



Hyde County Code Enforcement Department

30 Oyster Creek Rd.
Post Office Box 95
Swan Quarter, NC 27885
Office 926-4372 Fax 926-3701

Hyde County Requirements

for a

Modular, Manufactured, Stick Built Home, Alterations and or Additions

To obtain a permit please bring to the office a COPY of the:

1. Septic tank permit from the Hyde County Health Department or a letter from the township's sanitary district giving you permission to hook onto the system.
2. A benchmark letter or elevation certificate from a register licensed surveyor.
3. A COMPLETED building permit application.
4. A letter from the Hyde County Water Department stating that you will be connected to the system or a letter from the Hyde County Health Department stating you have potable water.
5. A set up manual for the home.
6. A set of foundation /footing plans.
7. Virtually all of Hyde County is in a Special Flood Hazard Area. All mechanical, electrical and duct work will have to be 1 foot above the base flood elevation because Hyde County has incorporated a foot of freeboard in the Flood Ordinance.

A copy of the permit can be obtained from the Hyde County Government website.

www.hydecourtync.gov

Before a Certificate of Completion can be obtained, you must provide the following:

1. A final elevation certificate on the correctly dated form with two pictures.
2. A copy of the termite treatment
3. Post 911 address

If all of the above items are not in the permit folder no CO will be given.

When Inspections are Due

All permit holder/owner/agents/builder/contractor will notify the Code Enforcement Department prior to each of the following:

1. Footing-----required when the excavation and reinforcements are in place prior to any rainfall and after any rainfall and ALWAYS before any concrete is poured.
2. Marriage Wall-----a modular or manufactured home must have the marriage wall inspected PRIOR to any coverage by either siding or roofing.
3. Floor System-----all piers, anchor bolts, girders and joists are in place and BEFORE any floor sheathing is done.
4. Nail Pattern-----on the exterior sheathing to the wall framing.
5. Rough In-----electrical, mechanical, plumbing and framing can be done all at once or one at a time. All trades inspected at one time are preferred.
6. Insulation-----before any sheetrock is put up.
7. Pre Final Inspection-----a temporary power inspection is done unless a temporary power pole is already on site. This is when the inspector checks everything for problems.
8. Final-----a final look over to see that all problems are corrected and the building is in a "move in" condition.
9. Certificate of Occupancy/Certificate of Completion-----issued after all listed inspections are passed and all paperwork has been submitted and approved.

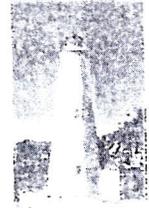
*******INSPECTIONS CAN ONLY BE
SCHEDULED THROUGH THE OFFICE BY
CALLING 252-926-4372*******

*******ADDITIONAL INSPECTIONS MAY BE REQUIRED DUE TO THE TYPE OF
CONSTRUCTION AND COMPLEXITY OF THE JOB.*******

***Re Inspection Fees-----1st failed inspection in each trade is \$ 35.00 per trade.
2nd failed inspection for the same item is \$ 50.00 per trade
3rd failed inspection for the same item is \$ 100.00 per trade.***



**OCRACOKE
DEVELOPMENT
PERMIT
APPLICATION**



DATE _____

PERMIT NUMBER _____

APPLICANT'S NAME: _____

MAILING ADDRESS: _____

PHYSICAL ADDRESS OF THE PROPERTY: _____
(IF NO PHYSICAL ADDRESS A 911 APPLICATION MUST BE FILLED OUT AND
SUBMITTED)

NEXT PHYSICAL ADDRESS CLOSEST TO THE LOCATION: _____

PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

FAX NUMBER: _____

OWNER'S NAME _____

ADDRESS: _____

PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

FAX NUMBER: _____

PERMIT TYPE (CIRCLE ONE):

SINGLE FAMILY, DUPLEX, TOWNHOUSE, CONDO, APTS, MODULAR, TIME-SHARE, CO-OP,
MANUFACTURED, COMMERCIAL, INDUSTRIAL, ADDITION, NEW, RELOCATION,
EXCAVATION, FILL, ALTERATION, REPAIR, GRADING, ACCESSORY STRUCTURE,
TEMPORARY STRUCTURE, CAMPER, TRAVEL TRAILER, CHANGE OF USE, HOTEL, MOTEL, INN,
COTTAGE, RENTAL PROPERTY, PIER, DOCK, BULK HEAD, STORE, CAMPGROUND,
RESTAURANT, ADULT BUSINESS, OFFICE, SEAFOOD ESTABLISHMENT.

Signature: _____

IF HOTEL, MOTEL, INN, COTTAGE OR OTHER LODGING ESTABLISHMENT THE NUMBER OF HOUSE KEEPING UNITS THE BUILDING CAN ACCOMMODATE: _____

THE NUMBER OF FAMILIES THE BUILDING CAN ACCOMMANDATE: _____

THE NUMBER OF RENTAL UNITS THE BUILDING CAN ACCOMMANDATE: _____

IS THE SEWAGE DISPOSAL APPROVED OF BY THE HYDE COUNTY HEALTH DEPARTMENT: ___

IF SO A COPY OF THE PERMIT MUST ACCOMPANY THIS APPLICATION

DOES THE PROPERTY HAVE CITY WATER: _____

IF SO A LETTER MUST ACCOMPANY THIS APPLICATION

SQUARE FOOTAGE OF THE LOT

MINIMUM LOT SIZE SHALL BE SUFFICIENT TO MEET THE REQUIREMENTS OF THE COUNTY HEALTH DEPARTMENT AND TO PROVIDE FOR ADEQUATE PLACEMENT OF STRUCTURES AND NECESSARY PARKING SPACES BUT NOT LESS THAN:

SINGLE FAMILY AND TWO FAMILY RESIDENCES INCLUDING THOSE WITH 400 SQUARE FEET OF FLOOR AREA IN COMMERCIAL USE:

5000 SQUARE FEET EXCEPT FOR UNDEVELOPED LOTS OF LESS THAN 5000 SQUARE FEET IN EXISTENCE ON APRIL 21, 1986:

THE APPLICANTS LOT SIZE IS: _____

WAS IT UNDEVELOPED AND IN EXISTENCE ON APRIL 21, 1986: _____

IF THE APPLICANT IS PLANNING ON BUILDING MORE THAN ONE SINGLE FAMILY RESIDENCE IS THE LOT SIZE 10,000 SQUARE FOOT OR GREATER: _____

IF SO WHAT SIZE IS THE LOT: _____

DOES IT MEET THE REQUIREMENTS OF THE OCRACOKE DEVELOPMENT ORDINANCE: _____

DOES THE LOT INCLUDE 5000 SQUARE FEET MINIMUM PER RESIDENCE: _____

DOES THE LOT HAVE A MINIMUM OF 16 FEET BETWEEN MAIN STRUCTURES: _____

WHICH OF THE FOLLOWING DOES THIS LOT SIZE FIT INTO?

THE LOT SIZE SHALL BE 7500 SQUARE FEET FOR ANY BUILDINGS USED FOR ANY PURPOSE OTHER THAN SINGLE FAMILY OR TWO FAMILY RESIDENCES WITH LESS THAN 1500 SQUARE FEET OF FLOOR AREA.

THE LOT SIZE IS: _____

THE LOT SIZE SHALL BE 10,000 SQUARE FEET FOR ANY BUILDINGS USED FOR ANY PURPOSE OTHER THAN SINGLE FAMILY OR TWO FAMILY RESIDENCES WITH LESS THAN 3000 SQUARE FEET OF FLOOR AREA BUT MORE THAN 1500 SQUARE FEET OF FLOOR AREA.

THE LOT SIZE IS: _____

THE LOT SIZE SHALL BE 25,000 SQUARE FEET FOR ANY BUILDINGS USED FOR ANY PURPOSE OTHER THAN SINGLE FAMILY OR TWO FAMILY RESIDENCES WITH MORE THAN 3000 SQUARE FEET OF FLOOR AREA.

THE LOT SIZE IS: _____

SQUARE FOOTAGE OF THE BUILDING

WHAT IS THE SQUARE FOOTAGE OF EACH BUILDING ON THE LOT: _____

WHAT IS THE SQUARE FOOTAGE OF THE PROPOSED STRUCTURE: _____

WHAT IS THE SQUARE FOOTAGE OF THE EXISTING BUILDING: _____

IS THERE MORE THAN 1 FLOOR, IF SO WHAT IS THE SQUARE FOOTAGE OF THE 2ND STORY:

PARKING SPACES:

RESIDENTIAL: 1 PER BEDROOM

THE APPLICANT HAS PROVIDED _____ SPACES FOR THIS PROPERTY AT THIS

LOCATION: _____

MOTELS, INNS HOTELS AND OTHER BUILDINGS DESIGNED TO ACCOMMODATE THREE OR MORE FAMILIES SHALL PROVIDE 1.5 SPACES FOR EACH LODGING UNIT AND 1 SPACE FOR EACH BEDROOM WITHIN THE DWELLING UNIT.

THE APPLICANT HAS PROVIDED FOR _____ SPACES FOR THIS PROPERTY AT THIS

LOCATION: _____

RESTAURANTS SHALL PROVIDE 1 SPACE FOR EACH 4 SEATS.

THE APPLICANT HAS PROVIDED _____ SPACES FOR THIS PROPERTY AT THIS

LOCATION: _____

ALL OTHER COMMERCIAL STRUCTURES, HOME OCCUPATIONS OR COTTAGE INDUSTRIES WITH UP TO 200 SQUARE FEET OF FLOOR AREA SHALL PROVIDE 2 SPACES.

THE APPLICANT HAS PROVIDED _____ SPACES FOR THIS PROPERTY AT THIS

LOCATION: _____

FOR EACH ADDITIONAL 200 SQUARE FEET OF FLOOR AREA 1 SPACE SHALL BE PROVIDED.

THE APPLICANT HAS PROVIDED _____ SPACES FOR THIS PROPERTY AT THIS

LOCATION: _____

BOAT SLIP OWNERS SHALL PROVIDE PARKING SPACE FOR SERVICE AND LOADING.

BOAT SLIP OWNER SHALL PROVIDE USERS OF THE BOAT SLIPS PARKING ON SITE OR ELSEWHERE.

THE APPLICANT HAS PROVIDED _____ SPACES FOR THIS PROPERTY AT THIS
LOCATION: _____

SET BACKS:

*** MINIMUM SET BACK FROM PROPERTY LINES, PUBLIC RIGHTS OF WAY AND ALL BODIES OF WATER FOR SINGLE FAMILY, TWO FAMILY RESIDENCES INCLUDING THOSE WITH LESS THAN 400 SQUARE FEET OF FLOOR AREA IN COMMERCIAL USE SHALL BE 8 FEET ON THE FRONT SIDE AND REAR.*

THE APPLICANT HAS: _____ FRONT _____ REAR
_____ SIDES

MINIMUM SET BACKS FROM PROPERTY LINES, PUBLIC RIGHTS OF WAY AND ALL BODIES OF WATER FOR BUILDINGS USED FOR ANY OTHER PURPOSE THAN SINGLE FAMILY OR TWO FAMILY RESIDENCES INCLUDING THOSE WITH LESS THAN 1500 SQUARE FEET OF FLOOR AREA. THE SET BACKS SHALL BE: 30 FEET ON THE FRONT, 10 FEET ON THE SIDES AND REAR.

THE APPLICANT HAS: _____ FRONT _____ REAR
_____ SIDES

MINIMUM SET BACKS FROM PROPERTY LINES, PUBLIC RIGHTS OF WAY AND ALL BODIES OF WATER FOR BUILDINGS USED FOR ANY OTHER PURPOSE THAN SINGLE FAMILY OR TWO FAMILY RESIDENCES INCLUDING THOSE WITH LESS THAN 3000 SQUARE FEET BUT MORE THAN 1500 SQUARE FEET OF FLOOR AREA. THE SET BACKS SHALL BE: 30 FEET ON THE FRONT, 10 FEET ON THE SIDES AND REAR.

THE APPLICANT HAS: _____ FRONT _____ REAR
_____ SIDES

MINIMUM SET BACKS FROM PROPERTY LINES, PUBLIC RIGHTS OF WAY AND ALL BODIES OF WATER FOR BUILDINGS USED FOR ANY OTHER PURPOSE THAN SINGLE FAMILY OR TWO FAMILY RESIDENCES INCLUDING THOSE WITH MORE THAN 3000 SQUARE FEET OF FLOOR AREA. THE SET BACKS SHALL BE: 30 FEET ON THE FRONT, 20 FEET ON THE SIDES AND REAR.

THE APPLICANT HAS: _____ FRONT _____ REAR
_____ SIDES

MINIMUM DISTANCE BETWEEN STRUCTURES ON A LOT. THE SET BACKS SHALL BE: 8 FEET ON THE FRONT, SIDES AND REAR FOR ALL SIZES OF FLOOR AREAS.

THE APPLICANT HAS: _____ FRONT _____ REAR
_____ SIDES

***MAXIMUM HEIGHT FOR ALL STRUCTURES IS 35 FEET.*

WHAT IS THE HEIGHT OF THIS STRUCTURE: _____

DOES THE STRUCTURE HAVE ANY CHIMNEYS, ANTENNAS OR WEATHER INSTRUMENTS ATTACHED?

IF SO WHAT IS THEIR HEIGHT: _____

DOES THE TOTAL HEIGHT OF THE BUILDING AND OTHER EXEMPTED STRUCTURES EXCEED 40 FOOT: _____

MAXIMUM LOT COVERAGE BY ALL STRUCTURES AND ANY SURFACE IMPERVIOUS TO WATER SHALL NOT EXCEED 50% FOR ALL SQUARE FOOTAGES OF STRUCTURE AREA.

WHAT IS THE PERCENTAGE OF IMPERVIOUS SURFACE AREA ON THE LOT: _____

THE PRIMARY ROOF OF A MAIN STRUCTURE SHALL HAVE A MINIMUM SLOPE OF 4" PER FOOT. THIS REQUIREMENT SHALL APPLY TO ACCESSORY STRUCTURES OVER 15 FEET IN HEIGHT AS MEASURED FROM 8 FEET LESS 3 FEET OF THE BUILDING SITE AS SHOWN ON THE ELEVATION CERTIFICATE. THE PRIMARY ROOF OF A MAIN STRUCTURE IS THAT WHICH SHELTERS THE MAJOR PERCENTAGE OF HEATED SPACE WITHIN THE STRUCTURE.

WHAT IS THE SLOPE OF THIS STRUCTURE'S ROOF: _____

WHERE THE RIGHT OF WAY IS IN EXCESS OF 100 FEET THE MINIMUM SET BACK TO ANY PART OF THE STRUCTURE SHALL BE FIVE FEET.

DOES THE STRUCTURE MEET THIS SET BACK: _____

*EXEMPTION FROM THE WATER SET BACK REQUIREMENT ARE STRUCTURES NOT EXCEEDING 256 SQUARE FEET IN TOTAL FLOOR AREA AND NOT EXCEEDING 15 FEET IN HEIGHT AND USED PERMANENTLY AND PRIMARILY TO PROTECT, STORE, BUILD OR REPAIR BOATS, NETS AND OTHER FISHING OR WATER RELATED EQUIPMENT OF THE LAND OWNER.

DOES THE APPLICANT HAVE THIS EXEMPTION: _____

WHAT IS THE TOTAL SQUARE FOOTAGE IN FLOOR AREA: _____

WHAT IS THE HEIGHT OF THE STRUCTURE: _____

*FENCES, BULKHEADS, DRIVEWAYS, BOARDWALKS NOT EXCEEDING 5 FEET IN WIDTH AND 1 FOOT IN HEIGHT AND OTHER LIKE STRUCTURES ARE EXEMPTED FROM SET BACK REQUIREMENTS.

DOES THE APPLICANT HAVE THIS EXEMPTION: _____

WHAT LENGTH AND HEIGHT ARE THE STRUCTURES: _____

**NO STRUCTURE OR APPURTENANCE ATTACHED TO ANY STRUCTURE EXCEPT CHIMNEYS, ANTENNAS AND WEATHER INSTRUMENTS SHALL EXCEED THE 35 FOOT MAXIMUM BUILDING HEIGHT AND NO EXEMPTED STRUCTURE SHALL EXCEED 40 FEET.

PLOT PLAN OF THE LOT

ALL APPLICATIONS MUST HAVE A PLOT PLAN OF THE LOT, SHOWING THE SHAPE, NAMES OF THE ROAD ON WHICH IT IS TO BE LOCATED. THE DIMENSIONS OF THE PROPERTY.

THE PLOT PLAN MUST BE DRAWN TO SCALE AND THE SCALE SHOWN.
THE LOCATION AND SIZES OF ANY BUILDINGS THAT ARE PRESENTLY LOCATED ON THE LOT AND ANY ALTERATIONS MUST BE ON THE PLOT PLAN AND SHOWN TO SCALE.
IF PARKING PLACES ARE REQUIRED, THE REQUIRED NUMBER AND WHERE THEY ARE TO BE LOCATED ON THE PLOT PLAN.
THE TOTAL AREA OF PARKING REQUIRED IS TO BE SHOWN ON THE PLOT PLAN.
ANY AND ALL SURFACES THAT ARE IMPERVIOUS TO WATER MUST BE SHOWN ON THE PLOT PLAN.
IF THE PROPERTY IS LOCATED ADJACENT TO A BODY OF WATER OR MARSH AREA, THE DISTANCE FROM THE DEVELOPMENT TO THE BODY OF WATER OR MARSH AREA MUST BE SHOWN ON THE PLOT PLAN.
DISTANCE FROM THE PROPOSED DEVELOPMENT TO ALL PROPERTY LINES AND/OR RIGHT OF WAYS.
FULL SET OF STRUCTURAL DRAWINGS.

SECTION DRAWING

SHOW BY DIMENSION THE ELEVATION OF THE FIRST FLOOR FROM THE AVERAGE GRADE OF THE PROPERTY.
SHOW THE HEIGHTS OF ADDITIONAL FLOORS AND THE ROOF.
SHOW ANY ALLOWABLE STRUCTURE PROPOSED TO EXTEND ABOVE THE ROOF LINE, WITH THEIR DIMENSIONS AND HEIGHT.

CAMA PERMITS

OBTAIN A CAMA PERMIT IF THE DEVELOPMENT IS LOCATED WITHIN 75 FEET OF ANY SHORELINE, CANAL, WATERWAY OR MARSH.

ELEVATION CERTIFICATE

BEFORE A CERTIFICATE OF OCCUPANCY CAN BE WRITTEN A FINAL ELEVATION CERTIFICATE MUST BE MADE.



Hyde County Department of Emergency Services
Division of Code Enforcement
30 Oyster Creek Road
Post Office Box 95
Swan Quarter, N. C. 27885
Office—252-926-4372 Fax—252-926-3701

Hyde County Solid Waste site on Ocracoke will no longer accept construction debris. Owner/Agent will be solely responsible for all cost of Proper and Lawful disposal of construction debris.

Firm Name _____

Signature _____

Title _____

Date _____

Effective July 1, 2002 Building Permit Application will not be complete without this form signed and dated by the responsible party.

Ocracoke Permit Application Checklist

(All Items must be submitted prior to Issuing Permit)

- 1. PLOT plan drawn to scale showing all existing Structures, set backs, lot size & square footage, Impervious surface coverage and parking.
(Can be submitted prior to Application for Approval)**
- 2. Physical address & Location**
- 3. Proposed type of Development**
- 4. Continued use or septic permit from Health Dept**
- 5. Proof of Potable Water Supply**
- 6. Number of housekeeping units or rental units the building is
Designed to Accommodate**
- 7. Names & License numbers of Contractor & Sub Contractors**
- 8. Worker's Compensation Affidavit**
- 9. Solid Waste Affidavit**
- 10. CAMA and Water Quality permits if required**
- 11. Check to Cover Fees**
- 12. General Contractors Affidavit (Notarized)**

Hyde County
Emergency Services Department
Code Enforcement Division

30 Oyster Creek Rd.,
P. O. Box 95
Swan Quarter NC 27885
jhodges@hydecountync.gov



Jerry Hardison
Code Enforcement Officer
252-926-4372-Office
252-926-3701-Fax

PLEASE TAKE NOTE

All building permits (the yellow 8 ½ x 11 card) must be posted on site.

The building permit must be posted in view from the road and in a waterproof enclosure.

If the Code Enforcement Officer can not locate the Permit NO inspection will be done.

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Jerry Hardison
Code Enforcement Officer
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INSPECTIONS REQUEST OUTLINE

All permit holders or their agents shall notify the Inspection Department at each of the following stages for approval prior to work continuing:

1. **Footing Inspection:** Required excavation completed, reinforcements in place prior to concrete pour.
2. **Floor System Inspection:** All piers, anchor bolts, girders, and joists in place, prior to floor sheathing.
3. **Nailing Pattern:** Exterior sheathing to wall framing.
4. **Rough-In Inspection:** Electrical, Plumbing, Mechanical and Framing. Preferably all at one time. Framing will not be passed until other trades are completed and passed.
5. **Insulation Inspection:** Prior to sheetrock.
6. **Final Inspection:** Made when building is in "move in" condition but prior to occupancy. This may be performed in two steps – a Temporary Power inspections first (if **all electrical work is completed** meter may be installed), then the Final inspection after **all work** is completed.
7. **Certificate of Occupancy:** No building or part thereof shall be occupied, no addition of any existing building after being altered or moved shall be occupied, and no change of occupancy shall be made in an existing building or part thereof until the proper permits are issued, inspections performed and the Certificate of Occupancy issued.

Contact the Inspections Department at 252-926-4372 for questions regarding the above listed requirements or to schedule an inspection.

Note: This is strictly an outline to assist contractor's inspection concerns. Additional inspections may be required due to the type of construction and the complexity of the job.

III. CONTENTS OF PERMIT APPLICATION

An original and three copies of the application and all supporting documents shall be submitted to the Building Inspector. Each application shall be supported with a plat, plans, and additional documentation which shall contain the following:

1. A plot plan of the lot. It should show the lot shape, the names of the road on which it is located, if such is named, and the dimensions of the property. The plot plan should be drawn to scale and the scale shown;
2. The location and sizes of any buildings that are presently located on the lot and shown to scale on the plot plan;
3. The location and sizes of all proposed buildings or alterations, so designated and shown to scale on the plot plan;
4. The floor area of each building, existing and proposed. If multi-story, show for each floor.
5. The proposed use of the land and buildings;
6. If parking spaces are required, the required number, shown where they are to be located on the plot plan, and the total area of parking required;
7. The area of any surface that is impervious to water, shown on the plot plan.
8. If the property is located adjacent a body of water or marsh area, the distance from the development to the body of water or marsh area to be shown on the plot plan.
9. On a section drawing show by dimension the elevation of the first floor from the average grade of the property, and the heights of additional floors and the roof. Show any allowable structure proposed to extend above the roof line, with their dimensions, including height.
10. The number of families, housekeeping units or rental units the building is designed to accommodate;
11. Approval of the method for sewage disposal and water supply by the appropriate authority.
12. Certification that applicant will comply with all other laws and regulations which relate to the development of the subject property.
13. Any additional information which may be required to determine conformance with and to provide for the enforcement of this ordinance.

TABLE OF DEVELOPMENT STANDARDS

III.A. The following development standards are adopted for the classes indicated:

BUILDING CLASSIFICATION	SINGLE FAMILY AND TWO FAMILY RESIDENCE INCLUDING THOSE WITH LESS THAN FOUR HUNDRED (400) SQUARE FEET OF FLOOR AREA IN COMMERCIAL USE	BUILDINGS USED FOR ANY PURPOSE OTHER THAN SINGLE FAMILY OR TWO FAMILY RESIDENCE		
		LESS THAN FIFTEEN HUNDRED (1500) SQUARE FEET OF FLOOR AREA	AT LEAST FIFTEEN HUNDRED (1500) BUT LESS THAN THREE THOUSAND (3000) SQUARE FEET OF FLOOR AREA	THREE THOUSAND (3000) SQUARE FEET OR MORE OF FLOOR AREA
MINIMUM LOT SIZE SHALL BE SUFFICIENT TO MEET THE REQUIREMENTS OF THE COUNTY HEALTH DEPARTMENT AND TO PROVIDE FOR ADEQUATE PLACEMENT OF STRUCTURES AND NECESSARY PARKING SPACES BUT NOT LESS THAN:	5,000 square feet except for undeveloped lots of less than 5,000 square feet in existence on April 21, 1986. More than one dwelling may be built on lots of 10,000 square feet or larger as long as they meet all requirements of the Ordinance including 5,000 s.f. minimum per dwelling & have minimum of 16 feet between main structures.	7,500 square feet	10,000 square feet	25,000 square feet
MINIMUM SETBACK OF STRUCTURE FROM PROPERTY LINES AND PUBLIC RIGHTS OF WAY AND ALL BODIES OF WATER *	8 feet – Front, Side and Rear	30 feet – Front 10 feet – Side and Rear	30 feet – Front 15 feet – Side and Rear	30 feet – Front 20 feet – Side and Rear
MINIMUM DISTANCE BETWEEN STRUCTURES ON A LOT	8 feet-Front, Side and Rear	8 feet-Front, Side and Rear	8 feet-Front, Side and Rear	8 feet-Front, Side and Rear
MAXIMUM STRUCTURE HEIGHT **	35 feet ***	35 feet ***	35 feet ***	35 feet ***
MAXIMUM LOT COVERAGE BY ALL STRUCTURES AND ANY SURFACE IMPERVIOUS TO WATER	50%	50%	50%	50%

* Exempted from the water set-back requirement are structures not exceeding 256 square feet in total floor area and not exceeding 15 feet in height and used permanently and primarily to protect store, build or repair boats, nets and other fishing or water-related equipment of the land owner. Fences, bulkheads, driveways, boardwalks, not exceeding five (5) feet in width and one (1) foot in height, and other like structures are exempted from setback requirements.

** No Structure or appurtenance attached to any structure except chimneys, antennas, and weather instruments shall exceed the thirty-five (35) feet maximum building height and no exempted structure shall exceed forty (40) feet.

*** The primary roof of a main structure shall have a minimum slope of 4" per foot. This requirement shall apply to accessory structures over 15 feet in height, as measured from 7 feet less 2 feet of the building site as shown on the elevation certificate. The primary roof of a main structure is that which shelters the major percentage of heated space within the structure. **** Where the Right of Way (R/W) is in excess of 100 feet the minimum set back to any part of the structure shall be five (5) feet. ***** Sign set backs shall be in accordance with Paragraph IIIC. Signs.

HYDE COUNTY CODE ENFORCEMENT DEPARTMENT
30 Oyster Creek Road. PO Box 95 Swan Quarter, NC 27885
Phone 252-926-4372 Fax 252-926-3701

Building Permit# _____

Hyde County Building Permit Application

Business and/or Owner _____ Phone _____

Mailing Address _____ City _____ State _____ Zip _____

Physical Address _____ Estimated Retail Value _____

Describe Proposed Development _____

Type of Development: (check those that are applicable: Demolition () Elevation () Single Family Residence () Two Family Residence () Commercial () New () Addition () Relocate () Excavation () Fill () Alteration () Repair () Grading () Accessory Structure () Temporary Structure () Single Wide () Double Wide () Modular Home ()
Number of House Keeping Units _____

Flood Zone _____ Panel# _____ Base Flood Elevation _____ Firm Date: May 15, 2003

INCLUDE ONE SETS OF DRAWINGS SHOWING the Floor plan, Structural, and Foundation COMPLETE BUILDING APPLICATION AND FOLDER, GENERAL CONTRACTORS FORMS, E 911 ADDRESS APPLIATION, SOLID WASTE FORM, WORKER'S COMPENSATION AFFIDAVIT

Environmental and Health Safeguards:

- () Attach a copy of septic tank approval letter from the Hyde Co. Health Department
- () Approved water supply from the Health Department or Water Department
- () Obtain a CAMA permit if development is located within 75 feet of any shoreline, canal, waters, or marshes

I understand that a FLOOD ELEVATION CERTIFICATE must be obtained and submitted to the Inspection Department WITHIN TWENTY-ONE CALENDAR DAYS for NEW OR SUBSTANTIALLY IMPROVED STRUCTURES or for MOBILE HOMES AT or PRIOR TO THE TIME OF INSPECTION. I agree to comply with the NC State Building Codes and all other Local, State, and Federal Regulations. Please call (252) 926-4372 for inspections. Allow 3 to 4 days, may be made sooner if possible.

Owner/Agent _____ Date _____

Application Approved by _____ Date _____

Receipt# _____ Total _____

Anyone occupying building before Certificate of Occupancy is issued will be in violation of NCGS 153A-372. Occupancy of a building prior to receiving Certificated of Occupancy of a building prior to receiving Certificate of Occupancy will result in termination of all utility connections. THERE WILL BE NO EXCEPTIONS.

Building permit must be posted in plain view and protected from the elements. Failure to post permit on job site will be considered cause for automatic failure of the inspection and a \$35 re-inspection fee will be assessed to the permit holder.

SOME JOBS WILL BE REQUIRED TO HAVE PORTA-JOHNS ON SITE

Applicant _____ HD # _____ BP # _____

DATE _____ Phone # _____

Mailing Address _____

Physical Address _____

Contractor Name and Address _____

License # _____

Project Location and Address _____

Project Type	Construction Type	Classification
_____ New Construction	_____ Wood Frame	_____ Residential
_____ Addition	_____ Brick Veneer	_____ Commercial
_____ Alterations	_____ Masonry	_____ Industrial
_____ Repair	_____ Steel	_____ Subdivision
_____ Moving	_____ Heavy Timber	

_____ SW/DW (SIZE _____ X _____) Size of Lot _____ Square Ft in Building _____

Heated Square ft _____ Unheated square ft _____

Poured concrete foundation is min.2500 P.S.I. _____ inches deep _____ inches wide _____

_____ Rebar Retail Value of Completed Structure \$ _____

SUBCONTRACTORS	ADDRESS	STATE LICENSE #
Electrician _____	_____	_____
Plumber _____	_____	_____
Heating& A/C _____	_____	_____
Insulation _____	_____	_____

It will contain _____ Stories _____ Rooms _____ Baths _____

REQUIRED INSPECTIONS:

Building	Insulation	Electrical	Plumbing	Mechanical
Footing _____	Slab _____	Temp Svc. _____	Slab _____	Rough-In _____
Framing _____	Walls _____	Rough in _____	Rough-In _____	Final _____
Final _____	Ceiling _____	Final _____	Final _____	

Permit Fee \$ _____ Receipt # _____



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Division of Code Enforcement
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AFFIDAVIT OF WORKERS' COMPENSATION COVERAGE N.C.G.S. 87-14

The undersigned applicant for Building Permit # _____ Being the

_____ Contractor
_____ Owner
_____ Officer/Agent of the Contractor or Owner

do hereby waiver under penalties of perjury that the person, firm, or corporation performing the work set forth in the permit:

_____ has/have three (3) or more employees and have obtained workers' compensation insurance to cover them,

_____ has/have one or more subcontractors and have obtained workers' compensation insurance covering them,

_____ has/have one or more subcontractors who has/have their own policy of workers' compensation covering themselves,

_____ has/have not more than two (2) employees and no subcontractors,

While working on the project for which this permit is sought. It is understood that the Inspection Department issuing the permit may require certificate of coverage of the workers' compensation insurance prior to issuance of the permit and at any time during the permitted work from any person, firm, or corporation carry out the work.

Firm name: _____

Signature: _____

Title: _____

Date: _____



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Department of Code Enforcement
30 Oyster Creek Road
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**AN ACT TO REGULATE THE PRACTICE OF
GENERAL CONTRACTING**

G.S.87.1 "General Contractor" defined; exemptions. For the purpose of this Article any person or firm or corporation who for a fixed price, commission, fee, or wage, undertake to bid upon or manage, on his won behalf or for any person, firm or corporation that is not licensed as a general contractor pursuant to this Article, the construction of any building, highway, public utilities, grading, or improvement or structure where the cost of the undertaking is thirty thousand dollars (\$30,000) or more, shall be deemed to be a "General Contractor" engaged in the business of general contracting in the State of North Carolina.

This section shall not apply to any person, firm, or corporation who constructs a building on land owned by that person, firm, or corporation when such building is intended for use by that person, firm or corporation after completion; and provided further that, **if such building is not occupied solely by such person and his family, firm or corporation for at least 12 months following completion, it shall be presumed that the family, person, firm or corporation did not intend such building solely for occupancy by that person and his family, firm or corporation.** This building must be occupied solely by such person and his family, firm, or corporation for at least **12 months** following completion.

I, the undersigned, have read and understand the above General Statute. As the owner of the land upon which building permit was applied for, or other person assuming all responsibility for this job, I hereby affirm that I qualify under the exemption to assume all responsibility and liability of a general contractor upon this project.

Signature _____

Date _____

North Carolina
Hyde County

I, _____, a Notary Public for said County and State do hereby certify

that _____ personally appeared before me this day and acknowledged

the due execution of the foregoing instrument.

Witness my hand and official seal, this the ____ day of _____

NOTARY PUBLIC

My Commission Expires: _____