

Minutes

**Board of County Commissioners
Hyde County**

September 4, 2007

Chairman Charles Spencer called the Regular meeting to order at 7:00 PM on Tuesday, September 4, 2007 in the Board Room of the O.A. Peay Building, Swan Quarter. The following members were present: Alice Armstrong, Gene Ballance, Tom Davis, and Barry Swindell and Charles Spencer. Also present were Interim County Manager Carl Classen, County Attorney Sid Hassell, various staff members, and members of the public.

Following a pledge of allegiance to the flag by Chairman Spencer, Commissioner Ballance offered a prayer.

Agenda: Chairman Spencer asked for any changes to the September 4, 2007 meeting Agenda as revised handed out by staff that evening. Mr. Classen further noted the addition items relating to the Beaufort-Hyde-Martin Library Board, the Lake Road Portable Toilets, and the Draft CAMA Land Use Plan. Commissioner Davis moved to approve the September 4, 2007 meeting Agenda as revised and further amended. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Ballance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Minutes: Chairman Spencer asked for any amendments to the August 20, 2007 minutes as submitted by the Clerk. Mr. Hassell asked for the addition of the word “attorney” under Ordinance Relating to Ocracoke Burn Ban. Hearing no further requests for changes to the draft minutes, Mr. Davis moved to approve the August 20, 2007 minutes as submitted with the correction requested by Mr. Hassell. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Public Comments: Chairman Spencer asked for comments to the Board from the public.

Ms. Maryjane Carbo, Beaufort-Hyde-Martin Library Board, spoke about the resources available through nclive.org and that public terminals for access to the Internet were available at both the Mattamuskeet and Ocracoke libraries.

Mr. Jerry Harris, Swan Quarter, stated that he had previously submitted a list of questions regarding the financing, design and construction of the Government Center and Public Safety Center and requested a response. He further suggested the County hold a debriefing on the projects when they are completed.

Lora Byrd, Register of Deeds, asked for clarification on equipment for the Register of Deeds office that had been ordered but was pending delivery to the Government Center.

Mr. Doug Gibbs, Engelhard, asked why there was a continuing delay moving into the Government Center and the Public Safety Center.

No additional comments were offered and Chairman Spencer continued with the meeting agenda.

Ocracoke Fire Prevention Ordinance (Ocracoke Burn Ban): Per direction at the August 20 Commissioners meeting, the County Attorney revised the draft Ocracoke Burn Ban Ordinance and submitted it to the Board as *Ocracoke Fire Prevention Ordinance #113*. Mr. Hassell reviewed the revised Ordinance and answered questions from the Board. Mr. Davis moved to approve the *Ocracoke Fire Prevention Ordinance #113* as submitted with formatting changes as per the Clerk. Mr. Ballance seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

CLERK'S NOTE: A COPY OF *OCRACOKE FIRE PREVENTION ORDINANCE #113* AS APPROVED IS ATTACHED HERETO AS EXHIBIT A AND HEREBY MADE PART OF THESE MINUTES.

Resolution No. 2007-09-01 – Designation of Applicant's Agent: Due to recent resignations announced by County staff and the need for approved signatories on documents relating to various Division of Emergency Management grant programs, Holland Consulting Planners (HCP) prepared Resolution No. 2007-09-01 Relating to Designation of Applicant's Agent. The Resolution appoints Alice Keeney, County Planner and Economic Developer, as the Primary Agent and Mr. Classen as secondary agent for signing documents relating to various Division of Emergency Management grant programs. Hearing no further discussion, Mr. Swindell moved to approve Resolution No. 2007-09-01 Relating to Designation of Applicant's Agent. Ms. Armstrong seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

CLERK'S NOTE: A COPY OF *RESOLUTION NO. 2009-09-01 RELATING TO DESIGNATION OF APPLICANT'S AGENT* AS APPROVED IS ATTACHED HERETO AS EXHIBIT B AND HEREBY MADE PART OF THESE MINUTES.

Resolution No. 2007-09-02 – Approving Terms of Re-financing: BB&T, which is financing the computer equipment upgrade from Parker-Lowe & Associates for the Register of Deeds office and which upgrade was approved last spring, requested a Resolution from the Board approving the terms of the financing. Mr. Classen stated that the financing terms were consistent with the existing budget and with the length of the previously-proposed financing period. Hearing no further discussion, Mr. Davis moved to approve Resolution No. 2007-09-02 Approving Terms of Re-Financing. Mr. Ballance

seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

CLERK’S NOTE: A COPY OF *RESOLUTION NO. 2009-09-02 APPROVING TERMS OF RE-FINANCING* AS APPROVED IS ATTACHED HERETO AS EXHIBIT C AND HEREBY MADE PART OF THESE MINUTES.

Southern Albemarle Association – Hyde County Delegates: Ms. Janet Russ, Vice President of the Southern Albemarle Association, stated that the Annual Meeting of the Southern Albemarle Association would be held October 18 at the Vernon James Center in Roper beginning at 10:00 AM. She further stated that, as a member of the Association, Hyde County is entitled to delegates to the Association Annual Meeting. She distributed a list of names of proposed Hyde County delegates. She stated that the list of delegates must be approved by the County Commissioners. Hearing no further discussion, Ms. Armstrong moved to approve the list of Hyde County delegates as submitted for the October 18 Annual Meeting of the Southern Albemarle Association. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

CLERK’S NOTE: A COPY OF *LIST OF HYDE COUNTY DELEGATES TO THE OCTOBER 18 ANNUAL MEETING OF SOUTHERN ALBEMARLE ASSOCIATION* AS APPROVED IS ATTACHED HERETO AS EXHIBIT D AND HEREBY MADE PART OF THESE MINUTES.

Beaufort-Hyde-Martin Library Board – Appointment: As per direction at the August 6 Commissioners meeting, the Board discussed a vacancy from Hyde County on the Beaufort-Hyde-Martin (BHM) Library Board. Mr. Gerald Sigal, Ocracoke, has submitted a letter of interested to fill the vacancy created by the resignation of Ms. Jean O’Neal, whose term expires December 31, 2011. Marjane Carbo, Library Director, submitted a letter suggesting Mr. Sigal’s appointment. Hearing no further discussion, Mr. Ballance moved to approve the appoint Mr. Sigal as a Hyde County representative on the Beaufort-Hyde-Martin Library Board to fill the vacancy in a seat expiring December 31, 2011. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Budget Revisions and Transfers: Mr. Classen submitted a budget amendment prepared by Holland Consulting Planners (HCP), contract grant administrator, to the Year 5 Community Development Block Grant (CDBG) Revitalization Strategies (RS) Project. The amendment transfers \$19,486.50 from the Rehabilitation, Neighborhood Facilities, and Administration line items to the Business Incubator line item. The Year Five CDBG-RS budget remains \$350,000; the five year project budget remains \$1.75 million. After discussion, Mr. Swindell moved to approve the budget amendment to the Year 5 Community Development Block Grant (CDG) Revitalization Strategies Project as prepared by Holland Consulting Planners. Ms. Armstrong seconded the motion. The

motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

CLERK’S NOTE: A COPY OF THE *BUDGET AMENDMENT TO THE YEAR 5 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVITALIZATION STRATEGIES PROJECT AS PREPARED BY HOLLAND CONSULTING PLANNERS* AS APPROVED IS ATTACHED HERETO AS EXHIBIT E AND HEREBY MADE PART OF THESE MINUTES.

Request for Speed Limit Change – US264, Engelhard: Mr. Charles Williford submitted a request for a speed limit change along US264 on the south side of Engelhard from Green Hill to the Engelhard Fire Department. He requested that the County petition NCDOT to lower the speed limit from 55 miles per hour (MPH) to 35 MPH, as presently exists in the village. After discussion, Mr. Swindell made a motion to hold a public hearing on a proposal to petition NCDOT to lower the speed limit from 55 MPH to 35 MPH along NC264 south of Engelhard from Green Hill to the Engelhard Fire Department. Chairman Spencer seconded the motion. The motion failed on the following vote: Ayes – Swindell and Chairman Spencer; Nays – Armstrong, Balance and Davis; Absent or Not Voting – none.

Ponzer Community Building – Contract Maintenance and Management: In August, management of the County-owned Ponzer Community Building was returned to the County by the Ponzer Ruritan Club. In order to keep up appearance of the building during the summer, an agreement was reached with the Albert and Paula Cuthrell to continue their maintenance of the building grounds weekly at the rate of \$50 per week. On September 4, the County Manager met with Cathy Clayton, long-time volunteer coordinator of the building. From Ms. Clayton, staff received information about estimated annual revenues (approximately \$1,500), ongoing maintenance needs, needed repairs, and possible future capital improvements. The County Manager developed a proposed agreement with Ms. Clayton that she manage the building (including rentals), perform light maintenance, maintain the building grounds, and coordinate repairs with County staff. Her fee would be \$75 per week with an understanding that the fee would possibly increase with increased rental revenue. The Commissioners received a copy of Ms. Clayton’s review of needed substantial repairs. The County Manager has asked the Building Inspector and Fire Inspector to tour the facility with Ms. Clayton to determine a list of priority issues needed repair and/or improvement.

After discussion Mr. Davis moved the following:

1. Thank Albert and Paula Cuthrell for their assistance maintaining the grounds during the transition and discontinue agreement with them.
2. Authorize the County Manager to enter into a professional services agreement with Cathy Clayton for the management, building grounds maintenance, light building maintenance, and maintenance project coordination at the rate of \$75 per week.
3. Authorize and direct the County Manager to promulgate policies, procedures, fees and deposits related to operations of the Ponzer Community Center. The

- current fee of \$50 per event would be retained through June 30, 2008, but such fee would not apply to governmental events benefiting the County.
4. Direct that a budget amendment be prepared to provide for rental revenue (\$1,500), the management/maintenance contract (\$3,375 for remaining 46 weeks in fiscal year), and \$5,000 for immediate building repairs.
 5. Direct the County Manager to report back to the Commissioners on findings by the Building Inspector.

Ms. Armstrong seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Hazard Mitigation Grant Program (HMGP) Acquisition Demolition Contract Award: Holland Consulting Planners (HCP), contract grant administrators, submitted bid tabs summarizing Hazard Mitigation Grant Program (HMGP) demolition bids received in the August 7, 2007 demolition bid opening. This award is recommended on a lump sum basis. Mr. Classen stated that the County owns a building in Swan Quarter that previously housed a library. This building is not in useable condition and is a nuisance to the community. Staff has discussed demolishing this building as an add-on to the existing demolition contract. HCP has estimated the cost of demolition to be approximately \$6,000 for demolition, plus an additional \$5,000 for asbestos removal. Mr. Classen recommended that the Commissioners Award HMGP Demolition Contract to Coastal Clearing based on the Low bid of \$23,800 and to authorize expenditure of up to \$11,000 from Capital Reserve for the demolition of the County-owned old library building in Swan Quarter. The County Attorney stated it was his understanding that previous Board of Commissioners desired to save the residential structure on the former Stotesberry property and to allow the Swan Quarter Service Group to maintain and use the building as public restrooms. The County Attorney and Mr. Hilbert of HCP commented on whether a structure may continue on property purchased by the County under the HMGP program. Given these questions regarding the former Stotesberry property and hearing no objection, Chairman Spencer postponed any action on this Agenda item until the September 17 meeting until the legal questions can be resolved and until the desire of the Swan Quarter Service Group is clarified.

Hyde County Debris Management Plan: Following discussion at the August 6 and August 20 County Commissioners meetings, the Commissioners reviewed the Hyde County Debris Management Plan developed by the Emergency Management Coordinator and the County's emergency debris removal contractor, J.B. Coxwell. After discussion, Mr. Davis moved to amend the plan by removing the word "will" and inserting the word "may" in Section II.B.4. (page 4) of the draft and to approve the Hyde County Debris Management Plan as amended. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Multiple Street Address Guide – Captain Harry's Way: The Commissioners reviewed an application from Swan Quarter Landing to add a private street, Captain Harry's Way, to the Multiple Street Address Guide (MSAG). The Emergency Management Coordinator

recommends approval. Ms. Armstrong moved to approve inclusion of Captain Harry's Way, Swan Quarter, into Multiple Street Address Guide. Mr. Davis seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Unified Government: Mr. Hassell and Mr. Classen reviewed North Carolina statutes and other counties' experiences creating a unified government. Camden and Currituck counties are presently the only other North Carolina counties authorized to consider this option. The Commissioners discussed the proposal extensively particularly noting that a unified government in Hyde County avoids duplicate layers of government (county and municipal) and corresponding duplicative tax structures. The Commissioners further noted additional State-shared revenue from the Utility Franchise Fee. Hearing no objection, Chairman Spencer directed the County Attorney and Mr. Classen to provide additional materials on unified government that this issue be placed on the September 17 Commissioner regular meeting agenda for further discussion.

No Wake Zone – Hydeland Canal: Mr. Classen stated that due to the personnel changes, this matter was not advertised as required. Mr. Davis moved to proceed with the required public hearing in conjunction with the September 17 Regular meeting of the Board to establish a No Wake Zone along Hydeland Canal. Ms. Armstrong seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Lake Road Portable Toilets: Mr. Phillip Carawan, Chairman of the Mainland Occupancy Tax Board, explained that the Commissioners approval for the \$80 monthly contract for rental and servicing of the portable toilets along Lake Road, Mattamuskeet, was expiring. He stated that the portable toilets had been a convenience for guests visiting Mattamuskeet Lake, the Refuge and other places in Hyde County. Mr. Swindell moved to approve Mr. Carawan's proposal and to have a budget amendment prepared spending \$80 per month through June 30, 2008 from the Mainland Occupancy Tax Fund for the rental and maintenance of portable toilets to be continued on Lake Road, Mattamuskeet. Ms. Armstrong seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Boards and Committees:

SOLID WASTE ADVISORY Board: Mr. Davis and Mr. Swindell reported on the work of the Solid Waste Advisory Committee and stated that the Committee would be meeting again the following evening in the Information Highway Rooms of Mattamuskeet and Ocracoke schools.

OCRACOKE DEVELOPMENT ORDINANCE BOARD OF ADJUSTMENT: Mr. Classen distributed drafty minutes from the Board's re-organization meeting.

Commissioner Reports:

Mr. Swindell reported on the work of the Health Board and noted that Linda Mayo had announced her retirement as Health Director effective December 31, 2007.

Mr. Swindell also noted the good work of the inmates cleaning up the rights-of-way in the Scranton and Sladesville areas.

Mr. Balance spoke about efforts of the Ocracoke Mosquito Control Board, the need to address drainage issues on Ocracoke, and the problem of coordinating the various governmental agencies involved.

Chairman Spencer spoke about the work of the Albemarle Mental Health Board and the issues surrounding merging Tideland Mental Health into Albemarle Mental Health. He noted a new treatment center recently opened north of the Sound and that he is supporting opening a similar center closer to Hyde County in the future so as to make services better available to citizens and public safety.

County Manager Report:

E911 DATABASE ADMINISTRATOR: The Emergency Management Coordinator recommended restructuring the E911 Database Administrative position in anticipation of possible funding issues that might occur when the revised Emergency Telephone Funds (ETF) law goes into effect January 1, 2008. Mr. Classen stated that the matter was being reviewed as part of the position classification and salary study currently underway and a recommendation would be included in conjunction with the study report now expected in late fall 2007.

HYDE COUNTY WATER DEPARTMENT – ACCOUNTS RECEIVABLE: According to the Water System Director, auditors of the Water fund reported that receivables delinquent more than 180 days date back 15 years and now total \$85,837.44. The auditors recommended that these receivables be written off, though the data would be retained in the system and their collection would still be required if a delinquent account holder tried to re-establish water service with the County. Following discussion, Mr. Davis moved to approve writing off all water accounts that were delinquent 180 days or more on June 30, 2007 and to direct the County Manager to propose a policy for regularly reviewing and writing off severely delinquent water accounts. Mr. Ballance seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

CERTIFICATION PAY ADJUSTMENTS: Mr. Classen stated that, through June 2004, Hyde County allowed for adjustments to employee pay based upon professional certifications received but the Commissioners indefinitely suspended such pay adjustments in response to over-utilization of the adjustments in a particular department. After discussion, Mr. Davis moved to rescind the June 7, 2004 Commissioner action prohibiting award of certification pay adjustments and authorize the County Manager to grant certification pay adjustments under Section 3.b. of the Hyde County Personnel Policy when the certification allows an employee to perform a higher level of work that is

needed by the County and to authorize no adjustments that would total more than \$10,000 in the current fiscal year prior to completion of the position classification and salary study. Ms. Armstrong seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

FAR CREEK DREDGING SPOILS SITE PROJECT – POSSIBLE EXPANSION TO INCLUDE BOAT RAMP: The County Manager was contacted by the Wildlife Resources Commission asking whether the County would modify contracts to allow for dredging from the Corps of Engineers project to the Engelhard Boat Ramp, which is maintained by the Commission. The Commission representative stated necessary funding was available to do the work if the County could amend its contracts. Doing this expanded project would require amending existing project contracts and the Project Ordinance. Given that the dredging spoils site work needs to be completed by October 2007 for the Corps to dredge Far Creek in the winter 2007-08 and the lack of Commissioner meetings prior to project completion, the Commissioners would need to delegate certain authority to the County Manager to execute contract changes on the Commissioners' behalf and, if necessary, approve an amendment to the Project ordinance to reflect the additional funding/costs. Mr. Davis moved to support the North Carolina Wildlife Commission proposal to dredge Far Creek from the boundary of the Corps of Engineers project to the Engelhard boat ramp and to allow dredge spoils to be placed in a spoils site developed by Hyde County. He further moved to authorize the Chairman and the County Manager to sign and execute contract change orders, along with related contracts, agreements, permits and other documents, in support of this action but that the County Manager shall not approve any change order that increases the County cost share of the Project. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

NORTH CAROLINA HOUSING FINANCE SINGLE FAMILY REHABILITATION FUNDS: Mr. Classen noted a request from Holland Consulting Planners (HCP) to approve an application for possibly up to \$200,000 in North Carolina Housing Finance Single Family Rehabilitation Funds, which could be added to the Community Development Block Grant (CDBG) Scattered Site Housing Project that HCP is contract administering for the County. HCP advised the County Manager that the application is due October 12. After discussion, Mr. Swindell moved to support an application for North Carolina Housing Finance Single Family Rehabilitation Funds and to support authorizing the Chairman, County Manager and other County officials to sign and execute all documents in support of this action. Mr. Balance seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

CAMA LAND USE PLAN APPROVAL: Mr. Classen stated the draft Hyde County CAMA Land Use Plan was scheduled to appear on the September Coastal Resources Commission (CRC) agenda for approval. He further noted that Ms. Kenney had raised issues recently that might require amendment of the draft Plan. After discussion, Mr.

Davis moved to have the draft Plan removed from the September CRC agenda and that the issues raised by Ms. Kenney be reviewed by the Board for possible amendment to the draft Plan. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Mr. Classen noted additional information items that were included in the Commissioners packets.

Closed Session: Ms. Armstrong moved to enter Closed Session in accordance with NCGS 143-318.11(a)(3) regarding consultation with legal counsel and 143-318.11(a)(6) regarding personnel matters. Mr. Ballance seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Mr. Davis moved to return from Closed Session Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

APPOINTMENT OF EMERGENCY MANAGEMENT SERVICE (EMS) CONSULTANT: Mr. Balance move to appoint David Warren, Candler, NC, as a consultant to the Interim County Manager and the Emergency Management Service (EMS) Director, and to report on methods for improving Hyde County EMS. Ms. Armstrong seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

APPOINTMENT OF INTERIM FINANCE OFFICER: Mr. Davis moved to appoint Ken Chilcoat as Interim Finance Officer following the last day of work by Janet Dodge, who had submitted her resignation to the Interim County Manager. Mr. Swindell seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

AUTHORITY TO APPOINT PART TIME ADMINISTRATIVE ASSISTANT FOR OCRACOKE: Ms. Armstrong moved to authorize the Interim County Manager to create the part time position averaging twenty hours weekly of Administrative Assistant to the County Manager for Ocracoke. Mr. Davis seconded the motion. The motion passed on the following vote: Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

There being no further matters to come before the Commissioners, Mr. Davis moved to adjourn the meeting. Ms. Armstrong seconded the motion. The motion passed on the following vote: with Ayes - Armstrong, Balance, Davis, Swindell and Chairman Spencer; Nays – none; Absent or Not Voting – none.

Chairman Spencer adjourned the meeting at 9:40 PM.

Respectfully submitted:

Carl Classen, County Manager (Interim)
Interim Clerk to the Board of Commissioners

Minutes approved on September 17, 2007

Charles Spencer, Chairman

Minutes further amended and re-approved on October 1, 2007.

Charles Spencer, Chairman

- ATTACHMENTS:
- Exhibit A – Ocracoke Fire Prevention Ordinance #113
 - Exhibit B – Resolution No. 2007-09-01 Relating to Designation of Applicant’s Agent
 - Exhibit C – Resolution No. 2007-09-02 Approving Terms of Re-Financing
 - Exhibit D - List of Hyde County Delegates for the October 18 Annual Meeting of the Southern Albemarle Association
 - Exhibit E - Budget Amendment to the Year 5 Community Development Block Grant (CDG) Revitalization Strategies Project as Prepared by Holland Consulting Planners