



Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Barry Swindell

**Title:** Chairman / Interim County Manager

**Agency/Dept.:**

**Item Title:** Contract for Lobbying Services with McClees Consulting

**Attachments:** Yes

**Description:**

The contract for lobbying services provided to Hyde County in 2012 expired on December 31, 2012. This contract was awarded in cooperation with Beaufort and Pamlico Counties for the joint purpose of opposing the addition of and increase in ferry tolls to Ocracoke. As a result of this effort, tolls were not placed on the Hatteras/Ocracoke ferry service, nor increased on the Ocracoke/Swan Quarter ferry service. The moratorium issued by the Governor preventing an increase in tolls will expire in 2013. Beaufort County has decided to renew their contract and has invited Hyde County to partner with them once again. The total cost is \$10,000, with \$300 due at signing. The \$300 fee was paid last year by the Hyde County Chamber of commerce, and the Ocracoke Occupancy Tax Board paid the rest. Discussion of this issue was tabled at the last BOC meeting until contact could be made with the Occupancy Tax Boards.

**Times Read:** Second

**Impact on Budget:** None

**RECOMMENDATION:** Discuss, approve or disapprove

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF HYDE

**CONTRACT AND AGREEMENT  
FOR SERVICES BY  
INDEPENDENT CONTRACTOR**

THIS CONTRACT AND AGREEMENT for services by an independent contractor (herein referred to as the "Contract") is made and entered into this \_\_\_ day of \_\_\_\_\_, 2013, by and between HYDE COUNTY, NORTH CAROLINA (herein "Client") and McCLEES CONSULTING, INC. (herein "Consultant").

**BACKGROUND**

Client is a duly organized county of the State of North Carolina, and having as its principal address: 30 Oyster Creek Road, PO Box 188, Swan Quarter, NC 27885.

Consultant is a corporation, incorporated and operating under the laws of North Carolina, and having as its principal address: 45 White Farm Road, PO Box 430, Oriental, NC 28571.

Client is in need of the expertise and services of Consultant to combat the imposition of tolls on certain ferry services, the use of which services is essential to Hyde County residents. Consultant has experience in lobbying, is familiar with the goals of Client, and has skills, knowledge, abilities, and experience to benefit Client.

The parties desire to enter into this lobbying agreement.

THEREFORE, in consideration of the premises and of the agreements, stipulations, and covenants herein contained, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. **Consultation.**

(a) Client hereby engages Consultant to render lobbying services on the issue of proposed ferry tolls and such other economic development and lobbying issues as may be directed by Client; and, Consultant agrees to provide such services upon the terms and conditions of this Contract.

(b) Consultant is being retained because of the personal skills, expertise, and experience of Joseph D. McClees and S. Henri McClees. All services to be performed under this Contract shall be performed personally by Joseph D. McClees with the assistance of S. Henri McClees, Attorney at Law.

(c) Consultant shall report to the Hyde County Manager and the Hyde County Chairman of the Board of Commissioners.

2. **Term.** The term of the Contract shall begin on the first day of January, 2013 and shall continue through December 31, 2013.

3. **Consulting Fees.**

(a) The fee to be paid to Consultant is the sum of Ten Thousand Dollars (\$10,000.00) for services during the calendar year 2013.

(b) The annual fee for 2013 shall be paid within thirty (30) days after the execution of this Contract. In any event, the fee shall be paid in full on or before the 8th day of January 2013.

(c) Consultant shall receive no reimbursement for costs or expenses incurred; PROVIDED, HOWEVER, Client shall pay for lobbyists and principal registration fees to be paid to the NC Office of the Secretary of State. These fees totaling Three Hundred Dollars (\$300.00) are payable at the time of the execution of this Contract, and in any event on or before the 8<sup>th</sup> day of January, 2013.

4. **Independent Contractor**. The parties agree the relationship of Consultant with Client is that of independent contractor. Except as provided herein, neither party shall exercise any control over the activities and operations of the other. Neither Client nor Consultant is liable or responsible for the acts, omissions, or defaults of the other in any manner. Joseph D. McClees and S. Henri McClees shall not be considered,

under the provisions of this Contract or otherwise, to be employees of Client for any purpose whatsoever.

5. Applicable Law. The laws of North Carolina shall govern this Contract.

6. Entire Agreement; Amendment. This Contract supersedes all prior understandings and agreements and informal working arrangements between the parties, written and oral. This Contract may not be amended orally, but only by a writing duly executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract the day and year first written above.

**COUNTY OF HYDE, NORTH CAROLINA**

By \_\_\_\_\_  
Barry Swindell  
Chairman of the Board  
Hyde County Commissioners

Attest:

\_\_\_\_\_  
Officer  
(SEAL)

**McCLEES CONSULTING, INC.**

By \_\_\_\_\_  
Joseph D. McClees, President

Attest:

\_\_\_\_\_  
S. Henri McClees, Secretary  
(CORPORATE SEAL)

STATE OF NORTH CAROLINA  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public in and for the said County and State, do hereby certify that SHARON P. SPENCER, personally known to me, appeared before me as the duly authorized officer and agent of Hyde County, NC on this date and acknowledged the execution of the foregoing contract.

WITNESS my hand and notarial seal this the \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF \_\_\_\_\_

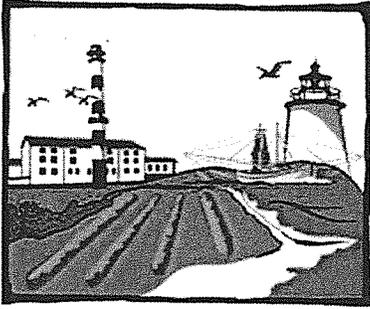
I, \_\_\_\_\_, a Notary Public in and for the said County and State, do hereby certify that JOSEPH D. McCLEES, President and S. HENRI MCCLEES, Secretary of McClees Consulting, Inc., respectively, both known to me, each appeared before me this date and acknowledged the due execution of the foregoing contract.

WITNESS my hand and notarial seal this the \_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_



Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Justin Gibbs

**Title:** Emergency Management Coordinator

**Agency/Dept.:** Emergency Management

**Item Title:** Agreement for Hyde County Medical Director

**Attachments:** Yes

**Description:**

Dr. Charles Boyette has served as the Medical Director for the Hyde County Emergency Medical Services for a number of years at no cost to the County. His practice has recently been purchased by Vidant Healthcare and he is no longer able to provide his services free of charge. He is willing to continue as Medical Director for a fee of \$5,000 per year. This issue was tabled at the last meeting because a quote for liability insurance hadn't yet been obtained. That quote has been secured and will be paid out of the Emergency Services budget.

**Times Read:** Second

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
 \_\_\_\_ A. Byrd  
 \_\_\_\_ J. Fletcher  
 \_\_\_\_ B. Swindell  
 \_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
 \_\_\_\_ A. Byrd  
 \_\_\_\_ J. Fletcher  
 \_\_\_\_ B. Swindell  
 \_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
 A. Byrd  
 J. Fletcher  
 B. Swindell  
 D. Tunnell

**Aye**

\_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_

**Nay**

\_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_

## ***AGREEMENT FOR HYDE COUNTY MEDICAL DIRECTOR***

THIS AGREEMENT made and entered into effective as of the 1<sup>st</sup> Day of January 2013 by and between Hyde County, a body politic formed and existing under the laws of the State of North Carolina, (hereinafter the "County") and C.O. Boyette, M.D. (hereinafter "Dr. Boyette").

### WITNESSETH

Whereas, the County desires the services of Dr. Boyette as the Medical Director and Advisor for the Hyde County Emergency Medical Services (EMS) System and Staff; and

Whereas, Dr. Boyette is qualified and desires to provide such direction.

Now, therefore, for and in consideration of the mutual covenants and considerations set forth below, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Dr. Boyette shall serve as EMS Medical Director to the County.
2. As Medical Director, Dr. Boyette shall:
  - a. oversee the initial certification and recertification training programs of the Hyde County Emergency Medical Services and First Responder personnel;
  - b. advise the Emergency Medical Services and First Responder personnel of medically related problems encountered in the field;
  - c. act as liaison between the County and the Medical Staff of Vidant Pungo Hospital;
  - d. develop, review and periodically update medical treatment protocols in conjunction with the County Emergency Services Director (the "Director");
  - e. advise the Director as to disaster planning, and interactions between the Emergency Medical Services and Emergency Communications concerning medically related problems;
  - f. assist in the implementation of a disaster plan for the County;
  - g. maintain such credentials and meet any and all requirements set forth by the North Carolina College of Emergency Physicians for Medical Directors of an EMS system; and
  - h. perform such other acts and duties as needed to fulfill the duties of an EMS Medical Director as set forth by the North Carolina Office of Emergency Medical Services
3. The County shall:
  - a. pay Dr. Boyette Five Thousand Dollars (\$5,000) for serving as Medical Director. Said amount shall be payable in equal monthly installments, with the first payment due the 31<sup>st</sup> day of January and subsequent payments being due on or before the end of each month thereafter; and
  - b. carry general liability insurance in the amount of Two Million Dollars (\$2,000,000) for bodily injury or personal injury arising out of Dr. Boyette's rendering or failure to render Medical Director services to the County within the scope of his duties hereunder as set forth in the policy attached hereto as Exhibit 1 (10A NCAC 13P .0403 – Responsibilities of the Medical Director for EMS Systems); and
  - c. reimburse Dr. Boyette Six Hundred Dollars (\$600.00) for required Continuing Medical Education (CME), which was fulfilled by the County of Hyde on October 9, 2012.
4. The term of this Agreement shall be January 1, 2013 through June 30, 2013.

5. This Agreement may be terminated in writing, without fault of either party, at any time by either party giving the other 30 days written notice.
6. All terms and conditions of this Agreement are dependent upon, and subject to, the allocation of funds for the purpose set forth and the Agreement shall automatically terminate if funds cease to be available.
7. Dr. Boyette shall be considered an independent contractor and as such shall be responsible for all taxes. Dr. Boyette agrees to provide the County with his correct taxpayer identification number upon execution of this Agreement. Dr. Boyette agrees that failure to provide the County with a correct taxpayer identification number authorizes the County to withhold 20 percent of any amount due and payable under this Agreement pursuant to the provision of the Internal Revenue Code, Title 26 of the United States Code.
8. This Agreement shall be deemed made in Hyde County, North Carolina and shall be governed by and construed in accordance with the laws of the State of North Carolina. Any claim for breach or enforcement of this Agreement shall be filed in the appropriate court in Hyde County, North Carolina.
9. Dr. Boyette shall be responsible for compliance with all State, Federal and local laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of the business and work performance under this Agreement.
10. During the performance of this Agreement, Dr. Boyette agrees that he shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, political affiliation or belief, age or handicap.
11. The parties acknowledge that Dr. Boyette is not an employee of Hyde County, that he will exercise his independent judgment in performing the duties required herein, and that Dr. Boyette is, for all purposes, an independent contractor.
12. This Agreement and any exhibits and amendments annexed hereto represent the entire agreement between the parties and supersede all prior oral and written statements or agreements. This Agreement may be amended only in writing duly executed by the County and Dr. Boyette.

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicate originals, one of which is to be retained by the County, and one of which is to be retained by Dr. Boyette, effective as of the day and year first above written.

BY: \_\_\_\_\_  
 Barry Swindell  
 Interim Hyde County Manager

BY: \_\_\_\_\_  
 Dr. C.O. Boyette, M.D.  
 Medical Director

Provisions for the payment of this Agreement have been made by an appropriation duly made as required by the "Local Government Budget and Fiscal Control Act."

\_\_\_\_\_  
 Corrinne Gibbs  
 Hyde County Finance Officer





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.13

**Presenter(s):** Wesley P. Smith

**Title:** Health Director

**Agency/Dept.:** Hyde County Health Department

**Item Title:** Budget Revision #22-13

**Attachments:** Yes

**Description:** Additional Healthy Mothers/Healthy Children (HMHC) funds have been allocated to support Child Health activities including child and adolescent clinical services and other strategies to improve health outcomes for children 0-20 years. Amount of additional funds allocated to Hyde County Health Department is \$5,282.00.

**Times Read:** First

**Impact on Budget:** Increases the budget for Child Health

**Recommendation:**

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
 \_\_\_\_ A. Byrd  
 \_\_\_\_ J. Fletcher  
 \_\_\_\_ B. Swindell  
 \_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
 \_\_\_\_ A. Byrd  
 \_\_\_\_ J. Fletcher  
 \_\_\_\_ B. Swindell  
 \_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
 A. Byrd  
 J. Fletcher  
 B. Swindell  
 D. Tunnell

**Aye**

\_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_

**Nay**

\_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_

**HYDE COUNTY BOARD OF COMMISSIONERS  
2012/2013 BUDGET REVISIONS**

MEETING DATE 1/7/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- " REV BUDGET	"- " EXP BUDGET "+ " REV BUDGET
				DEBIT	CREDIT
22-13	Child Health	10-5960.0200	Salaries	\$ 1,815.00	
		10-5960.0500	FICA Tax Expense	\$ 139.00	
		10-5960.0600	Group Insurance Expense	\$ 349.00	
		10-5960.0700	Retirement Expense	\$ 122.00	
		10-5960.3300	Department/Medical Supplies	\$ 2,857.00	
		10-3480.0004	Revenue - Child Health (HMHC)		\$ 5,282.00
				\$ 5,282.00	\$ 5,282.00
			Additional Healthy Mothers/Healthy Children (HMHC) funds have been allocated to support child health activities including child and adolescent clinical services and other strategies to improve health outcomes for children 0-20 years. These funds must be spent by May 31, 2013. This revision does increase the budget for Child Health for FY 12-13.		

REQUESTED *Wesley Smith* DATE 12-12-12

APPROVED... CO MANAGER      CO COMMISSIONER-CHAIR      CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_

**Division of Public Health  
Agreement Addendum  
FY 12-13**

Hyde County Health Department

Women's and Children's Health Section/  
Children and Youth Branch

Local Health Department Legal Name

DPH Section/Branch Name

351-Child Health (HMHC)

Jean Vukoson (919) 707-5644  
Jean.Vukoson@dhhs.nc.gov

Activity Number and Description

DPH Program Contact Name, Telephone  
Number (with area code) and Email

10/01/2012 – 05/31/2013

Service Period

DPH program signature \_\_\_\_\_ Date \_\_\_\_\_  
(only required for negotiable agreement  
addendum)

11/01/2012 – 06/30/2013

Payment Period

- Original Agreement Addendum  
 Agreement Addendum Revision # 1 (please do not put the Aid to County revision # here)

**Background:**

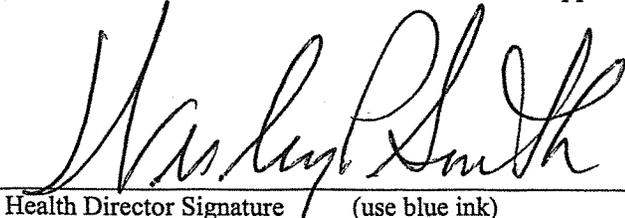
Same as original

**II. Purpose:**

Additional Healthy Mothers/Healthy Children funds have been allocated to Activity 351 – Child Health (HMHC) to support child health activities including child and adolescent clinical services and other strategies to improve health outcomes for children 0 to 20 years.

**III. Scope of Work and Deliverables:**

The Local Health Department shall enter the dollar amounts in the paragraphs below within section III Scope of Work and Deliverables, and shall complete the Worksheets A-1, A-2 and/or B. The Attachment A-1, A-2 and/or B Worksheets must be submitted as part of this Agreement Addendum revision #1 in order to receive approval from the Branch. These Worksheets demonstrate how the Local Health Department will use the funds in the current fiscal year. Funds are not available until the Branch approves documentation.

  
\_\_\_\_\_  
Health Director Signature (use blue ink)

11-30-12  
\_\_\_\_\_  
Date

Local Health Department to complete:  
(If follow up information is needed by DPH)

LHD program contact name: Luana C. Gibbs, RN  
Phone number with area code: 252-926-4398  
Email address: lgibbs@hydehealth.com

**Signature on this page signifies you have read and accepted all pages of this document.**

**A. Non-Medicaid Direct Child Health Direct Health Care Services (Attachment A-1)**Amount \$ 0

The Local Health Department shall provide Non-Medicaid Direct Child Health Services using HMHC funds for approximately X children.

- USE THE ATTACHMENT A-1 NON-MEDICAID DIRECT CHILD HEALTH SERVICES WORKSHEET. Health Information System (HIS) will provide documentation regarding number of children served.

**B. Non-Medicaid Reproductive Health Service for Ages 11-19 (Attachment A-2)**Amount \$ 5282

The Local Health Department shall provide non-Medicaid reproductive health direct care services using HMHC funds for adolescents ages 11-19.

- USE THE ATTACHMENT A-2 NON-MEDICAID REPRODUCTIVE HEALTH SERVICE FOR AGES 11-19 WORKSHEET. HIS data will be used to document that service deliverables were met.

**C. Other Program Services (Attachment B)**Amount \$ 0

The Local Health Department shall provide other program services using CH funds to promote the program's goals and objectives and these services should be targeted to local child health issues identified by annual data review.

- USE ATTACHMENT B OTHER NON-MEDICAID ACTIVITIES TO SUPPORT CHILD HEALTH WORKSHEET. Local data identified for each deliverable (Attachment B worksheet) will be made available to document number of children served.

Failure to provide the negotiated deliverables for a two year period or to expend all Child Health funds for a two-year period may result in a reduction in funds.

**Approximate Number of Children Impacted by Direct Healthcare & Other Program Services:**10

**Total Child Health Budget Estimates (Attachments A-1/A-2 and B):** *Note this figure must equal or be greater than the amount on the attached budgetary estimate..*

Amount \$ 5282

Questions regarding the funds or completion of the attached work sheets should be directed to Jean Vukoson, State Child Health Nurse Consultant, at [jean.vukoson@dhhs.nc.gov](mailto:jean.vukoson@dhhs.nc.gov) or 919-609-2904.

**IV. Performance Measures/Reporting Requirements:** Same as original.

**V. Performance Monitoring and Quality Assurance:** Same as original .

**VI. Funding Guidelines or Restrictions:** (if applicable) Same as original.

**ATTACHMENT A-1**  
**NON-MEDICAID DIRECT CHILD HEALTH SERVICES WORKSHEET**

During the Agreement Addenda service period the Health Department shall provide direct health care services using HMHC funds for:

0 Non-Medicaid newborns. The Health Department will be reimbursed at the rate of \$100 per child for Home Visit for Newborn Assessment and Care.

children times X rate equals deliverable amount:

\$ 0

0 Non-Medicaid children ages 0-20. The Health Department will be reimbursed at the rate of \$300 per child for preventative services.

children times X rate equals deliverable amount:

\$ 0

Total deliverables for direct healthcare services:

\$ 0

Total number children served:

0

*This amount should be entered on page 2 in the blank marked Total Direct Child Health Care Services: \$ 0; the total number of children served should be placed in the blank in the paragraph under Total Direct Healthcare Services.*

**ATTACHMENT A-2, Page 1**  
**NON-MEDICAID REPRODUCTIVE HEALTH SERVICE FOR AGES 11-19**

**Instructions:** Enter the total dollar value of all Section A-2 non-Medicaid reproductive health service deliverables. Local agencies must use current or the most recent reimbursement rates available for each service type in estimating the total cost of Section A deliverables.

**Total Estimated Cost of Non-Medicaid Deliverables:**     \$ 5282  
(This should be the Grand Total from A-2, Page 3)

See Worksheet Instructions on the next page.

Worksheet Instructions: See **WORKSHEET** below. The worksheet is included for your use, and **SHOULD NOT** be returned with signature page. However this worksheet should be retained in the health department files. Local agencies must use current or the most recent reimbursement rates available when possible for each service type in estimating the total cost of Section A deliverables.

### REPRODUCTIVE HEALTH WORKSHEET, Page 2

CPT Code		Service Type	Estimated # of services	X	CPT Rate	=	Total
99201	FP	Office/Outpatient Visit, New	0		\$61.26		0
99202	FP	Office/Outpatient Visit, New	0		\$91.89		0
99203	FP	Office/Outpatient Visit, New	0		\$130.69		0
99204	FP	Office/Outpatient Visit, New	0		\$191.95		0
99205	FP	Office/Outpatient Visit, New	0		\$240.96		0
99211	FP	Office/Outpatient Visit, Est.	12	0	\$33.70	404.40	0
99212	FP	Office/Outpatient Visit, Est.	0		\$56.16		0
99213	FP	Office/Outpatient Visit, Est.	0		\$77.60		0
99214	FP	Office/Outpatient Visit, Est.	0		\$120.48		0
99215	FP	Office/Outpatient Visit, Est.	0		\$179.70		0
99383	FP	Prev visit, New, Age 5-11	0		\$151.92		0
99384	FP	Prev visit, New, Age 12-17	3	0	\$166.72	500.16	0
99385	FP	Prev visit, New, Age 18-39	2	0	\$164.75	329.50	0
99386	FP	Prev visit, New, Age 40-64	0		\$196.31		0
99393	FP	Prev Visit, Est, Age 5-11	0		\$124.30		0
99394	FP	Prev visit, Est, Age 12-17	2	0	\$144.03	288.06	0
99395	FP	Prev visit, Est, Age 18-39	3	0	\$140.08	420.24	0
99396	FP	Prev visit, Est, Age 40-64	0		\$155.87		0
J1055	FP	Depo-Provera Injection	12	0	\$39.04	468.48	0
11981	FP	non-biodegradable drug delivery implant insertion	0		\$101.87		0
11982	FP	non-biodegradable drug delivery implant removal	0		\$117.41		0
11983	FP	non-biodegradable drug delivery removal and reinsertion	0		\$182.72		0
58300	FP	IUD Insertion	0		\$60.15		0
58301	FP	IUD Removal	0		\$73.86		0
J7300	FP	Paragard	0		\$386.89		0
J7302	FP	Mirena	0		\$477.20		0
81025	FP	Pregnancy Test	4	0	\$7.93	31.72	0
96152		Health and Behavior Intervention, each 15 min.	0		\$18.80		0
97802		Medical Nutrition Therapy, Initial, each 15 min	0		\$24.51		0
97803		Medical Nutrition Therapy, Reassessment, each 15 min	0		\$21.44		0
S4993	FP	Birth Control Pill	26	0	\$3.03	78.78	0

## REPRODUCTIVE HEALTH WORKSHEET, Page 3

CPT Code		Service Type	Estimated # of services	X	CPT Rate	=	Total
57170	FP	Fitting of Diaphragm/cap	0		\$53.18		0
36415		Venipuncture, DMA Only	0		\$2.78		0
J7307	FP	Implanon	4	0	\$577.20	2309.00	0
85013	FP	Hematocrit	0		\$2.97		0
85018	FP	Hemoglobin	0		\$2.97		0
81000	FP	Urinalysis, Non-Suto Non-Auto w/scope	0		\$3.98		0
81001	FP	Urinalysis, Auto w/scope	0		\$3.98		0
81002	FP	Urinalysis, Auto w/scope			\$3.21		0
81003	FP	ua,dip stick or tab,automated, wo scope	0		\$2.82		0
87210	FP	Wet mount, simple stain, for bacteria	5	0	\$4.78	23.90	0
87086		Urine culture, colony count	0		\$10.26		0
87591	FP	GenProbe-GC	7	0	\$30.76	215.32	0
87491	FP	GenProbe-Chlamydia	7		\$30.76	215.02	0
82947		Glucose, Fasting Blood Sugar (FBS)	0		\$4.99		0
82948		Glucose, blood reagent strip	0		\$4.03		0
32950		Glucose (post glucose dose, includes glucose)	0		\$6.04		0
82951		GTT (3 specimens + glucose)			\$16.37		0
82270		Fecal occult blood	0		\$4.13		0
89310	FP	semen analysis (presence &/or motility; post-coital)	0		\$10.52		0
56501		Destruction/vulvar lesions			\$100.34		0
54050		Destruction/penis lesions			\$98.84		0
J7303	FP	Contraceptive Patch					
J7304	FP	Vaginal Ring					
		Emergency Contraception (Plan B, Plan B One Step, Generic, etc)					
					<b>GRAND TOTAL</b>	5282	0

**ATTACHMENT B  
OTHER NON-MEDICAID ACTIVITIES TO SUPPORT CHILD HEALTH WORKSHEET**

*Subject to Children & Youth Branch approval, the Health Department plans to use the remaining DPH funds to further the program's goals and objectives and should be targeted to local child health issues identified by annual data review.*

Non-Medicaid services may include, but are not necessarily limited to, one or more of the following:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Improvement activities identified in the review of local child health outcomes and related trends | <input type="checkbox"/> Improvement activities to facilitate the medical home approach | <input type="checkbox"/> Health Choice outreach                                       |
| <input type="checkbox"/> School health or support for school readiness activities  | <input type="checkbox"/> Child death reviews  | <input type="checkbox"/> Interpreter services   |
| <input type="checkbox"/> Child abuse and neglect prevention  | <input type="checkbox"/> Staff development in child health issues                       | <input type="checkbox"/> Client transportation  |
| <input type="checkbox"/> Child care health and safety  | <input type="checkbox"/> Child health public information campaigns                      | <input type="checkbox"/> Community development to address child health                |
| <input type="checkbox"/> Program & staff quality assurance   | <input type="checkbox"/> Vision screening and/or correction or hearing screening        | <input type="checkbox"/> Local health care system development                         |
| <input type="checkbox"/> Domestic violence, abuse and neglect  | <input type="checkbox"/> Promotion of improved health literacy                          | <input type="checkbox"/> Inter-agency collaboration to address child health issues    |
| <input type="checkbox"/> Family strengthening activities   | <input type="checkbox"/> Adolescent health services                                     | <input type="checkbox"/> Promotion of family involvement in care and policy decisions |
|  | <input type="checkbox"/> Reproductive health services                                   | <input type="checkbox"/> Teen pregnancy prevention                                    |

PROGRAM DELIVERABLE #  0  OF  0

**ESTIMATED NUMBER OF CHILDREN TO BE SERVED OR IMPACTED BY THIS ACTIVITY:** \_\_\_\_\_

1. Describe the need and the activity to meet the need: *Target group for the activities must be clearly identified. Include the data supporting indicator(s) and source(s) supporting the need and targeted interventions.*
2. Provide objectives for the activity/interventions described above. *Provide at least two SMART objectives related to the activity.*
3. Develop budget for the activity: *Include specific FTE and materials costs.*
4. Provide contact information for staff member with primary responsibility for this activity: *include name, title, phone, email*
5. Determine how the agency will demonstrate that you have served the number of children you are contracting to serve. *This may be HIS data, activity logs, school enrollment data, or other agency records. The measure for this activity is the number of children served.*

*Complete one sheet for each activity; add the total number of children served in all activities and record on page 2 in the blank under Other Program Services; add the total costs (budget) for each activity and record in the Other Program Services space on page 2.*

DPH Aid To County

Page 1 of 2

Allocation Page  
 For Fiscal Year: 12/13  
 Estimate Number: 1

Waiting for Program Admin Approval

		351 1271.5745 00	351 1271.5745 AP	351 1271.5745 AP	351 1332.5301 00	Proposed Total	New Total	
	AA	Payment Period 07/01-06/30	Payment Period 07/01-10/30	Payment Period 11/01-06/30	Payment Period 07/01-06/30			
		Service Period 06/01-05/31	Service Period 06/01-09/30	Service Period 10/01-05/31	Service Period 06/01-05/31			
01 ALAMANCE	*	1	\$0.00	\$0.00	\$9,594.00	\$0.00	\$9,594.00	\$33,050.00
01 ALBEMARLE REG	*	1	\$0.00	\$0.00	\$33,112.00	\$0.00	\$33,112.00	\$400,147.00
02 ALEXANDER	*	1	\$0.00	\$0.00	\$7,359.00	\$0.00	\$7,359.00	\$13,456.00
04 ANSON	*	1	\$0.00	\$0.00	\$8,708.00	\$0.00	\$8,708.00	\$10,308.00
02 APPALACHIAN	*	1	\$0.00	\$0.00	\$14,605.00	\$0.00	\$14,605.00	\$127,168.00
07 BEAUFORT	*	1	\$0.00	\$0.00	\$12,743.00	\$0.00	\$12,743.00	\$12,743.00
09 BLADEN	*	1	\$0.00	\$0.00	\$7,434.00	\$0.00	\$7,434.00	\$47,434.00
10 BUNSWICK	*	1	\$0.00	\$0.00	\$11,892.00	\$0.00	\$11,892.00	\$11,892.00
11 BUNCOMBE	*	1	\$0.00	\$0.00	\$28,297.00	\$0.00	\$28,297.00	\$148,297.00
12 BURKE	*	1	\$0.00	\$0.00	\$10,389.00	\$0.00	\$10,389.00	\$16,389.00
13 CADARRUS	*	1	\$0.00	\$0.00	\$6,785.00	\$0.00	\$6,785.00	\$26,785.00
14 CALDWELL	*	1	\$0.00	\$0.00	\$9,938.00	\$0.00	\$9,938.00	\$29,938.00
16 CARTERET	*	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,564.00
17 CASWELL	*	1	\$0.00	\$0.00	\$7,951.00	\$0.00	\$7,951.00	\$22,951.00
18 CATAWBA	*	1	\$0.00	\$0.00	\$2,863.00	\$0.00	\$2,863.00	\$89,656.00
19 CHATHAM	*	1	\$0.00	\$0.00	\$7,144.00	\$0.00	\$7,144.00	\$20,768.00
20 CHEROKEE	*	1	\$0.00	\$0.00	\$7,011.00	\$0.00	\$7,011.00	\$35,206.00
22 CLAY	*	1	\$0.00	\$0.00	\$3,814.00	\$0.00	\$3,814.00	\$23,412.00
23 CLEVELAND	*	1	\$0.00	\$0.00	\$17,157.00	\$0.00	\$17,157.00	\$85,307.00
24 COLUMBUS	*	1	\$0.00	\$0.00	\$2,840.00	\$0.00	\$2,840.00	\$71,840.00
25 CRAVEN	*	1	\$0.00	\$0.00	\$22,684.00	\$0.00	\$22,684.00	\$23,684.00
26 CUMBERLAND	*	1	\$0.00	\$0.00	\$36,604.00	\$0.00	\$36,604.00	\$196,604.00
28 DANE	*	1	\$0.00	\$0.00	\$2,425.00	\$0.00	\$2,425.00	\$18,783.00
29 DAVIDSON	*	1	\$0.00	\$0.00	\$8,744.00	\$0.00	\$8,744.00	\$18,744.00
30 DAVIE	*	1	\$0.00	\$0.00	\$7,337.00	\$0.00	\$7,337.00	\$7,337.00
31 DUPLIN	*	1	\$0.00	\$0.00	\$10,300.00	\$0.00	\$10,300.00	\$42,934.00
32 DURHAM	*	1	\$0.00	\$0.00	\$16,097.00	\$0.00	\$16,097.00	\$23,647.00
33 EDGEcombe	*	1	\$0.00	\$0.00	\$23,351.00	\$0.00	\$23,351.00	\$53,114.00
34 FORSYTH	*	1	\$0.00	\$0.00	\$22,638.00	\$0.00	\$22,638.00	\$161,593.00
35 FRANKLIN	*	1	\$0.00	\$0.00	\$3,518.00	\$0.00	\$3,518.00	\$73,418.00
36 GASTON	*	1	\$0.00	\$0.00	\$5,802.00	\$0.00	\$5,802.00	\$73,478.00
38 GRAHAM	*	1	\$0.00	\$0.00	\$2,619.00	\$0.00	\$2,619.00	\$25,711.00
03 GRAN-VANCE	*	1	\$0.00	\$0.00	\$15,196.00	\$0.00	\$15,196.00	\$43,196.00
40 GREENE	*	1	\$0.00	\$0.00	\$5,176.00	\$0.00	\$5,176.00	\$35,133.00
41 GUILFORD	*	1	\$0.00	\$0.00	\$40,776.00	\$0.00	\$40,776.00	\$54,956.00
42 HALIFAX	*	1	\$0.00	\$0.00	\$24,786.00	\$0.00	\$24,786.00	\$143,212.00
43 HARNETT	*	1	\$0.00	\$0.00	\$7,475.00	\$0.00	\$7,475.00	\$124,799.00
44 HAYWOOD	*	1	\$0.00	\$0.00	\$10,973.00	\$0.00	\$10,973.00	\$75,717.00
45 HENDERSON	*	1	\$0.00	\$0.00	\$3,155.00	\$0.00	\$3,155.00	\$48,155.00
46 HERTFORD	*	1	\$0.00	\$0.00	\$16,040.00	\$0.00	\$16,040.00	\$55,824.00
47 Hoke	*	1	\$0.00	\$0.00	\$5,625.00	\$0.00	\$5,625.00	\$37,416.00
48 HYDE	*	1	\$0.00	\$0.00	\$5,282.00	\$0.00	\$5,282.00	\$17,457.00
49 IREDELL	*	1	\$0.00	\$0.00	\$14,815.00	\$0.00	\$14,815.00	\$32,786.00
50 JACKSON	*	1	\$0.00	\$0.00	\$18,578.00	\$0.00	\$18,578.00	\$20,078.00
51 JOHNSTON	*	1	\$0.00	\$0.00	\$7,153.00	\$0.00	\$7,153.00	\$7,153.00
52 JOHNS	*	1	\$0.00	\$0.00	\$6,311.00	\$0.00	\$6,311.00	\$12,660.00
53 LEE	*	1	\$0.00	\$0.00	\$10,667.00	\$0.00	\$10,667.00	\$27,581.00
54 LENOIR	*	1	\$0.00	\$0.00	\$24,035.00	\$0.00	\$24,035.00	\$48,915.00
55 LINCOLN	*	1	\$0.00	\$0.00	\$786.00	\$0.00	\$786.00	\$37,203.00
56 MACON	*	1	\$0.00	\$0.00	\$10,542.00	\$0.00	\$10,542.00	\$23,023.00
57 MADISON	*	1	\$0.00	\$0.00	\$9,012.00	\$0.00	\$9,012.00	\$13,685.00
04 MAR-TYR-WASH	*	1	\$0.00	\$0.00	\$27,793.00	\$0.00	\$27,793.00	\$81,487.00
60 MECKLENBURG	*	1	\$0.00	\$0.00	\$95,997.00	\$0.00	\$95,997.00	\$199,149.00
61 MONTGOMERY	*	1	\$0.00	\$0.00	\$2,208.00	\$0.00	\$2,208.00	\$37,888.00
63 MOORE	*	1	\$0.00	\$0.00	\$19,494.00	\$0.00	\$19,494.00	\$19,494.00
64 NASH	*	1	\$0.00	\$0.00	\$17,590.00	\$0.00	\$17,590.00	\$145,593.00
65 NEW HAROVER	*	1	\$0.00	\$0.00	\$13,049.00	\$0.00	\$13,049.00	\$100,099.00
66 NORTHAMPTON	*	1	\$0.00	\$0.00	\$11,259.00	\$0.00	\$11,259.00	\$39,063.00
67 ONSLow	*	1	\$0.00	\$0.00	\$37,225.00	\$0.00	\$37,225.00	\$65,225.00
68 ORANGE	*	1	\$0.00	\$0.00	\$16,299.00	\$0.00	\$16,299.00	\$39,010.00
69 PAHLICO	*	1	\$0.00	\$0.00	\$6,787.00	\$0.00	\$6,787.00	\$30,462.00
71 PENDER	*	1	\$0.00	\$0.00	\$8,465.00	\$0.00	\$8,465.00	\$28,465.00
73 PERSON	*	1	\$0.00	\$0.00	\$12,519.00	\$0.00	\$12,519.00	\$17,019.00
74 PIIT	*	1	\$0.00	\$0.00	\$16,920.00	\$0.00	\$16,920.00	\$78,220.00
76 RANDOLPH	*	1	\$0.00	\$0.00	\$19,496.00	\$0.00	\$19,496.00	\$19,496.00

CONTRACTS  
 AUG 09 2012

DPH Aid To County

77 RICHMOND	*	1	\$0.00	\$0.00	\$9,153.00	\$0.00	\$9,153.00	\$24,328.00
78 ROBESON	*	1	\$0.00	\$0.00	\$27,171.00	\$0.00	\$27,171.00	\$151,678.00
79 ROCKINGHAM	*	1	\$0.00	\$0.00	\$19,170.00	\$0.00	\$19,170.00	\$37,434.00
80 ROWAN	*	1	\$0.00	\$0.00	\$17,728.00	\$0.00	\$17,728.00	\$17,728.00
81 R-P-M	*	1	\$0.00	\$0.00	\$26,043.00	\$0.00	\$26,043.00	\$45,766.00
82 SAMPSON	*	1	\$0.00	\$0.00	\$10,656.00	\$0.00	\$10,656.00	\$10,656.00
83 SCOTLAND	*	1	\$0.00	\$0.00	\$14,294.00	\$0.00	\$14,294.00	\$28,002.00
84 STANLY	*	1	\$0.00	\$0.00	\$5,806.00	\$0.00	\$5,806.00	\$28,528.00
85 STOKES	*	1	\$0.00	\$0.00	\$11,649.00	\$0.00	\$11,649.00	\$11,649.00
86 SURRY	*	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,346.00
87 SWAIN	*	1	\$0.00	\$0.00	\$7,917.00	\$0.00	\$7,917.00	\$27,767.00
88 TOE RIVER	*	1	\$0.00	\$0.00	\$20,217.00	\$0.00	\$20,217.00	\$41,717.00
88 TRANSYLVANIA	*	1	\$0.00	\$0.00	\$6,352.00	\$0.00	\$6,352.00	\$13,548.00
89 UNION	*	1	\$0.00	\$0.00	\$10,341.00	\$0.00	\$10,341.00	\$47,878.00
92 WAKE	*	1	\$0.00	\$0.00	\$29,566.00	\$0.00	\$29,566.00	\$154,566.00
93 WARREN	*	1	\$0.00	\$0.00	\$13,008.00	\$0.00	\$13,008.00	\$68,808.00
96 WAYNE	*	1	\$0.00	\$0.00	\$17,356.00	\$0.00	\$17,356.00	\$84,356.00
97 WILKES	*	1	\$0.00	\$0.00	\$10,772.00	\$0.00	\$10,772.00	\$48,017.00
98 WILSON	*	1	\$0.00	\$0.00	\$13,205.00	\$0.00	\$13,205.00	\$52,205.00
99 YADKIN	*	1	\$0.00	\$0.00	\$3,240.00	\$0.00	\$3,240.00	\$27,993.00
<b>Totals</b>			\$0.00	\$0.00	\$1,186,896.00	\$0.00	\$1,186,896.00	\$5,317,947.00

Signature and Date - DPH Program Administrator

*Carol Taylor-Coyne 8-8-12*

Signature and Date- DPH Section Chief

*Peter Anderson 8/8/12*

Signature and Date- DPH Contracts Office

*Michelle Miller 8-9-12*

Signature and Date - Division of Public Health Budget Officer

*Jana Williams Brown 8-13-12*

*8/8/12*





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.13

**Presenter(s):** Wesley P. Smith

**Title:** Health Director

**Agency/Dept.:** Hyde County Health Department

**Item Title:** Budget Revision #23-13

**Attachments:** Yes

**Description:** Transferring funds in Home Health from Salaries Part-Time line into Maintenance and Repairs line to pay contractor (Louis Chestnutt) for renovations to the new Home Health building (old Water Department/ Mental Health building). Amount of transfer is \$3,000.00

**Times Read:** First

**Impact on Budget:** Does not increase the budget for Home Health

**Recommendation:**

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
____ E. Pugh	____ E. Pugh	E. Pugh	____	____
____ A. Byrd	____ A. Byrd	A. Byrd	____	____
____ J. Fletcher	____ J. Fletcher	J. Fletcher	____	____
____ B. Swindell	____ B. Swindell	B. Swindell	____	____
____ D. Tunnell	____ D. Tunnell	D. Tunnell	____	____

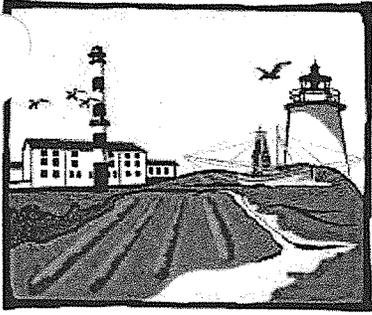
**HYDE COUNTY BOARD OF COMMISSIONERS  
2012/2013 BUDGET REVISIONS**

MEETING DATE 1/7/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- " REV BUDGET	"-" EXP BUDGET "+ " REV BUDGET
				DEBIT	CREDIT
23-13	Home Health	50-5800.1500	Maintenance and Repairs	\$ 3,000.00	
		50-5800.2020	Salaries Part-Time		\$ 3,000.00
				\$ 3,000.00	\$ 3,000.00
			Transferring Funds from Salaries Part-Time line into Maintenance and Repairs line to pay Louis Chestnutt for renovations to new Home Health building (old Water Department/Home Health building). This transfer does not increase the budget for Home Health.		

REQUESTED *Wesley Smith* DATE 12-12-12

APPROVED... CO MANAGER    CO COMMISSIONER-CHAIR    CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_



Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.13

**Presenter(s):** Wesley P. Smith

**Title:** Health Director

**Agency/Dept.:** Hyde County Health Department

**Item Title:** Budget Revision #24-13

**Attachments:** Yes

**Description:** Transferring Funds in Environmental Health Program from Salaries Part-Time line into Contract Services line (new line) to cover a contract between the Hyde County Health Department and Albemarle Regional Health Services (ARHS) for On-Site Wastewater Services. This contract is necessary for short-term coverage until Hugh Watson, Environmental Health programs Coordinator, returns to work in February 2013 on a part-time basis. Amount of transfer is \$3,000.00.

**Times Read:** First

**Impact on Budget:** Does not increase the budget for Environmental Health

**Recommendation:**

<u>MOTION MADE BY:</u>	<u>MOTION SECONDED BY:</u>	<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>
____ E. Pugh	____ E. Pugh	E. Pugh	____	____
____ A. Byrd	____ A. Byrd	A. Byrd	____	____
____ J. Fletcher	____ J. Fletcher	J. Fletcher	____	____
____ B. Swindell	____ B. Swindell	B. Swindell	____	____
____ D. Tunnell	____ D. Tunnell	D. Tunnell	____	____

**HYDE COUNTY BOARD OF COMMISSIONERS  
2012/2013 BUDGET REVISIONS**

MEETING DATE 1/7/2013					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET	"-" EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
				DEBIT	CREDIT
24-13	Environmental Health	10-6170.4500	Contract Services - ARHS	\$ 3,000.00	
		10-6170.2020	Salaries Part-Time		\$ 3,000.00
				\$ 3,000.00	\$ 3,000.00
			Transferring Funds from Salaries Part-Time line into Contract Services line (new line) to cover a contract between the Health Department and Albemarle Regional Health Services (ARHS) for On-Site Wastewater Services. This contract is necessary for short-term coverage until Hugh Watson, Environmental Health Programs Coordinator, returns to work in February 2013 on a part-time basis. This transfer does not increase the budget for Environmental Health.		

REQUESTED *Wesley Smith* DATE 12-7-12

APPROVED... CO MANAGER      CO COMMISSIONER-CHAIR      CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_

**ONSITE WASTEWATER SERVICES  
AUTHORIZATION CONTRACT**

Pursuant to 15A N.C.A.C 10, the parties *Hyde County Health Department* and *Albemarle Regional Health Services (ARHS)* enter into the following **CONTRACT FOR Onsite Wastewater services**.

The parties are the *Hyde County Health Department, P.O. Box 100, Swan Quarter, NC 27885*, and *ARHS, P.O. Box 189, Elizabeth City, N.C. 27909*.

*ARHS* agrees to perform and the *Hyde County Health Department* agrees to pay for inspections of *Onsite Wastewater services*.

Pursuant to 15A N.C.A.C 10.0105 (b) (3), the parties agree that the original public records shall remain in the *Hyde County Health Department* for which the work is performed. *ARHS* shall leave the public records at the *Hyde County Health Department* or with an individual employed by the *Hyde County Health Department* who shall be responsible for returning said records to the *Hyde County Health Department* within two (2) business days of the service provided.

Pursuant to 15A N.C.A.C 10.0105 (b) (4), the parties agree that the *Hyde County Health Director* is responsible for maintaining public records created by *ARHS*.

Pursuant to 15A N.C.A.C 10.0105 (b) (5), *ARHS* agrees to be available for consultation to the public being served during usual business hours. The parties agree that consultation with *ARHS* will at times be via telephone or other available technologies.

Pursuant to 15A N.C.A.C 10.0105 (b) (6), *ARHS* agrees to be available for any hearing or other legal proceeding that may ensue from activities conducted by *ARHS*.

Pursuant to 15A N.C.A.C 10.0105 (c), *ARHS* shall maintain a list of each activity and the date performed for review.

In consideration for the services set about above, the *Hyde County Health Department* will pay *ARHS* \$30.00 per hour for each hour worked and \$0.51 per mile for each mile traveled based upon the the point of departure.

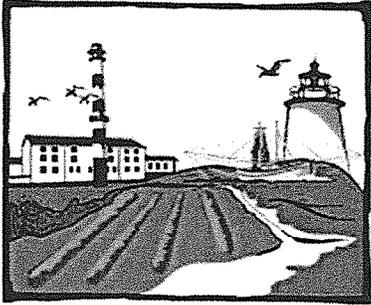
  
\_\_\_\_\_  
Jerry L. Parks, MPH, ARHS Health Director

  
\_\_\_\_\_  
Wesley P. Smith, Hyde County Health Director

Date: 11/5/12

Date: 11-2-12





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Kris Cahoon Noble

**Title:** Planning Director

**Agency/Dept.:** Hyde County Office of Planning & Economic Development

**Item Title:** Budget Transfer

**Attachments:** Yes

**Description:** This transfer is to cover the costs of the full-time Planning Director Assistant/Grant Technician position. The original budget was set to have part-time employees. This revision includes a full-time Assistant/Grant Technician.

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
 \_\_\_\_ A. Byrd  
 \_\_\_\_ J. Fletcher  
 \_\_\_\_ B. Swindell  
 \_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
 \_\_\_\_ A. Byrd  
 \_\_\_\_ J. Fletcher  
 \_\_\_\_ B. Swindell  
 \_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
 A. Byrd  
 J. Fletcher  
 B. Swindell  
 D. Tunnell

**Aye**

\_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_

**Nay**

\_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_  
 \_\_\_\_

**HYDE COUNTY BOARD OF COMMISSIONERS  
2010 2011 BUDGET REVISIONS**

**MEETING DATE  
01/07/2013**

(FO USE)		ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	BUDGET	
BR#	IDT#			DEPARTMENT	DEBIT
		104900.0200	SALARIES	\$ 23,377.00	
		104900.0600	GROUP INSURANCE	\$ 6,660.00	
		104900.2020	PART-TIME		\$ 25,000.00
		104900.4500	CONSULTING SERVICES		\$ 5,037.00

ORIGINAL BUDGET WAS SET TO  
HAVE PART-TIME EMPLOYEES. THIS  
REVISION INCLUDES A FULL TIME  
GRANT TECHNICIAN

DOES NOT INCREASE BUDGET

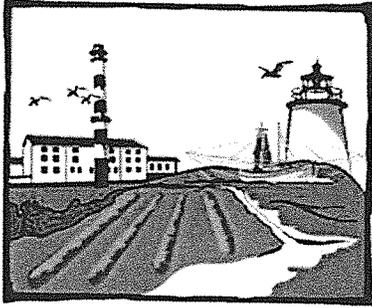
\$ -

REQUESTED BY Kris Cahoon Noble DATE 12/6/12  
(SIGNATURE)

APPROVED BY \_\_\_\_\_  
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
(FINANCE OFFICER)



Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013  
**Presenter(s):** Corrinne Gibbs  
**Title:** Finance Officer  
**Agency/Dept.:** Hyde County Finance Department

**Item Title:** Budget Transfer

**Attachments:** Yes

**Description:**  
Budget transfer to cover the statutory requirement that the County General Fund pay a per capita allocation to East Carolina Behavioral Health.

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

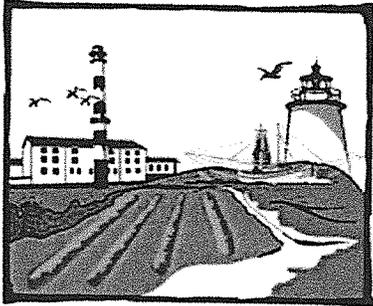
**HYDE COUNTY BOARD OF COMMISSIONERS  
2010 20011 BUDGET REVISIONS**

**MEETING DATE  
01/07/2013**

(FO USE)		DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	EXP BUDGET	EXP BUDGET
BR#	IDT#				REV BUDGET	REV BUDGET
					DEBIT	CREDIT
		MENTAL HEALTH	105940.4512	COUNTY ALLOCATION	\$ 10,914.00	
			103350.0000	MISC. REVENUE		\$ 10,914.00

MONIES USED TO COVER THE  
STATUTE REQUIRING COUNTY  
GENERAL FUND TO PAY A PER  
CAPITA ALLOCATION TO ECBH.

REQUESTED BY Connie Gubbs DATE 12/16/12  
 (SIGNATURE)  
 APPROVED BY \_\_\_\_\_  
 (CO MGR) (BD CHAIR) (CLERK)  
 APPROVAL DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
 ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_  
 (FINANCE OFFICER)



Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Gloria Spencer

**Title:** Social Services Director

**Agency/Dept.:** Hyde County Department of Social Services

**Item Title:** Budget Transfer

**Attachments:** Yes

**Description:** Transfer to cover the cost of a Contract Social Worker.

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

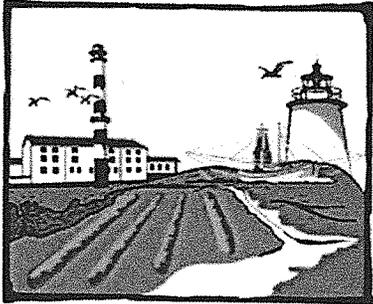
**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Gloria Spencer

**Title:** Social Services Director

**Agency/Dept.:** Hyde County Department of Social Services

**Item Title:** Budget Transfer

**Attachments:** Yes

**Description:** Additional allocation received from the Federal Government for the LIEAP & CIP ADM Programs.

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

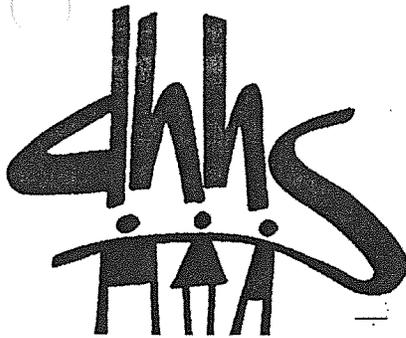
**HYDE COUNTY BOARD OF COMMISSIONERS  
2006 2007 BUDGET REVISIONS**

			MEETING DATE		
			<u>1-7-13</u>		
				"+" EXP BUDGET	"-" EXP BUDGET
				"-" REV BUDGET	"+" REV BUDGET
(FO USE) BR # OR IDT#	DEPARTMENT DSS	ACCOUNT # 103470.0001	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
			SOCIAL SERVICES LIEAP & CIP ADM	\$ 2,248.00	
			ADDITIONAL ALLOCATION RECEIVED FROM FEDERAL GOVERNMENT		

REQUESTED Loria C. Spivey DATE 12-31-12

APPROVED... CO MANAGER      CO COMMISSIONER-CHAIR      CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_



**DIVISION OF SOCIAL SERVICES**

**LIEAP and CIP Administration**

**FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds**

**EFFECTIVE DATE: 07/01/2012**

**AUTHORIZATION NUMBER: 2**

**ALLOCATION PERIOD**

**FROM JUNE 2012 THRU MAY 2013 SERVICE MONTHS**

**FROM JULY 2012 THRU JUNE 2013 PAYMENT MONTHS**

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	70,906.00	70,906.00	48,179.00	48,179.00	119,085.00	119,085.00
02	ALEXANDER	16,429.00	16,429.00	11,163.00	11,163.00	27,592.00	27,592.00
03	ALLEGHANY	6,036.00	6,036.00	4,101.00	4,101.00	10,137.00	10,137.00
04	ANSON	18,111.00	18,111.00	12,306.00	12,306.00	30,417.00	30,417.00
05	ASHE	13,589.00	13,589.00	9,233.00	9,233.00	22,822.00	22,822.00
06	AVERY	8,522.00	8,522.00	5,790.00	5,790.00	14,312.00	14,312.00
07	BEAUFORT	27,346.00	27,346.00	18,580.00	18,580.00	45,926.00	45,926.00
08	BERTIE	16,883.00	16,883.00	11,472.00	11,472.00	28,355.00	28,355.00
09	BLADEN	23,671.00	23,671.00	16,084.00	16,084.00	39,755.00	39,755.00
10	BRUNSWICK	44,866.00	44,866.00	30,485.00	30,485.00	75,351.00	75,351.00
11	BUNCOMBE	109,681.00	109,681.00	74,525.00	74,525.00	184,206.00	184,206.00
12	BURKE	43,694.00	43,694.00	29,689.00	29,689.00	73,383.00	73,383.00
13	CABARRUS	63,542.00	63,542.00	43,175.00	43,175.00	106,717.00	106,717.00
14	CALDWELL	44,801.00	44,801.00	30,441.00	30,441.00	75,242.00	75,242.00
15	CAMDEN	2,764.00	2,764.00	1,877.00	1,877.00	4,641.00	4,641.00
16	CARTERET	26,094.00	26,094.00	17,730.00	17,730.00	43,824.00	43,824.00
17	CASWELL	14,385.00	14,385.00	9,774.00	9,774.00	24,159.00	24,159.00
18	CATAWBA	71,881.00	71,881.00	48,841.00	48,841.00	120,722.00	120,722.00
19	CHATHAM	20,096.00	20,096.00	13,655.00	13,655.00	33,751.00	33,751.00
20	CHEROKEE	13,260.00	13,260.00	9,010.00	9,010.00	22,270.00	22,270.00
21	CHOWAN	9,593.00	9,593.00	6,518.00	6,518.00	16,111.00	16,111.00
22	CLAY	5,858.00	5,858.00	3,980.00	3,980.00	9,838.00	9,838.00
23	CLEVELAND	62,104.00	62,104.00	42,198.00	42,198.00	104,302.00	104,302.00
24	COLUMBUS	40,568.00	40,568.00	27,565.00	27,565.00	68,133.00	68,133.00
25	CRAVEN	45,351.00	45,351.00	30,815.00	30,815.00	76,166.00	76,166.00
26	CUMBERLAND	169,793.00	169,793.00	115,370.00	115,370.00	285,163.00	285,163.00
27	CURRITUCK	6,854.00	6,854.00	4,657.00	4,657.00	11,511.00	11,511.00
28	DARE	10,229.00	10,229.00	6,951.00	6,951.00	17,180.00	17,180.00
29	DAVIDSON	80,241.00	80,241.00	54,521.00	54,521.00	134,762.00	134,762.00
30	DAVIE	14,840.00	14,840.00	10,083.00	10,083.00	24,923.00	24,923.00
31	DUPLIN	32,320.00	32,320.00	21,960.00	21,960.00	54,280.00	54,280.00
32	DURHAM	123,283.00	123,283.00	83,767.00	83,767.00	207,050.00	207,050.00
33	EDGECOMBE	44,565.00	44,565.00	30,280.00	30,280.00	74,845.00	74,845.00
34	FORSYTH	151,037.00	151,037.00	102,625.00	102,625.00	253,662.00	253,662.00
35	FRANKLIN	27,218.00	27,218.00	18,494.00	18,494.00	45,712.00	45,712.00
36	GASTON	117,571.00	117,571.00	79,886.00	79,886.00	197,457.00	197,457.00
37	GATES	5,464.00	5,464.00	3,713.00	3,713.00	9,177.00	9,177.00
38	GRAHAM	5,112.00	5,112.00	3,473.00	3,473.00	8,585.00	8,585.00
39	GRANVILLE	22,936.00	22,936.00	15,585.00	15,585.00	38,521.00	38,521.00
40	GREENE	12,749.00	12,749.00	8,663.00	8,663.00	21,412.00	21,412.00
41	GUILFORD	239,583.00	239,583.00	162,789.00	162,789.00	402,372.00	402,372.00
42	HALIFAX	47,385.00	47,385.00	32,197.00	32,197.00	79,582.00	79,582.00
43	HARNETT	52,717.00	52,717.00	35,820.00	35,820.00	88,537.00	88,537.00
44	HAYWOOD	26,848.00	26,848.00	18,243.00	18,243.00	45,091.00	45,091.00
45	HENDERSON	39,144.00	39,144.00	26,597.00	26,597.00	65,741.00	65,741.00
46	HERTFORD	18,187.00	18,187.00	12,357.00	12,357.00	30,544.00	30,544.00
47	HOKE	25,416.00	25,416.00	17,270.00	17,270.00	42,686.00	42,686.00

## LIEAP and CIP Administration cont.

## AUTHORIZATION NUMBER: 2

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	3,309.00	3,309.00	2,248.00	2,248.00	5,557.00	5,557.00
49	IREDELL	51,840.00	51,840.00	35,224.00	35,224.00	87,064.00	87,064.00
50	JACKSON	17,029.00	17,029.00	11,571.00	11,571.00	28,600.00	28,600.00
51	JOHNSTON	73,157.00	73,157.00	49,708.00	49,708.00	122,865.00	122,865.00
52	JONES	5,863.00	5,863.00	3,984.00	3,984.00	9,847.00	9,847.00
53	LEE	28,837.00	28,837.00	19,594.00	19,594.00	48,431.00	48,431.00
54	LENOIR	40,644.00	40,644.00	27,617.00	27,617.00	68,261.00	68,261.00
55	LINCOLN	32,122.00	32,122.00	21,826.00	21,826.00	53,948.00	53,948.00
56	MACON	17,226.00	17,226.00	11,704.00	11,704.00	28,930.00	28,930.00
57	MADISON	10,955.00	10,955.00	7,444.00	7,444.00	18,399.00	18,399.00
58	MARTIN	16,399.00	16,399.00	11,143.00	11,143.00	27,542.00	27,542.00
59	MCDOWELL	23,618.00	23,618.00	16,048.00	16,048.00	39,666.00	39,666.00
60	MECKLENBURG	411,235.00	411,235.00	279,417.00	279,417.00	690,652.00	690,652.00
61	MITCHELL	7,690.00	7,690.00	5,225.00	5,225.00	12,915.00	12,915.00
62	MONTGOMERY	17,067.00	17,067.00	11,597.00	11,597.00	28,664.00	28,664.00
63	MOORE	33,967.00	33,967.00	23,079.00	23,079.00	57,046.00	57,046.00
64	NASH	45,333.00	45,333.00	30,802.00	30,802.00	76,135.00	76,135.00
65	NEW HANOVER	88,592.00	88,592.00	60,196.00	60,196.00	148,788.00	148,788.00
66	NORTHAMPTON	17,045.00	17,045.00	11,581.00	11,581.00	28,626.00	28,626.00
67	ONslow	58,123.00	58,123.00	39,493.00	39,493.00	97,616.00	97,616.00
68	ORANGE	47,041.00	47,041.00	31,963.00	31,963.00	79,004.00	79,004.00
69	PAMLICO	5,542.00	5,542.00	3,765.00	3,765.00	9,307.00	9,307.00
70	PASQUOTANK	22,936.00	22,936.00	15,585.00	15,585.00	38,521.00	38,521.00
71	PENDER	23,901.00	23,901.00	16,240.00	16,240.00	40,141.00	40,141.00
72	PERQUIMANS	7,023.00	7,023.00	4,772.00	4,772.00	11,795.00	11,795.00
73	PERSON	19,985.00	19,985.00	13,579.00	13,579.00	33,564.00	33,564.00
74	PITT	91,846.00	91,846.00	62,407.00	62,407.00	154,253.00	154,253.00
75	POLK	7,547.00	7,547.00	5,128.00	5,128.00	12,675.00	12,675.00
76	RANDOLPH	67,760.00	67,760.00	46,041.00	46,041.00	113,801.00	113,801.00
77	RICHMOND	35,983.00	35,983.00	24,450.00	24,450.00	60,433.00	60,433.00
78	ROBESON	115,103.00	115,103.00	78,209.00	78,209.00	193,312.00	193,312.00
79	ROCKINGHAM	48,003.00	48,003.00	32,617.00	32,617.00	80,620.00	80,620.00
80	ROWAN	69,478.00	69,478.00	47,209.00	47,209.00	116,687.00	116,687.00
81	RUTHERFORD	42,748.00	42,748.00	29,046.00	29,046.00	71,794.00	71,794.00
82	SAMPSON	37,643.00	37,643.00	25,577.00	25,577.00	63,220.00	63,220.00
83	SCOTLAND	29,125.00	29,125.00	19,790.00	19,790.00	48,915.00	48,915.00
84	STANLY	26,055.00	26,055.00	17,704.00	17,704.00	43,759.00	43,759.00
85	STOKES	17,815.00	17,815.00	12,105.00	12,105.00	29,920.00	29,920.00
86	SURRY	39,505.00	39,505.00	26,842.00	26,842.00	66,347.00	66,347.00
87	SWAIN	7,683.00	7,683.00	5,221.00	5,221.00	12,904.00	12,904.00
88	TRANSYLVANIA	14,183.00	14,183.00	9,637.00	9,637.00	23,820.00	23,820.00
89	TYRRELL	3,143.00	3,143.00	2,136.00	2,136.00	5,279.00	5,279.00
90	UNION	53,866.00	53,866.00	36,601.00	36,601.00	90,467.00	90,467.00
91	VANCE	37,160.00	37,160.00	25,249.00	25,249.00	62,409.00	62,409.00
92	WAKE	254,145.00	254,145.00	172,684.00	172,684.00	426,829.00	426,829.00
93	WARREN	15,155.00	15,155.00	10,298.00	10,298.00	25,453.00	25,453.00
94	WASHINGTON	9,171.00	9,171.00	6,231.00	6,231.00	15,402.00	15,402.00
95	WATAUGA	21,002.00	21,002.00	14,270.00	14,270.00	35,272.00	35,272.00
96	WAYNE	65,358.00	65,358.00	44,409.00	44,409.00	109,767.00	109,767.00
97	WILKES	38,413.00	38,413.00	26,100.00	26,100.00	64,513.00	64,513.00
98	WILSON	49,173.00	49,173.00	33,412.00	33,412.00	82,585.00	82,585.00
99	YADKIN	15,892.00	15,892.00	10,799.00	10,799.00	26,691.00	26,691.00
100	YANCEY	11,018.00	11,018.00	7,486.00	7,486.00	18,504.00	18,504.00
150	Jackson Indian	371.00	371.00	371.00	371.00	742.00	742.00
187	Swain Indian	371.00	371.00	371.00	371.00	742.00	742.00
	Total	\$ 4,444,717.00	\$ 4,444,717.00	\$ 3,020,292.00	\$ 3,020,292.00	\$ 7,465,009.00	\$ 7,465,009.00



FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant  
CFDA Number: 93.568  
CFDA Name: Low-Income Home Energy Assistance  
Award Name: Low-Income Home Energy Assistance  
Award Number: G12B1NCLIEA & G13B1NCLIEA  
Award Date: FFY 2012 & 2013  
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This funding authorization represents an additional allocation of LIHEAP funding due to 41,606,245 in additional funding received. The increase in funding has been distributed based on the allocation percentages used for the LIHEAP Block Grant Plan in Session Law 2012-142 (House Bill 950).

XS411 Heading: ENERGY ADMIN  
Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

DATE:

Sherry's Bradsher

December 17, 2012

Accepted by:

Gloria C. Spencer  
County Director Signature

12-31-10  
Date

County Name :

Hyde

\$2,248.<sup>00</sup>  
Total Allocation

Please return by email with a facsimile signature to your Local Business Liaison  
OR  
Fax form with signature to your Local Business Liaison





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Gloria Spencer

**Title:** Social Services Director

**Agency/Dept.:** Hyde County Department of Social Services

**Item Title:** Budget Transfer

**Attachments:** Yes

**Description:** Additional allocation received from the Federal Government for the LIEAP Program.

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

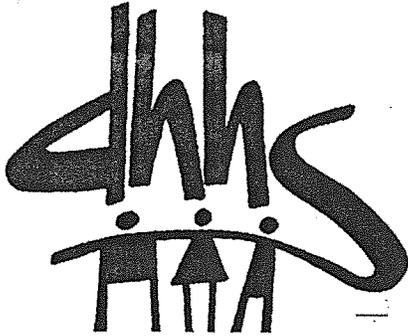
**HYDE COUNTY BOARD OF COMMISSIONERS  
2006 2007 BUDGET REVISIONS**

			MEETING DATE <u>1-7-13</u>		
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- " REV BUDGET	"-" EXP BUDGET "+ " REV BUDGET
	DSS	106140.0051	LIEAP	\$ 7,431.00	
			ADDITIONAL ALLOCATION RECEIVED FROM FEDERAL GOVERNMENT		

REQUESTED *Doria C. Spence* DATE *12-31-12*

APPROVED... CO MANAGER      CO COMMISSIONER-CHAIR      CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_



**DIVISION OF SOCIAL SERVICES**

**Low-Income Home Energy Assistance (LIEAP)**

**FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds**

**EFFECTIVE DATE: 12/01/2012**

**AUTHORIZATION NUMBER: 2**

**ALLOCATION PERIOD**

**FROM DECEMBER 2012 THRU MAY 2013 SERVICE MONTHS**

**FROM JANUARY 2013 THRU JUNE 2013 PAYMENT MONTHS**

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	234,333.00	234,333.00	159,225.00	159,225.00	393,558.00	393,558.00
02	ALEXANDER	54,294.00	54,294.00	36,892.00	36,892.00	91,186.00	91,186.00
03	ALLEGHANY	19,947.00	19,947.00	13,554.00	13,554.00	33,501.00	33,501.00
04	ANSON	59,854.00	59,854.00	40,670.00	40,670.00	100,524.00	100,524.00
05	ASHE	44,909.00	44,909.00	30,515.00	30,515.00	75,424.00	75,424.00
06	AVERY	28,164.00	28,164.00	19,137.00	19,137.00	47,301.00	47,301.00
07	BEAUFORT	90,372.00	90,372.00	61,406.00	61,406.00	151,778.00	151,778.00
08	BERTIE	55,796.00	55,796.00	37,912.00	37,912.00	93,708.00	93,708.00
09	BLADEN	78,229.00	78,229.00	53,155.00	53,155.00	131,384.00	131,384.00
10	BRUNSWICK	148,274.00	148,274.00	100,749.00	100,749.00	249,023.00	249,023.00
11	BUNCOMBE	362,478.00	362,478.00	246,297.00	246,297.00	608,775.00	608,775.00
12	BURKE	144,400.00	144,400.00	98,117.00	98,117.00	242,517.00	242,517.00
13	CABARRUS	209,996.00	209,996.00	142,688.00	142,688.00	352,684.00	352,684.00
14	CALDWELL	148,060.00	148,060.00	100,604.00	100,604.00	248,664.00	248,664.00
15	CAMDEN	9,134.00	9,134.00	6,204.00	6,204.00	15,338.00	15,338.00
16	CARTERET	86,236.00	86,236.00	58,596.00	58,596.00	144,832.00	144,832.00
17	CASWELL	47,539.00	47,539.00	32,302.00	32,302.00	79,841.00	79,841.00
18	CATAWBA	237,553.00	237,553.00	161,413.00	161,413.00	398,966.00	398,966.00
19	CHATHAM	66,415.00	66,415.00	45,128.00	45,128.00	111,543.00	111,543.00
20	CHEROKEE	43,823.00	43,823.00	29,777.00	29,777.00	73,600.00	73,600.00
21	CHOWAN	31,704.00	31,704.00	21,543.00	21,543.00	53,247.00	53,247.00
22	CLAY	19,358.00	19,358.00	13,153.00	13,153.00	32,511.00	32,511.00
23	CLEVELAND	205,242.00	205,242.00	139,458.00	139,458.00	344,700.00	344,700.00
24	COLUMBUS	134,070.00	134,070.00	91,098.00	91,098.00	225,168.00	225,168.00
25	CRAVEN	149,877.00	149,877.00	101,839.00	101,839.00	251,716.00	251,716.00
26	CUMBERLAND	561,137.00	561,137.00	381,282.00	381,282.00	942,419.00	942,419.00
27	CURRITUCK	22,652.00	22,652.00	15,392.00	15,392.00	38,044.00	38,044.00
28	DARE	33,806.00	33,806.00	22,971.00	22,971.00	56,777.00	56,777.00
29	DAVIDSON	265,183.00	265,183.00	180,186.00	180,186.00	445,369.00	445,369.00
30	DAVIE	49,044.00	49,044.00	33,324.00	33,324.00	82,368.00	82,368.00
31	DUPLIN	106,811.00	106,811.00	72,576.00	72,576.00	179,387.00	179,387.00
32	DURHAM	407,428.00	407,428.00	276,839.00	276,839.00	684,267.00	684,267.00
33	EDGECOMBE	147,278.00	147,278.00	100,073.00	100,073.00	247,351.00	247,351.00
34	FORSYTH	499,152.00	499,152.00	339,164.00	339,164.00	838,316.00	838,316.00
35	FRANKLIN	89,952.00	89,952.00	61,121.00	61,121.00	151,073.00	151,073.00
36	GASTON	388,551.00	388,551.00	264,013.00	264,013.00	652,564.00	652,564.00
37	GATES	18,058.00	18,058.00	12,270.00	12,270.00	30,328.00	30,328.00
38	GRAHAM	16,893.00	16,893.00	11,478.00	11,478.00	28,371.00	28,371.00
39	GRANVILLE	75,801.00	75,801.00	51,505.00	51,505.00	127,306.00	127,306.00
40	GREENE	42,135.00	42,135.00	28,630.00	28,630.00	70,765.00	70,765.00
41	GUILFORD	791,780.00	791,780.00	537,999.00	537,999.00	1,329,779.00	1,329,779.00
42	HALIFAX	156,600.00	156,600.00	106,407.00	106,407.00	263,007.00	263,007.00
43	HARNETT	174,222.00	174,222.00	118,380.00	118,380.00	292,602.00	292,602.00
44	HAYWOOD	88,729.00	88,729.00	60,290.00	60,290.00	149,019.00	149,019.00
45	HENDERSON	129,363.00	129,363.00	87,899.00	87,899.00	217,262.00	217,262.00
46	HERTFORD	60,104.00	60,104.00	40,840.00	40,840.00	100,944.00	100,944.00
47	HOKE	83,996.00	83,996.00	57,074.00	57,074.00	141,070.00	141,070.00

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: 2

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
		48	HYDE	10,936.00	10,936.00	7,431.00	7,431.00
49	IREDELL	171,323.00	171,323.00	116,410.00	116,410.00	287,733.00	287,733.00
50	JACKSON	56,279.00	56,279.00	38,240.00	38,240.00	94,519.00	94,519.00
51	JOHNSTON	241,770.00	241,770.00	164,278.00	164,278.00	406,048.00	406,048.00
52	JONES	19,376.00	19,376.00	13,166.00	13,166.00	32,542.00	32,542.00
53	LEE	95,300.00	95,300.00	64,754.00	64,754.00	160,054.00	160,054.00
54	LENOIR	134,323.00	134,323.00	91,270.00	91,270.00	225,593.00	225,593.00
55	LINCOLN	106,158.00	106,158.00	72,132.00	72,132.00	178,290.00	178,290.00
56	MACON	56,928.00	56,928.00	38,682.00	38,682.00	95,610.00	95,610.00
57	MADISON	36,205.00	36,205.00	24,600.00	24,600.00	60,805.00	60,805.00
58	MARTIN	54,195.00	54,195.00	36,825.00	36,825.00	91,020.00	91,020.00
59	MCDOWELL	78,054.00	78,054.00	53,036.00	53,036.00	131,090.00	131,090.00
60	MECKLENBURG	1,359,060.00	1,359,060.00	923,452.00	923,452.00	2,282,512.00	2,282,512.00
61	MITCHELL	25,414.00	25,414.00	17,269.00	17,269.00	42,683.00	42,683.00
62	MONTGOMERY	56,404.00	56,404.00	38,326.00	38,326.00	94,730.00	94,730.00
63	MOORE	112,254.00	112,254.00	76,274.00	76,274.00	188,528.00	188,528.00
64	NASH	149,817.00	149,817.00	101,798.00	101,798.00	251,615.00	251,615.00
65	NEW HANOVER	292,783.00	292,783.00	198,940.00	198,940.00	491,723.00	491,723.00
66	NORTHAMPTON	56,330.00	56,330.00	38,275.00	38,275.00	94,605.00	94,605.00
67	ONSLOW	192,086.00	192,086.00	130,519.00	130,519.00	322,605.00	322,605.00
68	ORANGE	155,463.00	155,463.00	105,634.00	105,634.00	261,097.00	261,097.00
69	PAMLICO	18,315.00	18,315.00	12,444.00	12,444.00	30,759.00	30,759.00
70	PASQUOTANK	75,800.00	75,800.00	51,505.00	51,505.00	127,305.00	127,305.00
71	PENDER	78,990.00	78,990.00	53,672.00	53,672.00	132,662.00	132,662.00
72	PERQUIMANS	23,211.00	23,211.00	15,771.00	15,771.00	38,982.00	38,982.00
73	PERSON	66,047.00	66,047.00	44,878.00	44,878.00	110,925.00	110,925.00
74	PITT	303,536.00	303,536.00	206,247.00	206,247.00	509,783.00	509,783.00
75	POLK	24,940.00	24,940.00	16,946.00	16,946.00	41,886.00	41,886.00
76	RANDOLPH	223,934.00	223,934.00	152,159.00	152,159.00	376,093.00	376,093.00
77	RICHMOND	118,919.00	118,919.00	80,803.00	80,803.00	199,722.00	199,722.00
78	ROBESON	380,396.00	380,396.00	258,472.00	258,472.00	638,868.00	638,868.00
79	ROCKINGHAM	158,643.00	158,643.00	107,795.00	107,795.00	266,438.00	266,438.00
80	ROWAN	229,614.00	229,614.00	156,018.00	156,018.00	385,632.00	385,632.00
81	RUTHERFORD	141,274.00	141,274.00	95,993.00	95,993.00	237,267.00	237,267.00
82	SAMPSON	124,402.00	124,402.00	84,529.00	84,529.00	208,931.00	208,931.00
83	SCOTLAND	96,255.00	96,255.00	65,403.00	65,403.00	161,658.00	161,658.00
84	STANLY	86,107.00	86,107.00	58,508.00	58,508.00	144,615.00	144,615.00
85	STOKES	58,876.00	58,876.00	40,005.00	40,005.00	98,881.00	98,881.00
86	SURRY	130,557.00	130,557.00	88,711.00	88,711.00	219,268.00	219,268.00
87	SWAIN	25,392.00	25,392.00	17,253.00	17,253.00	42,645.00	42,645.00
88	TRANSYLVANIA	46,872.00	46,872.00	31,848.00	31,848.00	78,720.00	78,720.00
89	TYRRELL	10,387.00	10,387.00	7,058.00	7,058.00	17,445.00	17,445.00
90	UNION	178,019.00	178,019.00	120,960.00	120,960.00	298,979.00	298,979.00
91	VANCE	122,808.00	122,808.00	83,445.00	83,445.00	206,253.00	206,253.00
92	WAKE	839,905.00	839,905.00	570,699.00	570,699.00	1,410,604.00	1,410,604.00
93	WARREN	50,086.00	50,086.00	34,033.00	34,033.00	84,119.00	84,119.00
94	WASHINGTON	30,308.00	30,308.00	20,594.00	20,594.00	50,902.00	50,902.00
95	WATAUGA	69,407.00	69,407.00	47,161.00	47,161.00	116,568.00	116,568.00
96	WAYNE	215,996.00	215,996.00	146,765.00	146,765.00	362,761.00	362,761.00
97	WILKES	126,948.00	126,948.00	86,259.00	86,259.00	213,207.00	213,207.00
98	WILSON	162,508.00	162,508.00	110,421.00	110,421.00	272,929.00	272,929.00
99	YADKIN	52,522.00	52,522.00	35,688.00	35,688.00	88,210.00	88,210.00
100	YANCEY	36,411.00	36,411.00	24,741.00	24,741.00	61,152.00	61,152.00
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	2,000.00	2,000.00	2,000.00	2,000.00	4,000.00	4,000.00
	Total	\$ 14,688,575.00	\$ 14,688,575.00	\$ 9,981,240.00	\$ 9,981,240.00	\$ 24,669,815.00	\$ 24,669,815.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 2

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant  
CFDA Number: 93.568  
CFDA Name: Low-Income Home Energy Assistance  
Award Name: Low-Income Home Energy Assistance  
Award Number: G12B1NCLIEA & G13B1NCLIEA  
Award Date: FFY 2012 & 2013  
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.  
This funding authorization represents an additional allocation of LIHEAP funding due to 41,606,245 in additional funding received. The increase in funding has been distributed based on the allocation percentages used for the LIHEAP Block Grant Plan in Session Law 2012-142 (House Bill 950).

These funds cannot be spent until after December 1, 2012.

XS411 Heading: LIHEAP  
Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

DATE:

Shirley S. Bradsher

December 17, 2012

Accepted by:

Storia C. Spencer  
County Director Signature

12-31-12

Date

County Name:

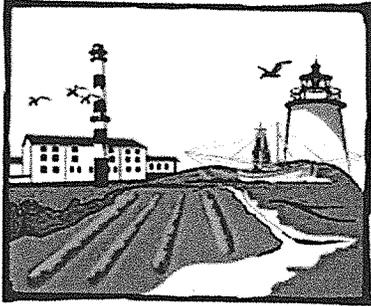
Hyde

\$7,431.<sup>00</sup>

Total Allocation

Please return by email with a facsimile signature to your Local Business Liaison  
OR  
Fax form with signature to your Local Business Liaison





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Gloria Spencer

**Title:** Social Services Director

**Agency/Dept.:** Hyde County Department of Social Services

**Item Title:** Budget Transfer

**Attachments:** Yes

**Description:** Additional allocation received from the Federal Government for Crisis Intervention.

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

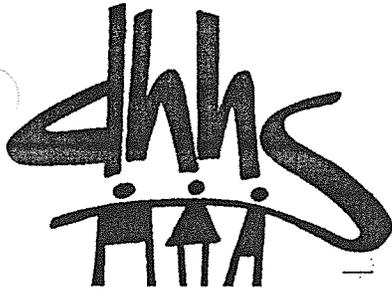
**HYDE COUNTY BOARD OF COMMISSIONERS  
2006 2007 BUDGET REVISIONS**

			MEETING DATE 01/07/2013		
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- REV BUDGET	"-" EXP BUDGET "+ REV BUDGET
				DEBIT	CREDIT
	DSS	106140.0027	CRISIS INTRVENTION	\$ 16,822.00	
			DOES INCREASE BUDGET ADDITIONAL ALLOCATION RECEIVED FROM FEDERAL GOVERNMENT		

REQUESTED Floria C. Spence DATE 12-31-12

APPROVED... CO MANAGER CO COMMISSIONER-CHAIR CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_



**DIVISION OF SOCIAL SERVICES**

**FUNDING SOURCE: CRISIS INTERVENTION PAYMENT**

**EFFECTIVE DATE: 07/01/2012**

**AUTHORIZATION NUMBER: 2**

**ALLOCATION PERIOD**

**FROM JUNE 2012 THRU MAY 2013 SERVICE MONTHS**

**FROM JULY 2012 THRU JUNE 2013 PAYMENT MONTHS**

Co. No.	COUNTY	Intial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	530,510.00	530,510.00	360,464.00	360,464.00	890,974.00	890,974.00
02	ALEXANDER	122,918.00	122,918.00	83,518.00	83,518.00	206,436.00	206,436.00
03	ALLEGHANY	45,159.00	45,159.00	30,684.00	30,684.00	75,843.00	75,843.00
04	ANSON	135,504.00	135,504.00	92,070.00	92,070.00	227,574.00	227,574.00
05	ASHE	101,671.00	101,671.00	69,082.00	69,082.00	170,753.00	170,753.00
06	AVERY	63,761.00	63,761.00	43,323.00	43,323.00	107,084.00	107,084.00
07	BEAUFORT	204,595.00	204,595.00	139,015.00	139,015.00	343,610.00	343,610.00
08	BERTIE	126,317.00	126,317.00	85,828.00	85,828.00	212,145.00	212,145.00
09	BLADEN	177,103.00	177,103.00	120,335.00	120,335.00	297,438.00	297,438.00
10	BRUNSWICK	335,680.00	335,680.00	228,083.00	228,083.00	563,763.00	563,763.00
11	BUNCOMBE	820,619.00	820,619.00	557,583.00	557,583.00	1,378,202.00	1,378,202.00
12	BURKE	326,910.00	326,910.00	222,124.00	222,124.00	549,034.00	549,034.00
13	CABARRUS	475,413.00	475,413.00	323,027.00	323,027.00	798,440.00	798,440.00
14	CALDWELL	335,195.00	335,195.00	227,753.00	227,753.00	562,948.00	562,948.00
15	CAMDEN	20,672.00	20,672.00	14,045.00	14,045.00	34,717.00	34,717.00
16	CARTERET	195,231.00	195,231.00	132,653.00	132,653.00	327,884.00	327,884.00
17	CASWELL	107,623.00	107,623.00	73,126.00	73,126.00	180,749.00	180,749.00
18	CATAWBA	537,800.00	537,800.00	365,417.00	365,417.00	903,217.00	903,217.00
19	CHATHAM	150,358.00	150,358.00	102,163.00	102,163.00	252,521.00	252,521.00
20	CHEROKEE	99,212.00	99,212.00	67,411.00	67,411.00	166,623.00	166,623.00
21	CHOWAN	71,776.00	71,776.00	48,769.00	48,769.00	120,545.00	120,545.00
22	CLAY	43,825.00	43,825.00	29,778.00	29,778.00	73,603.00	73,603.00
23	CLEVELAND	464,649.00	464,649.00	315,714.00	315,714.00	780,363.00	780,363.00
24	COLUMBUS	303,524.00	303,524.00	206,234.00	206,234.00	509,758.00	509,758.00
25	CRAVEN	339,309.00	339,309.00	230,549.00	230,549.00	569,858.00	569,858.00
26	CUMBERLAND	1,270,366.00	1,270,366.00	863,171.00	863,171.00	2,133,537.00	2,133,537.00
27	CURRITUCK	51,282.00	51,282.00	34,845.00	34,845.00	86,127.00	86,127.00
28	DARE	76,534.00	76,534.00	52,002.00	52,002.00	128,536.00	128,536.00
29	DAVIDSON	600,350.00	600,350.00	407,918.00	407,918.00	1,008,268.00	1,008,268.00
30	DAVIE	111,031.00	111,031.00	75,442.00	75,442.00	186,473.00	186,473.00
31	DUPLIN	241,811.00	241,811.00	164,303.00	164,303.00	406,114.00	406,114.00
32	DURHAM	922,381.00	922,381.00	626,727.00	626,727.00	1,549,108.00	1,549,108.00
33	EDGECOMBE	333,425.00	333,425.00	226,551.00	226,551.00	559,976.00	559,976.00
34	FORSYTH	1,130,037.00	1,130,037.00	767,822.00	767,822.00	1,897,859.00	1,897,859.00
35	FRANKLIN	203,644.00	203,644.00	138,370.00	138,370.00	342,014.00	342,014.00
36	GASTON	879,646.00	879,646.00	597,690.00	597,690.00	1,477,336.00	1,477,336.00
37	GATES	40,881.00	40,881.00	27,777.00	27,777.00	68,658.00	68,658.00
38	GRAHAM	38,244.00	38,244.00	25,986.00	25,986.00	64,230.00	64,230.00
39	GRANVILLE	171,606.00	171,606.00	116,601.00	116,601.00	288,207.00	288,207.00
40	GREENE	95,389.00	95,389.00	64,814.00	64,814.00	160,203.00	160,203.00
41	GUILFORD	1,792,520.00	1,792,520.00	1,217,957.00	1,217,957.00	3,010,477.00	3,010,477.00
42	HALIFAX	354,529.00	354,529.00	240,890.00	240,890.00	595,419.00	595,419.00
43	HARNETT	394,423.00	394,423.00	267,997.00	267,997.00	662,420.00	662,420.00
44	HAYWOOD	200,875.00	200,875.00	136,488.00	136,488.00	337,363.00	337,363.00
45	HENDERSON	292,866.00	292,866.00	198,992.00	198,992.00	491,858.00	491,858.00
46	HERTFORD	136,070.00	136,070.00	92,455.00	92,455.00	228,525.00	228,525.00
47	HOKE	190,159.00	190,159.00	129,207.00	129,207.00	319,366.00	319,366.00

CRISIS INTERVENTION PAYMENT (CIP) cont. AUTHORIZATION NUMBER: 2

	COUNTY	Initial Allocation		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	24,758.00	24,758.00	16,822.00	16,822.00	41,580.00	41,580.00
49	IREDELL	387,859.00	387,859.00	263,537.00	263,537.00	651,396.00	651,396.00
50	JACKSON	127,411.00	127,411.00	86,571.00	86,571.00	213,982.00	213,982.00
51	JOHNSTON	547,347.00	547,347.00	371,904.00	371,904.00	919,251.00	919,251.00
52	JONES	43,866.00	43,866.00	29,806.00	29,806.00	73,672.00	73,672.00
53	LEE	215,751.00	215,751.00	146,595.00	146,595.00	362,346.00	362,346.00
54	LENOIR	304,095.00	304,095.00	206,623.00	206,623.00	510,718.00	510,718.00
55	LINCOLN	240,333.00	240,333.00	163,298.00	163,298.00	403,631.00	403,631.00
56	MACON	128,881.00	128,881.00	87,570.00	87,570.00	216,451.00	216,451.00
57	MADISON	81,964.00	81,964.00	55,692.00	55,692.00	137,656.00	137,656.00
58	MARTIN	122,693.00	122,693.00	83,366.00	83,366.00	206,059.00	206,059.00
59	MCDOWELL	176,708.00	176,708.00	120,067.00	120,067.00	296,775.00	296,775.00
60	MECKLENBURG	3,076,794.00	3,076,794.00	2,090,577.00	2,090,577.00	5,167,371.00	5,167,371.00
61	MITCHELL	57,536.00	57,536.00	39,094.00	39,094.00	96,630.00	96,630.00
62	MONTGOMERY	127,695.00	127,695.00	86,764.00	86,764.00	214,459.00	214,459.00
63	MOORE	254,132.00	254,132.00	172,674.00	172,674.00	426,806.00	426,806.00
64	NASH	339,172.00	339,172.00	230,456.00	230,456.00	569,628.00	569,628.00
65	NEW HANOVER	662,835.00	662,835.00	450,374.00	450,374.00	1,113,209.00	1,113,209.00
66	NORTHAMPTON	127,527.00	127,527.00	86,650.00	86,650.00	214,177.00	214,177.00
67	ONslow	434,866.00	434,866.00	295,477.00	295,477.00	730,343.00	730,343.00
68	ORANGE	351,955.00	351,955.00	239,141.00	239,141.00	591,096.00	591,096.00
69	PAMLICO	41,463.00	41,463.00	28,173.00	28,173.00	69,636.00	69,636.00
70	PASQUOTANK	171,605.00	171,605.00	116,600.00	116,600.00	288,205.00	288,205.00
71	PENDER	178,827.00	178,827.00	121,507.00	121,507.00	300,334.00	300,334.00
72	PERQUIMANS	52,547.00	52,547.00	35,704.00	35,704.00	88,251.00	88,251.00
73	PERSON	149,526.00	149,526.00	101,598.00	101,598.00	251,124.00	251,124.00
74	PITT	687,179.00	687,179.00	466,915.00	466,915.00	1,154,094.00	1,154,094.00
75	POLK	56,462.00	56,462.00	38,364.00	38,364.00	94,826.00	94,826.00
76	RANDOLPH	506,967.00	506,967.00	344,467.00	344,467.00	851,434.00	851,434.00
77	RICHMOND	269,223.00	269,223.00	182,928.00	182,928.00	452,151.00	452,151.00
78	ROBESON	861,184.00	861,184.00	585,145.00	585,145.00	1,446,329.00	1,446,329.00
79	ROCKINGHAM	359,154.00	359,154.00	244,033.00	244,033.00	603,187.00	603,187.00
80	ROWAN	519,827.00	519,827.00	353,205.00	353,205.00	873,032.00	873,032.00
81	RUTHERFORD	319,831.00	319,831.00	217,314.00	217,314.00	537,145.00	537,145.00
82	SAMPSON	281,636.00	281,636.00	191,362.00	191,362.00	472,998.00	472,998.00
83	SCOTLAND	217,912.00	217,912.00	148,064.00	148,064.00	365,976.00	365,976.00
84	STANLY	194,938.00	194,938.00	132,454.00	132,454.00	327,392.00	327,392.00
85	STOKES	133,291.00	133,291.00	90,567.00	90,567.00	223,858.00	223,858.00
86	SURRY	295,571.00	295,571.00	200,830.00	200,830.00	496,401.00	496,401.00
87	SWAIN	57,485.00	57,485.00	39,059.00	39,059.00	96,544.00	96,544.00
88	TRANSYLVANIA	106,113.00	106,113.00	72,100.00	72,100.00	178,213.00	178,213.00
89	TYRRELL	23,515.00	23,515.00	15,978.00	15,978.00	39,493.00	39,493.00
90	UNION	403,019.00	403,019.00	273,838.00	273,838.00	676,857.00	676,857.00
91	VANCE	278,026.00	278,026.00	188,909.00	188,909.00	466,935.00	466,935.00
92	WAKE	1,901,472.00	1,901,472.00	1,291,986.00	1,291,986.00	3,193,458.00	3,193,458.00
93	WARREN	113,391.00	113,391.00	77,045.00	77,045.00	190,436.00	190,436.00
94	WASHINGTON	68,616.00	68,616.00	46,622.00	46,622.00	115,238.00	115,238.00
95	WATAUGA	157,131.00	157,131.00	106,765.00	106,765.00	263,896.00	263,896.00
96	WAYNE	488,997.00	488,997.00	332,257.00	332,257.00	821,254.00	821,254.00
97	WILKES	287,399.00	287,399.00	195,278.00	195,278.00	482,677.00	482,677.00
98	WILSON	367,905.00	367,905.00	249,979.00	249,979.00	617,884.00	617,884.00
99	YADKIN	118,905.00	118,905.00	80,792.00	80,792.00	199,697.00	199,697.00
100	YANCEY	82,432.00	82,432.00	56,010.00	56,010.00	138,442.00	138,442.00
150	Jackson Indian	4,000.00	4,000.00	4,000.00	4,000.00	8,000.00	8,000.00
187	Swain Indian	2,000.00	2,000.00	2,000.00	2,000.00	4,000.00	4,000.00
	Total	33,255,130.00	33,255,130.00	22,597,659.00	22,597,659.00	55,852,789.00	55,852,789.00

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds  
CFDA Number: 93.568  
CFDA Name: Low-Income Home Energy Assistance  
Award Name: Low-Income Home Energy Assistance  
Award Number: G12B1NCLIEA & G13B1NCLIEA  
Award Date: FFY 2012 & 2013  
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This funding authorization represents an additional allocation of LIHEAP funding due to 41,606,245 in additional funding received. The increase in funding has been distributed based on the allocation percentages used for the LIHEAP Block Grant Plan in Session Law 2012-142 (House Bill 950).

XS411 Heading: CRISIS

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE

DATE:

Shirley S. Bradsher

December 17, 2012

Accepted by:

Horia C. Spencer  
County Director Signature

12-31-12

Date

County Name :

Hyde

\$ 16,822.<sup>00</sup>

Total Allocation

Please return by email with a facsimile signature to your Local Business Liaison  
OR  
Fax form with signature to your Local Business Liaison





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Commissioners

**Title:**

**Agency/Dept.:**

**Item Title:** Management Reports

**Attachments:** Yes

**Description:** The Commissioners will share with the public their various activities and ideas for continuous improvement of government services to the citizens

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Share and discuss

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 1.7.2013

**Presenter(s):** Citizens

**Title:**

**Agency/Dept.:**

**Item Title:** Public Comments

**Attachments:** None

**Description:** Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens. Comments should be kept to (3) minutes and directed to the entire board, not just one individual Commissioner, staff member or to a member of the audience. Time for one person cannot be used by another person. Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_\_ E. Pugh  
\_\_\_\_\_ A. Byrd  
\_\_\_\_\_ J. Fletcher  
\_\_\_\_\_ B. Swindell  
\_\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_\_ E. Pugh  
\_\_\_\_\_ A. Byrd  
\_\_\_\_\_ J. Fletcher  
\_\_\_\_\_ B. Swindell  
\_\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Nay**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





Since 1712

# HYDE COUNTY

---

## NORTH CAROLINA

**Meeting Date:** 12.12.12

**Presenter(s):** Commissioners

**Title:**

**Agency/Dept.:**

**Item Title:** Closed Session (if needed)

**Attachments:** Yes

**Description:** Board members will go into closed session to prevent disclosure of privileged or confidential information pursuant to N.C. GS 143-318.11 (1-9)

**Times Read:** First

**Impact on Budget:** None

**RECOMMENDATION:** Approve

**MOTION MADE BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**MOTION SECONDED BY:**

\_\_\_\_ E. Pugh  
\_\_\_\_ A. Byrd  
\_\_\_\_ J. Fletcher  
\_\_\_\_ B. Swindell  
\_\_\_\_ D. Tunnell

**Vote:**

E. Pugh  
A. Byrd  
J. Fletcher  
B. Swindell  
D. Tunnell

**Aye**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**Nay**

\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

**§ 143-318.11. Closed sessions.**

(a) Permitted Purposes. -- It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. -- A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2.)

Hyde County Health Department  
Animal Control Report  
November 2012

Total Documented Calls/Requests for Assistance - 2

Breakdown of Calls by Type:

- Bite – 2
- Vicious/Dangerous – 0
- Rabies – 0

Detail of Calls by Type:

- **Bite (2):**
  - Received call from Coastal Animal Hospital in Kitty Hawk about a cat bite that occurred on Ocracoke Island; the 18 year old "house" cat bit the owner's granddaughter; victim was treated at Ocracoke Medical Center; cat brought in to Coastal Animal Hospital vomiting with bloody discharge; rabies vaccination not up-to-date; cat was euthanized and head sent to State Lab for rabies testing – negative for rabies.
  - Health Director received call from Hyde County Sheriff's Department about a dog bite that occurred while a group was deer hunting; 18 year old male was bit on the lower chin while trying to hold the dog from running into the woods; victim treated at Pungo District Hospital; Hyde County Animal Control Officer II was dispatched to gather information; owner of dog was from Rocky Mount; Hyde County Health Director notified Nash County Health Director; it was determined dog was not up-to-date on its rabies vaccination; dog quarantined in Nash County for 10 days; dog was fine after quarantine and was vaccinated and released to owner
- **Vicious/Dangerous (0)**
- **Rabies (0)**

Report Compiled and Authorized by:

*Wesley P. Smith*

*December 6, 2012*

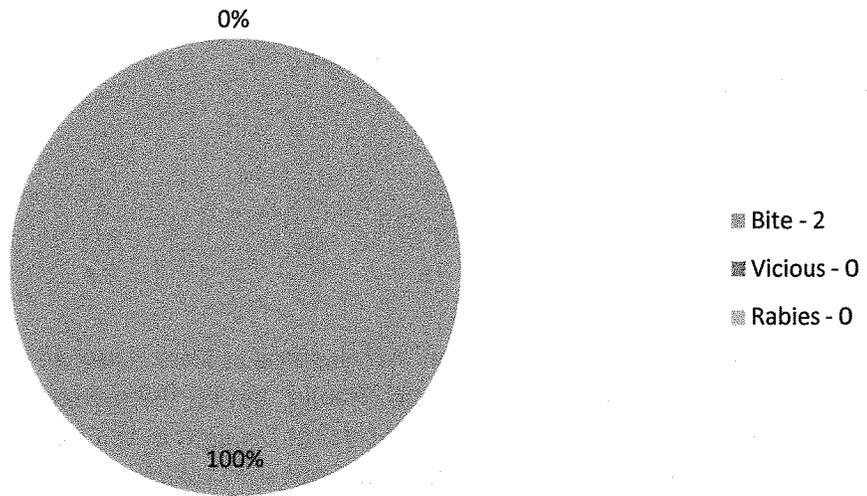
---

Wesley P. Smith, Health Director

---

Date

## Animal Control Incidents - August 2012



## Hyde County Health Department Monthly Summary Report – November 2012

### Public Nursing Services (Luana Gibbs, Margie Keech, Melissa Sadler, Jenna Brinn):

<u>Program</u>	<u># Visits</u>	<u>Purpose</u>
Family Planning	15	Physicals (4); Depo Injections (6); Follow-up/IUD Checks (5)
Maternal Health	5	Initial Visit (1); Return Visits (4)
Adult Health	5	Physicals (5)
BCCCP	8	Physicals (8)
Child Health	-	N/A
Immunizations	3	Independent of Physical Exams (3)
STD	2	Treatments (2)
Communicable Disease	2	Rocky Mountain Spotted Fever Investigation (2)
TB Control	1	Medications P/U (1)
Monitoring/Audits	2	Care Coordination for Children (CC4C); Pregnancy Care Management (PCM)
Nursing Consults	1	TB Nurse Consultant
Outreach/Community	-	N/A
Lab Services	5	Independent of Physical Exams (1); Drug Screens (4)
Ocracoke Visit	6	Office Visit – Yearly (3); Office Visit – Problem (1); Depo Administered (1); BCCCP (1)
Trainings/Updates	6	CMIS Training; Motivational Interviewing; Communicable Disease; Progress Check Webinar; Sate-T-Works Urine Drug Screening Training
Update of Policies	-	N/A
Home Health	-	N/A
WIC – Mainland	25	Certifications (2); Mid-Certification Assessments (5); Re-Certifications (9); Pick-ups (9)
WIC – Ocracoke	-	N/A – No Visit
PCM	8	Case Load at End of Month (8)
CC4C	10	Case Load at End of Month (10)
M/CC4C	48	Combined Contacts by Letter/Phone/Face-to-Face
Flu Vaccinations	28	Adults (25); Children (3) – All at health department
Meetings	-	Epi Team; Staff; Radio Check; GETS card check; TB; Supervisor; Nurse; Public Health Preparedness; Post Clinic; PC Coordinator; LEP; LICC; PIO; NENCAPHN

### Miscellaneous Desk Work that is required every month:

- E-mail, voicemail, copying, faxing, mailing
- Patient contacts by telephone
- Scheduling appointments, with follow-up to missed appointments
- Reminder notices for appointments/immunizations/final notices for Women's Health
- Pre & Post clinic review of charts/charting
- Daily NCEDDS check and follow-up
- Referrals and follow-ups
- Inventory (ordering, stocking, tracking) – Immunizations, clinic supplies
- Employee Travel Requests/Time Studies/Time Sheets
- Printing and mailing immunization records upon request
- Immunization consulting to parents/teachers
- Daily Lab check-in
- Blood lead notification letters to patients
- Results notification letters to patients
- Prep lab and exam rooms for clinic
- Calendar meeting, and preparation of Monthly Activity Report
- Daily Huddle for work assignments & planning

### Meetings/Coordination/Collaboration:

- NC Public Health Nurse Administrator Conference
- Meetings with Contractors regarding renovations to clinic
- Electronic Health Record webinar
- Coordination for FP webinar for Dr. Boyette

Quality Improvement:

- Chart Audits
- Prep of Corrective Action Plans for chart audits
- PCM webinar
- Continuous Quality Improvement webinar regarding additional training

Prep Work for Monitors/Audits:

- PCM/CC4C

Assistance/Information Provided to Outside Providers/Agencies:

- Meeting with Hyde Transit regarding Child Health Transportation & Urine Drug Screens

Clinical Workgroup/Post Conference/Public Relations

- Post-Clinic conference (2)

Accreditation:

- Continued policy review, review of benchmarks; creating hyperlinks
- Review of Health Department Self-Assessment Instrument (HDSAI) Guidance
- Discussions with new regional nurse consultant – Susan Little
- Discussions with staff (one-on-one)

Other:

- Health Department clinic renovation meetings

Financial:

- Preparation on how to spend additional Child Health Funds

**Health Education/Promotion/Healthy Communities (Elizabeth Mumm):**

Healthy Communities/Health Education/Promotion – Attended Pediatric Weight Summit in Greenville with up to date information and tools. Programs and Health information were available at Mattamuskeet PTO family fun day to 30 participants. Next round of CTP funding opportunities - submitted letter of intent for Tobacco prevention strategy and active living. Hyde County Maintain Don't Gain for the Holidays began Nov. 19<sup>th</sup>. School Health Advisory Council met and shared standard to have plans that are targeted to health needs for students, parents, and teachers. Joint Use Agreements introduced and followed up with school's facilities use policy. Clinic Family Planning and Prenatal update training and orientation scheduled for December - to begin offering in January.

Hyde Partners for Health – Care Share Health Alliance facilitated webinar to identify and organize roles of partnership. 2012 State of the County Health Report (SOTCH) submitted to the state for approval. Presentation of the SOTCH to be made at Board of Health in December and the Board of County Commissioner's in January 2013. Tobacco, Substance, and Alcohol Abuse (TSA) Task Force and Local Physical Activity and Nutrition (LPAN) Obesity Task Force met and reviewed statistics and action plans for the county. TSA submitted CTP letter of intent for funding opportunity. Active Living strategy Letter of Intent submitted for funding opportunity. Request for proposals in December. LPAN asset mapped for recreation commission focus meeting on Jan. 16<sup>th</sup> - next meeting scheduled for January 30<sup>th</sup> at 4 pm.

Change for Good - Community – PTO family fun day held at Mattamuskeet with table set up of program and educational information - 20 attendees - 3 African American teens and 1 Hispanic received information - 2 participants signed up for Hyde Walks!. Hyde Walks! Across NC marketing and program information were not received as expected from ECU due to change in leadership. Eat Smart Move More Weigh Less training update in December.

Administrative – PR committee, Accreditation policies, meeting preparation and implementation, reports; timesheets; and continuing education.

**Medication Assistance Program (Kristi Williams):**

Total Patients (366) – Active (213), Inactive (153); Active Requests (140); Patients Served (28); New Patients (1); New requests (3); Reorder Requests (18); Total Requests (21); Medications Requested (21); Medications Received (15); Medications Delivered (15); Average Wholesale Price of Medications Requested (\$12,132.00)

**Environmental Health Services (Hugh Watson, Angie Crets & Roni Collier):**

<u>Service Provided</u>	<u># Visits</u>	<u>Purpose</u>
-------------------------	-----------------	----------------

F&L Inspections	5	Restaurant (1); Food Stand (1); School Lunchroom (1); Nursing Home (1); B&B Home (1)
F&L Illegal Operations	-	N/A
F&L Visits	-	N/A
F&L Pre-Opening Visits	-	N/A
F&L Permits Issued	1	Restaurant (1)
F&L Complaint Invest.	-	N/A
F&L Consults	-	N/A
Transitional Permit	-	N/A
Communicable Disease	-	N/A
General Sanitation	4	Environmental Surveys Conducted (4)
Vector Control	0	N/A
Animal Control	2	Head Shipped to State Lab (1); Consultative Contact (1) (See separate report from Health Director)
Health Education	26	Group Meetings (1); Consultative Contacts (25)
On-Site Wastewater	34	Sites Visited/Evaluated (6); Improvement Permits Issued (2); Consultative Consults (23); Operation Permits Issued (3)
On-Site Well Activity	1	Well Consultative Contacts (1)

**Hydeland Home Care Agency (Rita Clayton, Crystal Gibbs, Candace Howell & Stephanie Watson):**

Patients Served	68	Medicare (10); Medicaid (40); Private (1); Homemaker (9); CAP (7); Proj. Care (1)
Referrals	11	Medicare (9); Medicaid (2)
Admissions	11	Medicare (9); Medicaid (2)
Discharges	5	Medicare (3); Medicaid (2)

**Health Director Activity:** Attended Hyde County Safety Committee meeting; attended Hyde County JCPC/CFST/SHAS meeting; attended Hyde Collaborative for Children meeting; attended KBR Change for Good meeting; attended Hyde Partners for Health meeting; attended Board of Commissioner meetings; attended a meeting of the Community Transportation Project (CTP) Tobacco-Free Living Action Team in Edenton; provided Meals on Wheels twice in Swan Quarter; attended Hyde County Hotline, Inc., Board meeting and CCR/SART meeting; conducted monthly staff meeting; participated in webinar on Electronic Health Record incentives; attended Tobacco, Substance, and Alcohol Abuse Task Force meeting; attended Hyde County Children's Center board meeting; participated in QI Advisor Informational conference call; attended Eastern NC Cancer Coalition planning meeting in Greenville; participated in Finance Committee conference call; attended NENCPPH Governing Board meeting in Edenton, NC; volunteered with Beaufort/Hyde Partnership for Children's Toys for Tots sign-up; compiled and submitted mandatory monthly program reports; other daily work

**Miscellaneous:**

- On-going progress towards start up of Primary Care Tele-medicine project, which has been pushed back to February of 2013; equipment has been purchased and should be shipped to Health Department in December; project has been backed up until February due to time frame to apply for and receive NPI and other provider numbers in order to bill for tele-medicine services.
- On-going progress towards completion of renovations to Health Department facilities; fiber optic cable for computer and telephone services will be run to new Mental Health building in December; Mental Health staff has moved into this building and are providing limited client services; contractor will also begin work in December to renovate building that will be used by Home Health staff (old Mental Health building), as well as area that will be used for the Health Department clinic (old Home Health space); target date for project completion is January 2013.
- Hugh Watson's last full time day with the Health Department was November 8<sup>th</sup>; he is using his vacation through the end of the year, will return for one (1) day and then be out completely for 30 days; he will then return on a part-time basis sometime around the first of February 2013. In his absence, the Health Department has contracted with Albemarle Regional Health Services for On-Site Wastewater Services.
- Roni Collier, Environmental Health Specialist, has successfully completed class training in Food and Lodging and On-Site Wastewater; she is currently in the process of completing her field work in preparation of receiving authorization to conduct Food & Lodging inspections on her own.



**Code Enforcement**

	2012 Totals		2011 Totals	
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
a. Permit Applications				
Residential:	0	0	1	0
Commercial:	0	0	0	0
Other:	13	7	28	2
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
b. Permits Issued				
Residential:	0	0	2	1
Commercial:	0	0	0	0
Other:	13	7	28	2

	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
inspections				
Site Visits	7	1	14	6
Investigations	0	0	1	0
Bill Returned	82	8	31	5
Inspections	83	6	43	27
Conferences	2	2	4	4
DO/Plan Reviews	4	0	3	0
School				
DO Meeting		0		0

	1580	11/1/2012 to 11/30/2012	
Files Driven:			
Fees Collected from January to November	\$ 30,896.61		
Fees Collected since July 1, 2011	\$10,751.04		
Fees Collected this Month	\$ 2,177.70		
July 01, 2012 to October 31, 2012			County Projection for 2012/2013
Building Permit Fees Collected	\$ 5,238.44		\$ 12,000.00
Inspection Fees Collected	\$ 4,392.60		\$ 10,000.00
Penalties Collected	\$ 1,050.00		\$ 1,000.00

July 1, 2011 to June 30, 2012  
 \$ 16,609.73  
 \$ 17,935.42  
 \$ 350.00

	2012 Totals		2011 Totals	
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
<b>Code Enforcement</b>				
a. Permit Applications				
Residential:	1	0	2	0
Commercial:	0	1	1	0
Other:	16	8	22	1
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
b. Permits Issued				
Residential:	1	0	2	0
Commercial:	0	1	1	0
Other:	16	8	22	1
	<u>Mainland</u>	<u>Ocracoke</u>	<u>Mainland</u>	<u>Ocracoke</u>
<b>Inspections</b>				
Site Visits	6	5		
Investigations	0	1		
Bill Returned	25	11		
Inspections	17	17		
Conferences	3	2		
DO/Plan Reviews	7	0		
School	0	0		
DO Meeting	0	0		
Files Driven:	2102	12/1/2012 to 12/31/2012		
Fees Collected from January to Nov	\$ 33,927.86			
Fees Collected since July 1, 2011	\$13,782.29			
Fees Collected this Month	\$ 3,031.25			
July 01, 2012 to December 31, 2012				
Building Permit Fees Collected	\$ 7,076.69	New Residential/Commercial Construction	\$ 12,000.00	July 1, 2011 to June 30, 2012
		Renovations, Docks, Bulkhead, etc		\$ 16,609.73
Inspection Fees Collected	\$ 5,565.60	Electrical, HVAC, Plumbing, insulation	\$ 10,000.00	\$ 17,935.42
Penalties Collected	\$ 1,050.00		\$ 1,000.00	\$ 350.00

# MATTAMUSKEET SENIOR CENTER

## Manager's Monthly Report

### December, 2012

Participants on Meals-On-Wheels	Swan Quarter	Fairfield	Engelhard	Mattamuskeet Village	Total
	8	5	11	5	29
Total Meals-on-Wheels Served	414				
Congregate Meals Served	207				
Participants served for Congregate	26				
Attendance to center for activities, (crafts, exercise, meals, meetings, etc.)	290				

Attendance does not include:

, Dance Class every Monday; Girl Scouts every Tuesday. Cub Scouts Thursdays, Various Meeting, etc



**HYDE COUNTY BOARD OF HEALTH MEETING**  
**September 25, 2012**

Members Present: Dr. Erin Baker, Cheryl Ballance, Ken Collier, Tynia Harris, Randy Hignite, Homer Robbins, Willie Shaw, Barry Swindell

Members Absent: Tynia Harris, Kathy Spencer

Staff present: Luana Gibbs, Hugh Watson, Liz Mumm, Wesley Smith

Guests present: Sheila Davies, Kelley Newman – both with the Albemarle Hospital Foundation

The Hyde County Board of Health meeting was held in the conference room of the Health Department on September 25, 2012. The meeting was called to order at 7:10 pm by Chairman Randy Hignite. The roll was called by Wesley P. Smith, Health Director/Secretary ex-officio, to establish a quorum – quorum established.

The first order of business was to open the floor for public comments. There were no public comments.

Smith introduced Sheila Davies and Kelley Newman of the Albemarle Hospital Foundation (AHF), who are involved in a Telemedicine pilot project within Hyde County. Ms. Davies expressed excitement to be involved in this project and provided background into how this pilot began. Due to success with a Telepsych project elsewhere, AHF determined that primary care and specialty care via Telemedicine should be piloted in Hyde County, to improve access to care. The N. C. Office of Rural Health provided \$50,000 for purchase of equipment; Kate B. Reynolds charitable trust provided grant funding to hire a Registered Nurse and support for operations. Ms. Davies and Ms. Newman provided a power point presentation that gave an overall synopsis of Telemedicine.

Board Members questioned what would happen when the telecommunication service is disrupted or the doctors providing service become overtaxed from patient load. Ms. Davies explained there would be protocols in place to address troubleshooting for telecommunication breaks in service, e.g. referral mechanisms. She explained that the connections and viability of this type telecommunication is extremely strong. Ms. Davies also explained that growth factor would be established for addressing provider overload.

Open houses are scheduled to take place at the Health Department and Engelhard Medical Center in January 2013. Ms. Davies anticipates this project will be slow in the beginning, but hopes that marketing strategies such as word of mouth, WITN awareness will assist. Chairman Hignite suggested marketing to local farmers via an “agriculture day” and recruiting to Rose Acres. Ms. Davies voiced hope that the Board of Health members will be champions for this project by taking advantage of the service. Smith reminded the Board that in the last two Community Health Assessments (CHA’s), access to primary care has been identified in the top 5 challenges for Hyde County.

Ms. Davies reported that Rural Health is prepared to assist the project with funding for those patients that are uninsured. Specialty care will be an option for Telemedicine. Chairman Hignite suggested rheumatology and endocrinology as specialties to consider and thinks specialty care will “takeoff.”

Smith stated that the Health Department hopes to hire a provider one day/week to be onsite providing primary care. He stated that Vidant Pungo has provided grant funding to our agency for assistance in

paying a provider. There is currently an older physician interested in the position. Smith is to meet with the physician within the next week.

### OLD BUSINESS

The minutes of the June 19, 2012 meeting were reviewed and upon motion by Ken Collier, seconded by Homer Robbins, the minutes were approved and carried without further discussion.

Update on issues discussed at the June 19, 2012 meeting:

Smith gave a status report of the renovations and repairs to facilities. The old dental building repairs have been completed. Smith offered for the Board Members to view the facility after the meeting. He has spoken with Vidant and ECBH about relocating equipment. They will be responsible for their own expenses and utilities. They should move within the next 1-2 weeks. The next stage of this project is for Home Health to move into the old mental health/water department building.

Mr. Smith stated that Chairman Hignite, members Cheryl Ballance and Collier had performed his evaluation. Smith offered the committee to go into closed session if desired to discuss the evaluation. Board members did not require this and noted that there were no issues with the evaluation. Smith further noted that all employee evaluations had been completed.

The Homemaker program for Ocracoke will continue in existing mode. The Albemarle Commission has no control over the program, as it is "consumer directed", a process which is not conducive to Ocracoke residents at this time. The Health Department will continue to recruit for a Chore Provider for Ocracoke.

Bills HB438 and SB433 became effective June 29, 2012. Smith stated that he had recently attended a webinar hosted by UNC School of Government, presented by Jill Moore, Attorney. The School has offered to visit local government to review the Consolidation of Health and Social Services. Swindell stated that he was of the opinion that the County Board of Commissioners would follow the Board of Health's recommendations pertaining to Consolidation.

Smith gave a trend analysis for Home Health Reserve Accounts, as requested at the previous meeting. He explained the difference in Fund 50 vs. Fund 51. He will research what the adjustments are to each fund in previous years. Smith noted the economic down turn, which includes the decreased interest earned on the accounts, partially accounts for the increase in annual loss. Of concern for all is the potential for the County to access the Home Health Reserve Accounts. Smith stated he had met with the Attorney for the Division of Public Health and Deputy Health Director recently who reported that ethically any monies earned by a specific program should stay in that program. The State's position has always been to support this concept, although it is not illegal for the County to access these accounts.

Smith reported on and provided a copy of the press release that was posted regarding the revised Animal Control Ordinance. The press release was distributed via the County's Constant Contact listing and posted on various websites.

## NEW BUSINESS

### **Items requiring discussion and possible action:**

Smith gave a report of bad debts written off by program for FY ending 6/30/12. \$1,179.79 has been placed in the Debt Set-off program. This program supports garnishing of state tax refunds and/or lottery winnings. Smith noted our write offs had decreased, which he contributed to staff doing a better job with billing. Upon motion by Swindell, seconded by Robbins, the Board approved the write offs.

Smith requested on behalf of the County's Finance Officer to transfer funds in the amount of \$172,556.71 from Home Health Reserves to Fund 50 to balance the account. Swindell inquired as to where the Finance Officer pulls monies from in order to pay the bills. Smith stated the monies were being pulled from County Fund 10, basically floating funds, which the CPA did not address at the last audit. Swindell stated the Finance Officer should be advised to give the Board of Commissioners a full disclosure of how she is keeping the books. Swindell voiced concerns of this process. The Board noted that Home Health is \$20,000 in the hole as of August 20, 2012. Smith noted that billing was behind due to the loss of Home Health billing employee, Linda Meekins, but that a new employee, Stephanie Watson, had been hired and was undergoing training. Swindell moved that the funds be transferred to balance fund 50. Robbins seconded the motion, all voted, and the motion carried.

As a side note, Smith reported that Rita Clayton had accepted the position of Home Health Nursing Supervisor. Now the agency has a vacant nurse position and is running a very tight operation. Within the last two weeks there have been 8 new admissions. Smith noted that the cost of doing business has increased, and that Medicare and Medicaid reimbursements have decreased. He also noted that there has been an increase in health departments getting out of home health services. With a \$100,000 loss last year, an answer needs to be found. Collier inquired if we are mandated to provide this service and the answer is no. Swindell noted that at the rate of loss Home Health is experiencing, we can operate for 10-15 years. He noted that he is opposed to Home Health funds going to the County General Fund. Smith stated there may be a shift in the future, as it is cheaper to provide care at home than in long term care. Presently there is no Occupational Therapist to provide service. In order to prevent removing this service from our agency license, Smith is going to talk with Health Director Anne Thomas about assistance in this area.

Smith gave report of a recent Program Integrity Audit for Personal Care Services performed by a public consulting group. In January 2012, Hydeland Home Care was randomly selected for this audit to a program we had ceased to provide. A random sampling of 101 claims were extrapolated and reviewed. The outcome of the audit was that Hydeland Home Care was found to have been overpaid in the amount of \$32,393.00 for personal care services. The Agency is faced with 2 options:

1. Request a reconsideration review and provide additional information (We requested a reconsideration review initially)
2. Offer negotiations for a compromise and release at \$0.50 on the dollar

After review of the records by three staff members (comparing PACT forms to Plan of Care) there were several errors found. Smith has spoken with several people regarding this situation. A Medicaid expert advised him that without a statistician, likely reconsideration would not hold up in court. A New Mexico consultant has offered to defend us; however, he is very costly to retain. Swindell noted we would continue to have to pay out for his retention. After speaking with County Attorney Holscher, it was his

recommendation that we opt for recommendation # 2 above, offering to settle for 50 cents on the dollar. Hignite stated he had talked with Senator Stan White about the situation and Senator White had offered help if needed. Robbins stated more than once that “someone was not doing their job” referring to Home Health staff. We have until October 5, 2012 with the reconsideration review to respond by submitting additional information. Robbins suggested negotiation after talking with Attorney Holscher.

Smith state that the new Board of Health members need training – Dr. Erin Baker and Tynia Harris. Ballance asked if that training could be conducted via teleconferencing and Smith agreed to make that happen. Smith also reported that various trainings are going to be provided each quarter for the Board. Chairman Hignite and Ballance have served their first term and are up for reappointment. Upon motion by Swindell, seconded by Robbins, the vote carried, and the two will serve another term. It was noted that the Board continues to have two vacant positions. Chairman Hignite inquired if there is an age requirement on membership to the Board of Health, and Smith has agreed to check into this. The Local Health Advisory Council suggested recruiting someone young from college to hold a position.

Smith stated one of the Health Department cars has major transmission issues. An estimate in the amount of \$2,500 has been provided to fix the Ford Taurus. Smith stated that County Manager Mazie Smith had suggested using money from Home Health Reserves to cover the cost. It was noted that the car is not being used at this point and the Dodge Durango is being used more frequently. No decision was made by the Board.

**Items for information only:**

Health Director’s report –

Animal control complaints have decreased. Smith and Watson met with an individual recently that expressed interest in becoming the County’s Animal Cruelty Investigator. NC General Statutes state this must be a volunteer position but with some compensation. Robbins suggested pursuing this. The volunteer will require some oversight, and must complete six hours of training. Health Department will help with reimbursement for that. The individual is gathering evidence now that there is a need for this appointment.

No Home Health report at this time.

Luana Gibbs, Nursing Supervisor, gave report on reportable Communicable Diseases for years 2010-11 and 2011-12. Trends were discussed, noting that Rocky Mountain Spotted Fever had increased, though this could likely be from improved physician testing.

As a side note, Chairman Hignite reported that County Manager Smith told him she had West Nile Virus. To date, the Health Department has not received a report of that.

Flu shot clinics are not being provided in the communities this year, with the exception of Ocracoke. A health fair is being held there on October 20, 2012 and the Health Department will be present for flu shots.

Hugh Watson, Environmental Health Programs Coordinator, gave an update/training on the new Food Codes. He began by comparing the old rules (a 24 page booklet) to the new rules, which is a 206 page manual. The same rules apply now; however, there have been additions and deletions to the existing codes, creating 2600 rules. There is a 30 page “marking instruction manual” to assist with completion of

a food inspection. Watson noted that the rules have been changing over the past 5 years, going toward a "risk based" approach. He stated that Smith has received a complaint from a food service provider who stated they did not know of how this would affect their business. Watson prepared a packet of information with the changes for the food service providers. He stated he will work with the restaurants. Various areas he discussed were:

- Certified food manager on every shift, no more Serve Safe 2 points
- Employee health policy
- No bare hand food-handling
- Raw marinate – acid washing
- Decrease temperature to 41° from 45°
- Retail
- Vacuum packaging
- Raw food advisement to customers
- Website to download FDA food code

Elizabeth Mumm, Public Health Educator II, gave a report on the Community Health Assessment, stating that in September 2012 we received a letter that all requirements have been met. She also reported that Hyde Partners for Health has developed 5 subcommittees, one for access of primary care. The Kate B. Reynolds "Community Change Model" progress report for year 2 is due. Community gardens are being planted. Joint use agreements need to be put into place. Recently a \$13,011.50 grant was received from Region 9 Community Transformation Grant, to support the local Change for Good project to increase active living and healthy eating in Hyde County.

After supervisor reports of above, Smith inquired how the Board would like to hold the December meeting. All agreed to have a Christmas party gathering as in the past, at Martelle's Feedhouse, using the back room, with spouse/significant other invited. Date was set for December 18, 2012, third Tuesday, at 6:00 pm.

Upon motion by Robbins, seconded by Shaw, the Board adjourned.

Minutes prepared by Annette Swindell, Administrative Assistant I

---

Wesley P. Smith, Secretary ex-officio

