

Items that will be beneficial for them to have in any loan submission package(s):

- Three (3) Years Personal Tax Returns [For all Owners with greater than 20% interest]
- Personal Financial Statements [Owners, again]
  - Schedule of Debts [Current Balance w/Payment Obligation – Monthly/Quarterly/Interest Only]
  - Supporting Documentation for Extraordinary Assets [i.e. Quarterly Brokerage Statements]
- Three (3) Years Business Tax Returns
  - ALL Related Interests [Operating Entities / Parent Companies / RE Holding Entities]
- Three (3) Years Financial Statements [P&L and Balance Sheets – Matching Entities from Above]
- Budget Projections [This is something we can/will work on together...]
- Copy of Business Documentation Filings with NC Secretary of State - ALL Relevant Entities
  - Articles of Incorporation [Partnership Agreements]
  - By-Laws (Borrowing Resolutions)
- Tax ID Numbers / Registrations
- Copy of Any Lease Agreements
- Resumes of all Borrowers/Owners/Guarantors – Optional... but quite a nice addition
  - Business Plan / Business Brief [Executive Summary]
- Existing and/or Pending Contracts
- Client & Vendor Status