

HYDE COUNTY SOCIAL SERVICES DIRECTOR

The Hyde County Board of Social Services is seeking qualified applicants for the vacant Social Services Director position. The successful candidate will manage a variety of optional and required programs in this largely rural and coastal county with a population of 5,806. The Department of Social Services budget for 2014-2015 is \$2,091,454.50, and there are 18 employees. Applicants must meet the following qualifications established by the State Human Resources Commission.

KNOWLEDGE, SKILLS AND ABILITIES – Thorough knowledge of the legal and philosophical basis for public welfare programs. Considerable knowledge of principles and practice of social work. Thorough knowledge of management principles, techniques and practices. Knowledge of the agency's organization, operation and objectives and applicable federal and state laws, rules and regulations. Ability to exercise sound judgment in analyzing situations and making decisions; direct employees and programs in the various areas of responsibility; and develop and maintain effective working relationships with the general public and with federal, state and local officials.

MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS – A master's degree in social work and two years of supervisory experience in the delivery of client services; or a bachelor's degree in social work and three years of supervisory experience in the delivery of client services, one of which must have been in Social Services; or graduation from a four-year college or university and three years of supervisory experience in the delivery of client services, two of which must have been in Social Services; or an equivalent combination of training and experience.

Preference will be given to candidates with extensive experience in the development and administration of a variety of social services programs in a social services organization in North Carolina. Considerable skill and experience in the supervision of social work and/or income maintenance staff is required. The salary range is \$49,776 to \$77,153 and actual salary will depend upon the experience, education and salary history of the candidate chosen. Interested candidates must complete and submit North Carolina Application Form (PD-107) to: Virginia Spencer, Board Chair, Hyde County Department of Social Services P. O. Box 100, Engelhard, NC 27824. Resumes in lieu of a completed State of NC Application Form PD-107 are not acceptable.

Applications will be accepted until filled. Hyde County Department of Social Services is an Equal Opportunity Agency and complies with requirements of the Americans with Disabilities Act. Candidates must possess a valid North Carolina Driver's License and may be subject to a background check and drug screening.