

Hyde County ABC 130

Board Meeting Minutes

10.14.13 at 6:30PM

SQ Courthouse/Ocracoke School

The Hyde County ABC Board held its monthly meeting at the Swan Quarter Courthouse and Ocracoke School on 10.14.13.

Board Members present: Chairman Meredith Nicholson, Glenda Williams and Jim Piland.

Board Finance Officer Gary Davis, and General Manger Vicki Gibbs was also present.

Guests: Technical Operator Justin Gibbs, NCABC Laurie Lee, Carr Riggs & Ingram Accounting Jeff Bess.

The meeting was called to order at 6 pm by Board Chairman Meredith Nicholson. It was asked if there was any known conflict of interest. There was no reply. The prior Board meeting minutes were accepted by Jim and Glenda seconded.

Old Business:

1. Keith's personal property was removed from the Swan Quarter Storage.
2. Ethics Class has been completed by Webinar. Meredith, Jim, and Gary took the class for the first time and Glenda renewed her certificate. Certification has been filed in their personnel files in Swan Quarter.
3. Meredith will send Keith a letter to recover the money Keith owes the board. \$2723.21.

New Business:

1. Presentation of July 2012- June 2013 audit by Jeff Bess.

Jeff presented the audit and we went over it page by page. We asked questions as needed.

2. Law Enforcement: The Hyde Board has been paying Kenny Balance to be the Hyde ABC Law Enforcement Officer since December 2012. The Audit reveals there was no profit for the year and therefore we did not need to pay an officer. Jim made motion was made to dismiss Kenny as the officer immediately. Glenda seconded. Vicki will call Kenny and discuss this with him and Meredith will send him a follow up letter. Kenny has visited all the restaurants serving Mix Beverage every month and filled out the State form on the website. Vicki will take over filling out the form.

The floor was open to Laurie Lee for comments. Laurie thanked the Board for serving the community. She reminded us of the Board responsibility for the Hyde ABC stores. She said we still are not in a healthy place. She reminded us that the Liquor bills are due within 30 days of receipt and that it is the law. She thought we might be able to reclaim some of the tax penalties from the prior finance errors from our insurance company under the bond that is paid for the Finance Officer. Gary will talk with HPB Insurance group and find out. Laurie also spoke about amending the budget to be more realistic. Gary and Vicki will be working on revising the budget. We were also reminded that we can't spend money that we don't have. It is time to scale back in all ways possible. She will send a couple of copies of the ABC Control Laws and rules of NC to the Board.

The floor was open for comments from Finance Officer Gary Davis.

Gary talked about revising the budget with accurate profit and loss information. He discussed the pension issues that we are still dealing with. 941 issues are still being cleaned up. We changed our CC Company and we are working with old machines but that is working out fine. Buying new software for the stores is still on hold.

Gary presented figures estimating a possible \$47,000 that can be saved if trimming areas of Law Enforcement, tax penalties, retirement penalties, and recovering the money from Keith that the Board over paid to him. Gary

presented the 1st quarter Profit and Loss. Meredith reminded Gary that the County Commissioners should get a copy of our monthly finance reports.

The floor was open to General Manger Vicki Gibbs. Vicki didn't have anything new to add because she had already mentioned a couple of items. One was about not paying the Law Enforcement position. The 2nd was she wanted it noted that the figures from the audit show a loss in sales at the Swan Quarter store for the 2012-2013 fiscal year. She believes the deposits must have been added to the Ocracoke store by prior Finance officer in error. She has pulled reports on the current point of sale and every month it shows that the SQ store was making more than the previous year. She has mentioned that in every prior Board meeting and she was not lying about it.

Meredith asked if there were any further comments.

Glenda motioned the meeting to adjourn, Jim seconded.

The meeting ended around 7 pm.