

**Board of Commissioners**

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# COUNTY OF HYDE

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Kris Cahoon Noble  
County Manager

Franz Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board



**Memorandum**

TO: All Interested Legal Services Firms

FROM: Kris C. Noble, County Manager

DATE: October 14, 2020

RE: Hyde County Community Development Block Grant–Infrastructure (CDBG-I) Program  
Engelhard Sanitary District Force Main Extension  
Request for Legal Services

Hyde County is currently involved in the administration of a Community Development Block Grant – Infrastructure (CDBG-I) Program funded by the NC Division of Water Infrastructure. The project will extend sewer service to the Hycienda Heights and Mattamuskeet Village Apartments area of Engelhard, NC. During the course of the project, the county will require legal services from a private firm. Required services will consist of minimal general legal advice and preparation of utility easements and assistance with acquisition for approximately eight (8) parcels located along US Highway 264 in Engelhard.

If your firm is interested in providing services to Hyde County for this program, **please respond by October 29, 2020**. The county requires a letter of interest with attached hourly rates for preparation of utility easements and assistance with acquisition, a brief description of experience in the Hyde County area, and a listing of general experience in the area of community development. Since the county will require a quick turnaround, please also indicate your firm's average response time for easement preparation. The county will consider efficiency and experience as well as hourly rates in the selection process.

Please submit your response in writing to **Ms. Stephanie Watson, Hyde County Grants Administrator, PO Box 188 (USPS), 30 Oyster Creek Road (delivery service), Swan Quarter, NC 27885, and indicate on the envelope "CDBG-I Legal Services."** If you have any questions concerning the scope of work, please contact David Tuten, P.E., of Stroud Engineering, P.A., at (252) 756-9352.