeting dates.
2. Adjudication Policy: This policy provides individuals with a process to follow when appealing an administrative penalty that has been imposed by the Health Director.
3. Adoption of Rules Policy: This policy provides the protocol to follow when the Board adopts a rule. As a good example, when the Board voted on a rule in 2010 to make Hyde County owned or leased property, vehicles and grounds tobacco-free, the Health Director failed to follow proper protocols and the Board was required either to post the proposed law for ten (10) days or change the rule to a resolution of support – which the Board did via phone vote.
4. No Tobacco Use Policy: Collier stated he felt we were still infringing on the smoker's rights with the 50 foot rule. Hignite replied that most smokers would go to their vehicle to smoke. Smith clarified that this policy had been approved in July of 2008. The policy is not being changed, but he requested the Board vote on the policy as he "revised" it to be consistent with the format being used for all policies in preparation for Accreditation. We will be putting up signs at the 50 linear foot mark to indicate no tobacco or smoking beyond that point. Hignite stated this would help protect the public from second-hand smoke and that we are following the State standard. Smith stated that we received a grant in the amount of \$6,500.00 from Region 9 Community Transformation Project, as the fiduciary agent on behalf of the County of Hyde, to make all county owned or leased property, grounds and vehicles tobacco-free. Collier again stated he didn't think we needed to cross that line. Smith informed the Board that Elizabeth Mumm, Health Educator II, is a certified Smoking Cessation Instructor who will be a resource for county employees; he also reminded the Board about the Quit Line that employees can call.
5. Public Health Laws/Regulations Policy: This policy guides health department on the rules and regulations we must follow when conducting business.
6. Public Comments Policy: This policy addresses how we will respond to verbal or written comments. In our meetings we are open for public comments. Swindell stated that board members could step outside of their role as a Board of Health member and make a public comment.

After discussing the above policies and procedures, a motion to approve them was made by Robbins, second by Balance. The motion carried.

Smith reviewed an attendance policy he has written that was reviewed and approved by our contract Personnel Consultant, Sylvia Johnson. Our time sheets are based on 15 minute increments, so we follow the seven minute rule. If you come in earlier than seven minutes before the hour, then you are counted as being here at 15 minutes before the hour. If you come in more than seven minutes after the hour, you are counted as being 15 minutes late. We were having issues with employees coming in 10 minutes early and/or staying 10 minutes after their time to clock out, but only showing eight hours on their time sheets. If audited by the NC Labor Board, it could be determined that we would have to pay for the time or give them comp time. A motion was made by Clayton to approve the attendance policy, second by Collier. The motion carried.

We began seeing Primary Care patients through telemedicine on February 26, 2013. We are able to bill a facility fee and the Primary Care physicians in Jacksonville will bill separately for their services. We

expect to be reimbursed from Medicaid up to \$26 and up to \$40 through Blue Cross Blue Shield. We have set our facility fee at \$50, but will be doing an introductory fee of \$10 through August 2013. We are still working on arrangements with Medicare and Medcost. A motion to accept the Primary Care Telemedicine Facility Fee Schedule was made by Swindell, second by Robbins. The motion carried.

The Board reviewed a revised job description for the Health Director, as there was not one in place. Clayton stated they had a position classification sheet that they followed when Smith was hired, and this is what he signed. The new job description came from job classification that was supplied by Sylvia Johnson. A motion to approve the revised job description for the Health Director was made by Robbins and second by Clayton. The motion carried.

The Health Department Management Team met with Susan Little to develop a Strategic Plan for FY 2013-2014, as required for Accreditation. The team discussed what we saw as our vision and our mission, as well as guiding principles we wanted to follow. Our mission statement is "To promote, protect and assure the health of Hyde County and surrounding areas by providing public health services essential for a safe and healthy community". The guiding principles developed by the team are: "We value excellence in: (1) Respect for the individuals we serve; (2) Responding in a timely manner; (3) Honesty in ourselves and others; (4) A caring attitude; (5) The pursuit of innovation; and (6) Professionalism in all we do".

The team created a SWOT analysis, which stands for Strengths, Weaknesses, Opportunities and Threats. Utilizing the SWOT analysis, the team developed a short-term Strategic Plan which included five (5) strategic directions to guide our health department during the next fiscal year, 2013-2014. The first strategic direction was to increase access to Primary Care services utilizing telemedicine. Utilizing our 2011 Community Health Assessment, through which priority health issues were identified by the community in open focus group meetings and through the dissemination of survey forms, action plans were developed for access to care. Second, we will expand our program capacity with the development of a long term Strategic Plan. A third strategic direction is to develop, purchase and implement an Electronic Medical Records (EMR) system. Home Health has this capacity now but the Health Department does not. Through the Affordable Care Act, an incentive plan is available to Medicaid providers for approximately \$60,000.00 over a five year period of time to develop EMR. A fourth strategic direction will be to conduct an analysis of Home Health services for financial sustainability so as to not depend on reserves to balance the budget. Smith reported that many Health Departments are selling their Home Health agencies. Lastly, we will collaborate with the Onsite Water Protection Branch for resolutions to wastewater issues in coastal counties. Motion to approve the Strategic Plan for FY 2013-2014 was made by Clayton, second by Harris. The motion carried.

Smith reviewed several reports with the Board. In the staffing report, Smith informed the board that Hugh Watson had retired, but was re-hired on a part-time basis. Watson stated he is helping Roni Collier, EH Intern, with inspections and reported that she will take the (RS) Registered Sanitarian exam in the fall. He stated that she will have three years from date of hire to pass. The test will include things that our health department doesn't even do. Smith stated that he had removed C. Spear and A. Crets from our payroll as they were part-time and had not worked for several months. They had been very helpful to us when we had vacant positions, but are no longer needed since the positions had been filled.

In the animal control report for the quarter ending December 31, 2012, Smith reported we had two calls for animal bites. Clayton asked if we still hold rabies clinics. Smith replied that we were required to conduct at least one per year. In 2011 and 2012, we helped the Ocracats on Ocracoke with their Pet Smart spay/neuter clinics by paying for rabies vaccinations, and we got credit for that. We will not be supporting them this year so we will need to hold a rabies clinic.

Hignite asked if we handled issues with materials left over from an old building which drew rats. Watson suggested that he contact the Solid Waste department first and if nothing is done, then the Health Department could get involved.

The members reviewed the quarterly expenditure and revenue reports that were included in their packets. These reports showed expenditures by program, as well as revenues received, for the quarter ending December 31, 2012. Smith also reviewed a report that detailed additional funding that has been received. There were three (3) budget revisions approved by the Board of Commissioners for transfer of funds from various Medicaid Escrow accounts for our facility renovations. We also received additional funding from BCCCP that allow us to increase our targets for screening women.

One final report was reviewed by Smith with Board members. The quarterly comparison report of Home Health admissions, discharges and revenues agency for the quarter ending December 2011 and the quarter ending December 2012 was discussed. Admission, payments and discharges are less for this past quarter than the previous quarter. Smith stated that we will need to look at Home Health budget and see what could be done to increase revenues. This is why an analysis of Home Health services was set as one of our priority directions in our Strategic Plan for fiscal year 2013-2014.

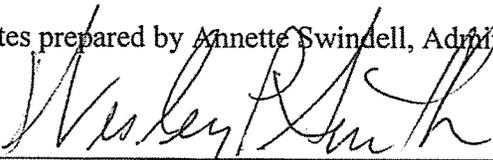
Smith brought back up an issue that was discussed at our board meeting in December 2012, regarding the setting of indefinite expiration dates for our debt set-off program. Annette Swindell informed the group that Beaufort County and Hyde County EMS have set indefinite expiration dates for their debt-set off program. Members were informed since we have been involved in the State's debt set-off program, we have received over \$2,000.00 with over \$500.00 coming in over the last two weeks. A motion to set the expiration dates for our debt set-off program as indefinite was made by Robbins, second by Collier. The motion carried.

There were no reports from staff supervisors at this time.

Luana Gibbs, PH Nursing Supervisor II, reminded Smith that he needed to get signatures on the policies that were approved. Hignite stated that if the health department needed more input or help, they could always form a sub-committee of members from the Board.

A motion to adjourn was made by Swindell, second by Robbins. The motion carried.

Minutes prepared by Annette Swindell, Administrative Assistant I



Wesley P. Smith, Secretary ex-officio

6-18-13

Date Approved by Board of Health