



Hyde County Code Enforcement Department

1223 Main Street.
Post Office Box 95
Swan Quarter, NC 27885
Office 926-4372

Hyde County Requirements

- 1.) All fees must be paid in full at the time the application is received.
- 2.) No application will be processed with out all documentation and a meeting with the Inspector.
- 3.) Work **MUST** begin within 6 months of the permit being issued.
- 4.) Work must progress with inspections for the permit to remain in effect until the work is completed or a new permit **MUST** be obtained.
- 5.) Farm structure are exempt from general construction permits but **NOT** from electrical, plumbing or HVAC permits.
- 6.) There is a fee which we have no control over and that is the:

Homeowner Recovery Fee: \$ 10.00. This is charged to licensed General Contractors for construction or alteration of any single-family dwelling. The purpose of the fund is to reimburse homeowners who have suffered a reimbursable loss in constructing or altering a single-family dwelling unit.

- 7.) FEMA Development Permit Fee is to be applied on any and all applications, i.e. HVAC change out, temp. poles, etc.
- 8.) According to Page 3, Article IIB, Section IIB of the Ocracoke Development: "A development permit shall be required before any land is used or before any building or structure is constructed, moved or modified."
- 9.) **ALL PERMIT FEES ARE NON REFUNDABLE.**



Hyde County Department of Inspections
1223 Main Street
Post Office Box 95
Swan Quarter, N. C. 27885
Office—252-926-4372

Hyde County Requirements
for
Modular, Manufactured, Stick Built, Alterations and Additions

Bring with your permit the following items:

1. Septic permit from the Hyde County Health Department or a letter from the Sanitary District giving you permission to hook into the system.
2. A benchmark letter from the land surveyor.
3. A **completed** building permit application.
4. A letter from the Hyde County Water Department showing that you have paid your fees and may hook into the system or a letter from the Hyde County Health Department stating you have potable water.
5. A set up manual for the home or a set of foundation/footing plans.
6. Virtually all of Hyde County is in a **Special Flood Hazard Area**. All mechanical, electrical and duct work will have to be 1 foot above the base flood elevation. Hyde County has incorporated 1 foot of freeboard .

A copy of the all purpose building permit can be found on line at:

www.hydecountync.gov

click on Department and go to Building Inspections/Code Enforcement and at the bottom of the page will be an All Purpose Building Permit. This is the one for you to fill out and send in with payment and other required forms.

Before a Certificate of Completion can be given, you must provide the following:

1. A final elevation certificate on the correctly dated form with 2(two) pictures from the land surveyor.
2. A copy of the termite treatment for the residence.
3. 911 address numbers must be posted and visible from the road.

If all of the above items are not in the permit folder
no Certificate of Completion will be given.



Hyde County Emergency Services Department
Division of Code Enforcement
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CHANGES TO OCRACOKE PERMIT PROCESS

- 1) All commercial signs require a permit.
- 2) Prior to issuance of a C/O, all required parking spaces shall be clearly designated.
- 3) If more than 2,000 square ft. of commercial space, must have 12'x 50'x 15' loading zone.
- 4) Accessory structures- no more than 1 story or 25'.
- 5) Permits are required for travel trailers. Setbacks, septic capacity, parking and impervious surface apply. Only one travel trailer allowed on a lot with a home or business. Water letter is also required to verify capacity.
- 6) Temporary Structures- Require permits. All of the above listed in # 5 apply.
- 7) Home businesses- Parking = 1 for customers, 1 for employees, and 1 per bedroom. Hours limited to 8 am- 7 pm.
- 8) Parking shall be located outside any dedicated right of way.



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PERMIT FEE SCHEDULE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF HYDE COUNTY:

The Fee for all permits required by the North Carolina State Building Code shall be paid at the time the permit application is submitted.

FEEES SHALL BE AS FOLLOWS:

MOBILE HOMES AND MODULAR CONSTRUCTION

	BASE FEE
1) Camper	\$ 75.00
2) Single Wide	\$ 125.00
3) Double Wide	\$ 175.00
4) Triple Wide/On Frame Modular	\$ 200.00
<i>***Hyde County is a Zone III county, a used mobile home can be permitted if it was a Zone II and constructed prior to July 13, 1994.***</i>	

LIGHT CONSTRUCTION/ACCESSORY STRUCTURES

5) 0 to 200 square feet per floor*	\$ 20.00
6) 201 to 600 square feet per floor*	\$ 40.00
7) 601 and up per square foot per floor*	\$ 80.00
<i>*plus per square foot per floor</i>	<i>\$ 0.18</i>

RESIDENTIAL/COMMERCIAL/OFF FRAME MODULAR

8) All unheated structures per floor per square foot	\$ 0.05
9) Complete blanket permit package for residential per floor per square foot	\$ 0.18
10) Multi Family Units are to add per unit	\$ 300.00
11) Complete blanket permit package for commercial per floor per square foot	\$ 0.25
12) Hotel/Motel/Condos/Apartments/Dorm Type add per unit	\$ 350.00
13) Factory/Industrial/Storage* units unheated per floor per square foot	\$ 0.35
14) Complete blanket permit package for Factory/etc.*	

	per floor per square foot	\$ 0.45
15) Storage buildings over 12x 12		\$ 75.00
16) Renovation—1/2 of new construction cost based on blanket permit for Residential/Commercial		

* Includes but not limited to Church, Restaurant, Theatre, Bank, Office Building, Doctor Office, Retail, Drug Store, Market, Rental Units, Mini Storage*

ELECTRICAL

17) Temporary service pole/Service change/Sub panel		\$ 75.00
18) Meter change out/Other applications		\$ 75.00
19) Construction with only electricity		\$ 0.07
	Per floor per square foot	

MECHANICAL/HVAC

20) Change out for the first unit		\$ 100.00
	Each additional units	\$ 25.00
21) Construction with only electricity		
	per floor per square foot	\$ 0.14
22) Replacing duct work per square foot		\$ 0.05

PLUMBING

23) Construction plumbing		
	Per floor per square foot	\$ 0.07
24) Construction with either electricity or HVAC		
	Per floor per square foot	\$ 0.10
25) Standard Fee-any work not covered under a blanket permit		\$ 50.00

INSULATION

26) All applications that are not part of a blanket permit		\$ 75.00
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Miscellaneous Permit Fees:

1) Copy of the Subdivision Ordinance		\$ 7.00
2) Copy of the Ocracoke Development Ordinance		\$ 10.00
3) Copy of the Fire works Ordinance		\$ 1.50
4) Fireworks Permit		\$ 100.00
5) Subdivision Permit-----Major		
	Sketch Plan---per lot	\$ 10.00
	Preliminary Plan---per lot	\$ 20.00
	Final Plan---per lot	\$ 50.00
	Minor/Private Access---per lot	\$ 20.00
	Planned Unit	
	Sketch Plan---per lot	\$ 15.00
	Preliminary Plan---per lot	\$ 25.00
	Final Plan---per lot	\$ 50.00

6) Mobile Home Park Permit		
	1 to 10 lots	\$ 20.00
	Over 10 lots for each one add	\$ 5.00
7) Temporary Construction Trailers		\$ 40.00
8) FEMA Development Building Permit Application Fee		\$ 30.00
9) Homeowners Recovery Fee- <i>State required fee</i>		\$ 10.00
10) Gas Pump/Storage Tank Installation or Removal---each tank		\$ 25.00
11) Canopies		
	Residential/Commercial	\$ 25.00
	Gas Pump w/power	\$ 75.00
	without power	\$ 50.00
12) Phone Booth/ATM		\$ 45.00
13) Safety Inspections/Fire Inspections/ABC Inspections		\$ 35.00
14) House Elevation Permits		\$ 50.00
15) Dock/Piers	per lineal foot	\$.50
16) Bulk Heading	per lineal foot	\$.75
17) Day Care Inspections		\$ 50.00
18) Hood Canopies-over cooking areas-install/replace		\$ 50.00
19) Sprinkler Systems		\$ 100.00
20) Communication/ per lineal ft in height	\$.06	
21) Swimming Pools, Spas and Hot Tubs above and in ground		\$ 100.00
	Hotel/Motel/Apartment/Condo/Dorm Type Building	\$ 100.00
22) Demolition /Removal of <u>Buildings</u> /Mobile Homes	per structure	\$ 50.00
	pre-inspection for safety and hazardous materials and referral to proper departments if found	
23) Natural Gas Hook Up Inspections		\$ 35.00
24) Tennis Court		\$ 150.00
25) Sign		
	16 sq ft or less	No Charge
	16.1 sq ft to 32 sq ft on 1 side	\$ 50.00
	2 sides	\$ 100.00
	32.1 sq ft and up on 1 side	\$ 200.00
	2 sides	\$ 400.00
	16.1 sq ft w/power_add	\$ 50.00
26) Fire Alarm		\$ 75.00
27) Working without a permit	double the cost or	\$ 50.00
28) Failing to call for Required Inspections	50% of original permit fees	
29) Re-Inspection Fee	first failed inspection	\$ 35.00
	same item second failed inspection	\$ 50.00
	same item third failed inspection	\$ 100.00
	subsequent violation for the same item	fine is doubles
30) Handicapped Ramp		\$ 75.00
31) Wind Turbines/Solar Panel Application Fee		\$ 100.00

amended May 7th, 2007 and August 16, 2010
amended February 21, 2010.

Ocracoke Checklist

Must be submitted prior to permit issuance

Item	Included in Permit	Need to Provide
1. Plot plan drawn to scale showing all existing structures, impervious surface coverage, and size of lot, parking		
2. Location-physical location		
3. Proposed Type of Development		
4. Engineer sealed prints <i>1 copy only</i>		
5. Continued use or operation permit from Health Dept		
6. Proof of Potable water supply		
7. Names and License #'s of Contractors and subs		
8. Solid Waste Affidavit		
9. Worker's Comp Affidavit		
10. Act to Regulate G/C		
11. Check to cover fees		
12. CAMA, Water Quality, Wetlands		
13. Number of housekeeping units or rental units the building is designed to accommodate.		

Place a check mark next to all of the following that describe your project

<input type="checkbox"/> travel trailer	If Travel Trailer or Travel Trailer Renewal, please go directly to Page 4 "Travel Trailer Section For New Permits and Permit Renewals"
<input type="checkbox"/> travel trailer renewal	

- | | | |
|--|--|--|
| <input type="checkbox"/> new construction
<input type="checkbox"/> remodel / alteration
<input type="checkbox"/> addition
<input type="checkbox"/> repair / reconstruction
<input type="checkbox"/> relocation
<input type="checkbox"/> demolition
<input type="checkbox"/> septic system
<input type="checkbox"/> change of use
<input type="checkbox"/> pier, dock or bulkhead | <input type="checkbox"/> single family or duplex home
<input type="checkbox"/> multi-family structure
<input type="checkbox"/> hotel, motel, etc
<input type="checkbox"/> commercial structure
<input type="checkbox"/> accessory structure or outbuilding
<input type="checkbox"/> deck / porch
<input type="checkbox"/> driveway
<input type="checkbox"/> temporary structure
<input type="checkbox"/> fence | <input type="checkbox"/> kiosk
<input type="checkbox"/> sign
<input type="checkbox"/> home occupation
<input type="checkbox"/> cottage industry |
|--|--|--|

Please provide information about the lot and septic system

- 1 Size of lot in square feet
 - 2 Number of bedrooms currently serviced by existing septic system (not including proposed construction or proposed trailer installation)
 - 3 Number of additional bedrooms proposed
- Note: if line 3 is zero, you may enter "N/A" on lines 4 and 5**
- 4 Size of existing septic system ("number of bedrooms" per Hyde County Health Department)
 - 5 Size of proposed septic system ("number of bedrooms" per Hyde County Health Department)

For each existing structure please provide the square footage as follows:

	Building	Footprint (including porches, decks etc)	Conditioned living space (all floors)	Roofed-over deck / Porch	Un-roofed deck	Enclosed utility storage garage boathouse etc	All impermeable surfaces (roofs, decks, plus pavement, etc)
	House						
	Garage						
	Outbuilding 1						
	Outbuilding 2						
	Camper Trailer						
Others							
	TOTALS						

For the proposed construction, please provide the amount of additional square footage as follows:

	Building	Footprint (including porches, decks etc)	Conditioned living space (all floors)	Roofed-over deck / Porch	Un-roofed deck	Enclosed utility storage garage boathouse etc	All impermeable surfaces (roofs, decks, plus pavement, etc)
	House						
	Garage						
	Outbuilding 1						
	Outbuilding 2						
	Camper Trailer						
Others							
	TOTALS						
	TOTAL OF EXISTING PLUS PROPOSED						

Please attach the following sheets as required

Note: at the discretion of the ODO Enforcement Officer, the Plot Plan and/or Construction Plan requirements MAY be waived or modified if all of the following are true:

- The proposed construction has a footprint 96 square feet or smaller
- The application is **not** for a travel trailer installation or renewal
- The height of the proposed construction is less than 35' from the adjacent ground level
- No part of the existing or proposed construction is in violation of the ODO

PLOT PLAN

Plot Plan will be drawn to scale and will show:

- Scale (suggested scale 1" = 20' or 1" = 15')
- North Arrow
- Adjacent streets w/names
- Property lines and dimensions
- Property line setbacks (according to proposed use - see "Table of Development Standards")
- CAMA wetlands boundaries and setbacks
- Existing and proposed buildings and structures
- Existing and proposed decks, stairs, porches, outdoor showers, outbuildings, etc
- Existing and proposed driveways and parking spaces
- Existing and proposed Travel Trailers for residential use
- Existing and proposed septic system components
- Existing and proposed surfaces impervious to water (paving, etc)
- Wells and water meters
- Critical dimensions including distances between
 - main structures
 - structures and septic system components
- Connections between
 - structures and septic system components
 - Travel Trailer(s) and septic system components
 - Travel Trailer(s) and electrical hookup
 - Travel Trailer(s) and potable water hookup
- Other information as may be required by the ODO Enforcement Officer

CONSTRUCTION PLANS

- For existing and/or new structure(s) that are the subject of this application
 - Existing and proposed floor plans of all floors, including critical dimensions
 - Existing and proposed elevation drawing, including critical height dimensions
 - Include structure above highest roof ridge such as chimneys, antennae, roof decks, etc
 - Show roof pitch of main roof(s)
- Other information as may be required by the ODO Enforcement Officer

APPROVALS FROM OTHER AUTHORITIES (IF APPLICABLE)

- Approval of the existing or proposed method for sewage disposal from the Hyde County Health Department
 - Required if any of the following apply:
 - building or modifying septic system
 - constructing or increasing the number of bedroom(s) or travel trailer(s) for residential use
 - constructing or modifying a commercial use
 - change of use
 - required by the ODO Enforcement Officer
- Approval of the existing or proposed potable water supply by the appropriate authority
 - Required if any of the following apply:
 - constructing or adding bedroom(s) and/or bathroom(s)
 - constructing or modifying a commercial use
 - change of use
 - required by the ODO Enforcement Officer
- Elevation Certificate
 - Required if any of the following apply:
 - new construction requiring a Certificate of Occupancy
 - renovation or addition, etc which will reach a height of 35' or more from adjacent grade
 - required by the ODO Enforcement Officer
- CAMA approval if required
 - Required if any of the following apply:
 - constructing or modifying within the jurisdiction of a CAMA regulated wetland

TRAVEL TRAILER SECTION - FOR NEW PERMITS AND PERMIT RENEWALS

Please fill out a copy of this section for each travel trailer application or renewal

Date: _____

Applicant's name (Must Be Property Owner) _____

Ocracoke Lot Location _____

Street Address _____

and/or Map and Lot number _____

Make Model and Year of travel trailer _____

Serial Number _____

Vehicle Registration Number and State of Registration _____

Vehicle Registration Expiration Date _____

Insurance policy(s) covering the travel trailer (Ins. Co. and policy #'s) _____

This is a: **New travel trailer application:** For a new application, please fill out all pages of this application, including pages 1,2,3,4 and provide all required attachments and approvals

This is a: **Renewal travel trailer application** If renewal, current Permit Number _____

For a renewal, please answer the following questions:

- Yes No This is the same travel trailer listed in my current permit
 - Yes No This trailer is in the same location approved in my current permit
 - Yes No There have been no changes in the ownership of the property on which the trailer sits
 - Yes No There have been no changes in the dimensions of the property on which the trailer sits
 - Yes No This trailer is road-ready as defined in the ODO regulations
 - Yes No As the property owner, I authorize the ODO Officer to inspect the trailer for compliance
 - Yes No * This trailer is not in violation of any current regulations of the ODO
- * Note according to the ODO, revisions and amendments to the Travel Trailer provisions of the ODO are binding on all new and renewal applications

If you answered "Yes" to all seven questions, please sign the application below and submit to ODO Officer

If you answered "No" to any of the above, please fill out entire application, pages 1,2,3,4

SIGNATURE(S)

The signatures below attest to all pages and attachments to this application

I (we) affirm that all information provided in this application (pages 1,2,3,4 plus attachments) is true and accurate.

I (we) understand that providing false or misleading information may disqualify this application and void any approvals

As the applicant, I attest by my signature that I am authorized by the property owner to act as his/her agent in the matter of this application

As the applicant and/or property owner, I authorize the ODO Enforcement Officer to enter onto and inspect the property subject to this application as needed to assure compliance with the ODO

Applicant(s) Signature(s) _____ Date _____

Applicant(s) Signature(s) _____ Date _____

Note: the information in this application is required for a permit under the Ocracoke Development Ordinance. See online at:

http://library1.municode.com/default-now/home.htm?infobase=14661&doc_action=whatsnew

See Chapter 36 (Subdivisions), Article VII (Ocracoke Development Ordinance)

Much of the information requested here can be retrieved from your existing survey plat, or from Hyde County GIS map online at:

<http://www.hydecountygis.com/mapguide/hydegis/>

or call Hyde County: Tax Assessor's office: 252-926-4188 Health Department: 252 926-4380 Building Office: 252 926-4372

Note: Additional information may be required for a building permit application

Hyde County Inspections Department
1223 Main Street P. O. Box 95
Swan Quarter, N.C. 27885
Office-252-926-4349 Fax-252-926-3714

Building Permit _____

Hyde County Building Permit Application

Owner _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

911 Address _____ Estimated Value _____

Proposed Development _____

Type of Development: Single Family Residence (), Two Family Residence (), Commercial (), Single Wide (), Double Wide (), Modular Home (), Elevation (), Demolition (), New Work (), Addition (), Relocation (), Excavation (), Fill (), Alteration (), Repair (), Grading (), Accessory Structure (), Temporary Structure ().

Flood Zone _____ Panel Number _____ Base Flood Elevation _____ Firm Date _____

INCLUDE ONE SET OF DRAWINGS SHOWING THE FLOOR PLAN, STRUCTURAL AND FOUNDATION.

Complete building permit application, general contractors affidavit, E 911 address application, worker's compensation form, attach copy of septic permit from the Hyde County Health Department, attach a copy of the water supply from the Hyde County Health Department or Hyde County Water Department and a copy of the CAMA permit if the development is located within 75 feet of any shoreline, canal, waters or marshes.

I understand that a FLOOD ELEVATION CERTIFICATE must be obtained and submitted to the Inspections Department WITHIN TWENTY-ONE CALENDER DAYS for NEW OR SUBSTANTIALLY IMPROVED STRUCTURES or for MOBILE HOMES at or PRIOR TO THE TIME OF FINAL INSPECTION.

I AGREE TO COMPLY WITH THE NORTH CAROLINA STATE BUILDING CODES AND ALL OTHER LOCAL, STATE AND FEDERAL REGULATIONS.

Owner/Agent _____ Date _____

Inspector _____ Date _____

Total Cost of the Permit \$ _____

Anyone occupying a building before a Certificate of Occupancy is issued will be in violation of NCGS 153A-372 and it will result in termination of all utilities. No exceptions

The building permit must be posted in plain view and protected from the weather.

Failure to do so will be cause for automatic failure of the inspection and a re inspection fee will be assessed.

Some jobs will require a porta-john on site.

Owner _____ Permit Number _____

Date _____ Phone Number _____ Permit Fee \$ _____

Contractor _____

Address of Contractor _____

Contractor's License Number _____

<u>Project Type</u>	<u>Construction Type</u>	<u>Classification</u>
New Construction	Wood	Residential
Addition	Brick Veneer	Commercial
Alteration	Masonry	Industrial
Repair	Steel	Subdivision
SW/DW (_____ X _____)	Heavy Timber	
Elevation		

Size of Lot _____ Square foot in the Building _____

Heated Square Feet _____ Unheated Square Feet _____

Retail Value of Completed Structure or other work \$ _____

<u>Subcontractors</u>	<u>Address</u>	<u>License</u>
<u>Electrician</u>	_____	_____
_____	_____	_____
<u>Plumber</u>	_____	_____
_____	_____	_____
<u>HVAC</u>	_____	_____
_____	_____	_____
<u>Insulation</u>	_____	_____
_____	_____	_____

It will contain _____ stories with _____ rooms _____ bedrooms _____ bathrooms



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Hyde County Solid Waste site on Ocracoke will no longer accept construction debris.
Owner/Agent will be solely responsible for all cost of Proper and Lawful disposal of
construction debris.

Firm
Name _____

Signature _____

Title _____

Date _____

Effective July 1, 2002 Building Permit Application will not be complete without this
form signed and dated by the responsible party.



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**AN ACT TO REGULATE THE PRACTICE OF
 GENERAL CONTRACTING**

G.S.87.1 "General Contractor" defined; exemptions. For the purpose of this Article any person or firm or corporation who for a fixed price, commission, fee, or wage, undertake to bid upon or manage, on his won behalf or for any person, firm or corporation that is not licensed as a general contractor pursuant to this Article, the construction of any building, highway, public utilities, grading, or improvement or structure where the cost of the undertaking is thirty thousand dollars (\$30,000) or more, shall be deemed to be a "General Contractor" engaged in the business of general contracting in the State of North Carolina.

This section shall not apply to any person, firm, or corporation who constructs a building on land owned by that person, firm, or corporation when such building is intended for use by that person, firm or corporation after completion; and provided further that, **if such building is not occupied solely by such person and his family, firm or corporation for at least 12 months following completion, it shall be presumed that the family, person, firm or corporation did not intend such building solely for occupancy by that person and his family, firm or corporation.** This building must be occupied solely by such person and his family, firm, or corporation for at least **12 months** following completion.

I, the undersigned, have read and understand the above General Statute. As the owner of the land upon which building permit was applied for, or other person assuming all responsibility for this job, I hereby affirm that I qualify under the exemption to assume all responsibility and liability of a general contractor upon this project.

Signature _____

Date _____

North Carolina
 Hyde County

I, _____, a Notary Public for said County and State do hereby certify

that _____ personally appeared before me this day and acknowledged

the due execution of the foregoing instrument.

Witness my hand and official seal, this the ____ day of _____

 NOTARY PUBLIC

My Commission Expires: _____



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AFFIDAVIT OF WORKERS' COMPENSATION COVERAGE N.C.G.S. 87-14

The undersigned applicant for Building Permit # _____ Being the

_____ Contractor
_____ Owner
_____ Officer/Agent of the Contractor or Owner

do hereby waiver under penalties of perjury that the person, firm, or corporation performing the work set forth in the permit:

_____ has/have three (3) or more employees and have obtained workers' compensation insurance to cover them,

_____ has/have one or more subcontractors and have obtained workers' compensation insurance covering them,

_____ has/have one or more subcontractors who has/have their own policy of workers' compensation covering themselves,

_____ has/have not more than two (2) employees and no subcontractors,

While working on the project for which this permit is sought. It is understood that the Inspection Department issuing the permit may require certificate of coverage of the workers' compensation insurance prior to issuance of the permit and at any time during the permitted work from any person, firm, or corporation carry out the work.

Firm name: _____

Signature: _____

Title: _____

Date: _____



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Enhanced 9-1-1 Address Application

The physical address is required for a building permit if an address is not on file. Please print the required information and return this form. The address will be assigned within ten (10) business days. Incomplete applications will delay processing.

The address must be posted on the building so that the address can easily be seen from the road. If the number can not be seen from the road, a sign must be placed at the end of the driveway. The address number must be posted using number at least 3 inches in height for residential structures and at least 6 inches in height for business structures.

1. APPLICANT INFORMATION

- a. Name of Applicant _____
- b. Owner: _____
- c. Applicants Telephone Number (Daytime): _____
- d. Applicant Mailing Address: _____
City and Zip Code: _____
- e. Previous Owners Name (if applicable): _____

2. STRUCTURE LOCATION INFORMATION

- a. Description of Structure: _____
- b. Road Name (not State Road number): _____
- c. Nearest Known Address: _____
- d. Approximate distance and direction from your driveway to the nearest other structure: _____
- e. Subdivision name and Lot Number: _____
- g. Provide detailed directions or a map of the parcel of land and indicate the location of the driveway & location of the structure needing the address.

Signature

Date